

MINUTES
of the Meeting of the
Carson City
LOCAL EMERGENCY PLANNING COMMITTEE
March 5, 2019

The Carson City Local Emergency Planning Committee held a public meeting on March 5, 2019, beginning at 1:30 p.m. in the meeting room of Fire Station No. 51, 777 S. Stewart Street, Carson City.

1. Call to Order

The meeting was called to order by Chair, Sean Slamon.

2. Roll Call and Determination of a Quorum

Voting members present were Nicki Aaker, Rick Cooley, Ann Cyr, Mark Cyr, James Freed, Ken Furlong, Phillip Harrison, Tom Raw, Matthew Shafer, Sean Slamon, Chris Vaughn, and Sandy Wartgow, which constituted a quorum.

Voting members absent were Al Kramer, Darren Schulz, and Clay Wall. Non-voting members absent were Jerry Evans, Keith Forbes, and Chris Smallcomb.

Also present were Todd Reese (Carson City District Attorney's Office), Dave Yohey (Chromalloy), Jeanne Freeman (Carson City Health and Human Services), Alex Lanza (Nevada Division of Environmental Protection – Chemical Accident Prevention Program), Jerome Tushbant (Carson City Sheriff's Office), and Craig Robinson (Western Nevada College).

3. Public Comment:

There were no public comments.

4. For Possible Action: Approval of December 4, 2018 Meeting Minutes

It was moved by Sandy Wartgow, seconded by Ann Cyr, with all eyes in favor (*with the exception of James Freed who abstained because he was not in attendance at the December meeting*) that the minutes of the December 4th meeting be approved as submitted.

5. Acceptance of Phillip Harrison's resignation to the LEPC

Sean Slamon started off by thanking Phillip Harrison for his time and commitment to the LEPC; he has been on the Committee for an extremely long time and decided it's time to step down. Phillip said he has been on the Committee since the late 1980s when SARA Title III was first passed as law. He said he remembers in the early years when it was difficult to get people to serve on the LEPC, but when LEPC was taken over by the Fire Department it really smoothed things out. He said it had been great to serve on the LEPC and he appreciated the opportunity. Sean thanked Phillip again for being one of the long standing members of the LEPC and shared his appreciation for the time and commitment Phillip had made.

6. For Possible Action: To appoint Dave Yohey (Chromalloy Nevada) as the EPCRA Facility representative to the LEPC

Sean Slamon said with Phillip Harrison's resignation, he made a recommendation to appoint Dave Yohey as his replacement. Dave Yohey introduced himself to the Committee and said he has been in the environmental field for a number of years; he brings a wealth of facility environmental health and safety experience, as well as emergency first responding, and all things related HazMat. He said he can be a valuable asset under certain circumstances or conditions for this board. Sean said the LEPC is glad Dave is willing to step into this position.

It was moved by Ken Furlong, seconded by Tom Raw, with all eyes in favor to appoint Dave Yohey as the EPCRA Facility representative to the LEPC.

7. For Possible Action: To review and approve the Mid-Cycle FY 2019 State Emergency Response Commission (SERC) Hazardous Materials Emergency Preparedness (HMEP) Grant Application – Planning and Training – *FireShowsWest*

Tom Raw explained the Mid-Cycle State Emergency Response Commission (SERC) Hazardous Materials Grant Application. Grant funding would provide registration for classes being held at *FireShowsWest* in Reno and would send four people to the class. *FireShowsWest* has a HazMat track and individuals who attend under this grant would attend that track.

It was moved by Tom Raw, seconded by Chris Vaughn, with a motion carried unanimously, that the Committee approve the Mid-Cycle FY 2019 State Emergency Response Commission (SERC) Hazardous Materials Emergency Preparedness (HMEP)

Grant Application – Planning and Training – *FireShowsWest*, as described, to the State Emergency Response Commission.

8. For Possible Action: To review and approve the FY 2020 State Emergency Response Commission (SERC) Planning, Training, and Equipment Grant Application

Tom Raw explained the FY 2020 State Emergency Response Commission (SERC) Planning, Training, and Equipment Grant Application. He said this is funding from SERC to the LEPC – total requested amount on this application is \$28,916 which has three goals to it. Tom said the bulk of the Carson City Fire Department’s (CCFD) HazMat equipment was purchased around 20 years ago and some of this equipment is coming up on lifetime replacement. Six of the oldest Level A HazMat suits are being phased out and replaced with four DuraChem 500 HazMat entry suits and two Frontline 500 HazMat entry suits. Each has a different type of entry purpose which will give a little bit of varied response capability in entering certain atmospheres and hazardous materials sites.

Tom said goal two is to phase out and discontinue three of CCFD’s air monitors, which are made by Rae Systems, but are no longer supported. Three MultiRae Pro air monitoring units with radiological capabilities will be purchased. This will save on the cost of having to purchase separate air monitors and radiation monitors and will help HazMat technicians when entering a scene; they have to carry a lot of equipment so it will be helpful for them to have this all in one.

Tom said the last goal of this grant is to purchase two DJI Mavic II Drones for use during hazardous materials events – recon, photos, investigations, etc. are just some of the ways these can be used. Phillip Harrison asked if responders could hang an air monitor from the drone. Tom said he had not thought about that, but certain sizes of drones and monitors might work.

Tom said CCFD already has a drone program established through the wildland department including licensed drone pilots. Ken Furlong asked when purchased through the grant if the drones could be used for other purposes as well. Tom said the primary use for these drones will be HazMat and they will be assigned to the HazMat unit, but they can also be used for fire investigations.

Dave Yohey asked if the Level A suits Tom spoke about were 20 years old. Tom said manufacturer recommendation is 10 years of life on the current suits CCFD has, they are coming up on that 10 year mark. Tom explained that about 10 years ago there was a large chemical incident in Fallon and close to 100 Level A entries were made into the water

treatment plant which used up all of those suits; brand new Level A suits were purchased which are the ones up for replacement. Tom noted that every year these suits go through their annual pressure test.

It was moved by Ken Furlong, seconded by Mark Cyr, with a motion carried unanimously, that the Committee approve the FY 2020 State Emergency Response Commission (SERC) Planning, Training, and Equipment Grant Application, as described, to the State Emergency Response Commission.

9. Report on activities associated with the Citizen Corps Council Initiatives (Discussion Only – No Action) (Nicki Aaker and Tom Raw)

Tom Raw reported on the following Community Emergency Response Team (CERT) activity:

- CERT has become involved in the evacuation and sheltering program in Carson City. They went out in the field and did site survey to come up with ideas for sheltering locations. Health and Human Services is working on an actual sheltering program and plan.
- CERT is conducting an internal “Stop the Bleed” class within their group; not open to the public.
- CERT is active within the community and with new members; they will possibly hold a CERT academy in the spring or summer.
- Training together with Medical Reserve Corps (MRC) and Volunteers in Police Service (VIP).

Jeanne Freeman reported on the following Medical Reserve Corps (MRC) activity:

- MRC incorporates the Access and Functional Needs (AFN) Support Team within that group. A couple of years ago the Health Department received a grant to develop an Access and Functional Needs Support Team for northern Nevada which was well received; MRC was then asked to develop a team for the entire State. Jeanne and Cari have been conducting this training in the north and the south.
- This team is being built to help support the entire community during emergencies in shelters, points of distribution, potential family assistance centers, and a train the trainer program is being rolled out to divide the team for those in the south and those in the north which Jeanne and Cari oversee.
- Jeanne will be attending the Nevada Governors Counsel for Developmental Disabilities meeting on March 6 in Las Vegas to talk about the Access and Functional Needs Support Team and how this might support what they are doing.

- There is a Red Cross exercise happening in April and a callout has been placed for the Access and Functional Needs Support Team to be available for that exercise. An exercise was recently just held in Washoe – large points of distribution for the homeless population, everything from haircuts to flu shots. There are a variety of behavioral health challenges, so the AFN team is helping with that.
- Tom asked if the Red Cross drill in April is the sheltering drill. Jeanne said it is the sheltering drill, only in Washoe County. Red Cross has identified that Washoe is a jurisdiction that does not have disasters on a regular basis; they are required to develop a drill and feel challenged that they will be setting up two shelters in Washoe County close together as their exercise. Jeanne said Red Cross is on board next year to do a shelter exercise in Carson City and/or Douglas County as well as Washoe County at the same time. Red Cross is rolling out a new initiative related to regional collaboration because ultimately there are not enough resources in the northern Nevada region to allow for multiple shelters in multiple locations at the same time. Jill Hemenway with the Red Cross has been working with the Quad County Emergency Managers to develop a regional sheltering plan next year with the Red Cross.

Nicki Aaker said Health and Human Services is doing a mandatory sheltering class in April for all Health Department personnel. Jeanne said they are still developing and figuring out the best approach for Carson City when it comes to the City's partnership with American Red Cross and Salvation Army for sheltering/feeding situations; Carson City is a smaller community with a small number of people who can be on task for operational periods. Jeanne said they are ensuring proper agreements are in place and developing expectations of those agencies.

Tom Raw asked if Health was able to access the Carson City Multi-Purpose Athletic Center (MAC) Facility to hold this sheltering class. Jeanne said the class is being held internally because they cannot shut down Health and Human Services for the entire day to hold training. Jeanne added that only the training will be held at this time so Health Department staff are aware and know what it means for sheltering. They have been given notice that as a community they need to be ready to shelter for three to four days before enough Red Cross assets would be in the region to support multiple shelters in the area. Partnerships are necessary and will be in the works. Jeanne added that there have been discussions with the faith-based organizations and they will be brought to the table as this is further developed.

No report was given for Volunteers in Police Service (VIP).

10. Reports of Committee Members (Discussion Only – No Action)

Tom Raw reported that the Emergency Management office has been busy this last quarter with revisions to the Carson City Emergency Operations Plan (EOP); Emergency Management is looking to take this before the Board of Supervisors April 4th.

Tom reported that Emergency Management is now working on updates to the Hazard Mitigation Plan. Tom said Jerome Tushbant is assisting with the Law Enforcement portion and Public Works with their portion of the plan. Health will assist with the infectious disease section. Tom said Emergency Management is estimating to have this plan revised by the next LEPC meeting.

Sandy Wartgow had reported at the last LEPC meeting that EMS was working on new medical protocols; training was held for all staff and the new protocols went into effect March 1st. There were new protocols added as well as updates and revisions made to old protocols. A new piece was added to the protocols which is quality measures. These currently are all pediatric patients, all non-transport, and Narcan administration that coincide with the Opioid Overdose (OD) Map Reporting which started at the beginning of February.

Lastly, Sandy reported that Carson City Fire Department is doing a lot of follow-ups on critical indicators that are sent from crews in the field and reaching out to partners to deal with these.

Ann Cyr reported that the school district met with Jerome Tushbant and Tom Raw for planning of a family reunification drill. She explained should there be an emergency at a school that requires the school to be evacuated; students can be reunited with their parents off-site. Training has just been held for a group of staff at the school who are familiar with running this operation. She said a table top drill will be conducted and potentially a functional drill. Phillip Harrison asked if the off-site reunification was federally mandated. Ann said it was not; she has attended many emergency planning conferences over the past few years and this is becoming a new recognized best practice amongst school districts; trying to reunite parents with their children at the place that has been named potentially a crime scene or hazardous materials scene is utter chaos. A few of the steps include verification of ID and making sure it is the person listed in the student records who is authorized to pick up that student. All of this is too much at the incident site; the district needs to put students on buses and take them off-site to a place that can accommodate that many people – with a large parking lot, physical needs, general assembly, etc.

Ann reported that there is an organization out of Colorado called “iloveyouguys.org” – it was founded by the parents of one of the students at the Platte Canyon incident. The founder began working with emergency response agencies all over the state of Colorado to come up with more standardized response protocols to these types of situations. Ann said this organization, which is a non-profit, has published materials which are available to K-12 school districts.

Nicki Aaker asked what site had been identified for this; Ann responded that the Community Center was the identified site at this time as it met the numerous specific site requirements – parking, notification rooms, line of sight, and general assembly space. The Carson City MAC will not work as there are not enough rooms.

Jerome applauded Ann for all of her hard work with this and noted in looking at the plans, they go into a lot of contingencies and can become very large organizationally with multiple unified command. He said he is looking forward to answering the questions that are being asked now as well as the functional and table top exercises that will be held in the future.

Jeanne reported on the Quad County Bleed Control Project, which Carson City is a part of and will be going before the Board of Supervisors Thursday, March 7th. A National Bid Request had to be made and nine bids were received for wall mounting units to be placed in public buildings. Every county has identified their locations they would like these bleed control wall mounted kits to be placed. Jeanne said this is a good start overall looking at what can be done in the region; trainers have been identified in each county and the different jurisdictions – in Carson, Sergeant Gomes from the Carson City Sheriff’s Office and Captain Pedrini from the Carson City Fire Department are working together to do training. Checkoff will be done with the CERT so that CERT can do public trainings on how to use these kits.

Jeanne said she is almost finished with the contract and fiscal services to secure a contractor to work on developing a Quad County Family Assistance Center Plan. This will be a 15 month process which will involve Law Enforcement, School District, Emergency Management, Emergency Medical Services (EMS), etc. to ensure key members are in place; there is not enough staff in one jurisdiction to do everything by themselves. The contractor will start April 1st and this will span over the rest of this fiscal year and next fiscal year.

Jeanne reported that the annual federally required no notice evacuation surge test exercise was held earlier in the day. In the exercise, Carson Valley Medical Center and Carson Tahoe Hospital were both evacuated due weather the City had recently encountered and

freezing temperatures; both facilities had water main breaks and were flooding patient rooms. Water would not be restored for multiple days, so facilities needed to be evacuated. Jeanne added that there were a lot of lessons learned which will be built into the after action report (AAR). Jeanne said this is one of the elements that are required for the grant which serves this area. She added that Washoe held their no notice evacuation surge test exercise starting at 1 a.m. this same day. Carson City chose to do their exercise on the same day as Washoe to determine what the transport capability would be for patients if Washoe facilities were full and unable to accept. Washoe had to evacuate 380 plus patients based on their acute care beds and Carson City had to evacuate 160 based on acute care beds.

Lastly, Jeanne reported that she serves as a Public Health Representative on the State Resiliency Commission with the Division of Emergency Management (DEM) and can bring items to the LEPC; she just needs to know what this Committee wants her to bring back.

Nicki Aaker reported on the Overdose Response Plan that Sandy Wartgow mentioned. Nicki said this plan is in draft right now and was created in collaboration with the Fire Chief and the Sheriff. She said the State has had this draft for some time and are reviewing it. Sandy has started training first responders on the process.

Nicki reported that she put in a proposal on one of her grants to work on a patient transport pilot project with Carson Tahoe Regional Medical Center. She said this plan is looking at patients that are being discharged to go home that do not have a ride home or need to pick up prescriptions. Nicki said she will reach out to a pharmacy in town to see if they would be willing to deliver prescriptions to the hospital. This will be a last resort for patients to get home. Tom Raw asked how this transport service will be accessed. Nicki said this will be done through the coordinator at the hospital. Jim Freed asked if there was an option for afterhours transports, as the majority of challenges happen after hours. He said during the daytime hours there seems to be more available options. Nicki said this will be looked at. She said she had a small grant that is mainly for accreditation efforts and one of the accreditation efforts is access to healthcare; the transportation piece is a big element, so she was able to redirect some funds to look at this pilot project.

Rick Cooley reported from the Transportation side, they have been very busy, but nothing major to report. He did not have anything to report on the Environmental side.

Sean Slamon extended a thank you to Carson City Public Works with the winter the City has had. Rick said all worked well together; being new to the City, it was nice for him to see how all agencies work together.

Jim Freed reported that CTRMC will be conducting an internal Mass Casualty Incident (MCI) drill on April 4th – registering patients, categorizing using START Triage, John Doe naming system. CTRMC has been working on this process for a while.

Jim said CTRMC will be conducting Incident Command System (ICS) training for new leadership staff on April 25th. Jim added that the goal by end of March is to completely revise their serious infectious disease plan and develop the education to roll out this plan by April 30th. Serious infectious disease response training for internal staff will be held on the 30th. Hazardous Materials training for their HazMat team will be held in May.

Sean Slamon reported that through Public Health, Carson City Fire Department is part of a grant for a phone application called PulsePoint, which is a free app that members of the public who are trained in CPR or Stop the Bleed can sign up to be notified for their selections within a selected city or county. Sean gave an example of how the app would work and said Carson City Fire Department and East Fork Fire are in the final testing phase right now; joint press releases will be sent out. This app will be very beneficial. Reno already has this app in place.

11. Next Meeting Date: June 4, 2019

12. Public Comment:

There were no public comments.

13. For Possible Action: To adjourn

It was moved by Ken Furlong to adjourn the meeting at 2:12 p.m.

Recorder: Shelby Price