A regular meeting of the Carson City Board of Supervisors was held on March 17, 1988, at the Community Center Sierra Room, 851 East Williams Street, Carson City, NV, beginning at 9:00 A.M./Reconvene at 6:30 P.M.

PRESENT:	Dan Flammer	Mayor
	Marilee Chirila	Supervisor, Ward 3
	E.M. "Doc" Scrivner	Supervisor, Ward 4
	Tom Fettic	Supervisor, Ward 2
	Ron Swirczek	Supervisor, Ward 1

STAFF PRESENT:	L.H. Hamilton	City Manager
	Mike Rody	Deputy City Manager
	Paul McGrath	Sheriff
	Alan Glover	Recorder
	Ted Thornton	Clerk-Treasurer
	Walter Sullivan	Community Dev. Director
	Dan O'Brien	Public Works Director
	Mary Walker	Finance Director
	Jack Fralinger	Health Director
	Charles P. Cockerill	Chief Deputy Dist. Attorney
	Gary Kulikowski	Internal Auditor
	Katherine McLaughlin	Recording Secretary
	(B.O.S. 3-17-88 Tape 1-0003)	

Mayor Flammer called the meeting to order by leading the Pledge of Allegiance. Roll call was taken and a quorum was present.

IV. APPROVAL OF MINUTES: None

V. ITEMS SCHEDULED FOR A SPECIFIC TIME: Mr. Hamilton requested that the following items be deleted from the agenda: VIII (C) and (D), I-3 (A) & (B), IX (A).

A. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS: (1-0111) Judy Fisher presented Longevity Awards for ten years to: Larry Berg, Joe Strande, Arley Richardson, Dale Massey, David Meyer, James Best, Ignacio Mendoza, Dave Miller, James McCain, John Bergstrom, Walter Sullivan, Russell Howard, Ronald Wood, Gayle Mcculloch, Jack Fralinger, Mike Conklin, James Padilla, Scott Burau, George Maxwell, Chris Giordanelia, Sue Coffey, Ernest Rink.

Longevity Awards for fifteen years service were presented to: Gary Baseel, Joan Fettic, Frank Urbani, Patty O'Koren, Gary Robinson, Kani Shannon, Frank Tomlinson.

Longevity Awards for twenty years service were presented to: John Giurlani, Harold Holbrook, Colleen Glover.
Martha Westover was presented a Longevity Award for twenty-five years of service.

B. RESOLUTION COMMENDING RETIRING LIBRARY ASSISTANT II HAZEL RYLAND: Mayor Flammer introduced Resolution 1988-R-11. Following the reading of the resolution into the record, Supervisor Chirila **moved to approve Resolution No. 1988-R-11, A RESOLUTION COMMENDING RETIRING LIBRARY ASSISTANT II HAZEL RYLAND.** Supervisor Swirczek seconded the motion. A vote was taken and carried unanimously.

Mr. Hamilton advised the Commission that Public Works requested that Item H-6 be deleted from the agenda and placed on the next formal agenda.

VII. CITIZEN COMMENTS: None

VIII. RESOLUTIONS:

A. ASSESSOR - REVIEW & ACTION ON APPLICATION FOR OPEN SPACE USE ASSESSMENT BY FRANK V. INCOPERO: Deleted from Agenda.

B. TREASURER(1-0427)

1. REVIEW AND ACTION ON FINANCIAL REPORT FOR FEBRUARY, 1988: Following Mr. Thornton's introduction, Supervisor Swirczek **moved to accept the Treasurer's report for the month of February, 1988.** Supervisor Fettic seconded the motion. A vote was taken and carried 5-0.

2. REVIEW AND ACTION ON BUSINESS LICENSE REINSTATEMENTS: Mr. Thornton reviewed the five businesses requesting license reinstatements. Supervisor Swirczek **moved to approve the business license reinstatements of AMFAM Plumbing Supply Co. ($85.00), Carson Valley Rock and Sand ($362.50), Manny's Real Estate Company ($110.50), Muriel Bennett ($70.00), Percept ($152.50) for a total fee of $780.50.** Supervisor Fettic seconded motion. A vote was taken and carried 5-0.

C. INTERNAL AUDITOR - STATUS REPORT - AUDIT REPORT ON PARKS & RECREATION DEPARTMENT: Deleted from the agenda.

D. DEPUTY CITY MANAGER - REVIEW & ACTION ON FUNDING ABILITY FOR SENIOR CITIZENS' CENTER: Deleted from the agenda.

E. FINANCE DIRECTOR: (1-0547)

1. REVIEW AND ACTION ON CHECK DISBURSEMENT REGISTER FOR FEBRUARY, 1988: Following the introduction by the Mayor, Gary Kulikowski addressed the Board and answered questions. Supervisor Swirczek **moved to approve the Check Disbursement Register for February, 1988 subject to the testing of the Internal Auditor.** Supervisor Fettic seconded the motion. A vote was taken and carried 5-0.

2. REVIEW AND ACTION ON HIRING ADDITIONAL PERSONNEL IN THE FINANCE DEPARTMENT: Following the introduction by the Mayor, Mary Walker addressed the Board and explained the request to increase staff by 3 1/2 positions. Following discussion, **Supervisor Fettic moved to approve the Finance Director's request to hire an Enterprise Fund Accountant and an Accountant I expenses to be charged against the General Fund and reimbursed from cost**

allocations from Water, Sewer and Golf Course Enterprise Funds. Supervisor Scrivner seconded the motion. The motion was clarified **"To include the capitol outlay as presented."** A roll call vote was taken and carried 5-0.

Supervisor Scrivner **moved to hire a Secretary under the provisions presented.** Supervisor Swirczek seconded the motion. A vote was taken and carried 3-2, with Supervisors Fettic and Chirila voting Nay.

BREAK: A recess was taken at 10:05 A.M. The meeting reconvened at 10:15 A.M. with a quorum present with the exception of Supervisor Chirila.

H. PUBLIC WORKS DIRECTOR:

1. REVIEW & REQUEST FOR DIRECTION CONCERNING MALLORY WAY STREET DEDICATION AND ASSESSMENT DISTRICT EVALUATION & FEASIBILITY ASSESSMENT: (1-2049) Following Mayor Flammer's introduction, Dan O'Brien addressed the Board and answered questions. (Supervisor Chirila returned at 10:20 A.M.)Charles Cockerill explained the legal requirements of establishing an Assessment District. Gary Sheerin addressed the Board explaining that three of the four property owners on Mallory Way were in support of bringing the Street up to City standards. (1-2957) Following discussion, Supervisor Fettic **moved to approve a motion to direct Staff to prepare a Resolution setting forth a Special Assessment District on Mallory Way in Carson City.** Supervisor Swirczek seconded the motion. A vote was taken and carried 5-0. Supervisor Fettic **moved to request the District Attorney's office to enter into negotiations with the parties that are going to be participating in the Special Assessment District to cover all incidental costs or expenses to the City.** Supervisor Scrivner seconded the motion. Following further discussion, Supervisor Fettic **moved to amend his motion to include, " Mr. Sheerin shall submit the original draft of the agreement to the District Attorney's Office."** Supervisor Scrivner agreed with the amendment. A vote was taken and carried 5-0.

F. PURCHASING AGENT

1. REVIEW & ACTION ON CONTRACT 8788-40 - FUJI PARK STABLES: (1-0117) Ron Wilson explained that this project was bid in two phases to save money and recommended that Nevada Port-A-Stall be awarded the contract in the grand total of $64,288. Following discussion, Supervisor Fettic **moved approve bid #26 to Nevada Port-A-Stall as the lowest responsive and responsible bidder pursuant to NRS. Chpt. 332, funding source to be #560 Park Bond, in amount not to exceed $64,288 for Fuji Park Stables Contract #8788-00040.** Supervisor Scrivner seconded the motion. A vote was taken and carried 5-0.

G. PARKS & RECREATION DIRECTOR - REVIEW & ACTION ON MODIFIED PLAN OF DEVELOPMENT FOR CAMP CARSON: (1-259) Steve Kastens provided recommendation from the Parks & Recreation Commission for a modified development plan for Camp Carson to allow NDOT to construct a bridge on a Recreation and Public Purpose leased parcel. Following discussion, Supervisor Chirila **moved to approve the modified development plan for Camp Carson.** Supervisor Fettic seconded the motion. A vote was taken and carried 5-0. Don Smith, with the

Right of Way Division advised the Supervisors that the project is scheduled to be advertised in March, 1989.

F. PURCHASING AGENT

2. REVIEW & ACTION ON ADDITIONAL PERSONNEL IN THE PURCHASING DEPARTMENT: (2-0407) Ron Wilson addressed the Board explaining the request to hire a Purchasing Assistant. Mike Rody addressed the funding source. Lynn Hamilton, Dan O'Brien, Mike Rody, Charlie Cockerill and Steve Kastens added their support to the request. Following discussion, the consensus of the Board felt that more information was needed before a decision could be made. No action was taken. Mayor Flammer directed staff to set up a special meeting to address this item specifically.

The meeting was recess at 12:00 A.M. and reconvened at 1:30 P.M. with a quorum present, although, Supervisor Fettic was excused for an hour and a half.

H. PUBLIC WORKS DIRECTOR

3. REVIEW & ACTION ON ROADWAY EASEMENT - FOOTHILL ROAD: (2-2849) Dan O'Brien addressed the Board explaining that the easement would be temporary until realignment and construction of the Ormsby Boulevard is accomplished by Carson City and would effect only one lot. Supervisor Scrivner **moved to accept and approve the roadway easement for Foothill Road.** Supervisor Swirczek seconded the motion. A vote was taken and carried 4-0.

2. REVIEW & POSSIBLE ACTION ON PROPOSED SETTLEMENT AGREEMENT RELATIVE TO CARSON CITY WASTEWATER TREATMENT PLANT SPILL: (2-2914) Charlie Cockerill addressed the Board explaining the concept of the proposed settlement agreement of the January 27, 1988 finding of alleged violation and Order and reviewed the conditions. Lynn Hamilton and Dan O'Brien expressed their support of the Agreement. Following discussion, Supervisor Scrivner **moved to approve the concept of the proposed Settlement Agreement as presented by the District Attorney and his letter dated March 14, 1988 regarding the sewage spill that occurred December 30 and 31, 1987.** Supervisor Scrivner seconded the motion. A vote was taken and carried 4-0.

4. REVIEW & ACTION ON CAPITOL ASSEMBLY OF GOD CHURCH (1600 SNYDER AVENUE) - WATER MAIN EASEMENT: (1-3389) Dan O'Brien addressed the Board explaining the request and recommending the approval of the easement. Supervisor Scrivner **moved to accept the recommendation for a water main easement to Capitol Assembly of God Church, 1600 Snyder Avenue.** Supervisor Chirila seconded the motion. A vote was taken and carried 4-0.

5. REVIEW & ACTION ON SIERRA PACIFIC POWER CO. LINE & MAIN EXTENSION AGREEMENT - ELECTRIC SERVICE TO TAILWATER PUMP AT SNYDER & EDMONDS STREETS - PRISON FARM IRRIGATION IMPROVEMENTS: (3-0147) Dan O'Brien addressed the Board explaining the agreement and recommended authorization for the Mayor to sign the agreement. Supervisor Scrivner **moved that the City enter into an agreement with Sierra Pacific Power Company and sign the Line & Main**

Extension Contract #16-5551-5 for electric service to Tailwater Pump at Snyder & Edmonds Streets in the amount of $13,278 to be taken from the Sewer Fund. Supervisor Chirila seconded the motion. A vote was taken and carried 4-0.

6. REVIEW & ACTION ON CARSON CITY STORM DRAINAGE MASTER PLAN TASK ORDER NO. 3 - EXISTING INFORMATION REVIEW - RESOURCE CONCEPTS INC.: Continued until the next meeting.

7. REVIEW & ACTION ON DEDICATION OF LAND FOR PUBLIC PURPOSES BY GILBERT W. & LILLIAN P. GEDDES: (3-0185) Dan O'Brien addressed the Board and recommended that authorization for the Mayor to sign and accept the dedication. Supervisor Swirczek **moved to authorize the Mayor to accept and sign the dedication of land for public purposes by Gilbert W. & Lillian P. Geddes.** Supervisor Chirila seconded the motion. A vote was taken and carried 4-0.

Supervisor Fettic arrived.

I. COMMUNITY DEVELOPMENT DEPARTMENT DIRECTOR

1. REVIEW & ACTION ON MAJOR PROJECT REVIEW - ONE STEP PERMITTING PROGRAM: (3-212) Walter Sullivan addressed the Board and reviewed the advantages and objectives of the one Step Permitting Program. Following discussion, Supervisor Scrivner **moved to approve the Major Project Review One Step Permit Program and direct the District Attorney to prepare a Resolution.** Supervisor Fettic seconded the motion. A vote was taken and carried 5-0. Supervisor Scrivner **amended his motion to implement this program on April 7, 1988.** Supervisor Fettic agreed to the amendment.

2. PLANNING COMMISSION REFERRALS - ACTION ON CONSENT MATTERS - SPECIAL USE PERMIT U-87/88-17 - DUPRE - ALLOW CHILD CARE FACILITY ON MFA - 138 RICE STREET - P.C. APPROVED 6-0-1: Following the introduction by Mr. Hamilton, Supervisor Swirczek **moved to approve Special Use Permit U-87-88-17, Dupre, to allow the operation of a child care facility subject to the findings and conditions approved by the Planning Commission. Supervisor Fettic seconded the motion. A vote was taken and carried 5-0**

3. PLANNING COMMISSION REFERRALS - REVIEW & ACTION ON DISCUSSION & APPEAL MATTERS: Deleted from agenda.

a. WILSON - AMEND FROM INDUSTRIAL TO SUBURBAN RESIDENTIAL - 15.9 ACRES E. OF EMPIRE RANCH ROD. & N. OF CARSON RIVER (APN 8-371-25)- P.C. APPROVED 6-0-1: Pulled

b. REVISION OF PARK & RECREATION ELEMENTS - P.C. APPROVED 6-0-1: Pulled.

IX. ORDINANCES - FIRST READING

A. CHANGE OF LAND USE Z-87/88-4 - WILSON - REZONE PROPERTY FROM GI TO SF1A -

15.9 ACRES E. OF EMPIRE RANCH RD. & N. OF CARSON RIVER (APN 8-371-25) - P.C. APPROVED 6-0-1: Deleted from agenda

B. CARSON CITY MUNICIPAL CODE 4.29.040 - MODIFICATION RELATIVE TO ALLOWING RECIPROCITY FOR MASSAGE LICENSES: (3-655) Jack Fralinger explained the proposed modification and advised the Board that the Massage Board has recommended approval of this modification. Following discussion, Supervisor Fettic **moved to approve Resolution 1988-R-106 an ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE 4.29.040 TO ALLOW RECIPROCITY FOR MASSAGE LICENSES ISSUED BY RENO, SPARKS, WASHOE COUNTY AND DOUGLAS COUNTY.** Supervisor Scrivner seconded the motion. A vote was taken and carried 5-0.

C. CARSON CITY MUNICIPAL CODE 9.06.086 - MODIFICATION RELATIVE TO SALE OF WOOD STOVE/FIREPLACE INSERTS IN CARSON CITY: (3-850) Following Jack Fralinger's explanation of the proposed modification, Supervisor Swirczek **moved to approve the proposed amendment to Carson City Municipal Code 9.06.086 to clarify the sale of wood stoves, fireplace inserts installation outside Carson City and to require the reporting of sales for Carson City installations, Bill #107.** Supervisor Scrivner seconded the motion. The motion was clarified **"To be effective on the second publication."** A vote was taken and carried 5-0.

D. CARSON CITY MUNICIPAL CODE 2.04.400 - MODIFICATION RELATIVE TO CHANGE OF TITLE FROM WATER MANAGER TO WATER ENGINEER: (3-994) Lynn Hamilton and Dan O'Brien explained the change in title and job description. Following discussion, Supervisor Scrivner **moved Bill #1988-R-108, an ORDINANCE TO AMEND CARSON CITY MUNICIPAL CODE 2.04.400 TO CHANGE THE POSITION FROM WATER MANAGER TO WATER ENGINEER with the corrections as noted by Supervisor Swirczek and the District Attorney.** Supervisor Swirczek seconded the motion. A vote was taken and carried 5-0.

X. ORDINANCES - SECOND READING- BILL #105 - CARSON CITY MUNICIPAL CODE 12.05.050 - MODIFICATIONS RELATIVE TO SEWER LINE EXTENSIONS: (3-1091) Following the Mayor's introduction, Supervisor Fettic **moved to approve Ordinance #1988-7, an ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE 12.05.050 by: (1) Setting forth the extent of City participation in sewer line oversizing, (2) Establishing the benefiting developer's or property owner's responsibility for sewer line extension reimbursements.** Supervisor Swirczek seconded the motion. A vote was taken and carried 5-0.

XI. CITY MANAGER RESOLUTIONS, REPORTS, & BOARD DIRECTIVES

A. REVIEW & ACTION ON CARSON CITY "SYMBOLS & EMBLEMS" PROGRAM: (3-1103) Lynn Hamilton explained that Carson City has never had an official emblem or flag. Internal Finance Committee has recommended that Board approval in concept be requested. Following discussion, Supervisor Swirczek **moved to approve the Carson City "Symbols & Emblems" Program in concept and direct Staff to proceed immediately with getting the information needed.** Supervisor Fettic seconded the motion. A vote was taken and carried 5-0.

B. REVIEW & ACTION ON CARSON CITY "PORTRAIT OF MAYOR/S" PROGRAM: (3-1103)

Following Lynn Hamilton's explanation of the request, Supervisor Swirczek **moved to approve in concept the Carson City "Portrait of Mayor/s" Program and direct Staff to proceed immediately with getting the information needed. Supervisor Scrivner seconded the motion. A vote was taken and carried 5-0.**

C. REVIEW OF PROPOSED POLICY RELATIVE TO BOARD & STAFF COMMUNICATIONS & PRESS RELEASES: (3-1319) Following introduction by Lynn Hamilton, Mike Rody identified the different levels of response. Following discussion, the District Attorney was directed to prepare a Resolution to establish a policy relative to Board & Staff communications and press releases.

XII. BOARD OF SUPERVISORS RESOLUTIONS, REPORTS, & PROCLAMATIONS

MAYOR FLAMMER: None

SUPERVISOR SWIRCZEK: Preliminary Water meetings are being held between the Piutes, Truckee-Carson Irrigation District, Westpack and representatives of the Department of Conservation and Natural Resources. It was suggested that the Mayor draft a letter requesting that Lyon, Douglas and Carson City be represented in these meetings. Mr. Hamilton advised the Board that Mr. Cummings and Mr. Rackley have agreed to be representatives at these meetings.

SUPERVISOR FETTIC: None.

SUPERVISOR CHIRILA: Supervisor Chirila requested that the Sierra Pacific high voltage lines be placed on the agenda for the April 7, 1988 meeting.

SUPERVISOR SCRIVNER: Supervisor Scrivner requested that the Sewer between the Golf Course and the Parks and the Golf Carts be placed on the next agenda.

XIII. CITIZEN COMMENTS: None

XIV. DETERMINATION/ANNOUNCEMENT OF FUTURE MEETING DATES & TIMES: A special Board meeting was scheduled for March 28, 1988, at 5:15 P.M. concerning the bid award on Water & Sewer Improvements.

XV. PERSONNEL SESSION: Discussion ensued on the scheduling of the meeting concerning the Grand Jury.

Mayor Flammer recessed the meeting at 2:30 P.M. and reconvened at 6:30 P.M. A quorum was present with the exception of Supervisor Scrivner. Mayor Flammer explained the purpose of the meeting and set a 3 hour time limit.

V-C. RECONVENE FOR RETIRED SENIOR VOLUNTEER PROGRAM AND CARSON CITY

2. REVIEW & ACTION ON DEFINING RELATIONSHIP BETWEEN RETIRED SENIOR VOLUNTEER PROGRAM & CARSON CITY: (3-2371) Janice Ayres addressed the Board and explained that a study was done to determine the equity position between Carson City and RSVP. Discussion ensued on who was the legal sponsor of

RSVP, Carson or the Carson River Basin Counsel of Government (CRBCOG). Steve Gordon, the State Action Director, addressed the Board regarding the capability of CRBCOG in administering funds. Gary Kulikowski recommended that if the City continues to sponsor RSVP the grant should be put in the City's name and the responsibilities accepted of administrative, accounting and audit requirements. Murry Cohen expressed his support of the RSVP Program. Earl Milligan suggested that a joint grant be established with Carson City and the other counties. (4-1400) Following discussion, Supervisor Swriczek **moved that Carson City continue as sponsor of the RSVP Program, further, giving the administrative and fiscal responsibility to the City Manager; the City Manager shall work with the District Attorney's Office, the internal auditor and Janice Ayres to define the responsibilities and establish a cost allocation program with the other counties to share the cost of RSVP Program.** Supervisor Fettic seconded the motion. Following discussion, a vote was taken and carried 4-1 with Supervisor Scrivner voting nay.

1. AYRES (R.S.V.P) - REVIEW & ACTION ON REQUEST FOR WAIVER OF FEES FOR 3RD ANNUAL SPRING FUN FAIR AT MILLS PARK APRIL 27 - MAY 1, 1988: (4-1850) Janice Ayres addressed the Board and answered questions. Ted Thornton reviewed the fees involved. Following discussion, Supervisor Swirczek **moved to waive the entertainment fees only for the 3rd Annual Spring Fun Fair at Mills Park for the RSVP Program in the amount of $600.** Supervisor Scrivner seconded the motion. A vote was taken and carried 5-0.

There being no other matters for consideration, Supervisor Fettic moved to adjourn the meeting. Supervisor Scrivner seconded the motion. A vote was taken and carried 5-0. Mayor Flammer adjourned the meeting at 8:15 P.M.

A tape recording of the proceedings is on file in the Clerk-Recorder's Office. This tape is available for review and inspection during the normal business hours.

The Minutes of the March 17, 1988, Carson City Board of Supervisors meeting

ARE SO APPROVED ON _______________, 1989.

____
Marv Teixeira, Mayor

ATTEST:

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Alan Glover, Clerk-Recorder