

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 6, 2020 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, August 6, 2020 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Robert Crowell
Supervisor Stacey Giomi, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor John Barrette, Ward 4

STAFF:

Nancy Paulson, City Manager
Stephanie Hicks, Deputy City Manager
Dan Yu, Assistant District Attorney
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:30:52) – Mayor Crowell called the meeting to order at 8:30 a.m. and read the notice to the public, incorporated into the agenda, stating that public comment would be heard at the beginning and at the end of the Board meeting, as agendized. Ms. Warren called roll and noted that a quorum was present. Dr. Ken Haskins, First Christian Church Head Pastor, provided the invocation. Mayor Crowell led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:33:02) – Mayor Crowell entertained public comments; however, none were forthcoming.

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – JULY 2, 2020

(8:33:20) – Mayor Crowell introduced the item.

(8:33:27) – Supervisor Bonkowski moved to approve the minutes of the July 2, 2020 Board of Supervisors meeting with three previously-submitted corrections. Supervisor Barrette seconded the motion which carried 5-0-0.

7. FOR POSSIBLE ACTION: ADOPTION OF AGENDA

(8:34:08) – Mayor Crowell introduced the item. Ms. Paulson and the Supervisors indicated they had no changes to the agenda. Mayor Crowell considered the agenda adopted as published.

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CONSENT AGENDA

(8:34:21) – Mayor Crowell introduced the item and entertained requests to pull items from the agenda; however, none were forthcoming.

(8:37:35) – Supervisor Bagwell moved to approve the Consent Agenda as published. Supervisor Barrette seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Bonkowski, Giomi, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

8. FINANCE

8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JULY 24, 2020, PER NRS 251.030 AND NRS 354.290.

9. PURCHASING AND CONTRACTS

9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A FORENSIC SUPPORT SERVICES AGREEMENT BETWEEN WASHOE COUNTY ON BEHALF OF THE WASHOE COUNTY SHERIFF'S OFFICE AND CARSON CITY ON BEHALF OF THE CARSON CITY SHERIFF'S OFFICE, FOR A FEE NOT TO EXCEED \$111,020 THROUGH JUNE 30, 2021, AND AUTHORIZATION FOR THE SHERIFF TO EXECUTE THE CONTRACT.

10. SHERIFF

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED ACCEPTANCE OF A GRANT FROM THE NEVADA OFFICE OF THE ATTORNEY GENERAL, 2020 SERVICES-TRAINING-OFFICERS-PROSECUTORS ("STOP") GRANT, TO FUND A VICTIM WITNESS COORDINATOR POSITION AT THE CARSON CITY SHERIFF'S OFFICE ("CCSO") IN THE AMOUNT OF \$75,620.00.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

11. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.

No items were pulled from the consent agenda.

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12. CITY MANAGER

12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF ONE MEMBER TO THE LIBRARY BOARD OF TRUSTEES TO FILL A FOUR-YEAR TERM THAT WILL EXPIRE IN JUNE 2024.

(8:35:05) – Mayor Crowell introduced the item. Supervisor Bonkowski read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest and stated that he would participate in discussion and action. Mayor Crowell entertained additional disclosures; however, none were forthcoming. Ms. Paulson explained that one vacancy existed on the Library Board of Trustees due to an expired term, and that incumbent trustee, Beth Lucas, and two new applicants, Richard Karpel and Elizabeth Markle, had applied for the vacant position. She also noted that two other applicants, William Harris and Jaimi Wolf-Ray could not be present and had withdrawn their applications.

(8:36:30) – The Board interviewed Ms. Lucas, Mr. Karpel, and Ms. Markle by asking each applicant the same question to ensure fairness. Ms. Lucas expressed interest in serving a complete term as she had been appointed a year ago, and praised the Library for their online presence during the COVID-19 related shutdown. Based on a question by Supervisor Barrette, Ms. Lucas stated that she had enjoyed reading former First Lady Michelle Obama's non-fiction book and enjoyed the fictional novels of Janet Evanovich. Supervisor Bonkowski inquired about a collaboration between the Library and the Carson City School District during the COVID-19 pandemic and Ms. Lucas noted she was "hesitant to even have an opinion on this one quite yet...we don't even know how the school year is going to play out," referring to the shutdown. Supervisor Giomi inquired about exploring revenue sources beyond City funding and Ms. Lucas expressed concern that funding cuts will be "all over the place," adding that grants may be "evaporating" as well. She noted that she would pursue federal funding, adding that she wished to continue to serve on the Board.

(8:47:44) – Mr. Karpel informed Mayor Crowell that he had seen the vacancy advertised in the Nevada Appeal and had applied. He explained that digital media such as Digital Video Discs (DVDs) and streaming media had been popular at his previous residence (Virginia); however, he was also in favor of maintaining print media. Supervisor Bagwell was informed that during the pandemic, technology would be a useful tool and believed outdoor learning could be possible. In response to a question by Supervisor Bonkowski, Mr. Karpel believed that the Library would be useful to students and teachers during the pandemic. He also informed Supervisor Barrette that he was reading a nonfiction book titled *Dignity* by Chris Arnade and preferred non-fiction books. Mr. Karpel indicated to Supervisor Giomi that corporations and wealthy individuals could contribute additional funds to the Library. Mayor Crowell thanked Mr. Karpel for applying.

(8:58:27) – Mayor Crowell welcomed Ms. Markle and explained the interview process and invited her to tell the Board about herself. Ms. Markle provided the Board with her educational and professional background, especially working as a librarian at Sierra Nevada College and at the Nevada State Library and Archives, and noted her recent move to Carson City. She stated that she believes strongly in libraries and education and advocated for them. She also responded to Mayor Crowell's question by stating that a public library's responsibility was to meet the needs of the community. She advocated for young people's exposure to its benefits for them to become readers of (digital or paper) books. Ms. Markle also stressed the importance of digitization of old microfilm content. Supervisor Bagwell inquired about library services to the public during the COVID-19

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pandemic. Ms. Markle praised the Library for their online programs for both children and adults and for keeping the Library “at the forefront of the public eye,” especially during community events. She also informed Supervisor Barrette that she had recently read *Nickel Boys* by Colson Whitehead and that she prefers to read murder mystery books. In response to a question by Supervisor Giomi, Ms. Markle believed in grant opportunities beyond City funding of the Library, in addition to exploring corporate or non-profit organization donations. Mayor Crowell thanked Ms. Markle for applying.

(9:21:41) – Mayor Crowell entertained Board discussion. Supervisor Bonkowski noted that he had inquired about Ms. Lucas’ performance and attendance on the Library Board of Trustees and had received “glowing reviews.” He believed Mr. Karpel was thoughtful and organized, and that he would contribute on the Board, adding that Ms. Markle was “a dissertation in leadership.” Supervisor Bonkowski also believed that “it would be a disservice to not allow [Ms. Lucas] to continue” and serve a full four-year term. He encouraged Mr. Karpel and Ms. Markle to reapply for other openings on the Board and recommended reappointing Ms. Lucas. Mayor Crowell was also impressed with the qualifications of the applicants; however, he was in favor of Ms. Lucas’ reappointment. Mayor Crowell entertained a motion.

(9:23:38) – Supervisor Bonkowski moved to appoint Beth Lucas to fill a term expiring in June 2024. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bonkowski, Giomi, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(9:23:50) – Supervisors Bagwell and Bonkowski wished to see the two applications kept on file for other vacancies, instead of recruiting for future positions. Mr. Yu believed that could be a possibility; however, he wished to see the implementation of new processes such as having an online repository of all applications in advance of vacancies.

13. PURCHASING AND CONTRACTS

13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT RENO TAHOE CONSTRUCTION, INC. IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338, AND WHETHER TO AWARD CONTRACT NO. 20300024, SHERMAN LANE AND VIKING WAY WATER MAIN REPLACEMENT PROJECT, TO RENO TAHOE CONSTRUCTION, INC., FOR A TOTAL NOT TO EXCEED AMOUNT OF \$822,442.60.

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(9:26:42) – Mayor Crowell introduced the item. Purchasing and Contracts Administrator Carol Akers gave background, presented the contract information, and noted the presence of Deputy Public Works Director Dan Stucky via WebEx. There were no Board comments; therefore, Mayor Crowell entertained a motion

(9:28:58) – Supervisor Giomi moved to approve Contract No. 20300024 as presented. The motion was seconded by Supervisor Bagwell.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, Bonkowski, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

13.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 20300122 TO REBUILD THE EXISTING AL-JON 500 COMPACTOR FOR CARSON CITY LANDFILL WITH TRI-COUNTY EQUIPMENT AND REPAIR FOR AN AMOUNT NOT TO EXCEED \$480,860, TO BE FUNDED FROM THE LANDFILL EQUIPMENT REPLACEMENT PROGRAM ACCOUNT.

(9:29:16) – Mayor Crowell introduced the item. Ms. Akers provided background on the contract and Fleet Services Supervisor Rich Hardcastle responded to clarifying questions. Supervisor Bagwell was informed that the reason to have a rebuild versus purchasing new equipment was the price difference and the fact that the rebuilt compactor would provide “the same amount of useful life” as a new one. Mayor Crowell entertained a motion.

(9:32:12) – Supervisor Bonkowski moved to approve Contract No. 20300122 as presented. The motion was seconded by Supervisor Bagwell.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Barrette, Giomi, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

14. PUBLIC WORKS

14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A WATERSHED AND WETLANDS AGREEMENT ("AGREEMENT") BETWEEN CARSON CITY AND CARSON TAHOE REGIONAL HEALTHCARE ("CTH") FOR CARSON CITY TO EXECUTE AND

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RECORD A DECLARATION OF RESTRICTIONS ON CARSON CITY DETENTION BASINS (APNS 007-531-35 AND 007-531-36) IN EXCHANGE FOR CTH PAYING \$24,650 TO CARSON CITY FOR MITIGATION OF STORMWATER EROSION UPSTREAM OF THE DETENTION BASINS.

(9:32:33) – Mayor Crowell introduced the item. Supervisor Bonkowski suggested discussing items 14.A and 14.B concurrently and Mr. Yu agreed; however, he recommended having separate motions for each agenda item.

(9:33:13) – Mr. Stucky gave background and presented the agenda materials, including a slide presentation, all of which are incorporated into the record. He also acknowledged the virtual presence of Michelle Joy, Carson Tahoe Health's (CTH) Vice President and Chief Operating Officer, Tim Russell, Lumos and Associates Group Manager, and Rob Fellows, Carson City Chief Stormwater Engineer. Mr. Stucky noted that a change had been made on page two of the agreement (Section 1, Use of Wetlands, Item G) to ensure that the City would not be responsible for costs associated with future improvements, adding that Carson Tahoe Health had agreed to the change. Mr. Stucky also advised that redlined late material, incorporated into the record, had been provided to the Board as well, which indicated “very minor changes,” and responded to clarifying questions by the Supervisors.

(9:15:16) – Supervisor Bonkowski clarified that the late materials received by the Board were labeled as agenda item 14.D instead of 14.B, adding that the online material had been labeled correctly. Supervisor Giomi received confirmation from Mr. Stucky that “the hospital is the name on the permit...they’re responsible for any monitoring or any progress reports” provided to the United States Army Corps of Engineers. Mr. Fellows stated that “the upstream property owner is the [Eagle Valley Children’s Home] and the area that we’re looking at would be on their property” and noted that he had been working with them over the years. Supervisor Giomi received confirmation that CTH was not building on City land and that “this is essentially just movement of water.” Supervisor Bagwell inquired whether the Eagle Valley Children’s Home (EVCH) had granted a right-of-way or whether they had requested any funds. She recommended that the motion specify that regarding “any expense from the property owner’s side, Carson Tahoe would bear that negotiation and cost, and not the City.” Public Works Director Darren Schulz believed that the planned work “is a direct improvement to their [EVCH’s] property.”

(9:55:23) – Ms. Joy believed that it was unlikely for EVCH to refuse the improvement and noted that CTH “is comfortable in being part of the conversation with [EVCH]” even if “additional dollars are needed to make that work.” Mr. Yu invited Deputy District Attorney Todd Reese to elaborate on the agreement based on a comment from Supervisor Barrette who believed item 1.G was unclear and “backwards.” Supervisor Bonkowski clarified that the redlined changes had been made after he had discussed the item with Mr. Stucky and Mr. Schulz regarding the Wetlands Agreement and the Declaration of restrictions where he had requested the assurance of having potential additional costs incurred by CTH. Mr. Reese added that “the City would not seek reimbursement for the work performed with the project, which is the upstream improvements to the creek.” He was also in agreement with Supervisor Bagwell’s edits to ensure CTH would be responsible for the cost of possible easements or other issues that may arise with EVCH. Supervisor Bagwell received confirmation that her recommendation will be incorporated into the agreement. Mr. Yu recommended a recess to come up with clarifying language.

(10:06:55) – Mayor Crowell recessed the meeting.

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(10:18:38) – Mayor Crowell reconvened the meeting.

(10:18:45) – Mr. Yu and Mr. Reese proposed the following language for item 1.G after their phone discussion:

Except for the stated payment, any additional costs necessary for acquisition of easements or other land rights associated with the PROJECT, any additional costs reasonably necessary to complete the performance of the PROJECT specified in this agreement, and any costs related to future projects concerning the wetlands portions of Basins One and Three under the United States Army Corps of Engineers Permit SPK2003-25013, CITY shall not seek reimbursement from CTH for work performed for the PROJECT or for the placement of the restrictions on CITY's storm water detention basins.

(10:22:24) – Ms. Joy believed the language is “pretty broad” as the Lakeview Watershed would encompass more than the EVCH area. Mr. Reese recommended modifying the definition of the project in the “Whereas” clause to reference EVCH only. Mayor Crowell recommended postponing the item until the next meeting to ensure all parties are comfortable with the edits. Ms. Joy wished to see the deed restrictions portion approved in this meeting and Supervisor Giomi was not in favor of separating both items. Ms. Joy stated that the delays would cost an additional \$5,000 per day. Mayor Crowell advised that Staff work on the recommended modifications until the end of the meeting and return to the meeting for a vote.

(12:04:12) – Ms. Paulson noted that a recommendation for a motion was now available from Staff. Mayor Crowell entertained a motion.

(12:04:16) – Supervisor Giomi moved to approve, and authorize the Mayor to sign, the Agreement with the amendment to clause 1.G as presented into the record:

Except for the stated payment, any additional costs necessary for acquisition of easements or other land rights associated with APN 007-511-06, any additional costs reasonably necessary to complete the performance of the PROJECT on APN 007-511-06, and any costs related to future projects concerning the wetlands portions of Basins 1 and 3 under the U.S. Army Corps of Engineers Permit SPK-2003-25013, CITY shall not seek reimbursement from CTH for work performed for the PROJECT or for the placement of the Restrictions on CITY's storm water detention basins.

The motion was seconded by Supervisor Bonkowski.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bonkowski
AYES:	Supervisors Giomi, Bonkowski, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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14.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DECLARATION OF RESTRICTIONS FOR THE EAGLE VALLEY CREEK STORM WATER DETENTION BASINS, PORTIONS OF APN 007-531-35 AND APN 007-531-36.

(12:05:29) – Supervisor Giomi moved to approve the Declaration of Restrictions incorporated in the Late Material posted and properly identified on the City's website, and authorize the Mayor to sign and execute the Declaration. The motion was seconded by Supervisor Bagwell.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, Bonkowski, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(12:05:58) – Mr. Yu confirmed that CTH was amenable to the language incorporated into the motion.

14.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A BUREAU OF LAND MANAGEMENT (BLM) RIGHT-OF-WAY GRANT AMENDMENT TO ALLOW CARSON CITY TO PERFORM ROADWAY MAINTENANCE AND USE A PORTION OF SEDGE ROAD AND BRUNSWICK CANYON ROAD TO ACCESS EXISTING RIGHT-OF-WAY PREVIOUSLY GRANTED UNDER NVN-038823 FOR ANOTHER PORTION OF THE ROAD, A PIPELINE, RESERVOIR SITE, DAM, AND SPILLWAY.

(10:27:15) – Mayor Crowell introduced the item. Mr. Stucky presented the Staff Report and related agenda materials and responded to clarifying questions by the Board. Mayor Crowell entertained a motion.

(10:32:30) – Supervisor Bagwell moved to approve, and authorize the Public Works Director to sign, the Right-of-Way Grant Amendment. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bagwell, Giomi, Barrette, Bonkowski, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

14.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING INITIATION OF THE PROCESS TO CHANGE STORMWATER RATES FOR THE STORMWATER UTILITY.

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(10:33:06) – Mayor Crowell introduced the item. Mr. Schulz gave background and presented the Staff Report, noting that this discussion was about stormwater only; however, he understood the impact that all utility increases would create. He also introduced Brett Farr, Principal Engineer and President of Farr West Engineering, who reviewed a PowerPoint presentation, incorporated into the record, which included the recommendations of Carson City's Utility Finance Oversight Committee (UFOC). He also responded to clarifying questions.

(11:29:26) – UFOC Chair Mike Bennett explained that the hearings in the Committee had begun a year ago and the primary concern of the members had been “the disproportionate share to the residents.” He also noted that the Stormwater Utility Fund is one that has consistently failed to meet the established targets. Mr. Bennett believed that raising the fees on the larger commercial properties would result in the indirect payment of the fees by the residents due to increased products and services costs. He believed “there’s no perfect approach, but we wanted to come up with a system that is more equitable than it is today...that also generates additional revenue.” Mayor Crowell entertained Board comments.

(11:34:29) – Supervisor Bonkowski commented that he had been meeting with the Public Works Department for the past eight years to review stormwater rates and the Utility Fund and had concluded that “there is no equitable system out there.” He believed that the Group System, based on impervious surface, was “the best solution that we can come up with.” Supervisor Barrette believed “it’s just a bad time...to have a two-thirds increase on residents,” adding that the rental property owners will pass it down to renters. Supervisor Giomi was informed by Supervisor Bagwell that the \$10,000 Utility Rate Payer Assistance Program (URAP) administered by Friends In Service Helping (FISH) had been developed based on analysis of people who had requested assistance and had been turned away. It was rounded up to \$10,000 (from \$9,800). She also informed Mayor Crowell that the funding had not happened yet, and awaited the software capability that would have allowed citizens to donate while paying their utility bills. Mr. Farr noted that certain single-family customers could be affected by a high increase, with the exception of those properties that are considered “small.” Supervisor Bonkowski suggested reviewing the UFOC recommendations. Mayor Crowell recommended a motion to continue discussion.

(11:45:32) – Supervisor Bonkowski moved to approve the Grouped Impervious Rate Method with one change to the Single-Family Property Rate to be as follows: \$7.50 for year one, \$10.00 for year two, \$12.50 for year three, and \$15.00 for year four. The motion was seconded by Mayor Crowell who also called for the vote.

RESULT:	FAILED (3-2-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Mayor Crowell
AYES:	Supervisor Bonkowski and Mayor Crowell
NAYS:	Supervisors Bagwell, Barrette, and Giomi
ABSTENTIONS:	None
ABSENT:	None

(11:46:35) – Mayor Crowell entertained another motion. Discussion ensued regarding the approval of the UFOC recommendation as a whole or voting on each line item of the recommendation. Mr. Schulz reiterated all the

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utility rate increases in January 2021: three percent increase to the water rate and three-and-a-half percent to the wastewater rate. Supervisor Giomi reminded the Board that a Consumer Price Index (CPI) component had also been approved for both water and wastewater rates. Supervisor Bagwell was not in favor of automatic increases because they create “a cumulative impact.” Mr. Bennett noted that the indexing for stormwater would be based on the construction rates. Supervisor Bagwell was opposed to indexing without a cap. Supervisor Giomi recommended being consistent with indexing rates and Mr. Farr believed the water and wastewater rates were capped at three percent which was verified by Ms. Paulson. Mayor Crowell believed rates should be cost-based and not value-based.

(11:58:05) – Supervisor Bagwell moved to approve the UFOC recommendations with the indexing on the stormwater rate to be consistent with the two other funds (water and wastewater) with a cap of three percent. The motion was seconded by Supervisor Giomi for discussion.

(11:58:45) – Supervisor Giomi recommended a modification to allow phased-in residential rates over multiple years. Supervisor Bagwell agreed to the modification. Supervisor Giomi reiterated his second.

(11:59:20) – Supervisor Bagwell clarified her motion to direct Staff to bring back the UFOC recommendations with a change in the Single-Family Property Rate to spread it over three years (instead of two years) and that the indexing would mirror the water and wastewater funds, capped at three percent.

(12:00:03) – Supervisor Bonkowski recommended amending the motion to direct Staff to bring back recommendations on Residential Office (RO) zoned properties and multiple properties for single use. Both the mover and the seconder agreed to the amendment. Mayor Crowell called for the vote. Mr. Yu clarified that this vote was a recommendation to Staff and not an approval, as the item would have to be brought back as an ordinance for adoption.

RESULT:	APPROVED (3-2-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bagwell, Giomi, and Mayor Crowell
NAYS:	Supervisors Barrette and Bonkowski
ABSTENTIONS:	None
ABSENT:	None

(12:02:44) – Ms. Paulson recommended returning to items 14.A and 14.B for action.

15. FINANCE

15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION TO REMOVE \$521,935.47 IN UNCOLLECTIBLE ACCOUNTS RECEIVABLE FROM THE RECORDS OF THE AMBULANCE FUND.

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(12:07:01) – Mayor Crowell introduced the item. Carson City Chief Financial Officer Sheri Russell gave background and presented the agenda materials which are incorporated into the record, Supervisor Giomi corrected the record to state that 70 percent of the recovered amount would be forwarded to the City by the collection agency and not 30 percent as stated in the Staff Report. Carson City Fire Chief Sean Slamon explained for Supervisor Bonkowski that the reasons for the increase in the uncollectable amount were attributed to serving more homeless clients or those who had moved, and due to the fact that some insurance companies had been paying the patients instead of the Fire Department, or the clients were not paying their deductibles. Supervisor Bagwell noted that some of the debt had been from the previous year. Mayor Crowell left the meeting temporarily. Mayor Pro Tem Bonkowski entertained a motion.

(12:15:31) – Supervisor Giomi moved to accept the application of the bad debt as presented. The motion was seconded by Supervisor Barrette.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Barrette
AYES:	Supervisors Giomi, Barrette, Bagwell, and Mayor Pro Tem Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Mayor Crowell

15.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PLAN OF EXPENDITURE FOR \$10,211,415 THAT THE STATE OF NEVADA HAS GRANTED TO CARSON CITY THROUGH THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ("CARES") ACT.

(12:15:50) – Mayor Pro Tem Bonkowski introduced the item. Ms. Russell presented the Staff Report, incorporated into the record, and noted that the City had already received half the amount after presenting this Preliminary Plan of Expenditure to the State. She also informed the Board that once the final amounts are received from the non-profit organizations, she would return to the August 20, 2020 meeting with the Final Plan of Expenditure. Mayor Crowell returned to the dais and entertained Board comments or questions. Ms. Russell clarified for Supervisor Bagwell that she was in favor of providing the Carson City School District and CTH funds on a reimbursement basis after receipt of their final costs by September 1, 2020. Supervisor Giomi explained that during the last Nevada Association of Counties (NACO) meeting, an agreement had been made with a non-profit organization to distribute funds. Ms. Russell confirmed that \$1 million would be spent on personal protection equipment (PPE) by the end of the year, and highlighted a shortage of gloves. She also noted that \$1.4 million in requests had already been received and would be presented in the August 20, 2020 Board Meeting. Mayor Crowell entertained a motion.

(12:23:52) – Supervisor Bonkowski moved to approve the Preliminary Plan of Expenditure and award \$1,550,000 to the Carson City School District, \$1,850,000 to the Carson Tahoe Hospital, and \$200,000 to Eagle Valley Care Center, with the balance of the Final Plan of Expenditure returning to this Board on its August 20, 2020 meeting for approval. The motion was seconded by Supervisor Giomi.

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RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bonkowski, Giomi, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

16. HEALTH AND HUMAN SERVICES

16.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED REVISIONS TO THE GUIDELINES AND STANDARDS OF THE HUMAN SERVICES DIVISION OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (CCHHS), INCLUDING A PROPOSED FEE INCREASE FROM \$550 TO \$650 AS THE AMOUNT TO BE PAID TO FUNERAL HOMES FOR EACH INDIGENT CREMATION OR BURIAL SERVICE.

(12:26:42) – Mayor Crowell introduced the item. Carson City Health and Human Services (CCHHS) Director Nicki Aaker presented the Staff Report and reviewed the redline edits to the CCHHS Guidelines and Standards, all of which are incorporated into the record. She also thanked Deputy District Attorney Pierron Tackes for her assistance with the edits. Ms. Aaker and Human Services Manager Mary Jane Ostrander also responded to clarifying questions by the Supervisors. Supervisor Bagwell was informed that many counties pay a higher cremation rate due to the transportation costs to a different county. Supervisor Bonkowski believed that a budget augmentation will be required to accommodate the fee increases; however, Ms. Paulson believed that funding could be available in the Welfare Department and could be transferred from one line item to the other. Supervisor Giomi wished to understand the percentage of indigent burials handled by funeral homes. Supervisor Bagwell believed that the increase request was fair and that funeral homes had not received one in 25 years. Mayor Crowell entertained a motion.

(12:45:09) – Supervisor Bagwell moved to approve the Guidelines and Standards as revised, with the received late materials and a correction in item 5.3.

RESULT:	APPROVED (4-1-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Bonkowski
AYES:	Supervisors Bagwell, Bonkowski, Barrette, and Mayor Crowell
NAYS:	Supervisor Giomi
ABSTENTIONS:	None
ABSENT:	None

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17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTIVES AND RECOMMENDATIONS CONCERNING CARSON CITY DEPARTMENTAL AND STAFF FUNCTIONS AND FUNCTIONS IN CARSON CITY AS A CONSOLIDATED MUNICIPALITY IN RELATION TO THE EXERCISE OF EMERGENCY POWERS PURSUANT TO NRS CHAPTERS 244 AND 414 AND CCMC CHAPTER 6.02 FOR THE PURPOSE OF ENSURING THE HEALTH, SAFETY AND WELFARE IN CARSON CITY IN RESPONSE TO THE GLOBAL CORONAVIRUS

(12:46:50) – Mayor Crowell introduced the item. Ms. Russell announced that taxable sales had increased in May by 22.6 percent in FY 2020 over May 2019. She also noted that the sales tax increase for the year had been 7.52 percent. She explained that the Regional Transportation Fund (funded by fuel taxes) had decreased by 4.9 percent, adding that business licenses had decreased by 32 percent, calling it “a huge economic indicator.” Ms. Russell reviewed the expenses to date (at \$83 million) and noted that some invoices were still being received.

(12:51:01) – Ms. Aaker informed the Board that the move to the new space (approved by this Board) was underway and they were awaiting the arrival of the furniture. She also noted that the call center would move to a room in the Parks and Recreation Department. Ms. Aaker planned to return to the August 20, 2020 Board meeting with further grant updates, adding that they planned to hire nine to 15 additional individuals and praised the assistance of the National Guard, which would no longer be available.

(12:54:30) – Public Health Preparedness Manager Jeanne Freeman explained that from July 20, 2020 until August 2, 2020 the Quad-County Region had seen 195 new COVID-19 cases (ranging from three to 98 years of age) with 12 hospitalizations and three deaths. She also noted that 69 of the 195 cases were residents of Carson City (ranging from three to 77 years of age) with four hospitalizations and two deaths. She provided an ethnicity breakdown noting that 33 percent of the cases who identified themselves were Hispanic/Latino and 52 percent of the Quad-County cases were due to contact with an infected person. Ms. Freeman explained that they were following the Governor’s plan closely and were planning to comply with the State’s data collection requests, including the collection of data from the schools. Additionally, she updated the Board on the testing events and thanked the Carson City School District for their cooperation and for the use of the Carson High School parking lot which had resulted in over 310 tests. Ms. Freeman discussed the upcoming flu season and the challenges that come with it and anticipated “some additional funding to do enhanced flu outreach.” She informed Supervisor Bonkowski that wearing masks “could potentially reduce the impact of the flu,” adding that a new test will allow for the dual testing of influenza and COVID-19 simultaneously. Discussion ensued regarding the new directives issued by the Governor and Ms. Freeman believed that the consequences are more collaborative than punitive. She believed it would be beneficial for the counties and the businesses to work with the Governor’s Office.

(1:14:04) – Discussion ensued regarding the transmittal of COVID-19 and the precautionary measures the public should follow. Ms. Aaker pointed out the correlation between the spike in positive test results and Independence Day parties, alerting the public to use caution as Labor Day approaches.

(1:16:29) – Ms. Paulson notified the Board that since the City had not suffered significant loss of revenue as previously anticipated, she planned to approve filling the Real Property Manager vacancy in the Public Works Department, adding that the position was critical to manage the South Carson Street surplus right-of-way. She also wished to approve the hiring of a Natural Resource Specialist which was funded through the Restricted Open

CARSON CITY BOARD OF SUPERVISORS

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Space Funds. Ms. Paulson indicated that with the opening of the City's facilities seasonal positions will also be filled to accommodate summer programs.

18. BOARD OF SUPERVISORS – NON-ACTION ITEMS

N/A

FUTURE AGENDA ITEMS

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD

STAFF COMMENTS AND STATUS REPORT

(1:19:01) – Supervisor Bonkowski recommended hearing public comments and adjourning the meeting prior to the closed non-meeting to confer with management representatives and counsel.

CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL:

(1:20:07) – The Board attended a closed non-meeting as agendaized, following adjournment (item 20).

19. PUBLIC COMMENT

(1:19:15) – Mayor Crowell entertained final public comments; however, none were forthcoming.

20. FOR POSSIBLE ACTION: TO ADJOURN

(1:19:44) – Mayor Crowell adjourned the meeting at 1:20 p.m.

The Minutes of the August 6, 2020 Carson City Board of Supervisors meeting are so approved on this 3rd day of September 2020.

ATTEST:

Aubrey Rowlatt
AUBREY ROWLATT, Clerk - Recorder

PUBLIC COMMENTS

From: [Mary Siders](#)
To: [Public Comment](#)
Subject: Proposed increase to stormwater flat-rate fee
Date: Wednesday, August 5, 2020 1:57:20 PM
Attachments: [Comment on Proposal to Raise Stormwater Fee.docx](#)

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Dear Board Members,

Attached is a letter providing comments on the proposed increase to the flat-rate fee for stormwater; specifically, the 64% increase proposed for single-family homes.

Please keep in mind that many of us have not had salary increases that have kept pace with inflation since 2009. In addition, many of us are experiencing pay cuts under the current COVID crisis.

Please see attached comment letter.

Sincerely,

Mary A. Siders

Comment on Proposal to Raise Stormwater Fee

Proposal

The proposal to raise the flat-rate stormwater fee on single-family homes recommends a 64% increase, from \$5.69 to \$9.43. However, rather than increasing yet another flat-rate fee, I have a proposal that is more equitable and will raise more money for the utility.

Based on an analysis using 2014-2015 water usage data for 13,543 single family homes (5/8" line) in Carson City, I recommend revising sewer rates to be based on actual usage rather than a flat rate. In 2013, the city went from a sewer rate based on actual usage for winter months (approximating indoor-only use) to a flat fee for sewer. That current flat rate is \$40.45, based on an average wintertime use of approximately 5,000 gallons per month for single-family homes.

Use of flat rates has the perverse effect of making conservative users pay too much (i.e., it penalizes those who should be rewarded) and benefits those who are extravagant users (i.e., it rewards those who should be penalized for excessive use).

This is an opportunity to rectify that perverse incentive and promote water conservation by returning to a fee structure based on actual use for sewer. The summary statistics provided in the attached table show that charging single-family homes a rate of \$10.00 per kgal water used per winter month (based on the assumption that use during winter months = indoor only use), has the following benefits:

1. Produces a more equitable system that rewards conservation instead of disincentivizing it.
2. Provides the city with approximately \$75,000 more income per month than the current flat-fee for sewer (based on data for these 13,543 homes).
3. Produces approximately \$25,000 more per month than the proposed stormwater rate increase would (based on this analysis using data for 13,543 single-family homes vs. an increase in stormwater fees for these 13,543 homes).

Review of the 2013 Water & Sewer Rate Study

In November 2012, Carson City awarded a \$99,595 contract (Contract 1213-122) to FCS Group. The contracted goal of the water and sewer rate study was to *"equitably generate adequate revenues."* The staff summary in the contract stated that the study would evaluate *"possibly eliminate winter averaging for residential sewer."* This summary also stated that the *"rate study is proposed as revenue neutral; overall rates will not be raised as a result of this study."*

The final report for the **Water & Sewer Rate Study** was released in October 2013. The goals of the study were stated as (1) maintaining financial stability of the Utility, and (2) promoting a fair and equitable allocation of water & sewer system costs to customers. Additional goals were (3) promoting conservation and (4) making development pay for itself (i.e., fair connection fees for new construction).

Connection Fees

In 2009, connection fees for water and sewer were slashed 90%, from \$4,543 to \$454 for water and from \$5,770 to \$577 for sewer. The final report for the **Water & Sewer Rate Study** recommended increasing fees for water from \$454 to \$2,198 and fees for sewer from \$577 to \$4,244 for single-family homes. Those recommendations were not adopted. The current connection fees for single-family homes seem to be \$3,440 for water and \$3,130 for sewer, as of May 2020.

Exhibit 3-4: Single Family Water and Sewer Connection Charge Comparisons

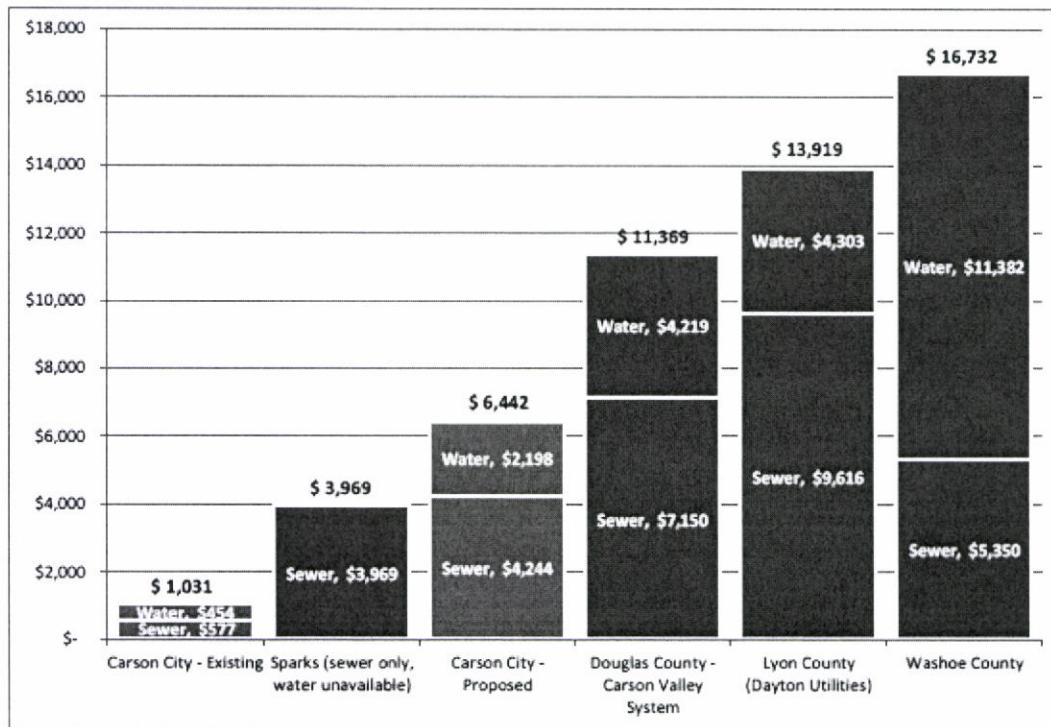


Figure from the Water & Sewer Rate Study (October 2013)

The recommendations provided in the 2013 **Water & Sewer Rate Study** were not adopted when it came to connection fees. Fees rose gradually from 2013-2020; however, it appears that connection fees for single-family homes are still less than they were in 2008. It appears that connection fees offer an additional funding mechanism. Even if rates were to return to 2008 levels, this would provide additional funds to the utility, and be entirely reasonable.

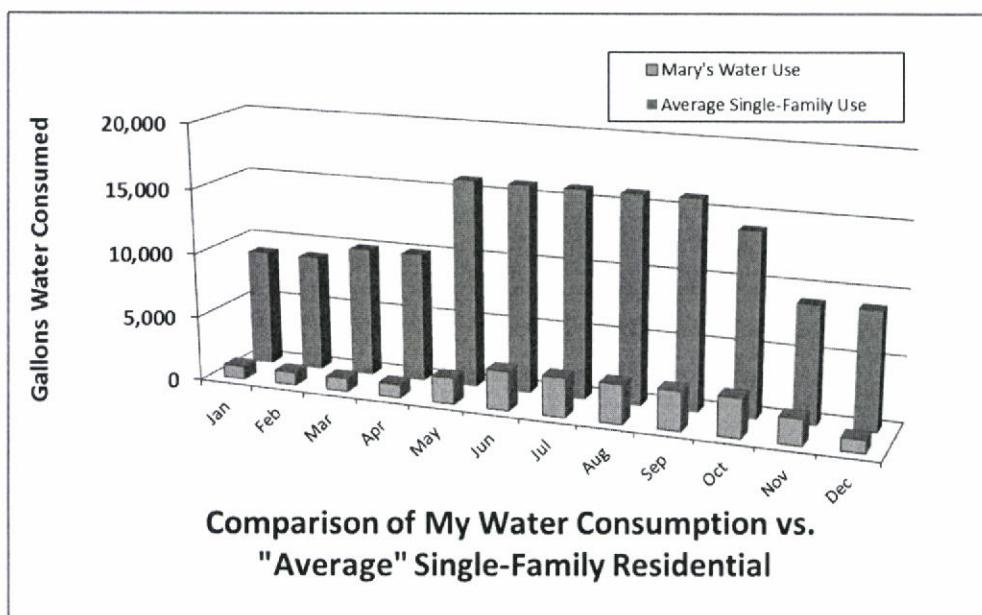
Water and Sewer Connection Fees in Carson City

Type	2008 Fees	2009 Fees	2013 Water & Sewer Study Recommended	2020 Fees
Water	\$4,543.00	\$454.00	\$2,198.00	\$3,440.00
Sewer	\$5,770.00	\$577.00	\$4,244.00	\$3,130.00

Proposed Modification Based on Data Evaluation

Table 1 attached after the text of this letter provides an analysis and summary of data from 13,543 single-family homes in Carson City, based on actual water usage. This table clearly shows why a flat fee for sewer is highly inequitable and why an adjustment based on actual usage (four winter months) provides a fair way to generate additional revenues. It also shows why such an adjustment generates more funds than an increase of yet another flat-rate fee (i.e., stormwater fee).

The highly inequitable increases previously adopted by the Board have resulted in unacceptable increases in the water and sewer bills for the most conservative consumers. By way of example, my conservative use of water, which averages 1,000 gallons per month during winter, places me at the 10th percentile of water users (single-family homes, 5/8" line) in Carson City. By adopting flat rates as the base rates for water and sewer, this resulted in a **250% increase** in my sewer bill and a **112.5% increase** in my water bill from January 2010 to January 2018. My base rate is now that of the "average user." This is highly inequitable and unfair, as clearly shown in the graph below.



The Board is reviewing a proposal to raise the flat-rate fee for stormwater by **64%** for single-family homes, from \$5.69 to \$9.43 per month. Flat fees always penalize the most conservative users, and are inherently inequitable. As proposed in this comment letter, there are better ways to generate more revenue for the utility and resolve inequitable charges at the same time. Table 1 provides a demonstration of a more equitable approach to sewer fees that will also generate more funds than the Board's proposed flat-rate increase to the stormwater fee. I urge you to reconsider increasing yet another flat-rate fee. Salaries have remained flat since 2009; so the constant increases in flat-rate fees for water and sewer charges are especially challenging for single-earner households.

Sincerely,

Mary A. Siders, 560 Summerfield Drive, Carson City, NV 89701, mary.siders@gmail.com

Table 1. An analysis of 2014-2015 data for single-family homes (5/8-inch line) in Carson City. Flat rate for sewer vs. charging for actual use (based on use for four winter months to approximate indoor-only use)

Statistic	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Units	Sewer (actual use)	Sewer (today)	
Average =	22.8	22.2	20.8	16.8	7.8	4.4	4.6	4.6	4.5	8.2	14.5	18.3	kgal			
Std Dev =	21.9	22.6	20.4	16.4	9.4	5.4	7.7	4.6	4.8	9.0	14.8	16.8	kgal			
Minimum =	0	0	0	0	0	0	0	0	0	0	0	0	0	kgal		
10% =	4	4	4	3	2	1	1	1	1	2	3	3	kgal	\$10.00	\$40.45	
20% =	7	8	7	6	3	2	2	2	2	3	5	6	kgal	\$20.00	\$40.45	
30% =	11	11	11	8	4	3	3	3	3	4	7	9	kgal	\$30.00	\$40.45	
40% =	15	15	14	11	5	3	3	3	3	5	9	12	kgal	\$30.00	\$40.45	
50% =	19	19	17	14	6	4	4	4	4	6	12	15	kgal	\$40.00	\$40.45	
60% =	23	22	21	17	7	4	4	5	4	7	14	18	kgal	\$40.00	\$40.45	
70% =	27	26	25	20	9	5	5	5	5	9	17	22	kgal	\$50.00	\$40.45	
80% =	34	32	30	25	11	6	6	6	6	12	21	27	kgal	\$60.00	\$40.45	
90% =	45	44	41	34	16	8	8	8	8	17	29	36	kgal	\$80.00	\$40.45	
91%	47	45	43	35	16	8	8	8	8	18	30	37	kgal	\$80.00		
92%	49	47	44	36	17	9	9	9	9	18	31	39	kgal	\$90.00		
93%	51	50	46	38	18	9	9	9	9	19	33	41	kgal	\$90.00		
94%	54	53	49	40	19	10	10	10	10	21	35	43	kgal	\$100.00		
95%	57	56	52	43	21	10	10	10	10	22	37	46	kgal	\$100.00		
96%	62	60	56	46	23	11	11	11	11	24	40	49	kgal	\$110.00		
97%	67	66	61	50	25	12	12	12	12	27	44	54	kgal	\$120.00		
98%	76	74	69	56	29	14	14	14	14	32	50	61	kgal	\$140.00		
99%	94	90	86	69	34	17	18	17	17	40	61.58	74	kgal	\$170.00		
100% =	1074	1543	1253	926	751	412	720	181	362	404	863	764	kgal	\$100.00	\$40.45	
Count (n) =	13543 homes															
														Avg sewer cost per home per month =	\$46.00	\$40.45
														times 13,543 homes =	\$622,978.00	\$547,814.35

August 5, 2020

From: Catherine Topor
To: **Public Comment**
Subject: For upcoming agenda August 6
Date: Monday, August 3, 2020 8:44:57 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Hello,

As a resident of Carson City, please do not raise the stormwater rates in this way. This is over a 50 percent increase. I do not care that this would be graduated over time. I do care that with the current economic climate, no one can reasonably predict how we will be, and I think raising rates at this time is unwise.

Catherine Topor Diaz

From: Esummo
To: **Public Comment**
Subject: Stormwater raise increase
Date: Monday, August 3, 2020 7:09:29 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Why would anyone in their right mind even think about any raise increase of any kind of utility right now. The virus has put a lot of people out of employment, closed a lot of businesses. Time to stop making things worse than they already are.

Sent from my Verizon 4G LTE Smartphone

From: Shellie
To: Public Comment
Subject: Water rate increases
Date: Tuesday, August 4, 2020 12:55:08 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Good afternoon,

I am appalled that once again you want to raise the residential rate. We pay \$75.00 BASE a month, which I would estimate is one of the highest in the country. The last rate hike was for the construction of the facility, which to my knowledge has been completed. We should be getting a REDUCTION in rates, not another increase.

I have been told by several that the water fund is secretly used for general purposes . When was the last accounting or audit? I think before raising the rates we need to see the figures to tell why we need an increase, and why the rate did not go back down after the last project was completed.

Regards,

Shellie Shannon
Carson City

Sent from my iPhone

From: tbalyenterprises@gmail.com
To: Public.Comment
Cc: tbalyenterprises@gmail.com
Subject: Water/Sewer rates
Date: Tuesday, August 4, 2020 12:33:17 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Your discussing raising water/sewer – storm water rates. When is enough enough? I ride my bike past the sewage plant a lot and it looks like it could take care of Reno!! HUGE! Your profligate price gouging is causing major damage to a lot of peoples budgets I had a small rental home that was empty and for sale. The water bill was \$75.00 a month (and the toilet may have flushed twice) SEVENTY FIVE BUCKS!

Are you charging all the developers building new apartments, condos and houses appropriate amounts to cover the load that they will put on the system?

It may be time for a recall campaign against the committees that continue the endless price increases.....

Sincerely,

Toby Baly

T. Baly Enterprises
Carson City, Nevada
775/461-0884

From: [REDACTED] Rick Noel
To: [REDACTED] Public Comment
Cc: [REDACTED] Mini-Tape Distrander; Wilde, Christie
Subject: Carson City Board of Supervisors Meeting August 6, 2020
Date: Friday, July 31, 2020 7:03:53 PM
Attachments: [REDACTED] image002.png
Importance: High

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Please see the letter below regarding the agenda item for Indigent Cremation and Burial Service scheduled for the Carson City Board of Supervisors Meeting on August 6, 2020.

Thank you.



Walton's Funerals & Cremations

Corporate Office
230 Vine Street
Reno, Nevada 89503
Phone: 775-789-4909
Fax: 775-789-4900

July 31, 2020

To: Carson City Board of Supervisors
Re: CCHHS Indigent Cremation or Burial Service

The funeral homes in Carson City provide an essential service to the community as we care for decedents without the financial means to pay for cremation or burial services. For over 25 years, local funeral homes have continued serving in this capacity but have been compensated at the same rate of \$550 per deceased person for this duration of time. Our expenses have risen substantially over these years, especially our labor costs. What other vendor would serve Carson City for this length of time and not expect a reasonable increase in compensation? As a result, one funeral home in Carson City recently stated they will no longer serve indigent families. If we calculate a 3% increase per year, in just 15 years, for example, the \$550 rate would increase to \$856.

We respectfully ask the Board of Supervisors to approve a fair and equitable increase for all concerned. Thank you.

Rick Noel
Owner
Walton's Funerals & Cremations

Christie Wilde
General Manager
FitzHenry's Funeral Homes

Rick Noel

Owner
Walton's Funerals & Cremations
230 Vine Street

Reno, NV 89503
Phone: (775) 686-0367
Fax: (775) 737-9311
www.waltonsfuneralhomes.com
Every Life Has A Story...