

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the August 8, 2018 Meeting

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A regular meeting of the Carson City Regional Transportation Commission was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization meeting, on Wednesday, August 8, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
Vice Chairperson Lori Bagwell
Commissioner Mark Kimbrough
Commissioner Chas Macquarie
Commissioner Greg Stedfield

STAFF: Darren Schulz, Public Works Department Director
Lucia Maloney, Transportation Manager
Dirk Goering, Senior Transportation Planner
Dan Yu, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1. CALL TO ORDER AND ROLL CALL (5:16:43) - Chairperson Bonkowski called the meeting to order at 5:16 p.m. Ms. King called the roll; a quorum was present.

2. AGENDA MANAGEMENT NOTICE (5:17:13) - Chairperson Bonkowski entertained modifications to the agenda. Ms. Maloney requested to present items 6(E) and 6(F) together, and for the commission to take separate action. Chairperson Bonkowski entertained objections and, when none were forthcoming, accepted the agenda, as amended.

3. DISCLOSURES (5:17:39) - Chairperson Bonkowski entertained disclosures; however, none were forthcoming.

4. PUBLIC COMMENT (5:17:50) - Chairperson Bonkowski entertained public comment. (5:18:03) John Backinall expressed appreciation for the efforts of the commission, the City, and the regional partners to enhance cycling in the community. He discussed concerns over chip seal processes having made riding in bike lanes "completely impossible." He offered to present photographs which demonstrate the concern, and requested consideration be given to ensuring the bike lanes are usable. Chairperson Bonkowski noted the timeliness of Mr. Backinall's comments in consideration of Commissioner Macquarie having recently brought the same concern to the commission's attention. Chairperson Bonkowski entertained additional public comment; however, none was forthcoming.

5. ACTION ON APPROVAL OF MINUTES - July 11, 2018 (5:20:57) - Chairperson Bonkowski introduced this item, and entertained a motion. **Vice Chairperson Bagwell moved to approve the minutes, with a correction to item 6(B). Commissioner Kimbrough seconded the**

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motion. Motion carried 5-0.

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6. PUBLIC MEETING ITEMS:

6(A) PRESENTATION ON THE CONSTRUCTION PROGRESS FOR THE DOWNTOWN CURRY STREETSCAPE PROJECT (5:21:24) - Chairperson Bonkowski introduced this item. City Engineer Dan Stucky presented the agenda materials in conjunction with displayed slides, and responded to questions of clarification. Chairperson Bonkowski entertained additional questions or comments of the commissioners and of the public. When no additional questions or comments were forthcoming, Chairperson Bonkowski thanked Mr. Stucky for his presentation.

6(B) POSSIBLE ACTION TO APPROVE THE INTERLOCAL AGREEMENT WITH THE UNIVERSITY OF NEVADA FOR COOPERATIVE TECHNICAL ASSISTANCE FOR PAVEMENT, IN THE AMOUNT OF \$40,000 PER FISCAL YEAR OF THE TWO-YEAR AGREEMENT PERIOD, STARTING AUGUST 15, 2018 THROUGH AUGUST 14, 2020, FOR A TOTAL SUM OF \$80,000 (5:35:52) - Chairperson Bonkowski introduced this item, and Mr. Goering presented the agenda materials. Mr. Goering, Mr. Schulz, and Ms. Maloney responded to questions of clarification. Chairperson Bonkowski entertained public comment and, when none was forthcoming, a motion. **Vice Chairperson Bagwell moved to approve the Interlocal Agreement with the University of Nevada for Cooperative Technical Assistance for Pavement, including Tasks A, B, and C, in the amount of \$40,000 per fiscal year of the two-year agreement period, starting August 15, 2018 through August 14, 2020, for a total sum of \$80,000; and also to allow staff in the District Attorney's Office to conform the needed changes to the Interlocal Agreement to include Task C. Commissioner Stedfield seconded the motion.** Chairperson Bonkowski entertained discussion on the motion. Mr. Yu acknowledged the adequacy of the motion. Chairperson Bonkowski called for a vote on the pending motion. **Motion carried 5-0.**

6(C) POSSIBLE ACTION TO APPROVE SUBMITTAL OF CARSON CITY'S 2018 BICYCLE FRIENDLY COMMUNITIES RENEWAL APPLICATION (5:58:52) - Chairperson Bonkowski introduced this item, and Ms. Maloney presented the agenda materials. Ms. Maloney expressed appreciation to MusclePowered representatives for assistance in the preparation of the application. She responded to questions of clarification, and Commissioner Kimbrough thanked Ms. Maloney and everyone involved in preparation of the application. Chairperson Bonkowski entertained additional questions or comments of the commissioners and public comment. When no additional questions or comments were forthcoming, Chairperson Bonkowski entertained a motion. **Commissioner Kimbrough moved to approve submittal of Carson City's 2018 Bicycle Friendly Communities renewal application. Commissioner Macquarie seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

6(D) INFORMATION ON FISCAL YEAR 2018 TRANSPORTATION ACTIVITIES (6:05:42) - Chairperson Bonkowski introduced this item, and Ms. Maloney presented the agenda materials. Chairperson Bonkowski entertained commissioner questions or comments and public comments; however, none were forthcoming.

6(E) POSSIBLE ACTION TO APPROVE A FEDERAL LANDS ACCESS PROGRAM PROJECT MEMORANDUM OF AGREEMENT THAT DOCUMENTS THE RESPONSIBILITIES FOR THE DEVELOPMENT, CONSTRUCTION, AND FUTURE

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MAINTENANCE OF KINGS CANYON ROAD, FROM THE KINGS CANYON STREAM CROSSING TO THE KINGS CANYON TRAILHEAD PARKING LOT, APPROXIMATELY 0.73 MILES; 6(F) POSSIBLE ACTION TO APPROVE A REVISED FEDERAL LANDS ACCESS PROGRAM PROJECT REIMBURSEMENT AGREEMENT TO REIMBURSE CENTRAL FEDERAL LANDS HIGHWAY DIVISION FOR FIVE PERCENT OF THE TOTAL PROJECT COST (6:09:56) - At Ms. Maloney's request, Chairperson Bonkowski combined the subject and following items for presentation purposes. Mr. Goering presented the agenda materials. Mr. Goering and Ms. Maloney responded to questions of clarification.

Chairperson Bonkowski entertained additional questions or comments of the commissioners and of the public and, when none were forthcoming, entertained a motion for item 6(E). **Commissioner Kimbrough moved to approve the proposed Federal Lands Access Program Project Memorandum of Agreement that documents the responsibilities for the development, construction, and future maintenance of Kings Canyon Road from the Kings Canyon Stream Crossing to the Kings Canyon Trailhead Parking Lot, approximately 0.73 miles.** **Commissioner Macquarie seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

Chairperson Bonkowski entertained a motion for item 6(F). **Commissioner Kimbrough moved to approve Modification 001 to Federal Lands Access Program Project Reimbursement Agreement No. 6982AF-18-K-5000014, to reimburse Central Federal Lands Highway Division for five percent of the total project cost.** **Vice Chairperson Bagwell seconded the motion.** Chairperson Bonkowski entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0.**

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

7(A) TRANSPORTATION MANAGER'S REPORT (6:27:21) - Chairperson Bonkowski introduced this item, and Ms. Maloney presented her report. She responded to questions regarding candidates for the Bicycle / Pedestrian Coordinator position, and a brief discussion followed. Chairperson Bonkowski entertained additional questions or comments; however, none were forthcoming.

7(B) STREET OPERATIONS ACTIVITY REPORT (6:31:40) - Chairperson Bonkowski introduced this item, and Ms. Maloney presented the report. Chairperson Bonkowski entertained questions or comments; however, none were forthcoming.

7(C) PROJECT STATUS REPORT (6:33:15) - Chairperson Bonkowski introduced this item. Ms. Maloney presented the agenda materials, and responded to questions of clarification. Chairperson Bonkowski entertained additional questions or comments; however, none were forthcoming.

7(D) FUTURE AGENDA ITEMS (6:40:37) - Chairperson Bonkowski introduced this item, and Ms. Maloney reviewed the tentative September meeting agenda. Chairperson Bonkowski entertained proposed agenda items from the commissioners. In reference to earlier public comments, Commissioner Kimbrough suggested agendizing discussion regarding chip seal solutions for bike lanes.

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Chairperson Bonkowski entertained additional proposals for future agenda items; however, none were forthcoming.

8. COMMISSIONER COMMENTS (6:42:39) - Chairperson Bonkowski entertained commissioner comments; however, none were forthcoming.

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9. THE NEXT MEETING IS TENTATIVELY SCHEDULED FOR WEDNESDAY, SEPTEMBER 12, 2018 IN THE COMMUNITY CENTER SIERRA ROOM, 851 EAST WILLIAM STREET - Chairperson Bonkowski read this information into the record.

10. PUBLIC COMMENT - Chairperson Bonkowski entertained public comment; however, none was forthcoming.

11. ACTION ON ADJOURNMENT - Chairperson Bonkowski adjourned the meeting at 6:45 p.m.

The Minutes of the August 8, 2018 Carson City Regional Transportation Commission meeting are so approved this 12th day of September, 2018.

BRAD BONKOWSKI, Chair