

Item # 4-3C

**City of Carson City  
Agenda Report**

**Date Submitted:** January 23, 2007

**Agenda Date Requested:** February 1, 2007

**Time Requested:** Consent

**To:** Mayor and Supervisors

**From:** Purchasing & Contracts

**Subject Title:** Action to approve Contract No. 0607-068 a request to have the Board of Supervisors determine that the 1994 Bobcat Loader Model #853-H Serial #512816614 is no longer required for public use by Carson City, authorize its trade-in for \$6,400.00, and authorize the purchase of one (1) current production model Bobcat S300 Skid-Steer Loader from Bobcat of Reno for \$51,737.00 less the \$6,400.00 trade-in for a not to exceed cost of \$45,337.00 split evenly between the Sewer Fund, the Storm Drain Fund, and the Streets Maintenance Fund Fiscal Year 2006/2007 exempt from competitive bidding

**Staff Summary:** The 1994 Bobcat loader has 1,965 hours of operation and has experienced a number of age related failures. Staff is recommending its replacement also be a Bobcat as Public Works has approximately \$20,000.00 worth of attachments that won't fit another brand of equipment, has operators that have been trained on Bobcat equipment, and has been pleased with the performance of Bobcat equipment.

**Type of Action Requested:** (check one)

Resolution       Ordinance  
 Formal Action/Motion       Other (Specify)

**Does This Action Require A Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to approve Contract No. 0607-068 a request to have the Board of Supervisors determine that the 1994 Bobcat Loader Model #853-H Serial #512816614 is no longer required for public use by Carson City, authorize its trade-in for \$6,400.00, and authorize the purchase of one (1) current production model Bobcat S300 Skid-Steer Loader from Bobcat of Reno for \$51,737.00 less the \$6,400.00 trade-in for a not to exceed cost of \$45,337.00 split evenly between the Sewer Fund, the Storm Drain Fund, and the Streets Maintenance Fund Fiscal Year 2006/2007 exempt from competitive bidding

**Explanation for Recommended Board Action:** This contract is for the purchase of one (1) current production model Bobcat S300 Skid-Steer Loader from Bobcat of Reno, 1195 East Glendale Avenue, Sparks, NV 89431 775-355-5401 FAX #775-355-5412 for the Public Works Department. Curtis Horton and Darren Selby have provided memos stating their justification for this request.

Jon Bock, District Manager for Bobcat Company, has provided a memo which states that Bobcat of Reno is the only authorized dealer for all Bobcat products for Carson City.

Pursuant to **NRS 332.115 subsection 1 (a), (c), & (d)**, staff is requesting the Board of Supervisors declare that the contract is not adapted to award by competitive bidding.

**NRS 332.115 Contracts not adapted to award by competitive bidding; purchase of equipment by local law enforcement agency or other local governmental agency; purchase of goods commonly used by hospital.**

1. Contracts which by their nature are not adapted to award by competitive bidding, including contracts for:
  - a Items which may only be contracted from a sole source;
  - c Additions to and repairs and maintenance of equipment which may be more efficiently added to, repaired or maintained by a certain person;
  - d Equipment which, by reason of the training of the personnel or of an inventory of replacement parts maintained by the local government is compatible with existing equipment;are not subject to the requirements of this chapter for competitive bidding as determined by the governing body or its authorized representative.

**NRS 332.175 Trade-in allowance for personal property.** A governing body or its authorized representative may solicit and accept trade-in allowances for personal property of the public entity which has been determined by the governing body or its authorized representative to be no longer required for public use in any manner authorized by law.

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS 332.115 subsection 1 paragraph a, c, & d and NRS 332.175

**Fiscal Impact:** \$45,337.00

**Explanation of Impact:** \$45,337.00

**Funding Source:** \$15,112.34 Sewer Fund FY 0607, \$15,112.34 Storm Drain Fund FY 0607, and \$15,112.34 Streets Maintenance Fund FY 0607

**Supporting Material:** Memos from Curtis Horton & Darren Selby, Quotation from Bobcat of Reno, and memo from Bobcat Company

Prepared By: Cheryl Adams, Purchasing & Contracts Manager

Reviewed By:

John Miller  
(Public Works)  
John Miller  
(City Manager)  
Melanie Brummett  
(District Attorney)  
Mark Almonette  
(Finance Director)

Date: 1/23/07

Date: 1/23/07

Date: 1-23-07

Date: 1/23/07

Board Action Taken:

Motion: \_\_\_\_\_ 1) \_\_\_\_\_ Aye/Nay \_\_\_\_\_  
\_\_\_\_\_ 2) \_\_\_\_\_

(Vote Recorded By)

**PUBLIC WORKS  
DEPARTMENT**

**ADMINISTRATION**

3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**CONTRACTS**

3505 Butti Way  
Carson City, NV 89701-3498  
Ph: 775-887-2355  
Fx: 775-887-2112

**FLEET SERVICES**

3303 Butti Way, Building 2  
Carson City, NV 89701-3498  
Ph: 775-887-2356  
Fx: 775-887-2258

**OPERATIONS**

(Water, Sewer, Wastewater,  
Streets, Landfill, Environmental)  
3505 Butti Way  
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**TRANSPORTATION/  
CAPITAL PROJECTS**

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Ph: 775-887-2355  
Fx: 775-887-2112

**DEVELOPMENT  
SERVICES**

**BUILDING and SAFETY**

PERMIT CENTER  
2621 Northgate Lane, Suite 6  
Carson City, NV 89706-1319  
Ph: 775-887-2310  
Fx: 775-887-2202

**DEVELOPMENT ENGINEERING**

2621 Northgate Lane, Suite 54  
Carson City, NV 89706-1319  
Ph: 775-887-2300  
Fx: 775-887-2283

**PLANNING**

2621 Northgate Lane, Suite 62  
Carson City, NV 89706-1319  
Ph: 775-887-2180  
Fx: 775-887-2278

**CARSON CITY NEVADA**  
Consolidated Municipality and State Capital



**MEMORANDUM**

**TO:** Cheryl Adams

**FROM:**  Curtis Horton

**SUBJECT:** Bobcat Surplus

**DATE:** January 12, 2007

The Carson City Public Works Department would like to replace the existing 1994 Bobcat loader. This unit has 1,965 hours of operation and is 12 years old we have experienced a number of typical failures that are related to the age of the unit and therefore we need to replace it with a newer model.

We need to replace it with another Bobcat as we have approximately 20,000 dollars worth of Bobcat attachments that won't fit another brand of machine. In addition to this we have operators who have been trained on Bobcat equipment and we are pleased with the performance of the Bobcat equipment.

We would like to surplus the existing unit SN # 512816614 Model # 853-H in order to reduce the cost on the new unit.

Thank you for your assistance in this matter if you have questions please call me at 887-2355.

c: Darren Selby

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# MEMO

TO: Cheryl Adams, Purchasing and Contracts Manager  
FROM: Darren Selby, Public Works Operations Chief *DS*  
DATE: January 12, 2007  
SUBJECT: Purchase of One, S300 Bobcat Skid Steer Loader

The Sewer/Storm Drain Divisions of Public Works wants to purchase the above stated equipment from IRES Bobcat of Sparks, Nevada, in the amount of \$45,327.00. It is important that we continue to use Bobcat products due to Public Works Division employee training regarding operation and maintenance. We have been very satisfied with the performance of the Bobcat equipment. Please see the attached "authorized dealer" letter from Bobcat. Additionally the City current owns \$20,000.00 worth of attachments that are brand specific fitment to Bobcat that are usable on this new equipment.

If you need any further information, please contact me at 887-2355.

C: Ken Arnold, Public Works Operations Manager  
Curt Horton, Senior Public Works Operations Chief



# Bobcat.

## Product Quotation

Quotation Number: EM-00460

Date: 01/15/2007

Ship to	Bobcat Dealer	Bill To
Carson City Fleet Services Attn: Damen Selby 3505 Butti Way Store No. 01378 Carson City, NV 89701 Phone: 775-887-2355 Fax: 775-887-2164	Bobcat of Reno 1195 East Glendale Avenue Sparks NV 89431 Phone: (775) 355-5401 Fax: (775) 355-5412	Contact: Eric Marconato Phone: 775 355-5401 Fax: 775 355-5412 Cellular: 775 745-8365 E Mail: eric_marconato@irco.com

Description	Part No	Qty	Price Ea.	Total
S300 Bobcat Skid-Steer Loader	M0017	1	\$34,042.00	\$34,042.00
81 HP Turbo Tier II diesel engine				
Auxiliary Hydraulics:				
Variable Flow/Maximum Flow	Lights, Front & Rear			
Bob-Tach	Operator Cab includes: Adjustable Cushion Seat, Dome Light, Electrical Power Port, Interior Cab Foam, Top & Rear Windows, Parking Brake, Seat Bar, Seat Belt			
Bobcat Interlock Control System (BICS)	Roll Over Protective Structure (ROPS)			
Engine/Hydraulic Systems Shutdown	SAE-J1040 & ISO 3471			
Instrumentation: Engine Temp, Fuel, Hourmeter Gauges and	Falling Object Protective Structure (FOPS)			
Warning Lights	SAE-J1043 & ISO 3449, Level I			
Lift Arm Support	Tires: 12-16.5, 12 PR, Heavy Duty			
	Spark Arrestor Muffler			
	Warranty: 12 Months, Unlimited Hours			
Factory Installed	M0017-P01-C03	1	\$2,515.00	\$2,515.00
	M0017-P02-C01	1	\$249.00	\$249.00
	M0017-R02-C02	1	\$0.00	\$0.00
	M0017-A01-C02	1	\$0.00	\$0.00
	M0017-R06-C03	1	\$0.00	\$0.00
	M0017-R08-C02	1	\$541.00	\$541.00
	M0017-R03-C03	1	\$1,589.00	\$1,589.00
	M0017-A01-C01	1	\$150.00	\$150.00
	M0017-R05-C02	1	\$0.00	\$0.00
Dealer Installed	6719857	1	\$257.00	\$257.00
Attachments	6731421	1	\$926.00	\$926.00
---	6737322	8	\$26.00	\$208.00
---	7115923	1	\$10,269.00	\$10,269.00
---	7115937	1	\$801.00	\$801.00
---	7114764	1	\$190.00	\$190.00
Ldr				
Description	Part No	Qty	Price Ea.	Total
Please allow 30-60 days from date of order for delivery of equipment. Equipment is priced F.O.B. Sparks		1	\$0.00	\$0.00

Total of Items Quoted		\$51,737.00
Trade-in	1994 853 #: 512816614	(\$6,400.00)
Sales total before taxes		\$45,337.00



**MEMO**

**BOBCAT COMPANY**  
250 East Beaton Drive  
PO Box 6000  
West Fargo ND 58078-6000 USA

Direct Phone 916-632-3726  
FAX: 305-768-8157  
E-Mail: [jon\\_bock@bobcat.com](mailto:jon_bock@bobcat.com)  
Voice Mail 701/280-7888 Extension 7202

**Date:** December 20, 2006

**To:** To Whom It May Concern:

**cc:**

**From:** Jon Bock  
District Manager

**Subject:** Authorized dealer for Carson City

Per the request of Bobcat of Reno this memo confirms that they are the authorized dealer for all Bobcat products for the following counties in Nevada: Carson City, Washoe, Douglas, Humboldt, Pershing, Mineral, Storey, Lyon and Churchill.

*Jon Bock  
District Manager*