



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: August 1, 2019

Staff Contact: Nancy Paulson, City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding the appointment of one member to the Library Board of Trustees to fill a four-year term that will expire June, 2023. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The Board of Supervisors appoint five persons who are residents of Carson City to serve as library trustees. There is one vacancy due to a member's term expiring. New applications were submitted by Danielle Noblet, Margaret Smith, Ananda Campbell and Julie Balderson.

Agenda Action: Formal Action / Motion

Time Requested: 1 hour

Proposed Motion

I move to appoint _____ to fill a four-year term expiring June 2023.

Board's Strategic Goal

Quality of Life

Previous Action

N/A

Background/Issues & Analysis

N/A

Applicable Statute, Code, Policy, Rule or Regulation

NRS 379.20

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Reopen the announcement for additional applicants.

Attachments:

Board Action Taken:


Motion: _____
1) _____
2) _____

Aye/Nay


(Vote Recorded By)




BOARD DETAILS




OVERVIEW



SIZE 5 Seats



TERM LENGTH 4 Years



TERM LIMIT 8 Years

To govern all library policy and to hold property and effects of the library in trust for the public. To represent the library both to the people and to the governing officials and to provide the people and the governing officials a well-run library.



DETAILS

MEETINGS	<ul style="list-style-type: none">•5:30 p.m.•The fourth Thursday of each month (Changes authorized by Board Chair)
POWERS & DUTIES	<p>Typical duties are listed below:</p> <ul style="list-style-type: none">•Establish, supervise and maintain the library•Appoint, evaluate and, if necessary, dismiss the library director•Submit annual budget to the Board of Supervisors
ADDITIONAL INFORMATION	NRS 379.020..pdf



LIBRARY BOARD OF TRUSTEES

BOARD ROSTER



NICHOLAS J CRANSTON

1st Term Jul 19, 2018 - Jun 30, 2022



JEREMEY HAYS

2nd Term Jun 16, 2016 - Jun 30, 2020

Appointing Authority Board of Supervisors
Office/Role Chair



AMANDA M LONG

2nd Term Jul 06, 2017 - Jun 30, 2021

Appointing Authority Board of Supervisors



PHYLLIS PATTON

2nd Term Jul 06, 2017 - Jun 30, 2021

Appointing Authority Board of Supervisors



DIANNE SOLINGER

2nd Term Aug 20, 2015 - Jun 30, 2019

Appointing Authority Board of Supervisors
Office/Role Vice Chair

Profile

Danielle

First Name

L

Middle Initial

Noblet

Last Name

daninoblet@gmail.com

Email Address

150 S Carson Meadow Dr.

Street Address

Apt. A

Suite or Apt

Carson City

City

NV

State

89701

Postal Code

Mobile: (805) 704-4688

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Library Board of Trustees: Submitted

Question applies to multiple boards

Why would you like to serve on this Board/Committee/Commission?

I have a deep desire to contribute to the good that the library does for the community. Public knowledge is the center of civilization and should be accorded the respect it deserves. Libraries that are user-friendly also contribute more to the general good as well as special needs. Personally I have been in the library frequently since my daughter was an infant. Not only did I complete work applications, research educational opportunities, but I had access to information that helped my daughter thrive when she regressed into Autism. For us the library has had a positive impact that will last a lifetime. It would be honor to serve.

Question applies to multiple boards

Are you currently a registered voter in Carson City?☒ Yes ☐ No

Question applies to multiple boards

Are you currently a member on any other Carson City Board, Committee or Commission?☐ Yes ☒ No

Question applies to multiple boards

If yes, please list:

N/A

Question applies to multiple boards

Term expiration:

N/A

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

☐ Yes ☒ No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

☐ Yes ☒ No

Question applies to multiple boards

If yes, please provide contract details:

N/A

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

☐ Yes ☒ No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

Major Subject:

Degree Conferred:

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

List the community organizations in which you have participated and describe participation:

List your affiliation with professional or technical societies: *if required for the position.

Declaration to Accept Terms & Conditions

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

☒ I Agree *

Danielle Noblet

Carson City, NV 89701
805-704-4688
daninoblet@gmail.com

Education

California State University, Sacramento
International Business, Accounting emphasis
Fall 2009-Dec 2011

Cuesta College
San Luis Obispo, CA
Fall 2005-Spring 2009

Work History

Full-time Parent, January 2019-current

Scheduling and attending therapy sessions
Engaging in therapeutic and social events
Attending extra-curricular activities

Assistant Teacher, Sunshine & Rainbows Preschool, Gardnerville, NV June 2018-January 2019

- Assisting lead teacher with activities
- Assisting children with social and emotional well-being as well as hygiene

Assistant, Personal Pedigree Genealogy, Gardnerville, NV January 2018-June 2018

Housekeeper, Private residence, Dayton, NV August 2015-June 2016

- Cleaning the residence on a weekly basis

Owner, DCG Baby, Carson City, NV June 2014-July 2015

- Producing baby blankets, burp cloths, and custom nursery bedding.
- Marketing via Etsy.com and Google

Social Media/SEO Consultant, Freelance, San Luis Obispo, CA June 2013-June 2014

- Working with start-ups to facilitate marketing strategy

Social Media Facilitator, Information Press, San Luis Obispo, CA August 2012-December 2012

- Coordinating Facebook, Twitter, and Pinterest posts

- Monitoring news trends and identifying potential stories
- Monitoring social media engagement and reach

Social Media Administrator, Earth Day Alliance, San Luis Obispo, CA June 2012-December 2012

- Managing Facebook, Twitter & Pinterest accounts
- Identifying environmental news of interest to EDA audience

Social Media Administrator, LOV Organic Farm, Los Osos, CA July 2012-September 2012

- Filling in for the Marketing Coordinator by developing e-Newsletters
- Managing the Facebook page

Sales Associate, Aaron Brothers, San Luis Obispo, CA April 2012-August 2012

- Summer retail position

Shipping Clerk, Greatbuy.com, San Luis Obispo, CA January 2009-May 2009

- Processing and shipping domestic/international orders
- Tracking inventory and supplies

Shop Assistant, AlohaShirtShop.com, Morro Bay, CA May 2008-September 2008

- Processing online orders and updating website
- Opening/closing the store
- Assisting in-store customers
- Filling in for manager as needed

Internet Sales Manager, AlohaShirtShop.com, Morro Bay, CA July 2006- April 2007

- Processing online orders and updating website
- Opening/closing the store
- Making deposits and tracking payables
- Tracking, ordering and managing inventory
- Coordinating group/corporate orders from selection to shipping

Order Processing, AlohaShirtShop.com, Morro Bay, CA April 2006-July 2006

- Processing online orders and assisting in-store customers
- Keeping store and office clean and neat

Profile

Margaret

First Name

Smith

Middle Initial

Last Name

margaretsmith8818@gmail.com

Email Address

1432 Rocky Bluff Dr

Street Address

Suite or Apt

Carson City

City

NV

State

89706

Postal Code

Mobile: (775) 400-6456

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Library Board of Trustees: Submitted

Question applies to multiple boards

Why would you like to serve on this Board/Committee/Commission?

As a Native Nevadan, a 2008 graduate from Southern Methodist University in Dallas, a young successful professional, and an entrepreneur/ life long learner, I want to bring my perspectives and strong leadership abilities to the Carson City Library Board of Trustees. The library is unique in the sense it draws people from all walks of life; all levels of income, education, employment and life experiences together in one place. It's important that our policies are cutting edge and continues to evolve as our world is a changing environment along with making sure we oversee sound and fiscal budgets to sustain a long term library. Information more than ever is easy to attain, but learning is still the key to our continued success of growth. On a person level, as a caregiver for my terminally ill father for over 5 years, I saw the positive impact my father's library card provided him. As part of my weekly errands, I would stop by the library and select on average 15 books. I saw the quality of his life improve. Serving on the Board of Trustees, is my way of saying thank you to the library as I am forever grateful for the impact books had on my father's life.

Question applies to multiple boards

Are you currently a registered voter in Carson City?☒ Yes ☐ No

Question applies to multiple boards

Are you currently a member on any other Carson City Board, Committee or Commission?☐ Yes ☒ No

Question applies to multiple boards

If yes, please list:

Question applies to multiple boards

Term expiration:

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

☐ Yes ☒ No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

☐ Yes ☒ No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

☐ Yes ☒ No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

Major Subject:

Degree Conferred:

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

As a life long learner, I have a degree in Bachelor of Science in Economics with financial applications. In my professional career, I am a Regional Sales Director for a national publishing company. I am passionate about giving materials/books to individuals so they can improve the quality of their life.

List the community organizations in which you have participated and describe participation:

I help found the Celebrate Recovery Program at Capital Christian Center in 2012. I provided guidance and consultation to the leadership team in creating an environment, programs and fidelity to the adherence to the Celebrate Recovery Model. I was also the co-founder of a community interactive forum called Ideas on Tap. My husband Mike Smith and I held monthly community meetings on thought provoking topics. We invited expert panelist to share their perspective and opened the discussion so people in our community could express their thoughts and perspectives.

List your affiliation with professional or technical societies: *if required for the position.

Currently at this time none.

[Upload a Resume](#)

Declaration to Accept Terms & Conditions

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I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

☒ I Agree *

Profile

Ananda

First Name

Campbell

Last Name

anandacamp@yahoo.com

Email Address

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Street Address

Suite or Apt

Carson City

City

NV

State

89703

Postal Code

Mobile: (775) 315-0310

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Library Board of Trustees: Submitted

Question applies to multiple boards

Why would you like to serve on this Board/Committee/Commission?

As a life-long Carson City community member, parent, teacher, school librarian, and advocate of literacy and libraries, I am passionate about our community libraries and the importance of literacy in our community. I would like to serve on the Carson City Library Board to represent the community as a whole, schools, and families.

Question applies to multiple boards

Are you currently a registered voter in Carson City?☒ Yes ☐ No

Question applies to multiple boards

Are you currently a member on any other Carson City Board, Committee or Commission?☐ Yes ☒ No

Question applies to multiple boards

If yes, please list:

Question applies to multiple boards

Term expiration:

2023

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

☐ Yes ☒ No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

☐ Yes ☒ No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

☐ Yes ☒ No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

UNR, Grand Canyon University, U of Montana

Major Subject:

Teaching, Library Science

Degree Conferred:

BA in Education, MA in Teaching, MA Endorsement in Library Science

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

My experience and input as a life-long library patron, participant in the family programs, collaborator with the digi, and representative of the Carson City School District Libraries will be an asset to the Library Board.

List the community organizations in which you have participated and describe participation:

I am currently on the Food for Thought Board of Directors.

List your affiliation with professional or technical societies: *if required for the position.

Declaration to Accept Terms & Conditions

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I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

☒ I Agree *

Ananda Campbell

Experience

2013-Present Carson High School Carson City, NV

Library Media Specialist

- Carson City School District Library Coordinator
- PLC (Professional Learning and Training) District Trainer
- CCSD Leadership – 1:1 Planning Team, Tech Integration Support
- Develop K-12 Information Literacy Standard instruction and support
- Collection management to support instruction at all levels
- Resource management and 1:1 implementation of resources and instructional coaching
- Carson City Library education liaison

2008-2013 Carson Middle School Carson City, NV

Library Media Specialist

- Library Management
- Collection Development to support all content areas
- Cross-curricular instruction of information literacy integration
- Accelerated Reader implementation, management, and cross-site trainer
- School Leadership – PBIS, literacy integration, digital resource collection
- CCLibrary Partnership – A library card for every CCSO student
- Collaboration on district library policy and procedure

2008-2013 Site Technology Coordinator Carson Middle School

2003-2008 8th ELA/US History, ELL Strategies Teacher Carson Middle School

2002-2003 7th ELA/US History + 9th Drama Teacher Kirkland Jr High

1997-2002 8th US History Teacher Carson Middle School

Endorsements

2013 TESL Endorsement Fall 2013 SUU

2013 Computer Literacy Endorsement- 1:1 mobile integration SUU

2006 LMS-Library Media Specialist Graduate Endorsement UM-Missoula

Ananda Campbell

Education

LMS Master's Endorsement	UM-Missoula	2004-2006
M.A. in Education	Grand Canyon University	1999-2000
B.A. Elementary Education	University of Nevada, Reno	1990-1996
Minor Spanish, Minor Psychology		
General Studies	WNC/TMCC	1990, 1997-1998
High School	Carson High School	1989

Training/Committees

- SCLL member representing Labor Unions (2017 – present)
- ALA National Conference Presenter (2017) in collaboration with Carson City Library
- CCSD technology integration support team
- Infinite Campus trainer
- CCSD Strategic Plan Parent Engagement co-chair
- SIT Team member/Team leader (CMS)
- PBiS (Positive Behavior Supports) Team leader
- iSafe: web safety training
- District/Site Advisory Committee
- 1:1 mobile pilot cohort
- Service Learning Coordinator
- SIOP (English Language Learners) site trainer
- 21st Century Grant Coordinator and Team Leader
- Lead Teacher (student teacher mentor)
- CMS/Fritsch PTA Executive Office
- Data in a Day/T4S Administrator Training for WRPDP
- JV Softball coach (KJH)
- Differentiated Instruction trainer (ELL + GATE) (KJH and CMS)
- Cross-curricular/thematic activities trainer (KJH)
- Annual Talent Show Director (KJH)
- Summer Leadership Conference-OCEA
- Framework for Effective Teaching pilot and trainer
- Department Chair (SocStu and ELA)
- National Standard Setting Study for Assessment in the Praxis Series

Awards and Honors

• NSLA Community Enrichment Grant award	2018
• Southwest Gas Innovative Technology Grant award	2018
• OCEA Golden Apple Award	2015
• Rotary Excellence in Education Award	2002
• SSCN Nevada Social Studies Teacher of the Year	2000
• Community Leadership Honor (F.I.S.H.)	2001
• OCEA Light of Education	1999

Profile

Julie

First Name

A

Middle Initial

Balderson

Last Name

balderson_julie@yahoo.com

Email Address

1677 Divot Road

Street Address

Suite or Apt

Carson City

City

NV

State

89701

Postal Code

Home: (775) 220-8651

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Library Board of Trustees: Submitted

Question applies to multiple boards

Why would you like to serve on this Board/Committee/Commission?

I would appreciate an opportunity to give back to my community by serving on the Carson City Library Board of Trustees. I have fond memories of participating in programming at the Carson City Library as a kid, and I hope that my daughter will as well.

Question applies to multiple boards

Are you currently a registered voter in Carson City?☒ Yes ☐ No

Question applies to multiple boards

Are you currently a member on any other Carson City Board, Committee or Commission?☐ Yes ☒ No

Question applies to multiple boards

If yes, please list:

Question applies to multiple boards

Term expiration:

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

☐ Yes ☒ No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

☐ Yes ☒ No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

☐ Yes ☒ No

Education

Note: only complete this section if a degree is required for this position

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Degree Conferred:

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

List the community organizations in which you have participated and describe participation:

List your affiliation with professional or technical societies: *if required for the position.

Upload a Resume

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I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

☒ I Agree *

NRS 379.020 Trustees of county library: Appointment; terms; vacancies; compensation; expenses; removal.

1. The board of county commissioners shall appoint five competent persons who are residents of the county to serve as county library trustees. Three trustees shall hold office for the terms of 1, 2 and 3 years respectively, and two trustees shall hold office for terms of 4 years. Annually thereafter, the board of county commissioners shall appoint one trustee who shall hold office for a term of 4 years, except that in those years in which the terms of two trustees expire, the board of county commissioners shall appoint two trustees for terms of 4 years. County library trustees shall hold office until their successors are appointed and qualified.

2. No trustee may be appointed to hold office for more than two consecutive 4-year terms.

3. All vacancies which may occur at any time in the office of county library trustee must be filled by appointment by the board of county commissioners.

4. County library trustees serve without compensation, except that the board of county commissioners may provide for compensation in an amount of not more than \$40 per meeting, with a total of not more than \$80 per month, and may provide travel expenses and subsistence allowance for the members in the same amounts as are allowed for employees of the county library.

5. The board of county commissioners may remove any trustee who fails, without cause, to attend three successive meetings of the trustees.

[2:187:1925; A 1956, 214] — (NRS A 1959, 329; [1967, 1060](#); [1971, 133](#); [1981, 997](#); [1989, 612](#))

BYLAWS
CARSON CITY LIBRARY
BOARD OF TRUSTEES

RECEIVED

LR

APR 21 1996

CARSON CITY
EXECUTIVE OFFICES

Article I - Name & Authorization

This organization shall be called "The Board of Trustees of the Carson City Library," existing by virtue of the provision of Chapter 379 of the Nevada Revised Statutes, and exercising the powers and authority and assuming the responsibilities delegated to it under the said statute.

Article II - Purpose

The purpose of the Board of Trustees of the Carson City Library is to represent the library both to the people and to the governing officials, and to provide the people and the governing officials a well-run library.

Article III - Officers

Board officers shall be as follows: Chairman and Vice Chairman, who shall be elected from the trustees at the first regular board meeting of the fiscal year, serve a term of one year in such office, and may be reelected in subsequent years.

Should either office be vacated, the members shall elect a new officer at the next meeting.

The board chairman shall preside at all meetings, certify all actions approved by the board, authorize calls for any special meetings, and generally perform the duties of a presiding officer.

In the absence of the chairman, the vice chairman shall perform all duties authorized for the chairman. The members in attendance will appoint a vice chairman as needed.

The Library Director shall act as executive secretary to the board. The secretary shall keep a true and accurate account of all proceedings of the board meetings; issue notices of all proceedings of the board meetings; issue notices of all regular meetings and, on the authorization of the chairman, of all special meetings; and have custody of the minutes and the other records of the board.

Article IV - Terms, Vacancies, Etc.

Section I. Term of Office - The term of office of trustees shall be four years. No trustee shall serve more than two full consecutive terms. If a member is appointed to serve an unexpired term of office and serves more than half of the term, it shall be considered a full term of office. (NRS 379.020)

Each vacancy occurring on the Library Board of Trustees will be filled through the following procedure:

- 1) Carson City Personnel Department will be advised of each vacancy occurring on the Carson City Library Board of Trustees; will advertise for qualified applicants; and will forward applications of all qualified persons to the Carson City Board of Supervisors..
- 2) Carson City Board of Supervisors will conduct formal interviews of all qualified applicants; will select, by vote, one applicant for each vacancy; and will forward to the Carson City Library Board of Trustees.

Section 2. Disqualifications, Vacancies - When any trustee fails to attend three consecutive regular meetings of the board, or at least half of the regular scheduled meetings in any given fiscal year, it shall be the duty of the chairman to notify the appointing officials. (NRS 379.020, Sect 5)

Article V - Meetings

All meetings of the Carson City Library Board of Trustees shall comply with the provisions of the Nevada Open Meeting Law.

Section 1. Annual Meeting - An annual meeting shall be the first meeting of the fiscal year for election and appointment of officers.

Section 2. Special Meetings - Special meetings may be called by the chairman or upon the written request of three members for the transaction of business stated in the call for the meeting.

Section 3. Quorum - A quorum for transaction of business shall consist of a simple majority of board members.

Section 4. Order of Business - The order of business at regular meetings shall comply with the provisions of the Nevada Open Meeting Law.

Section 5 - Parliamentary Authority - Parliamentary Procedure at a Glance, O'Garfield Jones, Penguin Books, 1971, shall govern the parliamentary procedure of the meetings.

Article VI - Library Director

The library director shall be appointed by the board and is the board's executive officer and shall have charge of administration of the library. The library director shall be responsible for employing and directing the staff, for appointing a recorder to attend board meetings and act as recording secretary, for selecting library materials, for the care of the buildings and equipment, for the efficiency of the library's service to the public, and for operating the library under the financial conditions set forth in the annual budget. The library director or a designee shall attend all board meetings.

Article VII - Duties of the Board of Trustees

1. Set, appoint and evaluate the professional performance of the library director. (NRS 379.025)
2. Determine the policy of the library to allow development of the highest possible degree of operating efficiency in the library.
3. Submit the annual budget, and work to secure adequate funds to finance the requested library services.
4. Through the library director, supervise and maintain building and grounds, as well as regularly review various physical and building needs to see that they meet the requirements of the total library program.
5. Study and support legislation which will bring about the greatest good to the library.
6. Cooperate with other public officials and boards to promote the services of the library and participate in maintaining vital public relations.
7. Other duties as set forth under NRS 379.025.

Article VIII - Amendments

These bylaws may be amended by a simple majority of the members of the board, provided the amendment was stated in the agenda for the meeting.