

**DRAFT MINUTES**  
**Carson City Planning Commission – Workshop**  
**Thursday, August 22, 2019 • 3:00 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Commission Members**

<b>Chair – Mark Sattler</b>	<b>Vice Chair – Charles Borders, Jr.</b>
<b>Commissioner – Alex Dawers</b>	<b>Commissioner – Paul Esswein</b>
<b>Commissioner – Teri Preston</b>	<b>Commissioner – Hope Tingle</b>
<b>Commissioner – Jay Wiggins</b>	

**Staff**

Lee Plemel, Community Development Director  
Hope Sullivan, Planning Manager  
Heather Ferris, Associate Planner  
Todd Reese, Deputy District Attorney  
Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and are available for review during regular business hours.

An audio recording of this meeting is available on [www.Carson.org/minutes](http://www.Carson.org/minutes).

**A. ROLL CALL AND DETERMINATION OF QUORUM**

(3:03:30) – Chairperson Sattler called the meeting to order at 3:03 p.m. Roll was called and a quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Chairperson Mark Sattler	Present	
Vice Chair Charles Borders, Jr.	Present	
Commissioner Alex Dawers	Present	
Commissioner Paul Esswein	Absent	
Commissioner Teri Preston	Present	
Commissioner Hope Tingle	Present	
Commissioner Jay Wiggins	Present	

**B. PUBLIC COMMENTS**

(3:03:52) – Chairperson Sattler entertained public comments; however, none were forthcoming.

**C. MODIFICATION OF AGENDA**

(3:04:15) – Mr. Plemel stated that there were no modifications to the agenda.

**D. WORKSHOP ITEMS**

**D.1 FOR DISCUSSION ONLY: DISCUSSION ONLY REGARDING POSSIBLE AMENDMENTS TO THE CARSON CITY MUNICIPAL CODE (CCMC), TITLE 18, ZONING.**

(3:04:22) – Chairperson Sattler introduced the item. Mr. Plemel noted that this was one of several workshops with the Commission, after which public input would be sought via public hearings or public workshops and prior to making recommendations to the Board of Supervisors.

(3:05:30) – Mr. Plemel reviewed the content and the proposed (marked up) revisions to Chapter 18.03 (Definitions) and Chapter 18:04 (Use Districts), both of which are incorporated into the record. He also received feedback from the Commissioners regarding each item.

(4:34:34) – Mr. Plemel noted that another workshop will be scheduled once the discussion and proposed changes have been incorporated.

**D.2 FOR DISCUSSION ONLY: DISCUSSION ONLY REGARDING RECURRING MEETING DATES FOR PLANNING COMMISSION WORKSHOPS RELATED TO POSSIBLE AMENDMENTS TO THE CARSON CITY MUNICIPAL CODE, TITLE 18, ZONING.**

(4:34:59) – Mr. Plemel noted that due to the long Planning Commission meetings, the Title 18 revisions were scheduled as a workshop. The Commissioners were in agreement that another workshop would be beneficial, possibly on the Thursday before the Planning Commission meeting and Mr. Plemel offered to schedule workshops for the next few months.

**E. PUBLIC COMMENT**

(4:37:37) – There were no public comments.

**F. FOR POSSIBLE ACTION: FOR ADJOURNMENT**

**(4:38:00) – MOTION: Chairperson Sattler adjourned the meeting at 4:38 p.m.**

The Minutes of the, August 22, 2019 Carson City Planning Commission workshop are so approved this 19<sup>th</sup> day of November, 2019.