

CARSON CITY BOARD OF SUPERVISORS
Minutes of the October 1, 2020 Meeting
Page 1

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, October 1, 2020 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT:

Acting Mayor Brad Bonkowski
Supervisor Stacey Giomi, Ward 1
Supervisor Lori Bagwell, Ward 3
Supervisor John Barrette, Ward 4

STAFF:

Nancy Paulson, City Manager
Jason Woodbury, District Attorney
Stephanie Hicks, Deputy City Manager
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:31:29) – Acting Mayor Bonkowski called the meeting to order at 8:31 a.m. and read the *Notice To The Public*, incorporated into the agenda, stating that public comment would be heard at the beginning and at the end of the Board meeting, as agendaized. He also instructed the public to send their comments to publiccomment@carson.org before 3:00 p.m. the day before the Board meeting. Ms. Warren called roll and noted that a quorum was present. First Christian Church Head Pastor Ken Haskins provided the invocation and led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:34:48) – Acting Mayor Bonkowski entertained public comments; however, none were forthcoming. Supervisor Bagwell thanked the Board and Staff for their purple attire that day in support of National Domestic Violence Awareness Month. She also announced the availability of the new official Carson City street map at the Chamber of Commerce and at the business locations of the advertisers on the map.

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – SEPTEMBER 3, 2020

(8:36:12) – Acting Mayor Bonkowski introduced the item and entertained changes, corrections, and/or a motion. Supervisor Bagwell requested a clarification to be read to item 20.C. Ms. Warren read the following clarification into the record: *Adding a candidate name to the general election ballot is not possible at this time due to timing as the Clerk-Recorder (through a separate statute) is required to submit her final list of candidates at a certain time.*

CARSON CITY BOARD OF SUPERVISORS
Minutes of the October 1, 2020 Meeting
Page 2

(8:37:27) – Supervisor Bagwell moved to approve the minutes of the September 3, 2020 Board of Supervisors meeting with two previously-submitted typographical corrections and the clarification read into the record. Supervisor Barrette seconded the motion which carried 4-0-0.

7. FOR POSSIBLE ACTION: ADOPTION OF AGENDA

(8:37:38) – Acting Mayor Bonkowski introduced the item. Ms. Paulson and the Supervisors indicated they had no changes to the agenda. Ms. Paulson also referenced the written public comments (received and read by the Board) that have been published along with the agenda materials, noting that they will be made part of this meeting's public record. Acting Mayor Bonkowski considered the agenda adopted as published.

8. SPECIAL PRESENTATIONS

8.A PROCLAMATION TO RECOGNIZE THE WEEK OF OCTOBER 4-10, 2020 AS FIRE PREVENTION WEEK.

(8:38:10) – Acting Mayor Bonkowski introduced the item and read into the record a proclamation, incorporated into the record, recognizing the week of October 4-10, 2020 as Fire Prevention Week. Carson City Fire Marshal Dave Rueben accepted the proclamation and noted that due to the COVID-19 restrictions, the fire prevention instruction and activities will happen virtually in the schools this year. He also suggested changing smoke detector batteries at the end of Daylight Savings Time in November.

8.B PROCLAMATION TO RECOGNIZE THE WEEK OF OCTOBER 5-9, 2020 AS WALK TO SCHOOL WEEK.

(8:41:38) – Acting Mayor Bonkowski read into the record a proclamation, incorporated into the record, recognizing the week of October 5-9, 2020 as Walk to School Week. Transportation Planner/Analyst Kelly Norman accepted the proclamation, provided additional information, and encouraged parents to “get outdoors, explore your neighborhood, and talk to your children about safe pedestrian behavior.”

CONSENT AGENDA

(8:44:07) – Acting Mayor Bonkowski introduced the item and noted that he had received a request to pull item 11.A from the consent agenda. No additional items were requested for discussion; therefore, Acting Mayor Bonkowski entertained a motion.

(8:44:29) – Supervisor Bagwell moved to approve items 9 and 10 on the Consent Agenda as published. Supervisor Giomi seconded the motion.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bagwell, Giomi, Barrette, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

CARSON CITY BOARD OF SUPERVISORS
Minutes of the October 1, 2020 Meeting
Page 3

9. ASSESSOR

9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED PARTIAL REMOVAL AND POSSIBLE PARTIAL REFUND OF THE 2020/2021 REAL PROPERTY TAXES FROM ASSESSOR'S PARCEL NUMBERS (APNS) 004-092-24 (911 E. SECOND ST.) AND 004-092-28 (211 S. PRATT AVE.) PER NRS 361.125 IN THE AMOUNT OF \$12,146.32 FOR THE TIME PERIOD THAT THESE PARCELS ARE EXEMPT FROM SEPTEMBER 1, 2020 THROUGH JUNE 30, 2021.

10. FINANCE

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH SEPTEMBER 18, 2020, PER NRS 251.030 AND NRS 354.290.

11. PURCHASING AND CONTRACTS

11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AMENDMENT NO. 1 TO CONTRACT NO. 20300031, ON-CALL GEOGRAPHIC INFORMATION SYSTEM SERVICES, WITH MICHAEL BAKER INTERNATIONAL, TO INCREASE THE CONTRACT AMOUNT BY \$75,001 FOR A TOTAL CONTRACT AMOUNT OF \$125,000 THROUGH JUNE 30, 2021 TO BE FUNDED FROM THE GIS-PROFESSIONAL SERVICES ACCOUNT.

(8:44:52) – Acting Mayor Bonkowski introduced the item. Carson City Chief Information Officer (CIO) James Underwood and Deputy CIO Matthew Lawton presented the agenda materials, incorporated into the record, and responded to clarifying questions. Supervisor Giomi inquired about redistricting as an outcome of the U.S. Census, and Mr. Lawton explained that along with the City's Geographic Information System (GIS) Specialist, vendor Michael Baker International "would be a resource for us through the redistricting process." Acting Mayor Bonkowski entertained additional comments/questions and when none were forthcoming, a motion.

(8:48:05) – Supervisor Giomi moved to approve Amendment No. 1 to Contract No. 20300031 as presented. Supervisor Bagwell seconded the motion.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

CARSON CITY BOARD OF SUPERVISORS
Minutes of the October 1, 2020 Meeting
Page 4

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

12. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.

(8:44:52) – Please see the minutes for agenda item 11.A.

13. PURCHASING AND CONTRACTS

13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT (PPE) AND SANITATION SUPPLIES FROM VARIOUS VENDORS THROUGH DECEMBER 31, 2020, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$901,659.

(8:48:27) – Acting Mayor Bonkowski introduced the item and entertained disclosures. Supervisor Bagwell read into the record a prepared disclosure statement, advised of a disqualifying conflict of interest and noted that she would abstain from discussion and action. Purchasing and Contracts Administrator Carol Akers presented the Staff Report and Public Works Director Darren Schulz provided additional background. He also noted that the City had already received over 30 requests to date from various businesses for personal protective equipment (PPE) and sanitation supplies. Mr. Schulz believed that the demand from local businesses is expected to exceed current supplies; therefore, to purchase supplies in sufficient volumes in order to keep up with demand they would exceed the \$50,000 threshold established in the Carson City Purchasing and Contracts Policy for purchases from any one vendor; hence, the need for Board approval. Supervisor Giomi offered assistance with providing supply sources. Mr. Schulz clarified that sanitizing wipes are difficult to acquire, adding that a supply of gloves was also expected soon. He explained to Acting Mayor Bonkowski that Staff are careful and will avoid purchasing hand sanitizers that are on the list of harmful products. Acting Mayor Bonkowski entertained a motion.

(8:48:05) – Supervisor Giomi moved to approve the purchases as presented, and authorize the Public Works Director, or his designee, to request Purchase Orders for the approved purchases. Supervisor Barrette seconded the motion.

RESULT:	APPROVED (3-0-1)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Barrette
AYES:	Supervisors Giomi, Barrette, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	Supervisor Bagwell
ABSENT:	None

14. PUBLIC WORKS

14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED AMENDMENTS TO THE "CARSON CITY PUBLIC WORKS PLACEMENT OF SMALL CELL WIRELESS EQUIPMENT IN CARSON CITY RIGHT-OF-WAY" POLICY (POLICY) TO

CARSON CITY BOARD OF SUPERVISORS
Minutes of the October 1, 2020 Meeting
Page 5

IMPLEMENT AESTHETIC REQUIREMENTS, PROCEDURES, AND FEES FOR SMALL CELL EQUIPMENT INSTALLATION ON POLES AND STREET LIGHTS IN THE CITY RIGHTS-OF-WAY.

(8:55:20) – Acting Mayor Bonkowski introduced the item and opened the discussion on both items 14.A and 14.B concurrently, noting that separate action will be taken on each item. Deputy Public Works Director Dan Stucky gave background and reviewed a PowerPoint presentation highlighting “small [clarifying] changes” in the Policy document and the Master License Agreement (MLA). He, along with Deputy District Attorney Todd Reese, also responded to clarifying questions by the Board members. Supervisor Barrette hoped that the vendors will apply in a reasonable and timely manner to avoid an “untenable situation” for Staff. Supervisor Bagwell referenced the public comments from providers who are concerned about a “reasonable charge” for the application fees and inquired whether a breakdown of the fees would help. Mr. Stucky called the fees “reasonable” and provided background from 2018 on fee determinations and agreed with Supervisor Bagwell that the rates shown were “standard practice.” Mr. Reese also agreed with the fees; however, he recommended paying attention to the time spent on the applications and “if the time varies, we can redocument the time being spent and bring the cost analysis back before the Board.”

(9:15:07) – Acting Mayor Bonkowski referenced the emailed public comments received from AT&T, Verizon, T-Mobile, and Wireless Policy Group (WPG), LLC, noting that they had requested additional time to work with Staff, which he believed had been discussed since 2018. Mr. Stucky addressed the additional concerns brought forward by the providers and how they are addressed in the Policy document and the MLA, highlighting an underground power program by NV Energy and its partnership with the City. Acting Mayor Bonkowski commented on the providers’ concern regarding above ground cabinets, noting that the building standards are constantly changing; therefore, cabinets installed after standards change must comply. Supervisor Giomi commended Staff for doing “exactly what our constituency would want you to do.” He also agreed with Supervisor Barrette’s comments that this was forced by the federal government without a say by local governments, and clarified that he had received no input in favor of 5G deployment. Mr. Stucky informed Supervisor Barrette that Staff had compared Carson City’s fee schedule with the City of Reno’s and that “we’re pretty close in line there.” Supervisor Bagwell explained that she had received comments from citizens concerned about the health issues associated with 5G technology and wished to be ensured that the Federal Communications Commission (FCC) compliance and federal health standards could be applied and the agreements terminated, should health issues occur.

(9:30:37) – Mr. Reese pointed out safety language in the MLA and the Policy document and noted that according to the FCC, “if the equipment passes the FCC safety standards, then the City cannot further regulate it.” Acting Mayor Bonkowski entertained additional comments and when none were forthcoming, a motion.

(9:33:45) – Supervisor Bagwell moved to approve the amendments, including “the corrections discussed on the record today.” Supervisor Barrette seconded the motion.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

CARSON CITY BOARD OF SUPERVISORS
Minutes of the October 1, 2020 Meeting
Page 6

14.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A FORM MASTER LICENSE AGREEMENT (MLA), AND AUTHORIZATION FOR THE MAYOR TO ENTER INTO MLAS, BETWEEN CARSON CITY AND WIRELESS PROVIDERS FOR THE PLACEMENT AND OPERATION OF SMALL CELL WIRELESS EQUIPMENT ON CITY-OWNED AND THIRD-PARTY POLES AND STREET LIGHTS LOCATED WITHIN THE CITY RIGHTS-OF-WAY, INCLUDING AN APPLICATION FEE OF \$1,400.00 PER INSTALLATION AND AN ANNUAL ATTACHMENT FEE OF UP TO \$1,036.00 PER INSTALLATION.

(9:24:25) – Acting Mayor Bonkowski entertained a motion per the discussion during item 14.A.

(9:24:34) – Supervisor Giomi moved to approve the form Master License Agreement with the changes read into the record by the Deputy Public Works Director, and authorize the Acting Mayor to sign Master License Agreements and to correct any clerical errors. Supervisor Barrette seconded the motion.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Barrette
AYES:	Supervisors Giomi, Barrette, Bagwell, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

14.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 112, AN ORDINANCE AMENDING TITLE 5 OF THE CARSON CITY MUNICIPAL CODE (CCMC) TO ADD CHAPTER 5.14 ESTABLISHING LICENSING REQUIREMENTS, POLICIES, PROCEDURES, AND OTHER PROVISIONS RELATING TO THE INSTALLATION OF SMALL CELL WIRELESS EQUIPMENT WITHIN CITY-OWNED RIGHTS-OF-WAY.

(9:35:07) – Acting Mayor Bonkowski introduced the item and entertained discussion and/or a motion.

(9:35:39) – Supervisor Bagwell moved to adopt, on second reading, Bill No. 112, Ordinance No. 2020-13. Supervisor Barrette seconded the motion.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

CARSON CITY BOARD OF SUPERVISORS
Minutes of the October 1, 2020 Meeting
Page 7

15. FIRE

15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED ACCEPTANCE OF A STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT PROGRAM GRANT AWARD IN THE AMOUNT OF \$3,613,711.86 TO HIRE AN ADDITIONAL NINE FIREFIGHTER / PARAMEDICS.

(9:36:08) – Acting Mayor Bonkowski introduced the item. Carson City Fire Chief Sean Slamon gave background on the Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program and presented the Staff Report, with accompanying documents, incorporated into the record. Chief Slamon noted that the awarded grant in the amount of \$3,613,711.86 would fund the hiring of nine additional firefighters/paramedics at entry level salary and benefits (excluding overtime and PPEs) for three years. He also responded to clarifying questions by Board members. Supervisor Giomi was informed that permanent position vacancies filled by personnel hired through the grant would allow the Department to hire the replacements per the grant. He also highlighted a hiring/promotion plan based on the candidates' performance rankings at the Firefighter Academy.

(5:55:40) – Supervisor Bagwell was informed that based on a request by the Audit Committee, special coding in the enterprise software will allow reporting on the types of overtime incurred by the Department. She also received clarification that the consulting fees were for the expertise required to write the grant, spread over three years as a percentage of the awarded grant. Supervisor Bagwell requested advance knowledge of such fees in the future. Acting Mayor Bonkowski received confirmation that should the firefighters hired through the grant move into a permanent position, replacement would be hired – unless the status change occurs during the last six months of the grant period. He also complimented Chief Slamon on his “out-of-the-box thinking to solve some of our financial dilemmas” and entertained a motion.

(10:05:07) – Supervisor Giomi moved to approve acceptance of the Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) grant for the period of three years. The motion was seconded by Supervisor Bagwell.

RESULT:	APPROVED (4-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, and Acting Mayor Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(10:05:36) – Acting Mayor Bonkowski recessed the meeting at 10:05 a.m.

(10:16:20) – Acting Mayor Bonkowski reconvened the meeting at 10:16 a.m. A quorum was still present.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the October 1, 2020 Meeting
Page 8

16. COMMUNITY DEVELOPMENT - PLANNING

16.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION REGARDING POSSIBLE AMENDMENTS TO TITLE 18 OF THE CARSON CITY MUNICIPAL CODE (CCMC), WHICH ESTABLISHES LOCAL ORDINANCE PROVISIONS RELATING TO ZONING.

(10:16:24) – Acting Mayor Bonkowski introduced the item. Community Development Director Lee Plemel provided background on the Planning Commission's (PC's) workshops to update Title 18 of the Carson City Municipal Code (CCMC). He also updated the Board on the amendments to CCMC Chapters 18.02 (*Administrative Provisions*), 18.03 (*Definitions*) and 18.04 (*Use Districts*) proposed by the PC and incorporated into the record, adding that the workshop draft amendment documents are available on carson.org/title18 for public review and comments. Mr. Plemel reviewed the amendment timeline which included a final approval by the Board of Supervisors as well, and responded to clarifying questions. Acting Mayor Bonkowski inquired about the two-third majority required for the PC to forward a Master Plan Amendment recommendation to the Board of Supervisors and Mr. Plemel stated that it was a Nevada Revised Statute (NRS) requirement and gave anecdotal information of that occurring in a recent PC meeting.

(10:37:32) – In response to a question by Supervisor Giomi, Mr. Plemel clarified that noticing for all types of applications requiring a public hearing will be sent to property owners "at least 300 feet from the property boundaries and at least to 30 unique property owners." Discussion ensued regarding Zoning and Master Plan Amendments, and Acting Mayor Bonkowski recommended setting aside time during the Board's next strategic planning session to discuss "how to better craft our agenda titles...specific enough to be in compliance, but it needs to be broad enough so that we can actually discuss other potential solutions or associated matters that have come up repeatedly." Mr. Woodbury indicated that it would be a challenge; however, he offered to explore the item. Acting Mayor Bonkowski clarified during the Special Use Permit (SUP) discussion that it was the property seller's responsibility to disclose the existence of SUPs to a buyer; however, at times it may be forgotten.

(11:04:03) – Mr. Plemel reviewed the proposed amendments to the *Definitions* and *Use Districts* chapters, and responded to Supervisors' questions. Discussion ensued regarding Neighborhood Business and Residential Office districts that overlap with residential units and Mr. Plemel noted they could become an issue in west Carson City. Mr. Plemel also noted that neighborhoods zoned as Tourist Commercial, such as the proposed RV Park near the Carson City Airport, have caused issues with neighbors in the area. Supervisor Bagwell suggested looking into the golf courses that are permitted in certain areas but require SUPs in other areas. Acting Mayor Bonkowski recommended looking into other areas in town (beyond downtown) that may benefit from becoming Mixed Use Districts. He also recommended correcting several typographical errors and offered clarifying language in several sections. Supervisor Barrette inquired about encouraging affordable housing, noting that the City relies on motels too much. Acting Mayor Bonkowski wished to add homeless shelters to the previous request. Supervisor Giomi recommended addressing affordable housing at the Board's next strategic planning meeting. Mr. Plemel reiterated his request for public feedback. This item was not agendaized for action.

17. BOARD OF SUPERVISORS

CARSON CITY BOARD OF SUPERVISORS
Minutes of the October 1, 2020 Meeting
Page 9

17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTIVES AND RECOMMENDATIONS CONCERNING CARSON CITY DEPARTMENTAL AND STAFF FUNCTIONS IN CARSON CITY AS A CONSOLIDATED MUNICIPALITY IN RELATION TO THE EXERCISE OF EMERGENCY POWERS PURSUANT TO NRS CHAPTERS 244 AND 414 AND CCMC CHAPTER 6.02 FOR THE PURPOSE OF ENSURING THE HEALTH, SAFETY AND WELFARE IN CARSON CITY IN RESPONSE TO THE GLOBAL CORONAVIRUS (COVID-19) PANDEMIC.

(11:51:50) – Acting Mayor Bonkowski introduced the item. Ms. Paulson announced that the wastewater testing for COVID-19 will begin next week. She also stated that the Health and Economic Recovery Omnibus Emergency Solutions (HEROES) Act being discussed by congress includes extending the PPE and sanitation supply expenditures until December 31, 2021. Ms. Hicks informed the Board that the next Board meeting will take place in the Bob Boldrick Theater as the Sierra Room begins to be refurbished (starting on October 12, 2020) utilizing the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to safely accommodate the City's Boards and Commissions. She also clarified for Supervisor Bagwell that discussion is underway with the District Attorney's Office on "how those meetings will run" in the Theater. Acting Mayor Bonkowski announced that the U.S. Senate had passed the Surface Transportation Bill (which had already been approved by the U.S. House of Representatives) and was on its way to the President for signature. He clarified that the bridge funding for a transportation position in the Public Works Department approved by the Board at its last meeting will no longer be needed.

(11:55:32) – Carson City Health and Human Services (CCHHS) Director Nicki Aaker provided an update on COVID-19 activities. She noted that instead of walk-ins at the Health Department, they will now administer flu vaccines by appointment to ensure social distancing. Ms. Aaker announced that the department had received two awards from the Nevada Public Health Association: the first in recognition of the Epidemiology Program as Program of the Year, and the second for recognizing Ms. Aaker as a Public Hero for her work during the COVID-19 pandemic which she extended to all CCHHS employees. She also clarified that a Quad-County resident believed to have contracted the Coronavirus during President Trump's rally had already contracted the virus prior to attending the rally. Jeanne Freeman, Public Health Preparedness Manager, clarified that the individual had been asymptomatic at the rally and had reported wearing a mask. Ms. Aaker reported on four environmental health complaints regarding restaurants/food establishments: two of the complaints were for employees not wearing masks; one was for employees and patrons not wearing masks; and one was for patrons not wearing masks as they entered the establishment. She also explained that they were working with Washoe County to accommodate an individual needing self-isolation and noted that Ms. Freeman had been working with the schools to discuss the challenges they were facing.

(12:03:18) – Ms. Freeman reported that 145 new cases had surfaced in the Quad-County area between September 13 and 26, 2020, a six percent decrease from the past two weeks. She stated that Carson City had 53 new cases with three hospitalizations, a 17 percent decrease from the previous two-week period, 60 percent of whom had had contact with an infected individual and 36 percent of the employed individuals had been to work while infected. Ms. Freeman noted that the School District had reported that most students with symptoms had stayed home and explained that they are reviewing the Governor's plan regarding expanded gatherings and working with the schools regarding testing and other collaboration. Ms. Freeman invited everyone to receive their flu vaccines via the drive through option offered by CCHHS and Supervisor Bagwell encouraged eligible individuals to receive

CARSON CITY BOARD OF SUPERVISORS
Minutes of the October 1, 2020 Meeting
Page 10

the two-part shingles vaccine as well while there. Ms. Aaker invited the Board to “come and see the operation” calling it impressive.

(12:13:45) – Carson City Chief Financial Officer Sheri Russell reported that the Consolidated Tax (C-Tax) revenue had increased by 12.5 percent; however, fuel taxes were down by 12.5 percent based on the data from the first month of the Fiscal Year.

18. BOARD OF SUPERVISORS – NON-ACTION ITEMS

FUTURE AGENDA ITEMS

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD

STAFF COMMENTS AND STATUS REPORT

(12:15:19) – Acting Mayor Bonkowski introduced the item. Ms. Paulson announced that two of the Christmas movies recently filmed in Carson City will be aired on the Lifetime Channel: *Feliz Navidad* (November 21, 2020) and *Once Upon a Main Street* (November 29, 2020). Ms. Hicks invited the public to take the Public Input Survey on the objectives discussed during the last Board of Supervisors planning session. She also hoped to agendize the Butti Way affordable housing project development agreement for a discussion in December.

(12:17:12) – Supervisor Giomi announced two events to be held by the Nevada Association of Counties (NACO):

1. *Oversight of Public Defenders in Nevada – How the New State Office of Indigent Defense Services Will Work – October 16, 2020.*
2. *The 2020 Virtual NACO Annual Conference, November 17-19, 2020. Conference information is available on: <http://www.nvnaco.org/meetings/annual-conference/>.*

19. PUBLIC COMMENT

(12:19:12) – Acting Mayor Bonkowski entertained final public comments; however, none were forthcoming.

20. FOR POSSIBLE ACTION: TO ADJOURN

(12:19:25) – Acting Mayor Bonkowski adjourned the meeting at 12:19 p.m.

CARSON CITY BOARD OF SUPERVISORS
Minutes of the October 1, 2020 Meeting
Page 11

The Minutes of the October 1, 2020 Carson City Board of Supervisors meeting are so approved on this 5th day of November 2020.



BRAD BONKOWSKI, Acting Mayor

ATTEST:


AUBREY ROWLATT, Clerk – Recorder

Attachments: Emailed Public Comments

PUBLIC COMMENT

September 30, 2020

To: Lori Bagwell, Mayor-Elect
John Barrette, Ward 4
Brad Bonkowski, Ward 2
Stacey Giomi, Ward 1
Lee Plemel, Community Development Director
Nicki Aaker, Director, Health and Human Services

RE: 10-01-20 Agenda Item 16A

People:

There is an alarming amount of dog-whistling circulating amongst the citizens regarding zoning changes. My comments on this topic may seem hypocritical, since you know me as one of the founding members of Save Open Space. However, I never intended my activism to encourage any kind of red-lining.

The following is a quote from an e-mail regarding Agenda Item 20B sent to some of you previous to last month's BOS meeting and forwarded to me. I will be happy to forward the entire e-mail to you if you wish. I am not acquainted with the writer, and in no way do I support this writer's opinion.

"CARSON CITY HOMEOWNERS BEWARE! The Board of Supervisors wants to disenfranchise you....this vote will make it permanent...that transient renters can sit on the Board. With only 6 months living here, any transient renter can run for a seat on the Board.

"You may have noticed that most of the new development going on is multifamily, i.e., apartments. If transient renters get seats on the Board, there will be more and more, higher and higher, more squashed and more squashed monster building developments coming to our beautiful valley. Our very identity as a single-family home community will be destroyed.

"I grew up in urban projects, which are now cesspools of crime, dirt, overcrowding, and poverty. Why bring this scourge down on Carson City? We are already facing problems with long-stay motels which are being used as apartments. Why make it worse?

"Transient renters put undo (sic) burdens on our city services, such as police, fire, schools and roads. We can barely afford these services now. Transients come and go, not caring for our town. There is a similar situation at our southern border, where illegal immigrants want to come into the U.S., use our social services and vote."

In the '50s, folks in the suburbs worried they'd marry their daughters. Same prejudice, different dogwhistle. My response was, "This is purely racist, and I will have no part of it."

Sincerely,



Suzanne Fox
1867 Maison Way
Carson City, 89703
775-750-3500

From: [Shank, Aaron M.](#)
To: [Public Comment](#)
Cc: [DI BENE, JOHN \(Legal\) \(jd3235@att.com\)](#)
Subject: FW: AT&T's comments on Carson City's draft small cell ordinance and policy
Date: Wednesday, September 30, 2020 11:58:51 AM
Attachments: [AT&T Comments September 30, 2020.pdf](#)

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Please accept this letter from John di Bene on behalf of AT&T to provide comments on Carson City's draft policy regarding placement of small cell wireless equipment in Carson City rights-of-way, Item #14 on the Board's October 1, 2020 agenda. Thank you.

Aaron M. Shank
Outside Legal Counsel for AT&T

AARON M. SHANK

Porter Wright Morris & Arthur LLP
[Bio](#) / ashank@porterwright.com
D: 614.227.2110 / M: 614.578.5036 / F: 614.227.2100
41 South High Street, Suites 2800 - 3200 / Columbus, OH 43215

/ MANSFIELD CERTIFIED PLUS

We are moving the needle on diversity, equity, and inclusion. [Learn more](#)

From: Shank, Aaron M. <AShank@porterwright.com>
Sent: Wednesday, September 30, 2020 2:34 PM
To: bcrowell@carson.org; 'sgiom@carson.org' <sgiom@carson.org>; 'BBonkowski@carson.org' <BBonkowski@carson.org>; 'LBagwell@carson.org' <LBagwell@carson.org>; 'JBarrette@carson.org' <JBarrette@carson.org>
Cc: 'treese@carson.org' <treese@carson.org>; DI BENE, JOHN (Legal) (jd3235@att.com) <jd3235@att.com>
Subject: AT&T's comments on Carson City's draft small cell ordinance and policy

Dear Mayor Crowell and Supervisors Giomi, Bonkowski, Bagwell, and Barrette, and Mr. Reese: Please accept this letter from John di Bene on behalf of AT&T to provide comments on Carson City's draft policy regarding placement of small cell wireless equipment in Carson City rights-of-way. Please feel free to contact us if you have questions. Thank you.

Aaron M. Shank
Outside Legal Counsel for AT&T

AARON M. SHANK

Porter Wright Morris & Arthur LLP
[Bio](#) / ashank@porterwright.com
D: 614.227.2110 / M: 614.578.5036 / F: 614.227.2100
41 South High Street, Suites 2800 - 3200 / Columbus, OH 43215

/ MANSFIELD CERTIFIED PLUS

We are moving the needle on diversity, equity, and inclusion. [Learn more](#)

NOTICE FROM PORTER WRIGHT MORRIS & ARTHUR LLP:

This message may be protected by the attorney-client privilege. If you believe that it has been sent to you in error, do not read, print or forward it. Please reply to the sender that you have received the message in error. Then delete it. Thank you.

END OF NOTICE



JOHN DI BENE
Assistant Vice President-
Senior Legal Counsel
Legal Department

AT&T Services, Inc.
2600 Camino Ramon
Room 2W901
San Ramon, CA 94583

925.543.1548 Phone
jdb@att.com

September 30, 2020

VIA E-MAIL

Carson City Board of Supervisors
201 N. Carson Street
Carson City, NV 89701

Re: AT&T's Comments on Carson City's Policy Regarding Placement of Small Cell
Wireless Equipment in Carson City Right-of-Way

Dear Mayor Crowell and Supervisors Giomi, Bonkowski, Bagwell, and Barrette:

I write again on behalf of New Cingular Wireless PCS, LLC d/b/a AT&T Mobility (AT&T) to provide comments on the City of Carson City's proposed regulations referenced above ("Proposed Policy"). AT&T recognizes the City has been continuing its efforts to revise its wireless facilities siting regulations to comply with applicable laws, including the Federal Communications Commission's *Small Cell Order*.¹ With more than 78% of Nevada households relying exclusively or primarily on wireless communications in their homes,² and 70% of 911 calls made from mobile phones,³ it is especially important to promote advanced wireless services that are needed now more than ever.

Although we have made some progress on issues with City staff, AT&T suggests that the current proposal needs more time to achieve the City's goal of complying with applicable law. We briefly explain the most significant issues below. We respectfully request that the Board postpone action at this meeting and instead direct staff to work with the wireless industry to rework the Proposed Policy. We appreciate the City's consideration of this request.

AT&T's Specific Comments

1. Application Fees Must Be Reduced. The City's application fee for small cells must be reduced to come in line with federal law. Under the *Small Cell Order*, the FCC established a standard for lawful fees, which requires that: "(1) the fees are a reasonable approximation of the state or local government's costs, (2) only objectively reasonable costs are factored into those

¹ See *Accelerating Wireless Broadband Deployment by Removing Barriers to Infrastructure Investment*, Declaratory Ruling and Third Report and Order, FCC 18-133, 30 FCC Rcd 9088 (September 27, 2018) ("*Small Cell Order*").

² Center for Disease Control and Prevention, December 2019 National Health Interview Survey Early Release Program, available at https://www.cdc.gov/nchs/data/nhis/earlyrelease/Wireless_state_201912-508.pdf.

³ See *Eleventh Annual Report to Congress on State Collection and Distribution of 911 and Enhanced 911 Fees and Charges*, FCC, December 19, 2019, at 10 (available at <https://www.fcc.gov/file/17724/download>) (in 2018, nearly 150 million 911 calls came from wireless phones).

fees, and (3) the fees are no higher than the fees charged to similarly-situated competitors in similar situations.”⁴ To help municipalities avoid imposing unlawful fees, the FCC established a safe harbor for presumptively reasonable fees: (a) \$500 for the total of all nonrecurring fees for an application including up to five small cells, plus \$100 for each small cell beyond five, or \$1,000 for the total of all nonrecurring fees for a new pole to support small cells, and (b) \$270 per small cell per year for the total of all recurring fees.⁵ In fact, the FCC explained that these fees would be exceeded in “only very limited circumstances.”⁶ And just last month, the Ninth Circuit U.S. Court of Appeals upheld the FCC’s fee standard and safe harbor.⁷

The City’s proposed building permit application fee of \$1,400 is well above the FCC’s safe harbor, and the City has not justified how this extremely high fee complies with the FCC’s standard. This is an unrealistic estimate, and it falls well short of the requirement that such fees be objectively reasonable. Many small cells will be collocated on existing structures, which should require far lower costs for the City to process. And while the City has roughly estimated it will take **18 hours** to process each small cell application, there is no explanation for why the component tasks would take such an extraordinary length of time. The City’s Staff Report also explains that the \$1,400 fee is “consistent with the fees proposed by neighboring regional municipalities.” Federal law, however, requires fees to be based on the City’s *actual* costs.⁸ The City cannot justify excessive fees based on charges of nearby jurisdictions, which may or may not be based on reasonable costs; the fees charged by others are simply not relevant to the question of the City’s costs.

AT&T also cautions that the City cannot recoup costs that are not objectively reasonable.⁹ In fact, we understand that City staff anticipates actual costs will be much lower once it gains some experience in handling these types of applications. In other words, the staff effectively concedes that its cost estimates are excessive. AT&T is happy to work with the City to identify reasonable costs, and if the City is willing to do so, the City can bring its fees within the FCC’s safe harbor.

2. Other Fees. AT&T also urges the City to reconsider its building permit extension fee of \$500 and its recurring \$691 electricity fee for use of City-supplied power, both of which the City requires without proper cost-based justification. It should not require significant costs to issue an extended or renewal building permit. It is worth noting that the extension fee is **5 times** the FCC’s safe harbor per application for a batch of five small cell sites. And although AT&T recognizes that providers can submit a load study to adjust the electricity fee, AT&T estimates that \$50 per year is a reasonable cost for bringing electricity to these low-powered facilities. Because the City’s proposed fees are so high, the City needs to revisit and revise them before enacting the Proposed Policy.

⁴ *Small Cell Order* at ¶ 50.

⁵ *Id.* at ¶ 79.

⁶ *Id.* at ¶ 80.

⁷ *City of Portland v. United States*, 969 F.3d 1020, 1037-39 (9th Cir. 2020).

⁸ 47 U.S.C. § 253(c).

⁹ *Small Cell Order* at ¶ 70 (the FCC specifically cautioned local governments that “any unreasonably high costs . . . may not be passed on through fees even though they are an actual ‘cost’ to the government”).

3. Building Permit Application Process. The Proposed Policy's application review process states that the City will "make all reasonable efforts" to process applications and "anticipates completing" application reviews within 60 or 90 calendar days. But federal law provides a presumptively maximum period of time for review. The FCC's established 60 and 90-day "shot clocks" for small cells, which are codified in the FCC's regulations,¹⁰ give effect to the requirement in the Telecommunications Act of 1996 (the "Act") that local governments act "within a reasonable period of time."¹¹ Specifically, the FCC has ruled that local governments *must* take final action on all aspects of a small cell application by the shot clock deadline.¹² Failure to do so effectively prohibits wireless service in violation of the Act.¹³ The Ninth Circuit also recently upheld the FCC's small cell shot clocks.¹⁴

The Proposed Policy should provide these same time limits. Understating the importance of the shot clocks, as the current draft does, will only create confusion and set staff up to miss deadlines. If certain applications do present shot clock problems for staff, the FCC allows the time period for review to be extended by mutual agreement between the jurisdiction and applicant.¹⁵ AT&T will of course work with the City to toll the shot clock where necessary and appropriate, but the Proposed Policy needs to clearly guide staff to act within the shot clocks.

4. NV Energy Poles. The Proposed Policy also mistakenly allows 90 calendar days for staff to process applications for attachments to NV Energy poles rather than 60 calendar days. The FCC's shot clocks apply to collocations on NV Energy poles, so the City needs to rework its permitting process to review all collocation applications within 60 calendar days.

5. Wood Poles. The City prohibits new wood poles in the rights-of-way, and bans attachments to existing wood poles within certain areas. AT&T will certainly work with the City on design preferences, but the City should not impose blanket bans on attachments to wood poles, which runs a substantial risk of materially inhibiting wireless services. What's more, the prohibition on new wood poles might adversely affect aesthetics where a new pole is needed in an area of the City with existing wood poles.

6. Above Ground Cabinets. Section 2.0.A.3 still requires above ground cabinets to include "creative design solutions," such as incorporated into a bus stop or bench or the use of murals or landscaping. This requirement is unreasonable. For example, there are above-ground cabinets without "creative design solutions" throughout the City, and the City should not apply more restrictive standards against small cell installations than it imposes on its traffic lights, or its electrical utility transformers, or cable equipment.

¹⁰ See 47 C.F.R. §§ 1.6003(c)(1)(i), (iii).

¹¹ 47 U.S.C. § 332(c)(7)(B)(ii).

¹² See *Small Cell Order* at ¶¶ 132-137, 144 (the shot clocks apply to "all aspects of and steps in the siting process").

¹³ *Id.* at ¶ 118.

¹⁴ *City of Portland*, 969 F.3d at 1043-44.

¹⁵ See 47 C.F.R. § 1.6003.

7. Site Reservation Process. AT&T requests again that the City revise the Proposed Policy's site reservation process in Section 3.0.B to allow providers to reserve up to 10 sites per month, perhaps with a maximum of 30 total sites at a time. In addition, rather than authorizing various discretionary permit extensions, the process should ensure that once a provider submits its building permit application, the reservation stays in place until the site is approved and constructed (or until the site is denied).

8. Purpose of New Poles. AT&T objects again to Section 2.0.A.6, which states that new poles cannot function for the sole purpose of accommodating a small wireless facility. While AT&T is happy to sit down with staff to discuss designs, it is unreasonable to require AT&T to erect a street light or a pole that serves some different purpose from its intent as a wireless support structure.

Conclusion

AT&T appreciates the City's intent to develop small cell regulations that balance community and industry needs, but the Board should grant a continuance to allow staff an opportunity to collaborate with the industry. Collaborating with the industry will allow the City additional time to identify objectively reasonable fees and to incorporate other revisions into the Proposed Policy that will avoid violations of federal law and the potential disputes that could result. AT&T is confident that, working with the industry, the City can craft reasonable regulations that will encourage responsible deployments and comply with all applicable legal requirements.

Very truly yours,

/s/ John di Bene

John di Bene

cc: Todd Reese, Deputy District Attorney

From: [Denise Suglia](#)
To: [Public Comment](#)
Subject: Title 18 CCMC Public Comment
Date: Wednesday, September 30, 2020 9:13:09 AM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

I believe that the CCMC, Title 18, currently permits a single family home owner (or tenant) to convert a landscaped front yard and/or front side yard into a parking lot for vehicles by parking on the grass until the vegetation is destroyed. If so, this should no longer be permitted. Once a homeowner parks a vehicle on the yard, the existing vegetation is quickly destroyed and will not return until the soil is no longer compacted and the vegetation is actively restored.

I live on Tahoe Drive and over the years have personally observed the destruction caused to lawns on my street by vehicular parking on residential front yards.

About 10 or 11 years a full sized pick-up truck parked on the front yard of 180 Tahoe Drive. The entire front yard remained compacted and unsightly and unable to support any vegetation until sometime in 2018. At that time, new homeowners hired a professional crew of laborers and heavy equipment to fully restore and re-sod the entire front yard to the current lush green yard that now demonstrates a great pride in ownership. The point of this example is that just a few weeks of truck parking on the front yard completely destroyed this yard for many years. The yard did not revive without a great cost and effort by the new and current homeowner. While the neighbors are pleased to see the effort of the new homeowners, until they came along, the existing neighborhood had to live with an unsightly mess for 8 or 9 years.

One current example of a conversion of landscaped yard to dirt driveway is 156 Tahoe Drive. Over the past few years, the homeowner utilized his truck to destroy the entire east side of his front yard. The side yard was once heavily landscaped with flowers, ornamental shrubs and lawn. The current side yard now supports a few invasive trees, dirt and an accumulation of garbage cans, tree branches and other trash. When it rains the dirt from the de-vegetated area washes onto the side walk and street making an even bigger mess. This conversion of a landscaped yard to a compacted dirt driveway is both unsightly and unnecessary.

Our zoning code reflects the values of the community and we apparently find that landscaped yards in the SF Residential zone are beneficial to the neighborhood. A well landscaped residential neighborhood will add to property values. Turning a front yard into additional parking area that destroys the visual benefit of a well maintained yard will at some point will adversely impact neighborhood home values. The "truck trashing" of a front yard can be easily accomplished in a few weeks, but the restoration of the harm can only come with a great expenditure of time and money. At a minimum, any lawn conversion to a driveway should require the surface to be covered with rock, gravel, concrete or other similar material to minimize dust and erosion and to minimize the adverse visual impact of compacted dirt. There should also be restrictions on the amount of area that can be converted, so that the entire front yard is not a driveway devoid of vegetation or

other landscaping features.

I appreciate your consideration of my comments.

Mike Suglia
128 Tahoe Drive
Carson City



Virus-free. www.avast.com

From: [Hannah Borris](#)
To: [Public Comment](#)
Cc: [Todd Reese](#); [Dan Stucky](#)
Subject: Public Comment - Item #14.A & Item #14.B - Small Cell Policy & Form MLA - Verizon Comment Letter for 10/01/20 BOS Hearing
Date: Tuesday, September 29, 2020 5:26:59 PM
Attachments: [CC NV BOS Hearing VZ Continuance Request \(FINAL 09-29-2020\) Signed..pdf](#)

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Good evening City Clerk,

On behalf of Verizon Wireless, please accept the attached comment letter for consideration and inclusion in the record for the October 1, 2020 Board of Supervisors meeting. If you could forward this letter to the Board of Supervisors, it would be greatly appreciated.

We have read the City's COVID policy and a Verizon representative will be available at the virtual meeting to provide additional comment and answer any questions.

Best regards and thank you,

Hannah

Hannah Borris

Wireless Policy Group, LLC

Cell: 925-364-0910

hannah.borris@wirelesspolicy.com

www.wirelesspolicy.com



September 29, 2020

Via Email

publiccomment@carson.org

Carson City Board of Supervisors
Robert Crowell, Mayor
Brad Bonkowski, Supervisor
John Barrette, Supervisor
Stacey Giomi, Supervisor
Lori Bagwell, Supervisor

RE: Request for a Continuance for Agenda Item 14.A – Proposed amendments to the “Carson City Public Works Placement of Small Cell Wireless Equipment in Carson City Right-of-Way” policy and Agenda Item 14.B – Form Small Cell Master License Agreement

Dear Mayor Crowell and Supervisors,

On behalf of Verizon Wireless, we would like to thank the Board and staff for its efforts on this important topic. We have appreciated the opportunity to engage with Todd Reese, Deputy District Attorney and Dan Stuckey, Deputy Public Works Director and to provide information about Verizon’s wireless network evolution and the improvements that are necessary to enhance public safety and ensure quality, reliable service for your residents and businesses.

We are at this time requesting a continuance of the pending policy amendment and form small cell master license agreement scheduled for the October 1, 2020 Board of Supervisor’s hearing so that we have additional time to work and consult with staff on the remaining provisions which may not result in the best aesthetic outcome for the community or do not comply with the FCC Order.¹

We would like an opportunity to meet with staff to discuss the issues outlined below:

1. Prohibition of attaching to wooden poles in special districts

Section 2.0(A.2)(b) of the policy prohibits attachment to wooden poles within the Downtown Redevelopment Area or within the limits of planned corridor beautification projects. While we understand the City’s desire to minimize visual impacts in these special districts, this prohibition may

¹ *Accelerating Wireless Broadband Deployment by Removing Barriers to Infrastructure Investment, Declaratory Ruling and Third Report and Order (September 26, 2018) (“FCC Order”)*.

inadvertently create the need for wireless carriers to propose new poles where they may otherwise not be required. All existing vertical infrastructure in the Right-of-way ("ROW") should be open to attachment. The use of existing vertical infrastructure minimizes the need for placement of new poles in the ROW. Verizon requests that the City consider an exception process for these special districts where the City may consider requests to attach to wooden poles that are not planned for removal within 6-months of the date application, with the Applicant assuming the risk that a particular pole may be selected for removal and utility undergrounding. In such event, the Applicant would be required to remove and relocate the small cell equipment at its sole cost and expense.

2. Fees

Section 4.0 of the policy and section 4 of the master license agreement establish fees for small cell facilities. The below fees are of particular concern:

- Building permit application fee: \$1,400
- Building permit extension fee \$500

The FCC Order established a standard for lawful fees, which require that 1) the fees are a reasonable approximation of the state or local government's costs, (2) only objectively reasonable costs are factored into those fees, and (3) the fees are no higher than the fees charged to similarly situated competitors in similar situations.² The FCC provides a safe harbor for presumptively reasonable fees of \$500 for an application including up to five small cells, plus \$100 per facility thereafter and \$1,000 for an application involving new poles.³ Cities may charge fees above these levels only where they can demonstrate that their actual costs exceed the presumptive levels. In fact, the FCC explained there "should be very limited circumstances in which localities charge higher fees."⁴

The City's building permit application fee for small cells is greater than the fees charged for applications for some macro facilities, which is a much more intensive use as compared to small cell facilities. Macro wireless facilities located on an existing tower, monopole, electric utility transmission tower, water tower, or other existing structure or public facility are permitted upon approval of a building permit and administrative permit.⁵ The fee for an administrative permit is \$750 + \$60/hr. over 10 hours. This fee is also much greater than the building permit fee for other commercial structures, which is 1% of the total value of commercial construction.

While the City has provided a cost estimate that anticipates 18 hours of staff time to review small cell applications, it does not account for the difference in review time between small cells collocated on existing poles and small cells proposed on new poles, or why the estimated review time is greater for a small cell facility than a macro facility. Additionally, small cell design configurations are typically comprised of a few standardized designs, and over time, it's expected that application review will become routine and efficiencies will be gained. Therefore, in order to comply with the FCC Order,

² *Id* at ¶ 50.

³ *Id* at ¶ 79.

⁴ *Id* at ¶ 80.

⁵ See Carson City Municipal Code §18.15.025.

September 29, 2020

Page 3

Verizon suggests restructuring the fee to be structured as a deposit or as a standard fee consistent with the FCC safe harbor limits, plus an hourly rate for any time spent above the amount recovered under the established fee.

We would appreciate the opportunity to have additional time to work with staff on changes related to the above issues in order to bring the proposed policy amendment and form master license agreement into compliance with federal law and allow the industry to provide reliable service to your residents while preserving the look and feel of your community. We thank you for your consideration of this request.

Sincerely,

A handwritten signature in dark ink, appearing to read "Hannah Borris", with a stylized flourish at the end.

Hannah Borris

Wireless Policy Group, LLC on behalf of Verizon Wireless

Cc: Todd Reese, Deputy District Attorney
Dan Stuckey, Deputy Public Works Director

From: [Halinski, Timothy](#)
To: [Darren Schulz](#)
Cc: [Public Comment](#); [Delarosa, Rodrigo](#); [Murphy, Doug](#)
Subject: Board of Supervisors October 1 Meeting - Agenda Item 14 - TMobile Comments
Date: Tuesday, September 29, 2020 3:55:50 PM
Attachments: [image002.png](#)
[T-Mobile Comments Re Carson City Small Cell Guidelines and Master License Agreement.pdf](#)

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Good evening Darren,

T-Mobile was made aware of several small cell items on the Board of Supervisor's agenda for the October 1 meeting (Agenda Item 14). We have attached to this email comments which outline concerns with a few provisions, and also request a continuance to engage with staff further. I've copied the Public Comment email address to ensure our comments are contained in the record for tomorrow's meeting. We appreciate the City's willingness to engage with industry on bringing these guidelines and agreement to completion, and look forward to continued partnership moving forward. Please don't hesitate to reach out with any additional questions. Thanks,

Tim Halinski
Siting Advocacy Manager

T Mobile

Direct 678.690.3590 | Mobile 770.891.0499 | timothy.halinski1@t-mobile.com
T-Mobile.com | Follow T-Mobile on [Twitter](#), [Facebook](#) and [Instagram](#)



Via Email to Dschulz@carson.org

September 29, 2020

Darren Schulz
Public Works Director – Carson City
201 N. Carson St.
Carson City, NV 89701

Re: T-Mobile Comments on Carson City's Proposed Small Cell Design Guidelines and Master License Agreement

Dear Mr. Schulz

I write on behalf of T-Mobile West, LLC ("T-Mobile") regarding Carson City's (the "City") Proposed Guidelines for Small Cell Wireless Equipment in Carson City Right-of-Way (the "Draft Design Standards") and the Proposed Master License Agreement (the "Draft MLA"). T-Mobile appreciates the opportunity to review these items (together, the "Draft Documents") and provide feedback.

As you know, T-Mobile provides wireless communication services across the City to its residents, business community, and visitors. Like the City, we are constantly striving to provide the services our customers, and your constituents, expect while also responding to the ever-changing demands and expectations placed on wireless infrastructure in the 21st century. As individuals become ever more reliant on wireless services exclusively and their data demands continue to grow, this new infrastructure becomes increasingly important. It is also critically important to the deployment of 5G. As a result, T-Mobile actively encourages jurisdictions to put measures in place that will enable wireless providers to densify their networks using a range of technologies to achieve the coverage, capacity, and performance their networks need. This densification will require the deployment of, and upgrades to, traditional macro sites and the deployment of new infrastructure (e.g., small cells).

While T-Mobile appreciates the City's desire to consider ways to improve and clarify its existing small cell wireless equipment guidelines ("SCWE"), unfortunately the Draft Documents still contains some issues that may discourage investment in next generation wireless infrastructure. Specifically, T-Mobile would like to highlight the following significant concerns:

Application Fees: T-Mobile, having reviewed the Draft MLA and attached fee structure, appreciates that the City's attempt to base the fees on estimated costs. However, we are concerned that the chart of City staff review times and rates is not reasonable or realistic, particularly the scope of review or applicable rates for typical small wireless deployments. The



12920 SE 38th Street, Bellevue, WA 98006
www.t-mobile.com



total amount of staff time (18 hours per facility) exceeds what we would expect in the review of a single SCWE application.

Most significantly, the fees incorrectly assume that every staffer listed would need the exact amount of time listed, even if an application covered multiple facilities. As Staff reviews applications, whether batched or individually, we would expect the review process to become more efficient and total hours to decrease. In addition, the Resolution appears to impose the full application fee for each application, even if an applicant batches together applications for multiple facilities—as is expressly allowed by the FCC’s September 27, 2018 Declaratory Ruling (the “Declaratory Ruling”). The Resolution’s failure to reduce the fee for batched applications runs contrary to the FCC’s conclusion that batching could lead to administrative efficiencies and reduce review timelines.

Recommended Design Elements: Sec. 2(A)(5) of the Draft Design Standards includes certain requirements for the size of the equipment on the pole and where/how it may be placed. The FCC has required, and the 9th Circuit affirmed, that aesthetic requirements be “reasonable.” To be reasonable, those requirements must also be technically feasible. Furthermore, what is “technically feasible” is dictated by the performance characteristics that the Provider chooses, and a local government may not dictate the design of a Provider’s network.

T-Mobile appreciates the City’s efforts to adopt standards that meet the FCC requirements. While we generally believe the City has accomplished its goal, we would urge the City to consider additional changes that may more clearly accommodate the different configurations deployed by different carriers. For example, T-Mobile often deploys a single side-mounted cabinet containing all equipment and antennas (the “Unified Enclosure”). This Unified Enclosure ensures, amongst other considerations, proximity between T-Mobile radios and antennas to achieve the desired performance.

While T-Mobile believes the deployment of the Unified Enclosure would meet the City’s current standards, we would be happy to offer additional language that could more clearly allow that configuration.

In conclusion, T-Mobile appreciates the opportunity to provide comment and assist the City in its efforts. T-Mobile would welcome the opportunity to engage with the City further on these issues. To that end, T-Mobile respectfully requests that the City consider a continuance on this matter so that T-Mobile, and additional industry stakeholders, may work with City staff on additional revisions. Please feel free to contact me at Timothy.Halinski1@t-mobile.com.

Sincerely,

Tim Halinski



12920 SE 38th Street, Bellevue, WA 98006
www.t-mobile.com



Tim Halinski, Siting Advocacy Manager

cc: Doug Murphy, Sr. Manager – Sacramento Market
Rodrigo de la Rosa, Sr. Siting Advocacy Manager – West Region



12920 SE 38th Street, Bellevue, WA 98006
www.t-mobile.com

From: [John Newman](#)
To: [Todd Reese](#); [Public Comment](#)
Cc: [Nancy Paulson](#); ["WELLS, KRIS A"](#); ["Tressa Bader"](#); [john.newman@newmangroup.biz](#); [hong.hoang@newmangroup.biz](#); ["Mary Lynn DeLapa"](#)
Subject: Board of Supervisors Agenda Item 14B - AT&T Request For Revisions of Three (3) Sections of the MLA
Date: Sunday, September 27, 2020 2:34:15 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Good afternoon Todd/City of Carson City Stakeholders,

In reviewing the revised Master License Agreement for Small Cells agendized as Item 14B on the Board of Supervisors Agenda, the following three (3) topics are identified for further consideration by the Board:

1. **Section 4.1 (a) Application Fee - \$1,400**

- AT&T requests the pre-determined amount of the Application Fee be removed from the MLA. The Application Fee should simply be the City's reasonable and actual costs as determined in accordance with the FCC Order. As noted in the information provided this past Friday, this proposed solution is present in the predominant number of MLAs completed in the West Region where AT&T is advancing 5g technology.

2. **Section 4.2 (b) and 4.2(c)(iii) Electricity Use Fee - \$691**

- AT&T requests the pre-determined amount of the Electricity Fee be removed from the MLA. The Electricity fee should simply be the City's reasonable and actual costs of the City's electricity as determined in accordance with the FCC Order.

3. **Section 7.8 (d) Licensor [City] Interference**

- Section 7.8(d) contains no City covenant of any kind to try and minimize Interference with AT&T' Equipment on a Municipal Facility where the City has approved the installation of AT&T Equipment. It is submitted that some reasonable City covenant should be included in the MLA to encourage AT&T investment in the City particularly when the City has considered AT&T's application and granted approval to AT&T to install its Equipment..

AT&T's proposed solution for this issue is the addition of the following sentence at the end of Section 7.8(d).

"While Licensor's use of its Municipal Facilities will always be of paramount to Licensee's use of Municipal Facilities, once Licensee's Equipment is installed on a Municipality Facility, Licensor shall use reasonable efforts to minimize Interference with the operation of Licensee's Equipment to the extent that Licensor determines that it is reasonably feasible to do so."

Conclusion

AT&T appreciates the efforts to date of the City Attorney to resolve a number of other issues of concern to AT&T. If the three (3) topics above are satisfactorily addressed by the City, then the MLA would be promptly recommended to AT&T management to sign and deliver the MLA.

Thank you for your consideration of these three remaining issues and AT&T's proposed solutions to them.

Very truly yours,

John D. Newman
Attorney at Law
Newman Group
92 Natoma Street, Suite 211
San Francisco, CA 94105
(415) 777-4040 (Office)
(415) 777-2450 (Fax)
(415) 290-4292 (PCS)
john.newman@newmangroup.biz

From: John Newman

Sent: Friday, September 25, 2020 9:49 AM

To: 'Todd Reese' <TReese@carson.org>

Cc: 'Nancy Paulson' <NPaulson@carson.org>; 'Public Comment' <PublicComment@carson.org>; 'WELLS, KRIS A' <kw2734@att.com>; 'BADER, TRESSA' <tbader@qualtekwireless.com>; 'Hong L. Hoang' <hong.hoang@newmangroup.biz>; 'Mary Lynn DeLapa' <marylynn.delapa@newmangroup.biz>

Subject: RE: City of Carson City Master License Agreement (MLA) - Sharing Requested Information Pertaining to Application Fees In Other Completed MLA Transactions

Good morning Todd,

Introduction

As part of our conversation this past Wednesday, you inquired if AT&T would be willing to share some of the outcomes of Application Fees that AT&T management has approved as a business matter as part of total resolution of MLA content. AT&T management has authorized the release of the requested information this morning.

High Level Explanation of Application Fees In Other Completed MLAs

1. The predominant number of MLAs do not contain a specific dollar amount per Application. Instead the MLAs reference a Fee Schedule adopted by the municipality in accordance with the FCC Order.

2. In some MLAs, there is no specific dollar amount per Application, but the municipality will require a deposit which is paid at the time of the filing of the Application. The municipality will then apply its reasonable and actual costs adopted in accordance with the FCC Order against the deposit and then either refund the balance of the deposit, or provide a credit against future Applications.
 3. In two completed transactions, specific Application Fees were included as part of a larger integrated resolution of the MLA. This means the applicable jurisdiction provided very workable terms and conditions in the MLA to encourage AT&T's capital investment in the community. In exchange, stipulated Application Fees were established.
1. City of Fremont (CA) - \$400 per Application;
 2. City of San Ramon (CA) - \$500 per Application

Note: The San Ramon MLA was completed in early 2019 BEFORE the FCC Order took effect. As such, the terms and conditions were designed to achieve specific outcomes between the parties BEFORE the parties were required to comply with the more rigid limitations for the charging of fees in the FCC Order.

These Application Fee amounts are materially different from the \$1,400 Application Fee currently advanced by Carson City's Department of Public Works.

One final and important observation. The summary of the Carson City Application Fee that has been agendized before the Board of Supervisors proposes to justify the \$1,400 Application Fee in part because it is comparable to Application Fees charged by other municipalities.

Not only is this statement incorrect, but the statement may serve as an admission that Carson City may be violating the FCC Order per se. The FCC Order is clear that the Application Fee must be based on Carson City's reasonable and actual costs. **The reasonable and actual costs of other jurisdictions is irrelevant to the cost-based study process that Carson City must undertake.**

Conclusion

AT&T is pleased to provide this information openly with your office per your request. The \$1,400 Application Fee in the MLA is one of the outstanding issues of concern. Other issues still remain as well.

This explains why a formal request for a continuance was filed with the Board of Supervisors yesterday so that AT&T stakeholders may work through remaining issues in the MLA in good faith.

Very truly yours,

John D. Newman
Attorney at Law
Newman Group

92 Natoma Street, Suite 211
San Francisco, CA 94105
(415) 777-4040 (Office)
(415) 777-2450 (Fax)
(415) 290-4292 (PCS)
john.newman@newmangroup.biz

From: Todd Reese

Sent: Thursday, September 24, 2020 12:49 PM

To: John Newman <john.newman@newmangroup.biz>

Cc: Nancy Paulson <NPaulson@carson.org>; Public Comment <PublicComment@carson.org>;
'WELLS, KRIS A' <kw2734@att.com>; 'BADER, TRESSA' <tbader@qualtekwireless.com>; 'Hong L.
Hoang' <hong.hoang@newmangroup.biz>; 'Mary Lynn DeLapa'
<marylynn.delapa@newmangroup.biz>

Subject: RE: City of Carson City Master License Agreement (MLA) - AT&T Request For Continuance of Hearing

John,

Thank you. I will make sure that this get routed correctly. It was a pleasure meeting you yesterday, and I look forward to working with you further and hope to run into you around Carson City or Reno one day.

-Todd

Todd E. Reese
Deputy District Attorney
Office of the District Attorney | Carson City
885 East Musser Street, Suite 2030
Carson City, Nevada 89701
Phone: (775) 887-2070
Fax: (775) 887-2129
treese@carson.org

This message, together with any attachment(s), is intended only for the addressee(s) and may contain information that is privileged and confidential. If the reader of the message is not the intended recipient or an authorized representative of the intended recipient, I did not intend to waive and do not waive any privilege or the confidentiality of the message and any attachment(s), and you are hereby notified that any dissemination of this communication is strictly prohibited. If you receive this communication in error, please notify me immediately by email at treese@carson.org and delete the message and any attachment(s) from your computer and network. Thank you.

From: John Newman <john.newman@newmangroup.biz>
Sent: Thursday, September 24, 2020 12:41 PM
To: Todd Reese <TReese@carson.org>
Cc: napaulson@carson.org; Public Comment <PublicComment@carson.org>; 'WELLS, KRIS A' <kw2734@att.com>; 'BADER, TRESSA' <tbader@qualtekwireless.com>; john.newman@newmangroup.biz; 'Hong L. Hoang' <hong.hoang@newmangroup.biz>; 'Mary Lynn DeLapa' <marylynn.delapa@newmangroup.biz>
Subject: City of Carson City Master License Agreement (MLA) - AT&T Request For Continuance of Hearing

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Good afternoon Todd,

Further to my email to your office yesterday, attached is a letter on behalf of AT&T dated September 24, 2020 to your office with a copy to the City Manager and Clerk of the Board of Supervisors requesting that hearing on the MLA scheduled for next Thursday, October 1, 2020 either (1) be withdrawn by City staff from the Board Agenda, or (2) the Board vote to continue the hearing on the MLA until the next available Board meeting date. Reasons for the request are briefly set forth in the letter.

Thank you Todd and to your client for consideration of this request.

Sincerely,

John D. Newman
Attorney at Law
Newman Group
92 Natoma Street, Suite 211
San Francisco, CA 94105
(415) 777-4040 (Office)
(415) 777-2450 (Fax)
(415) 290-4292 (PCS)
john.newman@newmangroup.biz

From: [Marianna Greeson](#)
To: [Public Comment](#)
Subject: Small cell wireless equipment
Date: Sunday, September 27, 2020 8:54:09 AM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Hello,

I have commented before on the 5g technology and the fact there is NO testing that says it is safe.

I understand we city people cannot stop this because of state and federal laws at this time.

Can SOMETHING be put into our enforcement that 5G should and can be removed when health issues start to make themselves evident?

Concerned,

Marianna Greeson

Sent from my iPhone