

FY 2021 CAPITAL LIST			
Department	Description	FY 2021	
<b>Undesignated</b>	Break / Fix	\$ 395,114	
<b>RTC</b>	RTC Transfer from GF - COVID-19 Gas Tax Losses	400,000	
<b>Fleet</b>	Vehicle Replacement Program	1,878,000	2101002-507705
	Radio System Replacement NSRS	545,845	2101002-500676
<b>Alternative</b>	Taser Cartridges	1,350	2102027-500663
<b>Sentencing:</b>	Body armor for sworn staff	12,800	2102027-500672
	Tasers (qty 4)	6,364	2102027-500663
<b>District Attorney:</b>	Microsoft Surface Pro (2 units)	3,202	2101006-500669
<b>Fire:</b>	Tools/equipment for new FD pumper truck	39,889	2102025-506514
	Station 53 shop remodel	4,300	2102025-500654
	Station 51 cameras admin parking lot	5,700	2102025-506552
<b>Information</b>	Phone System Upgrade	300,000	2101006-506508
<b>Technology:</b>	Asset Management Program	90,000	2101006-506508
	Network Equipment Upgrades	87,240	2101006-506506
	Printer Replacement Program	57,000	2101002-507717
<b>Juvenile Prob/</b>			
<b>Detention:</b>	Deadbolt Security Locks	2,715	2102027-500674
	Facility needs assessment - Master Plan	50,000	2102027-500309
	Replace Entryway Tile/4 Lobby Couches/Sally Port Tile	3,788	2102027-500675
<b>Senior Center</b>	Dining Room Chairs	15,319	2105050-500674
<b>Library:</b>	Door -second floor office	2,535	2105062-500674
	Install sink in break room	6,186	2105062-506559
	Video security cameras	3,200	2105062-500661
<b>Parks &amp;</b>	I-Pads for park rangers and range coordinator	4,999	2105050-500654
<b>Recreation:</b>	Kubota Mower-530-replace Toro 228D Groundsmaster	27,000	2105050-506515
	Baseball & softball backstop fence repair	4,999	2105050-500654
	Power hand tool replacement	4,999	2105050-500654
	Hand tool replacement	4,999	2105050-500654
	Type II road base for Cemetery interior routes	4,999	2105050-500654
	Fuji park material storage bins	3,000	2105050-500654
	TV and mount for Bonanza room	3,900	2105050-500654
	Lone Mt Cemetery irrigation upgrade	50,000	2105050-506558
	Playground safety repairs	75,000	2105050-506541
	Toro 5900 GM mower	103,000	2105050-506515
	Security cameras and system upgrades	23,500	2105050-506515
	Fee collection equip-rifle & pistol range-auto kiosk station	35,000	2105050-507153
	Asphalt & concrete path repair and replacement	250,000	2105050-506540
	Pony Express Airpark Runway Repair	33,500	2105050-506540
	- Additional Revenue	(5,000)	2105082-465090 (revenue - donation)
<b>PW / Facilities</b>			
<b>Maintenance:</b>	Multi year custodial equipment replacement	14,975	2101002-500630
	Multi year asphalt repair/replacement	395,000	2101005-500473
	Multi year carpet replacement	132,715	2101005-500651
	Multi year fire sprinkler system repairs/upgrades	35,000	2101002-500434
	Multi year generator replacement	52,427	2101002-506521
	Multi year boiler, chiller and HVAC replacement	303,600	2101002-506521
	Multi year exterior/interior painting	36,650	2101005-500652
	Aquatic center skylight replacement	172,500	2105050-506538
	Corporate yard security upgrade project	320,700	2103030-507010 Proj # Needed

FY 2021 CAPITAL LIST			
Department	Description	FY 2021	
<b>Sheriff</b>	Front Load Drop Safe	3,398	2102020-500674
<b>Department:</b>	K-9 Training Bite Suit	1,430	2102020-500654
	Weapons Upgrade - AR 15 Patrol Rifle	6,205	2102020-506561
	Breaching Kit	6,381	2102020-506561
	Hostage Negotiation Software & Remote PA System	3,695	2102020-500654
	SWAT Body Armor	49,951	2102020-500671
	Investigations Body Armor	9,069	2102020-500671
	Jail Video/TV Distribution System	30,100	2102020-500661
	Communication Center Physical Security	16,800	2102020-506561
	FST Breath Testers	12,210	2102020-500647
	Laundry Equipment Upgrade	14,992	2102020-506512
	Kitchen Equipment Upgrade	29,622	2102020-506512
	SWAT Training and Breaching Equipment	14,665	2102020-500647
	Fixed Mount License Plate Readers	14,728	2102020-506512
	Cloud Analyzer Package	10,465	2102020-500661
	Field Digital Forensics Suite for Drug & Fugitive Cases	14,900	2102020-500661
	Sheriff App	10,000	2102020-500661
	<b>Total Board Designated</b>	<b>6,246,620</b>	
<b>Public Works -</b>	Landfill Entrance Reconstruction	400,000	2103939-506503
<b>Landfill:</b>	Vehicle Replacement Program	900,000	2103939-506502
	Utility Structure to house Landfill Equipment	150,000	2103939-506502
	Reconstruct retention pond and south monitoring well	100,000	2103939-506503
	Post Closure Costs	186,634	2103939-506501
	Undesignated	129,711	2103939-506502
	<b>Total Landfill</b>	<b>\$ 1,866,345</b>	
	<b>General Fund Total</b>	<b>\$ 8,112,965</b>	

## FY 2020-21 Supplemental Requests

Department	Account	Description	IFC Recommendation
<b>DISTRICT ATTORNEY</b>			
District Attorney	1010500	1 PTE - Discovery Clerk in DA's Office	17,991
		Office Supplies	7,760
		<b>Department Totals</b>	<b>25,751</b>
<b>INFORMATION TECHNOLOGY</b>			
Information Technology	1010710	Network Switches (One-time)	19,181
		<b>Department Totals</b>	<b>19,181</b>
<b>COMMUNITY DEVELOPMENT</b>			
Planning	1011425	Property clean-up	5,000
Building Permits	5253014	.44 FTE Fire Inspector 2 (.56 paid by 1012515 Fire Prev.)	50,000
		Remove - Marathon Fire Inspector	(50,000)
		.25 FTE - Assistant Project Manager	28,790
		(.25 paid by 1013012 Engineering, 510 Wastewater, and 520 Water)	
		Remove - 1 Part Time Inspector	(20,000)
		<b>Department Totals</b>	<b>13,790</b>
<b>FIRE DEPARTMENT</b>			
Fire Administration	1012505	1 FTE - Office Specialist	62,725
		Overtime move to Ambulance	(62,725)
Fire Prevention	1012515	.56 FTE Fire Inspector 2 (.44 paid by 525 Building Permits)	63,619
Fire Operations	1012512	Overtime move to Ambulance	(63,619)
Ambulance	5012525	Ambulance OT (Charging to GF)	126,344
		<b>Department Totals</b>	<b>126,344</b>
<b>SHERIFF'S DEPARTMENT</b>			
Sheriff Investigation	1012011	Overtime	30,000
Sheriff Detension	1012014	Inmate Food	70,000
		Overtime	10,000
		2 FTEs - Office Support Specialists	122,916
Dispatch	1012017	Overtime - Dispatch	45,000
		<b>Department Totals</b>	<b>277,916</b>
<b>COURTS</b>			
Courts	1014700	Temporary Staffing	30,000
		<b>Department Totals</b>	<b>30,000</b>
<b>ALTERNATIVE SENTENCING</b>			
Alternative Sentencing	1012800	1 FTE - DAS Lab Tech	58,865
		Part time position	(14,546)
		1 PTE - DAS Officer/Bailiff	20,510
		<b>Department Totals</b>	<b>64,829</b>

## FY 2020-21 Supplemental Requests

Department	Account	Description	IFC Recommendation
<b>PARKS &amp; RECREATION</b>			
Parks Maintenance	<b>1015012</b>	Equipment Replacement Acct.	20,000
		.29 FTE Senior Park Ranger (.71 paid by 254 QoL-Open Space)	28,553
		- Americorps Contribution & Shop Coordinator 10%	(28,553)
Multiuse Athletic Complex	<b>1015054</b>	Hourly/Seasonal Minimum Wage Increase	3,118
Pool	<b>1015055</b>	Hourly/Seasonal Minimum Wage Increase	15,430
		Hourly/Seasonal Merits	7,028
		Pool Chemicals	8,910
Community Center	<b>1015056</b>	Hourly/Seasonal Minimum Wage Increase	3,567
Recreation	<b>1015057</b>	Hourly/Seasonal Minimum Wage Increase	14,990
		Hourly/Seasonal Merits	11,010
Rifle Range	<b>1015059</b>	Hourly/Seasonal - 2 PTE's - Range Safety Officers	29,400
		Other Pay (shift diff/OT/call back/stand by)	1,700
		Uniforms	500
		EE Physicals	600
		Training	500
		Park Repair	10,000
		Printing/Advertising	200
		Member Publications	200
		Operating Supplies	5,000
		Small Tools	1,500
Sports	<b>1015060</b>	Hourly/Seasonal Minimum Wage Increase	7,762
		Hourly/Seasonal Merits	6,821
Quality of Life- Open Space	<b>2545047</b>	.71 FTE Senior Park Ranger (.29 paid by 1015012 Park Maint)	69,404
		.10 Shop Coordinator	8,553
Cemetery	<b>5305067</b>	Niche Expense (One Time)	21,000
		<b>Department Totals</b>	<b>247,193</b>
<b>LIBRARY</b>			
Library	<b>1016200</b>	Software Maintenance	23,073
		Public Access-Replace 5 Computers	5,000
		Hourly Seasonal-Minimum Wage Increase and Merits	7,676
		<b>Department Totals</b>	<b>35,749</b>

## FY 2020-21 Supplemental Requests

Department	Account	Description	IFC Recommendation
<b>PUBLIC WORKS</b>			
Engineering	<b>1013012</b>	.25 FTE - Assistant Project Manager (GF)	28,790
		(.25 paid by 525 Building Permits, 510 Wastewater, and 520 Water)	
		Professional Services	10,000
Facilities Maintenance	<b>1013034</b>	Promote - Create Bldg Maint Supervisor	4,090
		2 FTE's-Building Maint. Workers (convert 4 PT to 2 FT)	72,948
		<i>(IFC recommending 1 Building Maint Workers - remove 2 PT)</i>	
		- Remove PT Janitorial Staff	(15,828)
		Custodial Supplies	2,000
Landfill	<b>1013904</b>	1 FTE Landfill Worker	81,232
Regional Transportation	<b>2503035</b>	Freeway Landscaping Maintenance	12,500
Streets Maintenance	<b>2563038</b>	Callback Pay	5,000
		Training	2,000
		Printing/Advertising	3,000
		Membership/Publications	500
Stormwater Utility	<b>5053702</b>	Building Repair & Maintenance	20,000
Wastewater Utility	<b>5103201</b>	1 FTE-Laboratory Supervisor	110,809
		Reduce Chemist position	(87,804)
		.25 FTE - Assistant Project Manager	28,790
		(.25 paid by 1013012 Engineering, 525 Building Permits, & 520 Water)	
Water Utility	<b>5203502</b>	Software Maintenance Costs	20,000
		.25 FTE - Assistant Project Manager	28,790
		(.25 paid by 1013012 Engineering, 525 Building Permits, & 510 Wastewater)	
		Water Purchase Douglas	90,000
		Click-2-Gov Fees	3,500
		Utility Assistance Program	10,000
		Leak Detection Program	3,000
Fleet Maintenance	<b>5603025</b>	1 FTE Radio-Communications Foreman	124,509
		Training	2,500
		Software/Maintenance	9,500
		<b>Department Totals</b>	<b>569,827</b>
		<b>TOTAL SUPPLEMENTAL REQUESTS</b>	<b>\$ 1,410,580</b>



**Parks and Recreation DIRECTOR**  
Jennifer Budge

**Park Operations SUPERINTENDENT**  
David Navarro

**Open Space MANAGER**  
Lyndsey Boyer

**Department Business MANAGER**  
Patti Liebespeck

**Recreation SUPERINTENDENT**  
Dan Earp

Contract Instructors,  
Outdoor Recreation,  
Marketing

**Senior Park RANGER**  
VACANT

**Parks Project MANAGER**  
Nick Wentworth

**Trails COORDINATOR**  
Gregg Berggren

**Temporary Interns**

**Office Specialist FRONT DESK ADMINISTRATION**  
Laura Keller

**Recreation MANAGER**  
Eric Klug

**Recreation MANAGER**  
Mike Freeman

**Recreation MANAGER**  
Scott Chapman

**Park RANGERS**  
John Costello  
Tyler Kerver

**Range COORDINATOR**  
VACANT

**Natural Resource SPECIALIST**  
VACANT

**Temporary Interns**

**Office Specialist II RESERVATIONS**  
April Livesay

**Recreation SUPERVISOR**  
Andrew Menendez

**Recreation SUPERVISOR**  
Tami Jennings

**P/T Adult/Youth Sports, Cashiers, Umpires, Referees**

**Americorps VISTA VOLUNTEER COORDINATOR**

**P/T Range Safety Officers**  
VACANT (3 total)

**Open Space Maintenance COORDINATOR**  
Jared Whitaker

**P/T Maintenance Workers, Inmates, & SSR Caretaker**

**P/T Clerical CEMETERY OFFICE**  
Antoinette Hill

**P/T Recreation Leaders**

**Head LIFEGUARD**  
Darlene Marshall

**Park Operations MANAGER**  
Dan Kastens

Community Center

Youth & Inclusion

Aquatics

Theater

**Recreation COORDINATOR**  
Kristine Kirchoff

**P/T Custodians, Theater Techs. & Com. Center Clerical**

**P/T Lifeguards, Instructors, & Cashiers**

Sports fields & Non-Turf Landscaping

**Sports Field COORDINATOR**  
Lane Pickel

**PM WORKERS**  
VACANT  
Joseph Langstaff  
Israel Duenas-Estrella

**P/T Maintenance Workers & Inmates**

Special Events, Projects & Urban Forestry

**Parks Maintenance COORDINATOR**  
John Doran

**PM WORKERS**  
Billy Anderson  
Gilberto Botello-Benitez  
Dave Thomas

**P/T Maintenance Workers & Inmates**

Cemeteries, Irrigation, & Playground Safety

**Parks Maintenance COORDINATOR**  
John Burnham

**PM WORKERS**  
Nathan Delaney  
Brandon Macias  
VACANT

**P/T Maintenance Workers & Inmates**

Mechanic & Safety Program

**Parks Shop COORDINATOR**  
Paul Griffiths

**Inmate SHOP ASSISTANT**

**MISSION STATEMENT**

To provide exceptional parks, open space, and diverse recreational opportunities to enhance the quality of life in Carson City, while preserving our natural resources for future generations.

**APPROVED FY21 Budget 9/17/2020**

**Full-time staff count: 36**

# Carson City Board of Supervisors Items

## August 20, 2020

### Purchasing & Contracts

- For Possible Action: Discussion and possible action regarding an amendment to Contract No. 20300042, Irrigation Upgrades Phase 2, to include the purchase of irrigation equipment for an additional amount not to exceed \$11,158.35, for a new total contract amount of \$148,460.27 from the Quality of Life-Capital Fund, with SiteOne Landscape Supply as a sole source vendor. (Carol Akers, CAkers@carson.org and David Navarro, DNavarro@carson.org)
- For Possible Action: Discussion and possible action regarding Contract No. 20300139, AV (Audio-Visual) Retrofit-Theater and Sierra Room, with CCS Presentation Systems, for a not to exceed amount of \$117,378.50. (Carol Akers, CAkers@carson.org and James Underwood, [Junderwood@carson.org](mailto:Junderwood@carson.org))

## September 3, 2020

### Purchasing & Contracts

- For Possible Action: Discussion and possible action regarding a determination that Gradex Construction Company, is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and whether to award Contract No. 20300060, Brunswick Canyon Road Repair Project, to Gradex Construction Company, for a total not to exceed amount of \$106,607.60 to be funded from the January 2017 Flood Event Account and reimbursed by a Division of Emergency Management (DEM) and Federal Emergency Management Agency (FEMA) Grant. (Carol Akers, CAkers@carson.org and Dan Stucky, DStucky@carson.org)
- For Possible Action: Discussion and possible action regarding a determination that Garden Shop Nursery Landscaping Division Inc., is the lowest responsive and responsible bidder pursuant to NRS Chapter 338 and whether to award Contract No. 20300050, John Mankins and Ronald D. Wilson Playgrounds Surface Rehabilitation Project, to Garden Shop Nursery Landscaping Division Inc., for a total amount not to exceed \$496,435. (Carol Akers, CAkers@carson.org and Nick Wentworth, NWentworth@carson.org)

### Parks, Recreation & Open Space

- Possible Action: Discussion and possible action regarding an amendment to the Schulz Ranch Landscape Maintenance District (LMD) to include Schulz Ranch Phase 5 in the LMD. (Jennifer Budge, jbudget@carson.org)
- For Possible Action: Discussion and possible action regarding authorization to submit applications to the Southern Nevada Public Land Management Act ("SNPLMA") Round 18 grant program for the Buzzy's Ranch Wetland Enhancement Project and Carson River Trails Phase III. (Lyndsey Boyer, lboyer@carson.org) Late Material

## September 17, 2020

### Finance

- For Possible Action: Discussion and possible action on the proposed Carson City Capital Improvement Program (CIP) for Fiscal Years (FY) 2021 - 2025 and recommended Supplemental Requests for the FY 2021 operating budget. (Sheri Russell, srussell@carson.org) Late Material