

**MINUTES
of the Meeting of the
Carson City
LOCAL EMERGENCY PLANNING COMMITTEE
September 10, 2019**

The Carson City Local Emergency Planning Committee held a public meeting on September 10, 2019, beginning at 1:31 p.m. in the meeting room of Fire Station No. 51, 777 S. Stewart Street, Carson City.

1. Call to Order

The meeting was called to order by Chair, Sean Slamon.

2. Roll Call and Determination of a Quorum

Voting members present were Jeanne Freeman, Ann Cyr, Tom Raw, Curtis Horton, Matthew Shafer, Sean Slamon, Jerome Tushbant, Chris Vaughn, Sandy Wartgow, and Dave Yohey which constituted a quorum.

Voting members absent were Rick Cooley, Mark Cyr, James Freed, Ken Furlong, and Al Kramer. Non-voting members absent were Jerry Evans, Keith Forbes, and Chris Smallcomb.

Also present were Craig Robinson (Western Nevada College), Ryan Gerchman (Nevada Division of Emergency Management), Alyse Weyman (Nevada Division of Environmental Protection), Rebecca Bodnar (Nevada Division of Environmental Protection), Chris Nero (University Police Services), and Todd Reese (Carson City District Attorney's Office)

3. Public Comment:

Sean Slamon invited all to stand and say the Pledge of Allegiance.

Craig Robinson informed those in attendance that the Veteran Resource Center at Western Nevada College (WNC) would be conducting a 9/11 Remembrance Stair Climb at the WNC Cedar Building – 2201 W. College Parkway on September 11th.

4. For Possible Action: Approval of Minutes – June 4, 2019

It was moved by Ann Cyr, seconded by Jerome Tushbant, that the minutes of the June 4th meeting be approved as submitted.

5. State of Nevada Department of Conservation and Natural Resources Presentation (Discussion Only – No Action) (Alyse Weyman, Environmental Assistance Program Coordinator)

Alyse Weyman introduced herself and her supervisor, Rebecca Bodnar, to the Committee. She said they are the Environmental Assistance Program of the Nevada Division of Environmental Protection and they are in the same building as the Department of Conservation and Natural Resources.

Alyse said there are a lot of updates they are making to their guidelines which include tracking people down who have replaced those who have left positions. She said if LEPC members are aware of contacts that would be appropriate to be included in notification of spill reports to let her know.

She said the other issue they are working on with the Division of Emergency Management is trying to improve the relay of communication when incidents happen across the State, but specific to this City. Alyse added that they are in the Bureau of Corrective Actions, but work closely with all of their Bureaus – Water Pollution Control, Sustainable Materials Management, etc.

Alyse said they were very busy in 2017 with the floods and other impacts. There are always going to be nuances of things that happen within this jurisdiction that could cause big problems if sewer related, infrastructure related, or all of the things that travel in and out on the major roadways. She said in addition to answering the spill hotline and receiving reports through their online system they have an emergency system function of ten when activated to the State Emergency Operations Center for oil and hazardous waste. Alyse said they are not the people on the ground, but they do have a close relationship with their emergency managers and want to make sure that jurisdictionally they are representing and coordinating efforts with the on-scene coordinator.

Alyse concluded by saying that building relationships is imperative so when things go wrong people already know who they are talking to and have rapport. She asked the LEPC to please let her or Rebecca know when there are meetings that they might be able to help represent the State Division of Environmental Protection.

Alyse said they would like to attend LEPC meetings regularly and they have representation from the entire Department of Conservation and Natural Resources when they appear so they can help coordinate efforts.

Rebecca added if there is a Hazardous Materials spill they count on the first responders. She noted that Nevada is a Compliant State versus an Enforcement State. Rebecca said they are able to call resources in for incidents such as a mercury spill in a school. She added if there is a major spill they have the authority to enforce the responsible

party to clean up the spill and if they are not able they have funds available immediately to clean it up.

Tom Raw inquired if they were interested in receiving the under reportable quantity information such as an Engine Company responding to a spill at a gas station. Alyse and Rebecca said they do not want these.

Rebecca added that they have a tank testers and tank handler's certification program as well.

6. Report and discussion on activities associated with the Citizen Corps Council Initiatives (Discussion Only – No Action) (Tom Raw, Jeanne Freeman, and Jerome Tushbant)

Tom Raw reported on the following CERT (Community Emergency Response Team) activity:

- CERT has been fairly active helping Storey County conduct their CASPER (Community Assessment Survey Public Emergency Response) survey.
- A new member CERT academy is scheduled for November 1st-3rd. A train the trainer CERT academy is scheduled for October 1st-3rd at the Nevada Division of Emergency Management.

Jeanne Freeman reported on the following MRC (Medical Reserve Corps) activity:

- Katherine Dew, the MRC Coordinator, is still deployed and notification was just received that she will be deployed at least through the end of June 2020 which will be a total of two years without her. Jeanne said Health and Human Services is trying very hard to keep MRC moving along.
- A Citizen Corps update was given at the Nevada Resilience Commission which tends to only be CERT focused. Jeanne asked them to make sure they include the other groups that have traditionally been part of the Citizen Corps. MRC updates and programs that the Sheriff's Office has will be included in the future as this is required for the federal grant the State receives.

Jerome Tushbant reported on the following VIPS (Volunteers in Police Service) activity:

- The VIPS have two basic missions – to support the Sheriff's Department directly and "VIPS for Vets" which transports Veterans to their medical appointments anywhere in the region.
- In the last quarter the VIPS completed 15 days of mobile radar in patrol vehicles and 17 days of mobile radar using the radar trailer resulting in 68 letters sent to violators. 68 Veteran transports to medical appointments were completed totaling 171 for the calendar year.

Todd Reese arrived at the meeting.

7. Reports of Committee Members (Discussion Only – No Action)

Tom Raw reported on the SERC (State Emergency Response Commission) who have lost a lot of members and have not been able to reach a quorum for their meetings. A lot of agencies are waiting on grant funding from the SERC with time sensitive grant funding for FireShowsWest (FSW) in Reno. Tom said he talked to Lieutenant Dzyak at the State Fire Marshal's Office who assured him that FSW grant funding is at the top of his list.

Tom reported that Nevada Day plans are progressing.

Tom reported that the Carson City Sheriff's Office is sending mutual aid contingent to Area 51 and Carson City Fire is sending several responders as well to help manage.

Lastly, Tom reported from a City point of view that the Orion Damage Assessment Program has just begun again which is used if an incident occurs in town that damages several facilities and buildings. Training is starting with Orion to produce damage assessment reports and forms for FEMA. An email will be sent out by Matt Lawton for a video conference refresher on this.

Sandy Wartgow reported that Carson City Fire's BLS (Basic Life Support) ambulance has expanded to seven days a week and longer hours of operation which helps take some of the call volume (which increases every month) off of Advanced Life Support (ALS) units so they can be ready to respond to ALS calls. Call volume is increasing every year.

Curtis Horton reported status quo for Carson City Public Works.

Jeanne Freeman reported that Carson City Health and Human Services is in the process of doing a Business Impact Analysis so they can update their Continuity of Operations Plan to be more compliant with Centers for Medicare and Medicaid Services; they are following the NFPA 1600 model to go with that. Jeanne said according to the Carson City Emergency Operations Plan, Health and Human Services is responsible for sheltering if there were to be an emergency. Health will be working with the American Red Cross and Emergency Management to conduct a full scale exercise in March 2020. Red Cross wants to test their ability to set up in two places, so shelters will be set up in two counties.

Jeanne said she has additional funding this year for bleeding control kits for schools, so she is working on expanding this program even more than what was done last year.

Jeanne reported starting September 18th through the end of October, 60+ flu outreach clinics will be done at all of the schools in Lyon County, Douglas County, and Carson City as well as several different community events.

Chris Vaughn reported that it has been a relatively delayed fire season. Carson City Fire and neighboring agencies have resources deployed. He said the Hungry Valley Fire died down.

Ann Cyr reported on a busy start to the school year for the school district which is in their third week. Four hour training was held on their Emergency Plan which included the roll out of the Stop the Bleed kits and training to over 100 school employees on how to use and access these kits.

Jerome Tushbant added to the report on Area 51. He said this operation has two different counties involved – Nye County and Lincoln County. 29 CCSO members are going to Nye County including Search and Rescue, Aero Squadron, reserve deputies, and other full time employees. CCSO is sending one member to Lincoln County along with Tom Raw.

Jerome complimented Ann and her crew who were able to obtain over \$300,000 in funding for two additional officers including a supervisor at the schools which brings the complement at the schools to five.

Matthew Shafer introduced Sergeant Chris Nero from University Police Services; he is the new officer on campus at WNC. There are two officers – one on day shift and one on night shift.

Matthew reported due to server issues WNC will still be using CodeRed as their emergency notification system. A drill alert will be sent out in the coming weeks. Craig Robinson reported that this drill is a Board of Regents requirement. Craig added that WNC may continue to use CodeRed as their emergency notification system and the e2Campus alert system purchased may be used for general student communications. Tom Raw inquired how student's contact information was added to the system and Craig said student's information is pushed in through the academic database. He added that problems have been found with this working for staff phone numbers. Jerome asked how someone was added to this system's database for notification if they were not a student or employee. Craig said an email would probably need to be sent to staff and they would need to create a third group independently in the database.

Ryan Gerchman introduced himself to the Committee. He is support staff for programs, operations, and planning with the Division of Emergency Management. He is also the VAL (Volunteer Agency Liaison). He said it is their hope to be more of a presence at LEPC meetings throughout the State to get a better understanding and build relationships.

Sean Slamon reported on a successful budget augmentation for some improvements on Carson City's Emergency Operations Center (EOC). The current EOC location is Carson City Fire's meeting room which with all of the IT needs takes about three hours to stand up and make interoperable with other agencies. The hope is to have this EOC improvement in place by Nevada Day. Sean said this is still only a temporary fix and staff are educating and lobbying for an identified EOC with breakout rooms and permanent IT connectivity which could still be used as a dual purpose room.

8. Next Meeting Date: December 3, 2019

9. Public Comment:

There were no public comments.

10. For Possible Action: To adjourn

It was moved by Tom Raw to adjourn the meeting at 2:03 p.m.

Recorder: Shelby Price