



# STAFF REPORT

**Report To:** Parks and Recreation Commission

**Meeting Date:** June 17, 2019

**Staff Contact:** Jennifer Budge, CPRP, Parks and Recreation Director

**Agenda Title:** For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding to rename the Centennial Park Archery Range the "Tim Meigs Archery Range".

**Staff Summary:** Clear Creek Bowmen, a private non-profit organization operates the Centennial Park Archery Range, a city owned facility, through a use agreement. The organization is requesting renaming the facility after one of its founders to honor his memory.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 10 minutes

## **Proposed Motion**

I move to recommend to the Board of Supervisors to rename the Centennial Park Archery Range the "Tim Meigs Archery Range".

## **Board's Strategic Goal**

Quality of Life

## **Previous Action**

N/A

## **Background/Issues & Analysis**

The following background and information was provided to the City from the Clear Creek Bowmen:

Tim was the founder of Clear Creek Bowman and an award winning bow maker. His work in the field of archery garnered him the "Glenn St Charles" award given to traditional bow makers. His focus for the club was to provide a venue for youth and family involvement in the sport of archery and support for the community. As such over the life of the club it has given approximately \$250,000 to various charitable causes. Tim passed away the last of February of this year at the age of ninety.

A copy of Resolution No. 1988-R-59 regarding park naming is provided.

## **Applicable Statute, Code, Policy, Rule or Regulation**

Resolution No. 1988-R-59- Policies and Procedures for the Naming of Parks and Recreation Facilities in Carson City

## **Financial Information**

Is there a fiscal impact?  Yes  No

## **Alternatives**

Do not approve and provide alternate direction to staff.

**Commission Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

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(Vote Recorded By)

RESOLUTION NO. 1988-R-59

A RESOLUTION ESTABLISHING POLICIES AND PROCEDURES  
FOR THE NAMING OF PARKS AND RECREATION FACILITIES  
WITHIN CARSON CITY.

WHEREAS, Carson City Charter Provision 2.230 empowers the Board of Supervisors to regulate parks and public buildings and grounds within the City; and

WHEREAS, the Board desires to establish policies and procedures for the naming of the parks and recreation facilities within Carson City.

NOW, THEREFORE, this Board hereby resolves to adopt the following:

POLICIES

1. Names, if possible, should have geographic, topographic, historical, or individual significance, generally recognized and known throughout the area.
2. Where consideration for naming involves geographical, topographical, or historical connotations, the Director of Parks and Recreation should solicit help from historical societies, subdividers, or other groups having knowledge of the area.
3. Names submitted for individuals (living or dead), should be those who have contributed greatly to the community or appropriate to the function of the facility to be named.
4. A part of the selection process may include, where desirable, a contest or competition involving the entire City in order to obtain suggestions for names to stimulate public interest.
5. Priority should be given to those names which have been unrecognized previously.
6. Individuals and organizations, etc., should be encouraged to forward proposed names to the Department of Parks and

1 Recreation at any time for inclusion on the master list for  
2 future consideration.

3 PROCEDURES

- 4 1. It will be the responsibility of the City Manager to direct  
5 the Parks and Recreation Department to solicit names as soon  
6 as the City has acquired title to the property or funds  
7 approved by the Board of Supervisors for financing the  
8 project.
- 9 2. To avoid duplication and impropriety, all proposed names must  
10 be submitted in writing to the Department of Parks and  
11 Recreation who will be responsible to keep a current master  
12 list of names submitted.
- 13 3. When a specific facility is being considered for naming,  
14 publicity to this effect will be distributed by the Parks and  
15 Recreation Department and in these cases, deadline dates will  
16 be set and adhered to. All names submitted will then become  
17 a permanent part of the master list.
- 18 4. In order for a name to be considered by the Park and  
19 Recreation Commission, a detailed resume and justification  
20 must be submitted in writing to the Commission in care of the  
21 Parks and Recreation Department.
- 22 5. Once the resume has been received by the Parks and Recreation  
23 Department, their staff shall review and research the name  
24 and forward such data to the Parks and Recreation Commission  
25 for their recommendation to the Board of Supervisors.

26 ADOPTED this 22nd day of September, 1988.

27 AYES: Supervisors Ron Swirczek

28 Tom Fetic

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Marilee Chirila

E. M. "Doc" Scrivner

Dan Flammer, Mayor

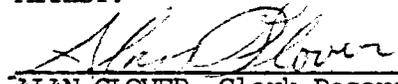
NAYES: Supervisors None

ABSENT: Supervisors None



DAN FLAMMER, Mayor

ATTEST:



ALAN GLOVER, Clerk-Recorder