

Item #3C

CITY OF CARSON CITY REQUEST FOR BOARD ACTION

DATE SUBMITTED: 2/20/2007 **AGENDA DATE REQUESTED:** Mar. 1, 2007

TIME REQUESTED: 5 Minutes

TO: Mayor and Supervisors

FROM: Al Kramer, Treasurer

SUBJECT TITLE: Action to adopt a policy allowing an attorney, or person with a power of attorney authorizing the holder to represent the applicant in liquor license matters, to appear before the Liquor and Entertainment Board when applying for a liquor license.

Staff Summary: On occasion, the liquor license applicant is not local and has either an attorney or someone else who is better able to appear before the board. This policy would present a more business friendly environment for Carson City.

TYPE OF ACTION REQUESTED: (Check One)

Resolutions Ordinance

Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

RECOMMENDED BOARD ACTION: Motion to adopt a policy allowing an attorney, or person with a power of attorney authorizing the holder to represent the applicant in liquor license matters, to appear before the Liquor and Entertainment Board when applying for a liquor license.

Explanation for Recommended Board Action: Requested by applicant.

Applicable Statute, Code, Policy, Rule or Regulation: CCMC 4.13.100

FISCAL IMPACT: None

FUNDING SOURCE: N/A

EXPLANATION OF IMPACT: N/A

Prepared by

Al Kramer : Al Kramer Date: 2/20/07

Finance Director: Susan Johnson Date: 2/20/07

District Attorney: Melanie Roberts Date: 2/20/07

City Manager: Jeff Gelt Date: 2/20/07

BOARD ACTION:

Motion: _____ 1: _____ (Aye) : (Nay) _____

2: _____

(Vote Recorded By)

**Consolidated Municipality of Carson City
Liquor and Entertainment Board
Policy on Attendance of Liquor License Applicant**

POLICY STATEMENT

The Carson City Liquor and Entertainment Board is the body of Carson City government that is empowered to approve liquor license applications. CCMC 4.13.100 (2) states that "The applicant or applicants shall appear before the board at the appointed time for approval or denial of the license." This requirement shall be deemed to be met if the person appearing before the board is either the applicant, an attorney representing the applicant or a person having a limited power of attorney specifying him as representing the applicant in Carson City liquor license affairs.

PURPOSE

The purpose of this policy is to enact reasonable rules and regulations enabling a more business friendly and cooperative attitude.

IMPLEMENTING PROCEDURES

The person who comes before the Liquor and Entertainment Board must either identify themselves as the applicant, the applicant's attorney or submit to the liquor license administrator a current power of attorney naming said person as having the authority to represent the applicant before the board.

DATE ADOPTED

March 1, 2007

DATE EFFECTIVE

March 1, 2007