

Item # 4-2A

**City of Carson City  
Agenda Report**

**Date Submitted:** January 19, 2007

**Agenda Date Requested:** February 1, 2007

**Time Requested:** Consent

**To:** Mayor and Supervisors

**From:** Parks and Recreation Department-Open Space

**Subject Title:** Action to appoint and authorize the Mayor, the City Clerk Recorder or designee to swear Mr. Mark Warren as the appraiser for Carson City with regard to the self-contained appraisal of the following property on Carson City: 1) V-R Property Management APN 10-582-01, consisting of 2.470 acres located on the Carson River east of central Carson City.

**Staff Summary:** Appraisals are required by state law in order to determine the value of property to be purchased. This action is for appointment of Mr. Mark Warren as the appraiser for the property, as required by NRS. 244.275. The approximate cost of the appraisal is \$3,500.00 that will be paid from the Open Space Question 18 fund.

**Type of Action Requested:** (check one)

Resolution

Ordinance

Formal Action/Motion

Other (Specify)

**Does This Action Require a Business Impact Statement:**  Yes  No

**Recommended Board Action:** I move to appoint and authorize the Mayor, the City Clerk Recorder or designee to swear Mr. Mark Warren as the appraiser for Carson City with regard to the self-contained appraisal of the following property on Carson City: 1) V-R Property Management APN 10-582-01, consisting of 2.470 acres located on the Carson River east of central Carson City.

**Explanation for Recommended Board Action:** State law requires the appointment of an appraiser who shall be sworn to make a true appraisement of the subject property according to the best of their knowledge and ability. The appraisal is required in order to determine the value of properties in question. For clarification this action does not require compliance with the list of appraisers that the Board recently approved as part of AB 312 as codified in NRS 244.2795. This list is used only when the City wishes to sell or lease City property. The provisions of NRS. 244.275 are used in this case where the City is considering buying property.

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS. 244.275

**Fiscal Impact:** Approximately \$3,500

**Explanation of Impact:** This action is required by NRS. 244.275. An appraisal is required in order to establish the fair market value of the property.

**Funding Source:** Open Space Contractual Services 254-5047-452-0349.

**Alternatives:**

Not to approve and swear Mr. Mark Warren as the appraiser for the Carson City Open Space Program for this appraisal.

**Supporting Material:** Copy of NRS. 244.275  
Estimates from Mr. Mark Warren.

**Prepared By:** Ann Bollinger Date: 1/23/07  
Ann Bollinger, Open Space Assistant

**Reviewed By:** Roger Moellendorf Date: 1/23/07  
Roger Moellendorf, Parks & Recreation Director

Linda Ritter Date: 1/23/07  
Linda Ritter, City Manager

Markus Pankratz Date: 1/23/07  
District Attorney's Office

Willie Promante Date: 1/23/07  
Finance Department

**Board Action Taken:**

Motion: \_\_\_\_\_ 1: \_\_\_\_\_ Aye/Nay

2: \_\_\_\_\_

(Vote Recorded By)

**Warren & Schiffmacher, LLC  
85 Keystone Avenue, Suite C  
Reno, Nevada 89503  
775 686-2622**

Mark Warren, MAI  
markwws@sbcglobal.net

Robert E. Schiffmacher, MAI  
bobwws@sbcglobal.net

**RECEIVED**

JAN 10 2006

January 8, 2007

CARSON CITY PARKS DEPT

Ms. Ann Bollinger, Assistant  
Carson City Parks and Recreation Department  
3303 Butti Way, Bldg. 9  
Carson City, NV 89701

Re: Carson City Assessor's Parcel 10-582-01  
V-R Property Management

Dear Ms. Bollinger

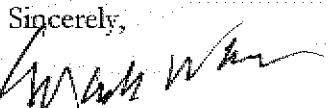
This is my proposal to provide appraisal services to the Municipality of Carson City in connection with the above referenced property. Carson City will be both the client and intended user of the appraisal. The intended use is in support of the proposed purchase of the property by Carson City.

The parcel is some 2.470 acres on the Carson River east of central Carson City. I propose to conduct a complete appraisal of this property, reporting my results in a self-contained appraisal report. The appraisal will be conducted and reported under the generally recognized appraisal standards promulgated in the Uniform Standards of Professional Appraisal Practice of the Appraisal Foundation, as well as with the Code of Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute, of which I am a member.

My fee for this work is \$3,500. I will deliver the completed report, with three copies signed in original, by April 16, 2006. Additional consultation, expert witness testimony, and other work outside the scope of the original assignment will be billed at \$150 per hour.

I look forward to working with you on this project. Please feel free to contact me if you have any questions.

Sincerely,

  
Mark Warren, MAI

10-58

PORTION  $1/2$  SECTION 11  
T. 15 N., R. 20 E., M.D.B. & M.

NW $1/4$  SECTION 14  
T. 15 N., R. 20 E., M.D.B. & M.

SECTION LINE

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Bk 8  
54

SECTION LINE

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CENTER SEC. 14

910

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**NRS 244.275 Purchase or lease of property for use of county; appraisal.**

1. The boards of county commissioners shall have power and jurisdiction in their respective counties:

- (a) To purchase any real or personal property necessary for the use of the county.
- (b) To lease any real or personal property necessary for the use of the county.

2. No purchase of real property shall be made unless the value of the same has been previously appraised and fixed by one or more competent real estate appraisers to be appointed for that purpose by the county commissioners. The person or persons so appointed shall be sworn to make a true appraisal thereof according to the best of their knowledge and ability. Purchases of real property from other federal, state or local governments are exempt from such requirement of appraisal.

[Part 8:80:1865; A 1871, 47; 1931, 52; 1933, 203; 1953, 681]—(NRS A 1957, 662; 1960, 374; 1965, 737; 1967, 126; 1969, 676, 1393; 1975, 570)