



# STAFF REPORT

**Report To:** Range Task Force

**Meeting Date:** January 31, 2019

**Staff Contact:** Jennifer Budge, CPRP, Parks and Recreation Director  
David Navarro, Park Operations Superintendent

**Agenda Title:** For Discussion Only: Presentation on the background of the Carson Rifle and Pistol Range and information related to the creation of the task force.

**Staff Summary:** Staff will provide a brief presentation on the background of the Carson Rifle and Pistol Range, including site improvements, funding sources, community partners, site topography, proximity to surrounding uses, public meeting information, operations, and maintenance.

**Agenda Action:** Other/Presentation

**Time Requested:** 20 minutes

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## **Proposed Motion**

n/a

## **Board's Strategic Goal**

Quality of Life

## **Previous Action**

n/a

## **Background/Issues & Analysis**

Parks staff will present information to the task force intended to orient members on the background of the Carson Rifle and Pistol Range. Maps, public information meeting notes, and other information are attached to the staff report for further reference.

## **Carson Rifle and Pistol Range – milestones**

### **1977**

- Resolution is passed to authorize Carson City Public Works to make application to BLM for lease of approximately 160 acres for the.
- Rifle Range next to golf course (Centennial Softball fields) is closed by recommendation from Board of Supervisors. Recommendation is because of safety concerns of location next to golf course.
- Recommendation is made to look at land behind landfill where Sheriff has a pistol bay for training as possible site for new range location.
- Rifle Range Committee is appointed to establish the requirements for a public shooting range in Carson City, plan its physical development, investigate the overall costs and determine the priority of its construction (Primary purpose of developing a public shooting range in Carson City is to provide a safe shooting facility for its citizens. Safety should be the number one consideration. Joint Committee for Rifle and Pistol Range Development April 7, 1977

### **1980**

- Carson City receives first lease of BLM property for Recreation and Public Purpose for approximately 200 acres.
- Carson City enters an agreement with Nevada Department of Wildlife regarding construction, maintenance, and utilization of a rifle and pistol range situated on land owned by Carson City.

### **1981**

- Public Works contracts project 1980-038 Rifle & Pistol Range Road. Project is to construct 1 mile of road for the range. Funding from Residential Construction Tax. Funds spent will be reimbursed on a 3 to 1 basis from the Pittman-Roberts Federal Hunter Safety Program per 1980 agreement. Project completed Jan. 14, 1982.
- Carson Rifle and Pistol Club completes construction of 10 concrete shooting tables at pistol range. Materials were donated and club constructed tables.

### **1982**

- Carson Rifle and Pistol Club completes the foundation and backwall system for roof structure to cover the rifle range firing line. Club enters into a contract with Steve McGrath for completion of roof structure.

**1987** First Master Plan developed

**1994** City contracts dirt work and range improvements from Pittman-Robertson Grant with matching funds from Residential Construction Tax funds

### **1999**

- Second Master Plan approved March 4, 1999
- City contracts additional dirt work and range improvements. Funding sources include Residential Construction Tax, Pittman Robertson Grant, community donations, and Quality of Life funds.

### **2016**

- Installation of 1 solar power security gate on Rifle Range Road; Installation of 5 swing bar metal gates on multiple 2 track roads that give random access to range from multi-directions; Installation of boulders to close of 2 track roads Funded from NDOW Grant, Sheriff's Office, and Question 18 funds.

## 2018

- Rifle and Pistol Range Safety Improvements including contractual services for work provided by Public Works Department, raise berms in the private shooting bays, redo floor and side berm of Short Range (Pistol Line); extend the length of private shooting bay #1 to match the others; remove deteriorated 25 yd target line in short range. Funded by NDOW Grant, Question 18, Carson Rifle and Pistol Club, Northern Nevada IDPA, Foundation For Carson City Parks, Ladies Gun Club and other club/community donations.
- Rifle and Pistol Range Restroom Project including preparation, purchase and installation of a precast vault restroom facility and handicap parking concrete pad. Funded by NDOW Grant, Question 18 funds and Carson City General fund (park maintenance).
- Rifle Range Signage update (Current Project) includes purchase and installation of directional, information, regulatory and safety signage including an informational kiosk; Installation of new Monument sign at entrance. Funded by NRA Foundation Grant with staff providing support for location and installation no matching funds required from City.

## 2015-2019 Funding overview and obligations – Carson Rifle and Pistol Range

- **NDOW Hunter Education/Shooting Range Sub Grant**
  - Amount: **\$18,708**
  - Time Period: 7/1/2015 to 6/30/2016
  - Project: Purchase and install security gate on Rifle Range Road, purchase and install bar gates for 2 track access roads and purchase and install of boulder to close off unintentional access roads to Rifle Range
  - Use agreement timeline: Unknown
- **NDOW Hunter Education Program**
  - Amount: **\$7,831**
  - Time Period: 10/31/16 to 6/30/17
  - Project: Originally was for Vault Restroom facility and prep work for installation. Had complications with Vault toilet company so instead just used funding for prep and drawings of vault restroom facility.
  - Use agreement timeline:
- **NDOW Hunter Education Program**
  - Amount: **\$44,225**
  - Time Period: Upon Final signature to June 30, 2018
  - Project: Purchase and installation of Vault toilet restroom facility
  - Use agreement timeline: 10yrs from June 28, 2018
- **NDOW Hunter Education Program**
  - Amount: **\$37,350**
  - Time period: Upon final signature to June 30, 2018
  - Project: Berm and backstop work to the 4 reservable bays and the short range
  - Use agreement timeline: 2yrs from June 30, 2018
- **NRA Foundation Range grant**
  - Amount: **\$7,155**
  - Time Period: until December 31, 2018
  - Project: Rules signage for the Rifle and Pistol Range
  - Use agreement timeline: unknown

Total grant funding amount provided for the use towards the Rifle and Pistol range is **\$115,269**.





# CARSON CITY, NEVADA

CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

March 20, 2001

Ken Bobbitt, President  
Carson Rifle and Pistol Club  
605 N. Pratt Street  
Carson City, NV 89701

Dear Ken:

The Carson City Parks and Recreation Department is requesting a review of the enclosed revised copy of the "Use Agreement" partnering the City and your organization.

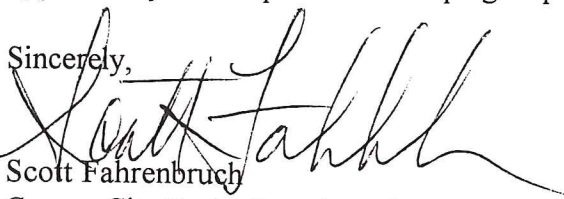
This agreement was revised to reflect and protect the interests of the City and users of the respective City park facilities.

Please take the time to carefully review the agreement as soon as possible. Our goal is to have this agreement finalized and submitted for review and approval by the Parks and Recreation Commission at their regularly scheduled meeting on April 17, 2001, at 5:30 P.M., in the Community Center, Sierra Room. We would like to have you, or a designee, represent your organization at this meeting.

In order to meet this time frame, please return the enclosed copy to our office by April 10, 2001. If the agreement is acceptable, please have the document signed and notarized. If you or your organization want to discuss elements of the agreement, or propose changes, please give me a call as soon as possible so we can finalize the agreement by the target date. An extension to the target date can be accommodated if you need more time to review and approve the document with your organization.

Please do not hesitate to contact me if you have any questions or concerns. I can be reached at 887-2115, extension 1003. Our mailing address is at the bottom of this letter page. We appreciate your cooperation in helping us provide the best facility possible to meet your needs.

Sincerely,

  
Scott Fahrenbruch  
Carson City Parks Superintendent

cc: Steve Kastens, Director of Parks and Recreation

1                                    USE AGREEMENT FOR CARSON RIFLE AND PISTOL CLUB

2

3                    THIS USE AGREEMENT is made on the 16 day of April, 2001,

4 by and between CARSON CITY, a consolidated municipality organized under the laws of the

5 State of Nevada, herein referred to as "CITY", and the CARSON RIFLE AND PISTOL CLUB,

6 a non-profit corporation organized under the laws of the State of Nevada, herein referred to as

7 "CRPC".

8                                    WITNESSETH:

9                    WHEREAS, CRPC is desirous of utilizing certain properties owned by the Federal

10 Government and permitted to and possessed by CARSON CITY, known as the CARSON CITY

11 RIFLE AND PISTOL RANGE, for the purpose of providing recreational facilities and programs

12 such as competitive-recreational rifle and pistol shooting; and

13                    WHEREAS, CITY deems it beneficial to CARSON CITY and the inhabitants thereof that

14 the Carson City Rifle and Pistol Range be made available to the general public through the

15 activities organized by CRPC, and that such an arrangement would provide the least possible

16 financial burden to the citizens of CARSON CITY; and

17                    WHEREAS, CRPC is willing to provide a substantial portion of the ongoing maintenance

18 and repairs of the premises; and

19                    WHEREAS, CITY believes that this arrangement would be in the best interest of the

20 citizens of CARSON CITY:

21                    NOW, THEREFORE, in consideration of mutual covenants contained herein, the parties

22 agree as follows:

23                    1.    Description of premises. CITY shall permit CRPC to use the premises and conduct

24 activities hereinafter described on the premises currently know as Carson City Rifle and Pistol

25 Range, 4000 Flint Drive, Carson City, Nevada.

2.    Term. The term of this Agreement shall be for three (3) years to commence on



1 the date first above written, and terminate three (3) years later, unless sooner terminated by a  
2 breach of the terms and conditions of this Agreement by CRPC.

3 The Agreement shall automatically be renewed for successive periods of three (3) years  
4 on each anniversary date, unless either party serves by certified mail on the other party a written  
5 notice of termination, three (3) months prior to the expiration date. As used herein the words  
6 "expiration date" shall refer to the last day of the Agreement or the last day of any extended three  
7 (3) year period under the terms of this Agreement.

8 3. Use of premises. CRPC shall submit any and all Articles of Incorporation and by-  
9 laws as they exist at the time of the Agreement to the Carson City Parks and Recreation Director  
10 for review and approval prior to commencing this Agreement. CRPC shall use the premises only  
11 in conjunction with its purpose stated in its Articles of Incorporation and by-laws. The primary use  
12 of the premises shall be to promote, encourage, and foster recreational and competitive rifle and  
13 pistol shooting sports. CRPC shall not have exclusive use of the premises and hereby understands  
14 that CITY may permit other users to also occupy said premises. CRPC must submit a schedule of  
15 events and activities annually for approval by the CITY. Any changes to the annual schedule shall  
16 be submitted to the CITY for approval prior to event or activity

17 4. Restriction on use. CRPC shall not keep, use, or sell anything prohibited by any  
18 policy of fire insurance covering the premises, and shall comply with all requirements of the  
19 insurers, applicable to the premises, necessary to keep in force the fire and liability insurance.  
20 Additionally, CRPC agrees not to use the premises for any purpose other than those described in  
21 paragraph 3 of this Agreement. CRPC agrees to accept and assume liability for any negligent or  
22 intentional acts by any person or persons participating in an organized CRPC event at the facility.

23 5. Waste, nuisance, or unlawful activity. CRPC shall not allow any waste or nuisance  
24 on the premises, nor use or allow the premises to be used for any unlawful purpose. CRPC shall  
25 not use the premises for any purpose in violation of any federal state or municipal statute or

1 ordinance, or of any regulation, order, or directive of any governmental agency, as such statutes,  
2 ordinances, regulations, orders or directives now exist or may hereinafter provide, concerning the  
3 use and safety of the premises. On the breach of any provision hereof by CRPC, CITY may, at its  
4 option, terminate this Use Agreement forthwith.

5         6.   Serving of notices.   Whenever under this Agreement notice is required to be given  
6 by CITY to CRPC, such notice shall be sent to Ken Bobbitt, President, 605 North Pratt Street,  
7 Carson City, Nevada 89701. Whenever under this Agreement notice is required to be given by  
8 CRPC to CITY, notice shall be sent to Stephen D. Kastens, Carson City Parks and Recreation  
9 Director, 3303 Butti Way, Building #9, Carson City, Nevada 89701. Service of notice shall be by  
10 certified mail, return receipt requested, deposited in the United States Mail. Service of notice shall  
11 be complete upon mailing.

12         7.   Improvements. All permanent additions, changes, and other improvements,  
13 including structures, directed or placed on the premises shall first be approved by the CITY and  
14 remain thereon and shall not be moved therefrom, and at the expiration of this Agreement all such  
15 improvements shall be the property of CITY.

16         Any structures hereinafter built on the premises by CRPC shall be constructed and  
17 maintained in compliance with the laws of the State of Nevada, and the fire, building, and health  
18 ordinance and rules of CARSON CITY, and shall be built under the inspection and subject to the  
19 lawful requirements of the building department of CARSON CITY, or of such other agency or  
20 office authorized by law to inspect or make rules covering the erection and inspection of buildings  
21 or structures.

22         8.   Repairs and maintenance.

23             a.   The CITY, at its own expense, shall do all property maintenance. This shall  
24 include all structures and grounds within facility boundaries.

25             b.   The following repairs and upkeep shall be the responsibility of CITY:

1. Maintenance of access roads;
2. Maintenance of exterior of buildings and shelters;
3. Fence repair;
4. Vandalism repair;
5. Removal of trash and debris as required (i.e. makeshift targets, appliances, illegally dumped materials, etc);
6. Refuse disposal (normally 2-3 times per week).

Repair and upkeep by CITY shall be limited to that which is necessary and not caused by the negligence of the CRPC.

c. CRPC shall schedule with the Parks Superintendent a minimum of two (2) volunteer clean-up days annually to assist CITY staff in cleaning up debris at the site. Normally work days are scheduled once in spring and once in fall. CITY shall provide equipment for volunteer work days.

9. Utilities. CITY shall be responsible for the monthly service charges for water and sewer utilities and connection fees when such services are installed. CITY shall initiate, contract for, and obtain, in its name, all other utility services required on the premises, including, but not limited to, gas, electricity, telephone, water and sewer connection fees, and CITY shall pay all charges for those services as they become due.

CITY shall not be liable for any personal injury or property damage resulting from the negligent operation of utility services provided for use on the premises, nor shall CITY be liable for any injury or damage suffered by CRPC as a result of the failure to notify CITY of necessary repairs to the utility facilities.

CRPC shall be liable for any injury or damage to the equipment or service lines of the utility suppliers that are located on the premises, resulting from the negligent or deliberate acts of CRPC, or the agents or employees of CRPC, and any and all use under this Agreement.

1 CITY shall be responsible for installation of power.

2 10. Insurance. CRPC shall be responsible for coordinating the scheduling of organized  
3 activities and events at the facility, and will verify that proper proof of liability  
4 insurance equaling ONE MILLION DOLLARS general liability is submitted to the  
5 Carson City Parks & Recreation Department prior to said activity or event, naming  
6 CRPC and the CITY as additional insured.

7 As a condition precedent to the effectiveness of this Agreement and in partial performance  
8 of CRPC obligations hereunder, CRPC shall obtain and maintain in full force and effect during the  
9 term of this agreement, a policy or policies of liability insurance in a form satisfactory to CITY  
10 with minimum limits of FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) bodily injury  
11 and ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) property damage insurance, or  
12 equivalent. The CITY shall be named as an additional insured on such policies. Proof of proper  
13 insurance must be submitted to the Carson City Risk Manager and the Carson City Parks and  
14 Recreation Director annually.

15 CRPC shall maintain adequate fire and extended casualty insurance on the premises to  
16 cover replacement costs of any of the improvements placed on the premises by CRPC.

17 Any policy maintained in conformance with the provisions of the Agreement shall further  
18 provide that the same shall not be canceled or coverage reduced until a thirty (30) day written  
19 notice of cancellation or amendment has been served upon the CITY.

20 The procuring of such policies of insurance shall not be construed to be a limitation upon  
21 the CRPC's liability, or as a full performance on its part of the indemnification provisions of this  
22 Agreement, CRPC's obligation being, notwithstanding said policies of insurance, for the full and  
23 total amount of any damage, injury or loss caused by negligence or neglect or intentional act  
24 connected with CRPC's operations under this Agreement.

25 11. Indemnity and Hold Harmless. CRPC hereby agrees to indemnify and save

1 harmless the CITY, its officers, employees, and agents from and against any and all liability, loss  
2 or damage, the CITY may suffer as a result of any claims, demands, costs, judgments, or damage  
3 to the CITY arising out of the negligent or intentional acts or omissions of CRPC in performing  
4 under this Agreement. CRPC agrees to bear all costs and expenses, including attorney's fees,  
5 which CITY may incur as a result of the above-referenced claims. CRPC shall not have to  
6 indemnify the CITY from any acts resulting from CITY's sole negligence.

7 12. Non-liability of CITY for liens and assessments. CRPC shall indemnify CITY  
8 against all liens and charges of any and every nature that may at any time be established against  
9 the premises or any improvements thereon or any part thereof as a consequence, direct or indirect,  
10 of the existence of CRPC's interest under this Agreement.

11 13. Encumbrance, assignment, or license. CRPC shall not encumber, or assign the  
12 rights or obligation arising from this Agreement, or any other right or privilege connected  
13 therewith without first obtaining the written consent of CITY. A consent by CITY shall not be a  
14 consent to a subsequent encumbrance, or assignment. An unauthorized encumbrance, or  
15 assignment, by CRPC shall be void and shall terminate the Agreement at the option of the CITY.  
16 The interest of CRPC in this Agreement is not assignable by operation of law without the prior  
17 written consent of CITY.

18 14. Breach. The failure of CRPC to comply with each and every term and condition of  
19 this Agreement shall constitute a breach of this Agreement. CRPC shall have ten (10) days after  
20 receipt of written notice from CITY of any breach to correct the conditions specified in the notice,  
21 or if the corrections cannot be made within the ten (10) day period, CRPC shall have a reasonable  
22 time to correct the default as long as CRPC commences corrective action within ten (10) days  
23 after receipt of the notice.

24 Upon breach of this Agreement by CRPC, CITY may terminate the Agreement on giving  
25 thirty (30) days written notice of termination to CRPC.

16. Independent contractor. It is understood and agreed that this Agreement is not a contract of employment. CRPC is an independent contractor. CRPC is not authorized to bind CITY to any contracts or other obligations. CITY shall not be liable for acts of CRPC or its assistants or employees in performing the duties prescribed herein. Any questions regarding scope of duties or other facets of this Agreement shall be directed to the Carson City City Parks and Recreation Director who, in his capacity, has responsibility for the proper performance of this Agreement.

CARSON CITY

By Don A. Turk  
RAY MASAYKO, Mayor

ATTEST

APPROVED AS TO FORM:

ALAN GLOVER, Clerk-Recorder

MARK FORSBERG, Chief Deputy  
District Attorney

## CARSON RIFLE AND PISTOL CLUB

By Kenneth E. Abbott

State of Nevada Kenneth W. Bobbitt President  
PRINT NAME AND TITLE

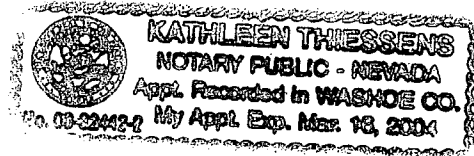
SUBSCRIBED and SWORN TO before me *Kathleen Thiessens*, a Notary Public -

See  
Next  
page



by Kenneth W Bobbitt

1 this 16<sup>th</sup> day of April, 2001.



2  
3 

4 NOTARY PUBLIC

**Carson Rifle & Pistol Range  
Operations Manual**



**CARSON RIFLE AND PISTOL RANGE**

4000 Flint Drive Carson City NV 89706

Mailing address PO Box 113 Carson City NV 89702

Range Standard Operating Procedure (SOP)

Adopted and Approve by the CRPC & CCPROSD

# Carson Rifle & Pistol Range Operations Manual

The Carson Rifle and Pistol Range is owned by Carson City and managed by the Carson Rifle and Pistol Club, a non-profit organization, through a use agreement.

## **Range Facility:**

Is located at 4000 Flint Rd. Carson City NV 89701

Long Range (Rifle Line):

20 positions covered with benches, and 20 position uncovered with no benches, backstops located at 100/200/300 yards.

Short Range (Pistol Line):

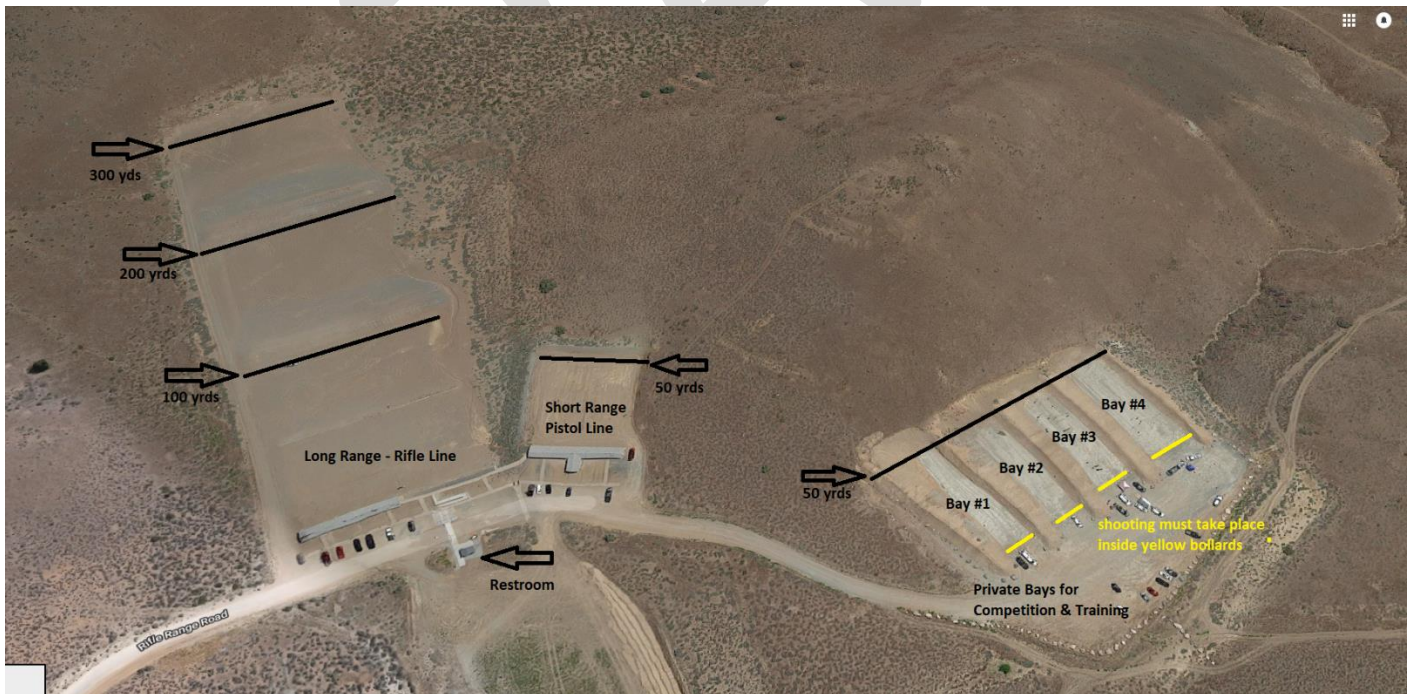
20 covered positions with benches, backstop located at 50 yards

Private Shooting Bays:

4 open bays approximately 25 yards wide 50 yards

Vault Toilets

No Paid Fulltime Attendant



# Carson Rifle & Pistol Range

## Operations Manual

### **PREAMBLE:**

- The Carson Rifle and Pistol Club (CRPC) is a Non-Profit Organization, recorded with the NV Secretary of State and managed by a set of bylaws adopted 1-12-1976
- The Carson Rifle and Pistol Range is a Carson City Park.
- The Carson Rifle and Pistol Range is Open to the public.
- The Carson Rifle and Pistol Range is available for complete shooting events.

The purpose of the CRPC shall be to promote social welfare and public safety, to educate and train citizens of good repute in the safe and efficient handling of small arms, to encourage organized small arms shooting programs for sporting purposes, to encourage lawful ownership and proper use of small arms.

### **Contact Info**

Carson Rifle and Pistol Club (CRPC)

PO Box 113

Carson City, NV 89702

[www.carsonrapc.org](http://www.carsonrapc.org)

[info@carsonrapc.org](mailto:info@carsonrapc.org)

[www.carsonrapc.org/calendar](http://www.carsonrapc.org/calendar) for Scheduling & Reservation information

Carson City Parks & Recreation and Open Space Department (CCPROSD)

3303 Butti Way Bldg #9

Carson City NV 89701

[www.carson.org](http://www.carson.org)

775-887-2262

# Carson Rifle & Pistol Range Operations Manual

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# Carson Rifle & Pistol Range

## Operations Manual

### Purpose:

These procedures outline the rules and regulations governing the use of the outdoor gun range located at 4000 Flint Dr. Carson City NV 89701 and known as the Carson Rifle and Pistol Range. While shooting incidents are rare on ranges, the following range rules and regulations are established to ensure safety and discipline for individuals using the range as well as the safety of our neighbors and surrounding properties.

### GENERAL

Live fire conducted at the range is designed to provide authorized personnel access to a facility where they can become proficient with firearms and practice both individual and group shooting sports. Individuals using the range shall become familiar with these safety rules and procedures prior to using the range. The range safety rules and procedures help to provide range supervision and allow for enforcement of these rules to reduce or eliminate incidents from occurring. All users are required to abide by and enforce these rules. All users are expected to politely point out to any user in violation of these rules, the nature of the violation, request they stop and if continued violation occurs, report the incident along with the violators name, if possible, to the Range Safety Officer on duty or the Carson City Sheriff's Department for further action.

### Definitions:

**Approved Firing:** Deliberate, controlled and aimed fire, which results in every shot hitting the impact berm.

**Approved Range Safety Officer:** An employee / volunteer or designee of CRPC that is charged with monitoring and enforcing all rules outlined in this SOP as they pertain to the use & safety of this outdoor shooting range.

**CCPROSD:** Carson City Parks Recreation and Open Space Department

**Cease Fire:** ALL Shooters stop shooting, when safe to do so, all firearms are cleared of all ammunition and placed on shooting bench with actions open and muzzle pointed down range.

**Cold Range:** No loaded firearms on the firing line, all firearms are to be holstered and unhandled or benched with the action open, magazine out, and muzzle pointed down range. Anyone not downrange to service targets must stay behind the Blue Cold Range line.

**CRPC:** Carson Rifle & Pistol Club

# Carson Rifle & Pistol Range

## Operations Manual

**CRPC Staff:** Any paid employees, volunteers, RSO, Club Member, Associated instructors, independent contractors, acting on behalf of the CRPC.

**Firing Line:** That part of the range where live fire shooting takes place from and towards designated targets.

**Hot Range:** No Cease Fire is in effect; guns may be handled and fired.

**Live Fire Activities:** Activity that involves the firing of a gun. Individuals involved in live fire activity include the shooter, Range Officer, and supporting personnel such as score keepers, timers, and other individuals participating in a shooting activity on a hot firing line.

**Negligent Discharge:** Discharging a firearm in an unintended manner.

**POC:** Designated point of contact

**Rapid Firing:** Firing more than two shots in a one second period.

**Uncontrolled Firing:** Firing from the hip, firing a rifle/carbine/shotgun without the butt of the stock against the shooter's shoulder, or any other type of firing in which the firearm is not aimed at a designated target.

### **Facility oversight and use requirements:**

The management of this facility is defined within the written use agreement that is in effect between Carson City and CRPC. The daily use & management of the Carson Rifle & Pistol Range is covered by this use agreement and these Standard Operating Procedures (SOP's). These SOP's define what every person engaged in managing this facility must know prior to being permitted to work as an Approved RSO. These SOPs cover multiple topics and should be kept accessible to RSO while working at this facility. Firing Line Safety Rules cover what every RSO, club member and public participant must know to utilize the shooting range firing lines, or private bays. These SOP's will be available from the Carson Rifle & Pistol Club Website ([www.carsonrapc.org](http://www.carsonrapc.org)) or in the information station location on the side of the Main Restrooms.

### **Facility Restrictions:**

The following are strictly prohibited on Carson Rifle and Pistol Range property: ANY Intentional or repeated Violations will result in ejection from premises and possible permanent revocation of use privileges

1. No shooting at wildlife.
2. No shooting cross-range.
3. No alcoholic beverages or drugs allowed on the premises. The Range Officer will deny range access to anyone that is or appears to have a diminished mental capacity that will affect their ability to participate with a maximum state of awareness and in a completely safe manner.
4. FULLY AUTOMATIC FIREARMS ARE PROHIBITED on the long range (rifle line) and short range (Pistol Line). Can only be used on the private shooting bays, with reservations and mandated insurance.
5. Firearms chambered in .50 BMG, 416 Barrett, 408 /375 Chey Tac, .338 Lapua or any round derived from the same or producing kinetic force equal to (or higher) than those rounds are **STRICTLY PROHIBITED**
6. FIRING OF ARMOR-PIERCING OR TRACER AMMUNITION IS PROHIBITED.



# Carson Rifle & Pistol Range

## Operations Manual

7. No bullet impacts off the range, into buildings, signs, storage containers, sheds, or any other structure or range feature not in a designated approved impact area.
8. No repeated misses of the target, or bullet strikes that ricochet causing a danger of bullets leaving the range.
9. No disruptive activities, such as loud music or children that are not supervised properly on the firing line.
10. No loaded firearms are allowed on the Carson Rifle and Pistol Range other than on the Firing Line under a Hot Range condition a. Exceptions to this are for staff, volunteers, employees, and customers who are properly licensed to Carry a Concealed Weapon, and Law Enforcement personnel.
11. Handguns are not permitted on the rifle range unless shooting at the 100, 200, or 300 yard berms, and that all projectiles impact the backstops. Repeated misses of the backstop can result in the eviction from the range.

### Approved Range Safety Officers:

- a. All RSO's on duty are required to have taken the NRA Range Safety Officer training and possess a certificate identifying them as an NRA certified RSO & have completed a site specific training to be conducted no less that 4 times annually by CRPC appointed Chief Range Safety Officer.
- b. Range Safety Officers (RSO) are required as part of open shooting at the outdoor range.
- c. Everyone using the Carson Rifle and Pistol Range should first watch the range safety video
- d. A designated RSO will be in charge of the range at all times.
- e. The RSO on duty is tasked with:
  - a. Ensuring that all Carson Rifle & Pistol Range facility users, club members, guests, and customers adhere to All Rules and SOPs in this document.
  - b. Stopping and addressing any and all unsafe behavior. The RSO will address an individual to inform and point out all unsafe behavior and ensure that they are aware of any safety concerns. The RSO may call a "Cease Fire" and address the entire line at his/her discretion.
  - c. Escorting OR notifying the Carson City Sheriff to remove anyone (to include club members) off the range if the person(s) are deemed a safety risk to others on the range. And to give trespass warnings to anyone needing to be escorted off the property. Proper documentation must take place and notifications made to the CRPC Board and Director of Carson City Parks
  - d. Require anyone shooting on the range be given additional training before being allowed to shoot on the range again.
  - e. Reporting to CRPC Board of Directors & the City's designation POC any incidents on the range to include:
    - i. Accidental discharges o
    - ii. Personal injuries such as slide bites, forehead scope hits, and etc that draw blood
    - iii. Trespassers - to include wildlife, pets, and unauthorized people
    - iv. Any other incidents deemed reportable
  - f. Complete any and all required forms as per the SOP's and submit them to the correct POC within a timely

### Authorized Matches:



# Carson Rifle & Pistol Range

## Operations Manual

Part of the intention of the CRPC to attract and host organized shoots and competitive matches. These are shoots and matches such as IDPA, Steel Challenge, Three-Gun, USPSA, SASS and more. It is also the intention to work with organizations such as the Nevada Firearms Coalition, National Rifle Association, National Shooting Sports Foundation, Ducks Unlimited, 4-H, and many more who have an interest in the shooting sports. The CRPC will designate a Match Director to oversee a given shoot/match. The Match Direction may be CRPC Staff or a designated person from a 3rd party having a vested interest in the shoot/match. If the Match Director is a designated person from a 3rd party, CRPC Staff will be designated as a liaison to the 3rd party in support of the shoot/match. All events must be scheduled and planned out with the CRPC Staff to ensure the necessary schedule, supplies, resources, and logistics can be obtained as needed. All planned, scheduled, and approved shoot/matches take precedence over any individual or personal activity.

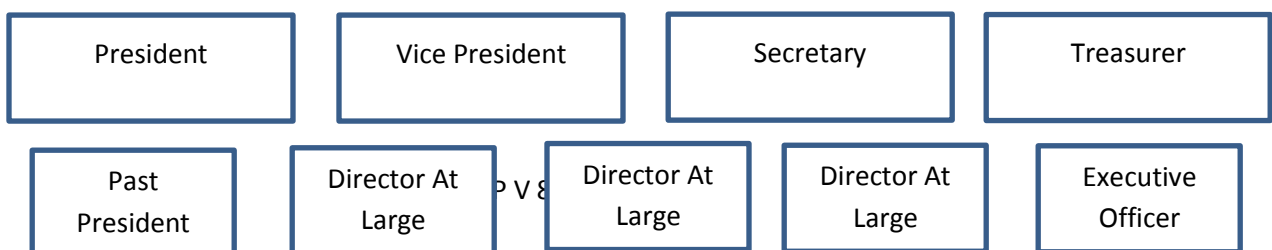
The Match Director is tasked with:

- Conducting competitive shoot/matches within the planned schedule approved by CRPC Staff.
- Ensuring all necessary resources such as RSO and any other needed safety personnel are in attendance while the shoot/match is taking place.
- Conducting the shoot/matches with the primary goals of safe shooting for the participants and the prevention of projectiles leaving the range.
- Designating a Range Officer to assist with running the shoot/match as needed.

### ORGANIZATIONAL CHART:

- CRPC has an (Elected) Executive Board of Directors
- CRPC has a Chief Range Safety Officer (CRSO) who is tasked with training and supervision of a group of volunteer Range Safety Officers (CRPC RSO's).
- The board of directors consists of the Following positions: President, Vice President, Executive Officer, Secretary, Treasurer, Past President, and three Directors at Large elected to staggered three-year terms.
- CRSO and CRPC RSOs are required to be members of Carson Rifle and Pistol Club.
- CRPC Board of Directors may designate new CRSO, CRSO must have at least 2 years' experience as a NRA Certified CRSO.
- All CRPC RSOs must be Certified by the NRA as an RSO or CSRO.
- The CRSO is a required part of this Organization. The function of the CRSO is to oversee Range Operations, train new CRPC RSO's, communicate with the designated volunteer CRPC RSO's, and report activities to the Executive Board & CCPROSD.
- The CRPC RSO's role is to educate the public on Range Safety Rules.
- The CRPC RSO's have the authority to maintain a safe shooting environment as guided by our SOP, including when a safety issues arises, have the authority to demand that any individual and/or entity be vacated from the premises.

### Board of Directors



# Carson Rifle & Pistol Range Operations Manual

## Advisor to the Board

Chief Range Safety  
Officer

Scheduling Officer

Committee Chair's  
(as needed)

## RANGE OPERATION:

1. This Range is open to the general public from 6:00am to 6:00pm or dawn to dusk for public shooting on Saturday and Sundays when RSO's are on site.
  - a. Gate access may be restricted to other times in the interest of public safety (No RSO is available)
2. The Range may be reserved and closed to the public for special events with prior reservation and authorization from the Scheduling officer under the direction of the Board of Directors.
3. ALL Range Reservations will be handled by the CRPC Scheduling Officer.
4. The Scheduling Officer will keep a list of entities that are approved to make reservations.
5. Any written standing reservations for approved entities will be valid for a 1 year term from the date the letter is issued – and must be renewed annually.
6. All reservations will be posted online at [www.carsonrapc.org/calendar](http://www.carsonrapc.org/calendar) for the public to view.
7. Designated CRPC CRSOs and RSOs will be issued Carson Rifle and Pistol Club Range Safety Officer ID Cards and Caps or Vests as available to identify them to the general public.
8. Firing Line Safety Rules will be posted at the Range. SOP will be posted on the clubs website.
9. CRPC RSOs are all volunteers and there may times when no CRPC RSO is at the Range. During these times it is the public / users responsibility to follow all facility SOP's and Firing Line Safety Rules.
10. Any person, business, or organization wishing to reserve the Range must have a current \$1,000,000.00 liability insurance policy naming Carson City & CRPC as co-insured on file prior to reservations being approved.
11. Any person, business, or organization wishing to reserve the any part of the range must agree to follow the CRPC's SOP's during their event, and must have a designated Range Officer during the event.

## TRAINING AND REPORTING:

1. The CRPC will establish a Chief Range Safety Officer to train CRPC RSOs for this range and to report to the club & CCPROSD on range activity's & facilities maintenance needs.
2. All Carson Rifle and Pistol Club designated CR&PC RSOs must be certified NRA RSOs.

# Carson Rifle & Pistol Range

## Operations Manual

3. Carson Rifle and Pistol Club certified CRPC RSOs will attend one annual recurrent training session as conducted by the CRSO staff.
4. CRSO's will conduct two annual recurrent RSO training sessions (usually one hour) to keep CRPC RSOs updated on current problem areas as directed by the CSRO – CCPROSD or CRPC. The CRSO(s) must attend at least two club meetings per year and stay up to date with emerging safety trends in the industry.

### EMERGENCY RESPONSE PLAN:

Action for any Emergency

#### **1. Take Charge of the situation**

- a) Call Cease Fire and Stop all Shooting activity (loud voice)!
- b) Confirm Muzzles down Range, Firearms Unloaded, Magazines out Action's open.
- c) Assess the situation and start response.
- d) Delegate authority – assign duties to bystanders – witnesses.

#### **2. Call for help - 911 (as needed)**

3. Render First Aid within the scope of your training.

4. Direct Medical help to the location.

5. Take notes; make a written report to include:

- a) Date and time
- b) Nature of event
- c) Description of injury
- d) Names of the injured
- e) If transported, name of transport company & where the injured were taken.

6. Submit Report to CRSO. Any report resulting from an emergency will be submitted within 24 hours. Reports will be reviewed by the CSRO & CR&PC Board and general membership, to review safety concerns & a copy will be sent to CCPRD.

## **FIRING LINE SAFETY RULES**

**You must obey Carson Rifle & Pistol Club Range Safety Officers or you are subject to eviction. Safety is everyone's responsibility. If you see unsafe conduct, say something!**

## **YOU MUST ALWAYS:**

- Keep the firearm's muzzle pointed in a safe direction, downrange.
- Keep your finger off the trigger until you are ready to shoot.

# Carson Rifle & Pistol Range

## Operations Manual

- Keep your firearm unloaded with the action open until on the firing line, ready to shoot.
- Keep firearms cased, holstered or unloaded with action open and pointed in a safe direction when transporting from the parking lot to the firing line.
- Use eye and ear protection when on the firing line.
- Use **ONLY** industry standard paper or metal targets.
- **Stand behind the blue cold range line if not downrange during cease fire on the cold range.**

## YOU MUST NEVER:

- Handle a firearm for any reason, at any time, whenever someone is downrange.
- Use or possess drugs or alcohol anywhere on the premises.
- Use any targets other than industry standard targets. This means no glass, cans, appliances, fruits, vegetables or any hazardous item.
- Climb or drive on the berms or backstops.
- Use shotguns anywhere other than in the private, reservable bays.
- Use incendiary & tracer ammunition or exploding targets.
- Shoot over the berms or backstops. This means targets should be placed in a way that bullets will impact the backstop.

## SOP APPROVAL:

This Carson Rifle and Pistol Range S.O.P. is approved by the Carson Rifle and Pistol Club Executive Board on this date:

\_\_\_\_\_

This Standard Operating Procedure (SOP) will become effective on: \_\_\_\_\_

### **Approved By CR&PC:**

President: Randall Brooks

\_\_\_\_\_

# Carson Rifle & Pistol Range Operations Manual

Vice-President: Stan Mund

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Secretary: Mark Possin

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Treasurer: John Beer

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CRSO: Randall Brooks

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Approved By CCPROSD:  
Jennifer Budge

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DRAFT



## Public information meeting - Carson City Rifle and Pistol Range

### Wednesday, December 12, 2018, 5:30pm – 7:00pm – Sierra Room

## PUBLIC COMMENT NOTES

*Public comments are in black italics, city responses are in blue.* Please note that these are not exact minutes and many comments are abbreviated, as the meeting was not formally recorded, since it was for information purposes only. There was not time to answer all questions at the meeting, so some responses have been added below for further information.

- 135 individuals signed in; 40+ individuals expressed interest in participating on a working group
- City staff representatives in attendance: Carson City Board of Supervisors Lori Bagwell and Brad Bonkowski, Sheriff Ken Furlong, City Manager Nancy Paulson, Public Works Deputy Director Curtis Horton, Public Works Operations Manager Rick Cooley, Parks and Recreation Director Jennifer Budge, Park Operations Manager Dan Kastens
- Opening remarks provided by Supervisor Bagwell and Sheriff Ken Furlong.

#### City staff contacts regarding the rifle range:

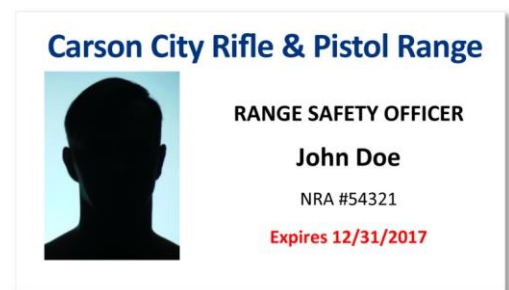
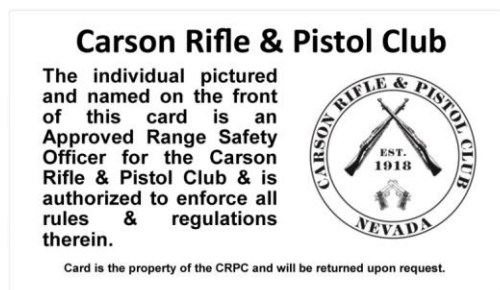
Jennifer Budge, Parks and Recreation Director: 775.887.2262, [jbudge@carson.org](mailto:jbudge@carson.org)

David Navarro, Park Operations Superintendent: 775.887.2262, [dnavarro@carson.org](mailto:dnavarro@carson.org)

Dan Kastens, Park Operations Manager: 775.887.2262, [dkastens@carson.org](mailto:dkastens@carson.org)

- *Who has the authority to enforce issues at the range? They are difficult to identify and is suggested to not have a vest that anyone can be able to purchase at a store.*

**Carson City Park Rangers, Carson City Parks staff, Carson City Sheriff's Office and Carson Rifle and Pistol Club Range Safety Officers (RSO) have authority at the range. Park Rangers and Sheriff's Office both have identifying uniforms and City identification. Park staff has City identification and are usually driving a Carson City vehicle. Club members wear a vest and have a laminated club identification card that demonstrates they are a Range Safety Officer, as shown in the pictures below. All RSO's are required to wear their vest and have their identification on them when acting in that capacity. Also, all approved RSO's have their picture posted on the Club's website at <http://www.carsonrapc.org/rsos.html>.**



- *How many members are in the Club and how many are residents of Carson City? Don't want a California Club!*  
120 club members, with 64 members being Carson City residents, the other 54 are from Northern Nevada, and only 2 from outside the state.
- *It is estimated that it will take four staff to cover hours and facility "as is". Scheduling the Sheriff's Office to patrol multiple times per day-makes more sense. Volunteers not dependable, invest in more deputies to keep it safe. Charge for non-Carson City resident users to help pay for increased patrol costs.*  
The Rifle & Pistol Club (Club) volunteers have been stepping up to keep the range open and free for everyone. The Club also has had lots of non-members volunteer to donate time as RSO's as well. The club will continue to do what it can with its available resources to keep it open and free. The cost to add only one additional Sheriff Deputy is between \$52,989.87 - \$74,963.20 annually plus benefits.
- *There are unintended consequences with closures to the range - desert shooting, trash, fire & environmental issues. Much greater impacts with the range closure. Need a dedicated area to shoot.*  
The City's goal is to get the facility back open and available seven days/week. It is intended for the reduced operating hours to be only temporary until a safety assessment is completed and a review of the recommendations is made. The City understands the importance of having a safe facility for the public to use and enjoy, which prevents desert shooting and is one of the many reasons why the range was built in the first place. The City has continued to work to improve the facility for the benefit of the community.
- *"Shooter trash" - shooters not polluters, need to keep the range open to reduce this.*
- *History and barriers. Can baffles be used or other efforts to control rounds on range line?*  
Possibly. The range safety assessment should provide recommendations regarding potential mitigation measures. All feasible improvements will be considered and evaluated.
- *Doesn't want a "supervised range" like Washoe County – self policing is working – provided an extended overhead cover example.*  
Supervised ranges are common across the country and can be feasible; however, self-policing can also be effective tool as well. Unfortunately, not all users are comfortable with self-policing, as it can be intimidating in this setting. While most users are responsible and educated participants, unfortunately, not all are using the facility in the manner in which it was designed and not according to the posted rules and guidelines, creating additional opportunities for projectiles to leave the facility. This is demonstrated by the amount of bullet holes in the road signs and the overhead covers, in addition to participants, club, and staff observations witnessing misuse.

- *The range is open to Military and Police department – why? And not to the public – everyone needs to train – additional issues impacting Goni area due to the range closure.*

The current operational hours are intended to only be temporary until a safety assessment can be completed. Currently, the entire facility is open and available to the public on Saturdays and Sundays. Other opportunities for the public to participate during the week require reservations for the shooting bays, but require insurance and an RSO on site. The Club is only able to provide RSO's during the weekends at this time due to limited volunteer resources. Even the military and law enforcement users must make a reservation for weekday use, just like the general public. The reservation schedule is available <http://www.carsonrapc.org/reservations.html>.

- *There is a petition with over 1200 supporters to reopen range without restrictions. Can they relocate the construction debris area at the landfill so there is no conflict? Why are you working in that area now?*

No, it is not economical to relocate the Construction Demolition (C&D) area, as the areas to the east and west are hard rock and would require a tremendous amount of blasting and earthmoving. Also the outside "shell" of the landfill is required to be C&D per the landfill plan/permit requirements. The landfill operation is very methodical and operating per permit requirements and in compliance with the landfill master plan. Also, this area needs to be filled to shore up the center of the landfill so that the fill can go higher. The landfill will continue to get wider and higher as it progresses.

- *Can the landfill "chip in" for some safety improvements to address the current issue?*

The landfill and portions of the Parks and Recreation Department functions are funded through the City's General Fund, which is authorized by the Board of Supervisors. Changes to the budget must be included during the City's budget process. Until a range safety assessment is provided it is not yet known what mitigation measures may be recommended or the potential costs of the improvements.

- *A new development on Drako Way is too close to the range according to city code – how was this approved and where is the development in the approval process?*

There is no codified separation requirement between the gun range and other uses. Carson City Municipal Code (CCMC) Section 8.12.010 deals with the discharge of firearms. While this code section does prohibit the discharge of any gun, rifle, pistol or other firearm (with the exception of shotguns, air rifles, and B-B guns) within 5,000 feet of any dwelling, building or other place of public resort within Carson City, there is a specific exemption in this same code section for the lawful discharge of a firearm at a licensed rifle range, gun club, etc. CCMC 8.12.010.3 states:

*"This section does not apply to peace officers or to persons shooting in any regularly established and lawfully authorized and licensed rifle range, gun club or shooting gallery or to any person lawfully discharging a firearm in protection of life or property."*

Therefore, with this specific exemption the development is not too close to the range.



The Board of Supervisors heard the request for the Zoning Map Amendment and Tentative Subdivision Map at their 12/20/18 meeting. At that meeting they introduced the ordinance for the zoning map amendment and approved the Tentative Subdivision Map. The Zoning Map Amendment will be considered for final approval on 1/3/19 at the Board of Supervisors meeting. The developer will have 4 years from the date of approval to record the first phase of the subdivision. Additional information regarding the project can be found at [www.carson.org](http://www.carson.org).

- *How were bullets found – how long have they been there? Self-policing is working. Reports made to Park Rangers with vehicle descriptions. Should have studied this before acting and closing the range.* Bullets have been found by landfill employees, city contractors, members of the rifle and pistol club, including individuals that have NRA range technical team training to evaluate ranges. It is unknown as to how long the bullets have been there. The display board shown below was available at the meeting. The information was collected on a Sunday in November by the Rifle and Pistol Club and City Public Works employees when the landfill was closed, over a 4 hour period. These Individuals at the landfill heard the sound of projectiles overhead, and confirmed shooting was taking place at the Shooting Range at the same time. During this same time multiple spent bullets were found on the surface of ground in the locations shown.



In addition, a photo of the bullets collected recently at the south monitoring well was displayed:



- *This meeting is premature – no verification of ricochet or mortar rounds.*  
Please see documentation as described above.
- *Process needs to be quick, put pressure on the assessment professionals.*  
The City has been in regular contact with the NRA and NDOW. The NRA understands the urgency of the safety assessment, and the City will do everything possible to expedite the process.
- *How are the RSO's stopping ricochet bullets? RSO's are appreciated, but doesn't make sense?*  
No, RSO's cannot stop ricochet bullets, but they educate range users about proper target placement, and explaining why (ex. bullets impacting backstops as they are designed for) helps keep projectiles from leaving the range. There are signs at the range stating just this, and other safety practices, but not everyone reads these signs - and if they do sometimes people forget or just ignore them all together. It is the RSO's role to educate users on proper use of the range to promote a safer shooting environment.
- *The range is an asset to the community. Do not close it.*  
The City's goal is to have the facility open and available to the public seven days/week. It is hoped that this operational schedule will only be temporary. The City has no plans or intention on closing the range permanently.
- *Weekend's too busy. RSO's not being effective and don't do their job well.*  
Please report any concerns regarding RSO's to the Carson Rifle and Pistol Club at [info@carsonrapc.org](mailto:info@carsonrapc.org). If the Club is not responsive or does not address your concerns, then please contact Carson City Parks at 887.2262. Again, it is the City's hope that the operational schedule is only temporary and the goal is to have the facility open seven days/week.
- *What reviews have been done from a ballistics standpoint?– People are shooting from the surrounding hills, not just the range.*  
The City has requested technical assistance from the NRA and the City's funding partner, Nevada Department of Wildlife (NDOW), has requested an additional safety assessment by the National Shooting Sports Foundation (NSSF). These organizations have technical experts in the field to thoroughly evaluate the range and the concerns. Park Ranger patrols have increased in the lands east of the landfill, as well as in Carson River Canyon/Brunswick Canyon Road. All shooting incidents in those outlining areas will be documented and reported.
- *What investigation was done if any? What was done from a ballistics standpoint? RC Park area there is shooting. What about the V & T Special Plan Area (SPA)? What about the proposed development on Drako? There is language in the SPA that says "excluding the range" What are the conditions of approval on the development? Was there a ballistic expert that evaluated this before closing?*

The City has received unverified reports of shooting coming from the east side of the landfill and has met on site with individuals identifying the possible area. Subsequently, Park Rangers have increased their patrols of this area and have been asked to report any evidence of shooting, with all active shooting to be reported to the Sheriff's Office immediately. Shooting in this area is prohibited per the Carson City Municipal Code; however, since this land was acquired from BLM in 2015, there could be confusion from the public on where shooting is allowed. City staff has also spoken to members of the Pony Express Air Park to report any shooting activity in that area. Signage was also posted at the air park as well to educate and ensure consistent reporting practices.

This development is consistent with the V & T Specific Plan Area (SPA). Specifically, policy 1.5 of the SPA calls for a land use designation of Mixed-Use Commercial and/or Mixed-Use Residential upon the removal of the old landfill that has been identified on-site. In March 2018 the Board of Supervisors approved a Master Plan Amendment, consistent with Policy 1.5, changing the land use designation of the subject properties from Industrial to Mixed-Use Residential. The next step in the process is a zoning map amendment and tentative subdivision map which is addressed in the above response. There is no specific exemption in the SPA regarding the range. The conditions of approval as discussed at the 12/20/18 Board of Supervisors meeting can be found at [www.carson.org](http://www.carson.org). There is a condition of approval requiring a deed restriction be recorded for each property within the proposed development notifying new property owners of their proximity to the industrial properties, the landfill, the V&T railroad, the disc golf course, and the rifle and pistol range. The deed restriction is required to disclose that there may be noise, odors, dust, etc. associated with living in close proximity to these uses, that these uses may impact quality of life, and that it is the City's intent to protect the aforementioned uses.

- *Blue line has made it safer. This meeting is premature and should happen after the safety assessments are complete. Concerned about impacts in the Goni area. Other areas are a bigger issue than the reasons for closing the range. Some have commented on charging, but it would cost more to implement than what you would bring in.*
- *Mandate of RSO's – who is "covering" that liability for those RSO's?*  
Currently the Carson Rifle and Pistol Club, a private, non-profit organization, is charged with operating the facility through a use agreement that is more than 20 years old. As a requirement of the agreement, the club must have liability insurance. The approved RSO's are members of the club and covered under the insurance held by the Club.
- *How do we know that the bullets were not from people not shooting appropriately?*  
We can't be certain and this is why the City is seeking professionals to evaluate the facility and why RSO's are now present at the range during operating hours, so they can educate users and promote a safer shooting environment.

- *Can we form another group with 1200 petition signers? This group could get trained as RSO's and can we open it back up? The group could pay for RSO certifications and pitch in for insurance.*
- *Who is policing the RSOs? If the club isn't, who is following up – can we call S.O. – what is wrong with self-policing? Who do we call if there is an issue with an RSO?*  
 If there is an imminent safety issues at the range, please always call the Sheriff's Office. Emergencies calls dial 911, other reports should go to Non-Emergency Dispatch at 887-COPS. The Club is responsible for operating and scheduling the RSOs and making sure their certifications and training are current. If there are concerns about an RSO, please report it to the Club. Email is [info@carsonrapc.org](mailto:info@carsonrapc.org). If the Club is not following up on addressing an issue, please contact Carson City Parks at 887.2262 and the City will follow up with the Club accordingly. City staff contacts are David Navarro, Park Operations Superintendent, Dan Kastens, Park Operations Manager, and Jennifer Budge, Parks and Recreation Director.
- *Self-policing makes it so you don't have to worry about the RSO and if they are effective.*
- *Why is it safer on the weekends with RSO?*  
 The RSO's educate range users about proper target placement, and explaining why (ex. bullets impacting backstops as they are designed for) helps keep projectiles from leaving the range. There are signs at the range stating just this, and other safety practices, but not everyone reads these signs - and if they do sometimes people forget or just ignore them all together. It is the RSO's role to educate users on proper use of the range to promote a safer shooting environment. The landfill is closed on Sundays and holidays, so the range should be open and available to the public on those days at minimum.
- *This is based on allegations and with no evidence.*  
 The data collected is shown above and the City is seeking technical expertise through a safety assessment from the NRA and the NSSF.
- *If the criteria to close was safety, what will be the criteria to reopen? The safety reports?*  
 Yes. A safety report from a technical expert, like the ones that have been requested by the NRA and the NSSF will be needed to guide what happens next and what mitigation measures should be considered.
- *There were no problems earlier – why now?*  
 With the population growth of Carson City, the landfill has grown exponentially and participation at the range has increased significantly as well. The landfill will continue to grow wider and higher in compliance with the landfill master plan. The areas observing activity from errant bullets are now active areas in the landfill for Construction and Demolition and will continue to be active for the next 35 years, per the City's landfill master plan.

- *Why have the club operate the facility? Why not consider another approach like Douglas County?*  
Currently, the City has a use agreement for operation of the range with the Carson Rifle and Pistol Club, a non-profit organization. The agreement has been in place for over 20 years. The City has put the club on notice that the agreement is outdated and in need of discussion for possible reconsideration. The Board of Supervisor's would be the governing body for any future agreements, amendments to the current agreement, or provide the Parks and Recreation Department direction on any other operational changes that should be considered. If you have suggestions on operational models that should be considered as an alternative, please pass the information to the Parks and Recreation Department.
- *With the location of the range, you should expect some bullets to go the landfill.*
- *With millions of rounds that have been shot from the range and only the few bullets discovered, why is this being done now? Concerned about closing, the timing, and seems random without evidence.*  
Safety concerns reported by Carson City employees are taken seriously. With the additional information that was provided (see photo of display board above), this temporary operational measure was implemented. The City does not intend on closing the range, but is seeking technical assistance from professionals in the field to evaluate the situation. The decision to reduce the operational schedule and increase RSO's was intended to still have the facility available to the public, while considering safety of the staff and the public using the landfill. This is also due to the fact that landfill was not previously as active in this area.
- *Brass have been found at the RC Park – is that what is going into landfill? Many rounds have been found there.*  
The City has received unverified reports of shooting coming from the east side of the landfill and has met on site with individuals identifying the possible area. Subsequently, Park Rangers have increased their patrols of this area and have been asked to report any evidence of shooting, with all active shooting to be reported to the Sheriff's Office immediately. Shooting in this area is prohibited per the Carson City Municipal Code. City staff has also spoken to members of the Pony Express Air Park to report any shooting activity in that area. Signage was also posted at the air park as well to educate and ensure consistent reporting practices.
- *How long will this part of the landfill been an active work site? What will the change be as the landfill is further filled in? What will the elevation change be?*  
For not less than 35 + years. As the landfill is filled in, it will have greater exposure, for years the fill activity has been on the opposite side of the central fill from the rifle range. The max fill height of the landfill is 5165', and this is approximately 165' higher than the current high point in the middle of the landfill approximately 380' above the deck at the rifle range.

- It is premature having this meeting until you have a safety assessment. Can the range be reoriented?*

The City will discuss this possibility with the technical team assigned to evaluate the range, but it is not likely that re-orientation is a viable option. Re-orienting the ranges toward the south would likely create conflicts with public recreation activities in the Carson River Canyon and reorientation to the north or west could possibly create conflicts with other uses. All possibilities to mitigate this issue will be considered if feasible.
- Was the landfill ever closed for safety incidents at the landfill itself or only from the range?*

Yes. The landfill has been closed several times for internal safety issues such as vehicle accidents, investigations, equipment rollover rescue operations, and on numerous occasions for firefighting operations, and severe weather issues.
- What is the timeframe for the studies?*

The NRA understands the urgency of this request and has indicated that they will make every effort to assign a Range Technical Team Advisor (RTTA) by the end of 2018. The City would like the assessment to be conducted as soon as possible, so possible mitigation measures can be discussed and implemented if feasible.
- Never problems before - self-policing is working. Closing the range during the week is not accommodating everyone, especially those that are "retired". Where is the crime – where is the injury?*

Again, safety concerns reported by City staff are taken seriously. Since the landfill is closed on Sundays and holidays, every effort to have the range open and available on those days, at minimum, will be made. The Club only had enough RSO's to accommodate the current operational schedule. Once the safety assessment is complete, all feasible efforts to increase the operational schedule will be made. While self-policing is an effective tool, it does not always work and some participants are not comfortable with this approach. While most participants are educated and responsible users of the facility, some are not. This is evidenced by the many bullet holes in road signage and the overhead cover at the range, as well as Club, user and staff witness accounts of misuse.
- Concerns – with affordability if charging for the range – will reduce options for those of us with limited income and affordable children's activities. This is a violation of rights and infringement since it was always free.*

Currently the range is open and available free of charge. The City does not pay the Club and the Club does not pay the City for the facility. The focus of the technical assistance will be on safety of the facility, not fees.
- Allowed a club to run the range – refer to agreement – no RSO site specific training provided– can shoot part of an authorized group, but not the "general public" even if trained. There have been no shooting*



*related incidents, but have heard ricochets there. No experts in field have been involved in this decision and the club has no authority.*

The Club has operated the range with authorization through a written use agreement between the City and the Club that has been in effect for more than twenty years. The Club was the driving citizen force for the development of the facility, with the help of Carson City and NV Department of Wildlife. There has been Site Specific Training for RSO's for more than 3 years, and that is offered by NRA Certified Chief Range Safety Officers and is available to interested members of the public. Yes experts in the field have been involved in this decision and have also pushed for the Range Assessment for more input and additional technical expertise.

The City has requested technical experts from the NRA and the NSSF to evaluate the range and the concerns outlined at the meeting. The temporary operational schedule was implemented based on the Club's availability to provide RSO's to encourage safe use of the facility as it was designed and considering the landfill schedule.

- *There is not a "real safety issue" here, but one that has been done for convenience – projects around the range are the ones that are really shutting this down.*

The City's goal is to have the facility open and available seven days/week. This temporary operational schedule was not implemented because of the Disc Golf course, the Drako development, or any other projects. It was implemented due to safety concerns from errant bullets that have been observed by city staff, contractors, and the rifle and pistol club at the landfill. Technical experts from the NRA and the NSSF will evaluate the facility and the safety concerns, and recommend possible mitigation measures.

- *Drako way project – what is the timeline? Examples of other city encroachment (Disc Golf Course, RC Park, landfill and V & T)*

The Board of Supervisors heard the request for the Zoning Map Amendment and Tentative Subdivision Map at their 12/20/18 meeting. At that meeting they introduced the ordinance for the zoning map amendment and approved the Tentative Subdivision Map. The Zoning Map Amendment will be considered for final approval on 1/3/19 at the Board of Supervisors meeting. The developer will have 4 years from the date of approval to record the first phase of the subdivision.

- *There is no ballistic evidence, we understand caution, but this is an overkill response – impacting businesses and not just the public.*
- *What/who is the working group?*

The working group has not yet been established, but is an option the city is considering as we move forward. The intent is to help not only ensure a transparent process once the safety assessment report is complete, but with representation by stakeholders. We would like representatives from a variety of

interests to participate and help provide solutions so we can all work together to get the facility back open to its full operation. More than 40 people have expressed interest in participating on a working group.

- *Reserved bays have restrictions (insurance etc.,) why? Need to be able to reserve other times.*  
Outside of the current weekend hours, reservations for the shooting bays are required by all users (and they are required to provide their own RSO's and Insurance). To view the reservation schedule go to <http://www.carsonrapc.org/reservations.html> or email [info@carsonrapc.org](mailto:info@carsonrapc.org) to make a reservation.
- *Most users are competent and safely using the range. Rounds are coming from range and most likely from those misusing the range. Have observed "targets" too close and ricocheting into landfill – need to educate users to put targets so bullets impact the backstop. Club is trying to make it safer for people.*  
In an effort to help educate users, the City, with support from the Club received an NRA Foundation grant, which is fully funding new signage at the facility. The current signage is difficult to read and is often torn down or removed. Using the facility as it was designed (example putting targets so they impact the backstop and not on the hillside in between the range and the landfill) is critical and one way that will improve safety at the landfill and surrounding properties. These efforts from the Club and the City are intended to educate participants and keep the range users, as well as adjacent properties, safe. Samples of the new signage installed on December 27, 2018, funded by the NRA Foundation below.



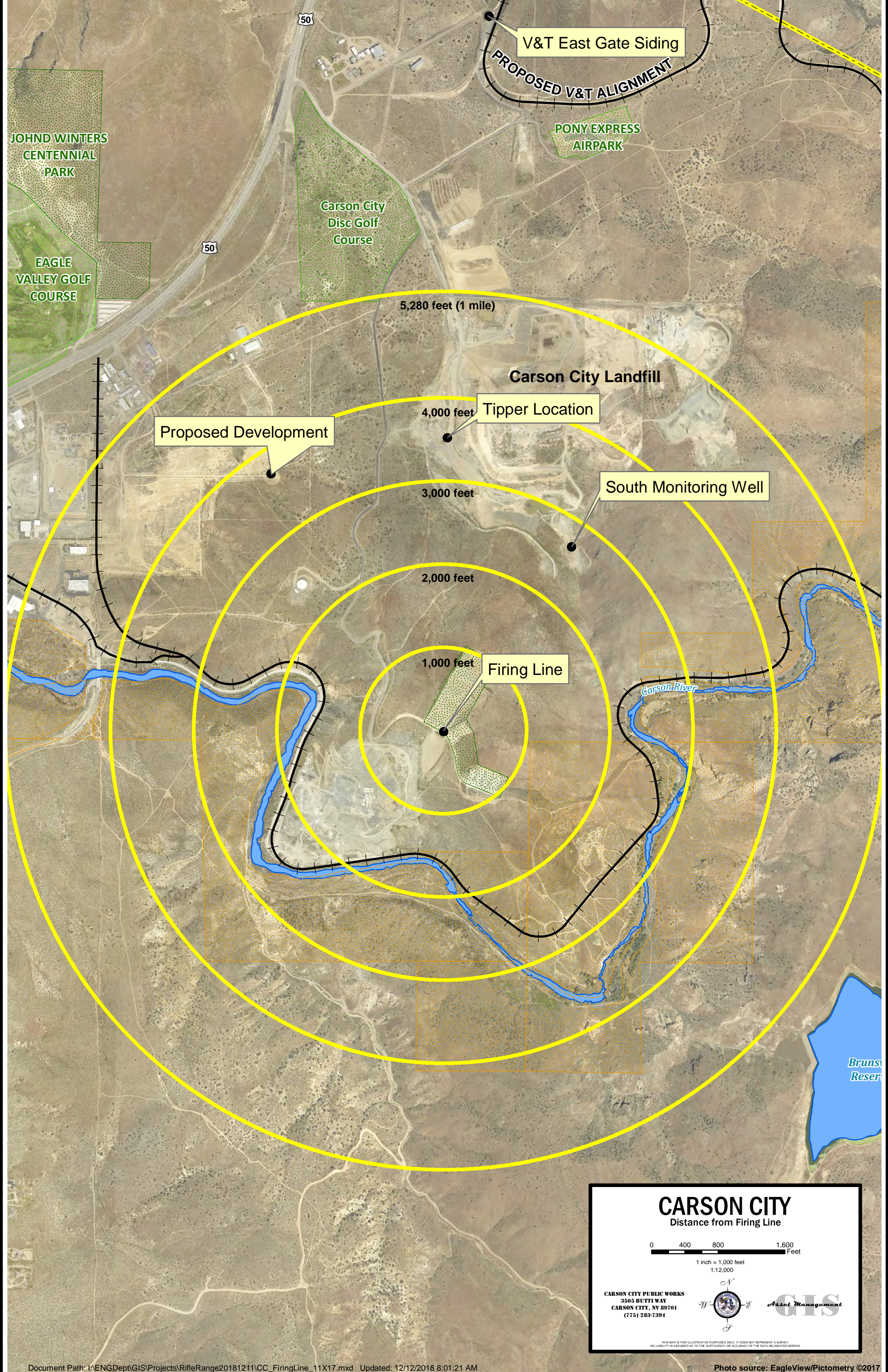
- *No evidence that the rounds came from the range – education is needed for the public about target placement – is a good idea – look at Humboldt County as example - closing is premature – Good History.*  
RSO's are educating users on target placement. The City appreciates information about other facilities and operational models that should be considered.
- *There is a misconception that you need to be a club member to shoot there.*  
The Carson Rifle and Pistol Range is open and available to the general public. Users do not need to be a member of the Carson Rifle and Pistol Club to use the facility.



- *Concern with lack of data – heard full autos at Mill along Brunswick Canyon Road, range being blamed for other active shooting in the surrounding area.*

Park Rangers have increased patrols in the Carson River Canyon/Brunswick Canyon Road area, as well as open space east of the landfill. Any shooting activity observed, including evidence of shooting, is being documented and reported. Shooting in those areas is prohibited per Carson City Municipal Code.





# CARSON CITY

Distance from Firing Line

0

400

800

1,600

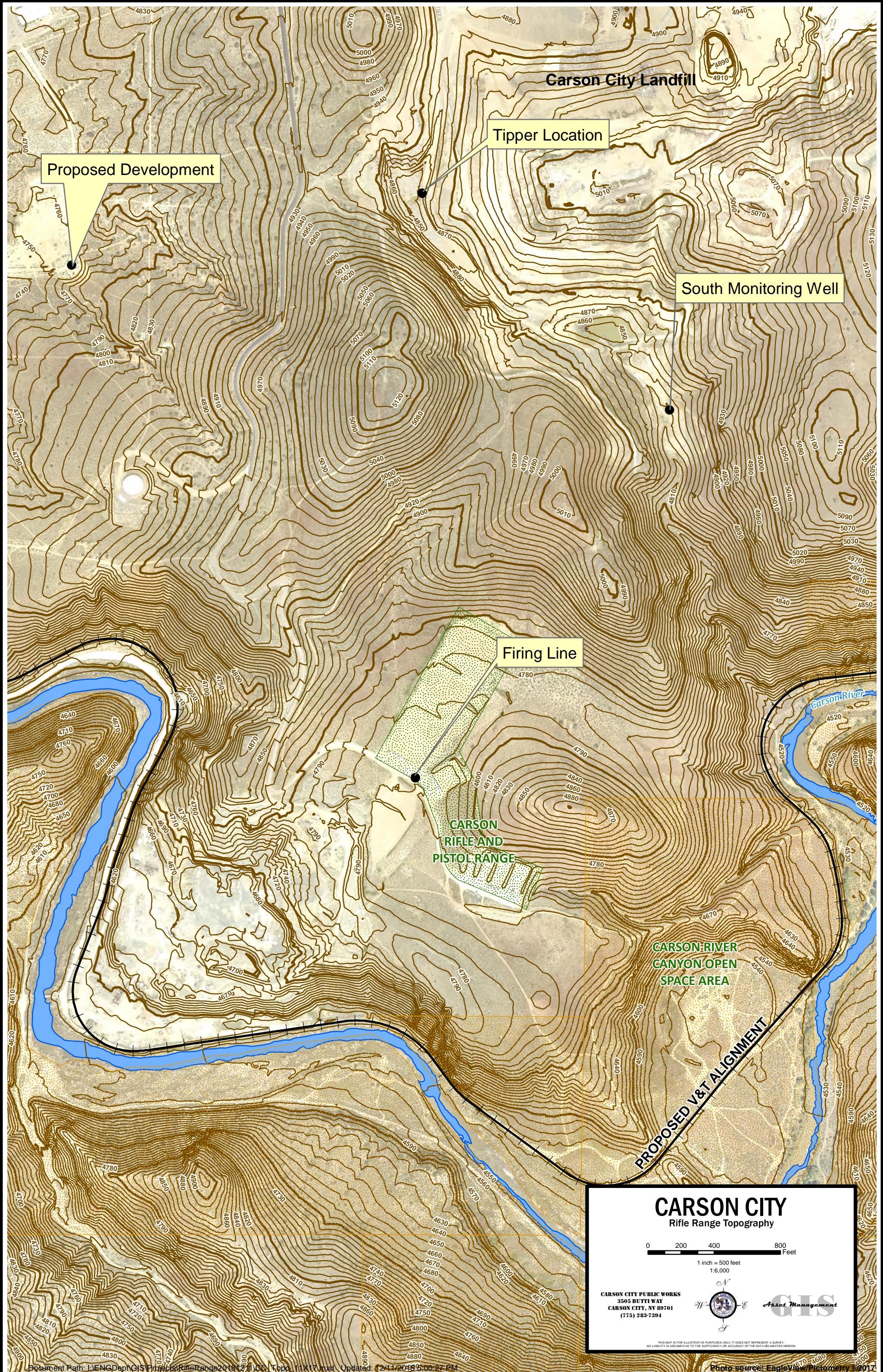
Feet

1 inch = 1,000 feet  
1:12,000

CARSON CITY PUBLIC WORKS  
3505 BUTTE WAY  
CARSON CITY, NV 89701  
(775) 243-7394

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NO LIABILITY IS ASSUMED AS TO THE SUFFICIENCY OR ACCURACY OF THE DATA DELINEATED HEREON.





Proposed Development

Tipper Location

South Monitoring Well

Firing Line

CARSON  
RIFLE AND  
PISTOL RANGE

CARSON RIVER  
CANYON OPEN  
SPACE AREA

PROPOSED V&T ALIGNMENT

Carson City Landfill

# CARSON CITY

Rifle Range Topography

0 200 400 800 Feet  
1 inch = 500 feet  
1:6,000

CARSON CITY PUBLIC WORKS  
3505 BUTTI WAY  
CARSON CITY, NV 89701  
(775) 283-7394



GIS

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