

DRAFT MINUTES
Carson City Planning Commission – Workshop
Monday, July 6, 2020 • 3:00 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

Commission Members

Chair – Charles Borders, Jr.
Commissioner – Paul Esswein
Commissioner – Teri Preston
Commissioner – Jay Wiggins

Vice Chair – Alex Dawers
Commissioner – Richard Perry
Commissioner – Hope Tingle

Staff

Lee Plemel, Community Development Director
Hope Sullivan, Planning Manager
Benjamin Johnson, Deputy District Attorney
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and are available for review during regular business hours.

An audio recording and the approved minutes of this meeting are available on www.Carson.org/minutes.

A. ROLL CALL AND DETERMINATION OF QUORUM

(3:02:45) – Chairperson Borders called the meeting to order at 3:02 p.m. Roll was called and a quorum was present.

Attendee Name	Status	Arrived
Chairperson Charles Borders, Jr.	Present	
Vice Chair Alex Dawers	Present	
Commissioner Paul Esswein	Present	
Commissioner Richard Perry	Present	
Commissioner Teri Preston	Present	
Commissioner Hope Tingle	Present	
Commissioner Jay Wiggins	Absent	

B. PUBLIC COMMENTS

(3:04:20) – Chairperson Borders entertained public comments via conference call; however, none were forthcoming. Ms. Sullivan read into the record a written public comment from Jo Kilpatrick, recommending increased outdoor seating capacity in restaurants to offset losses and to add a designated parking space to accommodate takeout orders.

C. MODIFICATION OF AGENDA

(3:05:01) – Mr. Plemel stated that there were no modifications to the agenda.

D. WORKSHOP ITEMS

D.1 FOR DISCUSSION ONLY: DISCUSSION ONLY REGARDING POSSIBLE AMENDMENTS TO CCMC CHAPTERS 18.03 (DEFINITIONS) AND 18.04 (USE DISTRICTS).

(3:05:07) – Chairperson Borders introduced the item. Mr. Plemel gave background for members of the public regarding the updates discussed so far to Title 18 (Zoning) of the Carson City Municipal Code (CCMC), noting that the materials will remain online “for a couple of weeks” in order to receive public feedback. He also outlined the process of receiving comments from the Board of Supervisors and bringing them back to the Planning Commission. Mr. Plemel presented the Staff Report, incorporated into the record, which included reviewing Chapters 18.03 (Definitions) and 18.04 (Use Districts) of the CCMC and responded to clarifying questions. The Commissioners participated in discussion and made recommendations to Staff after which Mr. Plemel referenced the 2020 timeline below as next steps.

- March 4, 2020 (completed): Planning Commission public workshop, Chapter 18.02 (Administration).
- July 6: Planning Commission workshop, Chapters 18.03 (Definitions) & 18.04 (Use Districts).
- September 2: Planning Commission public workshop, Chapter 18.05 (General Provisions).
- September 3: Board of Supervisors—Discussion and comments on 18.02, 18.03 & 18.04.
- September 30: Planning Commission final recommendations on 18.02, 18.03 & 18.04.
- October 1: Board of Supervisors—Discussion and comments on 18.05.
- October 7: Planning Commission public workshop, Development Standards Division 1 (Land Use and Site Design)
- October 28: Planning Commission final recommendations on 18.05.
- November 5: Board of Supervisors—Discussion and comments on Development Standards Division 1.
- December 15: Planning Commission final recommendations on Development Standards Division 1.
- TBD in 2021: Adoption of 18.02, 18.03, 18.04, 18.05 & Development Standards by Board of Supervisors

E. PUBLIC COMMENT

(5:16:08) – There were no public comments.

F. FOR POSSIBLE ACTION: FOR ADJOURNMENT

(5:17:30) – Chairperson Borders adjourned the meeting at 5:17 p.m.

The Minutes of the, July 6, 2020 Carson City Planning Commission workshop are so approved this 29th day of July, 2020.