

DRAFT MINUTES
Joint Meeting
Carson City Open Space Advisory Committee (OSAC)
Carson City Parks and Recreation Commission (PRC)
Monday, June 17, 2019 ● 5:30 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

OSAC Members

Chair – Bruce Scott **Vice Chair – Alan Welch**
Member – Margie Evans **Member – Jeremy Hall**
Member – Donna Inversin **Member – Gerald Massad**
Member – JoAnne Michael **Ex-Officio Member – Maritza Filson**

PRC Members

Chair – Lee-Ann Keever **Vice Chair – Lea Cartwright**
Commissioner – Lori Bagwell **Commissioner – Joe Cacioppo**
Commissioner – Brett Long **Commissioner – Kurt Meyer**
Commissioner – Dave Whitefield

Staff

Jennifer Budge, Parks and Recreation Department Director
Ann Bollinger, Open Space Administrator
Ben Johnson, Deputy District Attorney
Tamar Warren, Deputy Clerk

NOTE: A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and are available for review during regular business hours.

An audio recording of this meeting is available on www.CarsonCity.org/minutes.

CALL TO ORDER

(5:30:45) – OSAC Chairperson Scott called the meeting to order at 5:30 p.m. and invited both board members to introduce themselves.

ROLL CALL AND DETERMINATION OF QUORUM

(5:3) – Roll was called. A quorum was present.

OSAC Attendee Name	Status	Arrived/Left
Chairperson Bruce Scott	Present	
Vice Chairperson Alan Welch	Present	
Member Margie Evans	Present	
Member Jeremy Hall	Present	
Donna Inversin	Present	
Member Gerald Massad	Present	
Member JoAnne Michael	Present	
Ex-Officio Member – Maritza Filson	Present	

PRC Attendee Name	Status	Arrived/Left
Chairperson Lee-Ann Keever	Present	
Vice Chairperson Lea Cartwright	Present	
Commissioner Lori Bagwell	Present	
Commissioner Joe Cacioppo	Present	
Commissioner Brett Long	Present	
Commissioner Kurt Meyer	Present	
Commissioner Dave Whitefield	Present	

PUBLIC COMMENTS

(5:33:38) – OSAC Chairperson Scott entertained public comments. John Paul Kyle introduced himself as a resident of Carson City for 28 years. Mr. Kyle addressed his comments to the Parks and Recreation Commission regarding the City’s tennis courts, which he believed have become “unplayable due to poor surface maintenance” and called the Centennial Park courts unsafe for playing and holding tournaments. Mr. Kyle gave an example of a tournament he attended in Lafayette, California where he incurred the out of pocket expense of \$500 for a two-day event, and believed that similar spending opportunities by participants and their families will be lost in Carson City if tournaments are held elsewhere. OSAC Chairperson Scott thanked Mr. Kyle and reminded him that the item may not be discussed as it had not been agendaized, and suggested agendaizing it for a future meeting.

(5:37:23) – Ms. Bollinger recognized Carson High School graduate and OSAC Member Filson for her service on the Open Space Advisory Committee as an ex-officio high school student member, with a plaque depicting the Hamm property acquisition. Member Filson explained that she planned to attend UC Davis to study international agriculture development and hoped to work with third world countries either through a non-profit organization or through the government. OSAC Chairperson Scott thanked Member Filson for her service on the Committee.

(5:41:17) – Commissioner Bagwell read a letter into the record praising two Parks and Recreation employees: Parks Maintenance Coordinator Nick Wentworth and Secretary Antoinette Hill, regarding their assistance with an improvement project at their family gravesite at Lone Mountain Cemetery.

1. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES: APRIL 15, 2019 OPEN SPACE ADVISORY COMMITTEE MEETING. FEBRUARY 5, 2019 PARKS AND RECREATION COMMISSION MEETING.

(5:43:12) – OSAC Chairperson Scott introduced the item and suggested addressing the April 15, 2019 Open Space Advisory Committee meeting minutes first. Member Inversin corrected a typographical error. OSAC Chairperson Scott entertained a motion.

(5:43:54) – Motion: Member Inversin moved to [approve] the minutes of the April 15, 2019 [OSAC] meeting as corrected. The motion was seconded by Member Evans. Motion carried 7-0-0.

(5:44:21) – PRC Chair Keever entertained modifications or a motion to approve the February 5, 2019 PRC meeting minutes.

(5:44:37) – Motion: Commissioner Long moved to approve the minutes of the February 5, 2019 Parks and Recreation Commission meeting minutes. The motion was seconded by Commissioner Bagwell. Motion carried 7-0-0.

2. MODIFICATIONS TO THE AGENDA

(5:45:00) – Ms. Budge noted that there were no modifications to the agenda.

3. MEETING ITEMS

A. FOR DISCUSSION ONLY: REVIEW AND DISCUSSION REGARDING HALEN HARRISON'S EAGLE SCOUT PROJECT FOR C-HILL.

(5:45:05) – OSAC Chairperson Scott introduced the item and Ms. Bollinger noted that Halen Harrison would present his upcoming Eagle Scout project. Mr. Harrison introduced himself as a member of Troupe 44, gave background and presented his proposed project for the C-Hill Trailhead at the west end of McKay Drive, which is incorporated into the record. PRC Chairperson Keever thanked Mr. Harrison for a “well thought out” project. Commissioner Bagwell was informed that there would be 30 participants. Member Hall recommended setting a shade structure and Mr. Harrison noted that they had one and would set it up. Vice Chair Cartwright offered to provide dust masks and Member Evans advised being “super careful” not to disturb “critters out there”, especially snakes. Member Inversin was informed that the kiosk would have coyote warning signs and notify the public of the “sheep project that goes on all year round”. She also recommended “leave no trace” signs and a map for “respecting private property”, and Ms. Bollinger noted that it could not be done in the project completion timeframe; however, it would be done later. Member Evans was informed that Trails Coordinator Gregg Berggren would assist with the kiosk which will conform to the signage master plan. OSAC Chairperson Scott suggested that Mr. Harrison give a list of the donors and volunteers to the Parks and Recreation Staff. Ms. Budge recommended having a fire suppression plan. There were no public comments.

B. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE BOARD OF SUPERVISORS TO RENAME THE CENTENNIAL PARK ARCHERY RANGE THE “TIM MEIGS ARCHERY RANGE”.

(5:56:03) – OSAC Chairperson Scott introduced the item. Ms. Budge noted that the item had been a request to the Parks and Recreation Commission from the Clear Creek Bowmen, a private non-profit organization that operates the Centennial Park Archery Range, a city owned facility, through a use agreement.

(5:57:08) – Tom Howell and Jim Davis, representing the Clear Creek Bowmen, presented their request to rename the Centennial Park Archery Range to the “Tim Meigs Archery Range”. Mr. Howell distributed copies of an article regarding club chairman Tim Meigs and his hand-made archery equipment. Mr. Davis gave background on the club and Mr. Meigs’ expertise in making bows to clients “all over the world” and for his help to archers in the area. He also believed that the name change would clarify the confusion between the archery range and Centennial Park.

(6:02:43) – PRC Chairperson Keever thanked Mr. Davis and Mr. Howell. Vice Chair Cartwright noted that she had discovered through an online search “how amazing his bows are and how amazing he [was] as a human being”. She was also informed by Mr. Davis that a granite boulder has been inscribed at the range introducing Mr. Meigs. Commissioner Bagwell inquired about the signage changes and Ms. Budge noted that the signage would be “minimal”; adding that she had met with the Clear Creek Bowmen regarding the signage master plan and believed this was a good opportunity to improve the existing signs. She also explained that a copy of the resolution was included in the agenda materials and offered to answer questions.

(6:05:28) – Commissioner Long suggested following the Bob Boldrick Theatre naming and add Carson City to the park name such as the Tim Meigs Carson City Archery Range. OSAC Chairperson Scott believed this was an opportunity to recognize Mr. Meigs’ efforts. Commissioner Long was informed that Centennial Park was separate from the archery range. Ms. Budge was in favor of adding Carson City to the archery range name, as requested by Commissioner Long. PRC Chairperson Keever entertained public comments; however, none were forthcoming. Mr. Johnson clarified that since the resolution referenced a recommendation by the Parks and Recreation Commission to the Board of Supervisors, only its members would vote on the item. PRC Chairperson Keever entertained a motion.

(6:10:39) – Motion: Commissioner Meyer moved to recommend to the Board of Supervisors to rename the Centennial Park Archery Range the “Tim Meigs Carson City’s Archery Range”. The motion was seconded by Commissioner Long. Motion carried 7-0-0.

(6:11:35) – Mr. Howell and Mr. Davis thanked the Commission and Mr. Davis called Mr. Meigs “an icon”. Mr. Howell informed PRC Chair Keever that during the Club’s annual banquet in May, they had dedicated a plaque to Mr. Meigs.

C. FOR DISCUSSION ONLY: PRESENTATION BY CARSON CITY HEALTH AND HUMAN SERVICES REGARDING SMOKE FREE EFFORTS THROUGHOUT CARSON CITY. REVIEW AND DISCUSSION ONLY REGARDING SMOKE FREE EFFORTS IN PARKS THROUGHOUT THE REGION.

(6:13:46) – OSAC Chairperson Scott introduced the item. Ms. Budge pointed out examples of resolutions by other cities and counties that she had included in the agenda materials. Health and Human Services representative Toni Orr introduced herself as working on tobacco prevention and explained to Commissioner Bagwell that vaping was “a big problem in our schools” with 20 percent of students “that we know of, it’s probably much higher, are vaping in our schools pretty regularly in both Carson and Douglas counties”. She also stated that 50 percent of students have at least tried it, adding that second hand exposure to aerosol which has benzene and formaldehyde once they are heated. Member Inversin was informed that studies are being conducted regarding stroke and heart disease as vaping products contain more nicotine than cigarettes.

(6:19:07) – Ms. Orr reviewed a presentation during which she cited that the Centers for Disease Control (CDC) did not recommend electronic cigarettes for smoking cessation. She also noted that 83 percent of Carson City residents do not smoke; adding that second hand smoke is the third leading cause of preventable death, causing heart disease, stroke, lung cancer and other respiratory diseases. Ms. Orr encouraged families to support and attend smoke-free events and explained that cigarette butts are toxic, especially when wet, since they seep into the soil, and encouraged having smoke free parks and open spaces. Ms. Budge explained to Commissioner Cacioppo that the Health and Human Services Department was working with many event organizers to encourage them to have smoke-free events, especially youth-related events. She pointed out sample resolutions from nearby cities and counties that had addressed the issues and offered to return in the December joint meeting with a draft resolution for the boards to consider. Discussion ensued regarding enforcement and Ms. Budge explained that the efforts would be more educational; however, having an ordinance would help during the fire season. Vice Chair Cartwright was not in favor of an outright ban; however, she was in favor of limiting use around those with health issues or children. Member Massad expressed concern regarding enforcement and was concerned about passing an ordinance that cannot be enforced. Discussion ensued regarding designated non-smoking or smoking areas and fire safety zones.

(6:43:55) – Member Evans expressed concern about “making people feel like criminals for doing something that’s not illegal”. Commissioner Long believed that a ban on smoking in congested areas should be enforced. He also cited the smoking areas in airports years ago that no longer existed. Member Cacioppo was informed that the National Fire Protection Association (NFPA) listed that cigarettes caused 10 percent of wild land fires. Commissioner Bagwell cited the “no littering” rule that had not been implemented, and wondered if it could be used as enforcement. She also suggested handling the fire issues with the existing fire protection codes; however, she was in favor of smoking bans around children and during events, suggested that the latter could have a designated smoking area. Chairperson Scott inquired about recommendations from the joint meeting and Ms. Orr believed that parks should be smoke free; however, she clarified that her role was to educate.

(6:52:39) – OSAC Chairperson Scott believed that each committee/commission may have a different focus; therefore he wished to hear from the OSAC members. Member Massad believed that enforcement may be difficult in Open Space areas. Member Evans wished to have further discussion in a future meeting; however, she did not believe it should be considered a high priority, adding that she would welcome a conversation to discuss how smoking can affect the dry seasons. Member Michael also agreed that a conversation would be beneficial to educate the public regarding fire danger. Vice Chair Welch was concerned that some members of the public would not recognize the difference between Open Space and a park as more events take place in Open Space areas such as Silver Saddle Ranch, and suggested consistency between the two groups. Commissioner Meyer recommended agendaizing the item for a future joint meeting. Vice Chair Cartwright suggested having a Facebook or Twitter poll. Ms. Budge indicated that a survey was possible; however, she wished to see Staff receive clearer direction as a result of a “robust discussion” in separate OSAC and PRC meetings, with a final discussion at the next joint meeting.

(6:59:25) – Commissioner Bagwell recommended having the item agendaized as an action item in order to better direct Staff. Ms. Budge offered to work with the Fire Department as well. Commissioner Cacioppo wished to see what the current City ordinances are. Commissioner Whitefield inquired about how other states have handled some of the questions that were asked this evening, including enforcement. Carson City Health and Human Services Director Nicki Aaker thanked both boards for listening to Ms. Orr’s presentation and explained that in the past signage has been placed in parks and noted that most people abide by those signs. PRC Chairperson Keever wished to understand the public’s reaction to prohibiting smoking, and Ms. Orr believed that social enforcement produced results. OSAC Chairperson Scott suggested deferring the discussion to PRC, and recommended OSAC members attend the PRC discussion if they wished, and relay the information to the OSAC. There were no public comments.

D. FOR DISCUSSION ONLY: PRESENTATION FROM THE CARSON WATER SUBCONSERVANCY DISTRICT REGARDING THE INTEGRATED WATERSHED PROGRAM AND PROJECT OVERVIEW.

(7:07:22) – OSAC Chairperson Scott introduced the item. Ms. Bollinger gave background and introduced Brenda Hunt, Carson River Watershed Program Manager with Carson Water Subconservancy District (CWSD). Ms. Hunt explained that the CWSD is a unique multi-county, bi-state agency dedicated to establishing a balance between the needs of the communities within the Carson River Watershed and the function of the river system. She also reviewed a presentation, incorporated into the record, and responded to clarifying questions. OSAC Chairperson Scott thanked Ms. Hunt for her presentation. He also entertained public comments; however, none were forthcoming.

E. FOR DISCUSSION ONLY: PRESENTATION BY THE CARSON CITY WEED COALITION.

(7:33:26) – OSAC Chairperson Scott introduced the item. Senior Natural Resource Specialist Lyndsey Boyer introduced herself and noted that she was the acting Weed Coalition Coordinator. She also recognized the accomplishments of the former coordinator, Marena Disbro, who had accepted another position in Colorado. Ms. Boyer delivered a presentation, incorporated into the record, an overview of the Carson City Weed Coalition and focused on the noxious weed control, treatment, and public outreach programs.

(7:47:57) – Commissioner Whitefield inquired about the chemical treatments near the Carson River and Ms. Boyer explained that they are concerned about runoff; therefore, they avoid spraying in certain areas or “just work on mechanical treatments in that area”. Member Michael wished to understand the role of the Weed Coalition Coordinator and Ms. Boyer clarified that the part-time coordinator position was “primarily funded by funds from the [Carson Water Subconservancy District]...and partially funded by Open Space as well”. She also noted that the Coordinator worked closely with the Department of Public Works and other agencies “to cover the City as a whole”. Member Evans recognized the efforts of the Carson City Weed Coalition and Code Enforcement. Chairperson Scott entertained public comments; however, none were forthcoming.

F. FOR DISCUSSION ONLY: PRESENTATION REGARDING CARSON CITY’S BEE CITY USA DESIGNATION.

(7:55:35) – Chairperson Scott introduced the item. Ms. Boyer presented the Staff Report, incorporated into the record, and noted that the Board of Supervisors had voted on October 18, 2018 to designate Carson City as a Bee City USA. She gave background on the pollinator species and their declining habitat. Ms. Boyer explained that the Bee City USA program would promote a “healthy and sustainable habitat in order to support vital pollinator populations for the benefit of our health and economy”. She stated that the program will focus on community education and on informing the public of the decline in the pollinator population. Additionally, Ms. Boyer noted that Carson City had undertaken habitat development as a goal “by incorporating pollinator-friendly species into our restoration seed mixes”. She also announced the unveiling of a “bee hotel” made possible by the Chamber of Commerce Leadership Group, an educational habitat for bees at the Foothill Garden, at the Foothill Trail, behind the Carson Tahoe Health Cancer Center. Vice Chair Cartwright inquired about incentives to businesses for having bee-friendly landscaping. Ms. Boyer noted that several businesses were recognized for their contributions to the bee hotel, and explained that the Greenhouse Project had been involved in designing the pollinator garden near the bee hotel. Vice Chair Welch was informed that the bee hotel was predominantly for mason bees. There were no public comments.

G. FOR DISCUSSION ONLY: REVIEW AND DISCUSSION REGARDING AN UPDATE ON THE PROCESS TOWARDS CREATION OF A CONCEPTUAL PLAN AND POTENTIAL MANAGEMENT STRATEGIES FOR THE PRISON HILL RECREATION AREA.

(8:05:17) – OSAC Chairperson Scott introduced the item. Ms. Bollinger gave background and presented the Staff Report with an accompanying area map, both of which are incorporated into the record. She also responded to clarifying questions and encouraged the members to respond to the survey when received.

(8:09:11) – Member Inversin was informed that the public will be notified about the survey via “all of our sources” including Facebook, Twitter, posts on trailheads, and a press release. Ms. Bollinger also stated that the

adjacent neighbors will receive notices in line with Carson City Planning Division noticing requirements. Member Inversin requested a notification to Muscle-Powered to be posted on their Facebook page. Chairperson Scott entertained public comments.

PUBLIC COMMENT

(8:10:12) – Ron Branch introduced himself as a resident on Golden Eagle Lane and inquired about the survey. Ms. Bollinger clarified that the primary goal of the survey was about “the conceptual Master Plan for the west side of Prison Hill”, adding that it will include all the access points including the Fifth Street Trailhead which is currently under construction.

4. STAFF UPDATES - DISCUSSION ONLY

A. DIRECTOR’S REPORT: NON-SUBSTANTIVE UPDATE REGARDING DEPARTMENTAL PROJECTS, PROGRAMS AND GRANTS; LEGISLATIVE UPDATE AND BOARD OF SUPERVISOR’S ACTION ITEMS.

(8:12:30) – Ms. Budge summarized the Department’s activities noting:

- The Fifth Street Trailhead was under construction.
- The Ross Gold Park playground was almost complete.
- The remaining bridges in Mills Park were under construction.
- The Schulz Ranch Park was almost complete with a tentative ribbon-cutting scheduled for July 30, 2019.
- AB84, the reauthorization of park bonds had passed.

(8:14:14) – Member Inversin inquired about the Tentative Planned Unit Development that would create 137 single family home lots mentioned in the attached “Board of Supervisors and other Committee Reports” and Ms. Budge noted that the document was placed in the agenda materials in error and was not relevant to either board in this meeting. She also clarified for Member Evans that the Trails Coordinator position was offered to Gregg Berggren who was currently performing the duties in a part-time capacity and would be effective July 1, 2019. Ms. Bollinger also updated the boards on the Carson City Phase of the Tahoe Rim Trail “is under planning and design right now...from Sand Harbor to Spooner [featuring] eight miles of paved pathway”. Member Evans called the completed portion of the Trail in Tahoe “tons of fun”.

5. MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION

(8:18:20) – Member Inversin updated the boards on the status of grants and “the movement to create the Virginia and Truckee Rail Trail”, noting that “remarkable progress” had been made, and that its official name would be “the Historic Virginia and Truckee Trail”, adding that they were looking for board members especially in Lyon, Storey, and Washoe Counties. PRC Chairperson Keever stated that one of the trees in Sonoma Park had died, and explained that she had been approached by parents regarding signage at Governors Field who wished to see a map of all the fields on the gate or to have “better labeled fields”. She also informed Ms. Budge that some parents were unhappy because “[Carson High School] graduation had to be moved to 9 o’clock [in the morning] on Saturday to accommodate the State Fair” and that they could not park at Mills Park. Ms. Budge offered to follow up with the Carson City School District, and with the event organizers during the post event meeting. Vice Chair Cartwright requested any past meeting information with local entities, such as minutes, in advance for reference.

6. FUTURE AGENDA ITEMS – DISCUSSION ONLY

(8:25:05) – No additional future agenda items were discussed. Ms. Budge suggested contacting the Chairs for future agenda topics.

7. PUBLIC COMMENTS

(8:26:16) – There were no public comments.

8. FOR POSSIBLE ACTION ON ADJOURNMENT

(8:26:32) – OSAC Chairperson Scott adjourned the meeting at 8:27 p.m.

The Minutes of the June 17, 2019 Carson City Open Space Advisory Committee and the Carson City Parks and Recreation Commission joint meeting are so approved this 19th day of August, 2019.

BRUCE SCOTT, OSAC Chair