

CARSON CITY UTILITY FINANCE OVERSIGHT COMMITTEE

Minutes of the May 28, 2019 Meeting

Page 1

A regular meeting of the Carson City Utility Finance Oversight Committee was scheduled for 1:00 p.m. on Tuesday, May 28, 2019 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Michael Bennett
Vice Chairperson Randy Bowling
Member Robert Johnston
Member Jeffrey Maples
Member Bruce Scott

STAFF: Darren Schulz, Public Works Department Director
Sheri Russell, Chief Financial Officer
Pamala Ganger, Deputy Chief Financial Officer
Eddy Quaglieri, Water Utility Manager
Andy Hummel, Wastewater Utility Manager
Todd Reese, Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the committee's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

CALL TO ORDER AND ROLL CALL (1:00:27) - Chairperson Bennett called the meeting to order at 1:00 p.m. Ms. King called the roll; a quorum was present.

PUBLIC COMMENT (1:00:57) - Chairperson Bennett entertained public comment; however, none was forthcoming.

1. POSSIBLE ACTION ON APPROVAL OF MINUTES - March 26, 2019 (1:01:32) - Chairperson Bennett introduced this item. Mr. Reese provided an overview of NRS 241A.420 relative to abstentions, and discussed the action taken to approve the November 27, 2018 meeting minutes as outlined in the March 26, 2019 minutes. Chairperson Bennett entertained a motion. **Member Scott moved approval of the minutes of March 26, 2019. Vice Chairperson Bowling seconded the motion. Motion carried 5-0.**

2. PUBLIC MEETING ITEMS:

2(A) PRESENTATION OF A REPORT ON THE WASTEWATER, WATER, AND STORMWATER FUNDS WITH REGARD TO CHANGES TO THE TENTATIVE FY 20 BUDGET THAT THE UFOC RECOMMENDED TO WHAT WAS ADOPTED BY THE BOARD OF SUPERVISORS (1:05:26) - Chairperson Bennett introduced this item. Ms. Ganger presented the agenda materials in conjunction with displayed slides, and responded to questions of clarification. Chairperson Bennett entertained additional questions or comments; however, none were forthcoming.

2(B) PRESENTATION AND DISCUSSION OF MANAGER AND CONSULTANT'S REPORT ON RATE STUDY PROGRESS (1:12:29) - Chairperson Bennett introduced this item, and

CARSON CITY UTILITY FINANCE OVERSIGHT COMMITTEE

Minutes of the May 28, 2019 Meeting

Page 2

Mr. Schulz provided an overview. Mr. Quaglieri introduced Brent Farr, of Farr West Engineering. Mr. Farr introduced Alexa Kinsinger, also of Farr West Engineering, and presented the report in conjunction with displayed slides. Mr. Farr and Mr. Schulz responded to questions of clarification throughout the presentation, and discussion followed. Chairperson Bennett entertained additional committee member questions or comments and, when none were forthcoming, thanked Mr. Farr for his presentation.

2(C) MANAGER'S REPORT ON PERSONNEL, PROJECTS, AND PLANNING

(1:50:17) - Chairperson Bennett introduced this item, and Mr. Hummel provided a report on new personnel and ongoing projects. Mr. Hummel and Mr. Schulz responded to questions of clarification. Mr. Hummel provided a report on outreach efforts. Chairperson Bennett thanked Mr. Hummel for his report.

(1:55:55) Mr. Quaglieri provided a report on personnel changes and ongoing projects, and responded to questions of clarification. Member Maples advised of having expressed an interest in a tour of the wastewater treatment facility and some of the water treatment facilities. Mr. Quaglieri requested anyone interested to contact him or Mr. Hummel. A brief discussion followed, and Mr. Quaglieri responded to additional questions of clarification. Chairperson Bennett thanked Mr. Quaglieri for his report.

Mr. Schulz reported on having requested one full-time Environmental Control Officer position during the budget process. The other personnel changes were all reclassifications or advancement within positions.

3. FUTURE AGENDA ITEMS (2:10:19) - Chairperson Bennett introduced this item, and requested the 2019 schedule of meetings. Mr. Scott noted September 24th and November 18th as upcoming meetings. Mr. Schulz advised of the need to meet prior to the September 24th meeting, and that he would poll the members as to their availability. Chairperson Bennett entertained requests for future agenda items from the committee members; however, none were forthcoming.

4. PUBLIC COMMENT (2:12:12) - Chairperson Bennett entertained public comment; however, none was forthcoming.

5. ACTION TO ADJOURN (2:12:23) - Upon motion by Member Maples, Chairperson Bennett adjourned the meeting at 2:12 p.m.

The Minutes of the May 28, 2019 Carson City Utility Finance Oversight Committee meeting are so approved this 14th day of August, 2019.

MICHAEL BENNETT, Chair