

# **CARSON CITY REGIONAL TRANSPORTATION COMMISSION**

## **Minutes of the December 9, 2020 Meeting**

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A regular meeting of the Carson City Regional Transportation Commission (RTC) was scheduled to begin following adjournment of the Carson Area Metropolitan Planning Organization (CAMPO) meeting on Wednesday, December 9, 2020, in the Community Center Bob Boldrick Theater, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Brad Bonkowski  
Vice Chairperson Mark Kimbrough  
Commissioner Lori Bagwell  
Commissioner Chas Macquarie (via WebEx)  
Commissioner Greg Stedfield

**STAFF:** Lucia Maloney, Transportation Manager  
Todd Reese, Deputy District Attorney (via WebEx)  
Dirk Goering, Senior Transportation Planner (via WebEx)  
Chris Martinovich, Transportation/Traffic Engineer (via WebEx)  
Kelly Norman, Transportation Planner/Analyst (via WebEx)  
Alex Cruz, Transit Coordinator (via WebEx)  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All approved meeting minutes are available on [carson.org/minutes](http://carson.org/minutes).

### **1. CALL TO ORDER AND DETERMINATION OF A QUORUM**

(5:29:26) – Chairperson Bonkowski called the meeting to order at 5:29 p.m. Roll was called, and a quorum was present.

### **2. AGENDA MANAGEMENT NOTICE**

(5:30:09) – Ms. Maloney and the Commissioners indicated that they had no modifications to the agenda.

### **3. DISCLOSURES**

(5:30:23) – Chairperson Bonkowski entertained Commissioner disclosures; however, none were forthcoming.

### **4. PUBLIC COMMENT**

(5:30:34) – Chairperson Bonkowski introduced the item and read into the record the *Notice to the Public*, incorporated into the agenda, outlining the temporary public comment guidelines established during the Governor's COVID-19 Emergency Directive, incorporated into the agenda, and entertained public comments; however, none were forthcoming.

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**5. APPROVAL OF MINUTES**

**5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE APPROVAL OF THE NOVEMBER 18, 2020 DRAFT MINUTES.**

(5:31:30) – Chairperson Bonkowski introduced the item.

(5:31:34) – Vice Chair Kimbrough moved to approve the minutes of the November 18, 2020 meeting as presented. The motion was seconded by Commissioner Stedfield and carried 5-0-0.

**6. PUBLIC MEETING ITEMS**

**6-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT A&K EARTHMOVERS INC., IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO N.R.S. CHAPTER 338 AND TO AWARD CONTRACT NO. 20300194, DISTRICT 2 - NORTHRIDGE DRIVE RECONSTRUCTION PROJECT, TO A&K EARTHMOVERS INC. FOR A TOTAL NOT TO EXCEED AMOUNT OF \$843,700 TO BE FUNDED WITH SURFACE TRANSPORTATION BLOCK GRANT (STBG) FUNDS WITH THE REQUIRED MATCH FROM THE REGIONAL TRANSPORTATION FUND.**

(5:31:51) – Chairperson Bonkowski introduced the item. Mr. Martinovich presented the agenda materials, incorporated into the record, and responded to clarifying questions. Chairperson Bonkowski entertained a motion.

(5:37:51) – Commissioner Bagwell moved to award Contract No. 20300194 as presented. The Motion was seconded by Vice Chair Kimbrough and carried 5-0-0.

**7. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS - NON-ACTION ITEMS:**

**7-A TRANSPORTATION MANAGER’S REPORT**

(5:38:24) – Ms. Maloney cited “a handful of crashes on Northridge [Drive] over the last couple of years” and explained that cost-effective improvements were planned as a response, adding that they had been in contact with the affected property owners. She also announced being awarded a Transportation Alternatives Program (TAP) grant for over \$566,000 over two years, for the continuation of the Western Nevada Safe Routes to School Program which would utilize an in-kind match, adding that Staff were working with the Nevada Department of Transportation (NDOT) for the draft agreement. Ms. Maloney explained that the TAP grant award for the rehabilitation of Carson City’s multiuse paths and the extension of the Linear Ditch multiuse path from Roop Street to South Carson Street had been placed on hold until the funding of the Federal Transportation Bill. She also noted that the Federal Transit Administration grant request was still pending.

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**7-B STREET OPERATIONS ACTIVITY REPORT**

(5:42:10) – Ms. Maloney reviewed the Street Operations Activity Report as of October 2020, incorporated into the record, and responded to clarifying questions.

**8. BOARD COMMENTS: FOR INFORMATION ONLY – STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE RTC BOARD.**

(5:44:38) – Chairperson Bonkowski entertained comments from the Commissioners. Vice Chair Kimbrough cited anecdotal data on the frequency of accidents at roundabouts, noting that he was an advocate of roundabouts. He also was informed that issues regarding the South Carson Street Multiuse Path should be discussed with Ms. Maloney, Mr. Martinovich, or Deputy Public Works Director Dan Stucky. Commissioner Macquarie wished to be included in the aforementioned discussion and thanked Chairperson Bonkowski.

**9. THE NEXT MEETING IS TENTATIVELY SCHEDULED – 4:30 P.M., WEDNESDAY, JANUARY 13, 2021, AT THE SIERRA ROOM - COMMUNITY CENTER, 851 EAST WILLIAM STREET, IMMEDIATELY AFTER THE MEETING OF THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION.**

(5:49:08) – Chairperson Bonkowski read the agenda item into the record and clarified that the RTC meeting will immediately follow the Carson Area Metropolitan Planning Organization meeting which starts at 4:30 p.m. in the Robert “Bob” Crowell Boardroom (formerly known as the Sierra Room).

**10. PUBLIC COMMENT**

(5:49:33) – Chairperson Bonkowski entertained public comments; however, none were forthcoming.

**11. ADJOURNMENT: FOR POSSIBLE ACTION**

(5:49:42) – Chairperson Bonkowski adjourned the meeting at 5:49 p.m.

The Minutes of the December 9, 2020 Carson City Regional Transportation Commission meeting are so approved this 13<sup>th</sup> day of January, 2021.