



Carson City Planning Division

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MEMORANDUM

Historic Resource Commission meeting of March 14, 2019

TO: Historic Resource Commission **Item E-1**

FROM: Hope Sullivan, AICP
Planning Manager

DATE: February 28, 2019

SUBJECT: For Presentation Only: A presentation by Jim Bertolini of the State Historic Preservation Office (SHPO) regarding the annual Certified Local Government review.

Jim Bertolini, Historian with the State Historic Preservation Office will be presenting the Certified Local Government (CLG) Annual Review at the March 14 Historic Resource Commission (HRC) meeting. Mr. Bertolini will review the requirements, purpose, and benefits of CLGs, as well as inform the HRC of updates to Nevada's program, program requirements, and provide training.

Attachment:
Powerpoint



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CLG Annual Review

Jim Bertolini, Historian
State CLG Coordinator
January 10, 2019

Historic Resources Commission

Carson City, NV

shpo.nv.gov



Compliance

- National Historic Preservation Act
- State Preservation Laws



Grants & Aid

- Historic Preservation Fund
- Commission for Cultural Centers and Historic Preservation
- Historic Tax Credits



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Survey & Planning

- Nevada Cultural Resource Information System
- National Register of Historic Place
- State Register of Historic Places



Outreach

- Nevada Site Stewardship Program
- Certified Local Governments



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Certified Local Governments

- **Requirements**
 - **Form an historic preservation commission**
 - **Pass and implement an historic preservation ordinance**
- **Purpose & Benefits**
 - **Encourage & support local participation, planning, and implementation of historic preservation**
 - **Access to dedicated CLG funding (HPF Subgrants)**
 - **Consultation under NHPA**
 - **Technical assistance and training from SHPO**

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Carson City CLG Funding



- Since 1987, over \$440,000 in HPF subgrant funds

- Rehab of Brewery Arts Center

- East Carson City Survey

- Post World War II Subdivision Survey

- Westside HD NRHP Nomination

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Updates to Nevada's CLG Program

- **New CLG Manual and supporting materials – 2019**
- **New CLG Agreements**
- **Emphasis on Commissioner training**
 - **Send us requests!**

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CERTIFIED LOCAL
GOVERNMENT (CLG)
MANUAL



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Elements of the New CLG Program



- On-demand training from SHPO
- Annual reviews of CLGs
- Grants available for:
 - Local preservation plans
 - Economic development-driven projects.

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Training Options

- **Short (10-20m) or Long (90m to half/full day)**
- **Topics**
 - Meeting Best-practices
 - Preservation Planning or Planning Retreat facilitation
 - Outreach options
 - Others?

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What are the CLG Program Requirements for review?

- Maintenance of a publicly accessible historic resource survey files
- Public access to meetings and minutes
- Decisions made in open forum, and consistent with national preservation standards (i.e., Secretary of the Interior's Standards)



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Things to Know About

- **SHPO Thematic History Projects**
 - **Agriculture MPDF covering Carson City and Carson Valley**
 - **State-wide MPDF on Fire Stations complete**
 - **State-wide project for African American history in progress**
- **Nevada Main Street Program**



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Training Module: Good Commission/Commissioner Basics

- **Know Commission Purpose**
 - Read your ordinance
- **Understand Commission Purview / Authority**
 - Read your ordinance / Rules of Procedure
- **Come prepared**
 - Read your ordinance / Rules of Procedure
 - Read materials

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Commissioner Basics: Carson City's Ordinance

Chapter 18.6

Section 18.06.010 – Purpose

*...to promote the **educational, cultural, and economic** values of Carson City, and the **health, safety and general welfare** of the public through **preservation, maintenance and protection** of districts, sites, buildings, and objects of significant historical, archaeological and cultural interest within Carson City.*

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Commissioner Basics: Carson City's Ordinance (cont)

Section 18.06.030 – Duties of the HRC

- 1) ...serve as advisor to the board [of supervisors] in all matters concerning the identification, designation, preservation and enhancement of areas, sites and structures of historic significance...and take action on open space use assessments, National Register nominations, the survey and preservation of archaeological sites, and the survey and inventory of properties of historic significance and proposed projects...
- 2) In this regard (paraphrased):
 - a) Prepare and maintain an inventory of archaeological property
 - b) Prepare and maintain an inventory of historic property
 - c) Recommend to the board historic designations
 - d) Review and recommend appropriate action on development affecting designated property
 - e) Recommend to the board changes in zoning, building codes, etc.
- 3) Recommend to the board or conduct public information programs to increase public awareness of the value of archaeological, historic, architectural, and cultural preservation in Carson City
 - a) Recommend purchase of essential structures where private preservation is not feasible.
 - b) Cooperate with SHPO in designations
 - c) Assist and advise other city and state departments, agencies and commissions regarding historic properties
 - d) Recommend to the board special recognition (awards)

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Commissioner Basics: Carson City's Ordinance (cont)

18.06.035 – Historic designation criteria
- “Historic Places” and “Historic Districts”

18.06.040 – Historic designation - Procedure

18.06.045 to .080 – design review process

18.06.085 to .110 – Demolition by neglect and minimum maintenance requirements

18.06.135 – Signs

18.06.140 – Lighting

18.06.145 - Fences

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Commissioner Basics: NAPC Code of Ethics

- **Responsibility to the Community**
 - Know and respect your community's culture and historic resources
 - Be diplomats for the community & historic preservation
- **Responsibility to the Profession**
 - Work collaboratively
 - Be responsive, fair, and transparent
- **Follow Standards of Professional Conduct**
 - Elected HRC officers fulfill duties
 - Follow laws / procedures on duties, transparency, conflict of interest

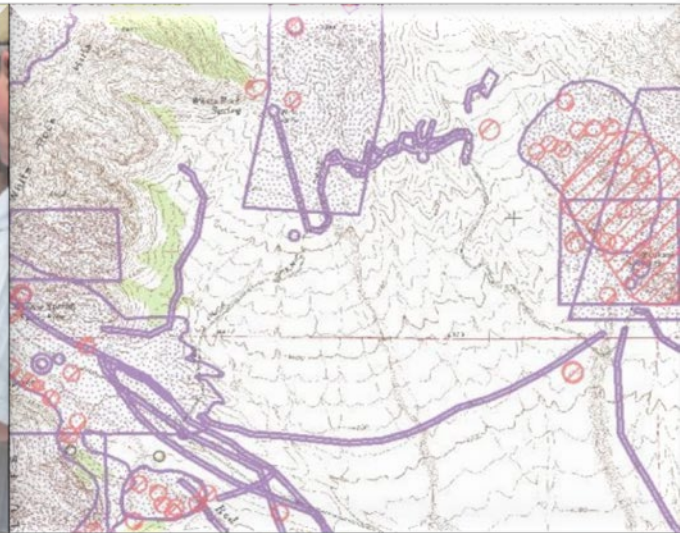
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