

**DRAFT MINUTES**  
**Carson City Planning Commission – Workshop**  
**Monday, December 7, 2020 ● 3:00 PM**  
**Community Center Bob Boldrick Theater**  
**851 East William Street, Carson City, Nevada**

**Commission Members**

<b>Chair – Charles Borders, Jr.</b>	<b>Commissioner – Paul Esswein</b>
<b>Commissioner – Richard Perry</b>	<b>Commissioner – Teri Preston</b>
<b>Commissioner – Hope Tingle</b>	<b>Commissioner – Jay Wiggins</b>

**Staff**

Lee Plemel, Community Development Director  
Hope Sullivan, Planning Manager  
Benjamin Johnson, Deputy District Attorney (via WebEx)  
Danielle Howard, Public Meetings Clerk  
Minutes by: Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and are available for review during regular business hours.

An audio recording and the approved minutes of this meeting are available on [www.Carson.org/minutes](http://www.Carson.org/minutes).

**A. ROLL CALL AND DETERMINATION OF QUORUM**

(3:00:52) – Chairperson Borders called the meeting to order at 3:00 p.m. Roll was called and a quorum was present.

Attendee Name	Status	Arrived
Chairperson Charles Borders, Jr.	Present	
Commissioner Paul Esswein	Present (via WebEx)	
Commissioner Richard Perry	Present (via WebEx)	
Commissioner Teri Preston	Absent	
Commissioner Hope Tingle	Present (via WebEx)	
Commissioner Jay Wiggins	Present	

**B. PUBLIC COMMENTS**

(3:01:38) – Chairperson Borders entertained public comments; however, none were forthcoming.

**C. MODIFICATION OF AGENDA**

None.

**D. WORKSHOP ITEMS**

**D.1 FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING POSSIBLE AMENDMENTS TO THE CARSON CITY MUNICIPAL CODE, TITLE 18 APPENDIX (DEVELOPMENT STANDARDS), DIVISION 2 (PARKING) AND DIVISION 3 (LANDSCAPING).**

(3:02:04) – Chairperson Borders introduced the item. Mr. Plemel gave background and noted that the Commission will discuss Title 18 (Zoning) of the Carson City Municipal Code and that this meeting will focus on Development Standards Division 2 (Parking) and Division 3 (Landscaping). He also invited the public to review all related documents on <https://carson.org/title18> and provide feedback to the Planning Division. Mr. Plemel clarified that this discussion on Parking and Landscaping was the first step of the process to ensure Commission and public comments are incorporated, adding that the final recommendations of these chapters will be presented to the Board of Supervisors at a future meeting for approval.

(3:03:48) – Mr. Plemel referenced the late material, incorporated into the record, provided by Commissioner Esswein. He also reviewed the agenda materials, including the proposed changes, incorporated into the record, received input from the Commissioners, and responded to clarifying questions.

**E. PUBLIC COMMENT**

(3:40:25) – Chairperson Borders entertained final public comments; however, none were forthcoming.

**F. FOR POSSIBLE ACTION: FOR ADJOURNMENT**

(3:40:54) – Chairperson Borders adjourned the meeting at 3:40 p.m.

The Minutes of the December 7, 2020 Carson City Planning Commission workshop are so approved this 15<sup>h</sup> day of December, 2020.