

# NOTICE OF PUBLIC MEETING OPEN SPACE ADVISORY COMMITTEE

**DAY:** Monday

**DATE:** May 18, 2020

**TIME:** 5:30 P.M.

**LOCATION:** Sierra Room  
Carson City Community Center  
851 East William Street  
Carson City, Nevada 89701

## **VISION**

The Open Space Advisory Committee will work to sustain natural and scenic resources and the long-term quality of life in Carson City.

## **MISSION**

Reporting to the Board of Supervisors, the Open Space Advisory Committee will develop, oversee, and support the Open Space Program by working in concert with staff and the public to acquire, interpret, preserve, and enhance natural landscape, agriculture, and cultural resources while balancing the needs of the public's opportunities for passive recreation.

## **AGENDA**

### **NOTICE TO PUBLIC:**

The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the Governor's Declaration of Emergency Directive 006, which has suspended the provisions of NRS 241.020 requiring the designation of a physical location for meetings of public bodies where members of the public are permitted to attend and participate, public meetings of Carson City will NOT have a physical location open to the public until such time this Directive is removed.

Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the Board of Supervisors meeting at [www.carson.org/granicus](http://www.carson.org/granicus) and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191.

- The public may provide public comment in advance of a meeting by written submission to the following email address: [publiccomment@carson.org](mailto:publiccomment@carson.org). For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.
- Members of the public who wish to provide live public comment may do so during the designated public comment periods, indicated on the agenda, via telephonic appearance by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.

- Join by phone:

Phone Number: 1-408-418-9388

Meeting Number: 962 513 049

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## CALL TO ORDER

## ROLL CALL & DETERMINATION OF QUORUM

### PUBLIC COMMENTS

Members of the public who wish to address the Open Space Advisory Committee may come forward and speak on matters related to the Committee. Comments may be limited to three minutes per person or topic. If your item requires extended discussion or action, please request the Chairperson to schedule the matter for a future meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

### 1. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES (February 24, 2020)

### 2. MODIFICATIONS TO THE AGENDA

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**Note:** Items scheduled at a **specific time** cannot be heard earlier than the scheduled time per Open Meeting Law requirements.

### 3. MEETING ITEMS

A. For Discussion Only: Review and discussion regarding Matthew Gaskell's Eagle Scout Project for trail improvements and maintenance on an existing trail on the Prison Hill Recreation Area. (*Gregg Berggren*)

B. For Discussion Only: Presentation and discussion only regarding the Carson City Park Ranger Report 2019-2020. (*John Costello and Tyler Kerver*)

#### Public Comments

C. For Possible Action: Discussion and possible action regarding the Open Space Work Plan for fiscal year 2020-2021. (*Lyndsey Boyer, Gregg Berggren*)

#### Public Comments

D. For Discussion Only: Review and discussion regarding Carson River Advisory Committee's responsibilities assigned to the Open Space Advisory Committee. (*requested by member Evans*) (*Lyndsey Boyer and Jennifer Budge*)

#### Public Comments

#### **4. STAFF UPDATES - DISCUSSION ONLY**

- A. Director's Report: Update on Departmental impacts related to COVID-19 including budget planning, programming, projects, and staffing; Open Space Administrator resignation and succession planning; citywide hiring freeze and recruitment for vacant positions; federal lands bill; and Board of Supervisor's action items. (*Jennifer Budge*)

##### **Public Comments**

- B. For Discussion Only: Activities related to trail projects managed by the Open Space Division. (*Gregg Berggren*)

##### **Public Comments**

- C. For Discussion Only: Activities, projects, and grants managed by the Open Space Division, including projects and planning within the Carson River corridor. (*Lyndsey Boyer*)

##### **Public Comments**

- D. For Discussion Only: Activities, projects and grants throughout other areas managed by the Open Space Division. (*Lyndsey Boyer*)

##### **Public Comments**

#### **5. MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION**

No action among the members or with staff will take place during this item of the agenda.

#### **6. FUTURE AGENDA ITEMS – DISCUSSION ONLY**

Activity here will be limited to placing new matters on future agendas only.

#### **7. PUBLIC COMMENTS**

Members of the public who wish to address the Open Space Advisory Committee may come forward and speak on any matter that is not specifically included on the agenda as an action item and allowable under the Open Meeting Law. Comments may be limited to three minutes per person or topic. If your item requires extended discussion or action, please request the Chairperson to schedule the matter for a future meeting.

#### **8. FOR POSSIBLE ACTION ON ADJOURNMENT**

If you would like more information about any of the agenda items listed above, please contact the staff member listed at the end of the particular item you are interested in at (775) 887-2262.

The Parks, Recreation & Open Space Department is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If special assistance or arrangements for the meeting are necessary, please notify the Parks, Recreation & Open Space Department by calling (775) 887-2262 or in writing at 3303 Butti Way, Building #9, Carson City, Nevada 89701.

To request a copy of the supporting materials for this meeting contact Patti Liebespeck at [pliebespeck@carson.org](mailto:pliebespeck@carson.org) or call (775) 887-2262.

This agenda and supporting materials are available at [www.carson.org](http://www.carson.org) and at the Carson City Parks, Recreation & Open Space Department located at 3303 Butti Way, Building #9, Carson City, Nevada, 89701.

In accordance with N.R.S. 241.020, this agenda has been posted before 9:00 a.m. three working days before the day of the meeting at the following locations:

City Hall, 201 North Carson Street  
Carson City Library, 900 North Roop Street  
Carson City Community Center, 851 East William Street  
Carson City Planning Division, 108 East Proctor Street  
Carson City Parks, Recreation & Open Space Department, 3303 Butti Way, Building #9  
Carson City, Nevada