

**NOTICE OF PUBLIC MEETING  
of the  
CARSON CITY  
9-1-1 SURCHARGE ADVISORY COMMITTEE**

**DAY:** Tuesday  
**DATE:** April 16, 2019  
**TIME:** 8:30 AM  
**PLACE:** Carson City Fire Department  
777 S. Stewart Street  
Carson City, Nevada

*Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Carson City Fire Department in writing at 777 S. Stewart Street, Carson City, NV 89701, or by calling 775-887-2210 at least 24 hours in advance.*

*Agenda Management Notice: Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.*

**AGENDA**

- 1. Call to Order**
- 2. Roll Call and Determination of a Quorum**
- 3. Public Comment:**

The public is invited at this time to comment on and discuss any topic that is relevant to the 9-1-1 Surcharge Advisory Committee. In order for members of the public to participate in the Committee's consideration of an agenda item, the Committee strongly encourages members of the public to comment on an agenda item during the item itself. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. Comments may be limited to three minutes per person or topic. If your comment requires extended discussion, please request the Chairperson to schedule the matter for a future meeting.

- 4. For Possible Action: Approval of January 15, 2019 Meeting Minutes**

5. **Discussion and Report on Funds Collected and Expended/Obligated from the 9-1-1 Surcharge Fund (Discussion Only – No Action)** (*Kathie Heath*)
6. **Discussion and General Information on Fiscal Year 2020 Budget (Discussion Only – No Action)** (*Kathie Heath*)
7. **Discussion Regarding Upcoming Infrastructure Needs for the Communications Center (Discussion Only – No Action)**
8. **Discussion and Report on Carson City’s Radio System and Equipment (Discussion Only – No Action)** (*James Jacklett*)
9. **Discussion and Possible Action: Request to Change Meetings to Every Two Months or Other Interval that the 9-1-1 Surcharge Agrees Upon**
10. **Discussion and Possible Action: Requiring a standardized cover letter with summary information for any non-budgeted item request including requesting department, person, cost, expected completion date, expected lifespan, justification for using 9-1-1 funds. Additionally, require quotation from vendor whenever possible.**
11. **Reports of Committee Members (Discussion Only – No Action)**
12. **Next Meeting Date: July 16, 2019**
13. **Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item and allowable under the Open Meeting Law. No action may be taken on a matter raised under this item of the agenda. Comments may be limited to three minutes per person or topic. If your comment requires extended discussion, please request the Chairperson to schedule the matter for a future meeting.

14. **For Possible Action: To adjourn**

The Carson City Fire Department is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If special assistance or arrangements for the meeting are necessary, please notify the Carson City Fire Department by calling (775) 887-2210 or in writing at 777 S. Stewart St., Carson City, Nevada, 89701.

To request a copy of the supporting materials for this meeting contact Shelby Price at [sprice@carson.org](mailto:sprice@carson.org) or call (775) 887-2210.  
This agenda and supporting materials are available at [www.carson.org](http://www.carson.org) and at the Carson City Fire Department located at 777 S. Stewart St., Carson City, Nevada, 89701.

In accordance with NRS 241.020, this notice of agenda was posted at or before 9:00 a.m. on April 11, 2019, at the following locations:

Carson City Manager's Office, 201 N. Carson Street, Carson City, NV  
Carson City Community Center, 851 E. William Street, Carson City, NV  
Carson City Fire Station No. 51, 777 S. Stewart Street, Carson City, NV  
Carson City Library, 900 N. Roop Street, Carson City, NV  
Carson City Website, [www.carson.org](http://www.carson.org)  
State of Nevada Public Notice Website, [www.notice.nv.gov](http://www.notice.nv.gov)