

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the February 20, 2020 Meeting**  
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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, February 20, 2020 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:**

Mayor Robert Crowell  
Supervisor Stacey Giomi, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor John Barrette, Ward 4

**STAFF:**

Nancy Paulson, City Manager  
Aubrey Rowlatt, Clerk - Recorder  
Stephanie Hicks, Deputy City Manager  
Dan Yu, Assistant District Attorney  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

(8:31:36) – Mayor Crowell called the meeting to order at 8:31 a.m. Ms. Rowlatt called roll and a quorum was present. First Christian Church of Carson City Pastor Dr. Ken Haskins provided the invocation. At Mayor Crowell's request, Judge James Wilson led the Pledge of Allegiance.

**5. PUBLIC COMMENT**

(8:33:44) – Mayor Crowell entertained public comments; however, none were forthcoming.

**6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JANUARY 16, 2020**

(8:34:58) – Mayor Crowell introduced the item and entertained a motion. **Supervisor Bagwell moved to approve the minutes of the January 16, 2020 meeting with minor typographical corrections, previously submitted. The motion was seconded by Supervisor Giomi. Motion carried 5-0-0.**

**7. FOR POSSIBLE ACTION: ADOPTION OF AGENDA**

(8:34:08) – Ms. Paulson recommended presenting the Length of Service Certificates (agenda item 8.B) before hearing agenda item 8A. There were no objections; therefore, Mayor Crowell considered the agenda adopted with the suggested change.

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**8. SPECIAL PRESENTATIONS**

**8.A FOR DISCUSSION ONLY: INTRODUCTION AND WELCOME OF THE NEW DISTRICT RANGER, MATTHEW ZUMSTEIN, OF THE CARSON RANGER DISTRICT OF THE HUMBOLDT-TOIYABE NATIONAL FOREST.**

(8:45:58) – Mayor Crowell introduced the item and invited District Ranger Matthew Zumstein to review his background and his focus for the future of the Carson Ranger District which spans seven counties. Mr. Zumstein focused on his goal of collaboration with local and state agencies to provide clean air and clean water, and stressed the importance of “managed recreation”, and the prevention and mitigation of wildfires. He gave examples of his experience in Salt Lake City and believed that most of the residents moving to the area are looking for outdoor recreation. Mr. Zumstein also invited the Board to join him on his trips in the field. Mayor Crowell welcomed Mr. Zumstein to the area and encouraged him to call the City Manager’s Office should he believe the Board members will be interested in a field trip or activity.

**8.B PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES.**

(8:35:42) – Mayor Crowell introduced the item and presented Longevity Certificates to Linda Lawlor, Deputy Chief Juvenile Probation for 20 years of service; Lisa Davis, Prevention Program Coordinator for 15 years of service; Patrick Calvan, IT Systems Technician for 10 years of service; Steven Mason, Skilled Trades Technician, Kimberly Okezie, Juvenile Special Master, Beth Anne Rowland, Senior Legal Assistant, and Bretta Inman, Department Business Manager for their five years of service. Human Resourced Director Melanie Bruketta invited the families, coworkers, and friends of the honorees to join the Board in a group photograph.

**CONSENT AGENDA**

(8:54:28) – Mayor Crowell introduced the Consent Agenda and entertained requests to hear items separately. When no requests were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve the consent agenda as published. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Barrette
<b>AYES:</b>	Supervisors Bonkowski, Barrette, Bagwell, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**9. CITY MANAGER**

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**9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF JANUARY 4, 2020 THROUGH FEBRUARY 7, 2020.**

**10. FINANCE**

**10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH FEBRUARY 7, 2020, PER NRS 251.030 AND NRS 354.290.**

**11. PUBLIC WORKS**

**11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A GRANT OF EASEMENT FROM CARSON CITY TO DANNY COUSTE, OWNER OF 94 PAUL WAY, FOR THE INSTALLATION OF A SEWER LATERAL IN SUPPORT OF THE CONSTRUCTION OF A NEW SINGLE-FAMILY RESIDENCE ON APN 008-045-04.**

**12. PURCHASING AND CONTRACTS**

**12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AMENDMENT NO. 2 TO CONTRACT NO. 1718-127 FOR FEDERAL LOBBYING SERVICES WITH PORTER GROUP, LLC, TO EXTEND THE CONTRACT TERM FOR AN ADDITIONAL YEAR THROUGH FEBRUARY 20, 2021 AND FOR A NOT TO EXCEED ADDITIONAL AMOUNT OF \$49,800.00.**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**13. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.**

No items were pulled from the consent agenda.

**14. HEALTH AND HUMAN SERVICES**

**14. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION FOR CARSON CITY HEALTH AND HUMAN SERVICES (CCHHS) TO ACCEPT A GRANT IN THE AMOUNT OF \$120,655.00 FROM THE STATE OF NEVADA, DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF PUBLIC AND BEHAVIORAL HEALTH (DPBH), WHICH WILL BE USED OVER A PERIOD OF 17 MONTHS TO IMPLEMENT EDUCATION AND OUTREACH PROGRAMS TO DECREASE TOBACCO, E-CIGARETTE AND VAPING USE AMONG CARSON CITY'S YOUTH.**

(8:55:00) – Mayor Crowell introduced the item and requested a status update from Carson City Health and Human Services (CCHHS) Director Nicki Aaker on the City's Coronavirus efforts. Ms. Aaker explained that CCHHS

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was “getting notification of individuals that are coming into our area. We don’t have any persons under investigation right now, but our disease investigators are following up with individuals and making sure that they are being monitored at some level.”

(8:56:46) – Ms. Aaker referenced the Staff Report and its accompanying documents, explaining the grant budget and timelines. She also noted that temporary and contract employees will be hired, since the State legislature had appropriated the funds through June 2021. She also responded to clarifying questions by the Board and made several corrections to the grant application. Mayor Crowell entertained public comments and when none were forthcoming, a motion.

(9:00:41) – **Supervisor Bagwell moved to authorize acceptance of the grant as discussed on the record, with the corrections changing the federal references to State. Supervisor Giomi seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for the vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Bagwell, Giomi, Barrette, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

## 15. CITY MANAGER

### **15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF ONE MEMBER TO THE CARSON CITY PLANNING COMMISSION FOR A FOUR-YEAR TERM SET TO EXPIRE IN JANUARY 2024.**

(9:01:00) – Mayor Crowell introduced the item. Ms. Paulson explained that the appointment was to fill a vacancy on the Planning Commission and introduced the first Candidate, Maxine Nietz. Mayor Crowell explained the interview process, noting that the Supervisors will ask the same questions to all the candidates. Ms. Nietz confirmed that she had served on the Planning Commission from 1991 until 1996. She also responded to the Board’s questions by noting that Planning Commission members were obliged to follow the law; however, she also believed that citizens had a right to input on ordinances, the Master Plan, and the specific development plans. Ms. Nietz believed that a Special Use Permit (SUP) must meet the Carson City Municipal Code (CCMC) 17 and that the application should be complete and error-free in addition to seeing “what the community thinks of the SUP. Supervisor Bonkowski wished to expand on the term “error-free” application, noting the changes that may be implemented during the project review process, where plans get revised. Ms. Nietz cited an example where the number of homes in a traffic study did not correspond to homes in the development.

(9:07:38) – Ms. Nietz cited her qualifications, stating that she held a Bachelor’s degree in civil engineering, had worked in public and private sectors in manufacturing, had been a business owner for over 25 years, and had

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participated in the Leadership Training offered by the Carson City Chamber of Commerce. Mayor Crowell thanked Ms. Nietz for her participation in the Community.

(9:15:33) – Mayor Crowell explained the interview process to applicant Richard Perry who thanked the Board for the interview and read a written statement about his qualifications, which included serving on the Planning Commission in Elko, Nevada and his upcoming retirement as an administrator of the Nevada Division of Minerals. He cited his skills in understanding Nevada water rights and law and reading blueprints. The Supervisors asked the same questions to Mr. Perry who believed in being consistent with the Master Plan, which he considered a guiding document, and the City ordinances. He was also in favor of “tweaks” and map updates at least every 10 years. He believed that appointed Planning Commission members should be unbiased, adding that he backed his decisions with science, and stated his experience in floodplains and water rights. Mayor Crowell thanked Mr. Perry.

(9:31:39) – Mayor Crowell thanked Lorraine Entner for applying and explained the interview process. Ms. Entner introduced herself as a local real estate agent who believed that serving on the Commission would give her “a lot of experience and a lot more knowledge, and to help people in the community as well.” Ms. Entner responded to the questions by the Board and acknowledged the Master Plan, the zoning laws, and noted that the Master Plan would be used to protect the zoning laws, the interest of the applicant, the neighbors, and the entire community. She also believed that research was key in her decision for or against SUPs. Ms. Entner was in favor of putting resources first, then infrastructure. She was also in favor of having a Master Plan “and we need to stick to it” and believed it could be “tweaked”, adding that her skill of learning and researching things, and being open-minded would be useful on the Commission. Mayor Crowell thanked Ms. Entner again and explained the decision-making process.

(9:38:02) – Mayor Crowell explained that all the applicants had “a good background and will do well on the Planning Commission.” He noted that Ms. Nietz had already served on the Planning Commission and had “an extensive background.” He also stated that he was impressed by Mr. Perry’s answers and would recommend him. Supervisor Barrette was in agreement with the Mayor’s recommendation, citing Mr. Perry’s background. Supervisor Bonkowski also agreed that Mr. Perry had “the most knowledge and understanding of the process.” Mayor Crowell entertained a motion.

**(9:40:52) – Supervisor Bagwell moved to appoint Richard Perry to the Carson City Planning Commission for a term set to expire in January 2024. Supervisor Giomi seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for the vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Bagwell, Giomi, Barrette, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

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**16. COMMUNITY DEVELOPMENT - PLANNING**

**16.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A TENTATIVE SUBDIVISION MAP KNOWN AS THE EMERSON COTTAGES TO CREATE 37 SINGLE FAMILY LOTS ON A 5.5 ACRE PARCEL ZONED NEIGHBORHOOD BUSINESS (NB), ON PROPERTY LOCATED ON EMERSON DRIVE, NORTH OF COLLEGE PARKWAY.**

(9:41:50) – Mayor Crowell introduced the item. Associate Planner Heather Ferris presented the subject property and the Staff Report with the accompanying documentation. She also acknowledged the presence of applicant representative John Krmpotic and both he and Ms. Ferris responded to clarifying questions. Supervisor Bagwell recommended changing Condition of Approval #9 to reflect a 9 a.m. construction start time on weekends. Mr. Krmpotic was amenable to the change. He also informed Mayor Crowell that they have received a lot of interest in the homes due to their affordability (in the \$300,000 range). Mayor Crowell entertained public comments.

(9:55:28) – Deni French explained that the \$300,000 home price was not considered “entry-level for most of us.” He believed that the purchasers would most likely be Silicon Valley employees who can work remotely, or retirees who are downsizing. When asked by Mayor Crowell about approaches to affordable housing, Mr. French recommended prefabricated homes over high-density, congested homes. He recommended thinking “outside the box” and avoiding high-rise homes in certain places.

(10:01:15) – Mr. Krmpotic requested an amendment to Condition #26. a which requires internal streets to be owned and maintained by the homeowners’ association (HOA) and wished to see the street become public instead. In response to a question by Supervisor Bagwell, City Engineer Dan Stucky explained that there had been “a lot of discussion” about the street which would only serve this specific development, and added that this has been the approach taken by Staff in the past six months and that a firm policy was being developed for use by developers. Supervisor Bagwell wished to hear the Planning Commission discussion about the topic and Mr. Krmpotic stated that the Commission “went with the Staff recommendation.” Mayor Crowell expressed concern that should the HOA not maintain the street, the residents would request maintenance by the City. Mr. Krmpotic clarified that the street would be built to City standards and would provide parking on both sides of the street. Supervisor Bonkowski expressed concern that the HOA fees would be high for an entry level home; however, he explained that the City lacked funds to maintain the streets, adding that if a street does not have through traffic, it would be considered private. Supervisor Giomi believed it was “a struggle” to have the City maintain a street that would only serve 37 homes. Supervisor Barrette called the development “well put together” and believed that cars will be parked on both sides of the street due to the tandem parking garages and was in agreement with Supervisors Bonkowski and Giomi.

(10:12:02) – Supervisor Bagwell inquired about the compliance component of streets maintained by HOAs and Mr. Krmpotic believed that it would be a burden because of the small size of the developments and the infill nature of the street. Supervisor Bonkowski believed snow removal would be expensive for the private street and inquired about the amount of snow that would trigger its removal and the trigger for road maintenance. Mr. Stucky noted there were no standards defined in the CCMC for snow removal on private streets. Discussion ensued regarding developer compliance. Public Works Engineering Project Manager Steven Pottéy believed that the bar the HOA should meet is keeping the road “safe and functional. Mayor Crowell recommended clear

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CC&Rs regarding who is funding the street maintenance and cited Mallory Way as an example of a poorly maintained private road. Ms. Ferris suggested the following modification to condition 26.a:

*“Internal streets must be privately owned and maintained, and the maintenance must be described in the CC&Rs. The City will not perform maintenance on this road. The roads must have public access easements for residents and public utility easements for sewer, water, and storm drain improvements.”*

(10:22:48) – Mayor Crowell was in favor of the modification. Michael Vicks of Monte Vista Consulting, a representative of the applicant, recommended having the developer demonstrate a positive cash flow to the City through the fiscal analysis and through property taxes to allow the street to become public. Supervisor Bonkowski believed that if the City owned the road (as public) being discussed, it will most likely not be plowed or snow will not be removed. Mayor Crowell entertained further public comments.

(10:30:54) – Mr. French explained that he had been researching alternatives to asphalt and cited a study in the Philippines that used recycled plastic, inquiring how the City can utilize such new materials. Mayor Crowell explained that the city had code standards which should be followed until codes change.

(10:33:34) – Ron Branch introduced himself as a resident who lived on a dirt road and recommended that the road in question should be asphalt and public, to benefit the community. He believed that the residents on a private road would not want to maintain the street past their homes. Mayor Crowell clarified for Mr. Branch that the road maintenance is funded by gasoline taxes and not property taxes. Mr. Krmpotic pointed out that the developer will be “completing the full street improvements on Emerson [Drive] as a condition [of approval].”

(10:39:30) – Ms. Ferris clarified for Supervisor Bonkowski that there were no internal trails in the development; however, “it will connect to the trail to the north” utilizing the sidewalks on Emerson Drive. Mr. Krmpotic explained to Mayor Crowell that the HOA would be responsible for the common areas. Mayor Crowell entertained public comments and when none were forthcoming, a motion.

**(10:43:03) – Supervisor Bonkowski moved to approve the Tentative Subdivision Map, based on the ability to make the required findings in the affirmative and subject to the conditions of approval recommended by the Planning Commission, with a revision to condition #26.a to read “Internal streets must be privately owned and maintained, and the maintenance must be described in the CC&Rs. The City will not perform maintenance on this road. The roads must have public access easements for residents and public utility easements for sewer, water, and storm drain improvements.”** He added a revision to condition #9 to change the hours of construction on Saturday and Sunday to 9:00 a.m. to 5:00 p.m. and added condition #28 to state “the required internal setback shall be a front setback of 10 feet to the house and 20 feet to the garage, side setback of zero feet on one side and five feet on the other side, and a rear setback of five feet. Lots 14 to 22 shall have a rear yard setback of no less than 20 feet. These setbacks shall be stated on the final map as well as the CC&Rs.” Supervisor Bagwell seconded the motion. Supervisor Bagwell requested clarification on condition 26.b and Supervisor Bonkowski believed that condition 26.b had to do with landscaping, adding that generally, “the developer provides the CC&Rs and they’re checked and approved by the District Attorney’s Office just for legal issues” such as discrimination issues. Mr. Yu explained that the CC&R review by the District Attorney’s office “is really more of a formality” and to look for “blatant discriminatory practices that are clearly unlawful.” Supervisor Barrette believed that the development was good; however, he believed it would encourage

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other developers to request more [based on the approval of tandem parking], thus he would “have trouble voting for this.” Supervisor Bonkowski did not believe that “you vote against a project that you would otherwise approve based on a potential ordinance change.” Supervisor Barrette indicated he was “trying to force an issue.” Supervisor Bagwell received confirmation that the Community Development Director’s and the District Attorney’s Offices are not reviewing the CC&Rs for compliance.” Mayor Crowell called for the vote.

<b>RESULT:</b>	<b>APPROVED (4-1-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Giomi, and Mayor Crowell
<b>NAYS:</b>	Supervisor Barrette
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(10:51:27) – Mayor Crowell recessed the meeting.

(10:05:10) – Mayor Crowell reconvened the meeting; a quorum was still present.

**16.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION TO INITIATE THE PROCESS FOR DECLARING A MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF PLANNING APPLICATIONS OR OTHER APPLICATIONS FOR HEMP CULTIVATION OR HEMP PRODUCT MANUFACTURING.**

(10:05:19) – Mayor Crowell introduced the item. Community Development Director Lee Plemel introduced Deputy District Attorney Ben Johnson and Senior Natural Resource Specialist Lindsey Boyer who had worked on the resolution. He also noted that the purpose of the proposed moratorium was to develop regulations for the cultivation and product manufacturing of hemp. Mr. Plemel invited Audrey Blondfield, Nevada Department of Agriculture Hemp Program Coordinator and Meghan Brown, Nevada Department of Agriculture Plant Industry Division deputy administrator to provide a presentation defining hemp, its uses, and its regulatory evolution. They also responded to clarifying questions.

(11:15:56) – Mayor Crowell was informed that the data were not yet available on whether hemp required more water than other agricultural products or not. Ms. Blondfield explained to Supervisor Giomi that they sample every variety of hemp from every grower, and outlined the compliance process. She also noted that the odor complaints were not regulated. Mayor Crowell was informed that the smell of hemp and marijuana were similar. Ms. Blondfield also explained that there had been occurrences of hemp theft; however, she confirmed that the plants would not contain enough THC to generate a high. Mr. Plemel noted that a discussion about regulations was planned during the Board retreat on February 27, 2020. Mayor Crowell thanked Ms. Brown and Ms. Blondfield and entertained Board discussion. Supervisor Bonkowski received confirmation that the process to consider industrial hemp would follow the same steps as the medical and recreation marijuana before it. Mayor Crowell entertained public comments.

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(11:23:48) – Mr. French expressed concern about the odors generated during processing and Mayor Crowell explained that the current item was agendized for the moratorium.

(11:25:45) – Will Adler, Silver State Government Relations, introduced himself as “representing Sierra Cannabis Coalition today” and believed that the location of hemp crops near marijuana cultivation facilities had “become a problem” as some cross-pollination had occurred. He was in support of standards, noting the odor issue. Mr. Adler believed that hemp handlers were required to have business licenses, providing the City with better control, adding that some operated in the City already. Supervisor Bonkowski was informed by Mr. Adler that indoor cultivation, like marijuana, was possible to mitigate odor. Mr. Plemel clarified that without the proposed moratorium, hemp may be grown in any agricultural zoning. Mr. Johnson explained to Supervisor Bonkowski that local jurisdiction standards were not in the NRS at this time, which was confirmed by Ms. Blondfield, stating that now the decisions were being made by the counties. She also explained that hemp seed was consumable, but hemp oil was not, as it was not FDA-approved. Mayor Crowell was informed that hemp seed should not contain any THC. Mr. Adler explained that the hemp industry is not regulated, and that hemp should not contain more than 3/10 of one percent THC, adding that CBD was labeled as a drug which can be sold with a cosmetics license. There were no additional comments. Mayor Crowell entertained a motion.

**(11:40:46) – Supervisor Giomi moved to adopt Resolution 2020-R-3. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion. Supervisors Bonkowski and Bagwell spoke in favor of the resolution. Mayor Crowell called for a vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Bagwell
<b>AYES:</b>	Supervisors Giomi, Bagwell, Barrette, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(11:42:23) – Mayor Crowell recessed the meeting for a closed non-meeting.

**CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES OR COUNSEL.**

(12:46:14) – Mayor Crowell called the meeting back to order. A quorum was still present.

**17. FIRE**

**17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CARSON CITY EMPLOYEES ASSOCIATION (CCEA), THE CARSON CITY FIRE FIGHTERS ASSOCIATION, INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS LOCAL 2251 (LOCAL 2251), AND CARSON CITY TRANSFERRING THE PATIENT CARE TECHNICIAN POSITIONS AT THE FIRE DEPARTMENT**

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**FROM THE BARGAINING UNIT REPRESENTED BY CCEA TO THE NON-SUPERVISORY BARGAINING UNIT REPRESENTED BY LOCAL 2251.**

(12:46:50) – Mayor Crowell introduced the item. Deputy District Attorney Todd Reese presented the Staff Report, incorporated into the record, and explained that the memorandum of understanding (MOU) will transfer the patient care technician positions from CCEA to Local 2251. Mr. Reese also explained to Mayor Crowell that the transfer would be “revenue neutral”. Carson City Fire Chief Sean Slamon noted that transferring the positions would offset overtime issues as it allows them to cover other shifts. There were no public comments; therefore, Mayor Crowell entertained a motion.

(12:49:38) – **Supervisor Bagwell moved to approve the memorandum of understanding. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion. Supervisors Bonkowski and Bagwell spoke in favor of the resolution. Mayor Crowell called for a vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Bonkowski
<b>AYES:</b>	Supervisors Bagwell, Bonkowski, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**18. CITY MANAGER**

**18.A FOR DISCUSSION ONLY: PRESENTATION AND DISCUSSION REGARDING THE CITY MANAGER UPDATE ON CURRENT CITY PROJECTS, ACTIVITIES AND OTHER ITEMS OF INTEREST TO THE BOARD OF SUPERVISORS AND THE COMMUNITY.**

(12:49:50) – Mayor Crowell referenced Ms. Paulson’s report, incorporated into the record, and entertained comments and questions; however, none were forthcoming.

**19. BOARD OF SUPERVISORS – NON-ACTION ITEMS**

(12:15:22) – Mayor Crowell introduced the item. Supervisor Bonkowski reported that he, along with Supervisor Giomi, had attended the Carson Water Subconservancy Meeting and stated that “year-to-date precipitation is trending towards one of the worst water years on record” adding that the City had “plenty of water in storage to get us through this year.” Supervisor Giomi informed the Board that “as of yesterday, the Carson River was 69 percent of normal; Walker River [at] 52 percent; Truckee [River at] 61 percent; Tahoe Basin [at] 60 percent.” Supervisor Barrette explained that the Carson City Airport Authority had discussed changing the Airport name to Carson Tahoe Airport, but it was voted down with Supervisor Barrette as “the swing vote” and with a second vote the Airport was named Carson City Airport. Supervisor Bonkowski announced a grant which was awarded to the Carson City Airport for Approximately \$560,000 by the State of Nevada. Ms. Paulson reminded the Board that the retreat would take place on February 27, 2020, 8:00 a.m. until 5:00 p.m. Supervisor Bagwell announced the

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new “Partner with Your Parks” event on July 15, 2020 by the Carson City Parks Foundation to highlight the City’s parks and to generate support. She also noted that interested parties can have names of friends and loved ones engraved on the memorial wall at the Marv Teixeira Pavilion.

**FUTURE AGENDA ITEMS**

N/A

**STATUS REVIEW OF PROJECTS**

N/A

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

N/A

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

N/A

**STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD**

N/A

**STAFF COMMENTS AND STATUS REPORT**

N/A

(12:54:41) – Mayor Crowell recessed the meeting until 6:00 p.m. for the Board’s joint meeting with the Carson City School Board.

**JOINT MEETING OF THE CARSON CITY BOARD OF SUPERVISORS  
WITH THE CARSON CITY SCHOOL DISTRICT BOARD OF TRUSTEES**

Joint meeting minutes provided by Renae Cortez  
Executive Administrative Assistant  
Superintendent/Board of Trustees

**20. CALL TO ORDER**

On behalf of the Carson City School District Board of Trustees, Trustee Walker, President, called the Joint Meeting of the Carson City School District Board of Trustees and the Carson City Board of Supervisors to order at 6:00 p.m. at the Sierra Room, Community Center, 851 E. William Street, Carson City, Nevada.

For the record, Trustee Walker noted that all Trustees were in attendance.

For the record, Mayor Crowell noted that all Supervisors were in attendance, and called the Board of Supervisors meeting back to order at 6:00 p.m.

Supervisor Bonkowski led the Pledge of Allegiance

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**21. ACTION TO ADOPT THE AGENDA**

It was moved by Trustee Varner, seconded by Trustee Cacioppo that the Carson City School District Board of Trustees adopt the agenda as submitted. Motion carried 7-0.

The agenda was approved and adopted by Mayor Crowell and the Board of Supervisors.

**22. PUBLIC COMMENT**

Mr. Denny French, Carson City resident addressed the respective Boards regarding the safety and location of cell phone towers. Mayor Crowell explained that the City has an ordinance regarding this matter.

**23. WELCOME REMARKS**

On behalf of the Board of Trustees, Trustee Walker thanked everyone for attending the meeting, and for their support of the District and public schools. Trustee Walker commented on the importance of education.

On behalf of the Board of Supervisors, Mayor Crowell thanked the Board of Trustees for having the joint meetings with the Board of Supervisors, and for coming together and meeting as a unified community. Mayor Crowell concurred with the comments regarding the importance of education.

**24. DISCUSSION AND PRESENTATION ON THE K-12 TESLA INVESTMENT FUND GIFT AWARDED TO THE CARSON CITY SCHOOL DISTRICT IN THE AMOUNT OF \$712,250 TO FUND DISTRICT-WIDE SUSTAINABILITY INITIATIVES FOR THE NEXT THREE YEARS**

Mr. Mark Korinek, Director, Operation Services, Carson City School District and Mr. Chris Reilly, Workforce Development & Education Lead, Tesla provided power point presentations on the sustainability initiatives in the District for the next three years, and the K-12 Tesla Investment Fund gift awarded to the District. (Copies are included in the permanent record.)

Mr. Korinek referred to handouts included the packet; one-page document regarding the project, sustainability timeline, and the Green Schools National Network (GSNN) Strategic Plan.

Why green, healthy and sustainable schools:

- Increased sense of ownership by teachers, students and staff in the school
- Economic savings associated with reduced consumption and operating costs
- Increased protection of natural resources
- Increased student and staff health and wellness, and achievement
- Increased connections with the community
- Use of the school and business sites as a teaching tool for PB3 learning; project, problem, and place
- Students are next-gen caretakers of the planet

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In 2011, the District began working to develop a Strategic Plan that includes five goals, and was refreshed; Empower Carson City 2022:

- Community in Full Partnership
- Engaged Parents and Guardians
- Healthy Generations of Carson City Students
- Curriculum that Matters
- Exceptional Administrators, Teachers, and Staff

Mr. Korinek referred to Strategy 2.2.3; “Through community partnerships and district resources, students will have the opportunity to learn about environmentally friendly actions and sustainable practices”. The collaboration will continue the advancements of district wide sustainable initiatives and goals that will impact the District, and enhance city, community and District partnerships. This is being accomplished by developing a dashboard that will track utilities, along with other programs, community partnerships and opportunities for students.

Mr. Korinek shared several quotes from District staff regarding sustainability partnerships; “enhance and enrich”, “strengthen through the lens of sustainability”, and “accelerate goodness”.

Mayor Crowell asked if the grant provides the opportunity to hire a Sustainability Manager. Mr. Korinek explained that the first phase does not include that opportunity. Mayor Crowell commented on the possibility of working together to hire someone to handle this type of work.

In his presentation, Mr. Reilly outlined Tesla’s mission; “Accelerate the world’s transition to sustainable energy” and the importance of partnerships with community and educational opportunities in school districts. As a company, Tesla wants to create energy from the sun, store it in batteries, and use it in all vehicle segments. To accomplish this, Tesla increased their production of lithium ion batteries. At this time, there are over 6,000 employees at Tesla, and approximately 3,500 at Panasonic, where they create electric motors and battery packs for their vehicles.

As part of the partnership with Nevada, Tesla committed to invest \$37.5 million into Nevada’s K-12 education beginning in July 2018 focusing on robotics and sustainability. Mr. Reilly referred to Envirovolution, a non-profit organization that works with schools; students worked on energy audits, teachers received twelve weeks of classroom material, and during the last six weeks, students reviewed NV Energy bills. In partnership with school districts, approximately 3,000 students have toured the Tesla facility.

Trustee Walker commented on the solar panels at Carson Middle School and the learning opportunities they provide students; use of tools to verify data.

Trustee Cacioppo thanked Tesla for their generosity and asked how this might work with what teachers are already being asked to do. Mr. Korinek explained that the program can be integrated into their day and hopefully make their jobs easier.

Mayor Crowell commented on how the programs allow parents to get involved, and thanked Tesla for everything they’re doing for the City and the District.

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**25. INTRODUCTION OF THE NEW CARSON CITY LIBRARY DIRECTOR, TOD COLEGROVE**

Ms. Nancy Paulson, City Manager introduced Mr. Tod Colegrove, Director, Carson City Library, who has been working in this capacity for four months. Mayor Crowell commented on the importance of libraries and the role they play in educating children. Mr. Colegrove is a Professor Emeritus at the University of Nevada, Reno (UNR), and the former Nevada State Librarian.

Mr. Colegrove explained that the library checked out more books and movies to the community than in the previous year.

**26. DISCUSSION AND PRESENTATION ON THE COLLABORATIVE PROGRAMS AND EFFORTS BETWEEN THE CARSON CITY LIBRARY AND THE CARSON CITY SCHOOL DISTRICT**

Ms. Maria Klesta, Creative Learning Manager, Carson City Library provided a power point on the partnership with the library and the District. (A copy is included in the permanent record.)

Carson High School:

- A new partnership began in the fall 2019 that offered two programs a month; book club and maker Monday club, which included 3D printing, stop motion animation, etc. Approximately 60 students have participated; 34 attended
- Open House; promotion of library services and programs for students and families
- Nevada Promise Scholarship; Senior Work Day at Western Nevada College (WNC), promoted volunteer opportunities available at the library; 56 attended
- Nevada Career Explorer; upcoming event will be held in April and focus on workforce skills

Library Digitorium dedicated for high school students on Monday – Thursday from 2:30-6:00 p.m. and ran by two high school interns:

- Freshman students completed a Public Service Announcement (PSA); 409 visits
- Various programs; movies on Monday, video games on Tuesday, board games on Wednesday, and virtual reality on Thursday
- 513 students have attended the Digitorium since the beginning of the 2019-2020 school year

Carson Middle School:

- Upcoming College and Career Expo will be held on February 27, 2020. 8<sup>th</sup> grade students will connect classroom lessons with college and career options; anticipate attendance of 467 students
- Promote library services and programs including the NV Career Explorer database and volunteer opportunities

Empire Elementary School:

- Reading Week will include bilingual guest readers with 28 planned to attend
- Fall Festival included the promotion of library services and programs that was attended by 140

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- Upcoming events include the Science, Technology, Engineering and Math (STEM) Showcase on March 5, 2020; Science & Technology Festival on April 30, 2020 that includes various activities and demonstrations

**Fremont Elementary School:**

- Fall Festival included the promotion of library services and programs that was attended by 94
- Library Tour Field Trip included a behind the scenes tour of the library including book reading, activities and library cards where provided
- Upcoming events include guest readers participating in Reading Week

**Seeliger Elementary School:**

- Upcoming events include Reading Night on March 5, 2020 that includes library services and programs for students and families

**Preschool Program:**

- Bilingual Library Tour will be held on February 26, 2020 that includes a behind the scene tour, activities, etc.; expecting 50 families to attend

Ms. Klesta highlighted additional programs available at the library; family craft and movie night, LEGO Club, Hour of Code, etc.

Supervisor Bagwell asked for additional information regarding the program at Carson High School. Ms. Klesta explained that library staff go to the high school library and meet with students, which is voluntary.

Ms. Klesta explained that she began her career in libraries in Ohio around ten years ago, received her library degree and moved to Wyoming to become the librarian. Ms. Klesta moved to Carson City several years ago and began working for the Carson City Library.

Trustee Walker commented on the lack of things available to children after school, and how the library provides many opportunities for students.

On behalf of the Board, Trustees Wilke-McCulloch and Ramirez thanked the library staff for attending the Community Professional Learning Community (PLC) meetings and for offering bilingual tours to families.

Trustee Crossman asked if the Digitorium is also available to middle school students. Ms. Klesta explained that at this time, the Digitorium is only available to high school students, and would like the opportunity to partner with the middle schools.

Supervisor Bagwell asked if there is room to expand the Digitorium. Mr. Colegrove explained that capacity varies depending on the programs being offered; never seen a library used at this level.

Mr. Stokes expressed his appreciation for having a partnership with the library.

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**27. PRESENTATION AND DISCUSSION OF A PROPOSED AGREEMENT BETWEEN THE CARSON CITY SCHOOL DISTRICT AND CARSON CITY CONTINUING THE SCHOOL RESOURCE OFFICERS (SRO) PROGRAM AT THE SCHOOL DISTRICT, AND THROUGH WHICH THE CITY AND THE SCHOOL DISTRICT WILL SPLIT THE PERSONNEL COSTS OF THREE SROS, APPROXIMATELY \$430,438.81 FOR FY2021**

Sheriff Furlong introduced Sgt. Earl Mays, Supervisor of the School Resource Officer (SRO) program, which began several years ago with a grant that provided federal funds that allowed three positions in the schools; funding was shared equally between the District and the City. The first grant ended approximately a year ago and since that time the agreement between the District and the City has been rewritten. At this time, additional funding was obtained by the District for two more SROs, bringing the total to five officers.

Mrs. Ann Cyr, Risk Manager, Carson City School District provided a power point presentation. (A copy is included in the permanent record.) Mrs. Cyr summarized several changes within the Memorandum of Understanding (MOU) which includes model language from National Association of School Resource Officers (NASRO); sharing information, technology, equipment, etc.

The primary goal of the program is to achieve greater physical and psychological security and safety for students and employees through an approach of education, enforcement and community relationships. This is accomplished by reducing the number of incidences of violence and weapons on or at school property, and reducing the truancy rates and juvenile arrests community wide.

The SRO Triad concept as identified from NASRO is Informal Counselor, Law Enforcement Officer and Educator. Mrs. Cyr provided an explanation provided directly from NASRO regarding the Triad model.

**Informal Counselor:**

- Collaborate with local agencies
- Listen to student concerns
- Provide counseling to victims
- Provide intervention, skills development & healthy lifestyle programs for classroom instruction

**Educator:**

- Drug use including tobacco and vaping
- Traffic stops
- Bullying and Domestic Violence
- Safe internet use and technology awareness
- Summer day camp programs

**Law Enforcement:**

- Special event action plans
- Presence in the schools
- Emergency Operations Development Committee
- Department of Homeland Security (DHS) protective measures security assessments

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The presentation included several pictures; Breakfast with a Hero, SRO Team, various trainings, etc.

Supervisor Bagwell referred to Item 8 and asked for information on what is used to identify the effectiveness of the program and confirmed that an annual report will be provided by both entities since the time of implementation. Mrs. Cyr explained that data from the prior grant was managed by the Sheriff's Office, and the new grant will be managed by the District's Grants Department, which will be provided to the Nevada Department of Education (NDE). Sheriff Furlong explained that the program has been effective; data is not reflective at the District or schools. Trustee Wilke-McCulloch commented on the importance of the relationships between students and the SROs which may lead to additional reporting of incidents and/or information received by the SROs.

Supervisor Bagwell reiterated that she is looking for information on the effectiveness of the program; wants to see data to support what and why things are being done the way they are. Sheriff Furlong commented on some of the challenges; students are juveniles and most critical incidents are dealt with at the lowest level. Sheriff Furlong confirmed that the SROs work closely with staff from Juvenile Services. Supervisor Bagwell referred to her request to see data regarding the program. Trustee Crossman commented on information that is reported for each school, and that it can be found on the Nevada Report Card; <http://nevadareportcard.nv.gov/di/> .

On behalf of the Board, Trustees Crossman and Wilke-McCulloch thanked the SROs and the School Social Workers (SSW) for their work with staff, students and administrators.

Trustee Walker commented on the importance of having SROs on campus and available to provide assistance to administrators and staff when the need arises.

Sheriff Furlong reported that he recently met with the Clark County School District and stressed the importance of creating a statewide SRO program.

Supervisor Bonkowski recognized the job of the Board of Supervisors and commented on the importance of having data on the program, as the Supervisors do not live in their world.

Supervisor Bonkowski referred to having data that is not specific; create a baseline that can be reviewed each year, and put parameters on the information requested so everyone can see the effectiveness of the program. Supervisor Bonkowski referred to Item 2D and asked that the Sheriff's Office Policy 370 which is referenced, be attached as Exhibit C.

Officer Mays explained that the last thing they want to do is to take a student into custody and take them to jail, they look for other options; citation, release back to parents, refer to Juvenile Probation, etc.

Sheriff Furlong explained that data is kept on the number of students arrested, number of times the SROs respond to schools, etc.; as of January 2020, the SROs responded to 313 incidents in the schools; city wide, 305 juveniles were arrested in 2019 compared to 254 in 2018.

Mrs. Cyr referred to the MOU and believed data associated with the objectives can be provided.

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Trustee Varner referred to the 300+ incidents and requested a breakdown on the types of offenses; battery, bullying, etc. Sheriff Furlong commented on the cautionary measures used in how information is disseminated. Sheriff Furlong explained that data is collected, and will be able to provide an annual summarized report. Trustee Varner asked for information on what the SROs do during the summer months. Sheriff Furlong explained that the SROs are active year-round and attend juvenile events, summer programs, etc.

Supervisor Giomi encouraged Sheriff Furlong to find a way to provide a report on the good things happening due to having the SROs in the schools. Sheriff Furlong suggested that information be presented during the joint meeting held in June. Supervisor Giomi referred to Appendix A, and asked that more information be included on personnel costs and confirmed that if it became necessary, the SROs can be pulled to assist in a city-wide event.

Trustee Crossman referred to information recently presented on suicide prevention, and noted that the District had no successful suicide attempts.

Mayor Crowell asked if the District would fund the SRO positions without the grant. Mr. Stokes expressed his appreciation for the SRO program, and explained that they are not involved in every disciplinary event that occurs in the schools. Mayor Crowell commented on the circumstances associated with funding positions using grant funds, and believes if the program is important, it should be included in the budget. Sheriff Furlong explained that only 2 of the 5 positions are paid for using grant funds. Personally, Mayor Crowell believes the SRO program is important to have in the schools and should be included in the budget.

Mayor Crowell asked if NASRO provides information on reporting. Mrs. Cyr explained that NASRO has guidelines on what should be reported and referred to the MOU and measurable items; number of incidents of weapons or violence on campus, etc.

**28. DISCUSSION AND UPDATE ON THE DRAFT JOINT USE AGREEMENT OF FACILITIES BETWEEN CARSON CITY AND THE CARSON CITY SCHOOL DISTRICT**

Ms. Jennifer Budge, Parks and Recreation Director, explained that the Joint Use Agreement between the City and the District was discussed during the June 2019 joint meeting that resulted in further discussions and meetings to determine the needs of both entities.

Ms. Budge reviewed some of the information previously presented:

- Providing emergency response
- Community Center would be used for a parent reunification location
- Use of a school site for a community wide evacuation site
- Recreation use for before and after school programs
- Community use of the tennis courts at Carson High School

Discussions also included the use of the pool, which is costly to operate, along with direct reimbursement, etc.

Supervisor Giomi commented on the compensable use through Disaster Funds, which may want to be included in the agreement.

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Supervisor Bonkowski referred to the time necessary to track operational costs, and asked if it would be cost effective.

Mr. Dan Earp, Recreation Superintendent explained that tracking is already taking place; direct cost for personal to support events. Supervisor Bonkowski asked if the trade-off is equitable for both entities. Mr. Earp explained that the District would benefit, primarily from the use of the Bob Boldrick Theater. The City's primary use of District facilities include after school programs, sports events, etc.

Mr. Stokes explained that District staff is on site after school for afternoon and evening events.

Ms. Budge will continue to work with District staff to update and finalize the Joint Use Agreement.

Trustee Varner asked for the approximate amount the District could potentially owe. Ms. Budge did not have the information but will work to gather the information requested. Trustee Wilke-McCulloch explained that information was provided during her first Parks and Recreation meeting, which identified a loss of approximately \$450,000 for use of the theater and pool.

Trustee Varner commented on where the District might get money with a deficit of approximately \$2.4 million.

Supervisor Bagwell referred to the Parks and Recreation meeting and commented on the possibility of creating a 10% fee that would go towards asset recovery.

Trustee Wilke-McCulloch referred to the deficit and the reduction of programs in the District, which could impact the usage at the community center. In addition, at this time the District cannot afford to have a performing arts theater.

Trustee Varner referred to the property located at 1600 Snyder Avenue, which if acquired by the District would have a large theater that could be shared with the City.

Trustee Walker reiterated that at this time, no decisions have been made to eliminate band, theater, or any other programs.

**29. DISCUSSION REGARDING A FORMAL DEDICATION OF RICHMOND AVENUE BY THE CARSON CITY SCHOOL DISTRICT TO CARSON CITY AND THE RESULTING REMNANT PARCELS THAT WILL BE CREATED BY THE DEDICATION**

Mr. Cory Kleine, Real Property Manager, Public Works presented information on the parking area that is on the east side of Carson Middle School, which has never been offered to the City for dedication. Meetings have taken place with representatives from the City and the District. Mr. Kleine explained that the plan is to get improvements to align with the right of way; the City owns property where the road is, and the District owns where the parking lot is located. Upon acceptance of the offer, a survey would be completed to identify the areas owned by the respective entities.

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Trustee Varner asked if the project would impact the area where teachers park. Mr. Kleine explained that with an offer to the City, the District would own that portion with the ability to park in the area.

Mr. Stokes explained that the District wants to be good neighbors to the respective property owners where they could have access to their property afterschool and on weekends.

Supervisor Giomi confirmed that there are no easements to the parking area. Mr. Kleine explained that no easements have been discovered, and existing rights for both parties would be completed through the process.

Supervisor Bonkowski referred to the east side of the parcel that has been landscaped by the property owners and asked Mr. Kleine what the intent would be regarding this area.

Mr. Kleine explained that when the right of way is dedicated, strips will be created on the east side that will be owned by the District. There are two residents near the small area south of the parking area that have landscaped an area out to the approved road, which would need to be handled in the future by the District, as the City would own the approved road. Supervisor Bonkowski asked if the intent is to approach the homeowners and let them know that they are potentially encroaching District property.

Supervisor Giomi asked that staff from the City knock on doors to let neighbors know of the upcoming survey.

Supervisor Bagwell inquired as to the need to address this issue. Mr. Dan Stucky, Engineer, Carson City Public Works explained that the area has been functioning as a city street, therefore, the City needs the right of way.

Supervisor Giomi believes once an error is identified, it should be fixed.

Trustee Cacioppo asked staff from the City if they believe there could be any liability issues regarding this matter. Mr. Stucky doesn't believe there would be any issues, as the City would own the section of street; two different owners.

For clarification, Trustee Wilke-McCulloch asked what the next steps will be. Mr. Kleine explained that staff from the City will coordinate with District staff to prepare an offer, and complete a survey, which would need approval from the respective Boards authorizing the work to move forward.

**30. DISCUSSION AND PRESENTATION ON THE EPIDEMIC OF VAPING AND E-CIGARETTE USE AMONG YOUNG ADULTS, SPECIFICALLY AS IT RELATES TO CARSON CITY'S YOUTH**

Ms. Nicki Aakers, Director, Carson City Health and Human Services (CCHHS) introduced Ms. Toni Orr, Public Health Nurse who is working with Tobacco Prevention, which includes vaping. Ms. Orr presented a power point presentation. (A copy is included in the permanent record.)

Ms. Orr explained that according to the Surgeon General statement in 2018, the use of E-cigarettes is an epidemic among young adults and the youth. Ms. Orr referred to the Youth Risk Behavior Survey (YRBS), which is completed every two years, and the data that identifies an increase in the number of student's vaping. The use of tobacco amongst youth increased in two years from 2 million to 6 million.

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Ms. Orr provided various examples of vaping systems; open vs. closed, along with the types of refills and nicotine available. In comparison, there are 20 cigarettes in a pack and approximately 10 puffs per cigarette vs. 200 puffs for one pod for an e-cigarette.

Ms. Orr presented sample ads, back to school games that promote vaping, along with trends among young adults, celebrity influences and products that are available in various sweet flavors; 85% of teens that began using vaping products started with a sweet flavored nicotine.

Ms. Aakers referred to the executive order signed by President Trump and how Nevada has responded to the request. A “vape” cloud consists of nicotine, formaldehyde, carcinogens, benzene, and acetaldehyde.

Trustee Cacioppo commented on the meth epidemic that occurred several years ago, and asked if vaping has caused a reduction in the number of meth users. Sheriff Furlong explained that data reveals a slight reduction in meth use. Ms. Orr explained that staff is seeing an increase in the use of marijuana, as it is easier to get than tobacco. The harm and impact to one’s health includes lung damage, nicotine is a poisonous substance, and can be fatal for babies and toddlers. Nicotine effects the entire body; circulation, muscular, hormonal, heart, etc.

Signs and symptoms include dizziness, seizures, heart palpitations, increase blood pressure, etc. Signs of withdrawal have various symptoms; mood swings, etc. Due to the use of other material in devices, they have been known to blow up and cause bodily injury. From 2015 to 2017 there were 2,035 explosions reported to hospitals.

Mayor Crowell confirmed that this is a world-wide problem. Ms. Orr does not believe Europe has the same issues, as they do not sell to minors.

Trustee Varner confirmed that this information is included in the Drug Abuse Resistance Education (DARE) program.

Trustee Walker commented on some of the way’s students hide it and are able to vape on school grounds. Ms. Orr referred to some of the flavors available; cookies and cream, various fruit flavors, vanilla, etc.

Mayor Crowell confirmed that the SROs are involved when incidents occur on school grounds. Sheriff Furlong commented on the popularity associated with vaping; items found by an SRO are confiscated.

Ms. Orr explained that the items are sold at most stores and are also available online. In addition, students are getting them from family, friends, etc., and older kids are marketing the devices to younger kids.

Trustee Wilke-McCulloch serves on the Nevada Interscholastic Activities Association (NIAA) and commented on situations where student athletes have received “3 strikes” and are no longer eligible to participate in athletics.

Mr. Stokes explained how students, never having disciplinary issues before are now having to attend disciplinary hearings for distribution and/or sales of vaping and tobacco products at school.

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**31. DISCUSSION AND PRESENTATION REGARDING THE FLU VACCINATION OUTREACH AND PARTNERSHIP BETWEEN CARSON CITY HEALTH AND HUMAN SERVICES (CCHHS) AND CARSON CITY SCHOOL DISTRICT (CCSD)**

Dr. Jeanne Freeman, Public Health Preparedness Manager, Carson City Health and Human Services presented information on the partnership between CCHHS and schools in the District which included a power point presentation. (A copy is included in the permanent record.)

Program highlights include:

- Partnered with schools in Carson City and Douglas County in 2009, and with Lyon County School District in 2019
- 8<sup>th</sup> leading cause of death in 2018 was the flu and pneumonia
- Most pediatric deaths from influenza in the U.S. are among the unvaccinated; 186 pediatric deaths nationwide during the 2017-2018 season

Focus on schools is important:

- Rate of flu infections are highest among school age children
- School enrollment makes up over 22% of the US population
- Benefits the larger community; protects the very young and elderly by decreasing spread of disease
- Flu in children is associated with an increase in secondary infections; ear infections, respiratory illness, sinus infections, etc.

Dr. Freeman explained that the program was called “Herd Immunity”, and now referred to “Community Immunity”.

School located clinics keep children in school:

- Students spend minimal time out of class; less than 10 minutes to get immunized
- Students not immunized are often protected through “community immunity” from immunized students
- More students are reached with zero to low costs that is provided by the program
- Students and staff do not have to take ½ day or full day off work to see a physician for immunization
- Students remain healthy resulting in decreased absenteeism
- Healthy students demonstrate improved test scores

Carson City statistics:

- Approximately 14% of Carson City residents are enrolled in the District
- About 58.2% of school children are vaccinated for the flu by some type of provider; which has declined each year since 2009
- Flu vaccination numbers in schools decline each year; between 15% - 15.4% of students are vaccinated by CCHHS each year
- Model schools are Empire and Bordewich Bray Elementary Schools

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Challenges for school located events include:

- Need for volunteers at each school, appropriate space for student comfort and privacy to provide vaccinations
- Greater school nurse involvement; screening and making sure student forms are completed
- Better pre-event communications with each school and ensuring forms go home with every student

The goal for CCHHS and the District is to have 80% of students vaccinated by any provider.

Supervisor Bagwell confirmed that the vaccination forms are available on the District website.

Dr. Freeman explained that the flu vaccine is optional, and not a requirement for enrollment.

Trustee Cacioppo asked if parents are allowed to provide an electronic signature on the forms. Dr. Freeman explained that at this time, the City does not have the capability to confirm signatures. Ms. Orr explained that nurses work with families if the forms are not signed.

Trustee Crossman expressed her appreciation for the service CCHHS provides families, as she has volunteered when the flu vaccine is provided at schools.

Dr. Freeman reiterated the importance of having the forms sent home, and that reminder calls are made to provide information to families of the upcoming vaccine clinic at their child's school.

**32. DISCUSSION AND PRESENTATION ON PROPOSED PHASE I CHANGES TO THE MIDDLE SCHOOL ATTENDANCE ZONES IN THE CARSON CITY SCHOOL DISTRICT, PRIMARILY AFFECTING FAMILIES RESIDING IN THE FREMONT ELEMENTARY SCHOOL ATTENDANCE ZONE, BEGINNING WITH THE FALL SEMESTER OF THE 2020-2021 SCHOOL YEAR**

Mr. Stokes presented a power point presentation regarding the proposed changes to the middle school attendance zones in the District. (A copy is included in the permanent record.)

Due to growth in the area, the District is working to take necessary steps to alleviate overcrowding at Carson Middle School. Several reasons for rezoning include:

- Equity which provides the opportunity to offer similar programs at both middle schools
- Efficiency and safety

Example analysis for Carson Middle School and Eagle Valley Middle School:

- 2019-2020 Capacity – Carson Middle School – 1,260 vs. Eagle Valley Middle School - 731
- 2019-2020 Enrollment – Carson Middle School – 1,271 vs. Eagle Valley Middle School - 653
- 2024-2025 Projected Enrollment – Carson Middle School – 1,436 vs. Eagle Valley Middle School – 541
- 2024-2025 Projected Attendance Zone Draft – Carson Middle School – 986 vs. Eagle Valley Middle School – 991

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- Phase I approximate impact at Carson Middle School – 1,185 vs. Eagle Valley Middle School - 753

Mr. Stokes referred to the current attendance zone map for the elementary schools and middle schools, and explained that the District is planning to increase the square footage at Eagle Valley Middle School, modify the middle school attendance zones which will provide two middle schools with similar square footage.

Mr. Stokes explained that the area in the Bordewich Bray Elementary School attendance zone that buts up to the Empire Elementary School area is the Lompa Ranch area, which will impact the schools once work begins on that project. The Phase I changes to attendance zones include the Fremont Elementary School area. The proposal includes the 5<sup>th</sup> grade students promoting from Fremont Elementary School would attend Eagle Valley Middle School, not Carson Middle School. Phase II modifications would include the Lompa Ranch area, along with other developments.

Mr. Stokes provided information on the variance policy:

- 5<sup>th</sup> grade Fremont Elementary School students will be allowed to attend Carson Middle School with a variance application
- Transportation is not provided
- Behavior, attendance and academic standing must be satisfactory
- Variances expire at the end of each school year and must be renewed annually

Mr. Stokes presented information on rezoning notifications and scheduled meetings:

- School Board Meetings
  - January 28, 2020 – hold public meetings to introduce and receive feedback regarding middle school rezoning
  - March 10, 2020 – request authorization to implement Phase I middle school rezoning
- Notification to all residents of Fremont Elementary School, Carson Middle School and Eagle Valley Middle School
- Neighborhood meetings
  - Eagle Valley Middle School was held on February 12, 2020 at 6:00 p.m.
  - Carson Middle School was held on February 13, 2020 at 6:00 p.m.
  - Fremont Elementary School will be held on February 27, 2020 at 5:30 p.m.
- Phase I middle school rezoning will be effective for the 2020-2021 school year
- Phase II middle school rezoning will be effective for the 2022-2023 school year

Mr. Stokes recognized the likelihood of an increase in traffic when the 5<sup>th</sup> grade students at Fremont begin attending Eagle Valley Middle School next year.

Trustee Crossman confirmed that in 2003 Eagle Valley Middle School had multiple portable buildings on site that served as classrooms for over 900 students.

Mr. Stokes commented on some of the feedback provided by neighbors around Eagle Valley Middle School regarding the impact on traffic.

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Supervisor Bagwell asked for information regarding how residents living in the area of Carson Middle School and Eagle Valley Middle School were notified of the meetings. Supervisor Bagwell referred to Eagle Valley Middle School and commented on the amount of traffic in that area and asked for information on how the District plans to mitigate the situation. Mr. Stokes explained that the District will still have transportation processes in place; anyone living more than 2 miles away are encouraged to ride the bus. The area that the District is looking to change attendance zones is located on the north side of U.S. Highway 50, which qualifies the students to ride the bus. Supervisor Bagwell expressed her disappointment that notices were not provided to the residents in the Eagle Valley Middle School area. Mr. Stokes reiterated that all the families attending Fremont Elementary School and both middle schools were notified of the meetings. In addition, the information was published in the newspaper, and a press release was made to local media.

Supervisor Barrette asked if other variances are available or just for the students that will be going to 6<sup>th</sup> grade at Eagle Valley Middle School. Mr. Stokes explained that variance applications are received from other counties for various reasons.

Mayor Crowell asked if the charter schools have similar issues with busing, vaping, vaccinations, etc. Mr. Stokes believes they likely struggle with the same issues as the District.

Trustee Wilke-McCulloch asked how the District plans on dealing with the traffic situation in the area of Eagle Valley Middle School. Mr. Stokes explained that in Phase I they believe there could be approximately 100 students that will be new to Eagle Valley Middle School, which will likely not have the same impact as when Phase II is implemented, which could potentially bring 300 new students. Mr. Stokes plans on discussing this matter of additional traffic with representatives from the City.

For the record, Trustee Varner explained that traffic is an issue at most of the schools, not just Eagle Valley Middle School.

Supervisor Bagwell reiterated that most of the schools in the District have an alternate route, which Eagle Valley Middle School does not.

**33. INFORMATIONAL UPDATE REGARDING ONGOING STUDIES OF THE PROPERTY LOCATED AT 1600 SNYDER AVENUE, CARSON CITY, NEVADA AS A POSSIBLE SCHOOL LOCATION IN THE CARSON CITY SCHOOL DISTRICT**

Mr. Stokes provided a brief update on the property located at 1600 Snyder Avenue, Carson City, Nevada, which the District is interested in. The appraisal has been received and discussed with the Trustees; original list price was \$5.67 million, however, appraisal received for \$4.1 million. At this time, a Phase II environmental study is taking place; hope to have that completed in the spring.

**34. PUBLIC COMMENT**

Trustee Wilke-McCulloch thanked the staff from both entities for their work in putting these meetings together.

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**35. ADJOURNMENT**

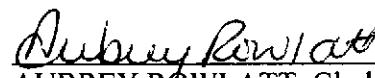
There will be no further business to come before the members of the Board of Supervisors or School Board Trustees in public meeting; Trustee Walker declared the meeting adjourned at 9:45 p.m.

The Minutes of the February 20, 2020 Carson City Board of Supervisors meeting are so approved this 2<sup>nd</sup> day of April, 2020.



ROBERT L. CROWELL, Mayor

ATTEST:



Aubrey Rowlatt  
AUBREY ROWLATT, Clerk - Recorder