



# STAFF REPORT

**Report To:** Open Space Advisory Committee and Parks and Recreation Commission

**Meeting Date:** June 17, 2019

**Staff Contact:** Ann Bollinger, Open Space Administrator  
Gregg Berggren, Trails Coordinator

**Agenda Title:** For Discussion Only: Review and discussion regarding Halen Harrison's Eagle Scout project for C-Hill.

**Staff Summary:** See below

**Agenda Action:** Other/presentation

**Time Requested:** 10 Minutes

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Mr. Halen Harrison will discuss his Eagle Scout project for the C-Hill Trailhead at the west end of McKay Drive. In a meeting with staff, Halen expressed an interest in assisting with the repair and upgrade of this popular trailhead. In his PowerPoint presentation, Halen will share his proposed project which will be completed in two phases. Phase one will include resurfacing of the parking area by a licensed contractor who will apply and compact an aggregate base. Phase two will involve the scouts refinishing of the trailhead kiosk signage. Trails Coordinator Gregg Berggren is the staff lead who is assisting with the planning and project implementation.



## Phases of the Project:

1. Parking Lot Improvements
2. Refurbish Kiosk

Note: Heavy equipment and handwork will be on separate days.



## PHASE 1: Parking Lot Improvements



- Step One - Surface Leveling
- Step Two - Spreading of Base/Gravel
- Step Three - Compaction



PPE: Per Overall Safety Controls Slide 16

# Surface Levelling

## Responsibilities

Heavy Equipment - Jim Groth Excavation:  
Licensed Contractor NV Lic #61130

- Scouts - Hand raking
- shovel work
- Watering



PPE: Per Overall Safety Controls Slide 16

# Spreading of Base

## Responsibilities

Heavy Equipment - Jim Groth Excavation:  
Licensed Contractor NV Lic #61130

- Scouts - Hand raking
- shovel work
- Watering





PPE: Per Overall Safety Controls Slide 16

# Compaction

## Responsibilities

Heavy Equipment - N/A

Scouts - Vertical Compactor & Vibrator Plate

- Hand raking
- shovel work
- Watering



## PHASE 2: Kiosk Refurbishment

Kiosk will be brought up to the standards of the departments signage masterplan.  
Kiosk will highlight the annual 'sheep' project.

- Step One - Clearing Brush around Sign
- Step Two - Add Base Material around Sign
- Step Three - Remove Staples
- Step Four - Sand Wood
- Step Five - Sand and Paint Metal Posts

# Clearing Brush



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## Responsibilities

Heavy Equipment - N/A

- Scouts - Hand raking
  - shovel work
  - Watering
  - Waste Piles
  - Removing brush



# Adding Base at Kiosk



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## Responsibilities

Heavy Equipment - N/A

- Scouts - Hand raking
  - shovel work
  - Watering
  - Compactor



# Removing Staples



## Responsibilities

Heavy Equipment - N/A

Scouts - Staple Removal



PPE: Per Overall Safety Controls Slide 16

# Sand Kiosk



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## Responsibilities

Heavy Equipment - N/A

Generators - Jim Groth:  
licensed contractor

Scouts - Hand Sanding  
- Electric Palm/Orbital Sanders



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# Sand and Paint Metal Posts



PPE: Per Overall Safety  
Controls Slide 16

## Responsibilities

Heavy Equipment - N/A

Generators - Jim Groth

Scouts - Hand Sanding

- Electric Palm/Orbital Sanders

- Paint



# Safety!!!



# Overall Safety Controls

- Prewrite safety talk
- Long Sleeve Pants
- Long Sleeve Shirts
- Closed toed shoes
- Safety Glasses
- Hard Hats (for people running machines)
- LOTS OF WATER
- Have someone Monitor work
- First Aid Kit on Hand
- Sunscreen
- Authorized OSHA Instructor on site

Project Dates:  
July 12 and 13

July 12th: Phase 1

July 13th: Phase 2



Questions?



Helen Harrison Eagle Project

