

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 1

DRAFT

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, January 7, 2021 in the Community Center Bob Boldrick Theater, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Lori Bagwell
Supervisor Stacey Giomi, Ward 1
Supervisor Maurice White, Ward 2
Supervisor Stan Jones, Ward 3
Supervisor Lisa Schuette, Ward 4

STAFF:

Nancy Paulson, City Manager
Aubrey Rowlatt, Clerk-Recorder
Stephanie Hicks, Deputy City Manager
Dan Yu, Assistant District Attorney
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:32:44) – Mayor Bagwell called the meeting to order at 8:31 a.m. Ms. Rowlatt called roll and noted that a quorum was present. Airport Road Church of Christ Pastor Bruce Henderson provided the invocation. At Mayor Bagwell's request, University of Nevada, Reno Assistant Professor and County Educator Lisa Taylor led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:36:25) – Mayor Bagwell welcomed the new Board members and entertained public comments. Sam Flakus introduced himself and noted that this year marked the “30th anniversary of the demolition of the V&T Engine House” and relayed a recent conversation with the late Mayor Bob Crowell regarding uniting Carson City.

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – DECEMBER 3, 2020

(8:39:42) – Mayor Bagwell introduced the item and entertained changes, corrections, and/or a motion.

(8:39:58) – Supervisor Giomi moved to approve the December 3, 2020 meeting minutes with a typographical correction on page 20, and the addition of Mayor Bagwell's signature. The motion was seconded by Supervisor Jones and carried 5-0-0.

7. FOR POSSIBLE ACTION: ADOPTION OF AGENDA

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 2

DRAFT

(8:40:35) – Mayor Bagwell introduced the item. Ms. Paulson and the Supervisors indicated they had no changes to the agenda. Mayor Bagwell considered the agenda adopted as published.

8. SPECIAL PRESENTATIONS

8.A A PROCLAMATION TO RECOGNIZE THE MONTH OF JANUARY AS NATIONAL RADON ACTION MONTH.

(8:40:48) – Mayor Bagwell introduced the item. Ms. Taylor introduced herself, provided background, and invited Carson City residents to have their homes and businesses tested for Radon. She noted that the testing kits will be available at no charge in January and February, adding that 59 percent of the 804 homes tested in Carson City had Radon issues. Ms. Taylor offered to provide educational information to groups who would request it.

(8:44:14) – Mayor Bagwell read excerpts from the proclamation, incorporated into the record, and encouraged Carson City residents to take advantage of the testing opportunity.

CONSENT AGENDA

(8:45:14) – Mayor Bagwell introduced the item. There were no requests to pull items from the Consent Agenda. Mayor Bagwell entertained a motion.

(8:45:31) – Supervisor Giomi moved to approve the Consent Agenda consisting of items 9.A and 10.A as published. Supervisor Schuette seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

9. FINANCE

9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH DECEMBER 24, 2020, PER NRS 251.030 AND NRS 354.290.

10. PURCHASING AND CONTRACTS

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED INCREASE TO CENTRAL INFUSION ALLIANCE ("CIA") PURCHASE ORDER (PO

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 3

DRAFT

21200276) FOR THE PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT ("PPE") IN RESPONSE TO COVID-19, FROM THE CURRENT AMOUNT OF \$39,250 TO A NEW TOTAL AMOUNT NOT TO EXCEED \$65,000 FOR FISCAL YEAR ("FY") 2021.

(END OF CONSENT AGENDA)

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

11. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.

No items were pulled from the Consent Agenda.

12. CITY MANAGER

12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF ONE MEMBER TO THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION, TO FILL A TERM THAT EXPIRES IN DECEMBER 2022.

(8:45:54) – Mayor Bagwell introduced the item. Ms. Paulson provided background and referenced the information in the Staff Report noting that the current vacancy was due to the expiration of Commissioner Mark Kimbrough's term, and that a new application had been submitted by John Terry. Mr. Terry referenced his resume, incorporated into the record, and explained that he was a retired transportation engineer and a former Assistant Director at the Nevada Department of Transportation. Mayor Bagwell entertained a motion.

(8:45:31) – Supervisor Jones moved to appoint John Terry to the Carson City Regional Transportation Commission, to fill a term that expires in December 2022. Supervisor White seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Jones
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

13. SHERIFF

13.A FOR DISCUSSION ONLY: PRESENTATION OF A BIANNUAL REPORT ON CARSON CITY JAIL CONDITIONS AND INFORMATION CONCERNING DEATHS OF PRISONERS WITHIN THE JAIL.

(8:48:55) – Mayor Bagwell introduced the item. Carson City Assistant Sheriff Jim Primka gave background, presented the Staff Report, and referenced the Late Material, *Report of Inmate Death*, both of which are

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 4

DRAFT

incorporated into the record. Mayor Bagwell encouraged the Board to arrange a tour of the jail with Sheriff Furlong and to review the conditions in order to remain in compliance. Lieutenant Earl Mays stated that their greatest challenge has been the COVID-19 pandemic and reviewed their cleaning and disinfecting processes. Supervisor Giomi appreciated the CompStat report which was presented in the Late Material. Supervisor Jones stated that he was looking forward to arranging a tour. Lieutenant Mays noted that all the procedures were followed with the deceased inmate and that he had received immediate medical attention. This item was not agendized for action.

14. Public Works

14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED STAFFING ADDITION FOR A LIMITED DURATION, GRANT FUNDED, FULL-TIME SENIOR TRAFFIC SYSTEMS TECHNICIAN POSITION IN THE CARSON CITY EMPLOYEES ASSOCIATION "CCEA" T3 JOB CLASSIFICATION, FOR THE CARSON CITY PUBLIC WORKS DEPARTMENT TO SUPPORT THE CARSON AREA TRANSPORTATION SYSTEM MANAGEMENT PLAN ("CATSMP").

(8:54:43) – Mayor Bagwell introduced the item. Transportation Manager Lucia Maloney provided background and presented the Staff Report with supporting documentations, incorporated into the record, and noted that this was a grant-funded position which could backfill a possible retirement vacancy after its duration. Supervisor Giomi commended the Public Works Staff for “thinking outside the box” and for planning ahead. Mayor Bagwell entertained a motion.

(9:02:01) – Supervisor Giomi moved to approve the Staffing addition as presented. Supervisor Schuette seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

14.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED WATERLINE REIMBURSEMENT AGREEMENT BETWEEN ROVENTINI, LLC, AND CARSON CITY PROVIDING FOR REIMBURSEMENT FROM THE BENEFITTED PARCEL TO ROVENTINI FOR 50 PERCENT OF THE COST OF A WATER LINE EXTENSION ALONG OVERLAND STREET BETWEEN VOLTAIRE STREET AND COCHISE STREET, LESS A 15 PERCENT ADMINISTRATIVE FEE TO BE PAID TO THE CITY, THAT BENEFITS BOTH ROVENTINI'S PARCELS (APNS 009-263-06, 009-263-10, AND 009-861-01 THROUGH 009-861-28) AND THE BENEFITTED PARCEL (APN 009-267-13), IF THE BENEFITTED PARCEL OWNER BEGINS

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 5

DRAFT

TO PLAT, PARCEL, DEVELOP OR BUILD UPON THE BENEFITTED PARCEL WITHIN THE NEXT 10 YEARS.

(9:02:26) – Mayor Bagwell introduced the item. Public Works Director Darren Schulz noted the presence of various Staff members via WebEx. City Engineer Randy Rice reviewed the Staff Report and highlighted key terms of the proposed agreement, both of which are incorporated into the record. Supervisor White inquired about the Carson City Municipal Code (CCMC) 11.20.030 referenced in the Staff Report. Deputy District Attorney Todd Reese clarified that the agreement would terminate in 10 years, after which time no reimbursements will take place. There were no additional comments; therefore, Mayor Bagwell entertained a motion.

(9:16:13) – Supervisor White moved to approve the agreement. Supervisor Giomi seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor White
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

15. FINANCE

15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON THE AWARDING OF COMMUNITY DEVELOPMENT BLOCK GRANT-COVID 19 ("CDBG-CV") FUNDS FOR FISCAL YEAR ("FY") 2021, TO BE GRANTED TO NONPROFIT ORGANIZATIONS IN THE AMOUNT OF \$70,426 FROM THE FIRST ALLOCATION OF FUNDING RECEIVED BY CARSON CITY AND \$80,995 FROM THE SECOND ALLOCATION OF FUNDING RECEIVED BY THE CITY, FOR A TOTAL RECOMMENDED AWARD OF \$151,381.

(9:16:33) – Mayor Bagwell introduced the item. Supervisor Giomi read into the record a prepared disclosure statement, advised of a disqualifying conflict of interest, and noted that he would not participate in discussion and action. Mayor Bagwell read into the record the following allocations recommended by the Application Review Work Group (ARWG) as part of the Staff Report which is incorporated into the record:

- Sierra Nevada Health Centers, Enhanced Response to COVID-19 and Immunization Preparation – \$45,278.00.
- Advocates to End Domestic Violence (AEDV), Shelter Transportation Vehicle – \$35,677.00.
- Carson City Senior Center, Meals on Wheels COVID-19 Relief – \$70,426.00.
- Spirit of Hope, COVID-19 Prevention, Professional Cleaning, New Housing, Technology – not recommended for funding.

(9:21:28) – Grants Administrator Mirjana Gavric clarified for Supervisor White that the recommendation by the ARWG to not fund the Spirit of Hope request was due to their low score. Mayor Bagwell was informed that the

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 6

DRAFT

grant period is for one year (January 1, 2021 until December 31, 2021) and Ms. Gavric clarified that applicants will receive a Memorandum of Understanding (MOU) reflecting the correct grant period noted above. Mayor Bagwell clarified that the additional budgetary items accompanying the agenda materials should not have been included in the packet.

(9:23:51) – Carson City Senior Center Director Courtney Warner explained the meal funding and reimbursement process. She noted that the Senior Center will be reimbursed for a fixed fee of \$3.65 per meal (which costs \$6.34 per meal), and that the Center had received approval for 90,000 meals. Ms. Warner expected the need for an additional 18,000 meals for this year. Mayor Bagwell entertained additional questions and when none were forthcoming, a motion.

(9:16:13) – Supervisor Jones moved to approve the funding as recommended. Supervisor Schuette seconded the motion.

RESULT:	APPROVED (4-0-1)
MOVER:	Supervisor Jones
SECONDER:	Supervisor Schuette
AYES:	Supervisors White, Jones, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	Supervisor Giomi
ABSENT:	None

16. COMMUNITY DEVELOPMENT – PLANNING

16.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE TO CHANGE THE ZONING FROM GENERAL COMMERCIAL (GC) TO LIMITED INDUSTRIAL (LI) ON PROPERTY LOCATED AT 900 MALLORY WAY, APN 009-551-03.

(9:28:20) – Mayor Bagwell introduced the item. Associate Planner Heather Ferris presented the agenda materials, incorporated into the record, recommended approval, and responded to clarifying questions. She explained that the Planning Commission had made all the required findings and had approved the recommendation during their December 2020 meeting. Ms. Ferris also acknowledged the presence of applicant representative Chris Baker of Manhard Consulting. Mayor Bagwell entertained additional comments and when none were forthcoming, a motion.

(9:16:13) – Supervisor Giomi moved to introduce, on first reading, Bill No. 101. Supervisor Schuette seconded the motion.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 7

DRAFT

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

16.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED EMERGENCY ORDINANCE ESTABLISHING A TEMPORARY SUSPENSION ON THE ASSESSMENT OF PENALTIES FOR THE LATE RENEWAL OF CERTAIN BUSINESS LICENSES.

THIS ORDINANCE MUST BE ADOPTED BY UNANIMOUS VOTE OF THE BOARD OF SUPERVISORS.

(9:36:34) – Mayor Bagwell introduced the item. Planning Manager Hope Sullivan presented the Staff Report and the proposed Emergency Ordinance. She also responded to clarifying questions by the Board. Ms. Sullivan confirmed for Supervisor Giomi that businesses with changed information such as having 25 percent seating capacity are encouraged to fill out a form on the business license section of the City’s website to reflect the changes. Supervisor Giomi was in support of “right sizing” the businesses. Mayor Bagwell entertained a motion.

(9:49:02) – Supervisor Schuette moved to adopt Bill No. 102, Ordinance No. 2021-1. Supervisor Giomi seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

17. RECESS AS THE BOARD OF SUPERVISORS

(9:49:31) – Mayor Bagwell recessed the Board of Supervisors meeting.

REDEVELOPMENT AUTHORITY

18. CALL TO ORDER & ROLL CALL - REDEVELOPMENT AUTHORITY

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 8

DRAFT

(9:49:42) – Chairperson Bagwell called the meeting to order. Ms. Rowlatt called roll and noted the presence of quorum.

19. PUBLIC COMMENT

(9:50:00) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

20. FOR POSSIBLE ACTION: APPROVAL OF MINUTES - NOVEMBER 5, 2020

(9:50:11) – Chairperson Bagwell introduced the item and entertained changes, corrections, or a motion.

(9:50:18) – Vice Chair Giomi moved to approve the minutes of the November 5, 2020 meeting as presented. The motion was seconded by Member Jones and carried 5-0-0.

21. CITY MANAGER

21.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE ELECTION OF A CHAIR AND VICE-CHAIR OF THE REDEVELOPMENT AUTHORITY, EACH FOR ONE-YEAR TERMS ENDING ON DECEMBER 31, 2021.

(9:50:40) – Chairperson Bagwell introduced the item and entertained nominations.

(9:52:02) – Member White moved to appoint Member Bagwell as the Chair and Member Giomi as the Vice-Chair of the Redevelopment Authority, each for one-year terms ending on December 31, 2021. Member Jones seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Member White
SECONDER:	Member Jones
AYES:	Members White, Jones, Schuette, Vice Chair Giomi, and Chair Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

21.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF A MEMBER OF THE REDEVELOPMENT AUTHORITY TO THE REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE ("RACC") TO FILL A THREE-YEAR TERM ENDING IN JANUARY 2024.

(9:52:47) – Chairperson Bagwell introduced the item.

(9:53:15) – Vice Chair Giomi moved to appoint Member Schuette to the Redevelopment Authority Citizens Committee to fill a three-year term ending in January 2024. Member Jones seconded the motion.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 9

DRAFT

RESULT:	APPROVED (5-0-0)
MOVER:	Vice Chair Giomi
SECONDER:	Member Jones
AYES:	Members White, Jones, Schuette, Vice Chair Giomi, and Chair Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

22. PUBLIC COMMENT

(9:53:44) – Chairperson Bagwell entertained final public comments; however, none were forthcoming.

23. FOR POSSIBLE ACTION: TO ADJOURN AS THE REDEVELOPMENT AUTHORITY

(9:53:52) – Chairperson Bagwell adjourned the meeting.

24. RECONVENE AS THE BOARD OF SUPERVISORS

(9:54:01) – Mayor Bagwell reconvened the Board of Supervisors meeting and announced a recess.

25. City Manager

25.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF MEMBERS OF THE BOARD OF SUPERVISORS AND ANY OTHER DESIGNEES OR REPRESENTATIVES TO VARIOUS POSITIONS ON BOARDS, COMMITTEES AND COMMISSIONS AS REQUIRED OR AUTHORIZED BY LAW, INCLUDING TO: (1) THE POSITION OF MAYOR PRO TEMPORE ON THE BOARD OF SUPERVISORS; (2) THE CARSON CITY PARKS AND RECREATION COMMISSION; (3) THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION; (4) THE CARSON WATER SUBCONSERVANCY DISTRICT; (5) THE CARSON CITY AIRPORT AUTHORITY; (6) THE CARSON CITY AUDIT COMMITTEE; (7) THE CARSON CITY DEBT MANAGEMENT COMMISSION; (8) THE CARSON CITY CULTURAL COMMISSION; (9) THE NEVADA ASSOCIATION OF COUNTIES; (10) THE NEVADA LEAGUE OF CITIES BOARD OF DIRECTORS; (11) NEVADA WORKS; (12) THE NORTHERN NEVADA DEVELOPMENT AUTHORITY; (13) THE WESTERN NEVADA DEVELOPMENT DISTRICT; (14) THE WESTERN NEVADA LEGISLATIVE COALITION; (15) THE NEVADA COMMISSION FOR THE RECONSTRUCTION OF THE V&T RAILWAY; AND (16) THE TAHOE REGIONAL PLANNING AGENCY.

(10:06:24) – Mayor Bagwell reconvened the meeting and introduced the item. She recommended that Supervisor Giomi serve as Mayor Pro Tempore for a one-year term ending on December 31, 2020. Mayor Bagwell also reviewed the following list of preferred committees, boards, and commissions on which each supervisor had expressed interest in serving:

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 10

DRAFT

- Supervisor Schuette and Supervisor White on the Carson City Parks and Recreation Commission for one unexpired term ending on January 1, 2024;
- Mayor Bagwell on the Regional Transportation Commission (RTC) for a two-year term ending on December 31, 2022;
- Supervisors Schuette and White on the Regional Transportation Commission for one unexpired term ending on December 31, 2021;
- Supervisor Schuette on the Carson Water Subconservancy District (CWSD) for a four-year term ending on December 31, 2024; [Note: Supervisor Giomi is already on the CWSD]
- Supervisor Jones on the Carson City Airport Authority for a four-year term ending on January 1, 2025;
- Mayor Bagwell on the Carson City Audit Committee for a one-year term ending on December 31, 2021;
- Supervisor Jones on the Carson City Debt Management Commission for a two-year term ending on December 31, 2022;
- Supervisor Jones on the Carson City Cultural Commission for a three-year term ending on January 1, 2024;
- Supervisor Giomi on the Nevada Association of Counties for a one-year term ending on December 31, 2021;
- Mayor Bagwell as an alternate on the Nevada Association of Counties for a one-year term ending on December 31, 2021;
- Mayor Bagwell on the Nevada League of Cities Board of Directors for a one-year term ending on December 31, 2021;
- Supervisor White on Nevada Works for a two-year term ending on December 31, 2022;
- Supervisor White on the Northern Nevada Development Authority;
- Supervisor White on the Western Nevada Development District;
- Mayor Bagwell and Supervisor Giomi on the Western Nevada Legislative Coalition for one-year terms ending on December 31, 2021;
- Ms. Hicks on the Nevada Commission for the Reconstruction of the V&T Railway for a four-year term ending on December 31, 2024;
- Shelly Aldean on the Tahoe Regional Planning Agency for a two-year term ending on December 31, 2023.

(10:11:26) – Supervisor Giomi moved to appoint the Board members to the terms and positions as read into the record by Mayor Bagwell [with the exception of the appointments to the Regional Transportation Commission and the Parks and Recreation Commission], to appoint Deputy City Manager Stephanie Hicks to the Nevada Commission for the Reconstruction of the V&T Railway for a four-year term ending on December 31, 2024, and to appoint former Supervisor Shelly Aldean to the Tahoe Regional Planning Agency for a two-year term ending December 31, 2023. Supervisor Jones seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

CARSON CITY BOARD OF SUPERVISORS**Minutes of the January 7, 2021 Meeting****Page 11****DRAFT**

(10:12:47) – Mayor Bagwell entertained discussion on selecting a Board member to serve on the Regional Transportation Commission (RTC) and one to serve on the Parks and Recreation Commission. Supervisor Schuette expressed a preference in being appointed to the RTC. Supervisor Giomi noted that Supervisor White was an off-highway vehicle (OHV) enthusiast who could lend his expertise to the Parks and Recreation Commission and that Supervisor Schuette had “family history in the transportation world.” Supervisor White preferred to serve on committees that “have interaction with neighbors.” Mayor Bagwell entertained a motion.

(10:15:54) – Supervisor Giomi moved to appoint Supervisor Schuette to the Parks and Recreation Commission, and to appoint Mayor Bagwell for a two-year term and Supervisor Schuette to a one-year term on the RTC. Supervisor Jones seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE NEVADA GOVERNOR TO APPOINT A REPRESENTATIVE OF CARSON CITY TO THE STATE LAND USE PLANNING ADVISORY COUNCIL ("SLUPAC") FOR A THREE-YEAR TERM FROM JANUARY 2021 THROUGH DECEMBER 2023.

(10:17:19) – Mayor Bagwell introduced the item. Mr. Plemel referenced the Staff Report and supporting documents, incorporated into the record, and noted that he had served on the Council since 2014. Mr. Plemel suggested recommending the appointment of Planning Manager Hope Sullivan; however, he inquired whether a Board member wished to serve on the Council instead and responded to clarifying questions. He also noted that Ms. Sullivan must still follow the application process for the appointment. Supervisor White disclosed that he was currently serving as the Vice President of the Nevada State Prison Preservation Society (a State Property). Supervisor Bagwell entertained a motion.

(10:24:02) – Supervisor Giomi moved to recommend to the Governor the appointment of Hope Sullivan to the State Land Use Advisory Counsel for a three-year term from 2021 through 2023. Supervisor Schuette seconded the motion.

Supervisor Giomi was assured by Mr. Plemel that this appointment would not be a burden to Ms. Sullivan’s current workload as Planning Manager. Mayor Bagwell called for the vote.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 12

DRAFT

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE NOMINATION OF KEVIN HILL TO THE TAHOE REGIONAL PLANNING AGENCY ("TRPA") FOR REAPPOINTMENT TO SERVE AS CARSON CITY'S LAY MEMBER OF THE ADVISORY PLANNING COMMISSION ("APC") FOR A TWO-YEAR TERM.

(10:25:34) – Mayor Bagwell introduced the item and entertained discussion; however, since none was forthcoming, she entertained a motion.

(10:26:02) – Supervisor Schuette moved to submit the nomination of Kevin Hill to the Tahoe Regional Planning Agency (TRPA) for reappointment to serve as Carson City's lay member of the Advisory Planning Commission (APC). The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE MAYOR'S APPOINTMENT OF NATHANIEL KILLGORE AND SENA LOYD TO THE PLANNING COMMISSION, WITH THE APPROVAL OF THE BOARD OF SUPERVISORS, EACH FOR A FOUR-YEAR TERM ENDING ON JANUARY 1, 2025.

(10:26:40) – Mayor Bagwell introduced the item and noted the presence of both Nathaniel Killgore and Sena Loyd at the meeting. She also entertained separate motions for the appointments.

(10:27:31) – Supervisor White moved to approve the appointment [by the Mayor] of Nathaniel Killgore to the Planning Commission for a four-year term ending on January 1, 2025. Supervisor Giomi seconded the motion. Mayor Bagwell entertained discussion.

CARSON CITY BOARD OF SUPERVISORS**Minutes of the January 7, 2021 Meeting****Page 13****DRAFT**

(10:28:10) – Supervisor Jones believed that Mr. Killgore's application was incomplete. Mr. Killgore provided background on his education and experience and called his passion to serve endless. Supervisor Jones considered the Planning Commission “very important.” Supervisor Schuette inquired about the “no comment” answer on Mr. Killgore's application regarding Carson City's the best and worst land development decisions and Mr. Killgore clarified that he had not researched said decisions to make an educated comment, adding that it should not be taken as negative. Supervisor Giomi wished “to impress on you the weight of this position, because other than this Board, I think the Planning Commission is the most important organization or body that we can appoint people to, [since] you will be making independent decisions that may or may not come to us.” Mr. Killgore assured the Board that he would make his decisions based on the best interests of the community. Supervisor White explained that he called Mr. Killgore “a little late in the game,” adding that they had a conversation regarding the gravity of the decisions to be made by the Commission. Mayor Bagwell entertained additional discussion, and when none were forthcoming, she called for the vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor White
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(10:34:38) – Mayor Bagwell entertained discussion on Ms. Loyd's nomination. Supervisor Giomi clarified that her application had been complete. Mayor Bagwell suggested a motion.

(10:34:57) – Supervisor Schuette moved to approve the appointment by the Mayor of Sena Loyd to the Planning Commission for a four-year term ending on January 1, 2025. Supervisor Giomi seconded the motion and thanked both candidates.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF TIMOTHY GUTHRIE TO THE POSITION OF INTERIM CHIEF OF THE DEPARTMENT OF ALTERNATIVE SENTENCING ("DAS"), AND DIRECTION TO STAFF ON THE RECRUITMENT OF A NEW CHIEF OF DAS FOR APPOINTMENT BY THE BOARD OF SUPERVISORS.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 14

DRAFT

(10:35:47) – Mayor Bagwell introduced the item. Ms. Paulson gave background and presented the materials in the Staff Report, adding that she had received the endorsement to appoint Assistant Chief Timothy Guthrie to the position of Interim Chief from the Courts and from the retiring Department of Alternative Sentencing (DAS) Chief Tad Fletcher. She also noted that Mr. Guthrie was present at the meeting. Mayor Bagwell clarified that this item required a two-part action: the appointment of the Interim Chief and the direction to Staff and Human Resources on the recruitment of a DAS Chief.

(10:37:31) – Mr. Guthrie introduced himself and confirmed that he was willing to serve as the Interim DAS Chief. Mayor Bagwell entertained discussion on the recruitment activities. Ms. Paulson proposed having an interview panel consisting of the two Justice Court judges, the District Attorney, and the Carson City Sheriff or a designee, to conduct interviews and recommend the top candidate for an interview with the Board of Supervisors. Supervisor Giomi wished to see between three and five candidates interviewed by the Board and Supervisor Jones agreed. Mayor Bagwell entertained a motion.

(10:40:28) – Supervisor Giomi moved to appoint Timothy Guthrie as the Interim Chief of DAS until the appointment of a new DAS Chief, and to direct Staff to open recruitment for the permanent DAS [Chief] appointment and bring to the this Board the top three to five candidates for a permanent appointment. The motion was seconded by Supervisor Schuette.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, White, Jones, Schuette, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(10:42:03) – Mr. Yu clarified that the motion had not specified the composition of the initial interview panel, and Supervisor Giomi noted that he had intended to not specifically call out the method by which the City Manager and Staff would recruit and interview.

26. BOARD OF SUPERVISORS

26.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTIVES AND RECOMMENDATIONS CONCERNING CARSON CITY DEPARTMENTAL AND STAFF FUNCTIONS IN CARSON CITY AS A CONSOLIDATED MUNICIPALITY IN RELATION TO THE EXERCISE OF EMERGENCY POWERS PURSUANT TO NRS CHAPTERS 244 AND 414 AND CCMC CHAPTER 6.02 FOR THE PURPOSE OF ENSURING THE HEALTH, SAFETY AND WELFARE IN CARSON CITY IN RESPONSE TO THE GLOBAL CORONAVIRUS (COVID-19) PANDEMIC.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 15

DRAFT

(10:43:01) – Mayor Bagwell introduced the item. Ms. Paulson recommended starting with the financial update. Ms. Russell announced that the October 2020 taxable sales were up (15.6 percent) and the Consolidated Tax (CTAX) for four months was at 15 percent. Ms. Russell expressed concern in the drop of the fuel tax, which was down by seven percent in four months, up by three percent since her previous month's report. She also noted that the parks revenue was down by 69 percent which equated to \$400,000 due to venue closures. At Mayor Bagwell's request, Ms. Russell reported that the \$10.2 million Coronavirus Aid, Relief, and Economic Security (CARES) Act funds were fully spent.

(10:46:52) – Carson City Health and Human Services (CCHHS) Director Nicki Aaker congratulated Mayor Bagwell and welcomed the new Board members. She also reported that the COVID-19 investigation process had been updated to collect essential and detailed data from positive cases and that they were still collecting data from older cases in the Quad County region. Ms. Aaker noted that from December 20, 2020 until January 2, 2021 590 confirmed cases had been reported in Carson City, a 64 percent decrease from the previous two-week period which she attributed to not having new prison cases, adding that a seven day average showed 42 cases per day, and that 15 students had tested positive within the previously mentioned two-week period. She explained that excluding the prison cases, 39 percent of exposures were community related, 28 percent were household related, and 23 percent were facility related (which included residents and employees of skilled nursing facilities).

(10:52:29) – Quad County Public Health Preparedness Manager Jeanne Freeman gave background and updated the Board on the COVID-19 vaccines, noting that they had anticipated availability in Spring 2021; however, it was made available in December 2020. Ms. Freeman reviewed the vaccine allocation plan noting that the place of employment, not the place of residence, determined the vaccination plan to the selected groups. She noted that the hospitals in the region had been vaccinating their own staff from the Quad County allocation numbers. Carson City first responders had also been vaccinated by the CCHHS according to Ms. Freeman, adding that a total of 5,355 COVID-19 vaccines had been ordered into the Quad-County region, 94.8 percent of which will be administered by the end of the week. She also explained the urgency of reporting data within 72 hours, stating that they have met those data entry deadlines. Ms. Freeman believed that they were “ready to move on to tier two...starting on Monday, January 11, 2021” beginning with education staff, but believed they would receive a revised tier plan shortly. She also clarified that the vaccine is available to eligible recipients at no cost to them.

(11:01:46) – Supervisor Giomi thanked Ms. Aaker, Ms. Freeman, and their staffs for their efforts. He also noted that he had received questions regarding qualifying for the vaccine and recommended “getting [the information] out there.” Ms. Freeman noted that they are working with different counties, providers, and organizations to share information; however, the information was changing constantly. She also offered to continue to update the information on the CCHHS website. Ms. Aaker reminded the public that they work on an appointment basis; however, the appointment information was being shared with those who were not yet eligible. Ms. Freeman noted that the information was also available in Spanish. Supervisor Schuette thanked CCHHS for the background information on record keeping and data entry. She was also informed by Ms. Freeman that the long-term care and skilled nursing facilities would be enrolled by the federal government into pharmacy deployment plans. Ms. Aaker clarified that they work with “age agencies” for the influenza vaccine; therefore, they are on “our radar.” Supervisor White thanked CCHHS for their work, and he understood the reason for the oral reports because of the late information; however, he preferred to see the information in the form of a written report. Ms. Aaker clarified that the information provided to the Board is available on the CCHHS website. Supervisor Giomi noted his preference to receive the information in person and be able to ask questions. Supervisor White clarified that

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 16

DRAFT

he would still prefer the in-person interaction with Staff; however, he wished to have supporting material for the members of the public to follow.

(11:22:41) – Mayor Bagwell referenced the public comments she had forwarded to Ms. Aaker and wished to see their concerns alleviated by publicly addressing their questions. She also expressed concern about the robustness of the appointment system. Ms. Freeman clarified that CCHHS was leading in the delivery of the vaccinations, and noted that the current and new vaccines will be more readily available in time and more providers will be able to administer them. She explained that they share information in a meaningful, clear, and transparent way while cautioning against surfacing scams. Ms. Freeman believed that “the appointment system is robust enough to handle what we’re making appointments for,” adding that they are scheduled via an online system and not through the COVID-19 hotline, because they are done by notification only. Discussion ensued and Mayor Bagwell did not wish to see any vaccine expirations, and both she and Supervisor Giomi offered the Board’s assistance. Ms. Aaker listed the many organizations and partners that will help administer the vaccinations upon availability, noting that they will not be solely reliant on their appointment system to ensure all the vaccines are used. Ms. Freeman assured the Board that they will neither hoard nor waste the vaccines.

(11:36:40) – Ms. Paulson stated that she had participated in a COVID-19 testing event a week ago and “was so impressed with everyone that was involved” including CCHHS, the Nevada National Guard, and the Carson City Staff. She also noted that participants were shouting their thanks from their vehicles. Ms. Aaker thanked Ms. Paulson and reminded the public that they were still conducting testing events while administering vaccines.

27. BOARD OF SUPERVISORS – NON-ACTION ITEMS

FUTURE AGENDA ITEMS

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD

STAFF COMMENTS AND STATUS REPORT

(11:39:28) – Mayor Bagwell introduced the item and acknowledged receipt of a request from Robin Travis for repairs on Lepire Drive and noted that Staff would contact her. Supervisor Jones requested a schedule of Committee and Commission meetings for the newly appointed Board members and was informed that Staff would provide him that information. Ms. Hicks relayed a message from Parks and Recreation Department Director Jennifer Budge thanking and congratulating their partner organizations for being awarded several grants. Muscle Powered had received two grants which they would administer and manage for the City: one for \$38,000 to upgrade two miles of existing and construct two miles of new trail on the Lincoln Bypass Trail; the other for almost \$122,000 to construct seven miles of trail and two bridges on the Capital to Tahoe Trail. She noted that the two projects will create the first non-motorized single-track connection between Carson City and Lake Tahoe. Ms. Hicks also announced receipt of over \$122,000 for Carson River Aquatic Trail improvements by the Carson Water Subconservancy District, noting that this tri-county project would add over eight miles of aquatic trail system allowing for a full-day 13-mile flat water float trip. Ms. Hicks informed the Board that the Great Basin Institute had been awarded over \$87,000 to fund a two-person crew to assist with the 2021 Off-Highway Vehicle Program.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 7, 2021 Meeting

Page 17

DRAFT

28. PUBLIC COMMENT

(11:45:02) – Mayor Bagwell entertained final public comments; however, none were forthcoming. She also extended her thanks to everyone for a great meeting.

29. FOR POSSIBLE ACTION: TO ADJOURN

(11:45:40) – Mayor Bagwell adjourned the meeting at 11:45 p.m.

The Minutes of the January 7, 2021 Carson City Board of Supervisors meeting are so approved on this 4th day of February, 2021.

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk – Recorder

Attachments: Emailed Public Comments