

**DRAFT MINUTES**  
**Regular Meeting**  
**Carson City Open Space Advisory Committee**  
**Monday, October 15, 2018 ● 5:00 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Committee Members**

<b>Chair – Bruce Scott</b>	<b>Vice Chair – Alan Welch</b>
<b>Member – Margie Evans</b>	<b>Member – Jeremy Hall</b>
<b>Member – Donna Inversin</b>	<b>Member – Gerald Massad</b>
<b>Member – JoAnne Michael</b>	<b>Ex-Officio Member – Maritza Filson</b>

**Staff**

Jennifer Budge, Parks and Recreation Department Director  
Ann Bollinger, Open Space Administrator  
Ben Johnson, Deputy District Attorney  
Gregg Berggren, Trails Coordinator  
Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and are available for review during regular business hours.

An audio recording of this meeting is available on [www.CarsonCity.org/minutes](http://www.CarsonCity.org/minutes).

**CALL TO ORDER**

(5:31:17) – Chairperson Scott called the meeting to order at 5:31 p.m.

**ROLL CALL AND DETERMINATION OF QUORUM**

(5:31:31) – Roll was called and a quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Bruce Scott	Present	
Alan Welch	Present	
Margie Evans	Present	
Jeremy Hall	Present	
Donna Inversin	Present	
Gerald Massad	Present	
JoAnne Michael	Present	
Maritza Filson (Ex-Officio Student Member)	Absent	

**PUBLIC COMMENTS**

(5:31:50) – There were no public comments.

**1. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES (JUNE 18, 2018 AND AUGUST 6, 2018)**

(5:2:20) – Chairperson Scott introduced the item and entertained comments or corrections. Member Inversin noted a misspelling of her last name in the June 18, 2018 meeting minutes, and stated that she had been absent during the August 6, 2018 meeting.

**(5:33:04) – MOTION: I move to approve the June 18, 2018 meeting minutes [as corrected].**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Hall
<b>SECONDER:</b>	Welch
<b>AYES:</b>	Scott, Welch, Evans, Hall, Inversin, Massad, Michael
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**(5:33:55) – MOTION: I move to approve the August 6, 2018 meeting minutes [as corrected].**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Welch
<b>SECONDER:</b>	Michael
<b>AYES:</b>	Scott, Welch, Evans, Hall, Inversin, Massad, Michael
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**2. MODIFICATIONS TO THE AGENDA**

(5:34:26) – Ms. Bollinger noted that there were no modifications to the agenda.

**3. MEETING ITEMS**

**A. FOR POSSIBLE ACTION: REVIEW, DISCUSSION AND POSSIBLE APPROVAL OF THE PRISON HILL RECREATION AREA OFF-HIGHWAY VEHICLE MANAGEMENT PLAN COMPLETED BY THE NATIONAL OFF-HIGHWAY VEHICLE CONSERVATION COUNCIL.**

(5:34:40) – Chairperson Scott introduced the item. Mr. Berggren presented the Staff Report, incorporated into the record, and introduced Marc Hildesheim of the National Off-Highway Vehicle (OHV) Conservation Council and Alexis Nelson, Lat + Long Resource Group. Mr. Hilesheim and Ms. Nelson presented the accompanying Prison Hill Recreation Area OHV Management Plan draft, also incorporated into the record, and responded to members’ questions.

(5:48:57) – Chairperson Scott inquired about Phase 2 and Phase 3 timeframes and Mr. Hildesheim explained that they would begin with trail layout design and the educational process in Spring 2019 and construction could begin in Fall 2019, based on receiving all the required recreation trails program clearances. He also noted that some of the grants they had planned to pursue specified completion timeframes; therefore he anticipated that Phase 2 would take up a maximum two to three years to complete and Phase 3, construction, would take less time, adding that both phases could be completed in the next five years. Chairperson Scott entertained public comments.

#### **PUBLIC COMMENT**

(5:54:38) – Robyn Orloff thanked Staff and the presenters for their awareness and understanding of the area. She inquired about the possibility of allowing camping for special events. She also inquired about, paintball, graffiti issues, and the disturbance of the eagles.

(5:57:54) – Ron Mo introduced himself as a resident of the “greater Prison Hill area” and suggested having a buffer area to protect the eagle population near Golden Eagle Lane. Chairperson Scott was in favor of considering Mr. Mo’s suggestion during the upcoming phases.

(5:59:34) – Nancy Santos, President of Friends of Silver Saddle [Ranch], introduced herself and recommended boundary markers to keep OHVs off the ranch property. Chairperson Scott was in favor of that and called signage issues “a continuing problem”.

(6:00:45) – Member Evans inquired about the “fall line” trails and Mr. Hilesheim stated “we do not condone the building or continued use of fall line trails because they are not sustainable”, and suggested alternative trails in order to avoid erosion. He clarified that Phase 2 would address education and access in the form of proper trail designs that also protect the local private property owners’ interests.

(6:05:09) – Member Inversin called the report “great” and received clarification from Ms. Bollinger that they were working with the BLM to adjust the boundaries on the map “so the motorized trails are solely within the motorized boundaries”. Mr. Hilesheim also explained some of the differences between motorized and non-motorized trails. Member Hall inquired about ideas when vehicles “exceed the decibel level” and Mr. Hilesheim noted that a sound meter was included in the upcoming grant request and that discussions were underway to establish rules that exceed the current state laws. Ms. Nelson also clarified for Member Hall that summit access to pedestrians and to the OHV community had stemmed from the latter wishing to reach destinations and have access to views from the summit. Member Michael received confirmation that “a trails travel plan” was included in the grant request. She also believed that beginner trails were needed for younger and family riders. Discussion ensued regarding keeping the eagles in mind during Phase 2, and Mr. Hilesheimn believed that temporary closures may take place as needed. Ms. Bollinger informed Member Evans that the maintenance plan would be part of Phases 2 and 3. Ms. Orloff encouraged both hikers and OHVers to respect the eagle nesting area. She was also informed that paintball had not yet been specifically addressed.

(6:30:48) – Chairperson Scott entertained additional comments and when none were forthcoming, a motion.

**(6:30:51) – MOTION: I move to approve Phase 1 of the Prison Hill Recreation Area Off-Highway Vehicle Management Plan.**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Hall
<b>SECONDER:</b>	Evans
<b>AYES:</b>	Scott, Welch, Evans, Hall, Inversin, Massad, Michael
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**(6:31:33) – MOTION: I move that Staff seek grant funding to move forward with Phase 2 of the Prison Hill Recreation Area Off-Highway Vehicle Management Plan.**

(6:31:58) – Chairperson Scott clarified that the developers of Phase 1 had agreed to move forward with Phases 2 and 3 and that Staff would be monitoring progress and coordinating with them.

**(6:32:34) – REVISED MOTION: I move that Phases 2 and 3 move forward on the Prison Hill Recreation Area Off-Highway Vehicle Management Plan with Staff coordination.**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Inversin
<b>SECONDER:</b>	Hall
<b>AYES:</b>	Scott, Welch, Evans, Hall, Inversin, Massad, Michael
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**B. FOR DISCUSSION ONLY: PRESENTATION BY THE FRIENDS OF SILVER SADDLE RANCH REGARDING THE ORGANIZATION AND ACTIVITIES FOR CALENDAR YEAR 2018.**

(6:33:32) – Chairperson Scott introduced the item. Nancy Santos, President of Friends of Silver Saddle Ranch (FSSR), reviewed the ranch’s year-to-date activities and discussed upcoming partnerships with the Parks and Recreation Department. Member Inversin called the FSSR contribution “very valuable”, adding “you don’t get the recognition that you deserve”. Ms. Santos thanked Muscle Powered for their support. Member Hall was informed that the “Christmas Open House” was set for December 8, 2018. There were no public comments.

**C. FOR POSSIBLE ACTION: REVIEW AND DISCUSSION REGARDING THE FEASIBILITY OF WATER PRODUCTION IMPROVEMENTS AND TO RECOMMEND TO THE BOARD OF SUPERVISORS PURSUING A PRODUCTION WELL AT THE OLD BUZZY’S RANCH, PENDING THE VIABILITY OF THIS PROJECT AS DETERMINED BY THE SOIL BORING AND TEST WELLS PRODUCTIVITY RESULTS.**

(6:37:59) – Chairperson Scott introduced the item and explained that he was “a little bit” involved in the project, noting that the proposal was to explore whether “a third induction well along the Carson River is feasible”. Carson City Water Utility Manager Eddy Quaglieri discussed the benefits of having a river well. At the request of Chairperson Scott, Vidler Water Company Vice President of Water Resource Development and Chief Hydrogeologist Greg Bushner explained the boring process and called it “minimally invasive”. He also

confirmed for Vice Chair Welch that they could plan around migratory bird seasons. Ms. Bollinger also clarified for Member Evans that they had spoken with both the lessee and the previous property owner regarding grazing rights. Mr. Quaglieri explained that the water production was not necessary right now but noted that having redundant supplies was a good thing since “circumstances change”, and gave the example of water quality issues at Hobart Reservoir. Ms. Bollinger indicated that should a well be located on the old Buzzy’s Ranch property, partial grant funds will need to be returned to the State, and that “the reimbursement amount will be calculated from the initial appraised value and the final area of determination”, which would be approximately \$1,800.00. Chairperson Scott entertained public comments.

## **PUBLIC COMMENT**

(6:54:00) – Dan Greytak introduced himself as a resident of Pinion Hills, a concerned citizen, and formerly a member of the Carson River Advisory Committee. Mr. Greytak preferred drilling “somewhere else in the City” and was concerned about a “rock mound with an industrial complex sitting on the top of it, long driveway, and a pipeline – isn’t there now”. He also inquired about the wildlife and irrigation benefits. Mr. Bushner explained that the Vidler Water Company planned to donate some water rights to Open Space to continue irrigating the property. Discussion ensued regarding the City’s surface water rights and Chairperson Scott clarified that the irrigation water would still come from the Mexican Ditch.

(7:02:31) – Member Evans inquired about the benefits to Open Space and Ms. Bollinger explained that Vidler Water Company had offered to donate a percentage of their water rights to be used on the [Silver Saddle] Ranch, and that pursuing other opportunities was on the Open Space plan. Member Massad noted that he was conflicted on the issue because he respected the riparian areas; however, he saw the need for water at Buzzy’s Ranch. Member Hall indicated that Mr. Greytak had shed a new light on the impact such a structure would have on the [Carson] River corridor. Carson City Public Works Deputy Director Curtis Horton stated that a structure will be required; however, “we develop water production sources for the benefit of the community...we have surface water rights that are not usable because we can’t produce them into the system” which would be remedied by the well to benefit the community and use the water rights properly. Member Inversin expressed concern that the water could be used for residential use in the future; however, Mr. Horton did not see that changing, and Chairperson Scott likened it to the conservation easements in place now. Mr. Quaglieri cited examples of past flooding, which he believed impacted the structure but not the river or its flow. Mr. Bushner also assured the Committee that Vidler Water Company would honor its commitments. Member Massad was informed that the Carson River Advisory Committee was no longer in existence and its function had folded into this Committee. Ms. Bollinger clarified that this was a multi-phased project and that the current discussion focused on soil boring and water testing only, for a production well. There were no additional comments; therefore, Chairperson Scott entertained a motion.

(7:18:55) – Member Evans proposed a motion “to investigate the viability of a potential production well, with the water quality testing and the soil boring, to determine if there is even a potential for it”. Mr. Horton indicated he was comfortable with that.

**(7:20:05) – MOTION: I move to recommend to the Board of Supervisors pursuing a production well at the old Buzzy’s Ranch, pending the viability of this project as determined by the soil boring and test wells productivity results.**

(7:20:35) – Member Michael noted that she was comfortable with going forward with the soil boring; however she wished to see alternative ideas of structures discussed and approved by this Committee. Member Inversin recommended incorporating Member Evans’ suggestion into the motion. Member Evans repeated her suggested motion and Member Massad agreed to the changes. Mr. Johnson instructed Member Massad to withdraw his original motion and make a new one for the record. Both Member Massad (mover) and Member Michael (second) agreed to the withdrawal.

**(7:23:49) – REVISED MOTION: I move to recommend to the Board of Supervisors investigating the potential of a production well at the old Buzzy’s Ranch, by checking the viability of the project by soil boring, test wells, and water quality results.**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Evans
<b>SECONDER:</b>	Massad
<b>AYES:</b>	Scott, Welch, Evans, Hall, Inversin, Massad, Michael
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**D. FOR POSSIBLE ACTION: REVIEW, DISCUSSION AND POSSIBLE APPROVAL OF THE 2019 OPEN SPACE ADVISORY COMMITTEE MEETING SCHEDULE.**

(7:24:35) – Chairperson Scott introduced the item. Ms. Budge gave background and presented the Staff Report, incorporated into the record, which included the minutes of the Board of Supervisors meeting instructing Staff to hold two joint meetings with the Parks and Recreation Commission. She also presented the following proposed regular meeting dates for the 2019 calendar year: February 25, April 15, August 19, and October 21. Ms. Budge noted that the Parks and Recreation Commission had already voted to hold the joint meeting with this Committee on June 17 and December 3, 2019 based on the dates being accepted by this Committee, adding that the joint meeting dates may be moved should there be a special item for discussion.

(7:27:31) – Member Hall suggested keeping the third Monday of every other month on the Sierra Room calendar and having the joint meetings on those dates. Member Hall wished to have the Monday date every-other-Month reserved for 2020 “to keep it more consistent”. Chairperson Scott entertained public comments, and when none were forthcoming, a motion.

**(7:30:23) – MOTION: I move to approve the Open Space Advisory Committee’s [meeting] schedule for 2019.**

<b>RESULT:</b>	<b>APPROVED (6-1-0)</b>
<b>MOVER:</b>	Inversin
<b>SECONDER:</b>	Hall
<b>AYES:</b>	Scott, Welch, Evans, Hall, Inversin, Michael
<b>NAYS:</b>	Massad
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(7:30:45) – Member Massad explained that he had planned his schedule based on Open Space [Advisory Committee] meetings “and now they’re changing”, adding that he was not certain he would be able to attend the joint meetings “but I’ll do the best I can...the third Monday every-other-month works”. Ms. Budge clarified that the new meeting schedule will still coincide with the third Monday of every-other-month for four months, including the June 17, 2019 joint meeting. She also pointed out that the only conflicting date will be the Tuesday, December 3, 2019 meeting.

**E. FOR POSSIBLE ACTION: REVIEW, DISCUSSION AND POSSIBLE APPROVAL OF THE 2018-2019 OPEN SPACE WORK PLAN WITH A PROPOSED \$55,000 AMENDMENT TO THE FISCAL YEAR 2018-2019 BUDGET.**

(7:32:20) – Chairperson Scott introduced the item. Ms. Bollinger presented the Staff Report accompanied by several attachments and incorporated into the record, which she believed would answer many questions. She specifically highlighted the Open Space Staffing Analysis and recommendations, current and future organizational charts, and equipment needs such as a truck. Ms. Bollinger also responded to member questions. Member Inversin praised the report, calling it “fantastic”. Member Massad inquired about the prioritized tasks for the Open Space Maintenance Project with estimated completion dates. Ms. Bollinger explained that she had added completion years and sometimes months to the worksheet in the packet and offered to speak to Member Massad after the meeting to ensure she answers his questions better. Chairperson Scott suggested Ms. Bollinger send a clarifying e-mail to the entire Committee after speaking with Member Massad. Chairperson Scott entertained public comments, and when none were forthcoming, a motion.

**(7:49:30) – MOTION: I move to amend the budget allocations in the amount of \$55,000 for Fiscal Year 2018-2019.**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Hall
<b>SECONDER:</b>	Inversin
<b>AYES:</b>	Scott, Welch, Evans, Hall, Inversin, Massad, Michael
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**4. STAFF UPDATES - DISCUSSION ONLY**

**A. WORKING GROUPS: 1) SIGNAGE PLAN, 2) CULTURAL RESOURCES, AND 3) NAMING OF OPEN SPACE PROPERTIES.**

(7:50:05) – Ms. Bollinger updated the Committee on several items. She noted that two Open Space monument signs had been placed at East Silver Saddle Ranch and Carson River Canyon, and five large and five small kiosks had been purchased and their locations had been identified (with two being prioritized for Prison Hill). Member Inversin stated that in a grants training she had been informed that vandalism was reduced significantly when putting US flag stickers on signs. Ms. Bollinger did not have any updates on cultural resources.

(7:54:24) – Member Hall explained that he, along with Ms. Bollinger and Senior Natural Resource Specialist Lyndsey Boyer, had met with Washoe Tribal Member Darrel Cruz of the Cultural Preservation Office, and had

given him maps and information about the properties. Additionally, Ms. Boyer had toured the locations with Mr. Cruz after which he had recommended six names, adding that Mr. Cruz planned to attend the next Committee meeting to introduce and explain the suggested names. Member Evans received confirmation that the OHV task force on which she and Vice Chair Welch were members was missed on the agenda. Member Inversin inquired about the status of the Ex-Officio student member and Chairperson Scott clarified that current Member Filson would stay on for another year; however, she could not attend this meeting due to a conflict. There were no public comments.

**B. DIRECTOR'S REPORT: NON-SUBSTANTIVE UPDATE REGARDING DEPARTMENTAL PROJECTS, PROGRAMS AND GRANTS; RECRUITING FOR VACANT POSITIONS; AND BOARD OF SUPERVISOR'S ACTION ITEMS.**

(7:57:51) – Ms. Budge provided several answers she had obtained from the Public Works Department. She explained that the road footprint to Kings Canyon Trailhead Project will be increased from the current 18-23 feet to 28 feet, and that the tentative plan was to have one bike lane on the northbound or westbound side. Ms. Budge also noted that the Federal Lands Access Program must comply with National Environmental Policy Act (NEPA) and will also be signed off by the National Forest Service as well, and that the project completion is anticipated in the summer of 2020. Ms. Budge also referenced her written report, incorporated into the record, and responded to clarifying questions by the members. She clarified for Member Inversin that the Paiute Pipeline project will incur the site restoration costs and will be monitored by the City's Natural Resource Specialist. There were no public comments.

**C. ACTIVITIES, PROJECTS, AND GRANTS LOCATED ON OPEN SPACE PROPERTIES WITHIN THE CARSON RIVER AREA.**

(8:02:07) – Ms. Bollinger referenced her report, incorporated into the record, and responded to clarifying questions. There were no public comments.

**D. ACTIVITIES, PROJECTS, AND GRANTS THROUGHOUT OTHER AREAS MANAGED BY THE OPEN SPACE DIVISION.**

(8:06:34) – Ms. Bollinger referenced her report, incorporated into the record, and responded to clarifying questions. She also thanked Nevada Land Trust for their help to facilitate the Hamm property acquisition, and invited the Committee to an open house. Mr. Johnson noted that even though the open house was a social event, the members should refrain from discussing Committee-related items in order to comply with the Open Meeting Law. There were no public comments.

**E. ACTIVITIES RELATED TO THE NATURAL RESOURCE MANAGEMENT AMERICORPS SUMMER INTERN INCLUDING VEGETATION MANAGEMENT AND SPECIAL PROJECTS.**

(8:09:46) – Ms. Bollinger referenced a report by Joseph Kelso, Natural Resource Management AmeriCorps Intern, incorporated into the record, and noted that Mr. Kelso hoped to return next year. There were no public comments.

**F. ACTIVITIES RELATED TO TRAIL PROJECTS MANAGED BY THE OPEN SPACE DIVISION.**

(8:10:29) – Ms. Bollinger referenced a memorandum by Trails Coordinator Gregg Berggren which is incorporated into the record. She also stated that should the Clear Creek property acquisition happen, a number of volunteers were ready to work on the new trail that will link Clear Creek to Kings Canyon and Ash Canyon to Kings Canyon. Ms. Budge also noted that Carson City Transportation manager Lucia Maloney and her staff were exploring “safe ways to get pedestrians under the crossing”. There were no public comments.

**G. ACTIVITIES RELATED TO THE PARK RANGERS INCLUDING INTERPRETIVE AND EDUCATION PROGRAMS, ENFORCEMENT AND PROJECTS.**

(8:12:14) – Ms. Bollinger referenced the report provided by Park Ranger John Costello and incorporated into the record. Ms. Budge announced the hiring of a new part-time Park Ranger Aide. Member Inversin praised Mr. Costello’s efforts.

**5. MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.**

(8:13:49) – Chairperson Scott introduced the item. Member Evans requested additional information on the treatment of the Russian Olive trees, and what would replace them. Member Inversin announced that the Virginia and Truckee Rail-Trail Project received another grant and that the V&T project was moving forward. Chairperson Scott reminded the Committee that the joint meeting with the Parks and Recreation Commission would take Place on October 22, 2016 and that he would be unable to attend. Ms. Budge clarified that the upcoming meeting would discuss the technical corrections to the Carson City Lands Bill.

**6. FUTURE AGENDA ITEMS – DISCUSSION ONLY.**

(8:21:00) – Member Evans requested an update on the Southern Nevada Public Land Management Act (SNPLMA) grant funded projects. Ms. Budge added that the Russian Olive tree treatment and Open Space naming would also be added to the future agenda items list.

**7. PUBLIC COMMENTS**

(8:22:10) – No members of the public were present to comment.

**8. FOR POSSIBLE ACTION ON ADJOURNMENT**

**(8:22:22) – MOTION: Member Massad moved to adjourn. Chairperson Scott adjourned the meeting at 8:22 p.m.**

The Minutes of the October 15, 2018 Carson City Open Space Advisory Committee meeting are so approved this, 25<sup>th</sup> day of February, 2019.

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BRUCE SCOTT, Chair