



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** January 17, 2019

**Staff Contact:** Nancy Paulson, npaulson@carson.org

**Agenda Title:** For Possible Action: To appoint one member to the Carson City Parks and Recreation Commission to fill an unexpired term set to expire January 2022.

**Staff Summary:** CCMC 2.16.010 provides for a Parks and Recreation Commission to consist of no more than nine members appointed by the Board of Supervisors. There is one opening. New applications were received from Dave Whitefield, Christaphor Pattison, Nathan Marcucci, John Madson and Kaeli Biggin.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 1 hr 15 mins

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**Proposed Motion**

I move to appoint \_\_\_\_\_ to the Parks and Recreation Commission to fill an unexpired term set to expire January 2022.

**Board's Strategic Goal**

Quality of Life

**Previous Action**

N/A

**Background/Issues & Analysis**

N/A

**Applicable Statute, Code, Policy, Rule or Regulation**

CCMC 2.16.010; NRS 244.3076

**Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: N/A

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact:

**Alternatives**

Open the position announcement for additional applicants.

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (Vote Recorded By)



Carson City, NV

## PARKS AND RECREATION COMMISSION

### BOARD DETAILS



**SIZE** 7 Seats

**TERM LENGTH** 4 Years

OVERVIEW

**TERM LIMIT** N/A

The Parks and Recreation Commission regulate the use of City Parks and Recreation Facilities and protect the right of all Carson City Residents to enjoy the parks system and recreation services.



DETAILS

### MEETINGS

•5:30 p.m.

•Meets on the first Tuesday of every month  
•Community Center, Sierra Room  
851 East William Street, Carson City, Nevada

### POWERS & DUTIES

1. The commission shall act in advisory capacity to the board.
2. The commission shall cooperate with other governmental agencies and civic groups in the advancement of sound recreation planning.

The commission shall:

- a. Recommend policies on park and recreation services;
- b. Advise on acquisition and development of park and recreation areas and facilities;
- c. Aid in coordinating park and recreation services with the programs of other governmental agencies and voluntary organizations;
- d. Aid and advise the fair and recreation board;
- e. Make recommendations to the board on acceptance of bequests of real property, equipment and moneys for park and recreation purposes;
- f. Review and make recommendations concerning the park and recreation department's capital budgets; and
- g. Review and make recommendations to the board concerning the acceptance and spending of the residential construction tax.

### ADDITIONAL INFORMATION

[CCMC 2.16.pdf](#)



Carson City, NV

## PARKS AND RECREATION COMMISSION

### BOARD ROSTER



#### LORI BAGWELL

2nd Term Jan 01, 2016 - Dec 31, 2019

**Appointing Authority** Board of Supervisors

**Position** Board of Supervisors



#### JOE CACIOPPO

1st Term Jan 03, 2013 - Dec 31, 2019

**Appointing Authority** School Board

**Position** School Board Appointed



#### LEA CARTWRIGHT

1st Term Jul 19, 2018 - Jan 31, 2022



#### LEANN KEEVER

2nd Term Oct 04, 2012 - Jan 01, 2020

**Appointing Authority** Board of Supervisors



#### BRETT LONG

2nd Term Jan 05, 2012 - Jan 01, 2020

**Appointing Authority** Board of Supervisors



#### KURT L MEYER

1st Term Jul 19, 2018 - Jan 31, 2022



#### VACANCY

**Profile**

Dave  
First Name

Middle Initial

Whitefield  
Last Name

dave.whitefield@gmail.com  
Email Address

2751 Manhattan Dr  
Street Address

Suite or Apt

CARSON CITY  
City

NV  
State

89703  
Postal Code

Mobile: (775) 450-2304  
Primary Phone

Home: (775) 882-8932  
Alternate Phone

**Which Boards would you like to apply for?**

Parks and Recreation Commission: Submitted

Question applies to multiple boards

**Why would you like to serve of this Board/Committee/Commission?**

I have been an avid tennis player for many years, and recently discovered pickleball. I am actively involved in promoting the sport of pickleball, and would like to see more attention and resources devoted to this rapidly growing sport in Carson City.

Question applies to multiple boards

**Are you currently a registered voter in Carson City?**

Yes  No

Question applies to multiple boards

**Are you currently a member on any other Carson City Board, Committee or Commission?**

Yes  No

Question applies to multiple boards

**If yes, please list:**

Question applies to multiple boards

**Term expiration:****Conflict of Interest**

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

---

Yes  No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

---

Yes  No

Question applies to multiple boards

**If yes, please provide contract details:**

---

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

---

Yes  No

---

## **Education**

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

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University of Nebraska, Lincoln

**Major Subject:**

---

Mechanical Engineering

**Degree Conferred:**

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Bachelor of Science in Mechanical Engineering (BSME)

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

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As a senior citizen, I am interested in promoting healthy activities for all citizens of Carson City and the surrounding areas. I understand the importance of providing a variety of facilities for people of all ages to engage in physical activities, providing for a healthier and happier community. I am actively participating in several organizations with similar goals, as described below. My background and education are commensurate with the assessment, evaluation and promotion of these goals. While my personal interest is in promoting pickleball, I understand that serving on this commission involves promoting a variety of activities to serve the community. I believe my range of interests would allow me to be a valuable member of the commission.

**List the community organizations in which you have participated and describe participation:**

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I have recently been appointed as the Carson City Ambassador of the USA Pickleball Association (USAPA), Mountain Region. I am also an active member of the Truckee Meadows Pickleball Club (TMPC). I am participating with the TMPC and Mountain Region Ambassadors of the USAPA in the promotion of the sport, with an emphasis on growing participation and developing new dedicated facilities for pickleball.

**List your affiliation with professional or technical societies: \*if required for the position.**

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Lifetime Member, American Society of Mechanical Engineers Registered Professional Engineer (Mechanical), State of Arizona (25 years)

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Upload a Resume

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**Declaration to Accept Terms & Conditions**

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

---

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

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I Agree \*

C. David (Dave) Whitefield received a Bachelor of Science degree in Mechanical Engineering (BSME) from the University of Nebraska, Lincoln, Nebraska in 1971. He has worked as a project engineer for a large diversified energy company, and as a field engineer specializing in high-speed rotating machinery diagnostics. Before retiring as a Principal Engineer from GE in December, 2012, he worked in new technologies and product development engineering roles for Bently Nevada Corporation and the Measurement & Control Solutions division of GE in Minden, Nevada. Dave is a lifetime member of the American Society of Mechanical Engineers (ASME), and is a Registered Professional Engineer in the state of Arizona. He has been awarded six U.S. Patents. Dave currently resides in Carson City, Nevada.



**Profile**

Christaphor  
First Name

Middle Initial

Pattison  
Last Name

pattisonchris@ymail.com  
Email Address

1151 South Deer Run Rd  
Street Address

Suite or Apt

Carson City  
City

NV  
State

89701  
Postal Code

Home: (775) 882-4692  
Primary Phone

Home:  
Alternate Phone

**Which Boards would you like to apply for?**

Parks and Recreation Commission: Submitted

Question applies to multiple boards

**Why would you like to serve of this Board/Committee/Commission?**

I love the outdoors and our parks system. It is my belief that, without the Parks, Recreation and Open Space Department and individuals working hard to protect our outdoors, there would be no open spaces for people to enjoy. I want to be a part of the solution and help guarantee that there will always be free and open areas for people to enjoy the outdoors responsibly, leaving zero footprint. We are known as an outdoor recreational destination. From the Nevada Industry Partners - "TravelNevada has dubbed this the 'Don't Fence Me In' spirit. This break-free attitude is celebrated across Nevada and it's with this call that visitors are invited to the state. The Don't Fence Me In spirit breaks barriers, exceeds expectations and erases preconceived ideas. Don't Fence Me In is more than a marketing tagline, it's a challenge to residents and visitors to reach for boundless creativity, explore new ways of doing traditional activities and find energy and passion in the every day." I believe this with all of my heart, and will strive to keep our parks beautiful, accessible, and free to all people.

Question applies to multiple boards

**Are you currently a registered voter in Carson City?**

Yes  No

Question applies to multiple boards

**Are you currently a member on any other Carson City Board, Committee or Commission?**

Yes  No

Question applies to multiple boards

**If yes, please list:**

Question applies to multiple boards

**Term expiration:**

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## Conflict of Interest

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

Yes  No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

Yes  No

Question applies to multiple boards

**If yes, please provide contract details:**

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

Yes  No

---

## Education

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

TMCC, WNCC, FEMA, Sierra Rescue, USAF,

**Major Subject:**

TMCC - Architecture, then later EMTB; WNCC - Drafting; FEMA - ICS certifications; Sierra Rescue - Swift Water Rescue Tech & High Angle Rope Rescue, with many other certifications; USAF- Crew Chief C130, then med-boarded and trained in medical during med-board process; currently a 30% disabled vet.

**Degree Conferred:**

No degrees but a mountain of certs and awards

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

I have always been an outdoor recreation enthusiast - so much, that off-road companies have searched me out to run and test-drive their vehicles. I have also served on Carson City's Search and Rescue, receiving the presidential volunteer service award.

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**List the community organizations in which you have participated and describe participation:**

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Carson City SO SAR, rescuing and recovering individuals at all hours of the night and day. Training includes but not limited to SARTECH, ICS, SWRT, Rope Rescue, First Aid, CPR, EMTB. Volunteer and medical support at Epic rides for the first and second year. I've assisted Muscle Power on several cleanup events, including volunteering my own time to clean up downtown after the Nevada Day. In high school, I was in NJROTC and helped the community in a number of events.

**List your affiliation with professional or technical societies: \*if required for the position.**

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Upload a Resume

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**Declaration to Accept Terms & Conditions**

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

---

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

---

I Agree \*

# Chris Pattison

1151 South Deer Run Rd, Carson City, NV 89701

Cell: (775) 882-4692

Email: [pattisonchris@ymail.com](mailto:pattisonchris@ymail.com) or chris@dragobarsupply.com

## **Employment:**

### **Carson Demolition, 09/18-Present**

Co-Owner

Demolition and removal of small structures, hoarder house clean out, property clean up, junk removal and more!

### **Dragobar Supply, 01/17-Present**

Owner; work from home

I have always enjoyed the outdoors and unique products. I've attended shot show the past four years and it occurred to me that I could also be selling some of these products. I first started in mid-2016 with selling nonperishable survival foods. Since then I have grown into Dragobar Supply. The current income is mostly for hobby expenses, brand awareness and reinvestment. At this time, I do not have any huge plans for this business. I am comfortable in the extra income and enjoy it as my hobby. My selling platforms are primarily my website, eBay, Gunbroker and Amazon. I also occasionally sell on other platforms. It is a lot of fun creating my own social media on YouTube, Facebook and Instagram. It has allowed me to be introduced to a lot of unique and hungry individuals. Growing my sales, marketing and networking skills while also having a blast. I've been in a product demo video as the range master for Bond Arms, many of my product photos have been featured in different outdoors publications and manufacturers Instagram's. Since starting this (knock on wood) I have not received a single negative review or anything under 5 stars. Please feel free to take a look at my YouTube videos, Facebook and Instagram.

### **Pawn Broker, 11/12-Present**

Employer: Capitol City Loans

5951 Hwy 50 East, Carson City, NV 89701

Hourly Pay- \$12.50 an hour plus commission, 40 hours plus a week

Supervisor: Charolette Nordman, (775) 882-8882

Negotiating and working contracts with a broad array of customers. Negotiating pawns to both help customers and the store to be profitable. Selling many different products and having exceptional knowledge in all of them: tools, firearms, jewelry, vehicles, electronics and many more. A major responsibility is running all of the store's online sales and marketing. Utilizing eBay, YouTube, Facebook, craigslist and the stores website. I have been able to help transform our firearms section into the largest sales portion of the store. Last year profiting over \$400,000. In this business, being able to speak with and relate to many different types of people is imperative. I.e., being able to calm irate, drunk and drugged individuals. The work experience here is a major help in dealing with the community and every type of person. I would say that is one of my reasons for wanting to leave. I have reached the pinnacle of my position and there is nowhere else to improve on for self or company development. The customers make this job very entertaining and has allowed me to become recognized nearly everywhere in this area. I've been in multiple commercials and most of the social media. But, certain types of customers can also make this job incredibly difficult. You are not only a pawn broker to them. You are also an ear to listen, advice giver, family helper, emotional supporter and punching bag. I have had my heart broken and my life threatened. Brought joy and happiness to people in their time of need and been their worst news, causing some to live on the streets. I've had customers arrested while their children watched and I've given starving customers a car load of free food and toys. This job has taught me a lot but, I feel that it is time to move on to the next adventure and develop my career.

**Sales and Marketing Manager**, 02/11-11/12 Occasionally still work for in a sales training aspect

Employer: Afassco, Inc

2244 Park Pl Ste C, Minden, NV 89423

Owner: Don Schumaker, (775) 783-3555

Creating and leading companies to better themselves and start new businesses by introducing first aid as a product line. Training individuals in first aid and safety protocols for their state and federal regulations. Teaching people how to own a business and be successful. These people were taught many different aspects. One of the most important was the broad first aid product line. Added 34 new distributors and dealers with a combined initial investment of \$65,563.43, with many more recurring purchases. Successfully maintained a very large territory across the United States. A list of distributors with references and phone numbers can be provided.

**Warehouse Manager**, 02/08-02/11

Employer: Complete Millwork Services

4909 Goni Rd #A, Carson City, NV 89706

Hourly pay- \$15.00 per hour, 40 hours a week

Production fork lift operator, back up machine opp. Includes, but not limited to, operating and maintaining a 5000 sq ft warehouse along with an overflow area. Involved in the operations and receiving and shipping of hard woods, sheet goods along with all paperwork and inventory. Operating and running 20 ft. flatbed for deliveries and pickups.

**Additional employment: I have been employed since I was 12 years old. I have hands on, work experience in many fields. Additional information on past employment is available upon request. There is not enough room in a standard resume. Ex: Off road vehicle tester, ranch hand, busboy, construction, masonry, delivery driver, retail store manager, business owner-construction and website sales, newspaper delivery, deceased recovery and transport and much more.**

**Education:**

High school- GED Douglas High, Minden NV

College- TMCC-WNCC Drafting & Architecture, 2 years uncompleted

**Certifications:**

ICS-100, ICS-200, ICS-700, ICS-800, SARTECH III, First aid, CPR, BLS, AWR-1, SWRT: Swift Water Rescue Technician, Rope rescue technician, Completed and passed TMCC EMTB course

**Computer Skills:**

Proficient in PC and all applications, Word, Excel, Internet and more.

**Volunteer Experience:**

Carson City Search and Rescue, Current and active, Deputized. Awarded 2016 Presidential Bronze Medal

Voted into the SAR board as Membership Rep December 2017

AIAS (American Institute of Architectural Students), During college at TMCC

FFA, Douglas High School

**References**

Charolette Nordman (775) 220-7155; Manager Capitol City Loans

Steve Duele (775) 443-0761; Personal and professional reference

Jeff Moser (775) 230-5696; Vice Commander Carson City Search and Rescue

Greg Campagni (775) 450-3836; Manager Carson City Toyota

Dan Miller (775) 721-0040; Manager Complete Millwork Services

**Profile**

**Nathan**  
First Name

Middle Initial

**Marcucci**  
Last Name

**nathan.marcucci@gmail.com**  
Email Address

**1954 Sunland Drive**  
Street Address

Suite or Apt

**Carson City**  
City

**NV** **89706**  
State Postal Code

**Mobile: (928) 308-4827**  
Primary Phone

**Home:**  
Alternate Phone

**Which Boards would you like to apply for?**

Parks and Recreation Commission: Submitted

Question applies to multiple boards

**Why would you like to serve of this Board/Committee/Commission?**

I have an interest in how the parks are used in Carson City. As a outdoorsman, I have an interest in our open spaces and our ranges, and as a parent, I care a lot about our parks and their facilities.

Question applies to multiple boards

**Are you currently a registered voter in Carson City?**

Yes  No

Question applies to multiple boards

**Are you currently a member on any other Carson City Board, Committee or Commission?**

Yes  No

Question applies to multiple boards

**If yes, please list:**

Question applies to multiple boards

**Term expiration:****Conflict of Interest**

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

---

Yes  No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

---

Yes  No

Question applies to multiple boards

**If yes, please provide contract details:**

---

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

---

Yes  No

---

## **Education**

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

---

**Major Subject:**

---

**Degree Conferred:**

---

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

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I'm a citizen who cares about our parks. I've worked in public government for most of my working life.

**List the community organizations in which you have participated and describe participation:**

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**List your affiliation with professional or technical societies: \*if required for the position.**

---

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Upload a Resume

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### **Declaration to Accept Terms & Conditions**

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**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

---

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

---

I Agree \*

**Profile**

John  
First Name

Middle Initial

Madson  
Last Name

jhmadsom@hotmail.com  
Email Address

608 Jackson Way  
Street Address

Suite or Apt

Carson City  
City

NV  
State

89701  
Postal Code

Home: (775) 461-3166  
Primary Phone

Home:  
Alternate Phone

**Which Boards would you like to apply for?**

Parks and Recreation Commission: Submitted

Question applies to multiple boards

**Why would you like to serve of this Board/Committee/Commission?**

I was a previous member and still interested in serving. My degree was held in recreation. This is an area I am very knowledgeable about and would like be a part of the future of this commission.

Question applies to multiple boards

**Are you currently a registered voter in Carson City?**

Yes  No

Question applies to multiple boards

**Are you currently a member on any other Carson City Board, Committee or Commission?**

Yes  No

Question applies to multiple boards

**If yes, please list:**

NA

Question applies to multiple boards

**Term expiration:**

NA

**Conflict of Interest**

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

---

Yes  No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

---

Yes  No

Question applies to multiple boards

**If yes, please provide contract details:**

---

NA

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

---

Yes  No

---

## **Education**

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

---

**Major Subject:**

---

Minor in Recreation.

**Degree Conferred:**

---

Bachelor's, Masters, EDD

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

---

**List the community organizations in which you have participated and describe participation:**

---

**List your affiliation with professional or technical societies: \*if required for the position.**

---

---

Upload a Resume

---

**Declaration to Accept Terms & Conditions**

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**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

---

I Agree \*

**Profile**

Kaeli  
First Name

Middle Initial

Biggin  
Last Name

kaelibiggin96@hotmail.com  
Email Address

279 Allouette Way #4  
Street Address

Suite or Apt

Carson City  
City

NV  
State

89701  
Postal Code

Mobile: (775) 313-2808  
Primary Phone

Business: (775) 684-0584  
Alternate Phone

**Which Boards would you like to apply for?**

Parks and Recreation Commission: Submitted

Question applies to multiple boards

**Why would you like to serve of this Board/Committee/Commission?**

I would like to serve on this board because as a citizen of Carson City, I would like to help our beautiful parks system grow. I have lived here for 22 years, and I would love to be a part of preserving and maintaining our beautiful parks for other generations after me to enjoy.

Question applies to multiple boards

**Are you currently a registered voter in Carson City?**

Yes  No

Question applies to multiple boards

**Are you currently a member on any other Carson City Board, Committee or Commission?**

Yes  No

Question applies to multiple boards

**If yes, please list:**

Question applies to multiple boards

**Term expiration:**

2022

---

**Conflict of Interest**

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

---

Yes  No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

---

Yes  No

Question applies to multiple boards

**If yes, please provide contract details:**

---

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

---

Yes  No

---

## **Education**

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

---

**Major Subject:**

---

**Degree Conferred:**

---

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

---

I believe that my best qualities for this position are that I am a team player, I am very dedicated to my work, and I do well under pressure. These qualities combined make me easy to deal with as well as ensuring I get all the necessary work done.

**List the community organizations in which you have participated and describe participation:**

---

**List your affiliation with professional or technical societies: \*if required for the position.**

---

## **Declaration to Accept Terms & Conditions**

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

---

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

---

I Agree \*

## Chapter 2.16 - CARSON CITY PARKS AND RECREATION COMMISSION

### **Sections:**

#### 2.16.010 - Organization.

1. There is hereby established pursuant to NRS 244.3071 et seq. a commission to be known as the Carson City parks and recreation commission.
2. This commission shall consist of seven members who shall be appointed by the board.
3. The commission shall be composed of one member who shall be a member of the Board of Supervisors, and one member who shall be a member of the Board of Trustees of the Carson City School District. The remaining members shall be qualified electors of Carson City and appointed, where possible, from a diverse cross-section of the community. That cross-section should consist of but not be limited to: service groups, professional parks or maintenance groups, adult sports groups, youth sports or service groups, environmental interest, and general public.

(Ord. 2005-17 § 1, 2005: Ord. 1991-56 § 1, 1991: Ord. 1981-45 § 1, 1981: Ord. 1974-10 § 1, 1974).

[\(Ord. No. 2015-13, § I, 12-17-2015\)](#)

#### 2.16.020 - Membership requirements.

Members of the Carson City parks and recreation commission shall be qualified electors of Carson City.

(Ord. 1981-45 § 2, 1981).

#### 2.16.030 - Term of office.

1. All terms will be for four (4) years.
2. Members whose terms have expired shall continue to serve until their successors have been appointed.
3. Terms of office shall commence and end on January 1st.

(Ord. 1991-56 § 2, 1991: Ord. 1985-36 § 1, 1985: Ord. 1985-28 § 1, 1985).

[\(Ord. No. 2015-13, § I, 12-17-2015\)](#)

#### 2.16.040 - Meetings and officers—Legislative procedure—Removal of commissioner—No compensation.

1. The commission shall meet in regular session and shall elect from their members a chairman and a vice-chairman at the first regular meeting conducted each calendar year. Officers shall hold office for one calendar year or until their successors are named.
2. The city shall provide a secretary for each and every meeting of the commission.
3. The commission shall by recorded vote, adopt rules and regulations for governing procedure and shall adopt appropriate by-laws by which to be governed.
4. A majority shall constitute a quorum.

5. The commission shall schedule at least one meeting bi-monthly, in regular session with the director of the park and recreation department or the director's designated representative. The bi-monthly meetings shall be held on the first Tuesdays of February, April, June, August, October, and December, unless notice is otherwise provided.
6. The chair and the parks and recreation director together can cancel a meeting or schedule a special meeting as needed.
7. The commission members shall receive no compensation.

(Ord. 1991-56 § 3, 1991).

[\(Ord. No. 2015-13, § I, 12-17-2015\)](#)

2.16.045 - Removal for cause.

Upon recommendation of the park and recreation commission the board may remove for cause any commissioner for:

1. Dereliction of duty, or
2. Nonparticipation, or
3. Nonattendance, or
4. For any other reason shown as just cause.

(Ord. 1991-56 § 4, 1991).

[\(Ord. No. 2015-13, § I, 12-17-2015\)](#)

2.16.050 - Duties and responsibilities.

1. The commission shall act in advisory capacity to the board.
2. The commission shall cooperate with other governmental agencies and civic groups in the advancement of sound recreation planning.
3. The commission shall:
  - a. Recommend policies on park and recreation services;
  - b. Advise on acquisition and development of park and recreation areas and facilities;
  - c. Aid in coordinating park and recreation services with the programs of other governmental agencies and voluntary organizations;
  - d. Make recommendations to the board on acceptance of bequests of real property, equipment and moneys for park and recreation purposes;
  - e. Review and make recommendations concerning the park and recreation department's capital budgets; and
  - f. Review and make recommendations to the board concerning the acceptance and spending of the residential construction tax.

(Ord. 2007-16 § 1, 2007: Ord. 2005-17 § 2, 2005: Ord. 1991-56 § 5, 1991).

[\(Ord. No. 2015-13, § I, 12-17-2015\)](#)

2.16.060 - Severability.

If any of the provisions of this chapter or the application thereof to any person or circumstances is held invalid, such invalidity shall not impair the other provisions of this chapter. To this end the provisions of this chapter are declared to be severable.

(Ord. 1991-56 § 6, 1991).