

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the May 13, 2020 Meeting

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A regular meeting of the Carson City Regional Transportation Commission (RTC) was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization (CAMPO) meeting on Wednesday, May 13, 2020, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Brad Bonkowski
Vice Chairperson Mark Kimbrough
Commissioner Lori Bagwell
Commissioner Chas Macquarie (via WebEx)
Commissioner Greg Stedfield

STAFF: Lucia Maloney, Transportation Manager
Dirk Goering, Sr. Transportation Planner (via WebEx)
Chris Martinovich, Transportation/Traffic Engineer
Todd Reese, Deputy District Attorney (via WebEx)
Tamar Warren, Senior Deputy Clerk

NOTE: A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All approved meeting minutes are available on carson.org/minutes.

1. CALL TO ORDER AND DETERMINATION OF A QUORUM

(5:00:15) – Chairperson Bonkowski called the meeting to order at 5:00 p.m. and read into the record a Notice to the Public relating to meeting procedures during the COVID-19 pandemic, incorporated into the agenda. Roll was called, and a quorum was present.

2. AGENDA MANAGEMENT NOTICE

(5:02:46) – Ms. Maloney and the Commissioners indicated that they had no modifications to the agenda. Chairperson Bonkowski considered the agenda adopted as published.

3. DISCLOSURES

(5:03:10) – Chairperson Bonkowski entertained Commissioner disclosures; however, none were forthcoming.

4. PUBLIC COMMENT

(5:03:25) – Chairperson Bonkowski entertained public comments; however, none were forthcoming. He also reminded the Commission and members of the public that public comment will be heard at this time and during agenda item 10, but not during each Public Meeting Item.

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5. APPROVAL OF MINUTES

5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE APPROVAL OF THE APRIL 8, 2020 DRAFT MINUTES.

(5:03:44) – Chairperson Bonkowski introduced the item and entertained comments, changes, corrections, or a motion.

(5:03:58) – Vice Chair Kimbrough moved to approve the minutes of the April 8, 2020 RTC meeting as presented. The motion was seconded by Commissioner Stedfield and carried 5-0-0.

6. PUBLIC MEETING ITEMS

6-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING THE ALLOCATION OF ADDITIONAL FEDERAL FISCAL YEAR (FFY) 2020 SURFACE TRANSPORTATION BLOCK GRANT (STBG) FUNDS AND ANY REMAINING OR UNUSED FFY 2019 STBG FUNDS TO THE COLORADO STREET REHABILITATION PROJECT.

(5:04:20) – Chairperson Bonkowski introduced the item. Ms. Maloney presented the Staff Report, incorporated into the record, and responded to the Commissioners' clarifying questions. Ms. Maloney noted that per the vote in the earlier Carson Area Metropolitan Planning Organization (CAMPO) meeting to allocate the unused sum of \$709,617 in Surface Transportation Block Grant (STBG) funds from Lyon County to Carson City, combined with Carson City's remaining STBG funds for Federal Fiscal Year (FFY) 2019 and the Community Development Block Grant (CDBG), approved by the Board of Supervisors in their last meeting (which could serve as a grant match), would be used for the Colorado Street Rehabilitation Project. She also noted that with the aforementioned funding sources and the remaining FY 2019 STBG funds, the previously approved \$150,000 Regional Transportation Funds would not be required for the project.

(5:07:38) – Chairperson Bonkowski asked about the previously approved \$150,000 and Ms. Maloney suggested releasing those funds now and returning later with a Staff recommendation on how to more effectively utilize them. Vice Chair Kimbrough inquired about possible budget cuts at the Board of Supervisors level and Chair Bonkowski provided the City's policy which entailed "we cut out funding for some proposed capital improvement projects and we froze hiring. Other than that, we didn't really make any significant changes to the budget and we're going to look at the revenue figures on a month-to-month basis," noting that the budget would be reevaluated possibly in August 2020. Supervisor Bonkowski reiterated that the Board of Supervisors would make a decision on "real data" and not projections. Vice Chair Kimbrough wished to remind the Board of Supervisors that for a small match, the City receives a high return on transportation grants. Commissioner Bagwell noted that the Board had already reduced the projected gas tax revenue and had scaled projects accordingly. She also stated that the Board will weigh in the tradeoffs during its decision making. Commissioner Bagwell recommended including the public's input when making changes to Colorado Street and Ms. Maloney agreed and noted she had intended to involve members of the public. There were no additional comments. Chairperson Bonkowski entertained a motion.

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(5:15:01) – Commissioner Bagwell moved to allocate all available FFY 2020 Surface Transportation Block Grant funds, and any remaining and unused FFY 2019 Surface Transportation Block Grant funds to the Colorado Street Rehabilitation Project, as presented. The motion was seconded by Vice Chair Kimbrough and carried 5-0-0.

6-B FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE BOARD OF SUPERVISORS ON THE FISCAL YEAR (FY) 2021 BUDGETS FOR THE REGIONAL TRANSPORTATION, TRANSIT, CAMPO, AND STREET MAINTENANCE FUNDS.

(5:15:38) – Chairperson Bonkowski introduced the item. Ms. Maloney provided background noting that the tentative RTC budget had been approved by the Board of Supervisors on April 16, 2020 and a tentative budget had been filed with the State on April 15, 2020. She reviewed the attached budgets and stated that Staff would monitor them closely and adjust them based on revenue, and responded to clarifying questions. There were no additional comments; therefore, Chairperson Bonkowski entertained a motion.

(5:34:53) – Vice Chair Kimbrough moved to recommend to the Board of Supervisors approval of the Fiscal Year 2021 budgets for the Regional Transportation, Transit, CAMPO, and Street Maintenance funds. The motion was seconded by Commissioner Stedfield. Motion carried 5-0-0.

6-C FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT SIERRA NEVADA CONSTRUCTION, INC., IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND TO AWARD CONTRACT NO. 19300161, SALIMAN ROAD AND RUSSELL WAY PRESERVATION PROJECT, TO SIERRA NEVADA CONSTRUCTION, INC., FOR A TOTAL NOT TO EXCEED AMOUNT OF \$463,657.70 TO BE FUNDED FROM THE REGIONAL TRANSPORTATION FUND.

(5:28:00) – Chairperson Bonkowski introduced the item. Mr. Martinovich gave background, presented the Staff Report, incorporated into the record, and responded to clarifying questions. He also informed Commissioner Stedfield that they had received one bid only for this project. Chairperson Bonkowski entertained a motion.

(5:31:26) – Commissioner Bagwell moved to award Contract No. 19300161 as presented. The motion was seconded by Vice Chair Kimbrough and carried 5-0-0.

6-D FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT SIERRA NEVADA CONSTRUCTION, INC., IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND TO AWARD CONTRACT NO. 19300154, ROOP STREET PAVEMENT MICROSURFACING PROJECT, TO SIERRA NEVADA CONSTRUCTION, INC., FOR A

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TOTAL NOT TO EXCEED AMOUNT OF \$257,407.70 TO BE FUNDED WITH V&T INFRASTRUCTURE FUNDS.

(5:31:59) – Chairperson Bonkowski introduced the item. Mr. Martinovich presented the Staff Report, incorporated into the record, responded to clarifying questions, and recommended the award. Chairperson Bonkowski entertained a motion.

(5:34:51) – Commissioner Stedfield moved to award Contract 19300154 as presented. Commissioner Bagwell seconded the motion which carried 5-0-0.

6-E FOR INFORMATION ONLY – INFORMATION AND DISCUSSION ON THE RECENTLY IMPLEMENTED SPEED LIMIT POLICY THAT SETS FORTH GUIDELINES FOR ESTABLISHING AND REVIEWING SPEED LIMITS ON NEW AND EXISTING ROADWAYS WITHIN CARSON CITY, NEVADA.

(5:35:16) – Chairperson Bonkowski introduced the item. Mr. Martinovich gave background and presented the Staff Report with an accompanying slide presentation, both of which are incorporated into the record. He clarified for Vice Chair Kimbrough that “if requests come in, we are going to evaluate, has something changed that we need to do an actual speed review of that particular road?” Discussion ensued regarding traffic enforcement and Vice Chair Kimbrough recommended a [public] review process and noted that when increased amounts of citations have been issued on a street, that speed limit should be reevaluated. Commissioner Bagwell cited the example of Colorado Street which she called “a mixed road” and “a collector road” with a higher speed limit; therefore, she had received complaints about speeders from residents and attributed them to the width of the street. Mr. Martinovich believed that changes to the roadway geometry of Colorado Street will affect how people drive that road, adding that without that change, compliance will be difficult as the result of speed reduction only, citing results from the Federal Highway Administration studies. Commissioner Bagwell requested related reporting from Ms. Maloney for transparency reasons.

(5:57:18) – Vice Chair Kimbrough was against adding speed bumps. Based on an inquiry from Chairperson Bonkowski regarding traffic calming measures, Mr. Martinovich believed that the answer must come after “vetting some options.” Ms. Maloney confirmed that all possibilities will be evaluated prior to recommendations for speed reduction. Discussion ensued regarding pedestrian safety zones and the ability to make design adjustments. This item did not require any action as it was informational only.

7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS - NON-ACTION ITEMS:

7-A TRANSPORTATION MANAGER’S REPORT

(6:07:17) – Ms. Maloney thanked Staff for doing a great job and noted that the division was fully staffed now. She also reported on the approved South Lompa Lane functional classification change at Edmonds and Fairview Drives, noting that it would now be eligible for federal funds such as STBG. She also indicated that the Jump Around Carson (JAC) contract operator request for proposal (RFP) will close

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on June 2, 2020. Ms. Maloney provided an additional update on the South Carson Street Project and noted that the crews were following the social distancing guidelines and stated that the Reduction in Traffic Volume had helped and that they were getting caught up with the schedule. Additionally, she updated the Commission on the Rhodes Street storm drain work, the multi-use path work on Clearview Drive and Sonoma Street, and flood prevention work at the Carson Mall. Chairperson Bonkowski cautioned against trading worker safety in order to comply with social distancing guidelines. Ms. Maloney also announced receipt of an apportionment of the CARES Act grant and noted that a rapid rectangular flashing beacon, requested by Commissioner Macquarie, was included in the Transportation Alternatives Program Grant application for the multi-use path connection of Roop Street near Governor's Field. Chairperson Bonkowski entertained additional comments; however, none were forthcoming.

7-B STREET OPERATIONS ACTIVITY REPORT

(6:14:03) – Ms. Maloney reviewed the highlights from the Street Operations Activity Report which is incorporated into the record. There were no Commissioner questions or comments.

8. BOARD COMMENTS: FOR INFORMATION ONLY – STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE RTC BOARD.

(6:15:04) – Chairperson Bonkowski entertained Board comments. Vice Chair Kimbrough inquired about the pipes on Airport Road and Mr. Martinovich clarified that the construction was part of the sewer replacement project in the area.

9. THE NEXT MEETING IS TENTATIVELY SCHEDULED – 4:30 P.M., WEDNESDAY, JUNE 10, 2020, AT THE SIERRA ROOM - COMMUNITY CENTER, 851 EAST WILLIAM STREET, IMMEDIATELY AFTER THE MEETING OF THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION.

(6:16:32) – Chairperson Bonkowski read the agenda item into the record and clarified that the RTC meeting will immediately follow the Carson Area Metropolitan Planning Organization meeting which starts at 4:30 p.m.

10. PUBLIC COMMENT

(6:16:57) – Chairperson Bonkowski entertained public comments; however, none were forthcoming.

11. ADJOURNMENT: FOR POSSIBLE ACTION

(6:17:13) – Chairperson Bonkowski adjourned the meeting at 6:17 p.m.

The Minutes of the May 13, 2020 Carson City Regional Transportation Commission meeting are so approved this 10th day of June 2020.