

**DRAFT MINUTES**  
**Regular Meeting**  
**Carson City Open Space Advisory Committee**  
**Monday, August 19, 2019 ● 5:30 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Committee Members**

<b>Chair – Bruce Scott</b>	<b>Vice Chair – Alan Welch</b>
<b>Member – Margie Evans</b>	<b>Member – Jeremy Hall</b>
<b>Member – Donna Inversin</b>	<b>Member – Gerald Massad</b>
<b>Member – JoAnne Michael</b>	

**Staff**

Jennifer Budge, Parks, Recreation, and Open Space Director  
Ann Bollinger, Open Space Administrator  
Gregg Berggren, Trails Coordinator  
Ben Johnson, Deputy District Attorney  
Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and are available for review during regular business hours.

An audio recording of this meeting is available on [www.CarsonCity.org/minutes](http://www.CarsonCity.org/minutes).

**CALL TO ORDER**

(5:30:34) – Chairperson Scott called the meeting to order at 5:30 p.m.

**ROLL CALL AND DETERMINATION OF QUORUM**

(5:30:55) – Roll was called and a quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Bruce Scott	Present	
Alan Welch	Present	
Margie Evans	Present	
Jeremy Hall	Present	
Donna Inversin	Present	
Gerald Massad	Present	
JoAnne Michael	Present	

**PUBLIC COMMENTS**

(5:31:33) – Chairperson Scott entertained public comments; however, none were forthcoming.

**1. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES (JUNE 17, 2019)**

(5:39:49) – Chairperson Scott introduced the item and entertained comments or corrections.

**(5:32:11) – MOTION: I move to accept the minutes of the June 17, 2019 meeting.**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Hall
<b>SECONDER:</b>	Michael
<b>AYES:</b>	Scott, Welch, Evans, Hall, Inversin, Massad, Michael
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**2. MODIFICATIONS TO THE AGENDA**

(5:32:45) – Ms. Bollinger indicated that she did not have any modifications to the agenda.

**3. MEETING ITEMS**

**A. FOR DISCUSSION ONLY: REVIEW AND DISCUSSION REGARDING KYLE NAVARRO’S EAGLE SCOUT PROJECT FOR THE WATERFALL TRAIL.**

(5:32:54) – Chairperson Scott introduced the item. Mr. Berggren gave background and invited Kyle Navarro to present his project. Mr. Navarro introduced himself as a member of Carson City’s Boy Scout Troupe 341 and reviewed a presentation, incorporated into the record, regarding his upcoming Eagle Scout project of improving the safety and the widening of the Kings Canyon Waterfall Trail, and having it adopted by Troupe 341 for maintenance. Chairperson Scott thanked Mr. Navarro and commended him for planning the long-term maintenance of the trail. In response to a question, Mr. Navarro requested the use of the City’s community trailer. Member Inversin believed that the trail was in need of repairs and received further detail on how the rocks would be used to widen it. Member Hall complimented Mr. Navarro on his presentation and delivery skills, and gave examples of how “don’t cut this trail signs” had helped in places such as the Davis Creek area. Member Michael was informed that the work would be done by hand. There were no public comments.

**B. FOR DISCUSSION ONLY: REVIEW AND DISCUSSION REGARDING ARI ERICKSON’S EAGLE SCOUT PROJECT FOR THE TRAILS ON THE NORTH END OF THE PRISON HILL RECREATION AREA.**

(5:43:22) – Chairperson Scott introduced the item. Mr. Berggren gave background on the trailhead project and introduced Ari Erickson, whose Eagle Scout project will include placing wayfinding signage on the Fifth Street Trailhead and Trails. Mr. Erickson introduced his project via a PowerPoint presentation and discussed the safety measures he planned to implement for the volunteers helping him. He also responded to clarifying questions by the members. Chairperson Scott thanked Mr. Erickson, and Member Evans was informed that a

shade structure will be provided for the volunteers to cool off. Member Hall suggested carrying a tarp to help with shade in open areas. Chairperson Scott entertained public comments.

## **PUBLIC COMMENT**

(5:55:08) – Deborah Stevenson introduced herself and inquired about the production of the signs and Mr. Berggren explained that the signs would be compatible with the Signage Master Plan and will be produced by Staff.

### **C. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE DRAFT CONSERVATION EASEMENT FOR THE PROPERTY OWNED BY THE OLD WOODS RANCH LLC AND TO RECOMMEND TO THE BOARD OF SUPERVISORS REGARDING A GRANT APPLICATION TO THE FOREST LEGACY PROGRAM FOR THE PURCHASE OF A CONSERVATION EASEMENT ON THE SAME PROPERTY.**

(5:57:50) – Chairperson Scott introduced the item. Ms. Bollinger explained that this item would not require an action at this time and suggested discussion with family representatives of the Old Woods Ranch, LLC. She also gave background on the property and the Forest Legacy Grant application, adding that the language in the Conservation Easement is similar to a previous one executed with Michael Fagan, but with several “tweaks” to meet the family’s needs. Chairperson Scott invited the family members for comments.

(6:06:47) – Michelle Murray introduced herself as “the oldest of the fourth generation of the John Robert Schulz family” and stated that the family’s goal was “to keep the land as close to what it is today”. Ms. Murray spoke favorably of the family’s relationship with Ms. Bollinger and Staff to complete the project. Chairperson Scott, Vice Chair Welch, and Member Evans thanked the family for their patience and tenacity. Member Inversin hoped for an agreement “to allow a bit of trail to go through” to connect with Douglas County, and Ms. Murray noted that the family was open to discuss that. Ms. Bollinger responded to clarifying questions by the members, and pointed out a clause in the agreement indicating that if the family wished to sell the property, the City would be offered the first right of refusal, to which the members were amenable. Discussion ensued regarding a trail and Mr. Berggren explained that it was possible while maintaining the family’s privacy. Ms. Murray introduced the remaining family members who were present at the meeting and Chairperson Scott thanked them for attending.

### **D. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A COMMITMENT FROM THE OPEN SPACE BUDGET, OF AN AMOUNT NOT TO EXCEED \$20,000, TO BE USED AS A CASH MATCH ON RECREATIONAL TRAILS PROGRAM GRANT APPLICATION FOR THE CONSTRUCTION OF THE LINCOLN BYPASS TRAIL AND CAPITAL TO TAHOE TRAIL.**

(6:23:43) – Chairperson Scott introduced the item. Mr. Berggren presented the Staff Report which is incorporated into the record and responded to clarifying questions by the members. Member Massad recommended voting for the item since it had already been budgeted. Member Inversin noted that as a board member of Muscle Powered, she had not heard of the item. Chairperson Scott entertained public comments, and when none were forthcoming, a motion.

(6:32:59) – MOTION: I move to approve a commitment in an amount not to exceed \$20,000, to be used as match against a 2020 Recreational Trails Program Grant application as presented.

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Welch
<b>SECONDER:</b>	Michael
<b>AYES:</b>	Scott, Welch, Evans, Hall, Inversin, Massad, Michael
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**E. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE BOARD OF SUPERVISORS ABOUT SUBMITTAL OF A GRANT APPLICATION TO THE RECREATIONAL TRAILS PROGRAM FOR CONSTRUCTION AND REPAIRS TO KINGS CANYON ROAD.**

(6:33:58) – Chairperson Scott introduced the item. Ms. Bollinger presented the Staff Report and responded to clarifying questions. Chairperson Scott entertained public comments, and when none were forthcoming, a motion.

(6:37:33) – MOTION: I move to recommend to the Board of Supervisors submittal of a grant application to the Recreational Trails Program for construction and repairs to Kings Canyon Road.

(6:37:45) – Chairperson Scott suggested amending the motion to reflect the requested grant amount of \$150,000, with a required five percent match, making the City’s contribution \$7,500. Both the mover and the seconder agreed to the amendment.

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Hall
<b>SECONDER:</b>	Welch
<b>AYES:</b>	Scott, Welch, Evans, Hall, Inversin, Massad, Michael
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**4. STAFF UPDATES - DISCUSSION ONLY**

**A. DIRECTOR’S REPORT: NON-SUBSTANTIVE UPDATE REGARDING DEPARTMENTAL PROJECTS, PROGRAMS AND GRANTS; AND BOARD OF SUPERVISOR’S ACTION ITEMS.**

(6:38:34) – Ms. Budge referenced the Board of Supervisors items, incorporated into the record, pertaining to OSAC for the months of June, July, and August, and offered to respond to questions. There were no Committee or public comments.

**B. ACTIVITIES, PROJECTS, AND GRANTS LOCATED ON OPEN SPACE PROPERTIES WITHIN THE CARSON RIVER AREA.**

(6:39:14) – Ms. Bollinger reviewed the Staff Report, incorporated into the record, and recognized Natural Resources Specialist Lyndsey Boyer for leading many of the projects. She also noted that they are working on the Buzzy’s Ranch Conservation Plan with an agricultural research service “to look at various dry land grasses that could grow better out there when we lose some of our irrigation”. Member Inversin offered to help at Silver Saddle Ranch with the Trash Mob. There were no public comments.

**C. ACTIVITIES, PROJECTS, AND GRANTS THROUGHOUT OTHER AREAS MANAGED BY THE OPEN SPACE DIVISION.**

(6:43:50) – Ms. Bollinger presented the Staff Report, incorporated into the record, and responded to clarifying questions. There were no public comments. Chairperson Scott believed the reports were “really nice” and suggested distributing the information to the community.

**D. ACTIVITIES RELATED TO TRAIL PROJECTS MANAGED BY THE OPEN SPACE DIVISION.**

(6:48:28) – Mr. Berggren updated the Commission via his Staff Report on the trail projects and responded to clarifying questions. Chairperson Scott entertained public comments.

**PUBLIC COMMENT**

(7:00:12) – Ron Mo introduced himself and received clarification from Mr. Berggren that the National Off-Highway Vehicle Conservation Council “is a partner that we are working with on redoing the south end of Prison Hill” and that they were planning to invite their group to the south end of Prison Hill during their national conference in Reno in mid-October.

**5. MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.**

(7:01:52) – Chairperson Scott introduced the item. Member Evans thanked the Invasive Plant Coordinators for treating the pepperweed at Roop and Stewart Streets. Member Hall reported that he had heard a parcel on C Hill would be rezoned by the planning department for the development of a cell tower. Ms. Bollinger believed it was a request for a Special Use Permit and not a rezoning. Member Evans also thanked the Open Space Staff for a “truly delightful” event at Silver Saddle ranch. Ms. Bollinger announced that C Hill would be repaired as part of an Eagle Scout project, to be presented at a future meeting, and added that the open space naming survey was still in the works.

**6. FUTURE AGENDA ITEMS – DISCUSSION ONLY.**

**7. PUBLIC COMMENTS**

(7:08:51) – There were no public comments.

**8. FOR POSSIBLE ACTION ON ADJOURNMENT**

**(7:09:01) – MOTION: Chairperson Scott adjourned the meeting at 7:09 p.m.**

The Minutes of the August 19, 2019 Carson City Open Space Advisory Committee meeting are so approved this 21<sup>st</sup> day of October, 2019.

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BRUCE SCOTT, Chair