

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
SCREENING PANEL FOR THE POSITION OF
CHIEF OF THE DEPARTMENT OF ALTERNATIVE SENTENCING**

Day: Friday
Date: February 19, 2021
Time: Beginning at 8:30 am
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the Governor's Declaration of Emergency Directive 006, which has suspended the provisions of NRS 241.020 requiring the designation of a physical location for meetings of public bodies where members of the public are permitted to attend and participate, public meetings of Carson City will NOT have a physical location open to the public until such time this Directive is removed.

- Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the meeting at www.carson.org/granicus and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191.
- The public may provide public comment in advance of a meeting by written submission to the following email address: publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.
- Members of the public who wish to provide live public comment may do so during the designated public comment periods, indicated on the agenda, via telephonic appearance by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.

Join by phone:

Phone Number: 1-408-418-9388

Meeting Number: 187 771 1738

1. Call to Order

2. Roll Call

3. **Public Comment:****

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

4. **For Possible Action:** Discussion and possible action on the selection of a chairperson.

5. For Possible Action: Discussion and possible action on conducting interviews of Timothy Guthrie, Meliah Gonzales, Zachary Doser, Justin Ryba and Marlina Stone as qualified candidates for the position of Chief of the Department of Alternative Sentencing, and whether to make a recommendation of one or more finalists to the Board of Supervisors for consideration of official appointment to the position.

6. **Public Comment:**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

7. **For Possible Action: To Adjourn**

****PUBLIC COMMENT LIMITATIONS** – The interview panel will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Although it has been the ordinary practice of the Carson City public bodies to provide an opportunity for additional public comment during each specific item designated for possible action on the agenda, public comment will be temporarily limited to the beginning of the agenda before any action is taken and again at the end before adjournment. This policy will remain effective during the period of time the State of Nevada is under a State of Emergency as declared by the Governor due to the COVID-19 pandemic, and is intended to achieve the efficient conduct of meetings while facilitating public participation via telephonic means.** No action may be taken on a matter raised under public comment unless the item has been specifically included on an agenda as an item upon which action may be taken. The interview panel also retains discretion to only provide for the Open Meeting Law's minimum public comment and not call for or allow additional individual-item public comment at the time of the body's consideration of the item when: 1) it is deemed necessary by the chair to the orderly conduct of the meeting; 2) it involves an off-site non-action facility tour agenda item; or 3) it involves any person's or entity's due process appeal or hearing rights provided by statute or the Carson City Municipal Code.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the responsible agency or the City Manager's Office. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the City Manager's Office in writing at 201 North Carson Street, Carson City, NV, 89701, or by calling (775) 887-2100 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting contact Janet Busse at jbusse@carson.org or call (775) 887-2100.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the City Manager's Office - City Hall, 201 N. Carson Street, Ste 2, Carson City, Nevada (775)887-2100.

NOTICE TO PUBLIC: In accordance with the Governor's Emergency Declaration Directive 006 suspending state law provisions requiring the posting of public meeting agendas at physical locations, this agenda was posted electronically at the following Internet websites:

www.carson.org/agendas

<http://notice.nv.gov>

087 - Chief Alternative Sentencing

Contact Information -- Person ID: 46071381

Name: Zachary F. Doser Address:

Home Phone: Alternate Phone:

Email: oberstdoser@gmail.com Notification Preference: Email

Former Last Name: Month and Day of Birth: 01/26

Personal Information

Driver's License: Yes, Nevada ,

Can you, after employment, submit proof of your legal right to work in the United States? Yes

What is your highest level of education? Master's Degree

Preferences

Types of shifts you will accept: Day , Evening , Night , Rotating , Weekends , On Call (as needed)

Objective**Education****Graduate School**

Middle State Association of Colleges and Schools (U.S. Army War College)
5/2010 - 6/2012
Philadelphia, Pennsylvania

Did you graduate: Yes
Major/Minor: Strategic Studies
Units Completed: 36 Quarter
Degree Received: Master's

College/University

University of Nevada - Reno
6/1983 - 9/1986
Reno, Nevada

Did you graduate: Yes
Major/Minor: Physical Geography
Units Completed: 128 Semester
Degree Received: Bachelor's

Work Experience**Police Officer**

8/1998 - Present

City of Reno, Nevada Police Department
455 E. 2nd St.
Reno, Nevada 89505
7754208513

Hours worked per week: 40
of Employees Supervised: 0
Name of Supervisor: Andy Carter - Patrol Supervisor
May we contact this employer? Yes

Duties

Police Officer / Police Detective August 1998 – Present
Reno Police Department, Reno, Nevada

- As a Field Training Officer, uses city, state, and federal laws, statutes, ordinances and court decisions to train and evaluate new Police Academy Graduates.
- Routinely in contact with individuals in alternative sentencing programs, utilizing policies and procedures to verify compliance with alternative sentencing guidelines.
- Conducts quarterly weapons qualifications and safety practices.
- Performs foot-mounted and vehicle-mounted proactive citywide patrolling.
- Completes and submits clear concise and accurate documentation for crime reports, evaluations on police trainees, case follow-ups, and prepares supplemental reports for criminal prosecution.
- Consulted with leadership on recruiting and improving organizational culture.

Reason for Leaving

Still honorably employeeed

Certificates and Licenses**Skills**

Office Skills

Typing:

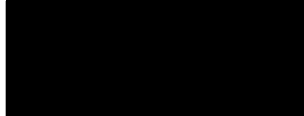
Data Entry:

Additional Information**References**

Professional

Soto, Jason

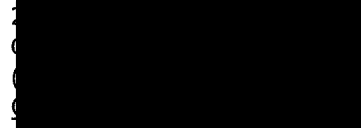
Chief of Police - Reno Police Department



Professional

Berry, Ondra

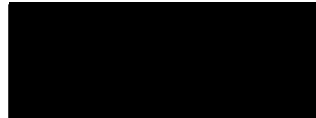
The Adjutant General - Nevada Military Department



Professional

Carter, Andy

Sergeant - Patrol Supervisor, Reno Police Department

**Resume****Text Resume****Attachments**

Attachment	File Name	File Type	Created By
Zack Doser Resume 210126.docx	Zack Doser Resume 210126.docx	Resume	Job Seeker
Cover Letter.docx	Cover Letter.docx	Cover Letter	Job Seeker
Zachary Doser Transcripts.pdf	Zachary Doser Transcripts.pdf	Transcript	Job Seeker
Zachary Doser DD214 pg 1.png	Zachary Doser DD214 pg 1.png	Other	Job Seeker
Zachary Doser DD214 pg 2.png	Zachary Doser DD214 pg 2.png	Other	Job Seeker

Agency-Wide Questions**1. Q:** Have you been previously employed by Carson City?

A: No

2. Q: How did you learn of this vacancy?A: Carson City Employee
Human Resources Office

3. Q: Are you related to a current or former employee of Carson City?

A: No

4. Q: If you stated "yes" to the above question, please state the employee's name and the department for which they work.

A: No relationship to any employee of Carson City

5. Q: Have you ever been convicted of a criminal offense (felony, gross misdemeanor or misdemeanor) and/or do you have criminal charges that were filed and are pending against you? Please answer "Yes" or "No". If you answer "Yes", please provide specific details for each occurrence including: 1. Date; 2. Location; 3. Charge and description of the offense; 4) Penalty/Disposition. If you have questions or concerns, please contact Human Resources at (775) 887-2103.

A: No.

6. Q: Are you a veteran who has been honorably discharged from the United States military? If so, please attach a copy of your DD-214 "Certificate of Release or Discharge from Active Duty" to your application at time of submittal.

A: Yes

7. Q: Are you currently a citizen of the State of Nevada?

A: Yes

8. Q: By clicking on the "yes" button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that all offers of employment and all information regarding compensation and other terms and conditions of employment will be made in writing, verbal statements may not be relied upon. Employment is "at-will", unless specifically stated otherwise. "At will" means Carson City may terminate my employment at any time, with no advance notice, and for any reason or no reason. I understand that if I am asked, I will have to verify any and all information given on this application. I understand that this application is the property of Carson City and will not be returned. If I am hired, the application will become part of my personnel file. I authorize Carson City to investigate my background by contacting my references and to make an independent investigation of any character, conduct and employment records; including, but not limited to, criminal and traffic records. I hereby release all employers, schools, or persons from all liability in responding to inquiries in connection with my application. I understand that any misrepresentation, falsification, or material omission of information may result in my failure to receive an offer, or if I have been hired, in my dismissal from employment, regardless of length of employment. I will be required to submit to a criminal background check. I may be required to submit to a pre-employment drug and/or alcohol test. I understand that if I am hired into a sworn position with the Fire Department or an FTA/FMCSA covered position, I will be subject to random drug and/or alcohol testing. I may be required to participate in a written examination, oral examination, medical examination and/or any other examination deemed necessary by the Department/Office to determine if I meet the minimum qualifications of the position. I understand that I must notify Human Resources of any changes in my name, address, or phone number. Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. Carson City participates in E-Verify.

A: Yes

Zachary F. Doser
Police Officer – Reno Police Department
Brigadier General (Retired) U.S. Army

Department of Human Resources
201 North Carson Street, Suite 4
Carson City, Nevada 89701

To Whom It May Concern,

As a 22 year veteran of the City of Reno Police Department and a retired Brigadier General from the Nevada National Guard, I was excited to see the posting for the position of *Chief Alternative Sentencing*. I'm positive I can provide servant leadership to those serving in the Alternative Sentencing Department, citizens of Carson City and the Board of Supervisors in this demanding and rewarding position. As a career law enforcement officer and retired senior military leader in the Nevada National Guard I appreciate the value of selfless service and fully embrace the strengths a diverse and inclusive work force provide in promoting a positive organizational culture, community relationships and mission accomplishment.

In my 22 year career as a police officer I've served as a patrol officer, Major Crimes Unit detective and a Field Training Officer. I've interacted and supported officers in various Alternative Sentencing Units, city and district attorneys, influenced the future of the department in the training of entry level police officers. I leveraged my extensive military leadership skills to provide advice to the Reno Police Executive Staff in the areas of recruiting, diversity and inclusion and improving organizational culture. In giving back to the department that gives me tremendous work satisfaction, I served as a Defensive Tactics Instructor and served on the department's Diversity Committee. I volunteered to serve in my current expanded role as a Field Training Officer and currently serve as member of our department's Honor Guard and our department's Award Committee.

As the former commanding general of the Nevada Army National Guard, I provided purpose, direction and inspiration to 3,200 Soldiers and ensured Soldiers and units were manned, trained and equipped for missions directed by the President of the United States and support to civil authority missions directed by the Governor of the State of Nevada. In my former role, I developed and implemented policies ensuring the organizational makeup is reflective of the communities served, promoted talent management and leader development and ensured the organizational culture promoted achieving the vision and strategic goals of it. I promoted the core values expected from all who serve in it and provided a work environment free of any and all behaviors, actions and/or activities negatively impacting the physical and emotional health of those serving.

I fully understand the personal commitment the position of Chief requires in ensuring the safety of those serving in it and the citizens served by it, promoting a positive work environment, ensuring the sworn and professional staffs are valued, appreciated, inspired, and their opinions and ideas matter in making it a great organization.

I would welcome the opportunity to discuss the value I can bring to the Department of Alternative Sentencing in keeping it a great organization and a model of excellence in alternative sentencing and best practice in employee morale, employee opportunities, talent management and job satisfaction.

Very Respectfully,

Zachary F. Doser

Zachary F. Doser

| oberstdoser@gmail.com

Strategic, well connected, and results oriented law enforcement and military professional with extensive experience in organizational leadership, improving and sustaining positive organizational culture, overseeing statewide activities, policy establishment and enforcement, state and national public relations, reviewing reports, budget forecasting and execution, and employee supervision.

Accomplished Executive and law enforcement professional with a demonstrated record of service to the State of Nevada and local community. Strategic leader experienced in organizational leadership, improving and sustaining positive organizational culture, overseeing statewide activities, policy establishment and enforcement and state and national public relations.

SUMMARY OF QUALIFICATIONS

- Risk Management Skills
- Current Driver's License
- Training Management
- Supervisory Experience
- Microsoft Office Skills
- Excellent Oral/Written Communicator
- Lethal/Nonlethal Tools Skills
- First Aid Skills

PROFESSIONAL EXPERIENCE

Police Officer / Police Detective

August 1998 – Present

Reno Police Department, Reno, Nevada

- As a Field Training Officer, uses city, state, and federal laws, statutes, ordinances and court decisions to train and evaluate new Police Academy Graduates.
- Routinely in contact with individuals in alternative sentencing programs, utilizing policies and procedures to verify compliance with alternative sentencing guidelines.
- Conducts quarterly weapons qualifications and safety practices.
- Performs foot-mounted and vehicle-mounted proactive citywide patrolling.
- Completes and submits clear concise and accurate documentation for crime reports, evaluations on police trainees, case follow-ups, and prepares supplemental reports for criminal prosecution.
- Consulted with leadership on recruiting and improving organizational culture.

Land Component Commander, Brigadier General

September 2017 – November 2020

Joint Forces Headquarters, Army National Guard, Carson City, Nevada

- Supervised 3,200 employees statewide including selection, training, organizational management, manning, equipping, talent management, leader development, performance review and evaluation, and disciplinary measures.
- Provided various levels of Public Relations involvement with various stakeholders including Director of Emergency Management, Director of Public Safety, County Sheriffs, Interagency Management for various Law Enforcement Agencies, in addition to local and State Media Outlets.
- Planned, organized, supervised, reviewed and evaluated the work of 50 organizational leaders, who did the same for 3,100 employees.
- Navigated sensitive organizational issues involving legal, disciplinary, political and military situations.
- Appointed as the National Guard Bureau Joint Diversity Executive Council Region 7 (Western States) Chairperson to establish policy, improve organizational culture, perform talent management and recruiting/retention, attend quarterly meetings, and establish guidelines for diversity/inclusion/equity training for 80K National Guardsmen across eight states.
- Managed the short and long-term operational budget of \$130M+, approved expenditures, reviewed reporting and quarterly/annual budget execution, approved forecasted future needs, and directed the monitoring and approval of expenses.

- Reviewed, approved, and provided guidance for various reports submitted by staff to include orders, operational orders, policies, and standard operating procedures.

Executive Director of Joint Staff

November 2015 – September 2017

Joint Forces Headquarters, Army National Guard, Carson City, Nevada

- As a collateral duty State Joint Diversity Executive Council Chairperson, improved organizational culture, diversity of thought, established an organization reflection in the community served, and promoted/developed leadership reflective of the community.
- Awarded 10 National level individual/organizational awards diversity inclusion and equity for best practices focused on highlighting organizational culture, recruiting, employee empowerment, and talent management.
- During the Reno floods, determined capabilities/course of action needed for the emergency response, mobilized 400 National Guardsmen, led/organized efforts during emergency conditions to meet the needs of state and local leaders.
- Coordinated with city/county/state/tribal law enforcement agencies during emergency events.
- Planned, prepared, and executed multiple Nevada National Guard missions involving 4K employees in response to natural and manmade disasters, civil unrest, and state training exercises.

Chief Of Staff

May 2016 – September 2017

Joint Forces Headquarters, Army National Guard, Carson City, Nevada

- Organized and directed staff activities daily for the Nevada Army Guard and in coordination with the entire Nevada National Guard during joint operations.
- Planned, prepared, organized and executed planned military support in conjunction with the Clark County Sheriff, Clark County Emergency Manager, Airport Authorities, and Las Vegas Metropolitan Police Department providing 300 National Guard members to secure critical infrastructure and provide manpower support during the annual New Year's Eve event.
- Recognized for leadership excellence in rebuilding a positive organizational culture, improving organizational readiness, and budget management for a statewide organization of 200 employees.

Executive Director (Deputy Brigade Commander / Brigade Commander)

October 2012 – May 2016

17th Sustainment Brigade, Army National Guard, Las Vegas, Nevada

- Supervised, directed and led staff actions, reviewed and approved performance evaluations, established and enforced policies/procedures/regulations, provided disciplinary actions, reviewed and approved annual training and employment schedules, and managed an operational budget of \$50M+ for 2,100 employees across the state.
- Created a division level Diversity Council and acted as Chairperson responsible for deliverables and outputs, establishing annual goals, and monitoring the organizational climate.

EDUCATION

Master's Degree: Strategic Studies

July 2012

US Army War College, Mid-Atlantic States University, Carlisle, Pennsylvania

Bachelor's Degree: Physical Geography

September 1986

University of Nevada-Reno, Reno, Nevada

TRAINING

Basic P.O.S.T Certificate

January 1999

Intermediate P.O.S.T Certificate

December 2012

**United States Army War College
Carlisle, Pennsylvania 17013**

Academic Record of Zachary F Doser

Class of 2012

SSN: 530-60-3647

**Graduated July 27, 2012
Master of Strategic Studies**

Course No.	Course Title	Date	Grade	Credit Hours
2300	DE2300: Orientation to Strategic Leadership and EOL	05/24/2010	Pass	NCH
2301	DE2301: Strategic Leadership	09/17/2010	Pass	3.0
2302	DE2302: National Security Policy and Strategy	12/03/2010	Pass	4.0
2303	DE2303: War and Military Strategy	02/23/2011	Pass	4.0
2304	DE2304: Regional Issues and Interests	05/06/2011	Pass	3.0
2306	DE2306: FRC: Strategic Leadership in a Global Environment	06/30/2011	Pass	3.0
2307	DE2307: Contemporary Military Issues	10/03/2011	Pass	3.0
2308	DE2308: DoD Organization and Processes	11/22/2011	Pass	3.0
2309	DE2309: Theater Strategy	02/15/2012	Pass	4.0
2310	DE2310: Campaigning	05/01/2012	Pass	4.0
2312	DE2312 SRC: Strategic Leadership in Current & Future Warfare	07/27/2012	Pass	3.0
2338	DE2338: Defense Support to Civil Authorities	06/13/2012	Pass	2.0
Total Credit Hours				36.0

Date Prepared: July 18, 2012

End of Transcript

**Registrar, U.S. Army War College, 122 Forbes Avenue, Carlisle, PA 17013-5214
(717) 245-4209**

AN OFFICIAL SIGNATURE IS WHITE WITH A BLUE BACKGROUND

REJECT DOCUMENT IF SIGNATURE BELOW IS DISTORTED

In accordance with the Family Educational Rights and Privacy Act of 1974, as amended, this document may not be released without the written consent of the student.

Christopher W. Fowler, Ph.D., Registrar

This officially sealed and signed transcript is printed on blue SCRIP-SAFE® security paper with the name of the institution printed in white type across the face of the document. A raised seal is not required. When photocopied the name of the institution appears on one line and the word COPY appears on the next. A BLACK ON WHITE OR A COLOR COPY SHOULD NOT BE ACCEPTED.

Doser, Zachary Franklin

LAST NAME	FIRST	MIDDLE	COLLEGE
SEX M	BIRTHDATE 01-26-64	BIRTHPLACE Kailua, HI	UNR GPA 2.65
PARENT Joseph Doser, Jr.	MATRIC DATE 6/83		
PERMANENT ADDRESS 720 Glen Meadow Drive, Sparks, NV			
ADMITTED FROM Reed HS, Sparks, NV	GRAD. DATE 6/11/82		
ADMISSION DEFICIENCIES None			
SATISFIED BY			

DESCRIPTION	CODE	DEPT.	ATT	ACC	GP	CREDIT	GRADE
ADVANCED STANDING 6/83		"S"	ATT	ACC	GP	CREDIT	GRADE
Truckee Meadows Comm. Coll., Reno, NV 1983			6	6	21	3.50	9
6 sem crs accepted							
530-60-3647 1ST SUMMER		1983					
INTERM ALGEBRA 2		MATH	2	101	2	6 3.00	2
530-60-3647 2ND SUMMER		1983					
COLL ALG 3		MATH	5	110	5	18 3.60	8
530-60-3647 FALL		1983					
GEOG MAN'S ENV		GEOG	103				
PLANE TRIGONOMETRY		MATH	102				
LEADERSHIP SM UNIT		MIL	301				
ANALYTIC GEOMETRY		MATH	140				
11 11 33 3.00			16	16	51	3.19	19
ADVANCED STANDING 1/84		"S"	ATT	ACC	GP	CREDIT	GRADE
Truckee Meadows Comm. Coll., Reno, NV 1983			5	5	10	2.00	0
5 sem crs accepted							
Adv. Standing Summary 1/84			11	11	31	2.83	9
530-60-3647 SPRING		1984					
CONDITIONING ROTC		RPED	181				
COMPUTER MAPPING		GEOG	412				
AMER CONST GVNMT		P SC	103				
CULTURAL GEOGRAPHY		GEOG	106				
ADV LEADERSHIP DEV		MIL	302				
COMPOSITION II		ENGL	102				
(1) 12 13 27 2.25			28	29	76	2.79	22
530-60-3647 2ND SUMMER		1984					
ECONOMIC GEOGRAPHY		GEOG	109				
ADV SUMMER CAMP		MIL	303				
5 5 14 2.80			33	34	92	2.79	26

DESCRIPTION	CODE	DEPT.	ATT	ACC	GP	CREDIT	GRADE
530-60-3647 FALL		1984					
CARTOGRAPHS		GEOG	212				
LANDFORMS		GEOG	331				
EUROP CIVILIZATION		HIST	105				
THEORY AND DYNAMICS		MIL	401				
13 13 32 2.46			46	47	124	2.70	32
ADVANCED STANDING 1/85		"S"	ATT	ACC	GP	CREDIT	GRADE
Truckee Meadows Comm. Coll., Reno, NV 1984			3	3	9	3.00	3
3 sem crs accepted							
Adv. Standing Summary 1/85			14	14	40	2.86	12
530-60-3647 SPRING		1985					
SEM LDRSHIP-MGT		MIL	402				
MOUNTAIN GEOGRAPHY		GEOG	350				
GEOMORPHOLOGY		GEOG	341				
EUROP CIVILIZATION		HIST	106				
CALCULUS I		MATH	215				
12 12 27 2.25			58	59	151	2.60	35
530-60-3647 2ND SUMMER		1985					
SPECIAL PROBLEMS		GEOG	491				
INTERM GEOGRAPHY		GEOG	415				
(1) 5 6 20 4.00			63	65	171	2.71	45
Microfilmed							
530-60-3647 FALL		1985					
GEOG WORLD AFFAIRS		GEOG	319				
BIOTECNOGRAPHY		GEOG	334				
PHYSICAL GEOLOGY		GEOG	101				
CLIMATOLOGY		GEOG	322				
ELEH SPANISH I		SPAN	101				
16 16 38 2.38			9	81	209	2.65	51
ADVANCED STANDING 1/86		"S"	ATT	ACC	GP	CREDIT	GRADE
Truckee Meadows Comm. Coll., Reno, NV 1985			3	3	9	3.00	3
3 sem crs accepted							
Adv. Standing Summary 1/86			17	17	49	2.88	15

REGISTERED

OFFICE

1985

SEP 09 2011

ISSUED TO

SEX M	BIRTHDATE 01-26-64	BIRTHPLACE Kailua, HI	MATRIC DATE 6/83
PARENT Joseph Doser, Jr.	PERMANENT ADDRESS 720 Glen Meadow Drive, Sparks, NV	ADMITTED FROM Reed HS, Sparks, NV	ADMISSION DEFICIENCIES None
SATISFIED BY			

ISSUED TO STUDENT

MEMORANDA

Doser, Zachary Franklin Resident

ISSUED TO STUDENT



GRADING SYSTEM: A=4, B=3, C=2, D=1
F=0, W=WITHDRAWN, AD=ADULT, S=SATISFACTORY, UN=UNSATISFACTORY
S=SENSELESS, W=WITHDRAWN, AD=ADULT, S=SATISFACTORY, UN=UNSATISFACTORY
ONE SEMESTER, 15 WEEKS, ONE CREDIT HOUR
MINUTES PER WEEK FOR ONE SEMESTER OF COURSE
GRADUATE COURSES: NUMBERED 500-750
C=CONSPICUOUS, E=EXAMINABLE, H=HONORS, R=REPEAT, X=EXTENSION
STUDENT'S INFORMATION IS NOT TO BE RELEASED TO OTHERS WITHOUT STUDENT'S CONSENT.

Doser, Zachary Franklin

UNIVERSITY OF NEVADA • RENO 89557

PAGE 2 OF 2 PAGES

MEMORANDA (CONTINUED)

LAST NAME

FIRST

MIDDLE

DESCRIPTION

CODE

DEPT.

NUMBER

CREDIT

GRADE

DESCRIPTION

CODE

DEPT.

NUMBER

CREDIT

GRADE

530-60-3647 SPRING
EUROPE 1914 PRESENT
GEOG THOUGHT
ELEM SPANISH II
INTRO PHILOSOPHY
SPECIAL PROBLEMS
CULTURAL GEOGRAPHY
18 18 47 2.61

1986 HIST 464 SR 3 AS
GEOG 418 2
SPAN 102 4
PHIL 110 3
GEOG 491 3
GEOG 310 3
97 99 256 2.64 62

530-60-3647 MINI TERM
MAPS INTERPRETATION
SPECIAL PROBLEMS
(2) U 2 0.00

1986 GEOG 211 SR 2 AS
GEOG 491 (1) 1
97 110 125 2.64 62

530-60-3647 1ST SUMMER
SECOND YEAR SPANISH
SPECIAL PROBLEMS
(1) 3 4 6 2.00

1986 SPAN 203 SR 3 C
GEOG 491 1
(5) 100 105 262 2.62 62

7/22/86 Make-up

1 1 4 4.00

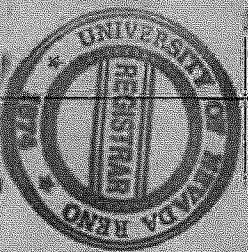
GEOG 491 1 A
(5) 101 106 266 2.63 64

530-60-3647 2ND SUMMER
SPECIAL PROBLEMS
SECOND YEAR SPANISH
5 5 15 3.00

1986 GEOG 491 SR 3 B AS
SPAN 204 3
(5) 106 111 281 2.65 69

ISSUED TO
STUDENT

ISSUED TO
STUDENT



AUG 09 2011

MEMORANDA (CONTINUED)

Doser, Zachary Franklin

Resident

FOR ENROLLMENT SERVICES
REGISTRATION IS NOT TO BE RELEASED
WITHOUT STUDENT'S WRITTEN CONSENT

NATIONAL GUARD REPORT OF SEPARATION AND RECORD OF SERVICE

The proponent agency is ARNG-HRH. The prescribing directive is NGB 600-200.

PRIVACY ACT STATEMENT

1. **AUTHORITY:** Title 10 USC 12101 and 12103, Title 32 USC 301 and 304, and Executive Order 9397.
2. **PURPOSE:** Official discharge document, which records the National Guard member's (ARNG & ANG) service in the National Guard. The original and one copy will be provided to the Soldier. A copy will be maintained by the MILPO for state records. For organizational use only.
3. **ROUTINE USES:** None.
4. **DISCLOSURE:** Voluntary; However, failure to provide Service Number may result in a delayed or erroneous processing of NGB Form 22A.

Report of separation and record of service in the ARMY National Guard of NEVADA and as a Reserve of the ARMY

1. LAST NAME - FIRST NAME - MIDDLE NAME DOSER, ZACHARY FRANKLIN		2. DEPARTMENT, COMPONENT AND BRANCH ARNG/NEVADA		3. SOCIAL SECURITY NUMBER	
4. DATE OF ENLISTMENT/APPOINTMENT 1999/02/11	5a. RANK BG	5b. PAY GRADE 007	6. DATE OF RANK 2015/11/18	7. DATE OF BIRTH	
8a. STATION OR INSTALLATION AT WHICH AFFECTED JFHQ - NV ARNG NV 897016807				8b. EFFECTIVE DATE 2020/11/30	
9. COMMAND TO WHICH TRANSFERRED USAR CON GP (RETRES) 1600 SPEARHEAD DIVISION AVE, FT KNOX, KY 40122//NOTHING FOLLOWS		10. RECORD OF SERVICE		YEARS	MONTHS
		(a) Net service this period		21	9
		(b) Prior reserve component service		3	8
		(c) Prior active federal service		13	7
		(d) Total service for pay		36	1
11. TERMINAL DATE OF RESERVE/MILITARY SERVICE OBLIGATION N/A		(e) Total service for retired pay		33	0
12. MILITARY EDUCATION (Course title, number of weeks, month and year completed) AIRBORNE, 3 WEEKS, 1987//ARMY EDUCATION PROGRAM-BASIC, 1 WEEK, 2018//COMBAT LIFESAVER, 1 WEEK, 2008//COMBINED ARMS AND SERVICE STAFF SCHOOL, 8 WEEKS, 1996//COMMAND AND GENERAL STAFF OFFICER COURSE, 151 WEEKS, 2005//DISTANCE EDUCATION COURSE PH 1, 50 WEEKS, 2011//DISTANCE EDUCATION COURSE PH 4, 2 WEEKS, 2012//DUAL STATUS//CONT IN BLOCK 18		13. PRIMARY SPECIALTY NUMBER, TITLE AND DATE AWARDED (Additional specialty numbers and titles) 00B GENERAL OFFICER - 5 YRS 0 MOS//11A 5K 5P INFANTRY - 31 YRS 7 MOS//35D 5K 5P ALL SOURCE INTELLIGEN - 27 YRS 8 MOS//NOTHING FOLLOWS			
14. HIGHEST EDUCATION LEVEL SUCCESSFULLY COMPLETED Secondary/High School 12 YRS (Gr 1-12) College 6 YRS		15. DECORATIONS, MEDALS, BADGES, COMMENDATIONS, CITATIONS AND CAMPAIGN RIBBONS AWARDED THIS PERIOD. (State awards may be included) LEGION OF MERIT//BRONZE STAR MEDAL//MERITORIOUS SERVICE MEDAL (4TH AWARD)//ARMY COMMENDATION MEDAL (6TH AWARD)//USAF COMMENDATION MEDAL//ARMY ACHIEVEMENT MEDAL (3RD AWARD)//ARMY RESERVE COMPONENT ACHIEVEMENT MEDAL (6TH AWARD)//NATIONAL DEFENSE SERVICE MEDAL W/ BRONZE SERVICE STAR//NATIONAL DEFENSE SERVICE MEDAL//SOUTH WEST ASIA SERVICE MEDAL W/ BRONZE SERVICE STAR//GLOBAL WAR ON TERRORISM SERVICE MEDAL//AFGHANISTAN CAMPAIGN MEDAL W/ CAMPAIGN STAR//ARMY SERVICE RIBBON//OVERSEAS SERVICE RIBBON//ARMED FORCES RESERVE MEDAL WITH//CONT IN BLOCK 18			
16. SERVICEMAN'S GROUP LIFE INSURANCE COVERAGE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO AMT \$400,000		17. PERSONNEL SECURITY INVESTIGATION a. Type TOP SECRET W/ SCI b. Investigation T5R			
18. REMARKS NGB FORMS 22 AND 55B WERE MAILED TO INDIVIDUAL AT LAST KNOWN ADDRESS IN ITEM #19//SOLDIER IS NOT A BONUS PARTICIPANT //PERIOD(S) OF AD SVC: 19820730-19830122 (IADT), 19860928-19961201 (AD), 20070901-20080730 (USC 32 502(F) ORDERS), 20080731-20090802 (OEF DEPLOYMENT), 20140517-20150606 32 (502(F) ORDERS)//SM HAS//SEE ATTACHED CONTINUATION SHEET					
19. MAILING ADDRESS AFTER SEPARATION (Street, City, County, State and Zip Code) 1.				20. SIGNATURE OF PERSON BEING SEPARATED DOSER, ZACHARY, FRA NKLIN.1159041120 <small>Digitally signed by DOSER, ZACHARY, FRA Date: 2020.11.30 10:48:55 -08'00'</small>	
21. NAME, GRADE AND TITLE OF AUTHORIZING OFFICER BENJAMIN KARL SCHINZING, CW2, OPM		22a. SIGNATURE OF AUTHORIZED TO SIGN SCHINZING, BENJAMI N.KARL.1178129429 <small>Digitally signed by SCHINZING, BENJAMI Date: 2020.11.30 10:47:40 -08'00'</small>		22b. DATE 2020/11/30	
23. AUTHORITY AND REASON AR 135-156 COMPLETED 30 YEARS COMMISSIONED SERVICE AND 5 YEARS TIG.					
24. CHARACTER OF SERVICE HONORABLE		25. TYPE OF CERTIFICATE USED 55B		26. REENLISTMENT ELIGIBILITY RE 3	
<input checked="" type="checkbox"/> REQUEST <input type="checkbox"/> DECLINE COPIES OF MY NGB FORM 22 <input type="checkbox"/> SOLDIER NOT AVAILABLE FOR SIGNATURE INITIALS <u>ZFD</u>					

NATIONAL GUARD REPORT OF SEPARATION AND RECORD OF SERVICE

Continuation Page

Report of separation and record of service in the ARMY	National Guard of NEVADA	and as a Reserve of the ARMY
1. LAST NAME- FIRST NAME- MIDDLE NAME DOSER, ZACHARY FRANKLIN	2. DEPARTMENT, COMPONENT AND BRANCH ARNG/NEVADA	3. SOCIAL SECURITY NUMBER

(Specify the item number of the block continued for each entry.) //////////////////////////////////////

CONT FROM BLOCK 18: ELECTED FOR RETIREMENT AND IS TRANSFERRED TO USAR CONTROL GROUP (RETIRED RESERVE) ON 20201201//CONT FROM BLOCK 12: COMMANDER ORIENTATION COURSE, 1 WEEK, 2014//INFANTRY FIGHTING VEHICLE COMMANDER COURSE, 6 WEEKS, 1989//INFANTRY OFFICER BASIC COURSE, 17 WEEKS, 1987//INSTRUCTOR TRAINING COURSE, 3 WEEKS, 1990//JOINT TASK FORCE COMMANDER TRAINING, 1 WEEK, 2014//MILITARY INTELLIGENCE OFFICER ADVANCED, 20 WEEKS, 1991//MILITARY INTELLIGENCE OFFICER TRANSITION, 10 WEEKS, 1991//MILITARY TRANSITION TEAM TRAINING, 6 WEEKS, 2008//NATIONAL SECURITY MANAGEMENT COURSE, 2 WEEKS, 2019//ORDNANCE OFFICER BRANCH QUALIFICATION, 2 WEEKS, 2011//RESERVE COMPONENT THEATER SUSTAINMENT COURSE, 2 WEEKS, 2013//SUPPORT OPERATIONS COURSE PH 2, 2 WEEKS, 2011//US ARMY WAR COLLEGE, 116 WEEKS, 2012//CONT FROM BLOCK 15: "M" DEVICE AND 20 YEAR SILVER HOURGLASS//NATO MEDAL//COMBAT INFANTRYMAN BADGE//PARACHUTIST BADGE// NEVADA MG DRENNAN A. CLARK ORDER OF NEVADA// NEVADA COMMENDATION MEDAL// NEVADA WAR ON TERRORISM SERVICE MEDAL// NEVADA HUMANITARIAON SERVICE MEDAL// MEVADA MERITORIOUS SERVICE MEDAL// NEVADA JOINT ACHIEVEMENT MEDAL//NOTHING FOLLOWS

087 - Chief Alternative Sentencing

Contact Information -- Person ID: 46144261

Name: Meliah H Gonzales Address: US

Home Phone: Alternate Phone:

Email: mgonzales@carson.org Notification Preference: Email

Former Last Name: Peterson Month and Day of Birth: 09/07

Personal Information

Driver's License: Yes, Nevada ,

Can you, after employment, submit proof of your legal right to work in the United States? Yes

What is your highest level of education? Associate's Degree

Preferences

Types of shifts you will accept:

Day , Evening
 , Night ,
 Rotating ,
 Weekends , On
 Call (as
 needed)

Objective

My professional objective is threefold: 1. To invest a broad knowledge base and extensive experience to meaningful, challenging work. 2. To support the Carson City community by administrating an efficient and effective DAS team with as many positive outcomes as is possible. 3. To lead with an open minded, positive approach resulting in high morale and progressive success.

Education**Professional**

Western Nevada Peace Officer Academy
<https://www.wnc.edu>
 1/2003 - 8/2003
 Carson City , Nevada

Did you
 graduate:
 Yes
 Major/Minor:
 Nevada POST
 Certificate
 Degree
 Received:
 Other

High School

Carson High School
carsonhigh.com
 8/1995 - 6/1999
 Carson City , Nevada

Did you
 graduate:
 Yes
 Highest Level
 Completed:
 Other
 Did you
 receive a
 GED?
 Degree
 Received:
 High School
 Diploma

College/University

Western Nevada College

Did you
 graduate:

<https://www.wnc.edu/>
[Unspecified Start] - [Unspecified End]
Carson City , Nevada

Yes
Major/Minor:
Criminal
Justice
Degree
Received:
Associate's

Work Experience

District Court Baliff

9/2010 - Present

City of Carson City / District Court
<https://www.carson.org/government/departments-a-f/courts/department-ii>
895 E Musser St
Carson City, Nevada 89701
7752837023

Hours
worked per
week: 40
of
Employees
Supervised:
0
Name of
Supervisor:
James E.
Wilson -
District Court
Judge
May we
contact this
employer?
Yes

Duties

Assist the Judge during court proceedings, complete required paperwork and reports, and maintain professional appearance of the court. Protect the judge, courtroom personnel, jury and litigants during trials and court proceedings. Screen visitors prior to courtroom entry. Accompany jurors outside the courtroom and assist them with their needs, relay messages from jurors to the court. Escort defendants between the courtroom and detention facility. Collect urine samples for civil and criminals litigants. Keep the Judge informed of defendants under pretrial supervision. Complete compliance "rakes". Collect evidence between the legal team and the jury and/or witnesses and ensure chain of custody. Enforce courtroom rules, decorum and maintain courtroom security. Fill-in as Bailiff for other judges as requested. Act as the Judicial Assistant as needed. Act as the TAC for the Department of Alternative Sentencing. Whenever necessary, screen defendants and complete appropriate paperwork prior to arraignment for DAS.

Reason for Leaving

Currently employed in this position

Alternative Sentencing Officer

7/2005 - 9/2010

City of Carson City / Alternative Sentencing
<https://www.carson.org/government/departments-a-f/alternative-sentencing>
895 E. Musser Street
Carson City, Nevada 89701
775-887-2528

Hours
worked per
week: 40
of
Employees
Supervised:
0
Name of
Supervisor:
Tad Fletcher
/ Rory
Planeta /
Kevin Field -
Chief
May we
contact this
employer?
Yes

Duties

Communicate with offenders, legal representatives, family members, and other concerned persons regarding the process, the rules and expectations, policies and outcomes. Create accurate reports, collect and review criminal and background history and ensure appropriate rehabilitation plan is reasonable and in place. Collect urine samples. Responsible for safety and security of courthouse facilities. Recommend conditions of release or institutionalization of offenders. Install, monitor and remove house arrest electronic monitoring equipment. Coordinate case management for offenders, supervise and monitor offenders. Present and recommend life skill growth opportunities to criminal defendants, provide guidance to probationers that are at risk of reoffending. Provide resources and information to sentenced probationers in an effort to modify their behavior. Conduct criminal history investigations; serve warrants and notices to appear. Conduct home visits as needed and work to locate and detain sentenced, pretrial and present defendants in non-compliance or for failure to appear. Conduct field visits, respond when asked and/or when on call to deputies interacting with a defendant under supervision. Testify in Justice and District courts as required. Attend training as required or requested for professional development and to maintain State and department requirements. Coordinate activities with other law enforcement agencies (especially in multijurisdictional cases), courts and support agencies. Perform follow-up interviews and investigations as required. Contribute to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as an active member of a work team. Operate the DAS vehicles. Taught parenting classes and skills at the Carson City Partnership. Always maintain professional decorum, ensure a safer community, and be of service as a law enforcement official to the community when applicable.

Reason for Leaving

Transferred to a permanent position as Bailiff; in conjunction with assisting the Department of Alternative Sentencing as needed.

Acting Chief

4/2010 - 8/2010

Douglas County / Alternative Sentencing

https://www.douglascountynv.gov/government/departments/alternative_sentencing

1038 Buckeye Rd Minden

Minden, Nevada 89423

(775) 782-9970

Hours
worked per
week: 40
of
Employees
Supervised:
4
Name of
Supervisor:
Douglas
County,
County
Manager -
County
Manager
May we
contact this
employer?
Yes

Duties

Acted as Chief for the Douglas County Department of Alternative Sentencing. Supervise and oversaw officers in the DAS, monitored work flow and trained officers. Approve expenditures and allocate monies as needed. Managed the DUI Diversion Program. Worked with the District Attorney's Office to ensure the Department's correct and appropriate use of NRS when arresting misdemeanants and defendants under bail supervision. Conducted intakes, including criminal and social histories. Collected urine specimen samples for drug and alcohol testing. Attended court for Alternative Sentencing violations and/or for cases with defendants likely to be sentenced to the Alternative Sentencing Department. Conducted home visits, follow-up with offenders, work to ensure rehabilitation when possible and ensure compliance. Act as a mentor, and resource to participants and families as needed. Made recommendations for procedural reporting changes, probable cause sheets and DUI Diversion termination reports. Ensured compliance with probationers, bail, pre-trial and pre-sentence misdemeanor defendants, Worked closely with the court and District Attorney's Office to close expired open cases. Oversaw the Implementation, training and usage of Courtview database system as an effective and efficient resource tool. Implemented the use of Crystal reports from Courtview to serve as a case management system (records were maintained on paper and filed in binders). Reviewed and corrected reports. Ensured the continued success of the

Department in the absence of a permanent Chief.

Reason for Leaving

As Acting Temporary Chief, I returned to my full time position in Carson City as an Alternative Sentencing Officer after Douglas County was able to fill the position.

Acting Chief

5/2006 - 9/2006

City of Carson City / Alternative Sentencing

<https://www.carson.org/government/departments-a-f/alternative-sentencing>

895 E. Musser Street

Carson City, Nevada 89701

7758872528

Hours
worked per
week: 40
of
Employees
Supervised:
2
Name of
Supervisor:
Matthew Fisk
- Court
Administrator
May we
contact this
employer?
Yes

Duties

Worked under the direction of the Court Administrator to ensure the department continued to operate successfully in the absence of 3 full time officers. Worked closely with the Court Administrator to create new case management reports and procedures. Trained incoming personnel on the processes used in the department, including using Courtview, departmental policies and procedures, and the general scope of work in the department. Worked with offenders through the process of arrest, intake, sanctions, and release. Conducted all pre-arraignment interviews and submitted necessary paperwork for the designated Judge. Monitored compliance of probationers, supervised bail conditions, conducted home and office visits. Attend meetings with multijurisdictional agencies i.e. (Sherriff's Office, Tri-net, Carson City Partnership) as requested.

Reason for Leaving

An Assistant Chief was appointed and assumed the temporary position of Acting Chief.

Police Officer

7/2004 - 7/2005

State of Nevada / UNR Police Department

<https://www.unr.edu/police>

1664 N. Virginia Street

Reno, Nevada 89557

(775) 784-4013

Hours
worked per
week: 40
of
Employees
Supervised:
0
Name of
Supervisor:
Adam Garcia
- Chief
May we
contact this
employer?
Yes

Duties

Primary responsibilities included working on foot and/or motor vehicle patrol taking enforcement action, serving warrants, effecting arrest, transporting violators to detention facilities, assisting victims of crimes and conducting criminal investigations. Prepared for and implement law enforcement for special events, sports events, protests and other on campus events. Acted as the Department's liaison between sororities and fraternities and attend dormitory activities based on the community policing model. Met, when asked, with resident managers and staff to help assist students with crime prevention training and substance abuse awareness.

Reason for Leaving

Sought and obtained full-time employment in Carson City with the Department of Alternative Sentencing where I had previously served as a reserve officer.

Work Detail Supervisor

10/2003 - 6/2004

City of Carson City / Juvenile Services
<https://www.carson.org/government/departments-g-z/juvenile-services>
740 South Saliman Road
Carson City, Nevada 89701
(775) 887-2033

Hours
worked per
week: 16
of
Employees
Supervised:
0
Name of
Supervisor:
Tony Urrutia
- Probation
Officer
May we
contact this
employer?
Yes

Duties

Supervise approximately 20 juvenile offenders during court ordered work detail.

Reason for Leaving

Full-time employment secured with the University of Nevada Police Department.

Reserve Officer

10/2003 - 5/2004

City of Carson City / Alternative Sentencing
<https://www.carson.org/government/departments-a-f/alternative-sentencing>
895 E Musser Street
Carson City, Nevada 89701
7758872528

Hours
worked per
week: 20
of
Employees
Supervised:
0
Name of
Supervisor:
Brian Percivel
- Chief
May we
contact this
employer?
Yes

Duties

As a reserve officer I was there to learn. I did whatever was asked of me. I worked alongside the Chief, Assistant Chief and Alternative Sentencing officer as they conducted home, office and field visits of defendants. I was their only female officer and I was used a great deal when working with the female population under the supervision of Alternative Sentencing. I collected urine samples, strip searches when necessary, field searches and assisted with arrests of female defendants.

Reason for Leaving

Accepted full time position with the University of Nevada Reno

Employment Special 1

10/2001 - 5/2002

State of Nevada / Unemployment Office
<https://detr.nv.gov/>
500 E. Third Street
Carson City, Nevada 89701
(775) 684-0350

Hours
worked per
week: 40
of
Employees
Supervised:
0
Name of
Supervisor:
Shelly

Neimen -
Supervisor
May we
contact this
employer?
Yes

Duties

Dealing with the Public to obtain and provide information on claims, analyzing and resolving complaints, comprehend and apply written policies, procedures of State and Federal Law, performing basic math computations, writing business communications for notifications regarding claims.

Reason for Leaving

Student / Police Academy Cadet

Certificates and Licenses

Type: Nevada Advanced POST certificate / Nevada Intermediate POST certificate

Number:

Issued by: State of Nevada - POST Commission

Date Issued: 8 /2013 : Date Expires:

Skills

Office Skills

Typing:

Data Entry:

Additional Information**Volunteer Experience**

I helped to establish, and have served on the Board for the 'Holiday with a Hero' program for 17 years. Developing this program was a challenge. At the inception of the program and for many years afterward, I fought hard to keep the program alive. Coordinating efforts between the CCSD, finding funding resources, developing creative, unconventional means to serve a diverse, often marginalized population of students tested my mettle. Expanding 'Holiday with a Hero' (formerly 'Shop with a Cop') to encompass the entire Hero community, meet the demands of CCSD and the students in need, finding funds, expanding community awareness, and staying true to the mission was gratifying. It is with joy, that today this program is flourishing. This program is a codified part of the Carson City holiday season, it is well known in the community and many, many businesses and people offer their professional and personal time, money and heart each year. I am proud to be a leader in this capacity.

Volunteer Experience

I have always been invested my children's academic achievements and extra-curricular activities; I have served in several volunteer positions in this vein including home room mom at schools, team mom for Little League, score keeper for Little League, Snack Bar volunteer and Hot Dog lunch lady. I have overseen and taken leadership roles in fundraising Bike-a-thons, Octoberfest, field trips and Annual Crab Feeds for schools attended by my children. I love Carson City and I love being a Mom; serving the community in this way is an easy fit and is important to me personally.

Volunteer Experience

I was the first and only Reserve Officer for the DAS in Carson City. Being interested in the field of Parole, Probation and Alternative Sentencing, I asked then Chief Brian Percival, if I could volunteer my time with Alternative Sentencing. After an affirmative response, I did volunteer work for DAS for approximately 9 months before being hired at the University of Nevada Reno, Police Department. This volunteer work prepared me for obtaining a job in the Department 15 months later.

Volunteer Experience

I believe in Carson City, was born and raised here, and truly believe Carson City is one of the best places to live, work and raise a family. As such, investing in the community and working alongside positive citizens is a no brainer. I have and continue to support by investing personal time and money to agencies and their programs including; The Boys and Girls Club, Ron Wood Family Resource Center, F.I.S.H., Carson City Partnership, Advocates to End Domestic Violence, and CASA. I have funded and established a scholarship for qualified cadets attending the Western Nevada Community College Post Police Academy. I annually collect and distribute toys and holiday meals to participants in need from both the Mental Health Court and Advocates to End Domestic Violence.

Honors & Awards

I have been the recipient of a total of (5) Blue Ribbon Awards during my professional employment with the Carson City DAS and Courts. These awards are driven by peer or supervisor nomination and recognize excellence.

Additional Information

Professional Development & Training:

Incident Command System, Basic Incident Command System for Initial Response, Leadership and Influence, Introduction to the National Incident Management System, Addiction "Losing the Ability to Walk Away, Workplace Diversity, Conflict Management Ethics for Law Enforcement, Officer Survival, 7 Habits for Associates.

Further Training completed in the following areas:

Court Security and Decorum, Basic Instructor Development, High Intensity Drug Trafficking Area, RACC Belt, Crisis Intervention Training, Court Security Seminar, Field/Facility Training Officer (FTO), Radar Operation, K-9 Decoy, CA Narc Officers Association Annual Training, Officer Survival, NCIC/NCJIS Training, Taser and M26, In-Car Camera Instructor Training, Redwood on-site Testing Devices, instruction in Urine Specimen Collection Procedures, CPR, AED and Basic Aid.

Additional Information

Terminal Agency Coordinator for National Crime Information Center/Nevada Criminal Justice[®] Information System.


I attended training that certifies me as the TAC for the Department of Alternative Sentencing. The duties include training all personnel (primarily Officers) who will use the NCIC. I have oversight of monitoring usage, error, state and federal compliance audits, writing and implementing policies and procedures related to the Information System.

References

Professional

Danen, Jason

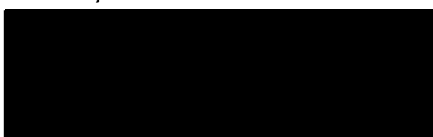
Deputy Emergency Manager



Professional

Saavedra, Claudia

Retired / Realtor



Personal

Russell, Ryan

Attorney



Professional
Hale, Martin
Bailiff / Lieutenant (Retired)

Professional
Willis, Robey
Retired Justice of the Peace

Personal
Borst, Pat
works within the home

Personal
Banister, Ali
Chief of Juvenile Services

Resume

Text Resume

Attachments

Attachment	File Name	File Type	Created By
Resume Meliah.docx	Resume Meliah.docx	Resume	Job Seeker
Cover Letter (1).pdf	Cover Letter (1).pdf	Cover Letter	Job Seeker
Noel Waters, Esq.pdf	Noel Waters, Esq.pdf	References	Job Seeker
Joesph E. McEllistrem, PhD.pdf	Joesph E. McEllistrem, PhD.pdf	References	Job Seeker
Rory Planeta.docx	Rory Planeta.docx	References	Job Seeker
Jaswinder Dhami.pdf	Jaswinder Dhami.pdf	References	Job Seeker
Peggy Sweetland LOR.pdf	Peggy Sweetland LOR.pdf	References	Job Seeker
Susan Greenburg.docx	Susan Greenburg.docx	References	Job Seeker
Judge James E. Wilson.pdf	Judge James E. Wilson.pdf	References	Job Seeker
Molly Blanchette.pdf	Molly Blanchette.pdf	References	Job Seeker

Agency-Wide Questions

1. Q: Have you been previously employed by Carson City?

A: Yes

2. Q: How did you learn of this vacancy?

A: Carson City Employee

3. Q: Are you related to a current or former employee of Carson City?

A: Yes

4. Q: If you stated "yes" to the above question, please state the employee's name and the department for which they work.

A: Daniel Gonzales - Sheriff's Office

5. Q: Have you ever been convicted of a criminal offense (felony, gross misdemeanor or misdemeanor) and/or do you have criminal charges that were filed and are pending against you? Please answer "Yes" or "No". If you answer "Yes", please provide specific details for each occurrence including: 1. Date; 2. Location; 3. Charge and description of the offense; 4) Penalty/Disposition. If you have questions or concerns, please contact Human Resources at (775) 887-2103.

A: No

6. Q: Are you a veteran who has been honorably discharged from the United States military? If so, please attach a copy of your DD-214 "Certificate of Release or Discharge from Active Duty" to your application at time of submittal.

A: No

7. Q: Are you currently a citizen of the State of Nevada?

A: Yes

8. Q: By clicking on the "yes" button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that all offers of employment and all information regarding compensation and other terms and conditions of employment will be made in writing, verbal statements may not be relied upon. Employment is "at-will", unless specifically stated otherwise. "At will" means Carson City may terminate my employment at any time, with no advance notice, and for any reason or no reason. I understand that if I am asked, I will have to verify any and all information given on this application. I understand that this application is the property of Carson City and will not be returned. If I am hired, the application will become part of my personnel file. I authorize Carson City to investigate my background by contacting my references and to make an independent investigation of any character, conduct and employment records; including, but not limited to, criminal and traffic records. I hereby release all employers, schools, or persons from all liability in responding to inquiries in connection with my application. I understand that any misrepresentation, falsification, or material omission of information may result in my failure to receive an offer, or if I have been hired, in my dismissal from employment, regardless of length of employment. I will be required to submit to a criminal background check. I may be required to submit to a pre-employment drug and/or alcohol test. I understand that if I am hired into a sworn position with the Fire Department or an FTA/FMCSA covered position, I will be subject to random drug and/or alcohol testing. I may be required to participate in a written examination, oral examination, medical examination and/or any other examination deemed necessary by the Department/Office to determine if I meet the minimum qualifications of the position. I understand that I must notify Human Resources of any changes in my name, address, or phone number. Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. Carson City participates in E-Verify.

A: Yes

Meliah Gonzales

mgonzales@carson.org

To the Hiring Committee:

I am genuinely excited to apply for the position of Chief of Alternative Sentencing. Criminal Justice has always been a passion of mine – I wanted to help people, and as cliché as it sounds, it has proven to be a perfect career fit. Having a passion for the field has led me to work in various branches of law enforcement and I find Alternative Sentencing a worthwhile undertaking. I'm ready for this job.

This opportunity is timely for me and all of my professional experience to date has equipped me with the skills, training and drive to excel in this position. Having done all I can do in my current role, seeking a new job prospect is a natural goal. Having matured in the field, I have gained insight to appreciate the subtleties of navigating people, politics, and the public. Additionally, I have learned to listen to constructive criticism, seek guidance, make a mistake only once, and respect the past.

I value public safety and would be honored to protect and serve in a new capacity. I was born and raised here, I love Carson City and choose to raise my children here. It is inherently rewarding for me to do my best and give my all to the city and the people who live here. Further, over the years I have developed positive personal and professional relationships with a wide range of agencies, organizations, professionals and residents of Carson City.

You have my commitment to dedicating all my professional energy to this position – I am hard-working and diligent. As an open-minded leader, I'll use a positive approach with the intention to foster high morale in a team that achieves progressive success. Using numerous techniques, my efforts will be directed toward rehabilitating as many lawbreakers as possible and request incarceration when necessary.

I believe I have earned my place as an applicant for this position and would appreciate the opportunity to interview with the committee.

Thank you for your consideration,

A handwritten signature in dark ink, appearing to read 'Meliha Gonzales', with a stylized flourish at the end.

Meliah Gonzales



MELIAH GONZALES

Objective: My professional objective is threefold: 1. Invest a broad knowledge base and extensive experience to meaningful, challenging work, specifically in the field of Alternative Sentencing. 2. Reinforce a positive Carson City by implementing practices and programs resulting in constructive outcomes for offenders, their families and the community. 3. Work in an environment that follows principles of honesty, accountability, and the spirit of the law.

PROFILE

Having been employed with and exposed to multiple facets of law enforcement for 18 years, I am well prepared to uphold and advance the mission of the Department of Alternative Sentencing in Carson City. Working with the courts, team members, and community stakeholders, I am excited to implement services designed to rehabilitate, monitor and sanction offenders as indicated. Leading by example, I will focus on well-informed decision making, compassionate justice and professionalism, expecting the same from DAS personnel.

CONTACT

PHONE:

EMAIL:

mgonzales@carson.org

ADDRESS:

SKILLS

Motivated
Committed
Organized
Ethical
Resilient
Competent
Resourceful
Positive
Gifted Communicator

WORK EXPERIENCE

City of Carson City / District Court Bailiff

September 2010 -Present

Protect the judge, litigants, juries and court personnel. Process appropriate documents. Act as the legal assistant as needed. DAS TAC.

City of Carson City / Alternative Sentencing Officer

July 2005 – September 2010

Arrest, interview, process, monitor and encourage criminal offenders. Respond to the needs of multijurisdictional agencies.

Douglas County / Alternative Sentencing Acting Chief

April 2010 – August 2010

Successfully assumed an emergency appointment and all duties of Chief. Implemented electronic data base system.

City of Carson City / Alternative Sentencing Acting Chief

May 2006 - September 2006

Administered all aspects of the DAS while simultaneously remaining an Officer in the Department.

State of Nevada / UNR Police Department / Officer

July 2004 – July 2005

Patrol, Dorm/Sorority & Fraternity Liaison, K9 Decoy, and Mobile Video Recorder Instructor.

EDUCATION

Professional Certification/Training

Numerous work related courses
2003 – present

Western Nevada College

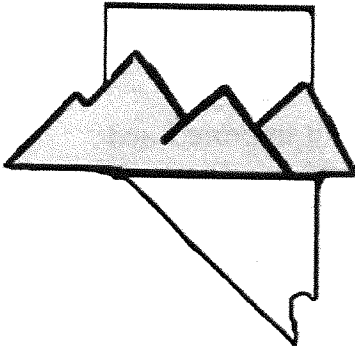
January 1999 – August 2003
Criminal Justice

Western Nevada Peace Officer Academy

January 2003 – August 2003
Nevada POST Certificate

Carson High School

August 1995- June 1999



Waters Law Firm, LLC.

209 North Pratt Ave.

Carson City, Nevada 89701

Phone: (775) 461-0254

Fax: (775) 461-0237

January 27, 2021

Selection Committee, Department of Alternative Sentencing Chief position

Carson City Courthouse

885 E. Musser St.

Carson City, NV 89701

Re: Letter of Recommendation for Meliah Gonzales for Alternative Sentencing Chief

Dear Honorable Committee Members:

I am writing to offer this letter of recommendation to Meliah Gonzales, for the position of Chief of the Department of Alternative Sentencing (D.A.S.). I have known Meliah for nearly 18 years, and believe I am well-informed about her personally and professionally. She has worked for many years as an assistant D.A.S. officer, and more recently, as Bailiff/Marshal for Judge James E. Wilson, Jr. of Dept. II of the First Judicial District Court. She certainly possesses in abundance all of the Chief qualifications required by NRS 211A.110, and she is very knowledgeable about the law enforcement challenges of Carson City, the many services and support agencies available to misdemeanor probationers and supervised releasees, and the sworn officers and administrative staff who comprise the Department.

I confess that D.A.S. is very important to me as an attorney, and as a community resident since 1962. As the District Attorney between 1985 and 2009, I became very aware of the need to be able to supervise and assist misdemeanants, both in advance of case disposition and after sentencing. I assisted in drafting the original language of N.R.S. Chapter 211A adopted in 1995 by the Legislature. It was evident that our community needed a way to monitor, supervise and provide assistance to persons entangled in the law at the misdemeanor level, like that already available through State Parole and Probation to the district courts. Now, D.A.S. services and programs have grown greatly, with specialty courts, longer probationary terms and conditions, and close interactions with all the courts, treatment providers, and C.C.S.O street and detention officers. Meliah Gonzales has the community knowledge, the law enforcement and courtroom experience and the years of devotion to the critical mission of D.A.S. to be the ideal choice for the Chief position.

Indeed, this important position needs a Chief with knowledge, experience and devotion: it is not a 9-to-5 job. The Department of Alternative Sentencing is an invaluable asset for Carson

City public safety entities and its citizenry, and Meliah Gonzales will work hard to protect and serve that asset.

If you have any questions please contact me at my cell phone at any time: 775-230-3973.
Thank you for this opportunity to comment.

Sincerely,

A handwritten signature in black ink that reads "Noel S. Waters". The signature is written in a cursive, flowing style.

Noel Waters
Nevada Bar # 58

JOSEPH E. MCELLISTREM, PhD

329 WEST 5TH STREET
CARSON CITY, NEVADA 89703

OFFICE: (775) 315-2301
FAX: (775) 883-6455

January 25, 2021

To the Hiring Committee:

My name is Dr. Joseph McEllistrem, and it is my pleasure and honor to write this letter of recommendation for Meliah Gonzales. I am the Director of Forensic Health Services for the Carson City Jail and initially met Ms. Gonzales when we worked with the Mental Health Court in 2005. Ms. Gonzalez and I have continued to work together over the last fifteen years in various roles and in a range of duties. I believe I know her well, and it's my privilege to strongly recommend her for the position of Chief of Alternative Sentencing. Ms. Gonzales is an exceptional choice.

My first experience with Ms. Gonzales was when we both served on the Mental Health Court team. She was employed by the Department of Alternative Sentencing and as a Bailiff in the court. She proved to be a competent and compassionate leader on the team. She did not wait for cases to be referred. Rather, she actively sought to identify those inmates with emotional struggles and approached them with compassion, encouraging them to participate in our program. She studied mental health, learned treatment interventions, and formed collegial relationships with our care providers. Ms. Gonzales is particularly good at balancing the defendant's mental, physical, and functional needs and the community's needs for safety. Likewise, she understands the complexities of mental health and addiction versus the predatory nature inherent in some portion of the population and how to discern the difference. Ms. Gonzales has good instincts and follows them. She was kind and respectful of her colleagues and encouraging of the participants. When she decided to leave this position, the Court team was disappointed to see her go. So much so that Judge John Tatro attempted to have her reassigned to our program; unfortunately, her duties prevented her return. Her work with the diversion court, and her mastery of specialty court philosophy, is a perfect example of "Alternative Sentencing."

Ms. Gonzales has gone onto other roles within the court. Within the Court, Ms. Gonzales is seen as a natural leader and a strong woman of character. She leads by example and adheres to a high standard of integrity. With her many years of experience, she is adept at navigating court systems and interacting with various colleagues in collaborative ways. She is a self-starter and likes to challenge herself to develop her professional skills further. I believe she possesses the temperament and leadership ability for this administrative role.

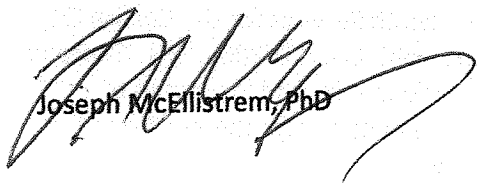
I suspect the Department of Alternative Sentencing will look and function differently under her management, with high standards for excellence. As a leader, Ms. Gonzales has great expectations for herself, and she will expect the same of those under her supervision. She is task-oriented and sets goals for herself, and she will do the same for the department she leads. Clients, employees, and the courts will benefit from her focus on order and efficiency. Two of her strengths are her ability to communicate and to delegate. She is direct, clear, and will expect no one to do something she would not do herself.

Ms. Gonzales possesses an abundance of energy and motivation that is hard to describe, but I see it in her devotion to both her work and family. Undoubtedly, she will direct her intense work ethic toward her new job, greatly enhancing the Department of Alternative Sentencing's functioning.

Finally, Ms. Gonzales will have to learn some of the job's specifics, but her personality, natural abilities, and character are well suited for this position of trust. She is a level-headed professional who quickly develops beneficial relationships both with clientele and colleagues. She is a born leader. I have complete confidence in both her passion and ability to perform the duties as Chief of Alternative Sentencing. And by extension, to also do justice for both the clients and the community of Carson City.

If I can be of any further assistance, please feel free to contact me.

Sincerely,



Joseph McEllistrem, PhD

January 25, 2021

Re: Meliah Gonzales

Dear Sirs,

I am writing this letter as the former Chief of the Carson City Department of Alternative Sentencing on behalf of Meliah Gonzales.

When I was hired as the Chief of the Department, Meliah was the only Officer in the Department. The Department had been devastated by the termination of all other Officers, including the Chief and Assistant Chief. A new Assistant Chief, Cate Summers, had been hired prior to my arrival.

Meliha was instrumental in training both Summers and I in the use of the Courtview system. She taught us how to navigate the system and trained us in the use of Crystal Reports. She showed us how to use the "Rake" to verify the status of Probationers.

I counted on Meliah's knowledge to assist in training new Officers, as a field training officer. She helped get these new officers up to speed on Departmental Policies and Procedures, both in the field as well as in the office. During the Probationer reporting period Meliah would assist in intakes and drug or alcohol testing. She also assisted in creating ideas for new Crystal Reports to help streamline operations.

Meliha worked well with Probationers. She was always willing to listen to them and assist them, where possible. She has good interview skills and uses them to her advantage when working with Probationers. Meliah was the Officer assigned to the Mental Health Court and worked well with that population.

Meliha also assisted in preparing a Resource Guide for the Department. She also donated hygiene items to Probationers.

The Department of Alternative Sentencing is charged with the supervision of persons assigned to the 3rd DUI Diversion Court. Since the Department often supervises PreTrial conditions of release, we were also in contact with the Drug Court participants. There was much confusion as to these participants often not assigned a Probation Officer, I asked Meliah to follow up and help with the proper supervision of this population. She immediately researched the issue and found only certain persons were actually assigned a Probation Officer. The Drug Court Judge often used DAS to assist in proper supervision and electronic monitoring of these individuals.

At one point during my tenure, Douglas County Department of Alternative Sentencing Chief, Doug Swalm retired leaving them with only one Officer and an Officer Manager. They requested assistance from my Department as we often worked together, sharing Probationers. I sent Meliah to be their acting Chief until such time as they could go through the hiring process. I believe this was a great "learning experience" for Meliah and will assist her in her future endeavors.

Please consider this letter in making your selection for Chief of the Carson City Department of Alternative Sentencing.

Respectfully Submitted,

Rory C. Planeta, Chief, Carson City Department of Alternative Sentencing (retired)

January 24, 2021

To Whom it May Concern:

On May 13, 2018, our family was hit with a crisis; it became clear that our only son and oldest child had become addicted to alcohol and drugs. My wife and I were devastated. We were hurt, fearful, confused and very saddened. We had never had any interaction with law enforcement, the courts or the legal system and we were completely lost.

It was during this time that we met Meliah Gonzales. Mrs. Gonzales assisted us with so many unknowns. She pointed us to all the resources in this community and educated us about 'Drug Court', the legal process and the choices we would need to make as parents. We knew what to expect at each stage of our son's legal consequences and treatment of his addiction.

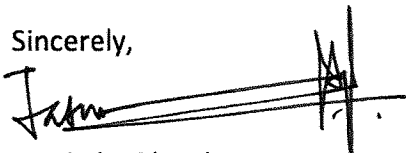
At the same time, Mrs. Gonzales always treated us with compassion and respect and most importantly to us, she displayed empathy and kindness to our beloved son. Many people treated our son as a drug addict; Mrs. Gonzales saw him as a human being with a drug addiction. She provided the necessary support, guiding us along the way, that made it possible to keep our family safe and healthy while facing this crisis. Mrs. Gonzales made a very difficult and painful situation more manageable.

I am joyous to say that our son has been in recovery, has made a life for himself, and has remained free of legal consequence for sometime now. If our son had not been successful, or ever falls back to his old ways, we know that we did everything we could do and followed all the steps that parents can take when faced with the problem of addicted family members. Mrs. Gonzales was a gift to our family and I am betting that our family is not alone in these viewpoints.

I am excited to hear that Mrs. Gonzales is making application for the Chief of this important division of the Justice System. I believe it will allow her to have an impact on residents of this Carson City community that we love and who are experiencing similar situations to that of our family. As a parent, a business owner and a resident of Carson City I am gratified to know that Mrs. Gonzales would be heading up this Department. I have complete confidence in her.

For Mrs. Gonzales, we will be forever grateful. She has our vote!

Sincerely,

A handwritten signature in black ink, appearing to read 'Jaswinder Dhani', with a stylized flourish extending to the right.

Jaswinder Dhani

CEO & Director of Operations

Holiday Inn Express & Suites

Minden, NV



January 27, 2021

It is my great pleasure to support and recommend Meliah Gonzales for the position of Chief of Alternative Sentencing in Carson City.

As the Special Projects Coordinator and McKinney-Vento Liaison with Carson City School District for many years, I met Meliah at the first 'Holiday with a Hero' steering committee meeting in 2008. We have worked closely together ever since organizing, fund-raising, and implementing this amazing event for 100's of participants.

Meliah is a positive force to be reckoned with – she always finds solutions for logistical issues and never gives up. In describing Meliah, tenacious would be an understatement. She is a visionary and has a flair for finding creative solutions to any type of obstacle. She *personally rolls up her sleeves and jumps in* to do whatever is needed, no matter how mundane or unpleasant, to meet a goal. It goes without saying that carrying out this huge event during CoVid-19 presented challenges like never before and Meliah remained positive and undaunted.

Meliah's compassion for those with less, children on the fringe, and marginalized youth is beyond admirable. I am certain that her humane attitude carries over into her professional life. Work that is meaningful is important to her and she will work hard to produce positive outcomes for the agencies and the people she serves. You will always be able to count on Meliah as trustworthy and an outstanding team member.

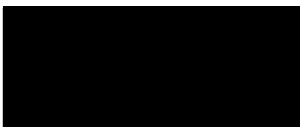
It is always enjoyable working on this huge event each year with people like Meliah who make work a joy. I look forward to Meliah making me laugh and bringing a positive attitude to the table despite the often complicated, sensitive, and sometimes tragic situations we have faced over the years. Her smile lights up the room and she brings an unshakeable, exuberant sense of humor wherever she goes.

I believe in Meliah and am excited to hear about her future endeavor. I am certain that she will succeed at any objective she undertakes!

Sincerely,

Peggy Sweetland

Special Projects Coordinator
McKinney-Vento Students in Transition/
Foster Care Liaison



January 27, 2021

To whom it may concern:

As Judicial Assistant for Judge Wilson, I worked with Meliah Gonzales for over 10 years. I found her to be someone who put her full heart into her job as bailiff. She was efficient in her work and when she was done she would look for other ways to help out. She was willing and quick to learn my job so she could sit in for me when I was gone or help out when my work load was heavy. I trusted her with my work. She took initiative to solve problems. She worked well with the many different and unique personalities of law clerks that spent time in our office. She has my utmost respect.

I highly recommend Meliah for the position of Chief of Alternative Sentencing. She will do an excellent job. She would give her time and full effort to making the department the best it can be. She has the ability to treat others with respect and has the greatest desire to help others. She is a problem-solver and will work well with others to manage those things that need attention.

Susan Greenburg





FIRST JUDICIAL DISTRICT COURT
CARSON CITY AND STOREY COUNTY
STATE OF NEVADA

JAMES E. WILSON, JR.

District Judge
Department Two

885 East Musser Street, Room 3057

Carson City, Nevada 89701

(775) 882-1619

Fax: (775) 887-2296

January 28, 2021

Judge Thomas Armstrong
Judge Kristin Luis
District Attorney Jason Woodbury
City Manager Nancy Paulsen
Sheriff Kenny Furlong

Re: Recommendation of Meliah Gonzales as next Chief of the Carson City Department of Alternative Sentencing

Dear panel members:

I write to recommend Meliah Gonzales as the next Chief of the Carson City Department of Alternative Sentencing. My reference is based upon my personal knowledge and experience working with Meliah.

Meliah started as my bailiff more than ten years ago. Through those years I have had contact with her about every working day and have had many experiences in both a professional and nonprofessional context. Meliah has earned my respect as a person, a bailiff, a member of the Department of Alternative Sentencing (DAS) team, a member of the court team, and a member of the Carson City community.

In spite of 18 years as a law enforcement officer Meliah has not developed a hard heart. She cares about people and that is particularly true when it comes to children. It is also true when it comes to the many, many people with broken lives who appear in court on criminal, family, and guardianship matters. She has often taken the initiative to try and provide assistance and/or services for litigants and their families.

January 29, 2021
Letter to DAS Chief Panel
Page 2

Meliah has performed her bailiff duties in an exceptional manner. She keeps the courtroom and surrounding areas safe through vigilant observation. She has a great ability to "read" people and monitors all those who visit the courtroom. She picks up on cues that signal rising emotions of litigants and has often calmed agitated litigants. She is great at anticipating events and taking action to avoid problems. She has a remarkable ability to notice signs of intoxication and being under the influence of drugs. I have often joked that she is the best drug dog in Carson City. She takes her work very seriously.

Meliah really cares about Carson City's DAS and its mission, and understands the importance of the actions of DAS officers on the workings of the court. She has, in my view, the correct vision for DAS—to help those on pretrial or pre-sentence release, or on probation to successfully meet the court-ordered conditions imposed upon them. DAS plays a critical role in public safety by supervising those who have been released from jail, and in assisting those charged with a crime to alter their behavior. By way of

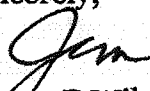
emphasis I repeat that Meliah really cares about Carson City's DAS. She wants it to be a great department. This can sometimes result in her being outspoken about improvements. She will work hard to improve Carson City's DAS and make it a model department. Several years ago Meliah was assigned to act as Chief for the Douglas County Department of Alternative Sentencing. Through this experience she demonstrated her knowledge, skill, and enthusiasm for Alternative Sentencing work and assisted their DAS department during a time in need, all the while improving its procedures and performance.

Seventeen years ago Meliah organized the Holiday with a Hero event that has become an annual event. This program provides gifts to needy children who might not otherwise receive gifts, and gives the opportunity for this population of children to have a positive experience with law enforcement personnel. She is committed to Carson City.

Meliah is respected and well-liked by the other members of the court team. She will be a dedicated, self-motivated, honest, progressive leader of Carson City's DAS. She will strive to improve the department and the services it provides. I wholeheartedly recommend Meliah as Carson City's next Chief of DAS.

I will be happy to answer any questions you may have.

Sincerely,



James E Wilson, Jr.

January 28, 2021

Dear Hiring Committee,

I write to you on behalf of Meliah Gonzales, both on a personal and professional level. I currently serve as a Social Services Chief for the Division of Child and Family Services (DCFS) and have served in some capacity with DCFS in Carson City for 10 years. I have known Meliah for more than 15 years and our professional lives have intersected for the past 10.

While Meliah and I do not share a profession, we have often leaned on each other to ensure the needs of the community have been met. Whether she was making a mandated reporter call to me per NRS 432B, or I was asking her a question about the time and date of an upcoming court hearing for a family, or we were serving together at the North Carson City Walmart buying and wrapping presents during Toys for Tots, I knew I could always depend on my relationship with Meliah to help me navigate important situations for families and individuals.

Small towns allow for relationships and relationships are of paramount importance to professionals in carrying out important services to the public. I know Meliah to be a connected and important part of Carson City's social services structure, and I believe Meliah has achieved her standing in our community as a result of her honesty, integrity, genuineness, and commitment to Carson City's public. Her connections and incoming knowledge will enable her to hit the ground running and partner with the community to ensure the duties of Alternative Sentencing are carried out in a way that meets the need.

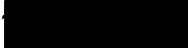
Meliyah's experience and tenure as a law enforcement officer combined with her ingenuity and intelligence make her a perfect candidate for your position. I personally know she is excited and committed to the challenge of what taking on this position will mean for her. I participate in recruitment and hiring as a routine part of my job and feel confident when I say that appointing Meliah to Chief of Alternative Sentencing would be an excellent decision. I give her my absolute highest recommendation.

Please reach out if you have further questions and thank you for taking time to review my recommendation for Meliah Gonzales.

Sincerely,



Molly Blanchette



087 - Chief Alternative Sentencing

Contact Information -- Person ID: 25592279

Name: Timothy Lisle Guthrie Address:

Home Phone:

Alternate Phone:

Email: tguthrie@carson.org Notification Preference: Email

Former Last Name: Month and Day of Birth: 12/30

Personal Information

Driver's License: Yes, Nevada ,

Can you, after employment, submit proof of
your legal right to work in the United States? Yes

What is your highest level of education? Some College

Preferences

Types of shifts you will accept:

Day , Evening
, Night ,
Rotating ,
Weekends ,
On Call (as
needed)**Objective**

My objective is to continue my role as an integral part of the Department of Alternative Sentencing moving from current assignment with DAS for the past five years as the Assistant Chief into the role as Chief. This will ensure the easiest transition as I have an intimate familiarity with DAS, which will then allow for the possibility of upward mobility within the Department of Alternative Sentencing.

Education**College/University**

College of Southern Nevada
9/1991 - 5/1994
North Las Vegas, Nevada

Did you graduate: No
Major/Minor: Criminal Justice
Degree Received: No Degree

College/University

University of Nevada Las Vegas
9/1987 - 5/1988
Las Vegas, Nevada

Did you graduate: No
Major/Minor: Psychology/Criminal Justice
Degree Received: No Degree

High School

Bonanza High School
9/1983 - 6/1987
Las Vegas, Nevada

Did you graduate: Yes
Highest Level Completed: 12
Did you receive a GED? No
Degree Received: High School Diploma

Work Experience**Interim Chief**

1/2021 - Present

Department of Alternative Sentencing
885 East Musser St.
Carson City, Nevada 89701
7758872528

Hours worked per week: 40
of Employees Supervised: 26
Name of Supervisor: Nancy Paulson - City
Manager
May we contact this employer? Yes

Duties

Direct Supervision of Acting Asst. Chief, Office Manager and Case Manager. I have direct oversight of the budget, building security to include staff, oversight of NV POST training

compliance, oversight of Field Training Program. In addition I have oversight of the drug testing program, scheduling of all personnel to include security, Officer's to include Bailiff's and Marshal's, oversight of DUI Case Manager Grant, manage the Carson City's Emergency Notification program and agency representative at various functions and meetings.

In addition to the day to day oversight and operation, I enforce all city, state, and federal laws, rules and ordinances. I assist with the collection of specimens for drug testing and compile reports to include warrant requests, violation reports and arrest reports. I currently supervise a client data base of individuals to include Bail, Pre-Trial, Suspended Sentence, Court Monitored, Sentenced, Probation and individuals in various Specialty Courts as well as in Diversion Programs.

I currently hold Nevada POST Certificates to include CATEGORIE 1, 3, Supervisor, Intermediate, Advanced and Management. I have complete various courses towards my Nevada POST Executive Certificate at this time. In addition I have completed several courses towards completion of my State of Nevada Management Certificate.

Reason for Leaving

N/A

Assistant Chief

11/2015 - 1/2021

Carson City Department of Alternative Sentencing
885 East Musser St.
Carson City, Nevada 89701
775-887-2528

Hours worked per week: 40

of Employees Supervised: 25

Name of Supervisor: Tad Fletcher - Chief

May we contact this employer? Yes

Duties

Supervision of individuals placed on Probation, Pre-Trial, Bail, Suspended Sentence, Pre-Sentence, Court Monitored Supervision and Diversion. Enforce any and all Local, State and Federal Laws. I oversee the Field Training Division, the Training Division, the Drug Lab, Reserve Officer Program, Court Officer's and Field Officer's. I am one of the agency's Background Investigators. Assume the Chief Officer's responsibilities upon his absence to include representation of the Department at various functions.

I have obtained my NV POST Category I, III, Supervisor, Intermediate, Advanced Certificates. I will be submitting for my Management Certificate by September of 2019 as I am completing the sixth and final phase for this certificate. I obtained my State of Nevada Management Certificate at the end of the year in 2019.

Reason for Leaving

Appointed Interim Chief.

Sergeant

8/2008 - 11/2015

Storey County Sheriff's Office
205 South C Street
Virginia City, Nevada 89440
775-847-0950

Hours worked per week: 40

of Employees Supervised: 10

Name of Supervisor: Tad Fletcher - Chief
Deputy

May we contact this employer? Yes

Duties

I enforce all State, Federal, and local laws, rules, and ordinances. I investigate crimes ranging from Misdemeanor's to Felonies as well civil disputes. I issue citations, make arrests, and document incidents by filing detailed reports. I have assisted with courtroom security as well as Bailiff duties. The SCSO also performs Preliminary Breath Tests as well as Random Urinary Analysis on subjects that have been court ordered to participate in court ordered programs. I have also served arrest warrants as well as various civil processes (such as summons, evictions, & lockouts) which have been issued by the court system. I have testified in court on various criminal complaints.

As a Supervisor with the Storey County SO, I supervise Deputies law enforcement related duties to include approving of reports, citations, and arrests for correctness and completeness. I complete annual evaluations on Deputies and have been assigned various internal investigations for allegations of misconduct and/or performance deficiencies.

I am current on all State of Nevada mandated POST training requirements and currently have my POST Category I & III Certificates as well as my Supervisor Certificate and POST Intermediate Certificate. I have all necessary training to obtain my POST Advanced POST Certificate and am in the process of obtaining it as well. I am a certified POST Instructor and have taught in a Reserve POST Academy. I hold a Field Training Officer, Hostage Negotiator and Intermediate Kinesis Certificates and many others which are available on request.

Reason for Leaving

Career advancement

Lead/Senior Investigator III & IV

5/2000 - 8/2008

State of Nevada Taxicab Authority
1785 East Sahara
Las Vegas, Nevada 89104
702-668-4000

Hours worked per week: 40

of Employees Supervised: 5

Name of Supervisor: Eric Heine - Senior Investigator

May we contact this employer? Yes

Duties

To enforce all State, Federal, and local Rules & Ordinances with special interest related to the taxicab industry. I issued citations, made arrests, and completed detailed reports associated with investigations that were completed. I would testify in criminal as well civil court for various criminal and/or civil violations most often associated with the taxicab industry. I also participated in various undercover investigations that resulted in several criminal arrests and prosecutions.

As a Supervisor with the agency I would supervise subordinate Investigators as well as Airport Control Officer's. The duties include approval of citations, reports, and arrests. I would also supervise the field training of various Investigator's and participated directly with their training.

I was one of two Background Investigator's that conducted background investigations for new hires. I worked with Senior Investigator Heine to develop and implement the agency's Background Investigation Policy. An example of my supervising efforts to include working with surrounding agencies is as follows: I was directed by my Chief Investigator to conduct an Undercover Investigation that dealt with several employees of a large local cab company. I assigned several Officer's to conduct under cover operations and worked with surrounding law enforcement agencies. The net result were arrest warrants were issued. The net outcome ended with over 2,600 felonies. This was the accumulation of several months of investigation and working as a TEAM with various other law enforcement entities.

During my time with the State of Nevada, I held the ranks of Airport Control Officer, Investigator, Lead Investigator and Acting Senior Investigator.

Reason for Leaving

Family relocated to Northern Nevada for wife's career and environment to raise our children.

Police Officer

8/1994 - 1/2000

Las Vegas Metropolitan Police Department
400 East Stewart
Las Vegas , Nevada 89101
702-828-3111

Hours worked per week: 40

of Employees Supervised: 15

Name of Supervisor: Dan Berry - Captain

May we contact this employer? Yes

Duties

To enforce all State, Federal, local Rules and Ordinances. I would issue citations, make arrests, and complete detailed reports for various incidents investigated. I would conduct proactive patrol

for the enforcement of various violations. I conducted various under cover investigations which culminated with an untold number of arrests. I worked as a Community Oriented Policing Liaison, which worked directly with various businesses to working together to solve problems before they became bigger problems. This allowed the citizens that were served to have a more direct say so in the policing of their neighborhoods and allowed the police to become more "vested" in the communities that they served.

I also directly supervised between 15 to 30 Officer's as a Field Training Officer. I would train and teach Officer's that had graduated from the Police Academy up to and including all aspects of law enforcement so that they could be a successful independent Officer. This included daily evaluations, weekly evaluations, and end of phase evaluations to determine the fitness for the new Officer to move to the next phase of training. On occasion I acted in the capacity as the Training Liaison for my training squad with the Police Academy Staff. This assignment allowed me to work with Academy staff for new training and updated law enforcement mandates that were used to help promote the field training of newly graduated Officer's. I also acted often times as the Desk Sergeant which entailed taking reports, determining criminal violations, making arrests and issuing media releases.

During my employment with the Las Vegas Metropolitan Police Department, I held the positions of Officer Recruit, Police Officer I, Police Officer II, Field Training Officer, Training Liaison, and Desk Sergeant.

Reason for Leaving

Resignation

Corrections Officer

6/1990 - 8/1994

City of Las Vegas Detention & Enforcement
400 East Steward
Las Vegas, Nevada 89101
702-828-3111

Hours worked per week: 40

of Employees Supervised: 5

Name of Supervisor: Duane Tate - Sergeant

May we contact this employer? Yes

Duties

I was tasked with the care and custody of individuals that were placed under arrest by surrounding law enforcement agencies. I was also sworn to uphold all State, Federal, local Rules & Ordinances as well as institutional violations committed by subjects incarcerated and subjects visiting individuals who were incarcerated. As a CO I was tasked with conducting computer background checks of individuals who were arrested as well as complete the fingerprinting and booking procedures of said individuals. I was also assigned as a Court Officer on various occasions. This position was responsible for ensuring that incarcerated individuals were transported to various court appearances. I also conducted video court which dealt directly with various magistrates with pre-trials, trials, and the resulting documentation of the magistrates rulings and orders.

During my time as a Corrections Officer I held the position of Safety Officer for the entire City of Las Vegas Detention and Enforcement agency which consisted of the Detention, Parking Enforcement, Animal Control, and Deputy Marshal's staff's. The position worked directly with the City of Las Vegas Fire Department dealing primarily with Fire Evacuation Drills and the chemical exposure (MSD's sheets) to ensure proper procedures were conducted to ensure that the agency was within compliance. I also was a Recruiting Officer and would speak regularly at recruiting events. I also held the position of Training Corrections Officer. This position trained new Corrections Officer's primarily with the arrest booking process of individuals that were subject to arrest.

During my time with the City of Las Vegas Detention & Enforcement I held the positions of Corrections Officer I, Corrections Officer II, Training Corrections Officer II, Recruiting Officer, and Safety Officer.

Reason for Leaving

Career Advancement

Certificates and Licenses

Type: Nevada POST Category I

Number: I

Issued by: Nevada Police Officer Standards Training---LVMPD

Date Issued: 1 /1995 Date Expires:

Type: POST Category III

Number: III

Issued by: State of Nevada POST--City of Las Vegas

Date Issued: 11 /1994 Date Expires:

Type: POST Supervisor's Certificate

Number: Supervisor

Issued by: State of Nevada POST

Date Issued: 6 /2012 Date Expires:

Type: POST Intermediate Certificate

Number: Intermediate Certificate

Issued by: State of Nevada POST

Date Issued: 3 /2015 Date Expires:

Type: POST Background Investigator

Number: Background Investigator

Issued by: State of Nevada POST

Date Issued: 6 /2004 Date Expires:

Type: POST Advanced Certificate

Number:

Issued by: POST

Date Issued: 6 /2015 Date Expires:

Type: POST Management Certificate

Number: POST Management

Issued by: State of Nevada

Date Issued: 5 /2020 Date Expires:

Skills

Office Skills

Typing: 45

Data Entry: 0

Other Skills

Hostage Negotiator Intermediate - 2 years and 1 months

POST Bicycle Certified Intermediate - 20 years and 1 months

Additional Information

Volunteer Experience

While living in Las Vegas I became a counselor for the "Tough Love Program". This program was

geared to counseling and mentoring troubled teens that had become negatively involved with law enforcement. My Supervisor was the Commander of the City of Las Vegas Detention and Enforcement and his name is Ron Hughes.

Professional Memberships

I am a current member of the national organization known as the "EAGLES". This organization does voluntary work for the less fortunate and has been in existence for over 100 years.

Professional Memberships

After becoming a certified Hostage Negotiator, I joined the National Hostage Negotiation Society.

Interests & Activities

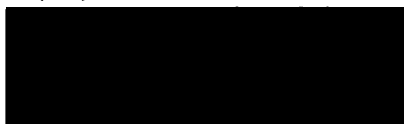
I thoroughly enjoy the outdoors and I love to fish and hunt spending time with my wife and three sons in the great outdoors whenever possible. I am a sports enthusiast and often help my sons sporting events to include football, baseball, and basketball.

References

Professional

Lambert, Bart

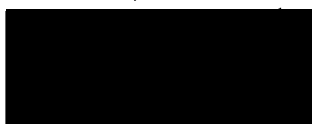
Deputy



Personal

Bailey, Kevin

Leiutenant/Probation Officer



Personal

Gilbert, Paul

Douglas County Constable



Resume

Text Resume

Attachments

Attachment	File Name	File Type	Created By
Tim's 2021 Resume.pdf	Tim's 2021 Resume.pdf	Resume	Job Seeker

Agency-Wide Questions

1. Q: Have you been previously employed by Carson City?

A: Yes

2. Q: How did you learn of this vacancy?

A: Other

3. Q: Are you related to a current or former employee of Carson City?

A: No

-
4. Q: If you stated "yes" to the above question, please state the employee's name and the department for which they work.

A: N/A

5. Q: Have you ever been convicted of a criminal offense (felony, gross misdemeanor or misdemeanor) and/or do you have criminal charges that were filed and are pending against you? Please answer "Yes" or "No". If you answer "Yes", please provide specific details for each occurrence including: 1. Date; 2. Location; 3. Charge and description of the offense; 4) Penalty/Disposition. If you have questions or concerns, please contact Human Resources at (775) 887-2103.

A: No

6. Q: Are you a veteran who has been honorably discharged from the United States military? If so, please attach a copy of your DD-214 "Certificate of Release or Discharge from Active Duty" to your application at time of submittal.

A: No

7. Q: Are you currently a citizen of the State of Nevada?

A: Yes

8. Q: By clicking on the "yes" button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that all offers of employment and all information regarding compensation and other terms and conditions of employment will be made in writing, verbal statements may not be relied upon. Employment is "at-will", unless specifically stated otherwise. "At will" means Carson City may terminate my employment at any time, with no advance notice, and for any reason or no reason. I understand that if I am asked, I will have to verify any and all information given on this application. I understand that this application is the property of Carson City and will not be returned. If I am hired, the application will become part of my personnel file. I authorize Carson City to investigate my background by contacting my references and to make an independent investigation of any character, conduct and employment records; including, but not limited to, criminal and traffic records. I hereby release all employers, schools, or persons from all liability in responding to inquiries in connection with my application. I understand that any misrepresentation, falsification, or material omission of information may result in my failure to receive an offer, or if I have been hired, in my dismissal from employment, regardless of length of employment. I will be required to submit to a criminal background check. I may be required to submit to a pre-employment drug and/or alcohol test. I understand that if I am hired into a sworn position with the Fire Department or an FTA/FMCSA covered position, I will be subject to random drug and/or alcohol testing. I may be required to participate in a written examination, oral examination, medical examination and/or any other examination deemed necessary by the Department/Office to determine if I meet the minimum qualifications of the position. I understand that I must notify Human Resources of any changes in my name, address, or phone number. Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. Carson City participates in E-Verify.

A: Yes

Timothy L Guthrie

Work Experience

Jan 2021-Present

Carson City Dept Alternative Sentencing

Carson City, NV

Interim Chief

- Direct supervision of assistant chief, office manager, case manager
- Budget oversight
- Represent agency at city and courthouse meetings
- Manager of city's emergency notification system
- DUI case manager grant oversight
- Supervise drug testing program, personnel, and facility
- Supervise sworn personnel, to include full time DAS officers, court bailiffs/marshals, as well as civilian staff
- Oversight of building security, to include staff
- Oversight of NV POST training compliance
- Oversight of field training program
- Background investigator

Nov 2015-Jan 2021

Carson City Dept Alternative Sentencing

Carson City, NV

Assistant Chief

- Enforce all city, county, state and federal laws and ordinances, with emphasis on NRS 211A.125
- Supervise drug testing program, personnel, and facility
- Supervise sworn personnel, to include full time DAS officers, court bailiffs/marshals, as well as civilian staff
- Oversight of building security
- Oversight of NV POST training compliance
- Direct supervision of field training program
- Background investigator
- Assist with budgetary concerns

July 2008-Nov 2015

Storey County Sheriff's Office

Storey County, NV

Sergeant

- Enforced all city, county, state and federal laws and ordinances
- Supervised sworn officers
- Supervised field training division
- Oversight of fleet operations
- Deputy coroner

June 2000-July 2008

State of NV Transportation Authority

Las Vegas, NV

Lead/Senior Investigator

- Enforced all city, county, state and federal laws and ordinances, with emphasis on NRS 706
- Supervised sworn investigators, as well as sworn airport officers
- Background investigator
- Training officer

Aug 1994-Jan 2000

Las Vegas Metropolitan Police Department

Las Vegas, NV

Officer/Field Training Officer

- Enforced all city, county, state and federal laws and ordinances
- Trained new officers
- Desk sergeant-report taking, media relations

June 1990-July 1994

Las Vegas Dept of Detention and Enforcement

Las Vegas, NV

Corrections Officer/Training Officer

- Enforced all city, county, state and federal laws and ordinances
- Booked arrested subjects
- Trained new officers
- Division safety officer
- Assisted with recruitment

Education

1989-1991

College of Southern Nevada
Las Vegas, NV
Major in Criminal Justice

1987-1988

University of NV, Las Vegas
Las Vegas, NV
Major in Psychology/Criminal Justice

Certificates

- State of NV POST: Cat I, Cat III, Supervisor, Intermediate, Advanced, Management
- Executive certificate (in process)
- Over 10 certificates in employee relations
- State of NV hostage negotiator
- Certified background investigator
- State of NV physical agility testing administrator
- Additional, miscellaneous certificates (available upon request)

Personal

- Children: Jacob (23), Brian (18), Zachary (16)
- Hobbies: hunting, fishing, travel, and sports

087 - Chief Alternative Sentencing

Contact Information -- Person ID: 18981185

Name: Justin M Ryba Address:

Home Phone: Alternate Phone:

Email: jryba11@gmail.com Notification Preference: Email

Former Last Name: Month and Day of Birth: 01/16

Personal Information

Driver's License: Yes, Nevada ,

Can you, after employment, submit proof of your legal right to work in the United States? Yes

What is your highest level of education? Associate's Degree

Preferences

Types of shifts you will accept: Day , Evening , Night , Rotating , Weekends , On Call (as needed)

Objective

I will ensure that the objective of Alternative Sentencing is to provide the tools necessary for our probationers to participate in their recovery and live a productive life.

Education**Professional**

Western Nevada College
1/2007 - 8/2007
Carson City, Nevada

Did you graduate: Yes
Major/Minor: POST Category I
Degree Received: Certification

College/University

Western Nevada College
[Unspecified Start] - 6/2003
Carson City, Nevada

Did you graduate: Yes
Major/Minor: Associate of Science in Graphic Communications
Degree Received: Associate's

High School

Carson High
8/1996 - 6/1999
Carson City, Nevada

Did you graduate: Yes
Highest Level Completed: 12
Did you receive a GED? No
Degree Received: High School Diploma

Work Experience**Probation Officer**

6/2009 - Present

Carson City Department of Alternative Sentencing
885 E Musser St.
Carson City, Nevada 89701
775-887-2528

Hours worked per week: 40
of Employees Supervised: 11
Name of Supervisor: Tad Fletcher - Chief
May we contact this employer? Yes

Duties

- Senior Firearms Instructor, since 2015. Develop and coordinate course to evaluate and train sworn staff in firearm proficiency. Evaluate sworn officers and track compliance. Work with sworn staff to correct any deficiencies.
- Field Training Officer, since 2014. Updated the field training program. Supervise, motivate, train and evaluate new officers.
- Custodian of Records, since 2013. Calibrate Preliminary Breath Test devices and maintain

records to ensure compliance with the law.

- Supervise misdemeanor probationers, bail, pre-trial and presentenced misdemeanor defendants, gross misdemeanor defendants, and felony defendants and manage misdemeanor caseloads.
- Assist probationers with resolving, housing, employment and social services problems.
- Conduct probationer intakes, drug and alcohol testing, and home visits. Prepare detailed reports to ensure adherence to court ordered requirements.
- Prepare violation reports and make treatment recommendations, if necessary. Testify in court.
- Participated as team member in specialty courts.
- Attend trainings to maintain knowledge of best practices in specialty courts and laws related to department activities.
- Contribute to the efficiency and effectiveness of the Department.
- Working knowledge of Courtview.

Reason for Leaving

This would be an internal promotion.

Deputy

10/2007 - 6/2009

Carson City Sheriff's Office
911 E. Musser St.
Carson City, Nevada 89701
775-887-2020

Hours worked per week: 40

of Employees Supervised: 0

Name of Supervisor: Glenn Fair - Sergeant

May we contact this employer? Yes

Duties

- Prepared detailed reports for criminal investigations and court testimony.
- Gathered and recorded data to complete inmate bookings.
- Managed proper transportation of inmates to and from the courtrooms and other law enforcement medical facilities.
- Increased inmate safety by closely monitoring activity at the jail, including inmate behavior and hazards.
- Dispensed medications to inmates.

Reason for Leaving

Transferred to CC Dept. of Alternative Sentencing after a position came available.

Certificates and Licenses

Type: Nevada POST Intermediate Certificate

Number: POST ID # 27153

Issued by: Nevada POST

Date Issued: 6 /2014 Date Expires:

Type: Nevada POST Advanced Certificate

Number: POST ID# 27153

Issued by: Nevada POST

Date Issued: 6 /2014 Date Expires:

Type: Nevada POST Basic Instructor
Development Certificate

Number: POST ID# 27153

Issued by: Nevada POST

Date Issued: 9 /2013 Date Expires:

Type: Field Training Officer Certificate

Number:

Issued by: Douglas County Sheriff's Office

Date Issued: 10 /2014 Date Expires:

Type: Firearms Instructor School

Number:

Issued by: FBI

Date Issued: 5 /2015 Date Expires:

Type: Nevada POST Supervisor Certificate

Number: POST ID # 27153

Issued by: Nevada POST

Date Issued: 12 /2016 Date Expires:

Type: First Aid / CPR Certificate

Number: 206005900632

Issued by: Superior Life Support Inc.

Date Issued: 9 /2020 Date Expires: 9 /2022

Skills

Office Skills

Typing:

Data Entry:

Languages

English - Speak, Read, Write

Additional Information

References


Personal

Goodman, Andrew




Professional

Guimont, Bob



Professional

Tatro, John



Personal

Summers, Cate


Nevada Army National Guard, Command
Sergeant Major (Retired)



Professional

Bryan, Mary

MFT, LADC, NCAC II, Treatment Coordinator MTC



Professional

Hale, Martin

District Court Bailiff (Juvenile Court)



Professional

Rivera, Christopher

Carson City Sheriff's Office Detective

911 E Musser St.

Carson City, 89701



crivera@carson.org

Professional

George, Ana

Douglas County Sheriff's Administrative Assistant



Personal

Karasek, Kellie


4748 Lango Dr.



Professional

Doan, Yvette

Chief of Douglas County Alternative Sentencing



ydoan@douglas.nv.gov

Resume**Text Resume****Attachments****Attachment****File Name****File Type Created By**

Ryba Letter of Rec.pdf	Ryba Letter of Rec.pdf	References	Job Seeker
Ryba Letters of Recognition.pdf	Ryba Letters of Recognition.pdf	Other	Job Seeker
Ryba Certificates.pdf	Ryba Certificates.pdf	License	Job Seeker
Ryba Cover Letter.pdf	Ryba Cover Letter.pdf	Cover Letter	Job Seeker
Ryba Resume.pdf	Ryba Resume.pdf	Resume	Job Seeker

Agency-Wide Questions

1. Q: Have you been previously employed by Carson City?

A: Yes

2. Q: How did you learn of this vacancy?

A: Other

3. Q: Are you related to a current or former employee of Carson City?

A: No

4. Q: If you stated "yes" to the above question, please state the employee's name and the department for which they work.

A: No

5. Q: Have you ever been convicted of a criminal offense (felony, gross misdemeanor or misdemeanor) and/or do you have criminal charges that were filed and are pending against you? Please answer "Yes" or "No". If you answer "Yes", please provide specific details for each occurrence including: 1. Date; 2. Location; 3. Charge and description of the offense; 4) Penalty/Disposition. If you have questions or concerns, please contact Human Resources at (775) 887-2103.

A: No

6. Q: Are you a veteran who has been honorably discharged from the United States military? If so, please attach a copy of your DD-214 "Certificate of Release or Discharge from Active Duty" to your application at time of submittal.

A: No

7. Q: Are you currently a citizen of the State of Nevada?

A: Yes

8. Q: By clicking on the "yes" button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that all offers of employment and all information regarding compensation and other terms and conditions of employment will be made in writing, verbal statements may not be relied upon. Employment is "at-will", unless specifically stated otherwise. "At will" means Carson City may terminate my employment at any time, with no advance notice, and for any reason or no reason. I understand that if I am asked, I will have to verify any and all information given on this application. I understand that this application is the property of Carson City and will not be returned. If I am hired, the application will become part of my personnel file. I authorize Carson City to investigate my background by contacting my references and to make an independent investigation of any character, conduct and employment records; including, but not limited to, criminal and traffic records. I hereby release all employers, schools, or persons from all liability in responding to inquiries in connection with my application. I understand that any misrepresentation, falsification, or material omission of information may result in my failure to receive an offer, or if I have been hired, in my dismissal from employment, regardless of length of employment. I will be required to submit to a criminal background check. I may be required to submit to a pre-employment drug and/or alcohol test. I understand that if I am hired into a sworn position with the Fire Department or an FTA/FMCSA covered position, I will be subject to

random drug and/or alcohol testing. I may be required to participate in a written examination, oral examination, medical examination and/or any other examination deemed necessary by the Department/Office to determine if I meet the minimum qualifications of the position. I understand that I must notify Human Resources of any changes in my name, address, or phone number. Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. Carson City participates in E-Verify.

A: Yes



JUSTIN RYBA

| jryba11@gmail.com |

January 25, 2021

To Whom it May Concern,

Having spent the majority of my career with the Department of Alternative Sentencing, I am enthusiastically applying for the position of Chief of the Department of Alternative Sentencing. I believe that I am highly qualified for this position. I have extensive knowledge of the current workings of the Department and would like to continue to create and develop positive changes in it. I would also like to create a partnership between Alternative Sentencing and the community.

I started my law enforcement career in 2007 as a Deputy Sheriff with the Carson City Sheriff's Office. In this position, I honed my skills in writing reports, investigating crimes, and testifying in court. This position required knowledge of applicable laws as well as local geography. I transferred to the Carson City Department of Alternative Sentencing in 2009 and have been employed with the Department since. As an officer, I have been very active in the rehabilitation and supervision of my probationers. I have sought to improve my skills in this area by attending trainings, actively participating in specialty courts, taking on additional duties, and looking for ways to improve the Department. For example, I have improved communication with probationers by creating standardized forms to ensure probationers are aware of their responsibilities and commitments. I have also developed and written policies and procedures on a legal calibration standard for the Department's use of Preliminary Breath Tests. Finally, I took on the positions of Department Range Master and Field Training Officer to help improve the skills of my fellow officers.

As a Range Master, I developed and coordinated a course to evaluate and train the sworn staff in firearm proficiency. As a Field Training Officer, I developed the training program and have trained 11 Alternative Sentencing Officers. Each of these positions required that I supervise, schedule, evaluate, track compliance, and work with officers to correct any deficiencies. I also have ambitions to further improve the Department by using technology to interact with the probationers, increasing officer contact with probationers, and shifting the focus of the Department to strive for rehabilitation rather than incarceration.

The success of this Department and of our probationers is extremely important to me not only professionally, but personally. I grew up in Carson City and graduated from Carson High. I live in this community, and I am raising my family in this community. The majority of the probationers that the Department supervises are our neighbors, our friends, and our community members. As an officer, if my probationers can be rehabilitated and returned to the community as productive citizens, then I have helped to improve our community and made it a safer place to live and raise your children. As Chief, I will ensure that the objective of Alternative Sentencing is to provide the tools necessary for our probationers to participate in their recovery and live a productive life.

Thank you for taking the time to read this letter. I hope that you will consider me for this position.

Sincerely,



Justin Ryba

JUSTIN RYBA

| jryba11@gmail.com |

P.O.S.T. Certifications

Supervisor Certificate
Nevada P.O.S.T.
Carson City, NV
December 2016

Advanced Certificate
Nevada P.O.S.T.
Carson City, NV
June 2014

Intermediate Certificate
Nevada P.O.S.T.
Carson City, NV
June 2014

Basic Certificate
Nevada P.O.S.T. /
Western Nevada College
Carson City, NV
August 2007

Education

Associate of Science in
Graphic Communications,
Western Nevada College
Carson City, NV
June 2003

High School Diploma,
Carson High School
Carson City, NV
June 1999

Law Enforcement Experience

June 2009 - Current

Probation Officer, Carson City Department of Alternative Sentencing,
Carson City, NV

- *Senior Firearms Instructor*, since 2015.
Develop, schedule, and coordinate course to evaluate and train sworn staff in firearm proficiency. Evaluate sworn officers and track compliance. Work with sworn staff to correct any deficiencies.
- *Field Training Officer*, since 2014.
Updated the field training program. Supervise, motivate, train and evaluate new officers.
- *Custodian of Records*, since 2013.
Calibrate Preliminary Breath Test devices and maintain records to ensure compliance with the law.
- Supervise misdemeanor probationers, bail, pre-trial and presentenced misdemeanor defendants, gross misdemeanor defendants, and felony defendants and manage misdemeanor caseloads.
- Assist probationers with resolving housing, employment and social services problems.
- Conduct probationer intakes, drug and alcohol testing, and home visits. Prepare detailed reports to ensure adherence to court ordered requirements.
- Prepare violation reports and make treatment recommendations, if necessary. Testify in court.
- Participated as team member in specialty courts.
- Attend trainings to maintain knowledge of best practices in specialty courts and laws related to Department activities.
- Contribute to the efficiency and effectiveness of the Department.
- Working knowledge of Courtview.

October 2007 – June 2009

Sheriff's Deputy, Carson City Sheriff's Office, Carson City, NV

- Prepared detailed reports for criminal investigations and court testimony.
- Gathered and recorded data to complete inmate bookings.
- Managed proper transportation of inmates to and from the courtrooms and other law enforcement medical facilities.
- Increased inmate safety by closely monitoring activity at the jail, including inmate behavior and hazards.
- Dispensed medications to inmates.



JUSTIN RYBA

| jryba11@gmail.com |

Law Enforcement Training

Heartsaver First Aid CPR AED, Superior Life Support, Inc.
Carson City, NV | September 2020

RISE 2019 Treatment Court Conference, National Association of Drug Court Professional.
Washington D.C. | July 2019

Firearms Instructor School in Law Enforcement, Federal Bureau of Investigations.
Carson City, Nevada | May 2015

Field Training Officer in Law Enforcement Administration, Douglas County Sheriff's Office.
Minden, Nevada | October 2014

Preliminary Breath Test Calibration Certificate, Washoe County Sheriff's Office Forensic Science Division.
Reno, Nevada | June 2013

Basic Instructor Development in Law Enforcement, Nevada P.O.S.T.
Carson City, Nevada | September 2013

Crisis Intervention in Law Enforcement, Regional Public Safety Training Center.
Reno, Nevada | May 2013

GPS Monitoring System Training, Satellite Tracking of People, LLC.
Chicago, Illinois | August 2010

Pharmaceutical Diversion Enforcement Certificate, Reno Police Department and Join Together Northern Nevada.
Carson City, Nevada | April 2010

Interview and Interrogation in Law Enforcement Investigation and Interviewing, St. Petersburg College.
Clearwater, Florida | September 2009



Memorandum

"Action, Urgency, Excellence"

To: Carson City Courts

From: Detective Christopher Rivera

Date: January 15, 2021

Subject: Justin Ryba Recommendation

Dear Sir or madam,

I would like to recommend Officer Justin Ryba for the Chief of Alternative Sentencing. I have worked with Officer Ryba since August of 2008. I met with Officer Ryba who was assigned to me for his first phase training in the Field Training Officer program. During training, I noted that Deputy Ryba learned from every call for service and worked hard to better himself.

I was sad to see that Officer Ryba left the sheriff's office to pursue a position at the courts working as an Alternative Sentencing Officer. In this position, Officer Ryba continued his positive work ethic. Officer Ryba worked well within the small unit and has been a staple in that office. Officer Ryba has remained a dedicated member and shown leadership to this team.

While speaking with Officer Ryba I have seen him balance his duties of enforcing court conditions and working with probationers to better their lives. He is able to enforce the laws and court orders, but also gives probationers and pre-trial subjects the ability to successfully complete their programs and return to a normal life. Officer Ryba handles probationers professionally and accordingly. He shows teamwork and leadership skills within his department as well as when working with other agencies. Officer Ryba makes himself available to assist as necessary. Recently, Officer Ryba volunteered to work a detail to assist the Sheriff's Office with supplemental manning as requested for a Presidential Detail. This was last minute notice and Officer Ryba made himself available to assist in any capacity.

Officer Ryba has worked at achieving this position as a career goal and used any adversity as fuel to drive him towards achieving this goal. Officer Ryba has an excellent reputation with the courts and completes well written reports that are accepted by his supervisors.

Officer Ryba is an excellent candidate for this position and has many qualities that will benefit the office of Chief of Department of Alternative Sentencing.

Detective Christopher Rivera

A handwritten signature in black ink, appearing to read 'Christopher Rivera', written over a horizontal line.

January 13, 2021

To Whom it May Concern:

Justin has been known to me both personally and professionally for almost 11 years. He and I have worked in a parallel fashion when I was Director at Community Counseling Center and he was a law enforcement officer for Carson City. I believe that I can vouch for his significant dedication, commitment, hard work, and integrity. Justin has great physical and mental capabilities which make him an excellent law enforcement officer.

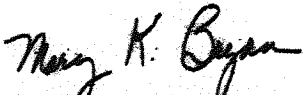
He has always been very serious towards his training, fitness, and the safety of others. He is a responsible man who takes ownership of his behaviors and actions seriously. He is involved in the community and has a strong sense of civic duty.

In addition to being professionally equipped for the work in the department of Alternative Sentencing he is kind and attentive to details. He is well trained and is well spoken and presents well in the community.

Justin has always demonstrated a straightforward honesty and ability to get along with people. He is an excellent candidate for promotion in the Department of Alternative Sentencing.

Thank you for your consideration of this candidate.

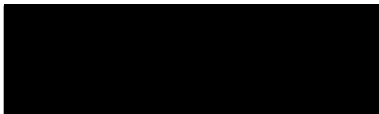
Sincerely,



Mary K Bryan MFT, LADC

MHC Coordinator since 2014

Previous Administrator at Community Counseling Center for 35 years



January 24, 2021

To Whom it May Concern:

I am writing this letter to provide my recommendation for Justin Ryba for the position of Chief of the Carson City Department of Alternative Sentencing.

I have known Officer Ryba for a number of years. First, as a Deputy Sheriff at the Carson City Sheriff's Office, and later as an Alternative Sentencing Officer at the Carson City Department of Alternative Sentencing. I have observed Officer Ryba work with the courts, criminal defendants, jails, inmates and other county employees. In my interactions with Officer Ryba he has always carried himself in a professional manner. I have been impressed by his strong communication skills, his well-rounded experience, and his ability to establish a great rapport with other agencies. Officer Ryba is knowledgeable of the laws affecting the department and the various resources available that help facilitate his supervision of defendants.

I am confident that, if chosen for the position, Officer Ryba will perform the function of Chief of the Carson City Department of Alternative Sentencing with distinction. Therefore, I am pleased to provide him with my letter of recommendation.

Please feel free to contact me if you have any questions or if I can be of further assistance. Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Ana George". The signature is written in dark ink and is positioned above the printed name and title.

Ana George
Administration Assistant
Douglas County Sheriff's Office
775-782-9901

SUBJECT: Recommendation for Justin Ryba

January 12, 2021

Dear Evaluation Board:

I have known Officer Justin Ryba since July 2011. I had the opportunity to work with Officer Ryba while I was employed as a probation officer with the Carson City Department of Alternative Sentencing from July 2011 to April 2014. I enjoyed working with Officer Ryba during the years we were assigned as partners, and was always confident in his abilities as an officer.

While working with Officer Ryba, I observed a very motivated individual who is very dedicated to the responsibilities associated with those various assignments that belong to probation officers with the Department of Alternative Sentencing. He was thorough in fulfilling the required tasks and did not cut corners. He was not interested in seeing work completed with minimal effort, but was highly motivated in fulfilling all aspects of the job. Officer Ryba sought out additional assignments with the department such as Range Master, Field Training Officer, and other needed responsibilities within the organization, because he was genuinely interested in the overall success of the organization. Officer Ryba took the initiative to learn all aspects and responsibilities that are associated with the Department of Alternative Sentencing so that he could effectively run the organization, should management not be available.

Officer Ryba's knowledge has afforded him the necessary skills he will need to fulfill a supervisory position with the Department of Alternative Sentencing should he be selected for a management position. Please feel free to contact me if you have any questions.

Regards,



Martin Hale, Bailiff

mhale@carson.org



STATE OF NEVADA OFFICE OF THE MILITARY
OFFICE OF THE ADJUTANT GENERAL 2460
FAIRVIEW DRIVE
CARSON CITY, NEVADA 89701



15 January 2021

SUBJECT: Recommendation Letter for Justin Ryba

To Whom It Whom It May Concern:

It is my pleasure to strongly recommend Justin Ryba for the Chief of Alternative Sentencing position. I have had the opportunity to supervise Officer Ryba over a number of years as well as work as partners while assigned to patrol duties. I was impressed with his technical and tactical skills and the manner in which he performed and conducted himself while on and off duty.

Officer Ryba's dedication to his profession and his responsibility to the assigned duties of which he was sworn to uphold was performed with a profound level of professionalism. He was selected for additional duties such as Range Master, Field Training Officer, and Evidence Custodian Officer because of his attention to detail and highly skilled mindset. While as a training officer, I was impressed with the level of focus and intent of his supervision, ensuring that the trainees assigned to him were receiving and performing to a high standard.

Officer Ryba sought to maximize his knowledge of human behaviors and the law by attending a Crisis Intervention Course. This training afforded him the ability to emphasize and recognize the needs of persons with mental illnesses and link them to appropriate services. This also gave him a clearer understanding of the challenges that probationers assigned to Mental Health Court would face and how to communicate and assist them while they successfully complete their probationary term.

Officer Ryba is a lifelong member of the Carson City Community and has a vested interest in the safety for his family and the citizens of this county. His unique ability to seek and explore the expanding ecosystem that law enforcement operates in will allow him to be a strong leader among his peers as well as the citizens of Carson City, Nevada.

CATHERINE E. SUMMERS
State Family Program Director
Nevada Army National Guard



DEPARTMENT OF ALTERNATIVE SENTENCING

885 East Musser Street, Suite 2080
Carson City, Nevada 89701
Phone (775) 887-2528 Fax (775) 887-2302

Tad Fletcher, Chief



To: Officer Justin Ryba
From: Assistant Chief T. Guthrie / Department of Alternative Sentencing
Date: August 31, 2017
Subject: Officer Involved Shooting

Officer Ryba,

Recently a Carson City Sheriff's Office Deputy was involved in an incident where he was brutally attacked by a subject. The Deputy received several substantial lacerations, but was able to ward off the attack and deploy his firearm. Multiple Officers' from several agencies responded to include yourself to render aid to the fallen Deputy.

You took the initiative to stay off of the radio, which was extremely chaotic due to the evolving situation, and responded to the intersection of Carson and College. Upon arrival at the intersection, you secured all vehicle travel which allowed the Sheriff's Office to transport the injured Deputy to the Carson Tahoe Hospital. Your actions ensured that the Deputies transporting the injured Deputy could continue to the Hospital in an expedited and safe manner.

I recently received a phone call from Sergeant Daniel Gonzalez of the Carson City Sheriff's Office who wished to thank you for your actions. He informed me that by you staying clear of the chaotic radio traffic and doing what needed to be done, allowed necessary and emergency traffic to proceed unobstructed.

I would like to take this opportunity to thank you personally for your actions on this particular day. Your actions were representative of the actions we expect and demand from our Officers and is very much appreciated.

Respectfully,

T. Guthrie / Assistant Chief--DAS



DEPARTMENT OF ALTERNATIVE SENTENCING

885 East Musser Street, Suite 2080
Carson City, Nevada 89701
Phone (775) 887-2528 Fax (775) 887-2302



Tad Fletcher, Chief

TO: Officer Justin Ryba
FROM: Assistant Chief T.Guthrie
Date: February 22, 2016
Subject: Commendation

On 021916 I was contacted by Mrs. Benavidez who wanted to talk with me in regards to her son who is a client of the Department of Alternative Sentencing. Mrs. Benavidez informed me that she was contacted by you and your partner Officer Lambert. She said that the interaction she had today with the two DAS Officers was very refreshing, as she had had prior contact with two former DAS Officers that was less than professional.

Mrs. Benavidez said that you and Officer Lambert took the time to explain the law to both her and her son which put her at ease. She was very happy with your professionalism and manner as you spoke with her.

I would personally like to thank you for your professionalism during this contact with Mrs. Benavidez. Often times our profession only hears about the negative contact we have with individuals, and it is this positive interaction with the community that we strive for. Again, I want to thank you for your professionalism that you have shown as a representative of our agency.

Sincerely,

Assistant Chief T.Guthrie

**JUSTICE AND MUNICIPAL COURT OF CARSON TOWNSHIP
CARSON CITY, NEVADA**

JUDGE THOMAS R. ARMSTRONG
Department I



JUDGE JOHN TATRO
Department II

May 4, 2017

Chief Tad Fletcher;

I am writing this letter to inform you that Officer Justin Ryba has been performing exceptionally in his duties as they relate to Mental Health Court. Officer Ryba has taken the time to learn about each participant and familiarize himself with their needs. Justin is energetic and very diligent in his work in this specialty court.

Justin monitors participants closely for violations but more importantly is working with them to help them achieve stability and work toward independence. Many of the participants look to Justin as a role model and work hard in their programs as a result.

I appreciate Officer Ryba's work in Mental Health Court and his overall positive attitude.

Sincerely,

Judge John Tatro
Justice/Municipal Court Judge

Telephone: (775) 887-2121 ♦ **Facsimile:** (775) 887-2297
885 East Musser Street, Suite 2007, Carson City, Nevada 89701-4475
For Hearing Impaired Use 711

Federal Bureau of Investigation

Certificate of Training

awarded to:

Justin M. Ryba

for completing 40 hours of

Firearms Instructor School

May 18—22, 2015

Carson City, NV

Nevada Post Certified: P0168002



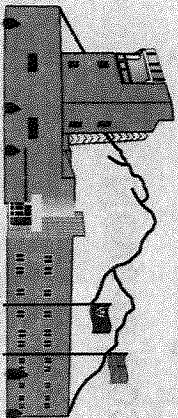
Carson L. Bolelli

ASAC Randall Bolelli, Acting Special Agent in Charge

May 22, 2015

Date

Regional Public Safety Training Center



Hereby Awards this

Certificate of Completion

to


Justin Ryba

for successfully completing 40 hours of training in

Crisis Intervention

May 10, 2013

NV POST Certificate # P2080014


Presented by John Burrows
Veteran's Affairs Police Department

Office of the Sheriff - Douglas County, Nevada

Certificate of Completion

This is to certify that

Justin Orpha

has successfully completed a 40 hour course of instruction in

Field Training Officer

as presented by the

Douglas County Sheriff's Department

on this 23rd day of October, 2014

Dee PR
Sheriff, Ron Jarama

J.R.
Instructor

STATE OF NEVADA

COMMISSION ON PEACE OFFICERS' STANDARDS AND TRAINING

Certifies

JUSTIN M. RYBA

Has completed


40

hours of instruction in a course entitled

BASIC INSTRUCTOR DEVELOPMENT

. This training is presented

under authority of and is consistent with Nevada Revised Statutes.


Executive Director, Commission on Peace Officers'
Standards and Training

Post Pin # 27153

Presented this 24th day of

September

2013

STATE OF NEVADA

COMMISSION ON PEACE OFFICERS' STANDARDS AND TRAINING

Hereby Awards the

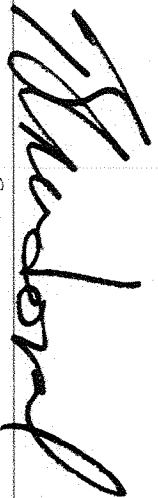
Intermediate Certificate

To

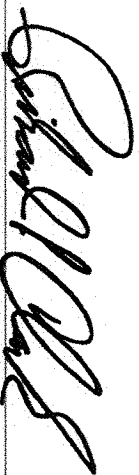
JUSTIN M. RYBA

*For having fulfilled the requirements for Intermediate Certification
as prescribed by Nevada Revised Statutes.*

Governor



Executive Director, Commission on Peace Officers'
Standards and Training



Presented this 2nd day of

June

2014

POST ID # 27153

STATE OF NEVADA

COMMISSION ON PEACE OFFICERS' STANDARDS AND TRAINING

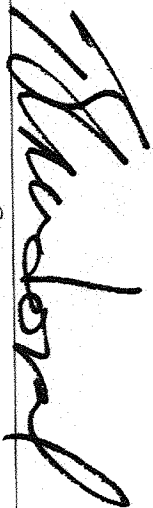
Hereby Awards the


Advanced Certificate

To

JUSTIN M. RYBA

For having fulfilled the requirements for Advanced Certification
as prescribed by Nevada Revised Statutes.


Governor


Executive Director, Commission on Peace Officers'
Standards and Training

Presented this 2nd day of

June

2014

POST ID # 27153

STATE OF NEVADA

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

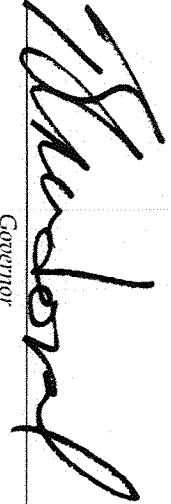
Hereby Awards the

Supervisor Certificate

To

Justin M. Ryba

*For having fulfilled the requirements for Certification
as prescribed by Nevada Administrative Codes.*



Governor



Executive Director, Commission on Peace Officer
Standards and Training

POST ID No.

27153

Presented this 19th

day of December

, 2016

087 - Chief Alternative Sentencing

Contact Information -- Person ID: 46190961

Name: Marlina Marie Stone

Address:

Home Phone:

Alternate Phone:

Email: stonem1946caddy@gmail.com

Notification Email

Preference:

Former Last Name: Melo

Month and Day of Birth: 03/05

Personal Information

Driver's License: Yes, Nevada ,

Can you, after employment, submit proof of your legal right to work in the United States? Yes

What is your highest level of education? Bachelor's Degree

Preferences

Types of shifts you will accept: Day , Evening , Night , Rotating , Weekends , On Call (as needed)

Objective

I am available to work any assigned shifts, hours, rotating schedule that is available and remain on call.

Education**College/University**San Jose State
www.sjsu.edu
9/2001 - 5/2003
San Jose, CaliforniaDid you graduate: Yes
Major/Minor: Major: Criminal Justice
Administration, Minor: Sociology
Units Completed: 123 Semester
Degree Received: Bachelor's**Work Experience****Marshal Sergeant**

11/2016 - Present

Hours worked per week: 40
of Employees Supervised: 12
Name of Supervisor: W. Gregg Deighton - Chief
May we contact this employer? YesMunicipal Court
<https://www.reno.gov/government/municipal-court>
1 S. Sierra Street
Reno, Nevada 89509
775-334-2290**Duties**

Under direction, supervises, assigns, reviews, and participates in the work of staff responsible for providing Marshal services for the Reno Municipal Court; ensures work quality and adherence to established policies and procedures; and performs the more technical and complex tasks relative to assigned area of responsibility.

Reason for Leaving

I want to experience a new level of responsibility.

Marshal Sergeant

9/2006 - 11/2016

Hours worked per week: 40
of Employees Supervised: 12
Name of Supervisor: W. Gregg Deighton - Chief
May we contact this employer? YesMunicipal Court
<https://www.reno.gov/government/municipal->

court
1 S. Sierra Street
Reno, Nevada 89509
775-334-2290

Duties

Supervise, assign, review and participate in Marshal services to include Hard Working alternative sentencing, specialty court, community outreach, court operations,

Leadership

court security, serving warrants, court orders and pre-trial services.

Maintain and organize the yearly departmental training.

Languages

Participate in managing grant funded specialty court programs.

Portuguese

Marshal, Municipal Court, Reno

Spanish

September 2006 - November 2016

Reason for Leaving

I am seeking an opportunity to enhance my current skill set and challenge my career growth and development.

Certificates and Licenses

Type: Indiko Plus Operator Certified

Number: unk

Issued by: Thermo Fisher

Date Issued: 6 /2015 Date Expires: 6 /2016

Type: December 2004 - Present

Number:

Issued by:

Date Issued: 12 /2004 Date Expires: 1 /2021

Type: Field Training Officer

Number:

Issued by:

Date Issued: 8 /2015 Date Expires:

Type: Taser Instructor

Number: 991118007321412871346C

Issued by: Taser International

Date Issued: 9 /2008 Date Expires: 9 /2010

Type: Drug Recognition Expert

Number: DRE017592

Issued by: IACP Drug Evaluation and Classification Program

Date Issued: 5 /2010 Date Expires: 7 /2012

Type: Basic, Intermediate, Advanced and
Supervisor POST

Number:

Issued by: Nevada POST

Date Issued: 12 /2004 Date Expires: 12 /2019

Type: Basic and Advanced SWAT school

Number:

Issued by: Federal Bureau of Investigation

Date Issued: 8 /2008 Date Expires:

Type: NADCP Drug Court Conferences

Number:

Issued by: National Association of Drug Court Professionals

Date Issued: 8 /2010 Date Expires: 7 /2016

Type: Crisis Intervention Training

Number:

Issued by: United States Department of Veterans Affairs

Date Issued: 7 /2014 Date Expires:

Type: Mentor 360 Blueprint

Number:

Issued by: Non-profit program to benefit at risk youth through local elementary schools

Date Issued: 8 /2011 Date Expires: 6 /2012

Type: Treasurer of the protective association

Number:

Issued by: Reno Marshal Protective Association

Date Issued: 1 /2010 Date Expires: 12 /2017

Type: Community Outreach

Number:

Issued by: Community Outreach events included: Tip a cop, Holiday with a Hero, career fairs, homeless connect

Date Issued: 11 /2016 Date Expires: 1 /2020

Skills

Office Skills

Typing:

Data Entry:

Languages

Portuguese - Speak, Read, Write

Spanish - Speak, Read

Additional Information

Professional Associations

Volunteer, Reno Rescue Ranch, Reno

References

Professional

Baker, Mary

Parole Board Commissioner

1677 Old Hot Springs Road

Carson City, Nevada 89706

775-687-6571
mkbaker@parole.nv.gov

Professional
Eversull, Ana
Specialty Court Case Manager
1 South Sierra Street
Reno, Nevada 89501
775-771-3696
eversulla@reno.gov

Professional
Deighton, Gregg
Chief
1 South Sierra Street
Reno, Nevada 89501
775-848-3592
deightong@reno.gov

Resume

Text Resume

Attachments

Attachment	File Name	File Type	Created By
Marlina Stone Resume Final copy.pdf	Marlina Stone Resume Final copy.pdf	Resume	Job Seeker
Basic POST.pdf	Basic POST.pdf	Other	Job Seeker
Intermediate POST.pdf	Intermediate POST.pdf	Other	Job Seeker
Advanced POST.pdf	Advanced POST.pdf	Other	Job Seeker
Supervisor POST.pdf	Supervisor POST.pdf	Other	Job Seeker
Bachelors Degree.pdf	Bachelors Degree.pdf	Transcript	Job Seeker
Cover Letter.pdf	Cover Letter.pdf	Cover Letter	Job Seeker

Agency-Wide Questions

1. Q: Have you been previously employed by Carson City?

A: No

2. Q: How did you learn of this vacancy?

A: Carson City Employee

3. Q: Are you related to a current or former employee of Carson City?

A: No

4. Q: If you stated "yes" to the above question, please state the employee's name and the department for which they work.

A: n/a

5. Q: Have you ever been convicted of a criminal offense (felony, gross misdemeanor or misdemeanor) and/or do you have criminal charges that were filed and are pending against you? Please answer "Yes" or "No". If you answer "Yes", please provide specific details for each occurrence including: 1. Date; 2. Location; 3. Charge and description of the offense; 4) Penalty/Disposition. If you have questions or concerns, please contact Human Resources at (775) 887-2103.

A: No.

6. Q: Are you a veteran who has been honorably discharged from the United States military? If so, please attach a copy of your DD-214 "Certificate of Release or Discharge from Active Duty" to your application at time of submittal.

A: No

7. Q: Are you currently a citizen of the State of Nevada?

A: Yes

8. Q: By clicking on the "yes" button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that all offers of employment and all information regarding compensation and other terms and conditions of employment will be made in writing, verbal statements may not be relied upon. Employment is "at-will", unless specifically stated otherwise. "At will" means Carson City may terminate my employment at any time, with no advance notice, and for any reason or no reason. I understand that if I am asked, I will have to verify any and all information given on this application. I understand that this application is the property of Carson City and will not be returned. If I am hired, the application will become part of my personnel file. I authorize Carson City to investigate my background by contacting my references and to make an independent investigation of any character, conduct and employment records; including, but not limited to, criminal and traffic records. I hereby release all employers, schools, or persons from all liability in responding to inquiries in connection with my application. I understand that any misrepresentation, falsification, or material omission of information may result in my failure to receive an offer, or if I have been hired, in my dismissal from employment, regardless of length of employment. I will be required to submit to a criminal background check. I may be required to submit to a pre-employment drug and/or alcohol test. I understand that if I am hired into a sworn position with the Fire Department or an FTA/FMCSA covered position, I will be subject to random drug and/or alcohol testing. I may be required to participate in a written examination, oral examination, medical examination and/or any other examination deemed necessary by the Department/Office to determine if I meet the minimum qualifications of the position. I understand that I must notify Human Resources of any changes in my name, address, or phone number. Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. Carson City participates in E-Verify.

A: Yes

Marlina Stone

SERGEANT OF THE RENO MARSHAL DIVISION

To: Hiring Committee

Consolidated Municipality of Carson City, Department of Alternative Sentencing

Dear hiring committee,

It is with great honor and enthusiasm that I am applying for the position of Chief for the Department of Alternative Sentencing. I have always aspired to be in a leadership position who's focus encompasses supervising probationers, supervision of a drug and alcohol analysis laboratory and being an integral member of various specialty court programs within our community.

I am a graduate of San Jose State University with a Bachelors of Science in Criminal Justice Administration. Currently I am enrolled and almost completed with the Credible Leadership Program through the National Command and Staff College. I am also enrolled and progressing through module 1 of the Management Post program.

My dedication and ambition has prepared my career for this very position. I have supervised misdemeanor, gross misdemeanor and felony probationers through intensive supervision, inter-state compact, residential confinement and multiple specialty court programs. Because of my background and experience, I was instrumental in the development of the alternative sentencing unit within the Reno Municipal Court. With the new addition of this unit I was able to obtain my certification to collect, operate and submit data analysis and reports through our very own drug analysis laboratory. Lastly my involvement with specialty courts over the last 16 years have always included integrating best practices accomplished through education of the National Association of Drug Court professionals.

In closing, I am thrilled at the possibility and would greatly appreciate the opportunity to meet each of you to discuss the value that I can bring to the Department of Alternative Sentencing.

To schedule an interview please feel free to contact me at _____ or

_____. Thank you for your time and consideration.

Sincerely,

Marlina Stone



Marlina Stone

SERGEANT OF THE RENO MARSHAL DIVISION

Profile

More than 16 years of establishing credible relationships with both our community and the judicial system. Major strengths include integrity, purpose, competency and vision. Skills include developing awareness and knowledge with a focus of accomplishing and promoting individual and organizational growth and success.

Employment History

Marshal Sergeant, Municipal Court, Reno

November 2016 — Present

- Supervise, assign, review and participate in Marshal services to include alternative sentencing, specialty court, community outreach, court operations , court security, serving warrants, court orders and pre-trial services.
- Maintain and organize the yearly departmental training.
- Participate in managing grant funded specialty court programs.

Marshal, Municipal Court, Reno

September 2006 — November 2016

- Court security and compliance
 - Fugitive apprehension
 - Adult probation to include all specialty court programs
1. Specializing in clients with co-occurring disorders to include dual diagnosis mental health conditions and substance abuse related addictions.
 2. Ensuring compliance with medication management, treatment attendance, random drug and alcohol testing, routine home visits, work force development and writing extensive violation and compliance reports to the respective specialty court programs.
 3. Collecting, operating and processing urine specimens in the drug lab.

Adult Parole and Probation officer, Department of Public Safety, Reno

December 2004 — September 2006

- General supervision, house arrest and drug court to include mental health court
1. Monitor and enforce offender compliance with the conditions of their community supervision.
 2. Ensure objective sentencing information and recommendations are submitted to the District Court and Parole Board of the State of Nevada.

Education

Bachelor of Science in Criminal Justice Administration, San Jose State University, San Jose

September 2001 — May 2003

Details

Skills

Teamwork
Communication
Highly Motivated
Hard Working
Leadership

Languages

Portuguese
Spanish

Hobbies

Horse back riding, camping, boating, playing the piano and restoring old cars.

References

Mary Kathryn Baker from Nevada Board of Parole Commissioners

Ana I. Eversull from Reno Municipal Court, Specialty Court Case Manager

W. Gregg Deighton from Reno Marshal Division, Chief

Courses

Management Program, Nevada POST

October 2020 — Present

Credible Leadership Program: Competency and Mastery, National Command and Staff College

January 2020 — Present

Extra-curricular activities

Volunteer, Reno Rescue Ranch, Reno

October 2020 — January 2021

Reno Rescue is a non-profit organization focused on tackling the issue of horses in need.

- Horse Care to include; cleaning the paddocks, grooming and general improvements

Internships

Intern, County of Santa Clara Probation Department, San Jose

May 2002 — March 2003

- Assigned to the Adult Division
 1. Assisted with collection of fines, restitution and fees.
 2. Coordinated sign ups for electronic monitoring.
 3. Provided support with multiple case management services to include employment, treatment and community service.

Certifications and Achievements

Reno

December 2004 — Present

- Field Training Officer
- Taser Instructor
- Drug Recognition Expert
- Basic, Intermediate, Advanced and Supervisor POST
- Basic and Advanced SWAT school
- NADCP Drug Court Conferences
- Indiko Plus Operator Certified
- Crisis Intervention Training
- Mentor 360 Blueprint
- Treasurer of the protective association
- Community Outreach

State of Nevada

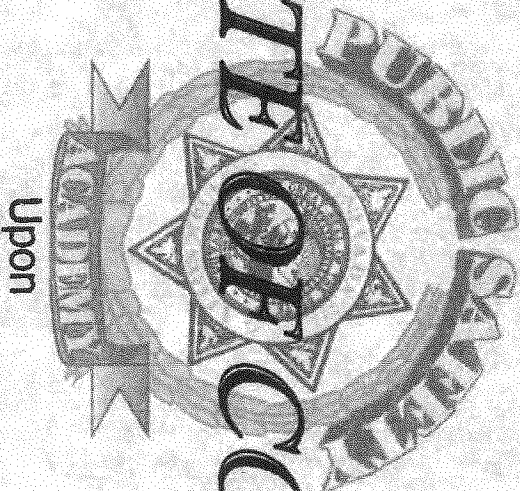
DEPARTMENT OF PUBLIC SAFETY

Training Division

Confers This



CERTIFICATE OF COMPLETION



Upon

Martina M. Melo

For successfully completing Basic Academy LIII

Category I - 584 hours

Dated this 2nd Day of December, 2004


Aramis P. Pabon, Commander


Rick Keema, Chief

STATE OF NEVADA

COMMISSION ON PEACE OFFICERS' STANDARDS AND TRAINING

Hereby Awards the

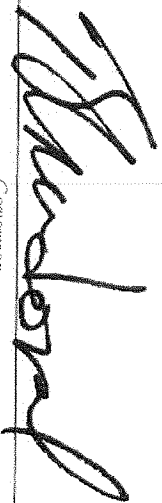
Intermediate Certificate

To

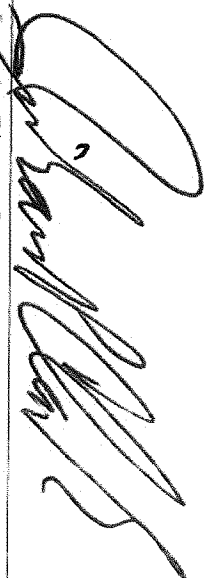
MARLINA M. STONE

For having fulfilled the requirements for Intermediate Certification
as prescribed by Nevada Revised Statutes.

Governor



Executive Director, Commission on Peace Officers'
Standards and Training



Presented this 8th day of September

2011

STATE OF NEVADA

COMMISSION ON PEACE OFFICERS' STANDARDS AND TRAINING

Hereby Awards the

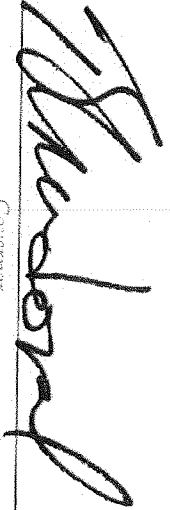
Advanced Certificate

To

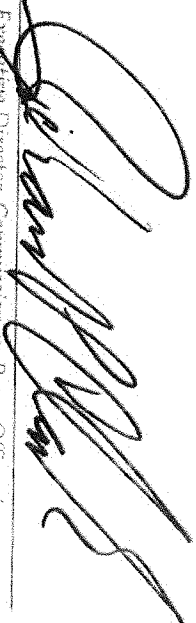
MARLINA M. STONE

*For having fulfilled the requirements for Advanced Certification
as prescribed by Nevada Revised Statutes.*

Governor



*Executive Director, Commission on Peace Officers'
Standards and Training*



Presented this 8th day of September, 2011

State of Nevada

Commission on Peace Officer Standards and Training

This certifies that

Marlina M. Stone

POST ID # 23205

Has successfully completed all requirements ascribed in NAC 289.270,
the Commission on Peace Officer Standards and Training

Hereby awards this

Supervisor Certificate

On this 18th Day of December 2019

Chairman,

Commission on Peace Officer Standards and Training

Executive Director

Commission on Peace Officer Standards and Training

The Trustees of

The California State University

on recommendation of the faculty of

San José State University

have conferred upon

Marina Marie Melo

the degree of

Bachelor of Science

Criminal Justice Administration

Minor: Sociology

with all the rights and privileges pertaining thereto
Given by the Trustees of The California State University at
San José this twenty-fourth day of May, two thousand three.

Way Davis

Governor of California and President of the Trustees

Helva J. Jara

Chair, Board of Trustees

Charles A. Reed

Chancellor of The California State University

Robert A. Cant

President of the University

