

**CARSON CITY DEBT MANAGEMENT COMMISSION (DMC)**

**Minutes of the August 11, 2020 Meeting**

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A regular meeting of the Carson City Debt Management Commission was scheduled for 1:30 p.m. on Tuesday, August 11, 2020 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Don Hataway  
Vice Chairperson Nick Providenti (via WebEx)  
Commissioner Richard Varner  
Commissioner John Barrette  
Commissioner Mary Sanada

**STAFF:** Sheri Russell, Chief Financial Officer  
Todd Reese, Deputy District Attorney  
Danielle Howard, Public Meetings Clerk

**NOTE:** A recording of these proceedings, the commission's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review in the Clerk's Office during regular business hours.

**A. CALL TO ORDER AND DETERMINATION OF A QUORUM**

(1:31:26) – Chairperson Hataway called the meeting to order at 1:31 p.m. Roll was called, and a quorum was present. Chairperson Hataway read into the record the notice to the public, incorporated into the agenda, stating that public comments may be provided in advance by written submission or live via telephonic appearance during the meeting and would be heard at the beginning and at the end of the meeting, as agendized.

**B. PUBLIC COMMENT**

(1:34:14) – Chairperson Hataway entertained public comments; however, none were forthcoming.

**C. ACTION ON APPROVAL OF MINUTES – FEBRUARY 11, 2020**

(1:35:01) – Chairperson Hataway introduced the item and entertained a motion.

**(1:35:09) – MOTION: Commissioner Barrette moved to approve the February 11, 2020 meeting minutes. Commissioner Varner seconded the motion. Motion carried 5-0-0.**

**D. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING MUNICIPALITIES' ANNUAL REPORTS, STATEMENTS OF DEBT MANAGEMENT POLICY, PLANS FOR CAPITAL IMPROVEMENT, AND UPDATES OF INFORMATION, AS REQUIRED BY NRS 350.013:**

**D-1. CARSON CITY**

(1:35:21) – Chairperson Hataway introduced the item. JNA Consulting Group, LLC Vice President John Peterson introduced himself and presented the agenda materials. He and Ms. Russell responded to clarifying questions.

(1:46:19) – Ms. Russell thanked Mr. Peterson and added that over \$100 million of the City’s debt is strictly for sewer water and stormwater. She also pointed out that the City’s available debt limit would allow approximately \$74 million in available debt.

## **D-2. CARSON CITY SCHOOL DISTRICT**

(2:18:44) – Chairperson Hataway introduced the item. Carson City School District Director of Fiscal Services Andrew Feuling introduced himself and presented the agenda materials

(2:28:58) – Chairperson Hataway entertained a motion.

**(2:29:13) – MOTION: Commissioner Sanada moved to accept the two reports [on Carson City and the Carson City School District]. Commissioner Barrette seconded the motion. Motion carried 5-0-0.**

## **E. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO SPECIFY THE PERCENTAGE OF LIMITATION ON TOTAL AD VALOREM TAX LEVY, AS REQUIRED PURSUANT TO NRS 350.0155.**

(2:29:35) – Chairperson Hataway introduced the item, provided background information incorporated into the agenda materials, and entertained suggested changes and/or a motion.

**(2:30:35) – MOTION: Commissioner Barrette moved to establish the percentage at 10 percent. Commissioner Sanada seconded the motion. Motion carried 5-0-0.**

## **F. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ESTABLISH PRIORITIES AMONG ESSENTIAL AND NONESSENTIAL FACILITIES AND SERVICES, AS REQUIRED PURSUANT TO NRS 350.0155.**

(2:30:45) – Chairperson Hataway introduced the item and entertained a motion to establish the priorities as public safety, education, and health.

**(2:30:58) – MOTION: Commissioner Barrette moved so moved. Commissioner Varner seconded the motion. Motion carried 5-0-0.**

## **G. FOR INFORMATION ONLY: DISCUSSION REGARDING THE FEBRUARY 2021 MEETING DATE AND TIME**

(2:31:19) – Chairperson Hataway introduced the item. The consensus of the Commission was to schedule the next DMC meeting for February 16, 2020 at 1:30 p.m.

## **H. PUBLIC COMMENT.**

(2:32:10) – Chairperson Hataway entertained public comments; however, none were forthcoming.

**I. FOR POSSIBLE ACTION: ADJOURNMENT**

(2:32:35) – Chairperson Hataway adjourned the meeting at 2:32 p.m.

The Minutes of the August 11, 2020 Carson City Debt Management Commission meeting are so approved this 16<sup>th</sup> day of February 2021.