

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the October 9, 2019 Meeting

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A regular meeting of the Carson Area Metropolitan Planning Organization was scheduled for 4:30 p.m. on Wednesday, October 9, 2019 in the Community Center Sierra Room, 51 East William Street, Carson City, Nevada.

PRESENT: Chairperson Mark Kimbrough
Vice Chairperson Greg Stedfield
Member Lori Bagwell
Member Brad Bonkowski
Member Jon Erb
Ex-Officio Member Sondra Rosenberg

STAFF: Darren Schulz, Public Works Department Director
Lucia Maloney, Transportation Manager
Dirk Goering, Senior Transportation Planner
Daniel Anderson, Transportation Planner / Analyst
Michael Reynolds, Transit Coordinator
Todd Reese, Deputy District Attorney
Tamar Warren, Senior Deputy Clerk

NOTE: A recording of these proceedings, the CAMPO's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM

(4:33:04) – Chairperson Kimbrough called the meeting to order at 4:31 p.m. Roll was called and a quorum was present. Members Keller and Macquarie were absent.

2. AGENDA MANAGEMENT NOTICE

(4:33:28) – Ms. Maloney noted that there were no changes to the agenda.

3. DISCLOSURES

(4:33:33) – There were no disclosures from the members.

4. PUBLIC COMMENT

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(4:33:43) – Chairperson Kimbrough entertained public comments; however, none were forthcoming.

5. APPROVAL OF MINUTES

5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE APPROVAL OF THE SEPTEMBER 11, 2019 DRAFT MINUTES.

(4:33:59) – Chairperson Kimbrough introduced the item.

(4:34:01) – Member Bonkowski moved to approve the CAMPO minutes of the September 11, 2019 meeting as presented. The motion was seconded by Member Bagwell. Motion carried 5-0-0.

6. PUBLIC MEETING ITEM(S):

6-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING THE FINAL TRANSIT DEVELOPMENT AND COORDINATED HUMAN SERVICES PLAN FOR JUMP AROUND CARSON (JAC) TRANSIT.

(4:34:23) – Chairperson Kimbrough introduced the item. Ms. Maloney reviewed highlights of the final JAC Transit Development and Coordinated Human Services Plan presentation which is incorporated into the record, prior to which she noted that some minor changes had been made, including ones to the map of development projects as suggested by this Committee. She also explained that the plan would be heard by the Regional Transportation Commission later that evening for approval, adding that since the plan relied on local funding from Douglas or Lyon Counties, or from other sources; therefore, she recommended approval. Ms. Maloney stated that Staff had received "a lot of public input", including feedback from the Lyon County Board of Commissioners and social services providers.

(4:41:24) – Member Bonkowski requested clarification regarding the planned addition of 10 buses (from the current 10 to 18 in 2039) and how that would affect replacement buses. Ms. Maloney referenced the Carson City JAC 10 Year Financial Plan, on page 173 of the agenda packet, and explained that the increased 2021/2022 Fiscal Year capital Costs included the replacement buses, adding that they would still need to secure funding.

(4:43:03) – Member Bagwell commented that the document was well done, and recommended a semantics change to the Introduction section. Ms. Maloney stated that on page 16 of the packets, the last part of the first paragraph will now read:

This planning process provides an opportunity to develop integrated short and long-range plans for the JAC public transit program and ~~ensures that the program~~ meets the needs of the region's human services organizations by promoting coordination amongst agencies.

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(4:45:00) – Chairperson Kimbrough observed that the Nevada Department of Transportation (NDOT) had been working on a similar program. Ex-Officio Member Rosenberg explained that NDOT was working on a Coordinated Human Services Plan for the Rural Areas of the State and believed that their Staff was coordinating with CAMPO Staff, adding that the funds came “from separate pies”. Chairperson Kimbrough entertained public comments.

(4:47:50) – Hope Tingle introduced herself and stated that she participated in the Community Health Improvement Planning Group for Access to Healthcare which had been addressing the Uber Health option for rural area residents. Ms. Tingle wondered if there could be an opportunity to combine Uber Health and the proposed expansion of the Inter-County Lifeline Services into the rural areas. Ms. Maloney offered to look into it; however, she cautioned that certain requirements must be met in order for a program to receive federal funding. There were no additional public comments. Chairperson Kimbrough entertained a motion.

(4:52:07) – Member Bagwell moved to support the plan as presented with the correction on page 1 of the Introduction section to read: *This planning process provides an opportunity to develop integrated short and long-range plans for the JAC public transit program and ensures that the program meets the needs of the region’s human services organizations by promoting coordination amongst agencies.* The motion was seconded by Member Stedfield. Motion carried 5-0-0.

6-B FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM UPDATE.

(4:52:00) – Chairperson Kimbrough introduced the item. Mr. Reynolds gave background and presented the Staff Report and the accompanying updated CAMPO and RTC Disadvantaged Business Enterprise (DBE) program document, which are incorporated into the record. He also indicated that the changes were for internal use only and not significant; therefore, they would not be submitted to the Federal Transit Administration (FTA) at this time. There were no member or public comments. Chairperson Kimbrough entertained a motion.

(5:54:18) – Member Bonkowski moved to approve the revised DBE Program as presented. The motion was seconded by Member Bagwell. Motion carried 5-0-0.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS – Non-Action Items

(4:54:37) – Chairperson Kimbrough introduced the item. Ms. Maloney announced a funding opportunity by CAMPO for qualified providers within the CAMPO area and encouraged the submittal of applications which were due on October 24, 2019. She also noted that the applications will be heard and considered for an award in the November CAMPO meeting.

7-A FUTURE AGENDA ITEMS

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None.

8. BOARD COMMENTS: FOR INFORMATION

(4:55:00) – Chairperson Kimbrough entertained Board comments; however, none were forthcoming.

9. THE NEXT MEETING IS TENTATIVELY SCHEDULED – 4:30 P.M., WEDNESDAY, NOVEMBER 13, 2019, AT THE SIERRA ROOM - COMMUNITY CENTER, 851 EAST WILLIAM STREET.

(4:55:50) – Chairperson Kimbrough announced the next meeting date.

10. PUBLIC COMMENT

No public was present to comment.

11. ADJOURNMENT: For Possible Action

(4:56:08) – Member Bonkowski moved to adjourn. Chairperson Kimbrough adjourned the meeting at 4:56 p.m.

The Minutes of the October 9, 2019 Carson Area Metropolitan Planning Organization meeting are so approved this 13th day of November, 2019.