

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the May 7, 2020 Meeting**  
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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, May 7, 2020 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:**

Mayor Robert Crowell  
Supervisor Stacey Giomi, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor John Barrette, Ward 4

**STAFF:**

Nancy Paulson, City Manager  
Stephanie Hicks, Deputy City Manager  
Dan Yu, Assistant District Attorney  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

**1 - 3. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

(8:29:55) – Mayor Crowell called the meeting to order. Ms. Warren called roll and noted that a quorum was present. Mayor Crowell led the Pledge of Allegiance.

**4. PUBLIC COMMENT**

(8:31:11) – Mayor Crowell entertained public comments. Ms. Paulson read two emails into the record, both from Barbara Wall in support of wearing masks by residents and essential workers per the guidelines by the Centers for Disease Control (CDC), and against the moratorium on hemp growth. There were no other public comments. Mayor Crowell advised returning to this agenda item should callers wish to make comments.

**5. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – APRIL 2, 2020**

(8:35:55) – Mayor Crowell introduced the item.

(8:36:03) – Supervisor Bonkowski moved to approve the minutes of the Carson City Board of Supervisors meeting for April 2, 2020 as presented. The motion was seconded by Supervisor Bagwell and carried 5-0-0.

**6. FOR POSSIBLE ACTION: ADOPTION OF AGENDA**

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(8:34:44) – Mayor Crowell introduced the item. Ms. Paulson informed the Board that the Closed Non-Meeting to Confer with Management Representatives and Counsel, currently agendized between items 22 and 23, will be held after adjourning the meeting (item 24). There were no additional requests to modify the agenda. Mayor Crowell consider the agenda adopted with the change proposed by Ms. Paulson.

**7. SPECIAL PRESENTATIONS**

**7.A PRESENTATION OF A PROCLAMATION TO RECOGNIZE MAY 2020 AS NEVADA WILDFIRE AWARENESS MONTH.**

(8:37:03) – Mayor Crowell introduced the item and read into the record a proclamation, incorporated into the record, recognizing May 2020 as Nevada Wildfire Awareness Month. Carson City Fire Chief Sean Slamon reminded the public to be mindful of the wildfire threats, especially, as summer approaches. He spoke about the partnership with the Co-op Extension at the University of Nevada Reno and encouraged the public to visit the Living With Fire resource website (<https://www.livingwithfire.com/>) or the Fire Department content on the City's website. Chief Slamon also reminded those living in the “Wildland Urban Interface Area” of the prevention programs available to them such as free use of dumpster and trailer programs, noting they do get booked early.

**7.B PRESENTATION OF A PROCLAMATION TO RECOGNIZE THE MONTH OF MAY AS HISTORIC PRESERVATION AND ARCHAEOLOGICAL AWARENESS MONTH.**

(8:42:12) – Mayor Crowell introduced the item and read into the record a proclamation, incorporated into the record, declaring May 2020 as Historic Preservation and Archaeological Awareness Month. Carson City Planning Manager Hope Sullivan encouraged residents to participate in the 11<sup>th</sup> Annual Scavenger Hunt with this year's theme being “fences and gates,” while practicing appropriate social distancing. Ms. Sullivan encouraged participating in the scavenger hunt online at [carson.org/hunt](http://carson.org/hunt).

**CONSENT AGENDA**

(8:45:35) – Mayor Crowell introduced the Consent Agenda and noted that items 8C and 9B will be pulled for discussion. There were no other requests; therefore, he entertained a motion. **Supervisor Bagwell moved to approve the Consent Agenda as published with the exception of items 8C and 9B. Supervisor Bonkowski seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Bonkowski
<b>AYES:</b>	Supervisors Bagwell, Bonkowski, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

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**8. CARSON CITY AIRPORT AUTHORITY**

**8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION OF A PROPOSED LEASE AMENDMENT BETWEEN THE CARSON CITY AIRPORT AUTHORITY (CCAA) AND SIERRA MOUNTAIN AIRPARK NORTH, LLC (SIERRA MOUNTAIN) (APN 005-011-76, LEASE PARCEL 37) TO REDUCE THE EXISTING SIERRA MOUNTAIN LEASEHOLD AT THE CARSON CITY AIRPORT BY 580 SQUARE FEET (SF) AND THEREBY ALSO REDUCING THE CORRESPONDING RENT BY \$72.50 PER YEAR, THE EQUIVALENT OF \$6.04 PER MONTH.**

**8.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION OF A PROPOSED LEASE AMENDMENT BETWEEN THE CARSON CITY AIRPORT AUTHORITY (CCAA) AND TRIMOTOR, LLC (APN 005-011-75, LEASE PARCEL 35-B) TO EXPAND THE EXISTING TRIMOTOR, LLC LEASEHOLD AT THE CARSON CITY AIRPORT BY AN ADDITIONAL 9,287 SQUARE FEET (SF) FOR A NEW TOTAL LEASEHOLD OF 53,372 SF, AT A BASE LEASE RENTAL AMOUNT OF \$0.24/SF/YEAR FOR THE ADDITIONAL LEASEHOLD AREA (\$2,228.88/YR OR THE EQUIVALENT OF \$185.74/MONTH) COMMENCING ON MAY 1, 2020 AND SUBJECT TO THE CPI INCREASES SET FORTH IN THE LEASE AGREEMENT EXECUTED IN JULY 2011 AND RECORDED AS DOCUMENT NO. 414361 AND FURTHER RENEWED ON JANUARY 26, 2017 UNTIL DECEMBER 31, 2066 AND RECORDED AS DOCUMENT NO. 471848.**

**8.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION OF A PROPOSED LEASE AMENDMENT BETWEEN THE CARSON CITY AIRPORT AUTHORITY (CCAA) AND THE MOUNTAINVIEW COMMUNITY ASSOCIATION (ASSIGNEE) REDUCING THE TOTAL CARSON CITY AIRPORT LEASEHOLD AREA HELD BY ASSIGNEE FROM APPROXIMATELY 95,774 SQUARE FEET (SF) TO APPROXIMATELY 31,792.30 SF AND THEREBY ALSO REDUCING THE CORRESPONDING RENT.**

(8:46:16) – Mayor Crowell introduced the item. Supervisor Bonkowski noted an error in Exhibit A of the Staff Report and wished to correct the location of the hangar parcels from Washoe County to Carson City. Mayor Crowell entertained additional comments and when none were forthcoming, a motion.

(8:46:56) – Supervisor Bonkowski moved to approve the lease amendment as present with the correction to Exhibit A, changing the Washoe County location to Carson City. Supervisor Bagwell seconded the motion.

<b>RESULT:</b>	APPROVED (5-0-0)
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Bagwell
<b>AYES:</b>	Supervisors Bonkowski, Bagwell, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

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**8.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED ACCEPTANCE OF A FEDERAL AVIATION ADMINISTRATION (FAA) GRANT AWARDED TO THE CARSON CITY AIRPORT UNDER THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT.**

**8.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED AMENDMENT TO THE COOPERATIVE AGREEMENT FOR AIRPORT AUTHORITY TO MANAGE CARSON CITY'S AIRPORT BETWEEN CARSON CITY AND THE CARSON CITY AIRPORT AUTHORITY (CCAA), EFFECTIVE MAY 17, 1990 THROUGH MAY 17, 2020, TO EXTEND THE AGREEMENT FOR ONE YEAR TO TERMINATE ON MAY 17, 2021.**

**9. CITY MANAGER**

**9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE CULTURAL COMMISSION FY 19/20 ANNUAL REPORT AND FY 20/21 WORK PLAN. (MARK SALINAS, MSALINAS@CARSON.ORG)**

**9.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED COST SHARE AGREEMENT BETWEEN THE COUNTIES THAT MAKE UP THE MULTI-AGENCY COORDINATING (MAC) GROUP, COMPRISED OF CARSON CITY AND DOUGLAS, LYON, AND STOREY COUNTIES, IN RESPONSE TO THE COVID-19 PUBLIC HEALTH EMERGENCY.**

(8:47:18) – Mayor Crowell introduced the item. Supervisor Bagwell praised the Multi-Agency Coordinating (MAC) Group's effort; however, she wished to have additional language as "a protection mode for Carson City." Ms. Paulson recommended adding a sixth item to the Cost Share Agreement section titled "Howe Costs will be Divided" to read:

*"6. In the event an expenditure is deemed unallowable by a granting agency, the expenditure will be charged back to the four counties based on the parameters set forth in the paragraphs above."*

(4:48:15) – Supervisor Giomi was informed that if the other counties disagree with the above amendment, they item will be returned to the Board for discussion. There were no additional comments; therefore, Mayor Crowell entertained a motion.

(8:48:37) – Supervisor Bagwell moved to approve the agreement as amended, with the addition of item 6 [as indicated above]. Supervisor Barrette seconded the motion.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Barrette
<b>AYES:</b>	Supervisors Bagwell, Barrette, Bonkowski, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

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**10. COURTS**

**10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE FIRST JUDICIAL DISTRICT COURT'S PROPOSED BUDGETS IN THE AMOUNTS OF \$26,814 FOR FY 2021 AND \$27,340 FOR FY 2022, FOR REIMBURSEMENT FROM THE STATE CHILD SUPPORT ENFORCEMENT PROGRAM. (MAX CORTES, MCORTES@CARSON.ORG)**

**11. FINANCE**

**11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH APRIL 24, 2020, PER NRS 251.030 AND NRS 354.290. (SHERI RUSSELL, SRUSSELL@CARSON.ORG)**

**12. PUBLIC WORKS**

**12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED DONATION FROM THE BUREAU OF LAND MANAGEMENT (BLM) FOR THE INSTALLATION OF AN INFORMATIONAL KIOSK ABOUT THE AMERICAN FLAT MILL AT THE VIRGINIA AND TRUCKEE (V&T) EAST GATE DEPOT IN CARSON CITY.**

**12.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED DEDICATION OF A PUBLIC UTILITY EASEMENT ON APN 002-134-11, BY CARSON CITY, TO PERMIT PUBLIC UTILITY SERVICES OVER THE PORTION OF APN 002-134-11 SUBJECT TO THE EASEMENT.**

**13. PURCHASING AND CONTRACTS**

**13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED PURCHASE OF A MEDICAL TRANSIT VEHICLE FOR THE FIRE DEPARTMENT, UTILIZING THE STATE OF NEVADA'S VEHICLE COMPETITIVE BID WITH RO BUS SALES FOR A TOTAL NOT TO EXCEED AMOUNT OF \$60,278.25.**

**13.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AMENDMENT NO. 2 TO THE CONTRACT PREVIOUSLY ENTERED INTO AS A JOINDER CONTRACT THROUGH THE STATE OF NEVADA RFP / CONTRACT #3273, FOR THE PURCHASE OF FOUR ADDITIONAL BODY WORN CAMERA SYSTEMS AND FOUR LICENSES THROUGH AXON ENTERPRISE, INC., FOR AN ADDITIONAL AMOUNT OF \$12,395.72 OVER THE FOUR YEARS REMAINING OF THE ORIGINAL FIVE-YEAR CONTRACT TO BE FUNDED FROM THE 911 SURCHARGE FUND.**

**14. TREASURER**

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**14.A FOR DISCUSSION ONLY: PRESENTATION OF AN AFFIDAVIT TO THE BOARD OF SUPERVISORS, PURSUANT TO NRS 361.5648(3), AFFIRMING THAT A NOTICE OF DELINQUENCY WAS MAILED TO EACH PARCEL HAVING FIRST YEAR DELINQUENT PROPERTY TAXES.**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**15. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.**

Please see the minutes for items 8.C and 9.B.

**16. COMMUNITY DEVELOPMENT - PLANNING**

**16.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT ON SECOND READING, BILL NO. 104, AN ORDINANCE DECLARING A MORATORIUM, FOR A PERIOD OF UP TO 180 DAYS WITH THE ABILITY TO EXTEND IT BY RESOLUTION FOR UP TO AN ADDITIONAL 60 DAYS, ON THE ACCEPTANCE AND PROCESSING OF PLANNING OR OTHER APPLICATIONS FOR THE CULTIVATION OF HEMP IN CARSON CITY.**

(8:49:05) – Mayor Crowell introduced the item. Community Developer Director Lee Plemel, participating via WebEx, noted that there were no changes to the bill. He also referenced the public comment from Barbara Wall in opposition of the moratorium which had been read into the record by Ms. Paulson. Mayor Crowell entertained additional discussion and when none were forthcoming, a motion.

**(8:50:14) – Supervisor Bonkowski moved to adopt Ordinance No. 2020-4. Supervisor Giomi seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Bonkowski, Giomi, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**16.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED ORDER OF ABANDONMENT CONCERNING AN APPLICANT REQUEST FOR THE ABANDONMENT OF A PUBLIC RIGHT-OF-WAY BY CARSON CITY, SPECIFICALLY A PORTION OF LAMOTTE DRIVE BEGINNING AT THE REAR PROPERTY LINES OF 3493 ARROWHEAD DRIVE (APN 005-052-03) AND 3505 ARROWHEAD DRIVE (APN 005-053-03), AND EXTENDING TO APPROXIMATELY THE EASTERN PROPERTY LINE OF 3321 LA MOTTE DRIVE (APN 005-053-12).**

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(8:50:40) – Mayor Crowell introduced the item and entertained disclosures. Supervisor Bonkowski read into the record prepared disclosure statements for items 16.B and 17.A, advised of a disqualifying conflict of interest, and noted that he would not participate in discussion and action. Mayor Crowell entertained additional disclosures; however, none were forthcoming.

(8:52:33) – City Engineer Dan Stucky presented both staff reports for items 16.A and 17.B and introduced applicant Derek Wilson who was participating via conference call. He also responded to clarifying questions by the Board members. Mr. Stucky noted that the cul-de-sacs would need to be built at both ends of the abandonment to accommodate fire vehicle turnaround. He also stated that the Planning Commission had already voted on the item recommending approval based on meeting the seven findings in its November 19, 2019 meeting. Mr. Stucky informed Supervisor Giomi that they will work with the Assessor’s Office regarding addressing and confirmed that “there will be no landlocked parcels.” Supervisor Bagwell was informed by Mr. Wilson that the zoning at this time was General Industrial (GI). Mayor Crowell entertained additional comments and when none were forthcoming, a motion.

**(8:56:21) – Supervisor Giomi moved to approve the Order of Abandonment based on the findings and subject to the conditions of approval contained in the Order. Supervisor Barrette seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (4-0-1)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Barrette
<b>AYES:</b>	Supervisors Giomi, Barrette, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	Supervisor Bonkowski
<b>ABSENT:</b>	None

## 17. PUBLIC WORKS

**17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED DEDICATION OF ROAD RIGHT-OF-WAY TO CARSON CITY FROM APNS 005-053-02, 005-052-04, 005-054-10, AND 005-053-11 LOCATED ADJACENT TO LAMOTTE DRIVE.**

(8:56:44) – Mayor Crowell introduced the item. Mr. Stucky reminded the Board that he had provided information on the item during the discussion of item 16.B. Supervisor Bonkowski had already provided a disclosure statement during that discussion as well. Mayor Crowell entertained a motion.

**(8:57:27) – Supervisor Giomi moved to accept the right-of-way dedication. Supervisor Barrette seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (4-0-1)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Barrette
<b>AYES:</b>	Supervisors Giomi, Barrette, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	Supervisor Bonkowski
<b>ABSENT:</b>	None

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**18. HUMAN RESOURCES**

**18.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED HEALTH, DENTAL AND LIFE INSURANCE CONTRACTS FOR CARSON CITY TO PROVIDE BENEFITS COVERAGE TO CITY EMPLOYEES AND RETIREES WITH THE FOLLOWING PROVIDERS: (1) HEALTH INSURANCE BENEFITS THROUGH HOMETOWN HEALTH AS A ONE-YEAR CONTRACT RENEWAL WITHOUT A RATE INCREASE AND CONTINUED FUNDING OF HEALTH SAVINGS ACCOUNTS FOR ACTIVE EMPLOYEES IN FISCAL YEAR (FY) 2021 IN THE FY ANNUAL AMOUNT OF \$2,143 (EMPLOYEE ONLY), \$3,269 (EMPLOYEE PLUS SPOUSE), \$3,128 (EMPLOYEE PLUS CHILDREN) AND \$4,430 (EMPLOYEE PLUS FAMILY); (2) DENTAL INSURANCE BENEFITS THROUGH CIGNA AS A TWO-YEAR CONTRACT WITH A 5.9% DECREASE FROM THE EXISTING RATE; AND (3) LIFE INSURANCE BENEFITS THROUGH KANSAS CITY LIFE AS A TWO-YEAR CONTRACT WITH AN 18% DECREASE FROM THE EXISTING RATE.**

(8:57:50) – Mayor Crowell introduced the item. Human Resources Director Melanie Bruketta referenced the agenda materials and requested that the Board approve the health insurance renewal with no rate increase, the two-year dental insurance renewal with a 5.8 percent decrease from the existing rate, and a two-year life insurance contract with an 18 percent decrease. Supervisor Giomi thanked Ms. Bruketta and her committee for the rate decreases in this environment. Mayor Crowell praised the service he had received from the current carrier Hometown Health and entertained a motion.

(8:59:27) – Supervisor Bonkowski moved to approve the benefits contracts as presented. Supervisor Giomi seconded the motion.

<b>RESULT:</b>	APPROVED (4-0-1)
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Barrette
<b>AYES:</b>	Supervisors Giomi, Barrette, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	Supervisor Bonkowski
<b>ABSENT:</b>	None

**19. FIRE**

**19.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED SUBMITTAL OF A GRANT APPLICATION TO THE STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT PROGRAM TO HIRE AN ADDITIONAL NINE FIREFIGHTERS.**

(8:59:44) – Mayor Crowell introduced the item. Chief Slamon presented the Staff Report, incorporated into the record, requesting to hire nine additional firefighters through the Federal Emergency Response Agency's (FEMA's) Staffing for Adequate Fire and Emergency Response (SAFER) grant. \*\*\*\*\*

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**20. FINANCE**

**20.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A FINAL APPROPRIATION FOR THE COMMUNITY SUPPORT SERVICES GRANT (CSSG) FUNDING FOR FY 2021. (Mirjana Gavric, MGavric@carson.org)**

(0 – Mayor Crowell introduced the item.

**20.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A FINAL APPROPRIATION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR FY 2021.**

(0 – Mayor Crowell introduced the item.

**20.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF A PROPOSED RESOLUTION AUTHORIZING EXPENDITURES OF \$377,400 IN TOTAL FUNDS FOR COMMUNITY SUPPORT SERVICES GRANTS (CSSG) TO NON-PROFIT ORGANIZATIONS AND THE QUALITY OF LIFE INITIATIVE FOR FY 2021.**

(0 – Mayor Crowell introduced the item.

**20.D PUBLIC HEARING: FOR DISCUSSION ONLY: PUBLIC HEARING ON THE INTENTION OF THE BOARD OF SUPERVISORS TO ACT UPON A PROPOSED RESOLUTION AUTHORIZING THE ISSUANCE OF THE CARSON CITY, NEVADA, LEASE REVENUE REFUNDING BONDS (TAHOE REGIONAL PLANNING AGENCY PROJECT), SERIES 2020A (TAX-EXEMPT) AND SERIES 2020B (TAXABLE) IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$8,600,000, TO FINANCE COSTS OF ACQUIRING, CONSTRUCTING, AND EQUIPPING AN OFFICE BUILDING FOR THE BENEFIT OF TAHOE REGIONAL PLANNING AGENCY THROUGH THE PREPAYMENT OF CERTAIN OUTSTANDING OBLIGATION PREVIOUSLY ISSUED BY THE STATE OF NEVADA DEPARTMENT OF BUSINESS AND INDUSTRY FOR THE BENEFIT OF TAHOE REGIONAL PLANNING AGENCY AND PAYING RELATED COSTS.**

(10:35:47) – Mayor Crowell introduced the item and noted that the City would “act as a conduit so that [the Tahoe Regional Planning Agency (TRPA)] can get a better interest rate on the money they are borrowing.” He also assured that there would be no liability to the City; however, it would help the TRPA receive favorable terms on a loan. Carson City Chief Financial Officer Sheri Russell added that the TRPA had agreed to pay for any costs incurred by the City. She also introduced Chris Keillor, TRPA Finance Director, noting he had joined the meeting via conference call. Mayor Crowell praised the fiscal responsibility of the Board of Supervisors, calling it “a nice feather in our cap, to have another agency come to us because we have a better rating to borrow funds.”

(10:38:15) – Mr. Keillor introduced himself and thanked the Board for their assistance, noting that TRPA did not have the authority to issue debt. He stated that TRPA had purchased its office building in 2007 with 30-year bonds issued through the Nevada Division of Business and Industry, with an annual debt service of about

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\$900,000. Mr. Keillor believed that the bonds could be refinanced at a more affordable rate of around \$550,000 per year, noting that if the transaction is approved in this meeting, they would be able to close in the third week of June. He also reiterated there were no liability issues for Carson City.

(10:41:06) – Sherman and Howard, LLC Bond Counsel Ryan Henry introduced himself reiterated that the City was not subject to any recourse in a non-payment situation. He also recommended hearing public comment prior to a vote on the resolution. Mr. Yu noted that public comment was agendized in the beginning and at the end of the meeting; however, he would defer to Mr. Henry to determine the public comment requirement on the item. Mayor Crowell was informed that no members of the public had requested to comment on the item. Mayor Crowell closed the public hearing.

**20.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION AUTHORIZING THE ISSUANCE OF THE CARSON CITY, NEVADA, LEASE REVENUE REFUNDING BONDS (TAHOE REGIONAL PLANNING AGENCY PROJECT), SERIES 2020A (TAX-EXEMPT) AND SERIES 2020B (TAXABLE) IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$8,600,000, TO FINANCE COSTS OF ACQUIRING, CONSTRUCTING, AND EQUIPPING AN OFFICE BUILDING FOR THE BENEFIT OF THE TAHOE REGIONAL PLANNING AGENCY THROUGH THE PREPAYMENT OF CERTAIN OUTSTANDING OBLIGATIONS PREVIOUSLY ISSUED BY THE STATE OF NEVADA DEPARTMENT OF BUSINESS AND INDUSTRY FOR THE BENEFIT OF TAHOE REGIONAL PLANNING AGENCY; MAKING DETERMINATIONS AS TO THE SUFFICIENCY OF REVENUES AND AS TO OTHER MATTERS RELATED TO SUCH PROJECT AND BONDS; DELEGATING TO CITY OFFICIALS THE AUTHORITY TO DETERMINE THE FINAL TERMS OF THE BONDS; AUTHORIZING THE EXECUTION BY THE CITY OF AN INDENTURE, A LEASE AND A SUBLEASE AND CERTAIN CLOSING DOCUMENTS IN CONNECTION THEREWITH.**

(10:44:22) – Mayor Crowell introduced the item and entertained a motion.

**(10:44:59) – Supervisor Bagwell moved to adopt Resolution No. 2020-R-11. Supervisor Giomi seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Bagwell, Giomi, Barrette, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**20.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE AUTHORIZING THE ISSUANCE BY CARSON CITY OF ITS**

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**"GENERAL OBLIGATION (LIMITED TAX) MEDIUM TERM REFUNDING BOND, SERIES 2020A"  
IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$7,740,000.**

(10:45:17) – Mayor Crowell introduced the item. Ms. Russell informed the Mayor that Staff expected to save the City about \$200,000 - \$250,000 by reducing the bond interest but not prolonging the debt. She also noted that the proceeds would be used to refund the 2013 Installment Purchase Agreement on the Community Development Building (BRIC), 2010B Water Bonds, 2010D Wastewater Bonds, 2014C Water Bonds and 2014D Stormwater Bonds. She also noted that the resolution number was used in the posting; however, the corrected version of the ordinance had been published in the Nevada Appeal. Ms. Russell indicated John Peterson, Vice President of JNA Consulting Group and Mr. Henry were participating via conference call.

(10:47:35) – Mr. Peterson informed the Board that he expected the refunding bond bid packet to be returned in six days and anticipated meeting or exceeding an interest rate of 1.6 percent. He also believed that they could return in two weeks to receive Board approval and possibly close in the first week of June 2020. Supervisor Bonkowski relayed a conversation he had had with Ms. Russell regarding the repayment of the BRIC, noting that the City was prohibited from paying it off within the first seven years, and that the seven years had just concluded. There were no additional comments; therefore, Mayor Crowell entertained a motion.

**(10:51:11) – Supervisor Giomi moved to introduce, on first reading, Bill No. 105. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	APPROVED (5-0-0)
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Bagwell, Giomi, Barrette, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

\*\*\*\*\*10:51:22

**20.G FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON THE PROPOSED CARSON CITY CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2021-2025.**

( – Mayor Crowell introduced the item.

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**21. BOARD OF SUPERVISORS**

**21.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTIVES AND RECOMMENDATIONS CONCERNING CARSON CITY DEPARTMENTAL AND STAFF FUNCTIONS AND FUNCTIONS IN CARSON CITY AS A CONSOLIDATED MUNICIPALITY IN RELATION TO THE EXERCISE OF EMERGENCY POWERS PURSUANT TO NRS CHAPTERS 244 AND 414 AND CCMC CHAPTER 6.02 FOR THE PURPOSE OF ENSURING THE HEALTH, SAFETY AND WELFARE IN CARSON CITY IN RESPONSE TO THE GLOBAL CORONAVIRUS (COVID-19) PANDEMIC.**

0 – Mayor Crowell introduced the item.

**22. BOARD OF SUPERVISORS – NON-ACTION ITEMS**

0 – Mayor Crowell introduced the item.

**FUTURE AGENDA ITEMS**

N/A

**STATUS REVIEW OF PROJECTS**

N/A

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

N/A

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

N/A

**STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD**

N/A

**STAFF COMMENTS AND STATUS REPORT**

N/A

**CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL.**

0 – Per agenda item 6, this non-meeting was moved to be discussed after item 24, adjournment.

**23. PUBLIC COMMENT**

0 – Mayor Crowell introduced the item.

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**24. FOR POSSIBLE ACTION: TO ADJOURN**

(0 – Mayor Crowell adjourned the meeting at 1:06 p.m.

The Minutes of the May 7, 2020 Carson City Board of Supervisors meeting are so approved this 4<sup>th</sup> day of June 2020.



ROBERT CROWELL, Mayor

ATTEST:



AUBREY ROWLATT, Clerk - Recorder