



# STAFF REPORT

## Agenda Item: 3A

**Report To:** Range Task Force

**Meeting Date:** May 1, 2019

**Staff Contact:** Carol Howell, Range Task Force Sign Lead (Carolhowell1@charter.net)

**Agenda Title:** For Possible Action: Discussion and possible action to approve the sign plan for the Carson City Rifle Range.

**Staff Summary:** This item will review the sign plan updates for the Rifle Range needed to facilitate the reopening.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 10 min.

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### **Proposed Motion**

I move to approve the Carson Rifle and Pistol Range Sign Plan.

### **Board's Strategic Goal**

Safety

### **Previous Action**

N/A

### **Background/Issues & Analysis**

Two Range Evaluation Reports were received detailing recommendations to improve signage that details range etiquette and safety rules. The Carson City Parks, Recreation and Open Space Committee has adopted a Signage Master Plan. The proposed sign plan is attached as exhibit A. Sign examples are attached as exhibit B and C.

### **Applicable Statute, Code, Policy, Rule or Regulation**

### **Financial Information**

Is there a fiscal impact? ☒ Yes ☐ No

If yes, account name/number:

Is it currently budgeted? ☐ Yes ☒ No

Explanation of Fiscal Impact: We have applied for a grant from NDOW for \$7,331.46 to cover the sign and installation costs.

### **Alternatives**

Determine a different sign methodology

**Task Force Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

## Exhibit A

### Carson City Rifle and Pistol Range Sign Plan

#### Range Evaluation Reports Recommendations:

1. Range perimeter signage does not exist beyond the gate (Exhibit B).
  - a. Boundary Marking Signs will be posted at least every 150' along the perimeter (unless topography is not conducive). Cost - \$2,280 was requested in grant from NDOW.
2. Range Safety Rules should be posted between every 4<sup>th</sup> shooting lane (Exhibit B).
  - a. Directional Educational 3mm e-panel signs will be installed between every 2<sup>nd</sup> shooting lane and 2 per shooting bay. Cost - \$3,198 was requested in grant from NDOW.
3. Kiosk Signage (Sample Exhibit C).
  - a. Exists currently and is in keeping with Parks, Recreation and Open Space Sign Master Plan. The signs are deemed appropriate per the Range Evaluation Report.
  - b. Opportunities exist for additional signage to be added to the kiosk for sponsorships.

It is believed adoption of this sign proposal will meet the recommendations of the Range Evaluation Reports and close this item for further consideration by the Range Task Force.





ALPINE SIGNS

# V&T TRAIL

CARSON CITY PARKS & REC.

## V & T Trail

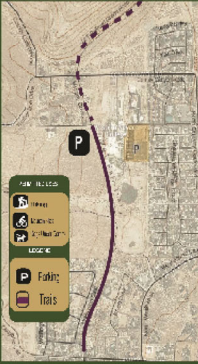
Open Daily Dawn to Dusk




### Share the Trail

Respect Others  
Use safe speeds -  
"Go Slow and Say Hello."  
Clean-up after your pet  
Enjoy!

V&T Trail





**MOTORIZED VEHICLES PROHIBITED**  
Violations are punishable by fine per CCMC Title 13



## V&T Trail


Open Daily Dawn to Dusk




### Share the Trail

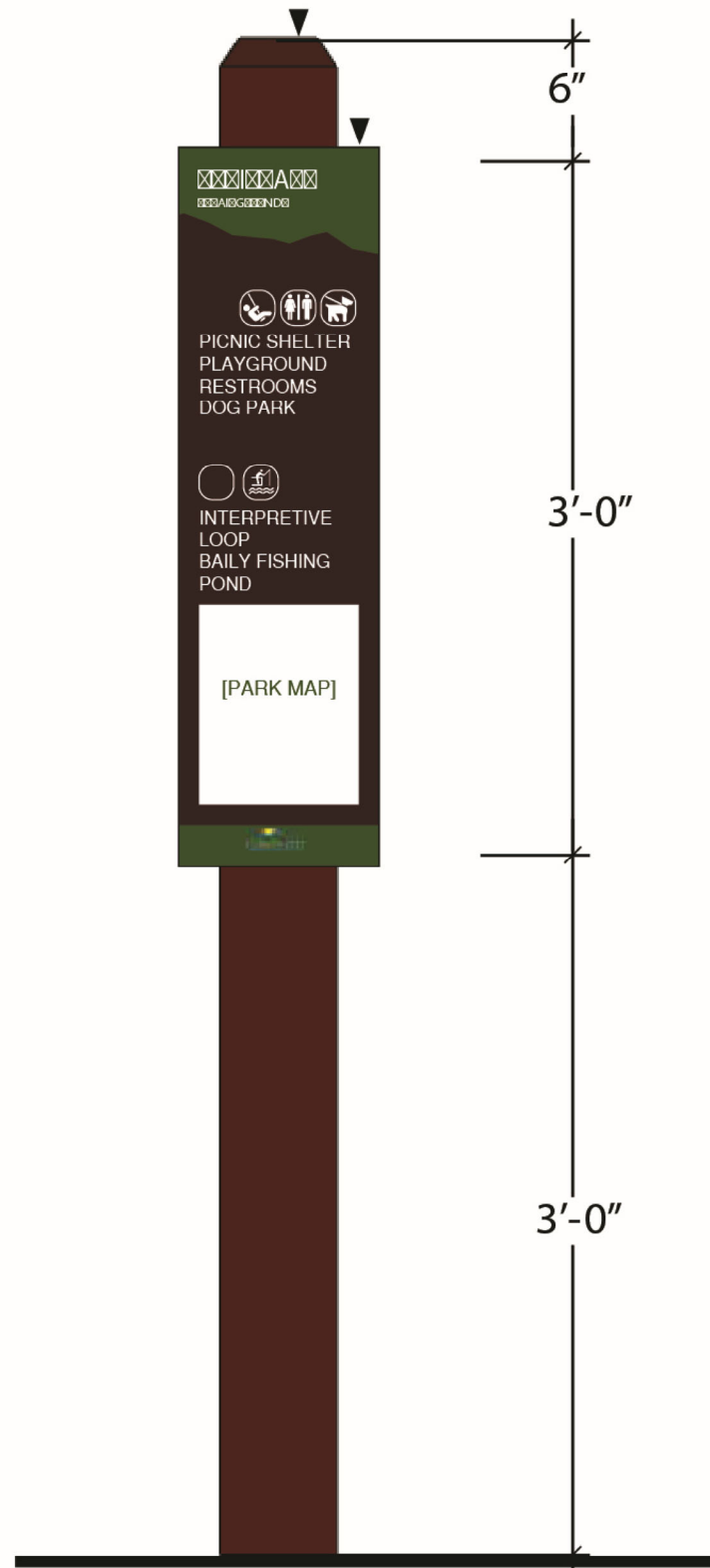
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Clean-up after your pet  
Enjoy!

### V&T Trail



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# ENTRY KIOSK SIGNS

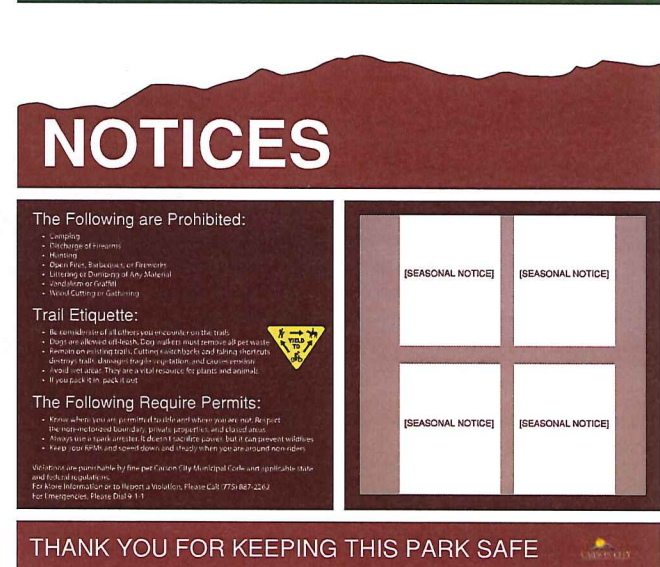
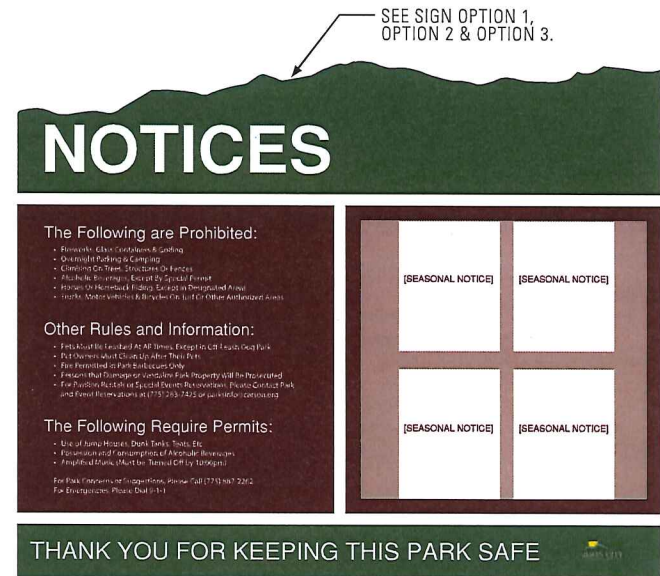
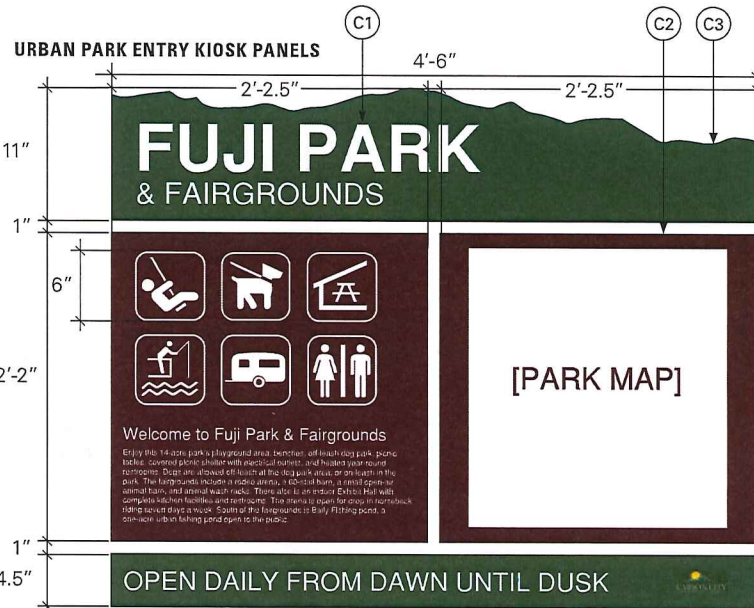
## KIOSK SIGN DETAILS AND OPTIONS

Located in highly visible locations near entrances, these kiosks will welcome visitors with basic information as well as establish a unified aesthetic and identity for the department. The sign will include icons depicting approved park activities, a park map, park hours, rules and regulations, and any additional relevant information.

The informational panels will be affixed to a 5' x 4' wire mesh panel that is attached to two 6'-6" tall powder-coated metal posts. The wire mesh detail allows for the panels to easily be removed or changed for maintenance and upkeep purposes.

A space on the Notices panel will allow for a lockable display box with glass or plexi door over a cork-board surface. This panel can hold seasonal and temporary notices and allows for the department to easily print and post these notices that are secured within the locked, weather-proof display.

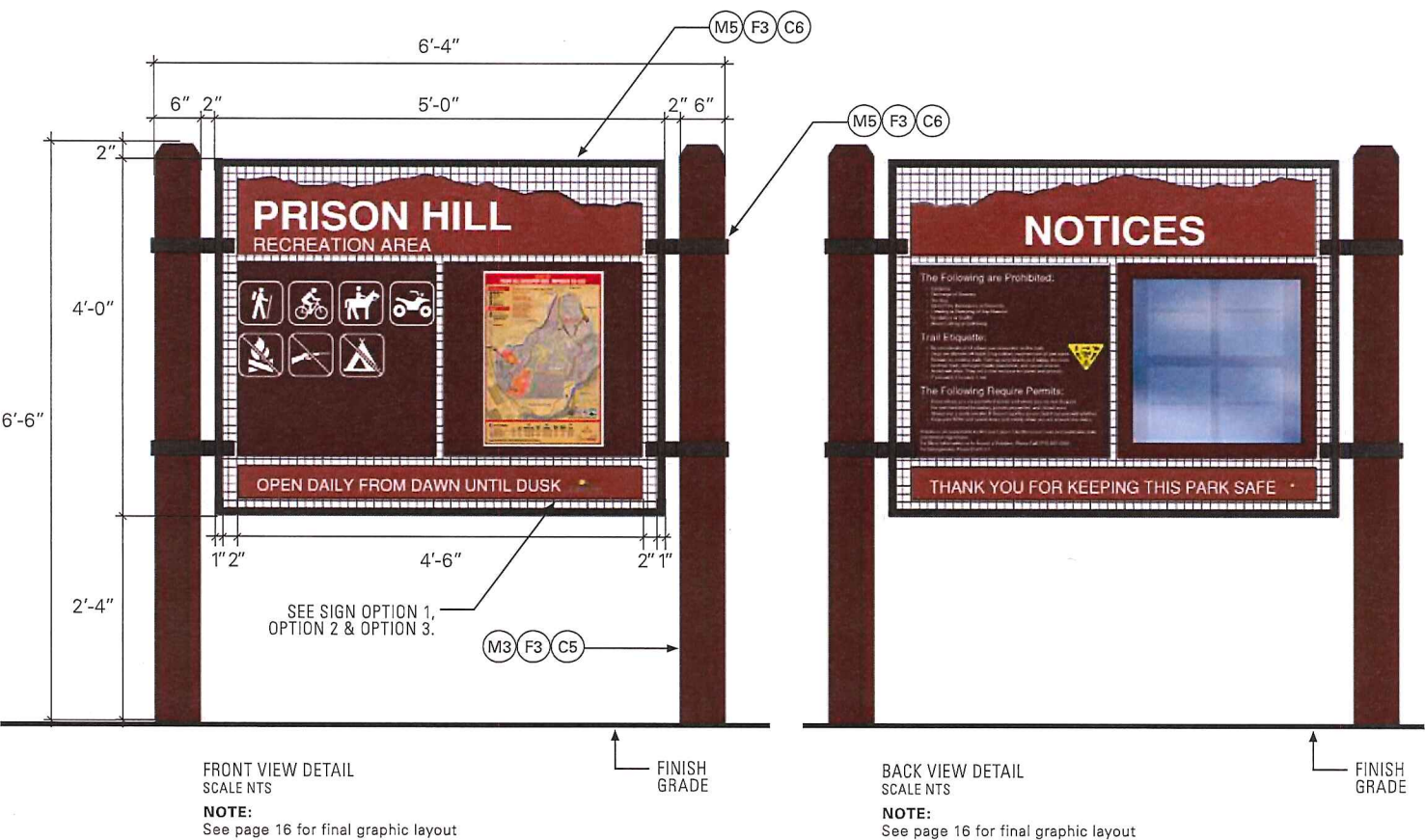
There are options for the signs to be double-sided single panel display, or single-sided double or tri-panel displays. The kiosk may also include a corrugated metal roof element, which may be best suited for trailheads and open space areas.





KIOSK PANEL **OPTION 1**

SINGLE PANEL DOUBLE-SIDED KIOSK



SPECIFICATIONS

M=Material C=Color F=Finishing

COLORS

(C1) White Pantone P 179-1	(C2) Dark Brown Pantone 4975
(C3) URBAN PARKS Pine Green Pantone 7735	(C4) OPEN SPACE PARKS Fireweed Red Pantone 181
(C5) Rust Brown Pantone 2449	(C6) Bronze-Black Pantone Black XGC

SIGN

<b>OPTION 1</b>	
(M1) Aluminum Panel	+ (F1a) High Pressure Laminate with UV Coating
<b>OPTION 2</b>	
(M1) Aluminum Panel	+ (F1b) Vinyl Adhesive Print
<b>OPTION 3</b>	
(M2) Phenolic Resin Panel	+ (F2) Digital High Pressure Laminate

POST

(M3) 6"x 6" Steel Post	+ (F3) Powder Coat
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MOUNTING BRACKET

**DIMENSIONS**  
2" wide, 1/4" thick; wrapped around post with 2" tab

(M5) Steel	+ (F3) Powder Coat
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WIRE MESH AND FRAME

(M5) Steel	+ (F3) Powder Coat
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**NOTE:**

Contractors to use the above recommended materials or approved equal. Final materials and finishes may vary by manufacturer. Manufacturer is responsible to provide final samples for approval.