

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the March 13, 2019 Meeting

Page 1

A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting on Wednesday, March 13, 2019 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
Vice Chairperson Mark Kimbrough
Commissioner Lori Bagwell
Commissioner Chas Macquarie
Commissioner Greg Stedfield

STAFF: Darren Schulz, Public Works Department Director
Lucia Maloney, Transportation Manager
Dirk Goering, Senior Transportation Planner
Dan Anderson, Transportation Planner
Todd Reese, Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM (5:34:03) - Chairperson Bonkowski called the meeting to order at 5:34 p.m. Ms. King called the roll; a quorum was present.

2. AGENDA MANAGEMENT NOTICE (5:34:29) - Chairperson Bonkowski entertained modifications to the agenda; however, none were forthcoming.

3. DISCLOSURES (5:34:50) - Chairperson Bonkowski entertained disclosures; however, none were forthcoming.

4. PUBLIC COMMENT (5:35:07) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

5. POSSIBLE ACTION ON APPROVAL OF MINUTES - February 13, 2019 (5:35:16) - Chairperson Bonkowski introduced this item, and entertained suggested revisions. When no suggested revisions were forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Macquarie moved to approve the minutes. Vice Chairperson Kimbrough seconded the motion. Motion carried 5-0.**

6. PUBLIC MEETING ITEMS:

6(A) DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDING TO THE BOARD OF SUPERVISORS ACCEPTANCE OF THE 60% DESIGN OF THE SOUTH CARSON COMPLETE STREETS PROJECT (5:35:48) - Chairperson Bonkowski introduced this item, and City Engineer Dan Stucky introduced Project Manager Tom Grundy. Mr. Stucky provided an overview and then narrated a PowerPoint presentation which was displayed in the meeting room and copies of which were included in the agenda materials. Mr. Stucky, Ms. Maloney, and Mr. Grundy responded to questions, and discussion took place, throughout the presentation.

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the March 13, 2019 Meeting

Page 2

Chairperson Bonkowski entertained public comment. (6:20:38) Louis Lem inquired as to the rationale for mid-block pedestrian crossings as compared with end-of-block crossings. Mr. Grundy explained the intent to remove a lot of the median islands to create better business access. “And so if we put crossings at the intersections, we can’t put a refuge island for pedestrians because then that would block the left-turn access at the streets. So we did the mid-block crossings. That way, we can have a refuge island and still maintain left turns for businesses.” Mr. Lem suggested “in some ways, it seems ... a little counterintuitive ... to have the mid-block crossings when the speeds are accelerating. ... you have mid-block crossings ... where the speeds are going up to 35, 45, as you indicated. I’m just sort of wondering about the conflicts and the safety of the pedestrians as the car drivers are starting to think about heading south and moving faster ...” Mr. Stucky expressed appreciation for the good points “about it being a little bit of a higher speed corridor than what you would see downtown. And I think that’s part of the reasoning why we want these mid-blocks is because we thought having a two-step crossing was important to be able to make that and have that refuge island in the middle when you probably wouldn’t need that ... in a downtown-type scenario.” In response to a further question, Mr. Grundy advised that the crosswalks will be striped and also flashing beacons will be installed. He acknowledged having planned safety design elements at the mid-block crossings.

Chairperson Bonkowski entertained additional public comment and, when none was forthcoming, additional commissioner questions or comments. Vice Chairperson Kimbrough commended the presentation. In response to a question, Mr. Stucky advised that teams of staff visited approximately 250 businesses in October 2018. “We actually walked the corridor. We broke up into teams and introduced ourselves and talked about the project. We sent out a letter beforehand explaining the project. And ... I think maybe five people had some negative comments about it, but it was usually mixed in with positive comments. ... it’s nice because it’s a bigger corridor. I think we’ll be able to keep traffic moving pretty well through it so people are going to be able to get to these businesses just fine during the construction. So I think that was kind of a relief for them to hear. ... a lot of people are excited about ... beautifying the corridor and transforming it ... from less of a state highway to more of something that ... fits the needs of a lot of different types of users and looks nice ...”

Chairperson Bonkowski suggested that the commissioners could provide better feedback if the design maps could be presented in either legal or ledger size prior to the meetings. Mr. Stucky assured the commission that this could be done for the 90% design presentation. Chairperson Bonkowski called again for commissioner questions or comments and public comments and, when none were forthcoming, a motion. **Commissioner Bagwell moved to recommend to the Board of Supervisors acceptance of the 60% design of the South Carson Complete Streets Project, and that the comments from this meeting be considered for the 90% design. Vice Chairperson Kimbrough seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(B) DISCUSSION AND POSSIBLE ACTION TO DETERMINE THAT SIERRA NEVADA CONSTRUCTION IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, PURSUANT TO NRS CHAPTER 338, AND TO AWARD CONTRACT NO. 1819-184, DISTRICT 1 PAVEMENT PRESERVATION PROJECT, FOR A BASE BID OF \$784,634.50, PLUS A 10% CONTINGENCY AMOUNT OF UP TO \$78,463.45, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$863,097.95, TO BE FUNDED FROM THE RTC AND SEWER ACCOUNTS, AS PROVIDED IN THE FY19 BUDGET (6:27:47) - Chairperson Bonkowski introduced this item. Mr. Stucky presented the agenda materials, provided background information on the project, and reviewed details of the bid alternate for

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the March 13, 2019 Meeting

Page 3

green paint. Mr. Stucky, Ms. Maloney, and Project Manager Brian Elder responded to questions of clarification.

Chairperson Bonkowski entertained additional commissioner questions or comments and public comments and, when none were forthcoming, a motion. **Vice Chairperson Kimbrough moved to determine that SNC is the lowest responsive and responsible bidder, pursuant to NRS Chapter 338, and to award SNC Contract No. 1819-184, District 1 Pavement Preservation Project, for a base bid of \$784,634.50, plus a 10% contingency amount of up to \$78,463.45, for a total not-to-exceed amount of \$863,097.95, to be funded from the RTC and Sewer accounts, as provided in the FY 19 budget. Commissioner Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(C) DISCUSSION AND POSSIBLE ACTION TO APPROVE AN AGREEMENT WITH CRISPIN PORTER & BOGUSKY LLC, ON BEHALF OF DOMINO'S PIZZA, ACCEPTING A DONATION IN THE AMOUNT OF \$5,000.00, TO PAY FOR FILLING POTHOLEs, AND AGREEING TO PARTICIPATE IN DOMINO'S PIZZA "PAVING FOR PIZZA" PROGRAM (6:38:43) - Chairperson Bonkowski introduced this item, and Mr. Schulz presented the agenda materials. In response to a question, Mr. Reese advised of having reviewed and revised the agreement. He expressed satisfaction with the provisions of the revised agreement. Vice Chairperson Kimbrough expressed appreciation for the funding. In response to a question regarding the confidentiality provision, Mr. Reese advised of having revised the original language of the agreement. Mr. Schulz assured the commission that the Domino's Pizza representatives were fully aware of this public meeting. In response to a question, Mr. Schulz expressed no problem with the agreement and appreciation for the funding.

Chairperson Bonkowski entertained public comment and, when none was forthcoming, a motion. **Commissioner Bagwell moved to approve the agreement with Crispin Porter & Bogusky LLC, to accept the donation from Domino's Pizza to pay to fill potholes in Carson City for an amount of \$5,000. Commissioner Macquarie seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.** Chairperson Bonkowski requested Mr. Schulz to convey the commission's appreciation.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

7(A) TRANSPORTATION MANAGER'S REPORT (6:42:53) - Chairperson Bonkowski introduced this item. Ms. Maloney presented her report which included the Douglas County Pavement Survey; and historic information on maintenance responsibilities for Center Drive, as formalized by Resolution No. 1971-R-5. Staff will present a new resolution to the Board of Supervisors for consideration at their April 4th meeting which would supersede the 1971 resolution. Ms. Maloney advised that staff has been in discussions with Douglas County representatives who, thus far, have not expressed opposition. She advised that a positive fiscal impact will result in the action.

Ms. Maloney further reported that Monday, March 18th is National Bus Driver Appreciation Day, and that an appreciation luncheon will be held for the JAC drivers that day. Ms. Maloney further reported that Wednesday, March 20th is Nevada Moves Day. She provided background information on Nevada Moves Day, reviewed scheduled events, and encouraged participation.

Ms. Maloney further reported having received notification that the Nevada Aging and Disability Services Division grant application period has opened. The City's application is due April 3rd and JAC Transit is eligible to apply for the same \$50,000 amount which has been annually allocated over the past two years.

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the March 13, 2019 Meeting

Page 4

Ms. Maloney explained that the \$50,000 partially underwrites the cost of the Senior Bus Pass Program which provides unlimited free JAC Transit rides for seniors. Ms. Maloney advised that over 75,000 free, individual trips are provided to seniors each year.

Ms. Maloney further reported that Streets Division crews had applied 250 50-lb. bags of material, for a total of nearly 13,000 pounds of material, to potholes in February. "We're pretty sure it's a record ... Our crews are spread really thin. They're tired. They're ready for spring but they're doing a good job." Ms. Maloney commended the Street Division crews on their perseverance. Chairperson Bonkowski entertained questions or comments of the commissioners; however, none were forthcoming.

7(B) STREET OPERATIONS ACTIVITY REPORT (6:50:04) - Chairperson Bonkowski introduced this item, and Ms. Maloney presented the report which was included in the agenda materials. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

7(C) PROJECT STATUS REPORT (6:50:42) - Chairperson Bonkowski introduced this item, and Ms. Maloney presented the report which was included in the agenda materials. Mr. Goering and Ms. Maloney responded to questions throughout the presentation. Chairperson Bonkowski entertained additional commissioner questions or comments and public comments; however, none were forthcoming.

7(D) FUTURE AGENDA ITEMS (6:58:41) - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the tentative agenda for the April commission meeting. In response to a question, Ms. Maloney described research being done on eBikes and scooters. Chairperson Bonkowski entertained requests for future agenda items from the commissioners; however, none were forthcoming.

8. COMMISSIONER COMMENTS (7:01:43) - Chairperson Bonkowski entertained commissioner comments; however, none were forthcoming.

9. THE NEXT MEETING IS TENTATIVELY SCHEDULED FOR WEDNESDAY, APRIL 10, 2019 IN THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET (7:01:54) - Chairperson Bonkowski read this information into the record.

10. PUBLIC COMMENT (7:02:03) - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

11. ACTION ON ADJOURNMENT (7:02:11) - Chairperson Bonkowski adjourned the meeting at 7:02 p.m.

The Minutes of the March 13, 2019 Carson City Regional Transportation Commission meeting are so approved this 10th day of April, 2019.

BRAD BONKOWSKI, Chair