

**MINUTES**  
**Regular Meeting**  
**Historic Resources Commission (HRC)**  
**Tuesday, March 12, 2020 ● 5:30 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Commission Members**

**Chair – Mike Drews**  
**Commissioner – Jed Block**  
**Commissioner – Michelle Schmitter**  
**Commissioner – Lou Ann Speulda**

**Vice Chair – Robert Darney**  
**Commissioner – Gregory Hayes**  
**Commissioner – Donald Smit**

**Staff**

Hope Sullivan, Planning Manager  
Ben Johnson, Deputy District Attorney  
Danielle Howard, Public Meetings Clerk

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours. An audio recording and the approved minutes of this meeting is available on [www.Carson.org/minutes](http://www.Carson.org/minutes).

**A. CALL TO ORDER AND DETERMINATION OF QUORUM**

(5:29:41) – Chairperson Drews called the meeting to order at 5:29 p.m. Roll was called, and a quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Chairperson Mike Drews	Present	
Vice Chairperson Robert Darney	Absent	
Commissioner Jed Block	Present	
Commissioner Gregory Hayes	Absent	
Commissioner Michelle Schmitter	Present	
Commissioner Donald Smit	Present	
Commissioner Lou Ann Speulda	Present	

**B. PUBLIC COMMENTS**

(5:30:17) – Chairperson Drews entertained public comments. David Peterson introduced himself as the Visit Carson City Executive Director and announced that his team had been working through a process with the Kit Carson Trail on the West Side Historic District to put markers in place for some of the historic sights.

**C. FOR POSSIBLE ACTION: APPROVAL OF THE MINUTES FROM THE JANUARY 9, 2020.**

(5:38:05) – Chairperson Drews introduced the item and entertained corrections and/or a motion.

(5:38:24) – **MOTION: Commissioner Smit moved to accept the minutes of the January 9, 2020 meeting. Commissioner Block seconded the motion. Motion carried 4-0-0.**

**D. MODIFICATION OF AGENDA**

(5:38:37) – Chairperson Drews introduced the item. Ms. Sullivan noted that Item E-1 was removed from the Agenda, as the application was approved administratively.

#### **E. MEETING ITEMS**

**E-1 HRC-2020-0004 FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPLACEMENT OF A THREE-FOOT-HIGH WOODEN FENCE WITH THREE-FOOT-HIGH BASALITE BRICK WALL WITH TWO WROUGHT IRON GATES ON PROPERTY ZONED RESIDENTIAL OFFICE (RO), LOCATED AT 305 NORTH MINNESOTA STREET, APN 003-201-01.**

**E-2 HRC-2019-0013 FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING A REQUEST FOR A HISTORIC TAX DEFERMENT ON PROPERTY ZONED RESIDENTIAL OFFICE (RO), LOCATED AT 1614 NORTH CURRY STREET, APN 001-155-02.**

(5:39:15) – Chairperson Drews introduced the item. Ms. Sullivan presented the Staff Report, which is incorporated into the record along with accompanying documents, and responded to clarifying questions.

(5:44:44) – Chairperson Drews entertained public comments and, when none were forthcoming, a motion.

**(5:44:48) – MOTION: Commissioner Speulda moved to recommend to the Board of Supervisors approval of HRC-2019-0013 with the exception of the detached garage and subject to the property being incorporated into the Historic District, based on the finding that the request is consistent with the design guidelines for the Historic District and the Secretary of the Interior Standards as noted in the Staff Report and subject to the property being incorporated into the Historic District. The motion was seconded by Commissioner Schmitter. Motion carried 5-0-0.**

**E-3 HRC-2019-0001 FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A SECTION 106 TECHNICAL REPORT PREPARED FOR THE FEDERAL AVIATION ADMINISTRATION (FAA) IN COORDINATION WITH THE CARSON CITY AIRPORT AUTHORITY FOR FENCE IMPROVEMENTS AT THE CARSON CITY AIRPORT, LOCATED ON PROPERTY ZONED PUBLIC REGIONAL (PR), LOCATED AT 2600 COLLEGE PARKWAY, APN 005-011-01.**

(5:45:28) – Chairperson Drews introduced the item. Ms. Sullivan presented the Memorandum, which is incorporated into the record along with accompanying documents, and she introduced Carson City Airport Manager Ken Moen. Mr. Moen provided a description of the undertaking, which is also incorporated into the record. Ms. Sullivan stated that she would advise the FAA that the HRC had reviewed the Cultural Resources Inventory of Fence Improvements at the Carson City Airport, Carson City, Nevada and had found the research inventory adequate for the identification and assessment of findings.

**E-4 HRC-2020-0004 FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING POTENTIAL NOMINATIONS FOR THE 2020 CARSON CITY HISTORIC PRESERVATION AWARDS FOR OUTSTANDING ACHIEVEMENTS IN HISTORIC PRESERVATION.**

(5:50:15) – Chairperson Drews introduced the item and entertained nominations for the 2020 Historic Preservation Award.

(5:51:00) Commissioner Smit suggested that the Adele's building receive some consideration by the Commission due to the work that was put into the building and how it became a great gathering place for many. He wished to recognize the building one last time as a message about buildings that should be preserved in some fashion. Chairperson Drews proposed speaking to the Board of Supervisors about recognizing properties that had been considered as a part of the ceremony, and Commissioner Schmitter added that buildings that the City has lost could be recognized.

(5:57:35) – Commissioner Block suggested nominating the Bliss Mansion. Chairperson Drews acknowledged the willingness of the owners of the property to allow tours because the building “belongs to the State of Nevada” and believed that this was exactly what these awards are about.

(5:59:10) – Commissioner Schmitter wished to nominate the Stewart Indian School Cultural Center.

(6:04:36) – Chairperson Drews entertained public comments and, when none were forthcoming, a motion.

**(6:04:42) – MOTION: Commissioner Block moved to select the Bliss Mansion for the 2020 Historic Preservation Award in celebration of the Historic Preservation and Archaeological Awareness Month [and] to include the current owners of the property, Steve and Cynthia Brenneman. Commissioner Smit seconded the motion. Motion carried 5-0-0.**

**E-5 HRC-2020-0006 FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE HISTORIC RESOURCES ANNUAL SCAVENGER HUNT AND TO IDENTIFY POSSIBLE VOLUNTEER COMMISSION MEMBERS TO COORDINATE THE SCAVENGER HUNT WITH PLANNING STAFF.**

(6:05:17) – Chairperson Drews introduced the item, and Ms. Sullivan presented the Memorandum, which is incorporated into the record.

(6:06:37) – Commissioner Speulda suggested picking the properties first and providing up-to-date photographs of the properties. Chairperson Drews agreed with Commissioner Speulda's suggestion.

(6:08:10) – Commissioner Block and Commissioner Speulda volunteered to assist with the scavenger hunt. Commissioner Speulda mentioned that she could collect photographs of fences with the addresses from those who would like to send them in.

**F. STAFF REPORTS**

**F-1 DISCUSSION ONLY:**

**- PLANNING DIVISION STAFF REPORT TO THE HISTORIC RESOURCES COMMISSION.**

(6:09:24) – Chairperson Drews introduced the item. Ms. Sullivan stated that the list of administrative approvals would be provided to the Commission at a later time. She informed that she had received an email from the State Historic Preservation Office (SHPO) regarding possibly canceling the July 2020 FORUM in Tacoma, Washington due to the severity of the Coronavirus in the area and that SHPO may use the funds for a different conference.

**- COMMISSIONER REPORTS/COMMENTS.**

(6:11:20) – Chairperson Drews introduced the item, and Commissioner Smit inquired about how the Commission would deal with historic outlier buildings that are not in the Historic District. Chairperson Drews proposed preparing a mailing list to send letters to owners of historic outliers informing them that they are eligible for Open Space tax deferments if they become a part of the Historic District. Commissioner Block suggested including in the proposed letters that property owners in the Historic District may still make improvements and changes to their properties by going through the formal application process. Ms. Sullivan noted that the matter could be agendaized, and Commissioners could let her know of any specific properties that they have in mind so she could gather the information for discussion.

**- FUTURE AGENDA ITEMS.**

(6:18:10) – None.

**H. PUBLIC COMMENTS**

(6:18:27) – Chairperson Drews entertained public comments; however, none were forthcoming.

**I. FOR POSSIBLE ACTION: ADJOURNMENT**

**(6:19:05) – MOTION: Commissioner Speulda moved to adjourn the meeting and Commissioner Block seconded the motion. Chairperson Drews adjourned the meeting at 6:19 p.m.**

The Minutes of the March 12, 2020 Carson City Historic Resources Commission meeting are so approved this 14<sup>th</sup> day of May, 2020.