



## STAFF REPORT

**Report To:** Board of Supervisors      **Meeting Date:** May 21, 2020  
**Staff Contact:** Sheri Russell, Chief Financial Officer (srussell@carson.org)  
**Agenda Title:** For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through May 8, 2020, per NRS 251.030 and NRS 354.290. (Sheri Russell, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – [www.carson.org](http://www.carson.org).

**Agenda Action:** Formal Action / Motion      **Time Requested:** Consent

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### Proposed Motion

I move to accept the report.

### Board's Strategic Goal

Efficient Government

### Previous Action

N/A

### Background/Issues & Analysis

A "Condition of the Treasury Report" is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each cash account for every fund in the City as of May 8, 2020.

It is important to note that there will always be timing differences with these balances - for example, while all departments take deposits to the bank on a daily basis, there is usually a delay between when the reports are prepared and when they are entered into the system.

### Applicable Statute, Code, Policy, Rule or Regulation

NRS 251.030 and 354.290

### Financial Information

Is there a fiscal impact? No

If yes, account name/number: N/A

Is it currently budgeted?

**Explanation of Fiscal Impact:** N/A

**Alternatives**

N/A

**Attachments:**

[BOS Cash Report 05-08-20.pdf](#)

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_  
2) \_\_\_\_\_

Aye/Nay

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\_\_\_\_\_  
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\_\_\_\_\_

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(Vote Recorded By)

# CONDITION OF THE TREASURY REPORT

CASH ACTIVITY BETWEEN 04/17/2020 & 05/08/2020

FUND	FUND NAME	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
101	GENERAL FUND	\$ 13,002,160.86	\$ 4,274,771.24	\$ 3,564,483.31	\$ 13,712,448.79
201	AIRPORT FUND	0.07	-	-	0.07
202	COOPERATIVE EXTENSION FUND	241,342.33	574.39	576.84	241,339.88
208	SUPPLEMENTAL INDIGENT FUND	2,491,543.65	5,247.78	116,106.22	2,380,685.21
210	CAPITAL PROJECTS FUND	9,888,908.04	7,585.39	198,344.73	9,698,148.70
215	SENIOR CENTER FUND	344,156.73	2,281.63	21,842.80	324,595.56
225	CARSON CITY TRANSIT FUND	(28,800.32)	26,465.00	7,526.41	(9,861.73) <sup>1</sup>
230	LIBRARY GIFT FUND	76,179.16	585.00	325.40	76,438.76
232	BUSINESS DEVELOPMENT FUND	3,060.29	361.64	-	3,421.93
235	LANDSCAPE MAINTENANCE FUND	197,978.20	-	34.46	197,943.74
236	ADMINISTRATIVE ASSESSMENT FUND	43,315.79	819.00	429.82	43,704.97
240	TRAFFIC/TRANSPORTATION FUND	25,165.40	445.00	371.67	25,238.73
245	CAMPO FUND	276,423.03	-	8,423.58	267,999.45
250	REGIONAL TRANSPORTATION FUND	7,597,690.75	284,667.76	529,461.41	7,352,897.10
253	V & T INFRASTRUCTURE FUND	1,480,150.35	112,157.59	88,032.13	1,504,275.81
254	QUALITY OF LIFE FUND	2,564,128.31	224,559.38	500,738.59	2,287,949.10
256	STREET MAINTENANCE FUND	1,024,832.27	368,769.09	452,138.63	941,462.73
275	GRANT FUND	264,427.47	289,343.41	249,619.83	304,151.05
280	COMMISSARY FUND	214,872.00	7,796.72	2,433.59	220,235.13
287	911 SURCHARGE FUND	901,052.71	69,125.26	21,565.43	948,612.54
295	ARTS & CULTURE FUND	104,846.49	-	5,682.22	99,164.27
310	INFRASTRUCTURE TAX FUND	1,615,871.30	112,135.40	114,744.26	1,613,262.44
340	EXTRAORDINARY MAINTENANCE FUND	603,259.97	-	-	603,259.97
350	RESIDENTIAL CONSTRUCTION TAX FUND	944,529.29	6,000.00	19,474.13	931,055.16
410	DEBT SERVICE FUND	1,531,934.58	663,394.07	47,408.00	2,147,920.65
501	AMBULANCE FUND	3,004,389.49	174,784.14	113,856.52	3,065,317.11
505	STORMWATER FUND	5,759,649.09	116,859.55	229,972.65	5,646,535.99
510	WASTEWATER FUND	13,896,329.78	811,941.34	633,744.46	14,074,526.66
520	WATER FUND	25,533,107.66	666,131.15	703,404.80	25,495,834.01
525	BUILDING PERMITS FUND	669,474.03	47,399.88	77,827.28	639,046.63
530	CEMETERY FUND	315,578.86	13,395.00	1,613.08	327,360.78
560	FLEET MANAGEMENT FUND	2,337,535.70	10,491.16	67,514.51	2,280,512.35
570	GROUP MEDICAL INSURANCE FUND	350,201.80	365,317.89	602,192.20	113,327.49
580	WORKERS COMPENSATION FUND	3,770,689.12	61,213.69	62,264.02	3,769,638.79
590	INSURANCE FUND	1,074,665.08	70.00	8,558.63	1,066,176.45
602	REDEVELOPMENT ADMINISTRATIVE FUND	231,064.31	-	8,497.08	222,567.23
603	REDEVELOPMENT REVOLVING FUND	815,267.95	-	15,996.02	799,271.93
604	REDEVELOPMENT TAX INCREMENT FUND	1,627,310.43	7,531.88	-	1,634,842.31
730	SCHOOL DEBT FUND	13,515,372.45	20,697.72	-	13,536,070.17
740	CARSON CITY TOURISM AUTHORITY	1,935,335.65	52,107.10	41,596.53	1,945,846.22
748	CARSON CITY SCHOOL OPERATING FUND	639,862.27	34,290.33	607,290.82	66,861.78
750	STATE OF NEVADA FUND	1,487,644.68	75,996.88	1,269,775.89	293,865.67
752	RANGE IMPROVEMENT FUND	109.61	-	-	109.61
756	EAGLE VALLEY WATER DISTRICT FUND	1,691.42	18.29	1,668.58	41.13
760	WATER SUB-CONSERVANCY FUND	(40,427.16)	22,273.34	22,921.31	(41,075.13) <sup>2</sup>
765	FISH AND GAME FUND	4,861.73	-	-	4,861.73
770	FORFEITURE ACCOUNT	78,124.98	-	-	78,124.98
780	DOWNTOWN NEIGHBORHOOD IMPROV. DIST.	122,701.19	865.63	4,630.00	118,936.82
793	CONTROLLER'S TRUST FUND	15,698.10	-	-	15,698.10
850	CARSON CITY OPEB TRUST FUND	1,400,658.60	126,498.15	119,229.59	1,407,927.16
<b>TOTAL</b>		<b>\$ 123,955,925.54</b>	<b>\$ 9,064,967.87</b>	<b>\$ 10,542,317.43</b>	<b>\$ 122,478,575.98</b>

1 Timing difference for grant reimbursements; also JAC has not been collecting bus fares since March 23, 2020, due to COVID-19.

2 Timing difference - CWSD is currently reimbursing only once a month due to the Governor's stay-at-home directive.

This will correct when the order is lifted and CWSD returns to a normal payment schedule.