

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 1

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, December 20, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell

Supervisor Karen Abowd, Ward 1

Supervisor Brad Bonkowski, Ward 2

Supervisor Lori Bagwell, Ward 3

Supervisor John Barrette, Ward 4

STAFF: Nancy Paulson, City Manager

Sue Merriwether, Clerk - Recorder

Adriana Fralick, Deputy City Manager

J. Daniel Yu, Chief Deputy District Attorney

Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:30:22) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Merriwether called the roll; a quorum was present. New Hope Crossing Pastor Nick Emery provided the invocation. At Mayor Crowell's request, Nevada Rural Counties RSVP Executive Director and CEO Susan Haas led the pledge of allegiance.

5. PUBLIC COMMENT (8:32:42) - Mayor Crowell entertained public comment. (8:32:58) Carson City Culture and Tourism Authority Executive Director David Peterson introduced himself for the record. Supervisor Bonkowski welcomed Mr. Peterson.

(8:34:16) Linda Marrone announced her retirement and thanked the Board for their support of the Farmer's Market "these last eleven years." Ms. Marrone commended Community Development Director Lee Plemel on all his assistance and support. Ms. Marrone introduced Breana Coons, the new Farmer's Market Manager. Ms. Coons read a prepared statement into the record. Supervisor Abowd expressed appreciation to Ms. Marrone. Ms. Marrone provided background information on Ms. Coons' experience, and advised that she would be available to provide assistance as needed. Mayor Crowell commended the Farmer's Market under Ms. Marrone's leadership.

(8:38:55) Arts and Culture Coordinator Mark Salinas presented a giant Christmas stocking to Supervisor Abowd commemorating her service to the community. Mr. Salinas thanked Supervisor Abowd for her "direction, ... counsel, ... help, ... and advocacy in helping build a better quality of life here in Carson City." Mr. Salinas advised that the decorative snowflakes which adorned Supervisor Abowd's place at the dais were compliments of the Boys and Girls Clubs of Western Nevada.

(8:41:03) Andrea Engleman commended Supervisor Abowd on all her contributions to the community. "The Abowds have always cared about Carson City, from the day they moved here. And they've always been involved in what would be good for Carson, where we're moving towards, what would help, what

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 2

doesn't help ..." Ms. Engleman commended Supervisor Abowd's accomplishments, and listed several of them. Ms. Engleman commended the current Board of Supervisors on balancing "the needs of the public ... along with government at the same time." Ms. Engleman thanked Supervisor Abowd.

Mayor Crowell entertained additional public comment and, when none was forthcoming, commented on all the things that call Supervisor Abowd to mind as one travels around the community - the downtown flower baskets, the decorative designs on Carson Street and Curry Street, the Greenhouse Project, etc. Mayor Crowell commended Supervisor Abowd's perseverance, faithfulness, and integrity and suggested that everyone could learn from her relative to mutual respect, courtesy, and grace. Mayor Crowell expressed appreciation for Supervisor Abowd's efforts in "making Carson City one community where we all pull together based on mutual respect and trust and transparency."

Supervisor Abowd expressed appreciation for the honor of serving. "This City has come a long way in eight years." She recounted some of the milestones, and stated that "vision for the future" is what it's all about.

Supervisor Bonkowski expressed appreciation for the honor of having served with Supervisor Abowd. Supervisor Bonkowski referenced previous comments and stated, "What's most important about you is that you talk the talk and, more importantly, you walk the walk and you always put the citizens and the City's needs in front of your own. It's been my honor to serve with you for six years."

Mayor Crowell entertained additional public comment and, when none was forthcoming, recessed the meeting at 8:49 a.m. Mayor Crowell reconvened the meeting at 8:54 a.m.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - November 15, 2018 (8:54:30) - Mayor Crowell introduced this item, and entertained suggested revisions. **Supervisor Bonkowski moved to approve the minutes, as presented. Supervisor Bagwell seconded the motion.** Supervisor Barrette noted a correction to page 27. **Supervisor Bonkowski amended his motion accordingly. Supervisor Bagwell continued her second.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:55:25) - Mayor Crowell introduced this item, and Ms. Paulson advised that item 11(B) would be deferred to a future meeting. Mayor Crowell entertained additional modifications to the agenda and, when none were forthcoming, deemed the agenda adopted as revised.

8. SPECIAL PRESENTATIONS OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES (8:56:08) - Mayor Crowell introduced this item and, at his request, the Board members joined him on the meeting floor. Mayor Crowell presented Longevity Certificates to Sergeant Carl Fry and Public Safety Communications Supervisor Sarah Johnson commemorating 20 years and 15 years, respectively, of continuous, dedicated service to the City. Mayor Crowell presented a Longevity Certificate to Civil Engineering Designer Brian Doyal commemorating 20 years of continuous, dedicated service to the City. Mayor Crowell presented a Longevity Certificate to Deputy Sheriff Tom McDonald commemorating 10 years of continuous, dedicated service to the City. The Board members, City staff, and citizens present applauded each of the honorees.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 3

CONSENT AGENDA

(9:02:34) - Mayor Crowell introduced the consent agenda and entertained requests to hear items separately. When no requests were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve the consent agenda, consisting of one item from the City Manager, one item from the Finance Department, one item from Purchasing and Contracts, item 11(A).** Supervisor Barrette **seconded the motion.** Supervisor Bagwell noted that additional documentation had been distributed for item 11(A) prior to the start of the meeting. **Supervisor Bonkowski so amended his motion. Supervisor Barrette continued his second.** Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bonkowski, Barrette, Abowd, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

9. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENT BY THE CITY MANAGER, FOR THE PERIOD OF NOVEMBER 3, 2018 THROUGH DECEMBER 7, 2018

10. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH DECEMBER 7, 2018, PURSUANT TO NRS 251.030 AND NRS 354.290

11. PURCHASING AND CONTRACTS

11(A) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1819-149 TO APPOINT SUSAN PINTAR, M.D. AS THE CARSON CITY HEALTH OFFICER, PURSUANT TO NRS 439.290 AND CCMC 9.01.030 TO CCMC 9.01.050, WITH COMPENSATION FIXED AT A NOT-TO-EXCEED AMOUNT OF \$28,400.00 PER CALENDAR YEAR, FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2020, WHICH WILL BE 30 PERCENT FUNDED FROM THE WIC SUPPLIES CONTRACTUAL ACCOUNT IN THE GRANT FUND, AND 70 PERCENT FUNDED FROM THE HEALTH ADMINISTRATION PROFESSIONAL SERVICES ACCOUNT IN THE GENERAL FUND, AS PROVIDED IN FY 2019 - FY 2021

11(B) POSSIBLE ACTION TO APPROVE AMENDMENT NO. 1 FOR THE PURCHASE OF EIGHT ADDITIONAL BODY WORN CAMERA SYSTEMS AND FOUR LICENSES, THROUGH AXON ENTERPRISE, INC., UTILIZING THE STATE OF NEVADA RFP / CONTRACT NO. 3273, FOR AN ADDITIONAL AMOUNT OF \$22,691.08 OVER A FIVE-YEAR PERIOD, TO BE FUNDED FROM THE 911 SURCHARGE FUND - Deferred.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 4

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

12. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME - None.

13. FIRE DEPARTMENT - POSSIBLE ACTION TO ADOPT BILL NO. 123, ON SECOND READING, AN ORDINANCE AMENDING SECTIONS OF TITLE 14, CHAPTER 14.02, TO REFLECT THE ADOPTION OF THE 2018 EDITIONS OF THE INTERNATIONAL FIRE CODE, THE INTERNATIONAL WILDLAND - URBAN INTERFACE CODE, THE NORTHERN NEVADA FIRE CODE AMENDMENTS, AND NORTHERN NEVADA WILDLAND - URBAN INTERFACE CODE AMENDMENTS (9:03:25) - Mayor Crowell introduced this item, and Battalion Chief / Fire Marshal Dave Ruben advised of no revisions to the proposed ordinance, since introduction on first reading. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Bill No. 123, on second reading, Ordinance No. 2018-20. Supervisor Abowd seconded the motion.** Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell thanked everyone for their hard work.

14. PURCHASING AND CONTRACTS

14(A) POSSIBLE ACTION TO APPROVE THE PURCHASE OF FOUR CATERPILLAR XQ425 PORTABLE GENERATORS UTILIZING CASHMAN POWER SOLUTIONS, THROUGH SOURCEWELL, FORMALLY NATIONAL JOINT POWERS ALLIANCE ("NJPA"), FOR A NOT-TO-EXCEED AMOUNT OF \$797,828.00, TO BE FUNDED FROM THE SEWER AND WATER FUNDS AND REIMBURSED BY A DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY GRANT (9:04:55) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Carol Akers presented the agenda materials. City Engineer Dan Stucky provided detailed information on the purpose for the generators. Mr. Stucky commended Real Property Manager Stephanie Hicks on writing the grant application, and responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to approve the purchase of four Caterpillar XQ425 generators from Cashman Power Solutions through Sourcewell, for a not-to-exceed amount of \$797,828.00. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 5

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Bagwell, Bonkowski, Abowd, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

14(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1819-144, FOR THE SIERRA ROOM TECHNOLOGY REFRESH TO CCS PRESENTATION SYSTEMS, FOR A NOT-TO-EXCEED AMOUNT OF \$217,190.48 (9:07:31) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Carol Akers presented the agenda materials. Chief Information Officer Eric Von Schimmelmann introduced Production Manager Keith Barnett, and provided an overview of his responsibilities. Mr. Von Schimmelmann presented details of the project, and commended Recreation Program Manager Eric Klug and Facilities Manager Ron Reed for their assistance. Supervisor Bonkowski and Mr. Von Schimmelmann responded to questions of clarification.

Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve Contract No. 1819-144, for the Sierra Room Technology Refresh, to CCS Presentation Systems, for a not-to-exceed amount of \$205,343.73. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, entertained public comment.

(9:14:00) Andrea Engleman described technical difficulties associated with meeting recesses and production, and offered suggestions.

Mayor Crowell entertained additional public comment; however, none was forthcoming. Mr. Von Schimmelmann thanked Supervisor Bagwell for assisting in securing the project funding. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

In response to a question, Mr. Von Schimmelmann discussed production issues associated with the existing equipment which was donated by Charter Communications.

14(C) POSSIBLE ACTION TO APPROVE THE PURCHASE OF SERVICES FOR A SOFTWARE MIGRATION WITH TIBURON / TRITECH, TO IMPLEMENT THE NATIONAL INCIDENT-BASED REPORTING SYSTEM (“NIBRS”), A DATA MANAGEMENT SYSTEM, FOR A NOT-TO-EXCEED AMOUNT OF \$102,540.00 (9:17:57) - Mayor Crowell introduced this item.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 6

Sheriff Ken Furlong presented the agenda materials and provided background information on other options considered. Tiburon / Tritech Account Manager Steve Angel provided additional background information on the requirement for the software migration. Ms. Paulson acknowledged that the project will be prioritized in the capital improvements budget. Sheriff Furlong responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the purchase of services for the software migration with Tiburon / Tritech to implement the National Incident-Based Reporting System, for a not-to-exceed amount of \$102,540.00. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

15. HEALTH AND HUMAN SERVICES DEPARTMENT - POSSIBLE ACTION TO AUTHORIZE THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT TO APPLY FOR THE TITLE X FAMILY PLANNING SERVICES GRANT THROUGH THE OFFICE OF THE ASSISTANT SECRETARY FOR HEALTH, OFFICE OF POPULATION AFFAIRS; FEDERAL FUNDING OPPORTUNITY NUMBER PA-FPH-19-001 (9:28:41) - Mayor Crowell introduced this item, and Health and Human Services Department Director Nicki Aaker presented the agenda materials. Ms. Aaker commended Clinical Services Manager Veronica Galas on writing one of the top grants in the nation. Mayor Crowell entertained questions or comments of the Board members and of the public and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to authorize the Carson City Health and Human Services Department to apply for the Title X Family Planning Services grant. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

16. PUBLIC WORKS DEPARTMENT - POSSIBLE ACTION TO APPROVE THE 30 PERCENT DESIGN OF THE SOUTH CARSON COMPLETE STREETS PROJECT, AND TO DIRECT STAFF TO ADVANCE THE PROJECT TO THE 60 PERCENT DESIGN STAGE (9:30:31) - Mayor Crowell introduced this item. City Engineer Dan Stucky introduced Senior Project Manager Tom Grundy, and presented the agenda materials in conjunction with displayed slides and a video. Mr. Stucky responded to questions of clarification throughout the presentation. Mr. Stucky, Transportation

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 7

Manager Lucia Maloney, Public Works Department Director Darren Schulz, Mr. Grundy and Community Development Director Lee Plemel responded to questions of clarification.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to approve the thirty percent design of the South Carson Complete Streets Project, and to authorize staff to advance the project to the sixty percent design stage. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

17. FINANCE DEPARTMENT - POSSIBLE ACTION TO APPROVE AMENDMENTS TO THE FINANCIAL AND BUDGET POLICIES FOR CARSON CITY (10:26:20) - Mayor Crowell introduced this item. Chief Financial Officer Sheri Russell introduced Utility Finance Oversight Committee Chair Andrea Engleman. Ms. Engleman provided background information and presented the Enterprise Fund Financial Stabilization Policy portion of the agenda materials. Ms. Russell presented the remainder of the policy which had been distributed as late material.

Mayor Crowell entertained public comment; however, none was forthcoming. Ms. Russell responded to questions regarding the City's bond rating. Supervisor Bagwell requested Ms. Engleman to convey the Board's appreciation to the Utility Finance Oversight Committee members. Supervisor Barrette thanked Ms. Engleman and Ms. Russell for all their hard work.

Mayor Crowell called again for public comment and, when none was forthcoming, entertained a motion. **Supervisor Bagwell moved to approve the amended Financial and Budget Policies for Carson City, as submitted late material. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell recessed the meeting at 10:35 a.m., and reconvened at 10:44 a.m.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 8

18. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION

18(A) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE APPROVING A CHANGE OF ZONING, FROM RETAIL COMMERCIAL AND SINGLE-FAMILY ONE ACRE TO RETAIL COMMERCIAL, ON PROPERTIES LOCATED AT 4530 AND 4580 COCHISE STREET, APNs 009-265-01, -02, -03, AND 009-267-06 AND -07 (10:44:11) - Mayor Crowell introduced this item, and Planning Manager Hope Sullivan presented the agenda materials in conjunction with displayed slides. Ms. Sullivan, Transportation Manager Lucia Maloney, and Community Development Director Lee Plemel responded to questions of clarification.

Mayor Crowell entertained additional questions or comments of the Board members and of the public; however, none were forthcoming. (11:00:02) Randy Walter, of Places Consulting Services representing the applicants, advised of having submitted the Special Use Permit application and of having considered “a lot of these detailed issues as a function of the major project review as well as the SUP that we’re submitting. Mitigation is something that we’re going to take very seriously particularly on these four houses, three of which are really the main issue but the fourth one is also an issue. Keep in mind this is really kind of an interim thing that we’ll be doing from a mitigation standpoint. I realize that because these four houses are in four different lots and they’re not configured the way they should be for a commercial project doesn’t mean they can’t become commercial. The facilities that are there right now, they could easily be converted to office space, for instance, with the existing homes that are there. That’s one option. Another option is they could be combined in one, two, or three different combinations with a retail commercial office facility being built there. The third option is it could be incorporated with the project that I’m representing at this point ... for a multi-family project. It’s been discussed in the past with the property owners. It’s another option. Just keep in mind, there are options for those four lots. They’re not being stranded and it’s not that we haven’t anticipated possibly doing something with that. So just wanted to bring that to your attention.”

Mr. Walter reviewed details of the traffic study. “We have looked at those cumulative impacts from a traffic standpoint. We’ve looked at it from a sewer standpoint. Storm drain is another thing we’ve looked at. One of the things we worked through with the major project review and engineering is to work on a storm drain facility up Appion to connect to this project to handle our storm drain plus a lot of other storm drainage that’s coming down from the hill down Appion in that area as well. So we’ve looked at those kind of cumulative impacts to make sure that our mitigations accomplish that and make sure that everything works and functions appropriately.

“I think the main thing to keep in mind is your master plan has a vision for this area. And I think the vision for the area is very appropriate. It anticipates higher intensity uses, primarily because of the changes that have been made in transportation from the bypass and the interchange that’s there and the future interchange that may be there someday. So I do believe that the master plan is on track. I think we need to try to work on zoning that implements that master plan. This is one small step to make that happen.”

Mayor Crowell called again for public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to introduce, on first reading, Bill No. 124. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bonkowski expressed concern over the “200 to 300 percent increase in traffic that’ll happen over the next couple of years with the other developments that could move forward down there so I’m not going to be able to make finding number 2,

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 9

and I intend to vote against this." Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 1]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bagwell, Barrette, Abowd, and Mayor Crowell
NAYS:	Supervisor Brad Bonkowski
ABSENT:	None
ABSTAIN:	None

(11:05:24) At Supervisor Bonkowski's request, Mayor Crowell re-opened the motion. **Supervisor Bagwell amended the motion to include the correction to Section 1 of the Bill to indicate the Planning Commission's vote of 5 ayes, 0 nays, and 2 absent. Supervisor Barrette continued his second.** Mayor Crowell entertained discussion on the amended motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [4 - 1]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bagwell, Barrette, Abowd, and Mayor Crowell
NAYS:	Supervisor Brad Bonkowski
ABSENT:	None
ABSTAIN:	None

18(B) POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE APPROVING A CHANGE OF ZONING FOR A 119.1-ACRE SITE, FROM GENERAL INDUSTRIAL TO SINGLE-FAMILY 6,000, FOR APPROXIMATELY 68.3 ACRES; MULTI-FAMILY APARTMENT FOR APPROXIMATELY 18.0 ACRES; GENERAL COMMERCIAL FOR APPROXIMATELY 13.9 ACRES; AND PUBLIC REGIONAL FOR APPROXIMATELY 18.9 ACRES, FOR PROPERTY LOCATED SOUTHEAST OF U.S. HIGHWAY 50 AND NORTHEAST OF DEER RUN ROAD, WITHIN THE V&T SPECIFIC PLAN AREA, APNs 008-521-54, -55, -89, -90; 008-522-16, -17, -18; 008-531-59 AND -60; and 18(C) POSSIBLE ACTION TO CONSIDER A REQUEST FOR A TENTATIVE SUBDIVISION MAP APPLICATION TO CREATE 270 SINGLE-FAMILY RESIDENTIAL LOTS, 9 COMMON AREA PARCELS, THREE REMAINDER PARCELS, AND APPROXIMATELY 13.36 ACRES OF RIGHT-OF-WAY WITHIN A 119.1-ACRE PROJECT AREA, LOCATED SOUTHEAST OF U.S. HIGHWAY 50 AND NORTHEAST OF DEER RUN ROAD, WITHIN THE V&T SPECIFIC PLAN AREA, APNs 008-521-54, -55, -89, 90; 008-522-16, -17, -18; AND 008-531-59 AND 60 (11:06:42) - Mayor Crowell introduced item 18(B) and, at Associate Planner Heather Ferris' request, also introduced item 18(C). Mayor Crowell advised that separate action would be taken for each item. Ms. Ferris presented the agenda materials in conjunction with displayed slides. Supervisor Bonkowski advised that Community Development Director Lee Plemel "is working on a resource capacity for water and sewer to match that up with our current master plan land use and zoning densities for build out so that we can get an idea if our existing resources match up with what we've master planned as far as density. This is a particular case where we're ... potentially changing the use of the property from industrial to residential which would impact those resources. But I had a conversation with Lee and though he can't provide any specific information because we don't have the

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 10

study done yet, he felt that he was pretty comfortable that this was not enough units that it would impact that overall resource plan as a portion of the entire build out. So I am comfortable with that as well. Again, it's not that many. It's going to be 500 units so it'll have an impact but it's not going to change it significantly enough to look at it and say we shouldn't move forward with this. I think it's a better use out there. We've been trying to get industrial off the ground out there for decades and have not been able to do that successfully so I think this is a good alternative use for it.

“My final comment is just on the December 19th memo. This is more of a disclosure. What it doesn’t include is any language that might be a little stronger to indicate to people that purchase homes out there that, if they purchase a property out there, they should not come back in five years or ten years and complain. Right now, this just says your property is close to this, this, this, and this. But there’s no language in there that says because it’s in proximity to these uses … if we could just strengthen that language a little bit so that it implies more or indicates more that when you move into a dairy farm you’re always going to have odors. Right? So you don’t get to come back five years later and say we want the dairy farm removed. These properties exist before the homes and so they need to move in understanding that they’re going to deal with those conditions going into the future.”

Supervisor Abowd inquired as to what will be done to protect. “In other words, … on any incoming industry, how are they going to be regulated such that homeowners aren’t impacted? And from the City standpoint, in terms of the pistol range and all of that in its proximity, what are we going to do to prevent any mishap?”

Based on Supervisors Bonkowski and Abowd’s comments and questions, Ms. Sullivan suggested the following sentence: “This disclosure is made at the request of the Carson City Board of Supervisors with the intention of protecting the industrial properties, and the City’s landfill, rifle and pistol range, and disc golf course complex.” “So it’s clear, the intent is to protect these uses so it doesn’t say you’re not allowed to come back and complain but it says we’re letting you know because these uses are here and they’re important to the City and we want to protect them.” Supervisor Bonkowski approved the addition and suggested adding the V&T to the list. Ms. Sullivan responded to questions of clarification. “I think, as Heather explained, the way the zoning is set up is so that we create compatibility in … adjacent land uses and so we have the uses that can tolerate noise and fumes … closer to where that source is … and the single family residential is somewhat buffered from those uses. Having said that, I think our intent … is to protect the industrial uses, protect the gun range, protect the disc golf and just say to everybody you’re welcome to this house but, by the way, all these things are there and we have every intention of protecting them.” Mayor Crowell suggested adding on to the disclosure that “these uses may affect your quality of life.”

Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comments. (11:23:22) Kristie Scott introduced herself as a Carson City resident and business owner. She stated, “I need a place to practice and our range is closed right now. We have a large group of people, thank you Supervisor Bagwell for having a meeting for us last week. We have a huge group of people. We’ve collected 1790 signatures to reopen the range. Right now, we do not have a safe place to practice and the concern is that this development going in is going to completely end the range just like it did the race track. And I don’t know what the particulars are with the race track but people are comparing this housing development to the beginning of the end for the rifle and pistol range similar to the way we no longer have that race track. You have a ton of people moving in from California. One of the reasons they’re moving here are the gun laws and the ability to come and shoot. And just in the past month

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 11

with the range being closed, our ammunition sales have completely depleted. They're not happening because people will walk into the store and say oh we're getting ready to go to the range because they're visiting from California and they're like, oh it's closed. There is no other place in Carson City that it's safe to go. There's no place for anyone to practice. And, as a former law enforcement officer, firefighter, this is a huge safety concern for the shooters in Carson City, for the business owners and I believe also for the rifle and pistol club. So, I'm here to comment, number one, that I'm very concerned about this development. There are going to be kids walking around on trails and everything else. And you can't tell me they're not going to wander onto the rifle and pistol range grounds. Kids explore. They go all over the place. I don't think this is a good use for this area. I don't think it's a good use for Carson City and I appreciate you taking my comments."

In response to a question, Ms. Scott expressed the opinion that the range should be opened. "It's been self policed for years. ... in the last two years, that's the most problems that we've had and, since you asked about that, there is a conflict of interest currently with the group that is managing that range. The president of that group is a Carson City business owner that benefits from that group."

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to introduce, on first reading, Bill No. 125. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Abowd, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell entertained public comment relative to item 18(C) and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve TSM-18-154, a Tentative Subdivision Map known as the Plateau Development, based on the ability to make the required findings in the affirmative and subject to the conditions of approval contained in the memorandum, dated November 30, 2018, from staff, with a note that there is a December 19th memo regarding condition of approval 35, modifying that condition based on the interaction here today to be ultimately codified by staff.** Ms. Sullivan stated, "For the benefit of the record, the discussion reflected that the memo of December 19, item 35, is modified as written in the memo with the following modifications; that the V&T Railroad is added to the list of uses that are in proximity to the site and language is added that this disclosure is made at the request of the Carson City Board of Supervisors with the intention of protecting the industrial areas, the City's landfill, rifle and pistol range, disc golf course, and the V&T Railroad; and that these uses may affect the residents' quality of life..." Supervisor Bonkowski read the remainder of the sentence into the record, as follows: "... which may also cause inconvenience or discomfort, including, but not limited to, noise, vibrations, fumes, odors, dust, glare, or physical activity." **Supervisor Bonkowski amended his motion to include the statements on the record. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bagwell thanked Ms. Scott for her attendance and representation of the users' point of view. Supervisor Bagwell advised that she would only support the

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 12

motion based on the statements relative to protecting the primary, existing uses. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19. CLERK - RECORDER - POSSIBLE ACTION TO ACCEPT THE ANNUAL TECHNOLOGY FUND REPORT, SUBMITTED PURSUANT TO NRS 247.306, WHICH CONTAINS AN ESTIMATE OF PROCEEDS THAT WILL BE COLLECTED BY THE CLERK - RECORDER IN FISCAL YEAR 2018 / 19, AND A PROPOSAL FOR THE EXPENDITURES OF THOSE PROCEEDS (11:30:44) - Mayor Crowell introduced this item. Ms. Merriwether presented the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the annual technology fund report, as submitted. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Karen Abowd
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

20. DISTRICT ATTORNEY - POSSIBLE ACTION TO APPROVE THE CITY MANAGER EMPLOYMENT AGREEMENT, BETWEEN CARSON CITY AND NANCY PAULSON, EFFECTIVE DECEMBER 20, 2018 TO DECEMBER 20, 2020, FOR A STARTING ANNUAL BASE SALARY OF \$177,683.00 (11:34:48) - Mayor Crowell introduced this item. Mr. Yu presented the agenda materials, and responded to questions of clarification. In response to a question, Ms. Paulson commended Mr. Yu's presentation, and expressed agreement with the provisions of the employment agreement. Mayor Crowell entertained questions or comments of the Board members. Mr. Yu responded to additional questions of clarification, and discussion followed.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to approve the City Manager Employment Agreement, between Carson City and Nancy Paulson, with the discussed changes to Section 4.4, Insurance Subsidies After Separation from Employment; Section 9.3, Severance; regarding the change in language from three months to six months' base salary; and also addressing the conflict in Section 9.5. Supervisor Barrette seconded the motion.** Mayor Crowell thanked Mr. Yu for preparing the December 19, 2018 memorandum which was distributed prior to the start of the meeting. Supervisor Barrette wished Ms. Paulson well. Mayor Crowell entertained public comment and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 13

RESULT:	Approved [5 - 0]
MOVED:	Supervisor Brad Bonkowski
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bonkowski, Barrette, Abowd, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Ms. Paulson expressed appreciation for the opportunity.

21. BOARD OF SUPERVISORS NON-ACTION ITEMS: FUTURE AGENDA ITEMS

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (11:47:38) - Supervisor Abowd advised that there are 12 more flower baskets left to sponsor, with the potential of an additional eight baskets. In response to a question, Supervisor Abowd provided the contact information for The Greenhouse Project. Mayor Crowell entertained additional status reports or comments and, when none were forthcoming, wished everyone a Merry Christmas.

STAFF COMMENTS AND STATUS REPORTS

RECESS AND RECONVENE BOARD OF SUPERVISORS MEETING (11:48:45; 1:31:30) - Mayor Crowell recessed the meeting at 11:48 a.m., and reconvened at 1:31 p.m.

22. CITY MANAGER

22(A) POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION TO FILL A TERM THAT EXPIRES IN DECEMBER 2020 (1:31:34) - Mayor Crowell introduced this item, and Ms. Paulson introduced Mark Kimbrough. Mr. Kimbrough responded to questions regarding his opinion of South Carson Street; his future vision for regional transportation in the community; the priority focus for the next few years - road maintenance or public transportation or whether they are equally important; three issues to consider when determining whether to approve a project; and ways to inspire public support for roads. Mayor Crowell entertained comments from Mr. Kimbrough, and he expressed appreciation for the opportunity to serve Carson City as an advisory board member. He requested the Board's consideration of his request for reappointment. Mayor Crowell thanked Mr. Kimbrough for all he has done to make Carson City a better place.

Mayor Crowell welcomed Paul Corrado to the meeting table. (1:43:45) Mr. Corrado responded to questions regarding his opinion of the South Carson Street design; his future vision for regional

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 14

transportation in the community; the priority focus for the new few years - road maintenance or public transportation or whether they are equally important; the three issues he would use to consider whether or not to approve a project; ways to inspire public support for roads; and his opinion of increased traffic due to Uber and Lyft services. Mayor Crowell offered Mr. Corrado an opportunity to comment further, and he discussed his volunteer committee service and other relevant experience. Mayor Crowell thanked Mr. Corrado for his participation in the interview process.

The Board members discussed their preferences, and Mayor Crowell entertained a motion. **Supervisor Abowd moved to appoint Mark Kimbrough to the Carson City Regional Transportation Commission to fill a term that expires in December of 2020. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVED:	Supervisor Karen Abowd
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

22(B) POSSIBLE ACTION TO APPOINT TWO MEMBERS TO THE CARSON CITY AUDIT COMMITTEE, EACH FOR A TERM THAT EXPIRES ON DECEMBER 31, 2020 (2:01:58)

- Mayor Crowell introduced this item, and Ms. Paulson advised that Alexander Jaacovi had withdrawn his application. (2:02:08) Mayor Crowell welcomed Frank Roide to the meeting table. Mr. Roide responded to questions regarding his opinion of the importance of an audit committee; the distinction between an internal auditor and an audit committee; his experience of the significant risks or exposures brought to the attention of directors that could affect operations; the process to determine where the City may or may not be lacking in controls; two criteria to determine audit recommendations for the year; and his opinion of fraud hotlines. Mayor Crowell offered Mr. Roide the opportunity to comment further, and he expressed the opinion that his education and experience "would suit the position as ... I have read the duties ..."

(2:11:25) Mayor Crowell welcomed Stephen Ferguson to the meeting table. Mr. Ferguson responded to questions regarding his opinion of the importance of the audit committee; his experience having presented significant risks or exposures to the attention of department directors that could affect operations; the areas of the budget which may still be lacking in controls; two criteria he would use to determine the audit recommendations for the next year; and his opinion of the fraud hotline. Mayor Crowell offered Mr. Ferguson the opportunity to comment, and he expressed appreciation for the opportunity to serve. He requested the Board's consideration of his request for reappointment. Mayor Crowell thanked Mr. Ferguson for his service.

(2:23:36) Mayor Crowell welcomed Ernie Mayhorn to the meeting table. Mr. Mayhorn responded to questions regarding his opinion of the value of the audit committee; significant risks or exposures which have been presented to directors which could affect operations; the areas of the City which may still be lacking in controls; two criteria he would use to determine the audit recommendations for the year; and his opinion of the fraud hotline. Mayor Crowell entertained comments or questions from Mr. Mayhorn; however, he declined.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 15

Mayor Crowell entertained discussion of the Board members and, following discussion, entertained a motion. **Supervisor Bagwell moved to appoint Stephen Ferguson and Ernie Mayhorn to serve on the Carson City Audit Committee, each for a term that expires on December 31, 2020. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Bagwell, Bonkowski, Abowd, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell recessed the meeting at 2:30 p.m., and reconvened at 2:40 p.m.

23. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO APPROVE CONTRACT NO. 1819-041 FOR A NEW COLLECTION SERVICES FRANCHISE AGREEMENT WITH WASTE MANAGEMENT OF NEVADA (“WM”) FOR A 15-YEAR TERM WITH THE OPTION OF A TWO-YEAR EXTENSION, WITH PROVISIONS ESTABLISHING THE MAXIMUM SERVICE RATES AND A RATE ADJUSTMENT METHODOLOGY FOR CUSTOMERS, AND A FRANCHISE FEE PAYABLE BY WM TO THE CITY, IN A NOT-TO-EXCEED AMOUNT OF EIGHT PERCENT OF WM’S GROSS RECEIPTS, NET OF SURCHARGE FEES BILLED EACH MONTH (2:40:45) - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Bonkowski read a prepared disclosure statement into the record, and advised that he would abstain from discussion and action. Mayor Crowell entertained additional disclosures; however, none were forthcoming. Purchasing and Contracts Administrator Carol Akers presented the staff report.

Public Works Operations Manager Rick Cooley introduced Consultant Charissa McAfee, of Sloan Vazquez, McAfee, and provided background information on this item. Ms. McAfee presented the agenda materials in conjunction with displayed slides. Mr. Cooley and Ms. McAfee responded to questions of clarification throughout the presentation.

(3:12:40) In response to earlier questions, Greg Martinelli representing Waste Management, stated, “The containers are going to be marked so a green waste container ... will say green waste. The recycling container is actually going to have an embossment on the lid that shows you what to put in it. The challenge with recycling markets today is that people want to be creative ... and so they’ll put tire chains and hoses and things like that in there. They’re not in the picture on the lid and they’re not part of the program, as you’ve defined it. So we prefer not to have that in there because that creates contamination in the load and we don’t want that. That would be something that would create a tagging of that particular container. But it is a nice embossment. It’s black and white ... so that should be helpful to the lay person as to what actually goes into that container.”

In response to a question, Mr. Martinelli stated that “in your request for proposals you asked for a tagging system so that the customer would be notified if there was a problem. There’s no mechanism for us to punitively fine the customer because their material is bad ... but we can point out to them that there is a

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 16

problem with the way they're using their waste services. That's the purposes of the dedicated outreach coordinator. That's what that body will do, both commercially and residentially."

In response to a question, Mr. Martinelli advised that Waste Management "worked through the Senior Center. We used your census and we worked through the Senior Center so that's the first place we're going to go is try to get the communication out through the Senior Center to these folks. Nothing for us to make a document available that they can pick up at the Senior Center. They don't necessarily have to pick it up at our office and we will make it part of the package. That won't be a problem at all." Supervisor Bagwell suggested an outreach day at the Senior Center. (3:16:10) Waste Management Communications Specialist Kendra Kostelecky advised that she would make her contact information available. "Definitely going to give you my contact information for any of the groups that feel like they're not getting ahold of us. But we will see, in a presentation that we're hoping to give to you later, we are going to do some open houses so we can talk to people one on one, answer their specific questions and not just give them information and hope that they understand it."

In response to a question, Ms. Kostelecky stated, "It would be unusual for a community this large to not have mandatory collection but ... the decision to do so reduces the pricing for everyone and ... I personally think it's a great idea." Mayor Crowell pointed out that providing the information will take some finesse. He discussed the importance of being respectful in all of the outreach events; to listen; and to have an idea of what types of questions you're going to get. In reference to earlier comments, Ms. Kostelecky acknowledged "nobody likes to be told what to do. So we try to put that education out gently. And they're not always going to receive it gently but we'll just keep putting it out there as gently as we can and repetitively as we can because it's a lot. Even just recycling is a lot to catch on to but now we're adding green waste into the mix. So we're going to stumble a few times before we get it right."

In response to a question, Mr. Cooley expressed the opinion that the contract is the right thing relative to sustainability of the City's landfill. "Right now, we're trying to divert as much as possible but we're looking to the future and trying to make sure that ... we can get as much capacity out of it as we can. So I think this is definitely a step in the right direction ... Everything that's out there right now is try to divert as much as possible and get it back into the recycle stream so I think this is definitely the way to go. It's definitely a good step in the right direction." In response to a question, Mr. Cooley advised that vehicles would not be allowed as part of neighborhood clean up dates. "It's a statutory issue. That's a different group of folks. Those are dismantlers ... just like us at the landfill, we cannot take vehicles. We are not dismantlers. We can't take anything with a motor. By statute, we can't." Mr. Cooley and Ms. McAfee responded to additional questions of clarification.

Mr. Martinelli advised that "the base service also includes an extra recycling cart and an extra green waste cart free of charge. It's included in the base service. So ... my suggestion would be, for people that are on the western side that have the leaf problem that they have two green waste carts. This was a perceived problem in old Reno and it just never materialized because people just figured out how to manipulate the system. They just, instead of spending all weekend raking leaves, they only raked them on Sunday. And they just put so many bags out and it made things go away so that's how they worked around the problem but ... if you've got that problem and you can get two containers, get two containers and it helps mitigate that issue." Supervisor Abowd reiterated the space issue, and Mr. Martinelli agreed. Mr. Martinelli and Ms. Kostelecky responded to additional questions of clarification.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 17

Mayor Crowell entertained additional Board member questions or comments and, when none were forthcoming, public comment. (3:26:37) Supervisor-elect Stacey Giomi inquired as to the ability to continue putting extra trash bags at the curb. Ms. McAfee explained “with an automated system, it’s very important that everything is containerized. So you want to make sure that you have the capacity which is why we included the 96-gallon carts and a very low-cost additional cart if folks have that additional material, recognizing that there are some times of the year, such as the holidays, where folks may have additional material. You can have up to four different collections of up to six additional bags so that is for the health of the community and it’s a standard practice in most communities. Mr. Giomi inquired as to animal-proof containers. Ms. McAfee explained that “the new carts are ... gravity based so when they’re turned over, the gravity unlocks and it opens and the material comes out, at least in theory. They’re tested to do that. ... They’re tested to withstand an hour of constant bear contact with ... lots of delicious bear-friendly food inside of them. There’s always going to be some challenges ... but that’s the best that they have right now.”

Mr. Giomi inquired as to provisions to re-evaluate the agreement based on future changes in the recycling industry. Ms. McAfee advised of having considered the long-term implications of this dynamic industry. “There’s a number of different ways that this has been addressed. One is that there is a City-directed change provision where, if there’s any new technology or new services the City would like to see, the City can direct the company to bring forward a proposal to include that. The City has a choice of going with that proposal or having it evaluated, making sure that the costs are correct and implementing or not implementing that service. Additionally, we included the list of recyclables as an exhibit, versus including it in the actual contract itself, so that if, from time to time, another material ... can be added, then at the agreement of both parties ... that can be updated. Any changes have to be approved by the Board, of course, but you have that flexibility which is a minor change and then you also have the ability to request additional services over time because, as you said, who knows five years from now? Currently, there’s not a market, there’s not a place to take food waste. ... and the composter that was proposed by all of the proposers that would accept the green waste, does not accept the food waste. So, in order to move forward with that, we had to preclude that material.” Ms. McAfee responded to corresponding questions of clarification.

(3:32:36) Cody Witt, of Full Circle Compost, advised of having supported each of the proposers “because our main support here, as a composter, is the increased recycling across the entire State of Nevada.” Mr. Witt provided background information on Full Circle Compost. “There’s a lot of material that can come to composting. Thirty-five percent of all MSW can actually be composted. So, in the future, as companies like myself grow, competitors of mine grow, there’s lots of opportunities within anaerobic digestion, full composting, anything to have these facilities and these types of operations grow.

“Specific to Waste Management, again I’ve supported everybody, but Waste Management and Full Circle ... have had a great relationship over the last lots of years. And right now, we’re actually running the largest residential green waste recycling program in northern Nevada and that’s all of Incline Village. This year alone, ... they have brought to us 10,000 cubic yards, so 350 garbage trucks worth of pine needles and residential green waste, to our facility that we’re processing at the current moment. Twenty of my guys are out there right now really excited about going through it.

“... a lot of this that we’re leaving out is we’re talking about the Board and Waste Management but the biggest stakeholder is the community and the people making these decisions and that we really need to push on the community. We’re Nevada’s first. We’re not the biggest recyclers. So we are actually

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 18

implementing a very large program and, because of that, beyond the education and outreach that Waste Management can do, that Full Circle could do, is just that the community also gets on board with this. We need to have community support from these two perspectives and it's mainly that a large call to action on this level to know what goes into a green waste container. It's more than just a sticker. It is understanding a whole culture shift because we're not San Francisco, we're not Seattle. So just bear that in mind that if there's anything else that the City, the State, everyone can do to push those change initiatives, there's a little bit more than just put all the burden on Waste Management or myself. ... in all, Waste Management is just delivering the material to me and who deals with it all? I do. And so, with that, any contamination that comes in the bin, that comes to me." Mr. Witt provided an overview of the Full Circle Compost operation. He stated "the only way that materials keep flowing to compost is if people are getting compost. Right now, in Nevada, I don't know how many of you go out and buy compost everyday. I'm not saying you need to buy mine either but we need to talk in open working groups or other situations beyond this franchise agreement."

Mr. Witt advised that "food waste is 100 percent a possibility. I already take it. Waste Management and us created the first food waste program ever in the state and we were getting eight garbage trucks a week. That is completely doable and right now I get everything from the Y in California to Heavenly Village comes to my site every Thursday. We get Walmart's, Costco, bunches. We can do a lot of different programs. Residential, it takes time because you can get really dirty stuff, really nasty, really fast. ... We're dedicated to this and I just wanted to let everybody know that." Supervisor Abowd requested Mr. Witt to get the word out to restaurants. Mr. Witt advised of a recently-approved \$20,000 NDEP grant "going to the Carson City Green Restaurant Fund and they're going to start doing interactions with Carson City downtown restaurants to implement food waste. We can do it easily. ... Actually, businesses are the first ones that should come on to food waste recycling before residents ..."

Mayor Crowell entertained additional public comment. (3:39:12) Dave Adler, representing Recology, thanked the Board for the opportunity to participate in the RFP process. He thanked City staff and Ms. McAfee, and expressed appreciation for the transparent and fair process. Mr. Adler congratulated Waste Management, and commended "one of the best district managers ... Bret Hansen ..." Mr. Adler wished the City happy holidays.

(3:41:08) Attorney Susan Fisher, of McDonald Carano representing CNS Waste Solutions, expressed appreciation to the City staff, the Board of Supervisors, and everyone involved for their time and diligence. Mayor Crowell acknowledged that a log will be kept and reviewed on a regular and timely basis. He explained that it's one of the reasons he requested regular reports, especially through the first year. Ms. Fisher wished everyone happy holidays.

(3:43:16) John Shea, of CNS Waste Solutions, pointed out "that we were the only company to offer weekly recycling and green waste collection and that rate was about \$0.30 cents ... more than Waste Management. ... And we also did, in our proposal, put in the option for commercial food waste for restaurants and that was part of our initial RFP." Mr. Shea expressed appreciation for the opportunity to testify. "As a family-run operation, family-owned business, Nevada business, this was a huge opportunity for me personally and for our company and I commend you on taking the initiative. This is hard to do, to take this step to initiate and go through this RFP process. So we commend you on that and, as you know, we had some issues with how this process ended. You've gotten correspondence. I've been here a few times with testimony and ... I wanted to thank you as we wrap this up. For those of you that we were able to meet with and spent a

CARSON CITY BOARD OF SUPERVISORS

Minutes of the December 20, 2018 Meeting

Page 19

lot of time with, that meant a lot. I really appreciate the dialogue, the honesty, the direction.” Mr. Shea thanked Ms. Paulson and Mr. Yu for their time. He expressed the hope that the Board would not move forward with Waste Management, and advised “we are here and available and ready to go if it were to go in a different direction.” Mr. Shea thanked the Board for the opportunity and wished the City good luck. “... if anything changes, give us a call.”

Mayor Crowell entertained additional public comment. (3:45:35) Ms. Kostelecky distributed paper copies of a SlideShow presentation to the Board members and the Clerk, and narrated the presentation which was displayed in the meeting room. Waste Management District Manager Bret Hansen narrated that portion of the SlideShow presentation relative to services. Mr. Hansen and Mr. Cooley responded to questions of clarification throughout the presentation. Mr. Martinelli presented that portion of the SlideShow presentation relative to cost savings and customer savings.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to approve Contract No. 1819-041 for a new collection services franchise agreement with Waste Management of Nevada, pursuant to the late material stamped 12/20/2018.** **Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bagwell thanked all the RFP participants “because I think the RFP itself actually made everyone do a better job to figure out how to provide service in Carson City. I think having everyone sharpen their pencils and work hard to answer an RFP gave us one of the best products for the ... rate payers of Carson City.” Supervisor Bagwell thanked City staff for all of their hard work, and expressed the opinion that the City is getting a good product. She committed to holding Waste Management accountable for their customer service component. Supervisor Barrette commended the process and all involved. “I was the ... loud voice regarding my look back at service and I understand that you can’t do anything but go forward. ... I don’t like to have to go through this but we just went through a contract in another situation. You have to have contracts nowadays and I understand that.” Supervisor Barrette commended City staff, the consultant and all the RFP responders. He stated, “What makes it easy for Waste Management to underbid other people ... the fact that it’s 15 years long. I’m glad the off-ramps are in there. I’m going to look at those as a way to keep monitoring the situation but I still cannot bring myself to vote aye on this, yet I do commend you for your proposal and for your follow through. I hope it continues and we’ll look forward to that.” Supervisor Abowd expressed appreciation to the citizens who “weighed in because everybody took an active part. There’s nothing like garbage to bring people out and they spoke out in force. ... I think all the proposals reflected that and I appreciate everyone’s effort in going forward.” Mayor Crowell agreed and commended the professionalism of everyone involved. He commended Ms. McAfee as “a God-send, very well done. It’s important for us to have that third-party review that you bring with the experience of what’s going on in the rest of the world ... in the garbage industry. There’s just a whole lot of complexities and nuances that happen in trash and composting ... It helps ... to have somebody with a broader viewpoint who’s been through several of these, knowing what’s possible, what’s the realm of things that you can ask for and reasonably ask for. My hat’s off to you. To all the bidders, you’re all very professional folks ... and good people.” Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the December 20, 2018 Meeting
Page 20

RESULT:	Approved [3 - 1 - 1]
MOVED:	Supervisor Lori Bagwell
SECOND:	Supervisor Karen Abowd
AYES:	Supervisors Bagwell, Abowd, and Mayor Crowell
NAYS:	Supervisor John Barrette
ABSENT:	None
ABSTAIN:	Supervisor Brad Bonkowski

24. PUBLIC COMMENT (4:06:15) - Mayor Crowell introduced this item, and invited District Attorney Iris Yowell to the meeting table. Mayor Crowell commended Ms. Yowell's service to the City, and thanked her. Ms. Yowell thanked the Board members and, at Mayor Crowell's request, described her new position with the Reno City Attorney's Office. Public Works Department Director Darren Schulz commended Ms. Yowell's involvement in developing the Collection Services Franchise Agreement. Mayor Crowell entertained additional public comment; however, none was forthcoming.

25. ACTION TO ADJOURN (4:08:21) - Mayor Crowell adjourned the meeting at 4:08 p.m.

The Minutes of the December 20, 2018 Carson City Board of Supervisors meeting are so approved this 7th day of February, 2019.

ROBERT L. CROWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk - Recorder