

## **CARSON CITY REGIONAL TRANSPORTATION COMMISSION**

### **Minutes of the August 12, 2020 Meeting**

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A regular meeting of the Carson City Regional Transportation Commission (RTC) was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization (CAMPO) meeting on Wednesday, August 12, 2020, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Brad Bonkowski  
Vice Chairperson Mark Kimbrough  
Commissioner Lori Bagwell  
Commissioner Greg Stedfield

**STAFF:** Lucia Maloney, Transportation Manager  
Todd Reese, Deputy District Attorney  
Dirk Goering, Senior Transportation Planner  
Chris Martinovich, Transportation/Traffic Engineer  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All approved meeting minutes are available on [carson.org/minutes](http://carson.org/minutes).

#### **1. CALL TO ORDER AND DETERMINATION OF A QUORUM**

(5:08:05) – Chairperson Bonkowski called the meeting to order at 5:08 p.m. and read into the record the *Notice to the Public* incorporated into the agenda, outlining the temporary public comment guidelines established during the Governor's COVID 19 Emergency Directive, incorporated into the agenda. Roll was called, and a quorum was present. Member Macquarie was absent.

#### **2. AGENDA MANAGEMENT NOTICE**

(5:09:18) – Ms. Maloney and the Commissioners indicated that they had no modifications to the agenda.

#### **3. DISCLOSURES**

(5:09:29) – Chairperson Bonkowski entertained Commissioner disclosures; however, none were forthcoming.

#### **4. PUBLIC COMMENT**

(5:09:32) – Chairperson Bonkowski entertained public comments; however, none were forthcoming.

#### **5. APPROVAL OF MINUTES**

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### **5-A FOR POSSIBLE CORRECTIVE ACTION – DISCUSSION AND POSSIBLE APPROVAL OF THE JUNE 10, 2020 DRAFT MINUTES.**

(5:09:45) – Chairperson Bonkowski introduced the item. Mr. Reese explained that this agenda item would correct an action taken in the previous RTC meeting. He noted that the July 8, 2020 RTC meeting had erroneously agendized the approval of the May 13, 2020 meeting minutes instead of the June 10, 2020 meeting minutes. Mr. Reese confirmed that the May 13, 2020 meeting minutes had already been approved at the June 10, 2020 meeting. He recommended that the Commission approve the June 10, 2020 meeting minutes in order to comply with the Open Meeting Law. Mr. Reese also invited Vice Chair Kimbrough to reiterate the clarifications he had made in the last meeting. Vice Chair Kimbrough noted the clarification to his comments during the item 6-A discussion. He noted that “there’s more than just the one-half-mile trail...there are several trails that come out of that trailhead.” Chairperson Bonkowski entertained a motion.

**(5:12:47) – Commissioner Bagwell moved to approve the minutes of the June 10, 2020 meeting as presented. The motion was seconded by Vice Chair Kimbrough. Motion carried 4-0-0.**

(5:33:50) – Mr. Reese noted during public comment that the minutes of the June 10, 2020 meeting are beyond the 45-day approval deadline (per the Nevada Revised Statute); however, the Open Meeting Law had not been violated because of the corrective action.

### **5-B FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE APPROVAL OF THE JULY 8, 2020 DRAFT MINUTES.**

(5:13:20) – Chairperson Bonkowski introduced the item.

**(5:20:40) – Commissioner Bagwell moved to approve the minutes of the July 8, 2020 RTC meeting as presented. The motion was seconded by Vice Chair Kimbrough and carried 4-0-0.**

## **6. PUBLIC MEETING ITEMS**

### **6-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING, AND AUTHORIZATION FOR THE RTC CHAIR TO SIGN, THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION AND CARSON CITY REGIONAL TRANSPORTATION COMMISSION JOINT TITLE VI PLAN AND RTC'S REQUIRED ASSURANCES.**

(5:13:46) – Chairperson Bonkowski introduced the item. Mr. Goering presented the agenda materials which are incorporated into the record. Ms. Maloney clarified that “RTC already has a Title VI plan for Transit and Federal Transit Administration (FTA) dollars,” adding that this plan “neither supersedes nor conflicts with that existing plan...this plan is for federal highway dollars that come through NDOT to CAMPO and RTC on the highway side.” There were no comments from the Commissioners; therefore, Chairperson Bonkowski entertained a motion.

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**(5:15:42) – Vice Chair Kimbrough moved to authorize the Chair to sign the Title VI Plan and RTC's required assurances as presented. The motion was seconded by Commissioner Stedfield and carried 4-0-0.**

## **7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS - NON-ACTION ITEMS:**

### **7-A TRANSPORTATION MANAGER'S REPORT**

(5:16:08) – Ms. Maloney updated the Commission on several projects that “aren’t typically included in the Transportation Projects Status Report. She noted that a water line replacement on Sherman Lane/Viking Way will result in lane closures and detours, even though the project was not funded by RTC funds and will begin on August 24, 2020 with a projected duration of four months. Ms. Maloney also stated that a Riverview Sewer Lift Station Project will also cause detours and lane closures; however, no RTC funds will be used for the project to begin in late September and to last approximately four months. She indicated that Mr. Martinovich will address the Kings Canyon Project; however, she wished to touch on the public comments which, at times, had been conflicting and noted that a new parking lot design and a “slightly narrower roadway” were some of the issues they were addressing. Ms. Maloney updated the Board on the Flint Road project bids, indicating that the lowest bid received had been within budget, and clarified that it would be funded by landfill dollars and would be a night project in order not to interfere with the Rifle and Pistol Range and the Landfill operations. Ms. Maloney also responded to clarifying questions by the Commissioners.

### **7-B STREET OPERATIONS ACTIVITY REPORT**

(5:20:18:) – Mr. Goering reviewed the June Street Operations Activity Report, incorporated into the record and responded to clarifying questions.

### **7-C TRANSPORTATION PROJECTS STATUS REPORT**

(5:21:29) – Mr. Martinovich presented the Transportation Projects Report and both he and Mr. Goering responded to clarifying questions by the Commissioners. Chairperson Bonkowski recommended coordinating policies between South Carson and East William Street with NDOT.

## **8. BOARD COMMENTS: FOR INFORMATION ONLY – STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE RTC BOARD.**

## **9. THE NEXT MEETING IS TENTATIVELY SCHEDULED – 4:30 P.M., WEDNESDAY, SEPTEMBER 9, 2020, AT THE SIERRA ROOM - COMMUNITY CENTER, 851 EAST WILLIAM STREET, IMMEDIATELY AFTER THE MEETING OF THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION.**

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(6:33:19) – Chairperson Bonkowski read the agenda item into the record and clarified that the RTC meeting will immediately follow the Carson Area Metropolitan Planning Organization meeting which starts at 4:30 p.m.

**10. PUBLIC COMMENT**

(6:33:34) – Chairperson Bonkowski entertained public comments; however, none were forthcoming.

**11. ADJOURNMENT: FOR POSSIBLE ACTION**

(6:34:33) – Chairperson Bonkowski adjourned the meeting at 6:34 p.m.

The Minutes of the August 12, 2020 Carson City Regional Transportation Commission meeting are so approved this 9<sup>th</sup> day of September, 2020.