

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the July 2, 2020 Meeting**  
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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, July 2, 2020 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:**

Mayor Robert Crowell  
Supervisor Stacey Giomi, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor John Barrette, Ward 4

**STAFF:**

Nancy Paulson, City Manager  
Stephanie Hicks, Deputy City Manager  
Dan Yu, Assistant District Attorney  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

(8:30:16) – Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Warren called roll and noted that a quorum was present. Pat Propster, Lead Pastor of Calvary Church Carson City, provided the invocation. Mayor Crowell led the Pledge of Allegiance.

**5. PUBLIC COMMENT**

(8:34:27) – Mayor Crowell entertained public comments. Joanna Kaiser introduced herself and thanked the Board “for all you do.” She also updated the Board on “the booster pump station behind our home,” and read into the record a letter she had sent to the Board of Supervisors, referencing the accompanying photographs. Ms. Kaiser thanked the Board for their service and expressed shock and disappointment that the project had taken place in Carson City and hoped “this never, ever happens to another homeowner.” Mayor Crowell thanked Ms. Kaiser for her comments.

(8:42:46) – Mike Jones, Carson City Culture and Tourism Authority (CTA) Board Chair, introduced himself and provided an update on the CTA's past and upcoming activities. He also noted that the CTA, along with Staff and the Carson City Cultural Commission, are working together on a transition plan for the City's arts and culture programs. Mr. Jones informed Mayor Crowell that lodging occupancy had “come back a little slower than we thought.”

(8:49:22) – Carson City Cultural Commission Chair Barbara D'Anneio thanked the City's former Art and Culture Coordinator Mark Salinas, the CTA, and the hospitality industry (for the one percent room tax to fund the hiring

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of the Art and Culture Coordinator position). She also thanked the City Manager and Deputy City Manager, Supervisor Giomi and the CTA for a productive planning meeting to bring the public to “artistic events” in Carson City which she believed could be funded by the one percent room tax dollars. Supervisor Giomi provided additional clarification on the roles of the CTA and the Cultural Commission and offered his assistance as this Board’s representative on the CTA. Mayor Crowell also noted the importance of arts and culture in Carson City.

(9:00:22) – Carson City Municipal Court Judge Thomas Armstrong noted the five-year anniversary of the Misdemeanor Treatment Court Program and congratulated that day’s three graduates. Judge Armstrong thanked the Board of Supervisors and the other agencies “that [have] helped keep the program alive and help us serve our community.” He also gave anecdotal background on one of the graduates who has transitioned into permanent housing and is thriving as a parent, offering to conduct one of the graduation ceremonies at a Board of Supervisors meeting. Mayor Crowell thanked Judge Armstrong for “doing the right thing” for the community.

**6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JUNE 4, 2020**

(9:05:24) – Mayor Crowell introduced the item.

(9:05:31) – Supervisor Bonkowski moved to approve the minutes of the June 4, 2020 Board of Supervisors meeting as presented. Supervisor Bagwell seconded the motion which carried 5-0-0.

**7. FOR POSSIBLE ACTION: ADOPTION OF AGENDA**

(9:05:46) – Mayor Crowell introduced the item and entertained modifications. Mr. Yu explained that item 16.A would be pulled from the Redevelopment Authority meeting agenda, and that the only action item for the meeting would be to adopt the minutes of the June 4, 2020 Redevelopment Authority meeting. Mayor Crowell considered the agenda adopted as published (excluding item 16.A).

**CONSENT AGENDA**

(9:06:48) – Mayor Crowell introduced the item.

(9:07:05) – Supervisor Bagwell moved to approve the Consent Agenda as published. Supervisor Giomi seconded the motion.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Bagwell, Giomi, Barrette, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**8. FINANCE**

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**8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JUNE 19, 2020, PER NRS 251.030 AND NRS 354.290.**

**9. PUBLIC WORKS**

**9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING, AND AUTHORIZATION FOR THE MAYOR TO SIGN, A FIVE-YEAR MUD LAKE RESERVOIR WATER LEASE AGREEMENT BETWEEN CARSON CITY AND THE CARSON WATER SUBCONSERVANCY DISTRICT PERMITTING CARSON CITY TO USE UP TO 526.25 ACRE FEET OF WATER PER YEAR FOR A COST OF \$114.00 PER ACRE-FOOT FOR THE FIRST YEAR, WITH AN INCREASE IN PRICE PER FOOT FOR EACH SUBSEQUENT WATER DELIVERY SEASON EQUAL TO THE PERCENTAGE CHANGE IN THE CONSUMER PRICE INDEX FOR ALL URBAN CONSUMERS - ALL ITEMS, AS PUBLISHED BY THE BUREAU OF LABOR STATISTICS.**

**9.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING, AND AUTHORIZATION FOR THE MAYOR TO SIGN, A ONE-YEAR LOST LAKES RESERVOIRS WATER LEASE AGREEMENT BETWEEN CARSON CITY AND THE CARSON WATER SUBCONSERVANCY DISTRICT, THROUGH JUNE 30, 2021, PERMITTING CARSON CITY TO USE UP TO 100 ACRE FEET OF ADDITIONAL SURFACE WATER FOR A COST OF \$780 (FOR TEMPORARY WATER RIGHT CHANGE APPLICATION FEES PAYABLE TO THE STATE ENGINEER) PLUS \$57 PER ACRE FOOT, FOR A TOTAL AMOUNT NOT TO EXCEED \$6,480.**

**10. PURCHASING AND CONTRACTS**

**10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 20300042 FOR THE PURCHASE OF IRRIGATION EQUIPMENT AND INSTALLATION IN AN AMOUNT NOT TO EXCEED \$137,301.92 FROM THE QUALITY OF LIFE FUND, WITH SITEONE LANDSCAPE SUPPLY AS A SOLE SOURCE VENDOR. (CAROL AKERS, CAKERS@CARSON.ORG AND DAVID NAVARRO, DNAVARR@CARSON.ORG)**

**10.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE FIRE PERSONAL PROTECTIVE EQUIPMENT-TURNOUTS AND FIRE RESCUE TOOLS AND EQUIPMENT FROM CURTIS THROUGH JOINDER CONTRACT NO. PS20015 WITH NPPGOV, FOR A NOT TO EXCEED ANNUAL AMOUNT OF \$125,000 THROUGH JUNE 30, 2021 (FILE NO. 20300036).**

**10.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO PURCHASE EMERGENCY MEDICAL EQUIPMENT AND SUPPLIES FROM LIFE ASSIST THROUGH JOINDER CONTRACT NO. 7006639 WITH DALLAS FORT WORTH INTERNATIONAL AIRPORT, FOR A NOT TO EXCEED ANNUAL AMOUNT OF \$145,000, THROUGH JUNE 30, 2021 (FILE NO. 20300036), AND AUTHORIZATION FOR THE PURCHASING**

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**AND CONTRACTS ADMINISTRATOR TO EXTEND THE JOINDER CONTRACT WHEN IT IS RENEWED.**

**10.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT 20300035, FOR FY 21 LANDFILL EQUIPMENT REPAIR AND PREVENTATIVE MAINTENANCE WITH CASHMAN EQUIPMENT, TO BE EFFECTIVE JULY 1, 2020 THROUGH JUNE 30, 2021, FOR AN ANNUAL AMOUNT NOT TO EXCEED \$150,000.**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**11. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.**

No items were pulled from the Consent Agenda.

**12. RECESS AS THE BOARD OF SUPERVISORS**

(9:07:24) – Mayor Crowell recessed the Board of Supervisors meeting.

**REDEVELOPMENT AUTHORITY**

**13. CALL TO ORDER & ROLL CALL - REDEVELOPMENT AUTHORITY**

(9:07:39) – Chairperson Bagwell called the meeting to order. Roll was called and a quorum was present.

**14. PUBLIC COMMENT**

(9:08:03) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

**15. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JUNE 4, 2020**

(9:08:12) – Chairperson Bagwell introduced the item and entertained changes or corrections.

(9:08:20) – Vice Chair Giomi moved to approve the minutes of the June 4, 2020 Redevelopment Authority meeting as presented. The motion was seconded by Supervisor Barrette and carried 5-0-0.

**16. CITY MANAGER**

**16.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF TWO MEMBERS TO THE CARSON CITY REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE (RACC), ONE FOR THE POSITION OF BUSINESS OPERATOR OR PROPERTY OWNER FROM REDEVELOPMENT AREA 1 FOR A TERM EXPIRING JANUARY 2023 AND ONE FOR THE POSITION OF CITIZEN-AT-LARGE FOR A PARTIAL TERM EXPIRING IN JANUARY 2021.**

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(9:08:38) – Chairperson Bagwell noted that this item was pulled from the agenda.

**17. PUBLIC COMMENT**

(9:08:51) – Chairperson Bagwell entertained final public comments; however, none were forthcoming.

**18. FOR POSSIBLE ACTION: TO ADJOURN AS THE REDEVELOPMENT AUTHORITY**

(9:09:08) – Chairperson Bagwell adjourned the Redevelopment Authority meeting at 9:09 a.m.

**19. RECONVENE BOARD OF SUPERVISORS**

(9:09:13) – Mayor Crowell reconvened the Board of Supervisors meeting. A quorum was still present.

**20. SHERIFF**

**20.A FOR DISCUSSION ONLY: PRESENTATION OF A BIENNIAL REPORT ON CARSON CITY JAIL CONDITIONS AND INFORMATION CONCERNING DEATHS OF PRISONERS WITHIN THE JAIL.**

(9:09:18) – Mayor Crowell introduced the item. Carson City Assistant Sheriff Jim Primka gave background citing all applicable Nevada Revised Statute requirements, and noted that there had been no prisoner deaths in the last six months and that the inmate population had decreased. Assistant Sheriff Primka introduced Lieutenant Earl Mays, Jail Commander, and Sheriff Ken Furlong. He also presented the Staff Report, accompanied by a PowerPoint presentation, and responded to Board questions. In response to a question by Supervisor Giomi, Assistant Sheriff Primka noted that the jail had a quarantine process for arrested individuals who were COVID-19 positive. He also informed Supervisor Bonkowski that the glass broken by an inmate in the general population hallway did not pose any security issues. Mayor Crowell acknowledged that the Sheriff's Office had a difficult task to perform and thanked them for keeping the City safe. This item was not agendaized for action.

**21. CARSON CITY AIRPORT AUTHORITY**

**21.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED APPROVAL AND CONDITIONAL ACCEPTANCE OF TWO 2020 FEDERAL AVIATION ADMINISTRATION (FAA) AIRPORT IMPROVEMENT (AIP) GRANTS, 3-32-0004-33 AND 3-32-0004-34, IN THE APPROXIMATE AMOUNT OF \$1.5M FOR USE IN THE REHABILITATION OF RUNWAY 09/27, PERIMETER FENCE AND ACCESS GATE UPGRADES (AIP 33) AND DESIGN OF SNOW EQUIPMENT REMOVAL BUILDING (AIP 34).**

(9:17:20) – Mayor Crowell introduced the item. Carson City Airport Manager Ken Moen presented the Staff Report, incorporated into the record, and noted that the Airport Authority had already approved the grant requests. Mr. Moen responded to clarifying questions by the Board as well. He explained to Mayor Crowell that they plan to minimize disruptions by working with the tenants to coordinate closures with their schedules and by doing

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night work. Mr. Moen clarified that due to the CARES act, no matching funds would be required for the projects. He also informed Supervisor Bonkowski that the Master Plan funding was still outstanding, which he anticipated would be closed soon. There were no additional comments; therefore, Mayor Crowell entertained a motion.

**(9:24:10) – Supervisor Giomi moved to approve and conditionally accept the grants as presented, and to authorize the execution of such documents that may be necessary to receive the funds on behalf of the Carson City Airport Authority. Supervisor Bonkowski seconded the motion. There was no additional discussion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Bonkowski
<b>AYES:</b>	Supervisors Giomi, Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**22. FINANCE**

**22.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A CONSENT TO ASSIGNMENT GIVING CARSON CITY'S CONSENT TO AN ASSIGNMENT OF CONTRACT NO. 1718-136, FOR EXTERNAL AUDIT SERVICES, FROM PIERCY BOWLER TAYLOR AND KERN (PBTk) TO BDO, USA, LLP (BDO) UPON THE MERGER OF PBTk WITH BDO.**

(9:24:36) – Mayor Crowell introduced the item. Carson City Chief Financial Officer Sheri Russell presented the Staff Report and accompanying documentation, all of which are incorporated into the record, noting that the current auditor, Piercy Bowler Taylor and Kern (PBTk), has informed the City that it will be merging with BDO, USA, LLP (BDO) effective July 1, 2020. Deputy District Attorney Todd Reese clarified for Supervisor Bonkowski that should the Board choose not to ratify the decision, the contract with PBTk and BDO will be terminated and the City will seek another alternative auditing firm via the Statement of Qualification process. Ms. Russell also noted that the auditing process would not begin until October 2020, adding that the State Department of Taxation must be notified as well. She also clarified for Supervisor Giomi that the confidential nature of the merger between PBTk and BDO could not be announced sooner due to the public nature of the Board of Supervisors meeting. Supervisor Bonkowski recommended adding a confidentiality component to the City's contract templates. Mayor Crowell entertained a motion.

**(9:31:35) – Supervisor Bagwell moved to ratify the Consent to Assignment. Supervisor Bonkowski seconded the motion. Mayor Crowell entertained discussion; however, none were forthcoming.**

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<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Bonkowski
<b>AYES:</b>	Supervisors Bagwell, Bonkowski, Barrette, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**22.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION TO LEVY THE CARSON CITY FISCAL YEAR 2020-21 AD VALOREM TAX RATES AS CERTIFIED BY THE NEVADA TAX COMMISSION.**

(9:31:55) – Mayor Crowell introduced the item. Ms. Russell presented the Staff Report and accompanying proposed resolution, both of which are incorporated into the record. She also clarified that by law, the Board of Supervisors sets the Carson City tax rates annually after the Nevada Tax Commission certifies them. Mayor Crowell entertained discussion and when none was forthcoming, a motion.

(9:32:47) – **Supervisor Bonkowski moved to adopt Resolution No. 2020-R-19. Supervisor Giomi seconded the motion.** Mayor Crowell entertained additional discussion and when none were forthcoming, a vote.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Bonkowski, Giomi, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**23. PURCHASING AND CONTRACTS**

**23.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING JOINDER CONTRACTS FOR BULK FUEL AND DELIVERY SERVICES WITH INTER-STATE OIL COMPANY, CARSON VALLEY OIL, CO., AND FLYERS ENERGY, LLC, THROUGH THE STATE OF NEVADA CONTRACTS UNDER #99SWC-NV20, AND FOR CARD LOCK FUELING NETWORK WITH THOMAS PETROLEUM, LLC THROUGH THE STATE OF NEVADA CONTRACT #3125, FOR A TOTAL AMOUNT NOT TO EXCEED \$1,094,654 FROM VARIOUS CITY FUEL ACCOUNTS FOR FISCAL YEAR 2020-2021; AND AUTHORIZING THE PURCHASING AND CONTRACTS ADMINISTRATOR TO EXTEND JOINDER CONTRACT #3125 WHEN THE STATE OF NEVADA RENEWS THE CONTRACT (FILE NO. 20300022).**

(9:33:02) – Mayor Crowell introduced the item. Purchasing and Contracts Administrator Carol Akers presented the Staff Report and informed the Board that this item had already been budgeted for and funded by various City

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departments. Ms. Akers and Fleet Services Supervisor Rich Hardcastle responded to clarifying questions. Mayor Crowell entertained a motion.

**(9:35:38) – Supervisor Bonkowski moved to approve the contracts as presented and to authorize the Purchasing and Contracts Administrator to extend the joinder contract, provided that the terms do not substantively change when the State renews Contract No. 3125. Supervisor Giomi seconded the motion. Mayor Crowell entertained additional discussion and when none were forthcoming, a vote.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bonkowski
<b>SECONDER:</b>	Supervisor Giomi
<b>AYES:</b>	Supervisors Bonkowski, Giomi, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**24. PUBLIC WORKS**

**24.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED AMENDMENT #01 TO INCLUDE DIESEL FUEL IN THE FUEL TAX COLLECTION INTERLOCAL AGREEMENT BETWEEN THE STATE OF NEVADA, DEPARTMENT OF MOTOR VEHICLES ("DMV") AND CARSON CITY, DATED OCTOBER 8, 2003 AND EFFECTIVE UNTIL TERMINATION.**

(9:36:05) – Mayor Crowell introduced the item. Deputy Public Works Director Dan Stucky gave background and presented the agenda materials. Mayor Crowell entertained Board comments or questions and when none were forthcoming, a motion.

**(9:37:25) – Supervisor Giomi moved to authorize the Mayor to sign the amended agreement. Supervisor Bonkowski seconded the motion. There was no additional discussion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Bonkowski
<b>AYES:</b>	Supervisors Giomi, Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(9:37:45) – At Mayor Crowell's request, Mr. Stucky provided an update on the South Carson Street construction progress. He indicated that they were in the process of "wrapping up the underground utilities" and stated plans



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were underway for additional public outreach. Mr. Stucky also announced that the project completion was on schedule for Nevada Day.

**25. COMMUNITY DEVELOPMENT - PLANNING**

**25.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION AMENDING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS UNDER THE CARSON CITY GROWTH MANAGEMENT ORDINANCE FOR THE YEARS 2021 AND 2022 AND ESTIMATING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS FOR THE YEARS 2023 AND 2024; ESTABLISHING THE NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS AVAILABLE WITHIN THE DEVELOPMENT PROJECT AND GENERAL PROPERTY OWNER CATEGORIES; ESTABLISHING A MAXIMUM AVERAGE DAILY WATER USAGE FOR COMMERCIAL AND INDUSTRIAL BUILDING PERMITS AS A THRESHOLD FOR GROWTH MANAGEMENT COMMISSION REVIEW; AND DIRECTING STAFF TO FORWARD THE GROWTH MANAGEMENT REPORT TO NEVADA STATE LEGISLATORS PURSUANT TO THE PROVISIONS OF ASSEMBLY BILL 240 (2019).**

(9:39:35) – Mayor Crowell introduced the item. Mr. Plemel gave background on the Planning Commission’s Growth Management recommendations and reviewed the Staff Report, highlighting the recommended maximum growth rate of three percent, translating to a total of 672 proposed residential units for 2021. Mr. Plemel also referenced the comments from different City departments and the Carson City School District which are also incorporated into the record. Supervisor Bonkowski complimented Mr. Plemel on “the result of years’ worth of work” calling it a “valuable tool in looking at long-term planning.” He also highlighted a section of the report that indicated “Carson City has enough water capacity to cover full buildout.” Mr. Stucky explained that the detailed water projections were based on the Master Plan zoning, noting that they were trying to be conservative “on the water side” while projecting the most usage. He also clarified the methodology used to project water usage and Mr. Plemel added that the recommendations were based on land use designations. Supervisor Barrette was informed that the State demographer had estimated reduced growth during the recession years; however, the “typical annual growth rate” had been around one percent in Carson City. Mr. Plemel informed the Board that this Growth Management report would be forwarded to the State Legislature per the AB240 requirements. Discussion ensued regarding the sharing of this information with other counties and Ms. Paulson offered to reach out to them. Mayor Crowell entertained a motion.

**(10:02:08) – Supervisor Bagwell moved to adopt Resolution No. 2020-R-2020. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion; however, none were forthcoming.

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Bagwell
<b>SECONDER:</b>	Supervisor Barrette
<b>AYES:</b>	Supervisors Bagwell, Barrette, Bonkowski, Giomi, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

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(10:02:24) – Mayor Crowell recessed the meeting.

(10:15:54) – Mayor Crowell reconvened the meeting. A quorum was still present.

**26. BOARD OF SUPERVISORS**

**26.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTIVES AND RECOMMENDATIONS CONCERNING CARSON CITY DEPARTMENTAL AND STAFF FUNCTIONS AND FUNCTIONS IN CARSON CITY AS A CONSOLIDATED MUNICIPALITY IN RELATION TO THE EXERCISE OF EMERGENCY POWERS PURSUANT TO NRS CHAPTERS 244 AND 414 AND CCMC CHAPTER 6.02 FOR THE PURPOSE OF ENSURING THE HEALTH, SAFETY AND WELFARE IN CARSON CITY IN RESPONSE TO THE GLOBAL CORONAVIRUS (COVID-19) PANDEMIC.**

(10:16:00) – Mayor Crowell introduced the item. Ms. Paulson announced that per the Governor's directive, effective June 26, 2020 individuals are required to wear a mask or an appropriate face covering in public spaces and reminded the public that they must be worn when entering all City buildings, unless they are exempt per certain conditions of the directive. She also reminded everyone that the Open Meeting Law provisions and Phase II of the reopening has been extended until July 31, 2020. Ms. Paulson notified the Board that Senior Center Executive Director Courtney Werner could not attend this meeting because the Senior Center was preparing for the drive-through Meals on Wheels program. She read a statement from Ms. Warner indicating that the Senior Center was still closed, although the meals continued to be delivered (without contact) to seniors with 11,579 meals delivered in May 2020. She also noted that all clients received 14-day shelf-stable food as a precaution should the meal preparations cease to operate. Additionally, she stated that the congregate inside dining has been serving as a drive-through service with curbside pickup and had been providing weekend non-refrigerated food packs and books from the Carson City Library. Ms. Paulson announced that all COVID-19 services had been funded by the Older Americans CARES Act and private grants, including the availability of fans which are shipped directly to the seniors from the stores.

(10:19:50) – Carson City Health and Human Services (CCHHS) Director Nicki Aaker provided an update on the COVID-19 pandemic-related grants that have facilitated the hiring of individuals (such as statisticians, an epidemiologist, two case investigators and a testing coordinator) to investigate cases and to collect and analyze data. She also noted that they were looking into leasing additional space since "we are doubling up every office we can." Ms. Aaker recommended wearing face masks, staying home when ill, practicing social distancing, washing hands, and not touching faces as safety precautions.

(11:23:54) – Jeanne Freeman, Carson City Public Health Preparedness Manager, updated the Board on the community-based testing events such as the one at Carson High School, where over 400 individuals had been tested, adding that the call center had been "extremely busy." Based on a question by Mayor Crowell, Ms. Freeman stated that legislators arriving for the special legislative session were being tested "ahead of time." She also noted that the State had experienced an overall increase; however, the local statistics would be presented shortly. Supervisor Bonkowski inquired about monitoring the cases, should the positive numbers increase, and Ms. Freeman referenced reports that they had prepared with "what if" scenarios to effectively utilize the resources.

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(10:35:35) – CCHHS Epidemiologist Dustin Boothe noted that the additional staff had been hired through the University of Nevada, Reno. He also reviewed the case investigation process, noting that as of that morning, the quad-county area had 345 cases, 174 of which were “contacts to other cases...not necessarily in our jurisdiction,” and 49 were not affected through contacts, adding that 131 cases were “community based” which meant they could not pinpoint how they had been infected. Mr. Boothe noted that there were also some travel-related, worksite, household (109 cases), and healthcare related cases, adding that they were seeing an average of seven cases per day. Mayor Crowell was informed that there were no cases of being infected from frequenting restaurants. Mr. Boothe also updated the Board on the Status of the COVID-19 related grants and the staffing fulfillment resulting from the grants. He clarified for Mayor Crowell that graphs of the reviewed statistics were available on the CCHHS [www.gethealthycarsoncity.org](http://www.gethealthycarsoncity.org) website. Ms. Aaker noted that 70 percent of the Carson Tahoe Health Intensive Care Unit beds were occupied; however, not all were COVID-19 related. Discussion ensued regarding hospitalizations and Ms. Freeman highlighted the collaboration with Washoe County to utilize their capabilities, if needed. Ms. Aaker announced that testing of the homeless population was being conducted in cooperation with Friends in Service Helping (FISH) and encouraged the public to be aware of who they are with in case future contact tracing is needed. She also thanked the Board for their support of public health.

(11:01:00) – Ms. Russell updated the Board on the grants received by the City and explained that she had requested [expenditure] estimates from the stakeholders such as the School District by July 9, 2020. She also noted that the April taxable sales “were only down 5.4 percent” and “we’re still up 5.91 percent over last year, looking at the past 10-months;” however, gasoline tax projections had declined (35 percent) as projected for March and April 2020. Ms. Russell also noted that she had been informed during a call from the Nevada Association of Counties (NACO) that one of the programs in Clark County had offered any business with 20 employees up to \$10,000 with the expectation of having 500 applicants; however, they had received only 180 applications which were being administered by a non-profit organization. Two other programs were being reviewed, according to Ms. Russell: one to provide retrofitting reimbursements to businesses and the other to consider rental assistance to individuals, both of which could be contracted through NACO. Supervisor Bonkowski recommended assessing available funds and business conditions, prior to making a decision on programs. Supervisor Giomi also recommended modifying the Board of Supervisors’ meeting space in order to accommodate the public back in the meeting room when appropriate. Supervisor Barrette expressed concern that the funding may not be enough to accommodate all the community needs. Supervisor Bagwell recommended a survey that had been suggested by the Carson City Chamber of Commerce to understand the needs of the businesses and wished to explore the economies of scale when purchasing certain items. Discussion ensued regarding the spending and Supervisor Bonkowski was in favor of offering supplies to businesses instead of providing small funds. Mayor Crowell thanked the Finance Department for their hard work.

**27. BOARD OF SUPERVISORS – NON-ACTION ITEMS**

(11:18:15) – Mayor Crowell introduced the item; however, there were no comments from the Board members.

**FUTURE AGENDA ITEMS**

N/A

**STATUS REVIEW OF PROJECTS**

N/A

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**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

N/A

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

N/A

**STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD**

N/A

**STAFF COMMENTS AND STATUS REPORT**

N/A


**28. PUBLIC COMMENT**

(11:18:27) – Mayor Crowell entertained final public comments; however, none were forthcoming.

**29. FOR POSSIBLE ACTION: TO ADJOURN**

(11:19:45) – Mayor Crowell adjourned the meeting at 11:19 a.m.

The Minutes of the July 2, 2020 Carson City Board of Supervisors meeting are so approved on this 6<sup>th</sup> day of August, 2020.

  
\_\_\_\_\_  
ROBERT CROWELL, Mayor  
Brad Bonkowski  
Mayor Pro Tem

ATTEST:

  
\_\_\_\_\_  
AUBREY ROWLETT, Clerk - Recorder