

# **CARSON AREA METROPOLITAN PLANNING ORGANIZATION**

## **Minutes of the March 13, 2019 Meeting**

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, March 13, 2019 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Mark Kimbrough  
Vice Chairperson Greg Stedfield  
Member Lori Bagwell  
Member Brad Bonkowski  
Member Jon Erb  
Member Vida Keller  
Member Chas Macquarie  
Ex-Officio Member Sondra Rosenberg

**STAFF:** Darren Schulz, Public Works Department Director  
Lucia Maloney, Transportation Manager  
Dirk Goering, Senior Transportation Planner  
Daniel Anderson, Transportation Planner / Analyst  
Todd Reese, Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1. CALL TO ORDER AND DETERMINATION OF A QUORUM (4:34:11)** - Chairperson Kimbrough called the meeting to order at 4:34 p.m. Ms. King called the roll; a quorum was present. Chairperson Kimbrough welcomed Member Keller.

**2. AGENDA MANAGEMENT NOTICE (4:34:46)** - Chairperson Kimbrough entertained modifications to the agenda; however, none were forthcoming.

**3. DISCLOSURES (4:34:50)** - Chairperson Kimbrough entertained disclosures; however, none were forthcoming.

**4. PUBLIC COMMENT (4:34:59)** - Chairperson Kimbrough entertained public comment; however, none was forthcoming.

**5. POSSIBLE ACTION ON APPROVAL OF MINUTES - February 13, 2019 (4:35:18)** - Chairperson Kimbrough introduced this item, and entertained a motion. **Member Bonkowski moved to approve the minutes, as presented. Member Bagwell seconded the motion. Motion carried 7-0.**

**6. PUBLIC MEETING ITEMS:**

**6(A) PRESENTATION AND DISCUSSION REGARDING THE ONE TAHOE: A TRANSPORTATION FUNDING INITIATIVE BEING UNDERTAKEN BY THE TAHOE TRANSPORTATION DISTRICT (4:35:45)** - Chairperson Kimbrough introduced this item. Tahoe Transportation District Manager Carl Hasty provided an overview of the subject presentation. Consultant

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Greg Krauss narrated a SlideShow presentation, copies of which were included in the agenda materials. Mr. Hasty responded to questions of clarification. Chairperson Kimbrough entertained additional CAMPO member questions or comments and public comments and, when none were forthcoming, thanked the gentlemen for their presentation.

**6(B) PRESENTATION AND DISCUSSION REGARDING ONGOING EFFORTS TO UPDATE CARSON CITY'S AMERICANS WITH DISABILITIES ACT ("ADA") TRANSITION PLAN FOR TRANSPORTATION FACILITIES, UNIFIED PLANNING WORK PROGRAM TASK 3.4 (5:01:46)** - Chairperson Kimbrough introduced this item, and Mr. Goering presented the agenda materials. Mr. Anderson reviewed the workflow process and GIS interface in conjunction with displayed software. He described plans to "focus on getting missing ramps. There are a lot of locations throughout the City where ramps are needed. And we also want to start focusing on condition assessments so we can track the life of a certain sidewalk or ramp."

Mr. Goering advised that a public meeting will be scheduled in late spring, and he anticipates the plan will be completed in late summer. Mr. Goering further advised that City staff is working with NDOT staff to ensure compliance. Mr. Anderson and Mr. Goering responded to questions of clarification. In response to a question, Ms. Maloney advised that, as part of the CAMPO Unified Planning Work Program, asset management tasks are being included. She clarified there is no dedicated budget line item for asset management. In response to a question, Mr. Schulz advised of a budget line item in the Streets Division, specifically earmarked for sidewalk repair and maintenance. "It is never enough. In fact, they finish with that money ... two or three months before the end of the fiscal year and then we move those crews on to other street projects because they're out of money ... And that money is specifically just for supplies for sidewalk repair and maintenance. It doesn't cover the salaries of the people that work on it. That line item for FY 20 ... is budgeted around \$220,000."

In response to a question, Member Erb advised that Douglas County does not have the same maps as Carson City or CAMPO relative to the ADA process. "We're probably a few steps behind Carson City in our transition plan. We had none that existed. We started it last year basically because of [the federal mandate.] Ms. Maloney discussed the intent to ensure we're looking at the full CAMPO area for planning and improvements in the long-term.

In response to a question, Mr. Goering advised that CAMPO funded staff's time to develop the software application. The application is being implemented throughout Carson City. "So it is a team effort but there are resources from CAMPO that are being used to build the inventory which is a requirement of the ADA Transition Plan." In response to a comment, Mr. Anderson advised of the intent to make the software application public. Ex-Officio Member Rosenberg advised that NDOT also has an ADA Transition Plan, and she offered to share information with the City. Chairperson Kimbrough entertained public comment; however, none was forthcoming.

**7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS; FUTURE AGENDA ITEMS (5:21:03)** - Chairperson Kimbrough introduced this item. Ms. Maloney reported that, as of Monday, March 18<sup>th</sup>, "CAMPO will be fully staffed. We'll have a new Transit Coordinator ... starting Monday." Ms. Maloney reviewed current projects, including the ADA Transition Plan, an amendment to the Public Participation Plan, and documents monitoring. She advised that the April CAMPO meeting may be canceled.

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**8. CAMPO MEMBER COMMENTS (5:22:03)** - Chairperson Kimbrough entertained CAMPO member comments. Ms. Keller greeted the CAMPO members. None of the other CAMPO members had any comments.

**9. THE NEXT MEETING IS TENTATIVELY SCHEDULED FOR 4:30 P.M. ON WEDNESDAY, APRIL 10, 2019 IN THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET (5:22:47)** - Chairperson Kimbrough read this information into the record.

**10. PUBLIC COMMENT (5:22:54)** - Chairperson Kimbrough entertained public comment; however, none was forthcoming.

**11. ACTION ON ADJOURNMENT (5:23:03)** - Upon motion by Member Bonkowski, Chairperson Kimbrough adjourned the meeting at 5:23 p.m.

The Minutes of the March 13, 2019 Carson Area Metropolitan Planning Organization meeting are so approved this 8<sup>th</sup> day of May, 2019.

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MARK KIMBROUGH, Chair