

CARSON CITY BOARD OF SUPERVISORS
Minutes of the September 3, 2020 Meeting
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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, September 3, 2020 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Robert Crowell
Supervisor Stacey Giomi, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor John Barrette, Ward 4

STAFF:

Nancy Paulson, City Manager
Aubrey Rowlett, Clerk-Recorder
Stephanie Hicks, Deputy City Manager
Dan Yu, Assistant District Attorney
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:30:52) – Mayor Crowell called the meeting to order at 8:30 a.m. and read the notice to the public, incorporated into the agenda, stating that public comment would be heard at the beginning and at the end of the Board meeting, as agendaized. Ms. Rowlett called roll and noted that a quorum was present. Calvary Chapel Senior Pastor Pat Propster provided the invocation. He also wished to inform the community that this year's 911 commemoration will not take place in large groups but the 911 Memorial [the World Trade Center I-beam in Mills Park] would be draped in flowers and invited the public to visit in smaller groups to pay tribute. Carson City Fire Chief Sean Slamon led the Pledge of Allegiance at the invitation of Mayor Crowell.

5. PUBLIC COMMENT

(8:40:05) – Mayor Crowell acknowledged receipt of written public comments, noting that they would be made part of the record. He also entertained additional public comments via telephone.

(8:44:13) – Cris Villegas, Verizon Wireless Northern Nevada Community Outreach Partner, introduced himself and noted that the live streaming portion of the City's website was not functioning properly. He also thanked the City for working with Verizon Wireless and provided comments on the *Carson City Public Works Placement of Small Cell Wireless Equipment in Carson City Right-of-Way* policy. These proposed amendments have also been provided in writing and incorporated into the record.

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(8:50:50) – Deni French introduced himself and recommended “to proceed with caution” relating to Small Cell Wireless Equipment in Carson City and hoped “the health and environmental needs will be considered” as well. Supervisor Giomi inquired about the live feed issues that were mentioned Previously. Ms. Hicks clarified that a workaround had been found and the live feed was now operational; however, the public access television broadcast was still unavailable. Mr. Yu received confirmation that the live feed (of this meeting) was available online to the public through the City’s website which would mean the meeting is in compliance with the Open Meeting Law.

(8:56:52) – Supervisor Barrette requested having a plexiglass partition between himself and Staff. He also thanked Pastor Propster for his message during the invocation regarding 911, and former Supervisor Jim Shirk for his role in bringing the I-beam from the north tower of the World Trade Center to Carson City. Carson City Fire Chief Sean Slamon introduced newly hired Deputy Fire Chief Aaron Lowe who had joined from Aptos, California. Mayor Crowell welcomed Mr. Lowe to “one of the best fire departments in the United States.” Mr. Lowe gave background and introduced himself to the community. Chief Slamon gave an update to the Board on the Carson City Fire Department’s assistance to the California Wildfires, and recommended checking Carson City’s air quality on the internet prior to planning outside activities.

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – AUGUST 6, 2020

(9:04:13) – Mayor Crowell introduced the item and entertained changes, corrections, and/or a motion.

(9:04:18) – Supervisor Bonkowski moved to approve the minutes of the August 6, 2020 Board of Supervisors meeting with two previously-submitted typographical corrections. Supervisor Barrette seconded the motion which carried 5-0-0.

7. FOR POSSIBLE ACTION: ADOPTION OF AGENDA

(9:04:34) – Mayor Crowell introduced the item. Ms. Paulson and the Supervisors indicated they had no changes to the agenda. Mayor Crowell considered the agenda adopted as published.

CONSENT AGENDA

(9:04:58) – Mayor Crowell introduced the item and entertained requests to pull items from the Consent Agenda; however, none were forthcoming.

(9:05:12) – Supervisor Bagwell moved to approve the Consent Agenda (items 8 and 9) as published. Supervisor Barrette seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Bonkowski, Giomi, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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8. FINANCE

8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH AUGUST 21, 2020, PER NRS 251.030 AND NRS 354.290.

9. PURCHASING AND CONTRACTS

9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 20300001, PUBLIC SAFETY COMMUNICATION CENTER ELECTRICAL AND COMMUNICATION CONDITION ASSESSMENT, WITH PK ELECTRICAL, INC., FOR A NOT TO EXCEED AMOUNT OF \$60,000 THROUGH JUNE 30, 2021.

9.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT GRADEX CONSTRUCTION COMPANY, IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 20300060, BRUNSWICK CANYON ROAD REPAIR PROJECT, TO GRADEX CONSTRUCTION COMPANY, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$106,607.60 TO BE FUNDED FROM THE JANUARY 2017 FLOOD EVENT ACCOUNT AND REIMBURSED BY A DIVISION OF EMERGENCY MANAGEMENT (DEM) AND FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) GRANT.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

10. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.

No items were pulled from the consent agenda.

11. PURCHASING AND CONTRACTS

11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 20300153, CARSON CITY COURTS LEGAL SERVICES, WITH WASHOE LEGAL SERVICES, FOR A NOT TO EXCEED ANNUAL AMOUNT OF \$121,000 THROUGH SEPTEMBER 30, 2023, FOR A TOTAL CONTRACT AMOUNT OF \$363,000 TO BE FUNDED FROM THE COURTS DEPARTMENT IN THE GENERAL FUND.

(9:05:33) – Mayor Crowell introduced the item. Purchasing and Contracts Administrator Carol Akers presented the agenda materials. Court Administrator Max Cortes clarified that the contract was for Washoe Legal Services to provide specialized training in the areas of guardianship advocacy and representation of neglected and abused children, per the new mandates for legal services imposed by the Legislature. She also indicated that the cost of the contract is offset by the increase in the Clerk-Recorder's fees, and responded to clarifying questions. Mayor Crowell entertained a motion.

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(9:14:35) – Supervisor Giomi moved to approve Contract No. 20300153 as presented. The motion was seconded by Supervisor Bagwell.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Giomi, Bagwell, Barrette, Bonkowski, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

11.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 19300124, 2001 INTERNATIONAL 4800 MODEL-14 TYPE 3 BRUSH TRUCK REFURBISHMENT, WITH FIRETRUCKS UNLIMITED, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$170,665.

(9:16:25) – Ms. Akers introduced the item and gave background. Supervisor Bonkowski requested opening discussion for items 11.B and 11.C concurrently but with separate actions for each item. Fleet Services Supervisor Rich Hardcastle clarified for Supervisor Bonkowski that Staff felt comfortable with the quality of the vendor's work. Discussion ensued regarding the life of refurbished trucks and Mr. Hardcastle believed "one [refurbishment] is good enough" since manufacturers would eventually stop supporting older equipment and parts. Mayor Crowell entertained separate motions for items 11.B and 11.C.

(9:23:16) – Supervisor Bonkowski moved to award Contract No. 19300124 as presented. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bonkowski, Giomi, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

11.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 19300123, 2007 PIERCE QUANTUM PUMPER REFURBISHMENT, WITH FIRETRUCKS UNLIMITED FOR A TOTAL NOT TO EXCEED AMOUNT OF \$338,189.

(9:23:34) – Supervisor Bonkowski moved to award Contract No. 19300123 as presented. The motion was seconded by Supervisor Giomi.

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RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bonkowski, Giomi, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

11.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT GARDEN SHOP NURSERY LANDSCAPING DIVISION INC., IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 20300050, JOHN MANKINS AND RONALD D. WILSON PLAYGROUNDS SURFACE REHABILITATION PROJECT, TO GARDEN SHOP NURSERY LANDSCAPING DIVISION INC., FOR A TOTAL AMOUNT NOT TO EXCEED \$496,435.

(9:24:00) – Mayor Crowell introduced the item. Ms. Aaker read the agenda item into the record and presented the Staff Report, noting that the item was budgeted. Parks Project Manager Nick Wentworth noted that the rubberized tile surface will lower the maintenance cost of the park and will extend the life of the playground. He also informed Supervisor Bagwell that upon approval, four of the City's parks will have the same surface, adding that they have not heard any complaints to date about the other parks. In response to a question by Mayor Crowell, Mr. Wentworth noted that without the additional help of the inmate workforce, park maintenance has been "reactive versus proactive." He also clarified for Supervisor Bagwell that the playgrounds were open, but the equipment use was still prohibited at City parks. Mayor Crowell entertained a motion.

(9:28:01) – Supervisor Bagwell moved to award Contract No. 20300050 as presented. The motion was seconded by Supervisor Barrette.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Bonkowski, Giomi, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

12. PARKS AND RECREATION

12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AN AMENDMENT TO THE SCHULZ RANCH LANDSCAPE MAINTENANCE DISTRICT (LMD) TO INCLUDE SCHULZ RANCH PHASE 5 IN THE LMD.

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(9:28:30) – Mayor Crowell introduced the item. Parks and Recreation Director Jennifer Budge gave background, presented the agenda materials, and read several edits proposed by the District Attorney's Office into the record. Deputy District Attorney Todd Reese clarified for Supervisor Bonkowski that the annual assessment (per assessed property) will be \$285.00 which will be increased to \$364.76 after full buildout (Exhibit H). Supervisor Bagwell clarified that she had worked with Supervisor Bonkowski to implement "small changes" in the Landscape Maintenance District (LMD) at Schulz Ranch, resulting in the decrease "because we went to contracts instead of Staff doing the work." Ms. Budge noted that the savings were highlighted in Exhibit G. She also explained that many updates have been proposed to the LMD ordinance based on the key learnings from this experience. Ms. Budge noted that applicant representatives Chris Baker and Karen Downs of Manhard Consulting were present via telephone to answer questions. Mayor Crowell entertained discussion or a motion.

(9:41:14) – Supervisor Bonkowski moved to approve the amendment to the Schulz Ranch Landscape Maintenance District with the corrections read into the record by the Parks and Recreation Director and the direction given to Staff to complete the [LMD] ordinance in the near future. The motion was seconded by Supervisor Bagwell.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Barrette, Giomi, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

12.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION TO SUBMIT APPLICATIONS TO THE SOUTHERN NEVADA PUBLIC LAND MANAGEMENT ACT ("SNPLMA") ROUND 18 GRANT PROGRAM FOR THE BUZZY'S RANCH WETLAND ENHANCEMENT PROJECT AND CARSON RIVER TRAILS PHASE III.

(9:41:48) – Mayor Crowell introduced the item. Open Space manager Lyndsey Boyer presented the Buzzy's Ranch Wetland Enhancement Project Staff Report and accompanying documentation, and referenced the submitted late material that included cost estimate revisions, incorporated into the record. She also stated that the requested \$50,000 cash match was budgeted due to a reallocation of funds and responded to clarifying questions.

(9:53:33) – Trail Coordinator Gregg Berggren gave background on the Carson River Trails, Phase III grant application, presented that portion of the Staff record, also incorporated into the record, and responded to clarifying questions. He also provided an update on future trail improvements. The Board praised both projects and Mayor Crowell entertained a motion.

(10:10:20) – Supervisor Giomi moved to authorize the submittal of both grant applications as discussed. The motion was seconded by Supervisor Bonkowski.

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RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bonkowski
AYES:	Supervisors Giomi, Bonkowski, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

13. PUBLIC WORKS

13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN STOREY COUNTY, CARSON CITY, AND TRUCKEE MEADOWS WATER AUTHORITY (TMWA) REGARDING SURPLUS WATER IN THE MARLETTE LAKE WATER SYSTEM (MLWS).

(10:11:07) – Mayor Crowell introduced the item. Water Utility Manager Eddie Quaglieri presented the Staff Report, incorporated into the record, noting that the Memorandum of Understanding (MOU) was the start of the negotiations on which to build a long-term agreement. Mr. Quaglieri acknowledged the presence of a representative from Truckee Meadows Water Authority (TMWA) via telephone should the Board have any questions, and added that the TMWA and Storey County Boards had approved the proposed MOU on August 19 and September 1, 2020 respectively. Mr. Quaglieri also responded to clarifying questions by the Board and informed Supervisor Bonkowski, who noted redundant statements protecting the water rights of Carson City and Storey County, that the rate study by the State would be preceded by the Master Plan. He also explained to Supervisor Giomi that TMWA would incur the expenses of “any future improvements that involve capital expenditures” and not by the Marlette Lake Water System.

(10:20:13) – John Zimmerman, TMWA Water Resources Manager, noted that “any surplus water that TMWA uses does not take away from Carson City’s and Storey County’s current and future planned uses.” He also agreed that they would incur the additional expenses noted above, should they happen, adding that he did not have an issue with the redundancy that had been mentioned earlier by Supervisor Bonkowski, as the MOU represented the early stage of any future agreements. Mayor Crowell called the MOU “a great step forward.” Mr. Quaglieri stated that the current two-year agreement would end in July 2021 and might be extended. Supervisor Bagwell received confirmation from Public Works Director Darren Schulz that once the Master Plan is established by the State, it will be forwarded to the Legislature for an infrastructure discussion; however, it will not directly impact their budget. He also clarified that since Carson City had invested “a lot of money in this system up there, we will ensure that if a new party comes in – TMWA or anybody else – if they’re going to use any portion of that system that we have paid for and are paying for, that they would be subject to kick into that.” Mr. Quaglieri explained to Supervisor Bonkowski that upgrading the Quill Water Treatment Plant will treat all the water sources going into the plant. Mayor Crowell entertained a motion.

(10:30:19) – Supervisor Bagwell moved to approve the Memorandum of Understanding (MOU). The motion was seconded by Supervisor Barrette.

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RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bagwell
SECONDER:	Supervisor Barrette
AYES:	Supervisors Bagwell, Barrette, Bonkowski, Giomi, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(10:31:00) – Mayor Crowell recessed the meeting.

(10:43:54) – Mayor Crowell reconvened the meeting. A quorum was still present.

13.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A BUSINESS IMPACT STATEMENT CONCERNING A PROPOSED ORDINANCE AMENDING TITLE 5 OF THE CARSON CITY MUNICIPAL CODE TO ADD CHAPTER 5.14 REGARDING SMALL CELL WIRELESS EQUIPMENT, AND CONCERNING PROPOSED AMENDMENTS TO THE "CARSON CITY PUBLIC WORKS PLACEMENT OF SMALL CELL WIRELESS EQUIPMENT IN CARSON CITY RIGHT-OF-WAY" POLICY ("POLICY") TO INCLUDE FEES IN THE POLICY.

(10:44:03) – Mayor Crowell noted that items 13.B, 13.C, 13.D, and 13.E will be discussed concurrently but acted upon separately. Deputy Public Works Director Dan Stucky acknowledged a number of City staff and various mobile operators and representatives who had been involved in developing the policy update. He provided background information and presented the agenda materials in conjunction with displayed slides. He explained that the Business Impact Statement (item 13.B) was a requirement because of the fee associated with the Ordinance and noted that item 13.D was agendized for discussion only and would have to be brought back to the next meeting after today's discussion. Mr. Stucky also explained that the Master License Agreement (item 13.E) template would be a requirement for all Small Cell Providers. Deputy District Attorney Todd Reese clarified that "the Business Impact Statement must be acted on 10 days before the policy can." He also confirmed for Supervisor Bonkowski that since the Ordinance required a second reading, the Board could vote on item 13.C for the first reading of the Ordinance. Both Mr. Stucky and Mr. Reese responded to clarifying questions.

(10:48:48) – Mr. Reese provided the following correction (highlighted) to the Business Impact Statement:

8. *Based on the information considered, it has been determined that this proposed ordinance or rule:*

☐ DOES ☒ DOES NOT impose a direct and significant economic burden upon a business.

☐ DOES ☒ DOES NOT directly restrict the formation, operation or expansion of a business.

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(10:49:41) – He also provided the following corrections to the Ordinance which would be incorporated for the second reading:

- Correcting the second section number V to read Section VI.
- Correcting the effective date of the Ordinance to reflect the statutory requirements after adoption [of the Ordinance].

(10:52:09) – Mr. Yu clarified for Supervisor Barrette that any ordinance title modification would default the ordinance to a first reading and be republished. He also noted that substantive changes might impact the second reading of an ordinance. Supervisor Bagwell requested being consistent in the use of the terms “cell” and “cellular” that are used interchangeably. Mr. Yu clarified that he had recommended using the term “form” versus “template” which would imply room for change, and he was in favor of being consistent.

(11:00:45) – Mr. Stucky referenced the changes made to the Small Cell Policy document (item 13.D) from April 4, 2019 and stated that both the edited and redline versions were incorporated in the agenda materials. He reviewed additional proposed modifications to the document, noting that the bulk of the changes were to ensure conforming to Federal Communications Commission (FCC) laws. At Mayor Crowell’s request, Mr. Stucky clarified that the 5G technology has been moving away from large cell towers to installing small cell devices on poles within denser areas of cities, such as streetlights and other right-of ways. He also noted that they were working with providers to meet the FCC requirements while protecting the City’s aesthetics. Discussion ensued regarding possible health issues relating to 5G and Mr. Reese clarified for Mayor Crowell that “as long as the equipment meets the radio frequency radiation guidelines set by the FCC, then we cannot prohibit the [5G] equipment.” He also reviewed additional FCC guidelines relating to costs and fees, addressing the concerns raised in earlier public comments and responded to clarifying questions.

(11:54:54) – Mayor Crowell recommended addressing the Business Impact Statement (item 13.B) and the Ordinance (13.C) in this meeting and directing Staff to return with revisions to items 13.D and 13.E based on today’s discussions. He also recommended simplifying the fee structure similar to “what Reno is doing right now.” Mayor Crowell suggested delaying the second reading of the Ordinance if needed. Supervisor Bagwell noted receipt of concerns from the citizens regarding the length of the Master License Agreement and inquired about incorporating language to ensure that the equipment must continue to comply with any guideline changes by the FCC. Mr. Reese noted that section A.12 of the Policy and section 20.5 of the Master Licensing Agreement noted these compliance issues. Mayor Crowell recommended a motion on item 13.B prior to making revisions on the other documents.

(12:03:08) – Supervisor Bonkowski moved to accept the Business Impact Statement with a correction to page 4, as highlighted on the previous page. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bonkowski, Giomi, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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13.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, A PROPOSED ORDINANCE AMENDING TITLE 5 OF THE CARSON CITY MUNICIPAL CODE ("CCMC") TO ADD CHAPTER 5.14 ESTABLISHING LICENSING REQUIREMENTS, POLICIES, PROCEDURES, AND OTHER PROVISIONS RELATING TO THE INSTALLATION OF SMALL CELL WIRELESS EQUIPMENT WITHIN CITY-OWNED RIGHTS-OF-WAY.

(12:03:38) – Mayor Crowell entertained corrections to the Ordinance per the earlier discussion. Supervisor Bonkowski reiterated the following changes to the document:

- Correcting the second section number V to read Section VI.
- Adding the word *fees* to section 5.14.030 - Master licensing agreement; policies and procedures:
 2. If a master license agreement has been entered into pursuant to subsection 1, the wireless provider may submit an application for a building permit to install small cellular wireless equipment in and on a right-of-way owned by the city in the manner prescribed by Carson City Public Works Placement of Small Cell Wireless Equipment in Carson City Right-of-Way Policy, as may be amended, which sets forth the *fees*, policies, procedures and other 4 requirements for the installation of small cellular wireless equipment in accordance with any applicable state or federal law or any regulation adopted thereto, and is hereby adopted by reference. A copy of the policy is available, without charge, from the Development Engineering Division of the Carson City Community Development Department, 108 E. Proctor Street, Carson City, Nevada 89701, and on the Internet website at <https://carson.org/government/departments-g-z/public-works>.
- Correcting the effective date of the Ordinance to reflect the statutory requirements after adoption [of the Ordinance].
- Amending the language to ensure consistency within the document when using the terms "cell" and "cellular."

(12:05:05) – Supervisor Bonkowski moved to introduce, on first reading, Bill No. 112 with the four corrections read into the record. The motion was seconded by Supervisor Bagwell.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Barrette, Giomi, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

13.D FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION REGARDING PROPOSED AMENDMENTS TO THE "CARSON CITY PUBLIC WORKS PLACEMENT OF SMALL CELL WIRELESS EQUIPMENT IN CARSON CITY RIGHT-OF-WAY" POLICY ("POLICY") TO IMPLEMENT AESTHETIC REQUIREMENTS, PROCEDURES, AND FEES FOR SMALL CELL EQUIPMENT INSTALLATION ON POLES AND STREET LIGHTS IN THE CITY RIGHTS-OF-WAY.

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Per the discussion in item 13.B, Staff were instructed to return with a revised copy of this Policy at the next Board meeting.

13.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A MASTER LICENSE AGREEMENT ("MLA") TEMPLATE, AND AUTHORIZATION FOR THE MAYOR TO ENTER INTO MASTER LICENSE AGREEMENTS, BETWEEN CARSON CITY AND WIRELESS PROVIDERS FOR THE PLACEMENT AND OPERATION OF SMALL CELL WIRELESS EQUIPMENT ON CITY-OWNED AND THIRD-PARTY POLES AND STREET LIGHTS LOCATED WITHIN THE CITY RIGHT-OF-WAY, INCLUDING AN APPLICATION FEE OF \$1,400.00 PER INSTALLATION AND AN ANNUAL ATTACHMENT FEE OF UP TO \$1,036.00 PER INSTALLATION.

Per the discussion in item 13.B, Staff were instructed to return with a revised copy of the Master License Agreement at the next Board meeting.

14. COMMUNITY DEVELOPMENT - PLANNING

(12:06:33) – Based on a time management request from Supervisor Bonkowski, Ms. Paulson noted that item 14.B will be postponed until the October 1, 2020 meeting and recommended having Community Development Director Lee Plemel provide a brief update on item 14.A prior to the lunch break.

14.A FOR DISCUSSION ONLY: DISCUSSION REGARDING POSSIBLE AMENDMENTS TO CARSON CITY MUNICIPAL CODE ("CCMC") TITLE 18 (ZONING), CHAPTERS 18.02 (ADMINISTRATIVE PROVISIONS), 18.03 (DEFINITIONS) AND 18.04 (USE DISTRICTS).

(12:07:56) – Mayor Crowell introduced the item. Mr. Plemel briefed the Board on the actions taken to date by the Carson City Planning Commission which are incorporated into the Staff Report. He also encouraged the public to review the documents available at <https://www.carson.org/title18>. Mr. Plemel clarified that the current focus is on the existing code and discussions on the substantive issues, noting that format discussions would take place at a later date. He believed that "use descriptions" would be revised and consolidated in the form of a master table. Supervisor Bonkowski received confirmation that all suggested changes and revisions would be sent to Mr. Plemel for consolidation and review in October. Supervisor Giomi thanked Staff, the Planning Commission and the District Attorney's Office for their hard work. He was also informed that items with changes that are not definitive would be highlighted and brought to the meeting for discussion.

14.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING LONG-TERM STAY MOTELS AND DIRECTION TO STAFF REGARDING POSSIBLE AMENDMENTS TO THE TRANSIENT LODGING TAX (TLT) PROVISIONS OF CARSON CITY MUNICIPAL CODE ("CCMC") CHAPTER 4.08 (ROOM RENTAL TAX) AND THE TRANSIENT OCCUPANCY REQUIREMENTS FOR HOTELS AND MOTELS IN CCMC TITLE 18 (ZONING).

This item was continued for discussion in October 2020.

15. CLERK-RECORDER

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15.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION REGARDING THE ADMINISTRATION OF THE NOVEMBER 3, 2020, GENERAL ELECTION.

(12:16:37) – Mayor Crowell introduced the item. Ms. Rowlatt updated the Board on the upcoming elections, stating that in-person voting will take place at the Carson City Community Center with appropriate social distancing implementation, in addition to the all-mail elections. The in-person voting, according to Ms. Rowlatt, will be available throughout early voting (beginning on October 17, 2020) and on Election Day (November 3, 2020) and that ballots will be mailed to out-of-state voters at the end of September and to in-state voters in early October. She also stated that a ballot drop box, attended by election workers, will be available at Fuji Park open only during polling location hours and the information will be included in the sample ballot. Ms. Rowlatt clarified that in order to follow the previous election ballot numbering, by statute, question number five will not be on the ballot (number six will follow number four). She encouraged the public to vote prior to election day to minimize the wait and encouraged them to be patient and adhere to social distancing guidelines. Ms. Rowlatt explained that the Clerk's Office will not be a polling location as it could not accommodate social distancing guidelines due to its smaller size.

(12:20:04) – Supervisor Giomi inquired about the ballot box location at Fuji Park and Ms. Rowlatt explained that it was to accommodate the residents "at the south end of town" and to accommodate the construction on South Carson Street. She also stated that receipt of ballots could not be tracked electronically; however, those who wish to know may contact the Clerk's Office, and stated that they had selected a new printer to work with.

(12:22:10) – Supervisor Bonkowski explained that he had received concerns about voting in person and reiterated that "any [active] voter can now vote in person." He also inquired about the "extensive verification process" once ballots are harvested, and Ms. Rowlatt clarified that once a mail ballot is received by her staff or the bipartisan elections workers, they are sorted for signature presence and verification (date stamped and logged by precincts). If a signature does not match, the entire batch is reviewed by primary and secondary reviewers, sometimes by a third person, and should it be necessary, that ballot will be required to be "cured" by the individual, according to Ms. Rowlatt who noted "we take it very seriously...we're looking at every ballot that comes in." She recommended all registered voters keep their information current.

(12:26:45) – Supervisor Bonkowski received confirmation that the voting machines are not connected to the internet; therefore, they cannot be hacked. He also expressed concern on delayed reporting of early voting during the last primary election. Ms. Rowlatt noted that with the passage of AB4, the Clerk's Office must accept cured signatures until the ninth day of the election which will delay reporting, adding that "we have to keep ballots in our office and report as we have the volume available to report." Supervisor Bagwell received confirmation that those assisting others to complete ballots must sign them to make the Clerk's Office aware that they assisted the voter. Supervisor Barrette thanked Ms. Rowlatt for her efforts and recommended accuracy over speed.

(12:35:50) – Ms. Paulson recommended moving item 16 to the end of the agenda.

(12:36:34) – Mayor Crowell recessed the meeting at 12:36 p.m.

16. BOARD OF SUPERVISORS – NON-ACTION ITEMS

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(5:14:56) – Mayor Crowell introduced the item. Ms. Paulson explained that the Public Works Department had secured some of the cloth masks and that she would provide an update on the balance of the PPE equipment the following week. She also noted that the businesses need to fill out a form to receive the equipment. Supervisor Bagwell received confirmation that the item will be posted on social media and the Chamber of Commerce will be notified.

(5:16:00) – Supervisor Bonkowski received confirmation from Ms. Hicks that the South Carson Street project was still on schedule. He also noted that the northern half of the project “is half-done.” Ms. Hicks explained that they were still in discussions with the Nevada Day Committee regarding the status of the celebration.

(5:17:01) – Supervisor Bagwell stated that she had received inquiries regarding the completion of the Prison Hill Project, and had anticipated that it would be finished by Nevada Day.

(5:17:26) – Supervisor Giomi noted that during the last Nevada Association of Counties (NACO) meeting the rural counties had been interested in Payments in Lieu of Taxes (PILT) funding which constitutes payments made to compensate a government for some or all of the property tax revenue lost due to tax exempt ownership or use of real property.

FUTURE AGENDA ITEMS
STATUS REVIEW OF PROJECTS
INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS
CORRESPONDENCE TO THE BOARD OF SUPERVISORS
STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD
STAFF COMMENTS AND STATUS REPORT

-- LUNCH BREAK - RETURN 1:30 P.M. --

(1:42:33) – Mayor Crowell reconvened the meeting at 1:42 p.m. A quorum was still present.

17. FIRE

17.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION ON THE CARSON CITY FIRE DEPARTMENT MASTER PLAN.

(1:42:47) – Mayor Crowell introduced the item. Chief Slamon gave background and introduced Emergency Services Consulting International’s Project Managers Kurt Latipow and Project Manager Joe Parrott in person, along with Associate CPA Randy Parr via WebEx. The consulting team and Chief Slamon presented the Fire Department’s Emergency Services Long Range Master Plan, incorporated into the record, and responded to clarifying questions. They also received feedback from the Board to bring back all the proposed recommendations in the form of a table, with an estimated cost associated to each one. The consulting team thanked the Board and offered to update the draft based on this discussion. Mayor Crowell thanked the presenters and stated that having good healthcare and response time would provide good quality of life.

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(3:12:51) – Mayor Crowell recessed the meeting from 3:12 p.m. to 3:21 p.m.

18. HEALTH AND HUMAN SERVICES

18.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION ON THE INTENDED USE OF THE ENHANCED FLU OUTREACH GRANT IN THE AMOUNT OF \$111,424, RECEIVED BY THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (CCHHS) FROM THE STATE OF NEVADA, DEPARTMENT OF PUBLIC AND BEHAVIORAL HEALTH, NEVADA STATE IMMUNIZATION PROGRAM, ORIGINATING FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC).

(3:22:04) – Mayor Crowell introduced the item. Jeanne Freeman, Public Health Preparedness Manager, reviewed the grant and stated that the grant period was July 1, 2020 through June 30, 2021 and that the funds would be used for staffing, temporary personnel, vaccination supplies, personal protective supplies, and some operating expenses. Ms. Freeman also confirmed that the flu vaccinations would begin in the third week of September 2020. Supervisor Bonkowski was informed that social distancing and face covering will still be recommended for compliance. This item was agendized for discussion only.

19. BOARD OF SUPERVISORS

19.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTIVES AND RECOMMENDATIONS CONCERNING CARSON CITY DEPARTMENTAL AND STAFF FUNCTIONS IN CARSON CITY AS A CONSOLIDATED MUNICIPALITY IN RELATION TO THE EXERCISE OF EMERGENCY POWERS PURSUANT TO NRS CHAPTERS 244 AND 414 AND CCMC CHAPTER 6.02 FOR THE PURPOSE OF ENSURING THE HEALTH, SAFETY AND WELFARE IN CARSON CITY IN RESPONSE TO THE GLOBAL CORONAVIRUS (COVID-19) PANDEMIC.

(3:27:37) – Mayor Crowell introduced the item. Ms. Freeman reported on the 120 new cases in the Quad-County area with one hospitalization and 37 that were diagnosed in Carson City, noting that the cases and average age of those contracting COVID-19 was going down. She confirmed that 38 percent of the new cases had reported going to work while symptomatic and reiterated the message of staying home if people are symptomatic and refrain from attending gatherings. She also responded to clarifying questions. Ms. Hicks informed the Board that based on the COVID-19 County Tracker information, Carson City had yet again remained “off of the flagged list for elevated disease transmission” for the third consequent week.

(3:43:40) – Chief Financial Officer Sheri Russell provided the financial update noting that the fuel taxes were \$400,000 lower than what was budgeted, adding that the Regional Transportation projects had been adjusted accordingly. She clarified that street maintenance relied on fuel and sales taxes; therefore, their budget had remained unchanged due to the increased sales tax revenue. Business licenses, according to Ms. Russell, were also down 32 percent and hoped it was due to the switch to a new software system and offered to look into it. Ms. Russell explained that the Parks and Recreation closures had also resulted in lower revenue, but the June 2020 sales tax was 22.2 percent higher than the previous year. Supervisors Giomi and Bagwell expressed concern that 2021 sales tax may not be as high as the 2020 one.

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(3:55:37) – Ms. Paulson and Mr. Plemel discussed the fact that in order to comply with COVID -19 guidelines, businesses had been moving some of their furniture into storage. Mr. Plemel noted that Staff would pursue amending the City's municipal code to allow administrative approvals versus Special Use Permits for storage containers. The Board was amenable to the change during the COVID-19 pandemic only and Mr. Yu advised that they are working with Mr. Plemel to ensure the item is agendized as an emergency ordinance for COVID-19 at Board approval at the next meeting. Supervisor Bagwell received confirmation that the extension is for existing containers and other regulations will remain the same.

CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL

(4:01:01) – Mayor Crowell announced that there would be a closed meeting to confer with legal counsel.

20. CITY MANAGER

20.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED SETTLEMENT OFFER IN THE AMOUNT OF \$375,000, PAYABLE TO PLAINTIFF YVONNE ANDERSON, TO SETTLE ALL CLAIMS ARISING FROM A WORK INCIDENT RESULTING IN THE DEATH OF CARSON CITY EMPLOYEE BRIAN ANDERSON, AND WHETHER TO AUTHORIZE THE CITY MANAGER TO PROCEED, IN CONSULTATION WITH THE DISTRICT ATTORNEY'S OFFICE AND THE CITY'S RETAINED WORKER'S COMPENSATION ATTORNEY, WITH ALL NECESSARY LEGAL ACTION IN THE DEFENSE OF THE CITY AGAINST THE CLAIM, INCLUDING ADMINISTRATIVE APPEAL AND LITIGATION, IF THE OFFER IS NOT ACCEPTABLE.

(4:15:25) – Mayor Crowell reconvened the meeting and read the agenda item into the record. Mr. Yu gave background and explained that a settlement amount of \$265,000 had been offered to the claimant, and acknowledged the presence of outside counsel retained by the Board. Mayor Crowell entertained additional discussion and when none were forthcoming, a motion.

(4:19:24) – Supervisor Bonkowski moved to approve a proposed settlement offer in the amount of \$265,000 to include all outstanding medical bills and authorize the City Manager to proceed, in consultation with the District Attorney's Office and the City's retained worker's compensation attorney, with all necessary legal action to complete the claim in final disposition. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Bonkowski
SECONDER:	Supervisor Giomi
AYES:	Supervisors Bonkowski, Giomi, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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20.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 111, AN ORDINANCE REVISING CERTAIN QUALIFICATION CRITERIA FOR THE OFFICE OF SUPERVISOR ON THE BOARD OF SUPERVISORS IN ACCORDANCE WITH THE QUALIFICATION REQUIREMENTS ESTABLISHED BY THE CARSON CITY CHARTER.

(4:20:05) – Mayor Crowell introduced the item. Ms. Paulson referenced the Staff Report and explained that this was the second reading of this Ordinance to amend the existing language in Carson City Municipal Code (CCMC) 2.02.030, which establishes qualification criteria for the office of Supervisor on the Board of Supervisors. She clarified that the requirement had been repealed from the Carson City Charter in 1977 by the Charter Review Committee and the Nevada Legislature; however, it had not been incorporated into the CCMC. Mr. Yu informed the Board that no changes had been made to the Ordinance since the first reading in the previous Board meeting.

(4:21:03) – Supervisor Bonkowski acknowledged receipt of public comment on the item with a recurring theme of transients occupying a supervisor's seat. He cited the requirement that supervisors must reside in their wards for the duration of their term which would not be possible for a transient occupancy. Supervisor Giomi clarified that the City's charter cannot be changed by the Board; however, should citizens feel strongly about changing the charter, they may request that the item be addressed by the Charter Review Committee [that meets in non-legislative years]. He also noted that a candidate for supervisor will still have to undergo public scrutiny and run for public office. Mr. Yu reiterated the fact that "there is absolutely no modification whatsoever to existing law" and that this Ordinance reflects a technical correction to the CCMC which had required being an owner of real property; however, "it is unenforceable as a matter of law...it is superseded by the City Charter." Mayor Crowell entertained a motion.

(4:24:05) – Supervisor Giomi moved to adopt on second reading, Bill No. 111, Ordinance No. 2020 – 11, an ordinance revising certain qualification criteria for the office of Supervisor on the Board of Supervisors in accordance with the qualification requirements established by the Carson City Charter. The motion was seconded by Supervisor Bonkowski.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bonkowski
AYES:	Supervisors Giomi, Bonkowski, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

20.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON THE SELECTION OF A PROCESS BY WHICH TO FILL AN ANTICIPATED VACANCY IN THE WARD 3 SUPERVISOR POSITION ON THE BOARD OF SUPERVISORS.

(4:24:37) – Mayor Crowell introduced the item. Ms. Paulson gave background noting that Carson City had gone through a similar vacancy situation in 2003. She also informed the Board that Mayor Elect Bagwell had tendered

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her resignation, (incorporated into the record) as Ward 3 Supervisor, to be effective prospectively on January 3, 2021, at 11:59 a.m., a day prior to assuming office as Mayor. Mr. Yu noted the importance of the 11:59 a.m. resignation time which would, should the Board appoint a supervisor, allow the outgoing Board members to vote for the appointment.

(4:26:27) – Mr. Yu explained that the District Attorney's Office had done extensive research, calling it "both a complicated and an uncomplicated matter." He explained that the Carson City Charter will supersede anything that conflicts with it, including City Ordinances. Mr. Yu cited Article 2, Section 2.030 of the Charter which establishes the process by which a vacancy on the Board must be filled. As addressed in the Staff Report, under that Charter provision, the Board may: (1) declare by resolution a special election to fill the vacancy, as authorized by NRS 268.325; or (2) fill the vacancy by appointment made "by a majority of the Board within 30 days after the occurrence of the vacancy or after three regular or special meetings, whichever is the shorter period of time. A person may be selected to fill a prospective vacancy in the Board before the vacancy occurs. In such a case, each member of the Board, except any member whose term of office expires before the occurrence of the vacancy, may participate in any action taken by the Board. The appointee must have the qualifications required by section 2.010 of the Charter." [Adding a candidate name to the general election ballot is not possible at this time due to timing as the Clerk-Recorder (through a separate statute) is required to submit her final list of candidates at a certain time.] He also stated that a special election may cause voter confusion being so close to the general election. Ms. Rowlett confirmed that a special election would cost over \$60,000 and would be coordinated with the Secretary of State's Office. Discussion ensued regarding the interview process parameters.

(4:39:50) – Supervisor Giomi indicated he had believed it critical to fill the vacancy by election, hopefully rolling it into the general election. He also stated that he had received community feedback and had heard from the Clerk-Recorder regarding the cost and confusion (with the general election) and believed "it is best for us to appoint...and I think it is critical that we have a representative."

(4:41:24) – Supervisor Bonkowski believed that "the citizens of Ward 3 deserve representation, and the only way that we can ensure that (without an extended vacancy for the position) is by the appointment process." He noted that a qualified individual will be selected as they will go through a more rigorous interview process.

(4:42:31) – Supervisor Barrette believed a special election would be best; however, after hearing Mr. Yu's analysis he believed "it's not best." Mr. Yu clarified that he did not prefer one option over the other and was ready to serve as the Board's counsel regardless of which method is selected. Supervisor Giomi wished to ensure that the timing of the decision allows an appointee to begin serving in January 2021. Supervisor Bonkowski wished to complete the appointment by the end of November 2020 to ensure that the appointee is able to participate in the orientation along with the newly elected supervisors. Mayor Crowell recommended a motion on whether to fill the vacancy by appointment or election.

(4:47:11) – Ms. Paulson cited the example of the last appointment by a Board [in 2003]. She recommended having the applicants fill an "Applicant Declaration for Appointive Position Form" which would include proof of residency in the ward and a resume. She also recommended having them respond in writing to Board questions. She suggested opening up the process on September 14, 2020 at the latest, and giving the candidates three weeks to apply. She also suggested narrowing down the list of candidates at a future meeting for a November interview. Supervisor Bonkowski agreed that no more than five candidates Should be interviewed during a Board meeting.

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He also suggested calling a special meeting to interview the candidates. Supervisor Barrette was in favor of holding public interviews with all candidates. Supervisor Giomi recommended asking several questions the responses to which must be submitted with the application and wished to proceed by holding public meetings, preferably on November 4, 2020. Discussion ensued regarding the number and type of questions the applicants must answer.

(4:59:40) – Supervisor Bagwell clarified her position regarding the appointment by stating that she wished to give the current Board “the maximum objectives and opportunities to make the decision, because this Board could still make the decision that the new Board could also select.” She believed that Ward 3 deserved immediate representation and wished to have her replacement seated by January 4, 2021 when the committee and commission appointments are made, adding “I have faith in both (current and upcoming) Boards.” Supervisor Bonkowski believed that the current Board was more experienced to make the appointments. Mayor Crowell entertained a motion. Mr. Yu clarified that Supervisor Bagwell’s position cannot be filled until the vacancy occurs (on January 3, 2021 at 11:59 a.m.). He also noted that should the current Board not make a decision, by law, the new Board must fill the vacancy within a certain timeframe. Mr. Yu added that he had counseled Supervisor Bagwell she had no conflict of interest in voting for one of the two options outlined above.

(5:05:05) – Supervisor Giomi moved to have “the Board of Supervisors fill the prospective Ward 3 vacancy via appointment, and that appointment be made at a special meeting to be held on November 4, [2020] with all applicants getting an in-person interview and having each candidate complete an Applicant Declaration [for Appointive Position Form] and the applicants submit a resume and answer questions as presented by the existing Board.” The motion was seconded by Supervisor Bonkowski for discussion.

At Supervisor Bonkowski’s suggestion, Supervisor Giomi amended the motion to add direction to Staff to open the position by September 14, 2020. Supervisor Giomi agreed, and Supervisor Bonkowski seconded the amendment. Mayor Crowell called for the vote on the amended motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Bonkowski
AYES:	Supervisors Giomi, Bonkowski, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(5:08:35) – Supervisor Giomi moved that Staff purchase a minimum of two quarter-page ads (one ad prior to and one after September 14, 2020). in the Nevada Appeal newspaper and advertise on Carson Now for a period of two weeks. Supervisor Bonkowski seconded the motion for discussion. Discussion ensued regarding timing of the advertisements. Supervisor Giomi withdrew the motion.

(5:12:50) – Mayor Crowell moved to provide a notice to the public that the application period will open on September 14, 2020 and will be accepted until October 9, 2020; Staff is instructed “to give it wide publication,” at least twice in the Nevada Appeal and at least twice in Carson Now and any other

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publication that wished to publish it. Supervisor Giomi seconded the motion. Supervisor Bonkowski noted that Carson Now would keep the ad online for the duration of the application period. Supervisor Bagwell suggested posting on social media and on the City's website as well. Mayor Crowell called for the vote.

RESULT:	APPROVED (5-0-0)
MOVER:	Mayor Crowell
SECONDER:	Supervisor Giomi
AYES:	Mayor Crowell, Supervisors Giomi, Bagwell, Barrette, and Bonkowski
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

21. PUBLIC COMMENT

(5:20:05) – Mayor Crowell entertained final public comments; however, none were forthcoming.

22. FOR POSSIBLE ACTION: TO ADJOURN

(5:20:17) – Mayor Crowell adjourned the meeting at 5:20 p.m.

The Minutes of the September 3, 2020 Carson City Board of Supervisors meeting are so approved on this 1st day of October, 2020.


BRAD BONKOWSKI, Mayor Pro Tem

ATTEST:


AUBREY ROWLATT, Clerk – Recorder

Attachments: Emailed Public Comments

LATE MATERIAL

Item#: 13D

Meeting Date: 09/03/20

From: Hannah Borris
To: Public Comment
Cc: Todd Reese; Dan Stucky; Stephanie Hicks
Subject: Public Comment - Item #13.D - Proposed Amendment to Small Cell Policy - Verizon Comment Letter for 09/03/20 BOS Hearing
Date: Tuesday, September 1, 2020 5:08:30 PM
Attachments: CC NV BOS Hearing Comment Letter (FINAL 09-01-2020) Signed.pdf
9th DRAFT Carson City Small Cell Policy 8-24-20 clean VZ Redline 09.01.2020.docx

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Good evening City Clerk,

On behalf of Verizon Wireless, please accept the attached comment letter for consideration and inclusion in the record for the September 3, 2020 Board of Supervisors meeting. If you could forward this letter to the Board of Supervisors, it would be greatly appreciated.

We have read the city's COVID policy and a Verizon representative will be available at the virtual meeting to provide additional comment and answer any questions.

Best regards and thank you,

Hannah

Hannah Borris

Wireless Policy Group, LLC

Cell: 925-364-0910

hannah.borris@wirelesspolicy.com

www.wirelesspolicy.com



September 3, 2020

Via Email

publiccomment@carson.org

Carson City Board of Supervisors
Robert Crowell, Mayor
Brad Bonkowski, Supervisor
John Barrette, Supervisor
Stacey Giomi, Supervisor
Lori Bagwell, Supervisor

RE: Agenda Item 13.D – Proposed amendments to the “Carson City Public Works Placement of Small Cell Wireless Equipment in Carson City Right-of-Way” policy

Dear Supervisors,

On behalf of Verizon Wireless, thank you for the opportunity to provide comment on the proposed wireless code and policy update. Please include this letter and the attached redlines in the record. Verizon has asked Wireless Policy Group to work with City staff to assist in developing a workable policy for small wireless facilities in the right of way that is compliant with federal law and addresses the aesthetic concerns of your community. My firm specializes in helping the wireless industry achieve those goals by working collaboratively with municipal government staff to outline technical challenges to the proposed policy and find acceptable alternatives .

While Verizon supports the general direction of updating standards for wireless facilities in general, and adding new standards to address small wireless facilities specifically, the proposed draft policy, rates and regulations do not comply with the recent FCC Order.¹ We would like an opportunity to meet with staff to discuss the issues outlined below and, in the accompanying redline.

¹ Accelerating Wireless Broadband Deployment by Removing Barriers to Infrastructure Investment, Declaratory Ruling and Third Report and Order (September 26, 2018) (“FCC Order”).

September 3, 2020

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Verizon appreciates the chance to provide information to you about the enormous increase in consumer demand for data capacity and cell service, as well as input on the technical requirements for the new small wireless technology. This new technology is vital to address the 4G capacity needs of Verizon's customers. More people are using more wireless devices to do more things than ever before, like streaming video, medical monitoring, education interface, and uploading images. In fact, wireless data usage has increased dramatically since the introduction of the iPhone.

Verizon is working to stay ahead of the demand by adding fiber optic capacity and small wireless facilities to connect people where they need it most. Small wireless antennas are usually mounted on existing and replacement utility and street light poles. The low visual profile of small wireless facilities makes them an excellent solution for delivering capacity and coverage to residential neighborhoods. Small wireless facilities will also deliver connections for smart communities services to boost the flow and safety of vehicle traffic, manage resources like light, power and water and improve the quality of life of Verizon's customers. Moreover, this technology is key to preparing Verizon's network infrastructure so that it is capable of offering 5G wireless connections at speeds up to 100 times faster than today's wired broadband services. Verizon is committed to working with local communities to provide the level of service residents and businesses need and expect.

The following issues are of particular concern and are outlined more specifically in the attached redline:

1. Section 2.0(A)

- a. A(7) – Limits the height of new and replacement poles to 20% of the average height in the immediate vicinity, unless otherwise approved by the City and required by the pole owner. The maximum height for small wireless facilities permitted by the FCC Order is 1) mounted on structures 50 feet or less in height including their antennas, or (ii) mounted on structures no more than 10 percent taller than other adjacent structures, or (iii) does not extend existing structures on which they are located to a height of more than 50 feet or by more than 10 percent, whichever is greater. 47 CFR §1.6002(1). The redline reflects the maximum height permitted under the FCC Order.

2. Section 2.0(B)

- a. B(1) – Adds an exception for attachments to NV Energy-owned poles that are not converted to City-owned poles, to allow for compliance with applicable health and safety codes and pole owner requirements, where health and safety regulations supersede City requirements.

3. Section 2.0(F)

- a. F(5) - The City may not require applicant to perform services that are not directly related to the co-location being sought, therefore the City may not require applicant to provide excess meter capacity that is unrelated to the SCWE, as a quid pro quo for providing a permit. FCC Order at ¶86 and Footnote 252. The redline suggests more workable language.
4. Section 3.0(A) - The redline clarifies that in the event of a conflict between the fees in Section 4 of the policy and the MLA or any Supplemental to the MLA, the fees stated in the *MLA or subsequent Supplement* shall control.
5. Section 3.0(D)
 - a. D(12) – Requires that the RF report certify that the SCWE will not interfere with any RF signal or equipment operations. This provision exceeds the standards set by the FCC for demonstrating compliance. The FCC has preempted regulation of interference, which is highly unlikely given the carriers' use of exclusively licensed and dedicated spectrum. In the event of the interference, the City can seek relief with the FCC. Verizon requests deletion of this requirement.
6. Section 4.0 Fees-
 - a. The \$1400 Building Permit Fee is much higher than the commercial building permit fee in the fee schedule. The FCC Order, ¶ 79 requires that permit fees be no more than the actual and reasonable cost to the City with a safe harbor of \$500 for up to 5 SWFs and \$100 per facility thereafter. SWFs involving new structures have a safe harbor of \$1000. This fee for other commercial structures is 1 percent of total value for the commercial structure. The City's small cell wireless application fee memorandum provides a cost study based on *estimated* staff time/costs, whereas the FCC Order requires that costs be based on *actual* and reasonable costs. Additionally, as SCWE designs are typically comprised of standard configurations, it's expected that efficiency within the application review process will be gained over time. As such, the City's building permit fee would be more appropriately structured as a deposit, rather than as a standard flat fee. The redline provides a process to restructure the fee as a deposit.
 - b. E(2) – The redline clarifies that the fees apply when attachment to the Third-Party pole or facility is located within the City ROW.
 - c. (F) – The redline summarizes the electricity usage fee adjustment process outlined in section 3(D)(16) of the policy so that the process is also clearly articulated in the fee schedule.

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Thank you for the opportunity to comment on the proposed wireless code and policy update. It is our goal to work collaboratively with staff to arrive at a code that preserves the look and feel of your community, while providing an efficient, workable and federally compliant process to deliver the service your residents, visitors and businesses have come to expect. Verizon requests that additional time be provided to work with you to address the feasibility and legal compliance issues noted above. A Verizon representative will be on the phone for the meeting to answer questions.

Sincerely,

A handwritten signature in black ink that reads "Hannah Borris". The signature is written in a cursive, flowing style.

Hannah Borris

Wireless Policy Group, LLC on behalf of Verizon Wireless



**Carson City Public Works
Placement of Small Cell Wireless
Equipment in Carson City Right-of-Way
Effective: _____, 2020**

1.0 PURPOSE:

Small Cell Wireless Equipment (SCWE) sites are compact communication modules that contain antennas and related equipment required for the transmission and reception of information for personal wireless services, and meet the definition of "small wireless facilities" in 47 CFR § 1.6002(l). This policy outlines the general requirements and procedures for placement of SCWE in or on poles or other facilities (generally referred to as "poles") in Carson City (City) Right-of-Way (ROW), whether on poles owned by the City or by another person or entity (a Third-Party). Additional requirements and standards are found in Title 18, Appendix – Carson City Development Standards, and American Association of State Highway and Transportation Officials (AASHTO) standards. This policy does not apply to SCWE deployed in or on private property outside of City ROW. SCWE located on private property outside of City ROW are subject to the provisions of the Carson City Municipal Code (CCMC) Title 18 and Title 18, Appendix.

Before SCWE is placed on City-owned poles, a wireless provider, or a person or entity that submits an application on behalf of a wireless provider, (the Applicant) must enter into a master license agreement with the City. Before SCWE is placed on Third-Party poles, the applicant must obtain approval for the location and placement of the SCWE and secure a building permit for the SCWE installation. The Board of Supervisors must approve a master license agreement, while City staff will review and approve the project and approve and issue a building permit.

Nothing in this policy limits the legislative authority of the Carson City Board of Supervisors to manage and control City-owned real property as allowed by the Nevada Revised Statutes (NRS). Where permitted by law, this policy, including the design requirements and application process, is applicable to all SCWE installations in City ROW.

The Director of Public Works or his or her designee may, without approval of the Board of Supervisors, make technical or clerical revisions to this policy and any other revision that is required or necessary for compliance with any relevant change in federal or state law, any regulation adopted thereto, or the Carson City Municipal Code. Any other revision requires approval by the Board of Supervisors.

PERSONS AFFECTED:

All elected officials and employees responsible for the sale or lease of City-owned real and personal property.

2.0 DESIGN REQUIREMENTS:

The following information outlines the Carson City standards for placement of SCWE in a City ROW.

A. Design Requirements Applying to All Installations

- A.1. Every effort shall be made to conceal or otherwise blend the SCWE with the existing structure to the extent technically feasible and to provide the least visually intrusive installation to the extent practicable. All equipment must be positioned in a manner that best conceals it from the street. All antennas, equipment, connectors, and hardware must be placed within a shroud or otherwise camouflaged to the extent technically feasible, so that the SCWE installation appears to be an architectural component of the pole to which the SCWE is mounted. All wiring and

related connectors must be placed within the pole, or if not possible, within a conduit or other encasement on the pole. The SCWE, shrouds, and other exposed equipment on a pole must be painted and textured to the extent technically feasible, in order to match the pole to which it is attached.

A.2. SCWE attachment to wooden poles:

- a. The City has a strategic plan for removing wooden poles and undergrounding utilities throughout the City. At present, the City prohibits the placement of new wooden poles throughout the City, requiring utilities to be placed underground. The City also requires existing wooden poles within the Downtown Redevelopment Areas or within the limits of planned corridor beautification projects to be removed when practical and the utilities placed underground. For certain projects, the City may also require existing wooden poles in other areas to be removed when practical and the utilities placed underground. The following policies apply to wooden poles.
- b. Attachment to existing wooden poles within the Downtown Redevelopment Areas or within the limits of planned corridor beautification projects is strongly discouraged.
- c. The placement of new wooden utility poles, other than replacement poles, in any City ROW is prohibited.
- d. Replacement wooden poles outside of the Downtown Redevelopment Areas or the planned corridor beautification projects will be permitted if needed for structural reasons or to comply with applicable law, codes, or pole owner requirements.
- e. The City will not accept ownership of wooden poles.
- f. Applicants desiring to place SCWE on wooden poles assume the risk that a particular wooden pole may be selected for removal and utility undergrounding. In such event, the Applicant must remove and relocate the SCWE at its sole cost and expense. The City will make reasonable efforts to notify Applicant when a pole will be selected for removal to allow adequate time for relocation of the SCWE.

A.3. The use of above ground cabinets may be necessary to conceal SCWE. Above ground cabinets must include creative design solutions (e.g., incorporated into a bus stop or bench, the use of murals or landscaping, creatively camouflaged, etc.) to the extent practicable and technically feasible.

A.4. Installations other than those in above ground cabinets or on poles may be proposed by the Applicant and must include creative design solutions to the extent practicable and technically feasible.

A.5. SCWE must meet the following installation and size requirements:

- a. Each antenna must not be more than three cubic feet in volume.
- b. Where technically feasible, antennas, should be mounted at the top of a pole. All antennas, other than millimeter wave antennas, shall be concealed within a radome the minimum size necessary to conceal the antennas. All antennas should satisfy the aesthetic requirements in this policy.
- c. Pole mounted equipment other than antennas must be proportional to the structure on which it is mounted to the extent technically feasible.
- d. Where technically feasible, SCWE should include tapered elements and be mounted so that the longest dimension of the equipment is parallel to the pole.

- e. Pole mounted equipment must be installed as close as feasible to the pole, but in any event it must not project more than 17 inches from the surface of the pole (including mounting brackets), unless larger separation requirements are required to comply with applicable laws, codes, or pole owner requirements.
- A.6. If existing city-owned poles are damaged and structurally inadequate to support SCWE, Applicant may propose installing a replacement pole. Applicant may also propose placement of a new light pole (or other type of pole) that may also be used for the placement of SCWE. However, the placement of new poles for the sole purpose of accommodating SCWE is not permitted (i.e., the pole must have some other purpose, such as a light pole, utility pole, etc.). Applicant will responsible for all costs for a replacement pole or a new pole. Once a City-owned pole is replaced or a new pole is installed within City-owned ROW, the pole will become the property of the City.
 - A.7. Poles replaced or added by Applicant shall be a design of like kind with the poles in the surrounding areas. At the time of pole installation, pole height must match other poles in the area, and overall pole height (pole and SCWE) must not exceed more than 20% of the average pole height in the immediate vicinity, ~~or 50 feet, whichever is greater~~, unless otherwise approved by the City and required by the pole owner. Engineered plans submitted for application must note the height of the poles on the same City block as the proposed pole location. When replacing a pole, all pre-existing electrical, telecommunication, and other transmission lines, and any other pre-existing facilities attached to the pole must be transferred and reattached to the replacement pole. All pre-existing lines or facilities being reattached to a replacement pole, including any street lights or traffic signals, must be operational within 24 hours of removing the existing pole, unless a delay is caused by a third-party utility or backhaul provider or forces outside of the control of the Applicant.
 - A.8. All poles, including new poles and replacement poles, or SCWE located within a sidewalk area or a potential future sidewalk area must provide a forty-eight inch (48") minimum clear walking space, which meets current Public Rights of Way Accessibility Guidelines (PROWAG). If an existing pole does not meet PROWAG, SCWE may be permitted only if all equipment is located 8-feet or more above the sidewalk so as to not further reduce or constrain the sidewalk area. When proposing a new pole or installing a replacement pole, and where feasible, the City may require Applicant to increase the sidewalk width to provide a forty-eight inch (48") minimum clear walking space. Replacement poles must be moved, if necessary, to comply with PROWAG requirements.
 - A.9. All designs and structural calculations must be certified by a Nevada-licensed professional engineer. Designs must meet the requirements of the American Association of State Highway and Transportation Officials (AASHTO) and City standards.
 - A.10. All poles owned or to be owned by the City must be placed in the City right of way or within an easement. When required by the City or the power company, Applicant may be required to provide a stamped survey to show the proposed equipment is within a right of way or established easement. It is the responsibility of Applicant to obtain the necessary easements for the placement of poles or other infrastructure within private property.
 - A.11. All SCWE installations will require the street-side placement of an electromagnetic energy (EME) notification placard, placed no more than 6-feet below the antenna Applicant is responsible for the maintenance and replacement of the placard as needed.
 - A.12. All SCWE installations must comply with federal regulations that SCWE installations do not result in human exposure to radiofrequency radiation in excess of the applicable safety standards specified in 47 CFR Part 1, Subpart U, Section 1.1307(b).
 - A.13. A power shutoff switch for powering down the SCWE must be provided at each site. Unless

Commented [HMB1]: SWFs may not exceed (i) mounted on structures 50 feet or less in height including their antennas, or (ii) mounted on structures no more than 10 percent taller than other adjacent structures, or (iii) does not extend existing structures on which they are located to a height of more than 50 feet or by more than 10 percent, whichever is greater. This is the maximum height permitted by the FCC Order. 47 CFR §1.8002(1).

directed otherwise by the City, the power shut off switch must be located on the pole and placed at a minimum height of 9-feet from the pole base. For City-owned decorative poles, the shut off switch must be integrated into the pole design. Plans proposed to the City must provide engineered drawings of all electrical equipment and connections.

A.14. Should landscaping be approved by the City as a method to conceal ground mounted equipment, the following standards apply:

- a. All landscaping must conform to CCMC Title 18 Appendix, Division 3.
- b. Plant species must match those within the surrounding area. All shrubs must be large (minimum 5 gallons) and all trees must meet all requirements in CCMC Title 18 Appendix, Division 3.7, as amended.
- c. All trees, shrubs, or other landscaping removed from the ROW during installation shall be replaced by Applicant pursuant to the standards in the CCMC.
- d. Artificial landscaping is not permitted.
- e. When approved for use, the placement of underground vaults or cabinets must be located to minimize the disruption to existing trees or future tree placement.
- f. The landscaping must not impede the required sight distance given in Title 18 Appendix, Division 12 of the development standards or otherwise impact traffic signals or transportation as identified by the City Engineer.
- g. Work within City ROW, but that is located within a landscape area maintained by a homeowners association (HOA) or private party, will require notification to, and permission from, the party responsible for maintaining the landscaping prior to the start of any work. If additional landscaping is required by the City for the SCWE installation, Applicant must have written consent for maintenance in place with the HOA or private property owner prior to the start of work. A copy of the consent and plan must be provided to the City.
- h. Landscaping that is proposed in an area that already contains landscaping maintained by the City will be approved on a case by case basis.
- i. If new landscaping is proposed and approved in other locations, Applicant will be responsible for irrigation and maintenance of landscaping.

A.15. Street cuts will not be allowed within 5 years of when a street has been paved or repaved unless approved by the City Engineer or his or her designee. If approved, such street cuts will require additional fees as stated in the list of fees in Section 4.

A.16. All SCWE shall be kept in good repair and the paint or other coloring maintained to match the pole to which it is attached.

B. NV Energy Owned Street Light Poles

- B.1. Applicant may enter into an agreement with NV Energy (NVE) that will allow the applicant to attach SCWE to NVE poles. SCWE placed on NVE poles within City right-of-way must otherwise comply with the aesthetics and building permit portion of this policy, unless exempted by applicable Laws, or is otherwise required to comply with health and safety codes, or pole owner requirements. This remainder of this section does not apply to SCWE placed on NVE poles that are not converted into City-owned poles.

Commented [HMB2]: On utility-owned poles, there are health and safety regulations that may supersede City requirements.

- B.2. The City will consider requests to convert NVE-owned street light poles into City-owned street light poles. The City will not accept ownership of any street light pole that does not meet current City street light pole specifications and standards, including the City's current safety standards for design, found in CCMC Title 18 Appendix, Division 1.3 and Division 12.14, Photometric Design Standards, and all other applicable City standards and codes. Current specifications and standards are available through the City's Public Works Department.
- B.3. Any application proposing that the City accept ownership of an NVE metal street light pole that does not meet City standards must specify how the pole will be refurbished to bring it up to City standards or must include replacement of the pole. Any application proposing that the City accept ownership of an NVE wooden street light pole must include replacement of the pole with a metal pole. Replacement pole specifications must be submitted to the City for approval prior to placement.
- B.4. Any refurbished or replacement pole must be consistent with the architectural design and height of the existing street light poles in the surrounding area. The overall pole height (pole and SCWE) must not exceed more than 20% of the average pole height in the immediate vicinity, unless otherwise approved by the City.
- B.5. A structural analysis and report of the street light pole and base must be conducted and certified by a Nevada-licensed professional engineer. The report must show that the street light pole is adequate to support the proposed SCWE and will not create an adverse or unsafe condition.
- B.6. Applicant is responsible for all costs of equipment, construction materials, permitting, designs, labor, and restoration associated with the refurbishment or removal of an existing NVE street light pole and the installation of street lighting and equipment.
- B.7. Applicant will be required to connect the pole to an existing City-owned electrical meter or install a new electrical meter.

C. Street Light Poles (City-Owned)

- C.1. The installation of SCWE on City-owned poles and decorative poles must comply with the design standards in section 2.A. The placement of SCWE on decorative poles requires the integration of all equipment, wiring, and antennas into the pole design to the maximum extent technically feasible, and must be architecturally consistent with the existing poles within the area.
- C.2. If SCWE is proposed to be added to an existing pole, a structural analysis and report of the target pole, base, and attached SCWE must be conducted and certified by a Nevada-licensed professional engineer. The report must be submitted with the application, must show that the pole is adequate to support the proposed SCWE, and that it will not create an adverse or unsafe condition.
- C.3. Replacement light poles, including decorative poles, will be reviewed for compliance with approved design standards and with sections 2.B.1 through 2.B.6.

D. Traffic Signal Pole (City-Owned)

- D.1. The installation of SCWE on City-owned traffic signal poles must comply with the design standards in section 2.A.
- D.2. A structural analysis and report of the traffic signal pole must be conducted and submitted as required in section 2.C.2.

- D.3. All equipment shall be mounted above the mast arm and not within two feet of the mast arm handhole and cover.
- D.4. Traffic signal poles requiring replacement must be replaced with new City approved poles and equipment. Applicant must provide certified designs and structural calculations by a Nevada-licensed professional engineer showing that the designs meet AASHTO and City standards, and otherwise comply with sections 2.B.2 through 2.B.6 as they relate to traffic signal poles.

E. Traffic Signal Pole (Owned by Third-Party)

- E.1. Applicant must coordinate all lease or license agreements with the traffic signal pole owner. A copy of the Letter of Authorization (LOA) or other agreement providing permission to attach to the pole must be provided to the City with the Building Permit Application.
- E.2. Carson City is responsible for the maintenance of all traffic signal poles within the City limits regardless of ownership. Applicant must obtain approval from the City under this policy prior to any installation of SCWE on traffic signal pole attachments.
- E.3. The installation of SCWE on Third-Party traffic signal poles must otherwise comply with section 2.D.

F. Electric Meters and Cabinets

- F.1. Plans must show the location of the proposed or existing meter for providing power to the SCWE.
- F.2. New electric meters must not obstruct pedestrian or vehicle sight distance, must be located outside of the clear zone and meet Carson City Development Standards and AASHTO standards located in CCMC Title 18 Appendix. Proposed meter sets may not obstruct ADA walking paths or disrupt the general flow of pedestrian traffic in a sidewalk area.
- F.3. Whenever possible, the installation of new or replacement electric meters shall be installed outside of the sidewalk or other walking path.
- F.4. Electric meter placement must meet the current PROWAG by providing a forty-eight inch (48") minimum clear walking space.
- F.5. The electrical meter must be appropriately sized to accommodate the SCWE and all other facilities and poles served by the electric meter at the time of application submittal. An existing meter must be upgraded and replaced if it is undersized to accommodate the proposed SCWE. New or replacement City meters must be sized to accommodate appropriate excess any new additional capacity needed by the SCWE, or as required by applicable Laws or code.

G. Installation and Maintenance

- G.1. Any installation, non-emergency repairs, or maintenance that may require traffic control or interruptions to adjacent properties will require two weeks' notice before the installation, repair, or maintenance and coordination with the City's Public Works Department. When emergency repairs are needed or sufficient time does not exist, Applicant shall contact City prior to commencing repairs.
- G.2. Once installed, Applicant may maintain and repair the SCWE without obtaining a new permit, subject to section G.1. Ordinary maintenance and repair means inspections, testing and/or repair that maintain the functional capacity, aesthetics, and structural integrity of the SCWE and/or the support pole or structure that does not require damaging or disturbing any portion of the public right-of-way. Replacement of SCWE with like equipment that fits within the

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Commented [HMB3]: The city may not require applicant to perform services that are not directly related to the co-location being sought, therefore the city may not require applicant to provide excess meter capacity that is unrelated to the SCWE, as a quid pro quo for providing a permit. Order at 198 and Footnote 252.

aesthetic sheathing, meets the permitted design requirements, including number of enclosures, power use, structural integrity, dimensions of SCWE, and other criteria listed in this policy, does not require a new permit. Otherwise, Applicant shall apply for a new permit and demonstrate that the proposed replacement SCWE meets the then current design requirements.

3.0 APPLICATION PROCESS:

A. License Agreement

Prior to the review of any proposed SCWE project on City-owned poles, Applicant must enter into a Master License Agreement with the City. Upon approval of the Master License Agreement by the Board of Supervisors, all subsequent SCWE locations proposed in the City ROW will become a supplemental component of the approved Master License Agreement and will be known as Site Supplement Agreements or Third-Party Site Supplement Agreements. Each newly proposed SCWE location will be reviewed by the Public Works Department and other applicable City departments using the then current policies, standards, and review processes. The fees required during the application process are specified in Section 4.0 of this Policy, or in the Master License Agreement, or both. In the event of a conflict between fees specified in Section 4.0 of this Policy and fees specified in a duly executed Master License Agreement or any Supplement to the Master License Agreement, the fees stated in the MLA or subsequent Supplement shall control.

B. Site Reservation

Site reservation is voluntary and is not an application review. Site reservation is intended to provide the opportunity for Applicant to reserve specific City-owned pole locations and allow City staff to identify potential issues with the selected sites before Applicant invests time and effort into more detailed design plans. The reservation process does not apply to Third-Party poles or SCWE installations on private property.

- B.1. Applicants may view City-owned poles via an online GIS Application.
- B.2. Applicants may make reservation requests in writing via email, providing the Pole ID and a map of the pole location. Requests must be emailed to the City's Real Property Manager at gis@carson.org.
- B.3. Applicants may reserve no more than 10 sites at a time.
- B.4. Requests to reserve sites will usually be processed within 10 business days, unless extenuating circumstances exist. Approvals or denials will be sent via email.
- B.5. A site reservation lasts for 90 calendar days, measured from the date of the site reservation email. If no application for a building permit is submitted within the 90 days, the reservation expires. The Director of Public Works or his or her designee, in the his or her sole discretion, may grant a one-time 45-day extension if the Applicant submits a written request for an extension before expiration of the reservation that demonstrates good cause to grant the extension. If no written extension is sought by the Applicant or granted to the Applicant, the reservation expires and the site may then be reserved by another applicant. When an Applicant's reservation expires, that Applicant may not reserve the same site for 30 days after expiration.
- B.6. Upon submitting a building permit application, a site reservation will be reserved or extended for 90 days from the date of the building permit application. If the building permit application is not fully addressed within the 90 days, the City may, in its discretion, extend the Applicant's site reservation for additional 90-day periods if the Applicant is proceeding through the application process in a timely manner and in good faith.

C. Optional (but Recommended) Pre-Application SCWE Project Review

Applicant may take advantage of Carson City's Major Project Review (MPR), a non-mandatory pre-application review process, to obtain feedback about Applicant's proposed location, plans, or installation. The MPR application and information about the process may be obtained from the planning department or at: <https://carson.org/government/departments-a-f/community-development/planning-division/current-planning-zoning/major-project-review>.

D. Building Permits

Unless a specific exemption in the CCMC or other applicable law applies, a Building Permit is mandatory for SCWE installation. A building permit application or other information may be obtained from the planning department or from: <https://carson.org/government/departments-a-f/community-development/building-division>. [The building permit application must be complete and include all required supporting maps, documents, and details to satisfy the requirements of all governing bodies (federal, state, and local). Incomplete building permit applications (those not containing all of the specified information) will not be accepted and/or will be returned to the applicant.] The following information must be provided for all applications:

- D.1. A complete and accurate Building Permit application.
- D.2. A statement of the site reservation timeline, including the date of the site reservation, if any, and the date that the site reservation expires.
- D.3. If non-mandatory pre-project review was completed, a letter (a) responding to City comments and questions generated during the non-mandatory pre-application review, and (b) explaining any changes to plans, details, or equipment made after the pre-application review was completed, regardless of whether the changes were made in response to the City's comments or questions. Letters addressing changes to documents or plans must note the exact locations where the changes have been made. Failure to respond to a comment or question from the pre-application review or to address changes that were made may result in permitting delays.
- D.4. Engineered site plans. Complete and accurate plans drawn to scale and prepared, signed, and sealed by a Nevada-licensed engineer. Plans must include:
 - a. Street names, parcel numbers, and the addresses of all properties surrounding the proposed facility location.
 - b. Elevations and dimensions for before and after the proposed construction conditions with all height and width measurements called out.
 - c. Details of all proposed equipment.
 - d. All proposed utility runs and points of contact.
 - e. Easements for access and utilities.
 - f. Locations of all surface improvements, i.e. roadways, curb & gutter, sidewalk, signs, poles, hydrants, landscaping, cabinets, pull boxes, etc.
 - g. Locations of all subsurface improvements required for the proposed site.
- D.5. A structural analysis and report of the existing or proposed street light or traffic signal pole, base, and attached SCWE conducted and certified by a Nevada-licensed professional engineer. The report must demonstrate that the pole is adequate to support the proposed SCWE, and that it will not create an adverse or unsafe condition.
- D.6. For SCWE attachments to Third-Party poles, a LOA from each pole owner.

Commented (HMB4): Note that the 60/90 day shot clocks begin to run when the initial application is submitted or proffered.

- D.7. For SCWE obscured by non-City maintained landscaping a written consent for maintenance from the person responsible for maintaining the landscaping.
- D.8. When connecting electrical equipment to City Infrastructure, a certified engineer's report must be submitted to the City demonstrating that the power requirements of the proposed equipment are adequately supported by the existing infrastructure. If this cannot be achieved, plans must be provided for construction and installation of the necessary infrastructure.
- D.9. When attaching equipment to City-owned poles, detailed engineered drawings showing the installation of a power cut off switch that will be accessible by City staff for emergency work.
- D.10. Details and exact locations for all proposed electrical meters ("meter sets").
- D.11. For new meter sets, the address assigned to the meter must be provided with the submittal package.
- D.12. A radio frequency (RF) report prepared and certified by an RF engineer that certifies: 1) that the proposed SCWE will comply with applicable federal RF exposure standards and exposure limits; 2) ~~the proposed equipment will not interfere with any other RF signal or equipment operations.~~
- D.13. A letter stating that there is no noise producing equipment associated with the SCWE, or an acoustic study confirming the noise generated by any noise generating equipment will not exceed the standards set forth in the applicable regulations.
- D.14. Equipment shall display a small placard which accurately identifies the SCWE owner, provides the equipment owner's unique site or identification number, and provides a toll-free telephone number to contact the owner's operations center. Plans must note and detail the placard and its placement.
- D.15. Details for the placement of an EME notification placard. See section 2.A.11.
- D.16. If the Applicant wishes to adjust the electrical usage fee in section 4.D or 4.E of this policy, a load study or similar analysis, a load study for a similar installation, or a statement that Applicant will provide a load study for the Equipment as installed. If any of the above is provided, the City will base the initial electricity fee on the provided load study. Once installed, the electricity fee may be based upon actual demonstrated electricity use. The Applicant's failure to address the Equipment's power usage in any manner in the building permit application will require the Applicant to pay the electrical usage fee stated in section 4.D or 4.E.

Immediately upon receipt, the City will determine if the application is complete. Within 10 calendar days of receiving the building permit application, the City will review the submitted building permit application package for compliance with City policy and standards. If in compliance, the City will complete further processing and review within 60 calendar days of receiving the application.

If not in compliance, or if the City's review reveals deficiencies, Applicant will be advised in writing of the deficiencies, including the specific portion of this policy with which the Application does not comply and whether specified revisions are required to bring the application into compliance or to address any deficiencies. Applicant may then make any appropriate changes to the application and resubmit it to the City. The City's review process will then be repeated.

If the City advises Applicant of deficiencies and the Applicant does not revise and resubmit the application to the City, the City will deem the application and the site reservation abandoned upon the expiration of the 90-day site reservation or any extension of the site reservation. The City may also deny the application, 10 calendar days after which the City will deem the site reservation abandoned. Otherwise, the City will approve the application when all criteria are met.

Commented [HMB5]: This provision exceeds the standards set by the FCC for demonstrating compliance. The FCC has preempted regulation of interference, which is highly unlikely given the carriers' use of exclusively licensed and dedicated spectrum. In the event of interference, the city can seek relief with the FCC.

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Upon approval of a building permit, the site will be reserved for 180 calendar days, during which time construction must commence. Applicant may obtain a one-time automatic 90-calendar day extension upon submitting a request for an extension and paying the extension fee specified in the Master License Agreement or in Section 4.0 of this Policy. If work has not commenced within the applicable 180-day period (270 days including the extension), after the building permit is approved, the City will deem the permit cancelled and the site reservation abandoned.

E. Batched Applications

A single permit may be used for multiple SCWE. If the sites within the batched permit application have differing review timelines, the longer timeline will apply to review of the consolidated grouping. If the City denies the application for one or more SCWE in a batched application, the City may not use the denial as a basis to delay the application process of any other SCWE in the same batched Application. A single permit may be issued for siting and collocating multiple SCWE.

F. Site Supplement Agreement

Upon City's approval of the building permit, Applicant must electronically provide a set of 8.5" x 11" drawings in pdf format showing a plan view of the site, drawings of the approved equipment, and photo simulations showing pre- and post-installation conditions. This information, along with the building permit and the information in Section 3.F below, will be attached as Exhibit 1 to a site supplement agreement, or a third-party site supplement agreement, which the Applicant and the City must execute and which will be attached to the Applicant's Master License Agreement.

G. Post Construction Submittal

At the conclusion of all work, the Applicant shall provide the following information, which will become a part of the site supplement agreement or the third-party site supplement agreement:

- F-1-G.1. An electronic copy of as-built plans in pdf format showing all field changes agreed to by the City. Field changes must be approved by the City prior to the work being performed and must be submitted to the City in writing. City responses and approvals to field changes will only be provided in writing.
- F-2-G.2. All inspection documents and studies or certifications as required by the City.
- F-3-G.3. An AutoCAD drawing of as-built plans for GIS integration.

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H. Expected Timeline

The following provides guidance for the expected timeline of a typical project.

- **Site Selection and Reservation** - 10 Calendar Days.
- **SCWE MPR** - 21 Calendar Days. The MPR meeting is scheduled two weeks from the date of the MPR application submittal deadline, which is twice per month. The MPR meeting is normally held on a Tuesday at the Planning Division.
- **Building Permit Application Review** - 60 Calendar Days. Immediately upon receipt, the City will determine if the application is complete. Within 10 calendar days after receipt, the City staff will review the application for compliance with City policy and standards. If compliant, the City will complete processing and review within 60 calendar days after receipt of the application. The City will advise Applicant in writing of what revisions are required to address any deficiencies.

- **Building Permit Approval.** Upon approval of the building permit, the site will be reserved for 180 calendar days. Construction must commence within the 180 days to avoid cancellation of the permit. A one-time 90-calendar day extension is available.

4.0 FEES:

A. Building Permit Application Fee/Deposit: \$1,400

A.1. ~~Fee are based on actual costs to process an Application. The building permit application fee of \$1400 will constitute a deposit to reimburse the city for actual and reasonable costs. In the event that the City's statement of actual cost at the time of permit issuance is less than the deposit amount, the City will deduct that amount from such deposit and return any remaining funds to the applicant. In the event that the City's actual and reasonable costs exceed the deposit amount, applicant will remit additional funds in an amount sufficient to cover the additional costs.~~

Commented [HMB6]: The FCC Order requires that permit fees be no more than the actual and reasonable cost to the city with a safe harbor of \$500 for up to 5 SWFs and \$100 per facility thereafter. SWFs involving new structures have a safe harbor of \$1000. This fee is also much higher than for other structures, which is 1 percent of total value for other commercial structures.

The City's fee memorandum outlines the estimated costs associated with the review of SWCE application, whereas the FCC Order, § 79 requires that permit fees be based upon the actual and reasonable costs. The City's permit fee would be more appropriately structured as a deposit rather than as a standard flat fee.

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B. Street Cut Fees:

B.1. Basic Pavement Patching Fee (CCMC § 20.5.1(3)): \$120+3.91/sq.ft. over the first 25 ft.
Increased fees if street cuts are made within the first five years from the date that the pavement was inspected and approved or accepted by the City:

- B.2. If within one year: 400% of basic fee.
- B.3. After the first year: 340% of basic fee.
- B.4. After the second year: 280% of basic fee.
- B.5. After the third year: 220% of basic fee.
- B.6. After the fourth year: 160% of basic fee.
- B.7. After the fifth year: the basic fee.

C. Building Permit Extension Fee: \$500

D. Annual Attachment Fees to City-owned poles or facilities:

- D.1. Attachment to City-owned pole or facility: \$1,036
((\$270 ROW-use fee, \$75 electric meter fee, and \$691 electricity fee)
- D.2. Attachment to City-owned pole or facility, without City supplied electricity: \$270

E. Annual Attachment Fees to Third-Party poles or facilities within City ROW:

- E.1 Attachment to Third-Party pole or facility, without City supplied electricity and without ground mounted Equipment in City ROW: \$0
- E.2 Attachment to Third-Party pole or facility, in the City ROW without City supplied electricity and with ground mounted Equipment in City ROW: \$270
- E.3 Attachment to Third-Party pole or facility, with City supplied electricity and without ground mounted Equipment in City ROW: \$766
- E.4 Attachment to Third-Party pole or facility, with City supplied electricity and with ground mounted Equipment in City ROW: \$1,036

F. Applicants may provide a power usage analysis demonstrating lower annual electricity use per the process outlined in section 3.D.16. If provided, the electricity fee will be based on the power usage

Commented [HMB7]: See previous comment.

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analysis or, once installed, upon actual demonstrated electricity use. The Applicant's failure to address the Equipment's power usage in any manner in the building permit application will require the Applicant to pay the electrical usage fee stated in section 4.D or 4.E

F.G. The initial Annual Attachment Fee will be prorated during the fiscal year that the Equipment is installed, as provided in the Master License Agreement.

Commented [HMB8]: The process to adjust the electric usage fee is reiterated here, in order to articulate the process in circumstances where the fee schedule is reviewed independent of the policy document.

Late Material

Item #: 14a

Meeting Date: 9/3/20

Lee Plemel

From: Planning Department
Sent: Monday, August 31, 2020 1:12 PM
To: Lee Plemel; Hope Sullivan
Subject: FW: Title 18 zoning

From: Diane Rea <dianerea1947@gmail.com>
Sent: Monday, August 31, 2020 12:44 PM
To: Planning Department <planning@carson.org>
Subject: Title 18 zoning

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Carson currently has many business locations that are sitting empty do to the zoning.

We also have several businesses that are closing because they cannot exits at the current location due to the restrictive zoning.

Many of these businesses could continue to operate if the zoning was changed to include RESALE

I currently have a business that began as a thrift store. The city told me that I could not do that in the location I was, so I had to change everything and am struggling to keep the doors open.

If you would take the COMMERCIAL zoned property and make it able to also do RESALES a lot of small businesses could keep their doors open.

When I was doing resales (thrift), we were making ends meet. Now we are not and our clientele we had developed have complained and a lot of them have stopped visiting us.

STOP being so controlling with the zoning and allow businesses to stay open so people can survive.

This economy makes it difficult for everyone and when people can get what they need at RESALE prices rather than paying for new items it makes it a lot easier on their budget.

Sent from Mail for Windows 10

LATE MATERIAL

Item #: 20B

Meeting Date: 09/03/20

From: wendygeorge@zoho.com
To: [Adam Trumble NVAppeal](#); [Jeff Munson \(Carson Now\)](#); news@carsoncityjournal.com
Cc: [Public Comment; CCEO](#)
Subject: THIS THURSDAY
Date: Monday, August 31, 2020 9:47:28 AM
Attachments: [image005.emz](#)
[image007.png](#)
[image009.png](#)

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

CARSON CITY HOMEOWNERS BEWARE! The Board of Supervisors wants to disenfranchise you. This Thursday, they will vote on Agenda item 20.B. They say it is only to correct an inconsistency between the Charter and CCMC. However, this vote will make it permanent in all documents that transient renters can sit on the Board. With only 6 months living here, any transient renter can run for a seat on the Board.

You may have noticed that most of the new development going on is multifamily, i.e., apartments. If transient renters get seats on the Board, there will be more and more, higher and higher, more squashed and more squashed monster building developments coming to our beautiful valley. Our very identity as a single-family home community will be destroyed.

I grew up in urban projects, which are now cesspools of crime, dirt, overcrowding, and poverty. Why bring this scourge down on Carson City? We are already facing problems with long-stay motels which are being used as apartments. Why make it worse?

Transient renters put undo burdens on our city services, such as police, fire, schools and roads. We can barely afford these services now. Transients come and go, not caring for our town. There is a similar situation at our southern border, where illegal immigrants want to come into the U.S., use our social services and vote.

Let your voice be heard before its too late. Because of COVID-19, you can let the Supervisors know what you think in one of three ways:

- Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the Board of Supervisors meeting at www.carson.org/granicus and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191.

- The public may provide public comment in advance of a meeting by written submission to the following email address:

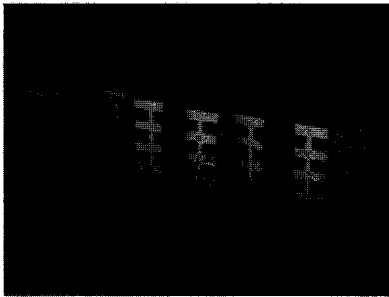
publiccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

- Members of the public who wish to provide live public comment may do so during the designated public comment periods, indicated on the agenda, via telephonic appearance by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.

Join by phone:

Phone Number: +1-408-418-9388

Meeting Number: 146 101 1449



Wendy George,
Homeowner, voter, citizen, volunteer

From: Carrie Kiser
To: Public Comment
Date: Tuesday, September 1, 2020 9:19:10 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

I disagree with having transient renters sit on a board. Someone that comes into a community for only 6 months has no idea how the community is run or what the views are of people they are supposed to be representing.

Please reconsider this move. We need upstanding, living in the area long term representatives running our community.

Thank you
Carrie Lynn Kiser

Sent from my iPhone

From: [donna depauw](#)
To: Public Comment
Subject: Ward 3 supervisor replacement
Date: Wednesday, September 2, 2020 6:14:46 AM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Hello. I'd like to add my opinion to the replacement process especially at the beginning of a four year term for a supervisor to serve.

- We're too late for a name to be placed on November ballot.
- Under no circumstance should the current BOS select a replacement. It should wait until all new members are placed in January.
- I'm a former member of the charter review committee. I'm not a fan of people being placed in city wide seats w/o having to actively go through the election process. That person by being placed in a position has a advantage in the next election. Others have to spend money while this individual will have 2 years of experience, exposure, and knowledge.
- We can't afford a special election, especially during a pandemic, which is always my choice for a proper representative to be chosen. No one favored political party representative should have the upper hand. Nor should it go by referral of current Ward supervisor. We need a person with community service experience which is gravely important, to represent all of us but specific to Ward 3. We need a open process that all of us can participate in. Not a anointed person.
- Preference special election.

Thanks for your time and consideration in this matter. Sincerely, Donna Kuester DePauw.

#"Being honest may not get you many friends, but it'll always get you the right ones ,John Lennon" IMAGINEⓈ
775-220-0655.

From: Charise Whitt
To: Public Comment
Subject: Agenda Item 20.B. 9/4/20 BOS Meeting
Date: Wednesday, September 2, 2020 12:35:12 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Eligibility for a term on the Board of Supervisors should require that a minimum residency is longer than six months time, preferably two years. The City Charter can be changed to comply with the City Ordinance.

Charise Whitt

This is being sent prior to 3:00 p.m. the day before the 9/4/20 meeting.

20B

From: bepsy strasburg
To: Public Comment
Subject: Board Of Supervisors Qualification
Date: Tuesday, August 18, 2020 7:42:32 PM

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Hello Board of Supervisors,

During the discussion of 17B (Board of Supervisors Qualification), I hope to hear what prompted this topic to be included in the agenda now and why the City Charter repealed the condition of property ownership in 1977?

Was the conditions different in 1977 that may have impacted the # of applicants for the Supervisor position? Has the property ownership requirement inhibited this elected position to-date in any way? What is the make-up of the City residents - property owners versus renters? This perspective would help current residents to evaluate the need for the change now.

A property owner and tax payer brings a longer term perspective than a renter after a 6 month residency period cannot in a Supervisor position. If property ownership will no longer be required, what other qualifications can be added to ensure the longer term perspective and commitment to the City's success? Should the 6 month residency requirement be for a longer period of time?

Can the Charter be changed to align to the Municipal Code as it is now?

Thank you for your consideration.
Bepsy Strasburg

Tamar Warren

From: Public Comment
Sent: Thursday, September 3, 2020 8:09 AM
To: Dave & LeAnn Saarem; Public Comment
Subject: RE: Public Comment against changing residency requirements for BOS

Hello,

Thank you for submitting this Public Comment. However, it came in after the 3:00pm deadline so it cannot be distributed. If you would like to voice your comment you are welcome to call into the meeting this morning:

The meeting begins at 8:30 and they take public comment shortly after they begin.
Join by phone: Phone Number: +1-408-418-9388
Meeting Number: 146 101 1449

Thank you,

Rachael Evanson | Office Specialist
Executive Office | Carson City, A Consolidated Municipality
201 N. Carson Street, Suite 2, Carson City, NV 89701
Direct: 775-283-7125 | Office: 775-887-2100 | Fax: 775-887-2286
<http://www.carson.org>

From: Dave & LeAnn Saarem <saarem@sbcglobal.net>
Sent: Wednesday, September 2, 2020 7:20 PM
To: Public Comment <PublicComment@carson.org>
Subject: Public Comment against changing residency requirements for BOS

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Dear Board of Supervisors,

Thank you for giving attention and importance to public comment against the proposed residency requirement changes for Board of Supervisor members. It has recently come to my attention that it is being discussed to allow for a reduced time of residency required. My husband and I (and many of my family members) are native Carson City residents for the past 50+ years, and I do not think it wise to open the opportunity for people that do not have Carson City's best interest at heart to become powerful representatives in our wonderful community. As we have all witnessed recently, there are many people, maybe even backed by funding from activist organizations with ill-intentions, who are causing turmoil in many communities around our country. It is imperative that government leaders in Carson City are working for the betterment of Carson and our residents. If a person doesn't even live here permanently nor has plans for a long-term future in Carson City, why should they be in control of such important decisions that will frame our future? Those of us who are multi-generational Carson City

residents (grandparents, parents, and now our children) could be ignored and overlooked for what we value Carson City to be - a quaint, safe, small town where families grow and prosper. PLEASE don't approve this measure that could put that in definite jeopardy.

Thank you for your time and consideration,
LeAnn and Dave Saarem
2188 Alfred Way
Carson City, NV

Tamar Warren

From: Public Comment
Sent: Thursday, September 3, 2020 8:09 AM
To: Oconnor, Tracee; Public Comment; Todd Reese
Cc: Walkenhorst, Craig; Donna B Barrett
Subject: RE: Verizon Wireless' Comments to Carson City's Proposed MLA

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Thank you,

Rachael Evanson | Office Specialist
Executive Office | Carson City, A Consolidated Municipality
201 N. Carson Street, Suite 2, Carson City, NV 89701
Direct: 775-283-7125 | Office: 775-887-2100 | Fax: 775-887-2286
<http://www.carson.org>

From: Oconnor, Tracee <tracee.oconnor@verizon.com>
Sent: Wednesday, September 2, 2020 9:53 PM
To: Public Comment <PublicComment@carson.org>; Todd Reese <TReese@carson.org>
Cc: Walkenhorst, Craig <craig.walkenhorst@verizonwireless.com>; Donna B Barrett <donna.barrett@verizonwireless.com>
Subject: Verizon Wireless' Comments to Carson City's Proposed MLA

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Dear Board of Supervisors,

Please see Verizon's Comment Letter and redline of the City's proposed MLA, attached, for your consideration.

Thank you!

--

Tracee O'Connor-Thomas

Verizon Wireless

South Central Market

(972) 444-5114 office
tracee.oconnor@verizon.com

Tamar Warren

From: donna depauw <ddepauw@sbcglobal.net>
Sent: Wednesday, September 2, 2020 6:14 AM
To: Public Comment
Subject: Ward 3 supervisor replacement

Follow Up Flag: Follow up
Flag Status: Flagged

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

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Thanks for your time and consideration in this matter. Sincerely, Donna Kuester DePauw.

🕊️ "Being honest may not get you many friends, but it'll always get you the right ones," John Lennon"

IMAGINE ● ☮️

775-220-0655.

Tamar Warren

From: Carrie Kiser <ksrnch@sbcglobal.net>
Sent: Tuesday, September 1, 2020 9:19 PM
To: Public Comment

Follow Up Flag: Follow up
Flag Status: Flagged

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Thank you
Carrie Lynn Kiser

Sent from my iPhone