

MINUTES
of the Meeting of the
Carson City
LOCAL EMERGENCY PLANNING COMMITTEE
June 2, 2020

The Carson City Local Emergency Planning Committee held a public meeting on June 2, 2020, beginning at 1:32 p.m. via conference call.

1. Call to Order

The meeting was called to order by Chair, Sean Slamon.

2. Roll Call and Determination of a Quorum

Voting members present were Rick Cooley, Ann Cyr, Mark Cyr, James Freed, Jeanne Freeman, Tom Raw, Darren Schulz, Matthew Shafer, Sean Slamon, and Sandy Wartgow which constituted a quorum.

Voting members absent were Ken Furlong, Al Kramer, Jerome Tushbant, and Dave Yohey. Non-voting members absent were Jerry Evans, Keith Forbes, and Chris Smallcomb.

Also present were Todd Reese (Carson City District Attorney's Office) and Andy Hummel (Carson City Public Works).

3. Public Comment:

There were no public comments.

4. For Possible Action: Approval of Minutes – March 3, 2020

It was moved by Jeanne Freeman, seconded by Tom Raw, with all ayes in favor (*with the exception of Mark Cyr who abstained because he was not in attendance at the March meeting*) that the minutes of the March 3rd meeting be approved as submitted.

5. For Possible Action: Discussion and possible action to appoint Rick Cooley (Carson City Public Works) as the alternate Transportation representative to the LEPC.

Sean Slamon reported that there had been changes at Carson City Public Works.

It was moved by Tom Raw, seconded by Darren Schulz, with all ayes in favor to appoint

Rick Cooley as the alternate Transportation representative to the LEPC.

6. For Possible Action: Discussion and possible action to appoint Andy Hummel (Carson City Public Works) as the Local Environmental representative to the LEPC.

It was moved by Darren Schulz, seconded by Tom Raw, with all eyes in favor to appoint Andy Hummel as the Local Environmental representative to the LEPC.

7. For Possible Action: Discussion and possible action regarding the FY 2021 United We Stand (UWS) Grant Application (Brett Bindley).

Brett Bindley was not on the conference call.

It was moved by Darren Schulz, seconded by Matthew Shafer, with a motion carried unanimously, that the Committee approve the FY 2021 United We Stand (UWS) Grant Application, as described, to the State Emergency Response Commission.

(Ann Cyr joined the call).

8. For Discussion Only: Update on the Hazard Mitigation Plan.
(Tom Raw)

Tom Raw reported that the Hazard Mitigation Plan for Carson City is up for review. Tom said he had just received the letter of approval for the grant application that was submitted. \$115,000 was requested and \$86,250 was the amount awarded with a 25% match by the City. The grant money had not yet been received, but Tom said as soon as it is received a request for proposal (RFP) will be initiated.

9. For Discussion Only: Report and discussion on activities associated with the Citizen Corps Council Initiatives (Tom Raw, Jerome Tushbant, and Jeanne Freeman).

Tom Raw reported that the Emergency Operations Center (EOC) had been open for over two months since the last LEPC meeting and the CERT (Community Emergency Response Team) members volunteered a lot of hours in the COVID hotline phone center answering questions from the public and forwarding to Health if they met the criteria for testing. The phone center stayed open after the EOC closed and CERT members have continued to volunteer.

Tom Raw reported on the VIPS (Volunteers in Police Service) with the information he had been given from Jerome Tushbant who was not on the call. Tom reported that there was no activity with the VIPS during the COVID shutdown, but they are anticipating getting back up and running in the next couple of weeks.

Jeanne Freeman reported that the western Nevada Medical Reserve Corps (MRC) have been assisting with the call center like CERT has and have also been helping with contact tracing and monitoring of positive cases around the Quad Counties. Jeanne said MRC is

also assisting with the drive thru point of distribution (POD) events and will continue to assist Health and Human Services. Jeanne noted that another recruitment will be posted for contact tracers to be able to support Health since they are expected to conduct contact tracing for the next 30 months.

10. For Discussion Only: Reports of Committee Members

Sandy Wartgow reported that Carson City Fire has been doing a lot of COVID policy and protocol driven stuff with EMS (Emergency Medical Services) including trying to get the proper PPE (personal protective equipment) and amount for crews. Sandy reported that this has gone well, and Carson Fire does have enough PPE for crews at this time.

Sandy said Carson Fire is at a point where call volume is going back up, but the volumes related to universal precautions or COVID possible patients have gone down.

Jeanne Freeman reported that Carson City Health and Human Services is continuing to do what they do with identifying new COVID cases and contact tracing. She added that they currently have 48 active cases and over 100 people are being monitored for close contacts.

Jeanne reported that Health and Human Services will be conducting community based COVID testing over the next few months. An event was held earlier in the day at East Fork Fire's Station 12 and 187 people came through. The next event is scheduled at Carson High School on June 9th and there are 400 tests available and open to anyone.

Ann Cyr reported that Carson City School District is very busy and have been closed since March 24th. They have lots of activities going on including providing meals to the community and preparing and planning for reopening in August; Ann reported that she is not sure what that will look like.

Mark Cyr reported that the Salvation Army is holding up. Mark said they are currently providing drive-thru for fresh fruits, vegetables, meats, and dairy every Wednesday from 1:00-2:30 p.m. The Salvation Army is also delivering to those who should be staying home; 60-80 deliveries are done every week. Mark said they also have funding for utilities, rent, and mortgage for those who have been affected by COVID-19 and cannot pay these bills because of that.

Mark reported that he and his wife are being transferred out of Carson City and new officers will be taking over Carson City Salvation Army as of July 1st. Sean Slamon thanked Mark for all he has done for Carson City.

Jim Freed reported that Carson Tahoe Regional Medical Center has been busy with COVID. He added that they are developing a plan on how to conserve PPE while maintaining the safety of all of their patients, screening patients and getting them into appropriate isolation as quickly as possible, and visitation limitations to decrease unnecessary exposure. Jim said all of these things were done in a short period of time and they are now looking at how they can recover from that and get back to some type of new

normal, offer urgent elective surgeries for patients, change visitation hours, and how to maintain their ability to surge if necessary.

Darren Schulz reported that Carson City Public Works has been in a support role and did not have anything to report.

Matthew Shafer reported that he and Craig Robinson have been busy on new protocols at Western Nevada College so they can get staff back in offices. He reported that some of their staff came back to work on June 1st and starting July 1st the majority of their staff will be back with increased safety measures, PPE requirements, and they are trying to figure out what classes are going to look like.

11. For Discussion Only: Next Meeting Date: September 1, 2020

12. Public Comment:

There were no public comments.

13. For Possible Action: To adjourn

It was moved by Tom Raw to adjourn the meeting at 1:52 p.m.

Recorder: Shelby Price