

**MINUTES  
of the Meeting of the  
Carson City  
LOCAL EMERGENCY PLANNING COMMITTEE  
June 4, 2019**

The Carson City Local Emergency Planning Committee held a public meeting on June 4, 2019, beginning at 1:36 p.m. in the meeting room of Fire Station No. 51, 777 S. Stewart Street, Carson City.

**1. Call to Order**

The meeting was called to order by Alternate Chair, Tom Raw.

**2. Roll Call and Determination of a Quorum**

Voting members present were Nicki Aaker, Rick Cooley, Ann Cyr, James Freed, Tom Raw, Curtis Horton, Matthew Shafer, and Chris Vaughn (*by phone*), which constituted a quorum.

Voting members absent were Mark Cyr, Ken Furlong, Al Kramer, Sean Slamon, Clay Wall, Sandy Wartgow, and Dave Yohey. Non-voting members absent were Jerry Evans, Keith Forbes, and Chris Smallcomb.

Also present were Brett Bindley (Carson City Sheriff's Office), Todd Reese (Carson City District Attorney's Office), Jerome Tushbant (Carson City Sheriff's Office), and Jim Primka (Carson City Sheriff's Office).

**3. Public Comment:**

There were no public comments.

**4. For Possible Action: Approval of Minutes – March 5, 2019**

It was moved by Ann Cyr, seconded by Curtis Horton, with all ayes in favor that the minutes of the March 5<sup>th</sup> meeting be approved as submitted.

**5. For Possible Action: Discussion and possible action regarding the appointment of Jerome Tushbant (Carson City Sheriff's Office) as the Law Enforcement representative to the LEPC.**

It was moved by James Freed, seconded by Ann Cyr, with all ayes in favor to appoint Jerome Tushbant as the Law Enforcement representative to the LEPC.

**6. For Possible Action: Discussion and possible action regarding the review and approval of the FY 2020 United We Stand (UWS) Grant Application (Brett Bindley)**

Brett Bindley introduced himself to the Committee; he is a Deputy Sheriff and Team Leader on the Carson City Sheriff's Office (CCSO) SWAT team. Brett explained the items requested on the FY 2020 United We Stand Grant Application in the amount of \$29,835.00.

The first item is a portable video and audio surveillance system which will allow deputies the ability to assess the interior of buildings, rooftops, and crawlspaces in daylight or nighttime conditions to see and hear what is going on inside of a potential crisis situation without having to commit Law Enforcement personnel to the "hot zone." The SWAT team also has Tactical Medics which are Carson City Fire Department (CCFD) employees assigned to them; together they are the primary tactical response element in Carson City for the State Capitol, any of the school buildings, and event venues as the State does not maintain a tactical team. Brett added that they are trying to supplement and replace the 12 year old system that is currently being used with this new equipment.

Brett said the next item requested on the grant application is a ballistic shield which is a rifle-rated protection shield that will be able to hide officers from rifle-rated fire in addition to handgun and shotgun fire. Currently the team's ballistic shields are either expired or out of date.

Lastly, training is being requested on the grant application that would send two Law Enforcement Officers and one Tactical Medic to a shield instructor school. Brett said the CCSO Patrol Division and Investigation Division just obtained five similar ballistic shields and the SWAT team would like to be able to provide training to personnel who are going to use this equipment both internally and to surrounding agencies as a lot of them consult the SWAT team for different types of training. The SWAT team would like to have certified instructors to be able to teach that skill.

Nicki Aaker asked about the current shields that Brett spoke of which are expired; she asked what the lifespan of a shield of this nature was. Brett said it comes down to a lot of questions such as the care of the shield. The National Institute of Justice which is the governing body that gives the ballistic rating of these shields typically rates these at an average of about ten years. That does not mean the shield is no longer effective, it just means that the manufacturer is no longer going to endorse that as a protective product. Typically a shield has a lifespan of about ten years; soft personal body armor has a lifespan of about five years. It varies based on conditions, care of shield, and type of shield.

Jerome Tushbant asked Brett to stress the cooperation between CCSO and CCFD. Brett said this shield will be primarily maintained and used by the Special Weapons and Tactics (SWAT) team, however, there are a lot of patrol incidents that do not rise to SWAT

activation and this equipment can be used. SWAT will be including training of a Tactical Medic in use of this shield to be able to integrate with CCFD. He said because of the size and logistics of Carson City, SWAT commonly integrates with the Nevada Highway Patrol, Department of Alternative Sentencing, and Capitol Police. With this grant and training, CCSO would be able to utilize this equipment with those agencies and also provide training to them if they choose to acquire some of this equipment on their own.

It was moved by Rick Cooley, seconded by Nicki Aaker, with a motion carried unanimously, that the Committee approve the FY 2020 United We Stand (UWS) Grant Application, as described, to the State Emergency Response Commission.

**7. Report and discussion on activities associated with the Citizen Corps Council Initiatives (Discussion Only – No Action) (Tom Raw, Nicki Aaker, and Jerome Tushbant).**

Tom Raw reported on the following CERT (Community Emergency Response Team) activity:

- CERT has been active this last quarter with presentations about CERT to groups and organizations; their recruitment is coming up and they are planning an Academy in August for new members.
- CERT will staff the First Aid booth at Epic Rides in Carson City at the end of June.

Nicki Aaker reported on the following MRC (Medical Reserve Corps) activity:

- MRC along with some of the nurses from the Health Department will also be staffing the First Aid booth at Epic Rides in Carson City.
- MRC is having some difficulty getting volunteers. There are certain requirements to be a MRC volunteer and it is difficult to get volunteers to complete these requirements. Nicki is looking to reach out to some of the nursing schools and see about including this as part of their curriculum.

Nicki reported on the following PHP (Public Health Preparedness) activity:

- The PulsePoint phone application is now active through the Fire Department in Carson City and Douglas County and was purchased through a PHP grant.
- Wall-mounted bleeding control kits were distributed in the Quad Counties – Carson City, Douglas County, Lyon County, and Storey County.
- Conducted a highly infectious disease tabletop exercise with CTRMC and Carson Valley Medical Center. Lessons learned will be taken to the Quad County Healthcare Coalition leadership team to figure out how to regionalize the processes and include needed PPE (personal protective equipment).
- The development of the Quad County Family Assistance Center Plan has begun and a contractor is being hired to assist with this in addition to Emergency Management and Law Enforcement in all four counties.
- Planning has begun for the flu vaccination outreach in the fall which involves all of the schools in Carson City, Douglas County, and Lyon County.

Jerome Tushbant reported on the following VIPS (Volunteers in Police Service) activity:

- 232 actions were completed between January-April of 2019 including 37 mobile radar events resulting in 50 letters sent to violators, 85 VIN checks, 92 parking warnings, and 17 Veteran transports to and from medical care.

## **8. Reports of Committee Members (Discussion Only – No Action)**

Curtis Horton reported on the Transportation side which is going smoothly; Carson City Public Works have filled a lot of potholes on the roads in town with the rain causing this to be a bit of a struggle. He added that construction is starting up and there is a lot going on in the field for Public Works; management staff has reiterated safety in the field.

Matthew Shafer reported that the merger with UNR (University of Nevada Reno) Police Department started early. He said currently there is one police officer on site at WNC (Western Nevada College) and starting July 1<sup>st</sup> the full merger will take effect and there will be two officers on campus, Monday-Friday.

Matthew added that WNC is changing their emergency notification system (currently CodeRed) to Omnilert. He said he will look into the details for any impacts with partners. Tom Raw said these are both subscriber based systems so crossover should work as long as individuals subscribe to the new system. Matthew said he would check in with all departments involved.

Jerome Tushbant reported that CCSO (Carson City Sheriff's Office) is happy with the merger of UNR PD and said that UNR PD has a MOU with CCSO which means if anything happens off campus they are a resource to the community. Jerome said that CCSO has been training with the UNR PD, they are on the CCSO radio channel, and are dispatched through CCSO. They are always on campus and are currently receiving about one call per day.

Nicki Aaker asked if UNR PD could respond if something was happening in the neighborhood near WNC. Jerome said the campus is their main priority, but yes they could respond. He added that WNC just recently had their graduation ceremony which was staffed by UNR PD and freed up Deputies to respond to normal calls for service.

James Freed reported that Carson Tahoe Regional Medical Center recently trained on their Serious Infectious Disease Plan as well as HazMat. Everything else is status quo.

Nicki Aaker gave an update on the transportation pilot project with Carson Tahoe Regional Medical Center (CTRMC) that she reported on last LEPC. She said this was approved and is moving forward. This will be non-medical transports for individuals who would stay at CTRMC extra hours or even all night because they do not have transportation. She added that she will be speaking with Dahl's Pharmacy in Carson City to see about delivering

medications for these patients to CTRMC. Nicki added that this money is for accreditation efforts (accredited through the Public Health Accreditation Board) and through the Community Health Improvement Plan one of the objectives is access to healthcare.

Ann Cyr gave an update on the Carson City School District Family Reunification Plan that she reported on last LEPIC. She said a stakeholder workshop was held with multiple agencies which included good discussion and provided some “takeaways.” Ann said an exercise with the school administrators will be held on August 8<sup>th</sup> and will include training on the Emergency Operations Plan with the focus on student reunification. Sergeant Gomes with the Carson City Sheriff’s Office and Captain Pedrini with the Carson City Fire Department will be at this exercise and will provide Stop the Bleed training to all school administrators. All of the nurses in the school district became certified instructors for Stop the Bleed and can provide this training to the school sites. Ann said the District is very excited to have the bleeding control kits in all of the schools.

Rick Cooley reported that there was a potential HazMat incident in March with a load coming from Douglas County. The toxicology report recently came back and nothing was found; it’s assumed it must have been a plume of a combination of exhaust or chemicals that caused this potential scare.

**9. Next Meeting Date: September 10, 2019**

**10. Public Comment:**

There were no public comments.

**11. For Possible Action: To adjourn**

It was moved by James Freed, seconded by Ann Cyr, with all ayes in favor to adjourn the meeting at 2:01 p.m.

Recorder: Shelby Price