



## STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** April 1, 2021

**Staff Contact:** Mirjana Gavric, Grants Administrator

**Agenda Title:** For Possible Action: Discussion and possible action regarding a final appropriation for the Community Support Services Grant ("CSSG") funding for Fiscal Year ("FY") 2022. (Mirjana Gavric, MGavric@carson.org)

Staff Summary: The CSSG annual competitive adult and youth total funding for FY 2022 is \$124,480. Staff recommends that \$98,103 be awarded for adult programs and \$26,377 be awarded for youth programs, of which \$21,770 is to be paid to Partnership Carson City for youth programs and \$4,607 will be held in the General Fund for CSSG FY 2023 youth competitive programs. In addition, \$120,000 will be awarded from the Quality of Life Initiative to the Boys and Girls Club of Western Nevada.

**Agenda Action:** Formal Action / Motion

**Time Requested:** 30 Minutes

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### **Proposed Motion**

I move to approve the CSSG funding for Fiscal Year 2022 as recommended.

### **Board's Strategic Goal**

Quality of Life

### **Previous Action**

On December 3, 2020, the Board of Supervisors approved \$163,120 for the five-year non-competitive category which includes both youth and adult programs.

### **Background/Issues & Analysis**

The CSSG annual competitive program is able to award \$124,480 from the General Fund to non-profit organizations that address a critical need in Carson City. The amount of \$98,103 in funding is available through a competitive grant process for adult programs and \$26,377 is available through a competitive grant process for youth programs. Despite advertising by both Carson City and Partnership Carson City, youth programs only received two applications. In order to retain the competitive nature of these grants, staff recommends that \$21,770 be granted for funding youth programs and that the remaining \$4,607 in the youth program category be placed back into the General Fund for CSSG FY 2023. \$120,000 will be awarded from the Quality of Life Initiative to the Boys and Girls Club of Western Nevada. The calculation is based on the annual sales tax, with a maximum of \$120,000 per year.

Amount of CSSG Funding available is based on a formula set forth in the Grant Program, which allows for 0.4% of annual expenses, 280,000, be budgeted for this program. There was an additional \$7,600 that was unallocated from FY20, which will be available in FY 22 as well. Of the total \$287,600 available, we also have a formula to allocate these dollars between adult and youth programs, in order to try and allocate available funding

fairly across the needs of Carson City. We use the Census of Children 18 years of age and under, times 1.5 to determine the available amount for Children, and the remainder of the funds are allocated towards Adult Programs. Please see attached matrix for break-out.

The decision to allocate CSSG funding to Carson City non-profit organizations is in accordance with the recommendation of the Carson City Application Review Group (ARWG) and Partnership Carson City Executive Board. The community-based ARWG reviewed and scored adult program applications on March 9, 2021 for recommendation to the Board of Supervisors. Partnership Carson City Executive Board reviewed applications for the youth program on March 16, 2021, for recommendation to the Board of Supervisors.

**Applicable Statute, Code, Policy, Rule or Regulation**

N/A

**Financial Information**

**Is there a fiscal impact?** Yes

**If yes, account name/number:** General Fund, Community Support Department, Board Designated account 1010615-501401 and Quality of Life Fund, Boys and Girls Club account: 2545012-501444.

**Is it currently budgeted?** Yes

**Explanation of Fiscal Impact:** \$124,480 will be budgeted in FY 2022 in account #1010615-501401 (Board Designated). After programs have been approved for funding, funds will be transferred to a line item specific to the program during the first round of budget augmentations in FY 2022. \$120,000, is budgeted in the Quality of Life Fund account #2545012-501444, for the Boys and Girls Club.

**Alternatives**

Provide other direction

**Attachments:**

[Memo\\_to\\_BOS-CSSG\\_FY\\_2022\\_Funding\\_Recommendations.doc](#)

[2022 CSSG Funding.pdf](#)

[Capital City CIRCLES CSSG 2022.pdf](#)

[FISH CSSG 2022.pdf](#)

[Nevada Health Centers CSSG 2022.pdf](#)

[Saint Vincent de Paul Society CSSG 2022.pdf](#)

[Spirit of Hope Inc. CSSG 2022.pdf](#)

[VARN CSSG 2022.pdf](#)

[Western Nevada College CSSG 2022.pdf](#)

[Youth-Boys and Girls Club of Western Nevada CSSG 2022.pdf](#)

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



## CARSON CITY, NEVADA CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

### MEMORANDUM

Board of Supervisors Meeting of April 1, 2021

**To:** Mayor and Board of Supervisors  
**From:** Mirjana Gavric, Grants Administrator  
**Date:** March 9, 2021  
**Subject:** CSSG FY 2022 Community Support Services Grant

The following is a summary of the Community Support Services Grant ("CSSG") applications for adult and youth competitive grant program for Fiscal Year ("FY") 2022, as ranked by the Application Review Work Group and Partnership Carson City Executive Board. Also provided is the Quality-of-Life Fund recommendation for the Boys and Girls Club of Western Nevada.

The CSSG total funding available for the FY 2022 adult and youth competitive category is \$124,480. Staff recommends \$98,103 be awarded for the adult competitive programs and \$26,377 be awarded for the youth competitive programs. For the youth competitive programs, staff recommends that \$21,770 be awarded to Partnership Carson City for the two qualified applicants listed below and \$4,607 be held in the General Fund for CSSG FY 2023 youth competitive programs, in order to retain the competitive nature of these grants. Staff recommends \$120,000 be awarded to the Boys and Girls Club of Western Nevada from the Quality-of-Life Fund. All projects meet CSSG program critical needs and are eligible for funding.

The Application Review Group (ARWG) took into consideration the amount requested alongside the score for each application with the total amount allotted for the CSSG program. In order to be able to award funds to as many non-profits as possible, the ARWG recommended full funding to two of the applicants that requested amounts under \$10,000 and partial funding was awarded to four applicants that requested amounts above \$10,000 as they all received scores over 70%. One of the applicants scored 60%; therefore, the ARWG did not recommend funding for that agency.

#### **CSSG RECOMMENDATIONS:**

**Total Available for Adult Programs = \$98,103**

**1) Project Name: Domestic Violence Victim Assistance Project**

Agency: Volunteer Attorneys for Rural Nevada (VARN)

Funding Request: \$28,000

Recommendation: **\$25,000**

Application Score: 89%

Description: VARN provides free civil legal services to low-income Carson City victims of domestic violence. Services to victims include advocacy, crisis counseling, safety planning, representation in protection order hearings and comprehensive legal assistance. The request is to help supplement staff pay.

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**CARSON CITY, NEVADA**  
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**2) Project Name: Nevada Health Centers**

Agency: Saving Lives Through Breast Cancer Screening

Funding Request: \$33,477

Recommendation: **\$30,541**

Application Score: 88%

Description: The request is to provide free breast cancer screening and breast health education to uninsured, underinsured, and low-income women. Nevada Health Centers Mammovan is a mobile unit providing accessible breast screening. The request is to help supplement staff pay, travel and marketing costs.

**3) Project Name: Emergency Dental Assistance Program**

Agency: Friends In Service Helping (FISH)

Funding Request: \$7,500

Recommendation: **\$7,500**

Application Score: 84%

Description: This program provides dental assistance to uninsured or underinsured Carson City residents who need emergency dental services. FISH works with local dentists who are willing to provide a discounted rate to clients, so that the grant funding can serve more community members. 100% of the funds requested will pay for emergency dental care.

**4) Project Name: Homelessness Prevention for At-Risk Youth and Senior Citizens**

Agency: Saint Teresa of Avila Conferences, Saint Vincent de Paul Society

Funding Request: \$36,000

Recommendation: **\$20,000**

Application Score: 81%

Description: St. Vincent serves the poor in Carson City with financial assistance to combat short-term poverty. The program is set up to provide financial support for short-term emergency housing for low-income households. More specifically, the priority for this program are families with at-risk youth, senior citizens and this year, legally disabled renters. The program assists all individuals and families but prioritizes their requests based on the three categories mentioned above. 100% of the funds requested will be utilized for rental assistance.

**5) Project Name: Western Nevada College Food & Hygiene Pantry**

Agency: Western Nevada College

Funding Request: \$5,000

Recommendation: **\$5,000**

Application Score: 79%

Description: The Wildcat Reserve provides a food pantry to students and their families who are food insecure. The program provides staples like rice and pasta along with hygiene products like soap and toilet paper. 100% of the funds requested are for food and hygiene products.

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- 6) Project Name: NetWorX**  
Agency: Capital City Circles  
Funding Request: \$19,732  
Recommendation: **\$10,062**  
Application Score: 77%  
Description: C.I.R.C.L.E.S. offers a cooperative program for Carson City families struggling both vocationally and financially. The national model used to help families out of poverty is a three phased system. The system called NetWorX helps families to 1) identify and breakdown down barriers to poverty, 2) matches members with professional community members who act as allies, 3) participants act as mentors to new clients entering phase one of the program. The end goal is to inspire and equip families with the tools they need to thrive, not just survive. The request is to help supplement staff pay.
- 7) Project Name: Program Expansion**  
Agency: Spirit of Hope Inc.  
Funding Request: \$18,640  
Recommendation: **The recommendation from the ARWG is not to fund this request due to the low application score.**  
Application Score: 60%  
Description: The Spirit of Hope program provides housing to homeless individuals. In addition, the staff at the Spirit of Hope ensures their residents are getting the help they need to improve their lives in order to become healthier individuals. The funding requested is to help supplement staff pay.

**PARTNERSHIP CARSON CITY RECOMMENDATIONS:**

**Total Available for Youth Programs = \$26,377**

- 1) Project Name: Summer Brain Gain- Learning Loss Prevention**  
Agency: Boys and Girls Club  
Funding Request: \$9,632  
Recommendation: **\$9,632**  
Application Score: No score assessed  
Description: The request is to fund the Summer Brain Gain program which is designed to mitigate learning loss which has been exacerbated by hybrid and distance learning. The program is for elementary, middle and high school students and is offered during the summer months. Grant funds will directly support staff time, curriculum materials and educational field trips.

# CARSON CITY, NEVADA

## CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

**2) Project Name: Carson City Children's Museum**

Agency: Carson City Children's Museum

Funding Request: \$9,500

Recommendation: **\$9,500**

Application Score: No score assessed

Description: The request is for annual membership sponsorship, summer camp sponsorship and facility rental for the Kids In Care program. All three programs are designed to benefit low to moderate income families and those children who are in the state's custody. These programs assist the low to moderate income families by offering reduced admission, free annual passes to foster families, and free facility rental to the Kids in Care program.

**3) Project Name: Grant Management**

Agency: Partnership Carson City

Funding Request: **\$2,638 (10%)**

Description: Administer youth programs

**QUALITY OF LIFE FUND**

**Total Available from Quality-of-Life Sales Tax - \$120,000**

**1) Project Name: Facility Maintenance**

Agency: Boys and Girls Club of Western Nevada

Funding Amount: \$120,000

Description: The funding is for the purpose of building maintenance.

**CSSG Funding Awarded in FY 2021 & CSSG Funding Requested and Recommended in FY 2022**

Agency	CSSG Awarded FY 2021	CSSG Requested FY 2022	ARWG Recommendation FY 2022
Capital City C.I.R.C.L.E. S	\$9,000	\$19,732	\$10,062
Friends In Service Helping	\$7,500	\$7,500	\$7,500
Nevada Health Centers	\$0	\$33,477	\$30,541
Saint Vincent de Paul	\$18,000	\$36,000	\$20,000
Spirit of Hope	\$0	\$18,640	\$0
Volunteer Attorneys for Rural Nevada	\$20,000	\$28,000	\$25,000
Western Nevada College	\$0	\$5,000	\$5,000
Youth – Boys & Girls Club	\$0	\$9,632	\$9,632
Youth – Children's Museum	\$0	\$9,500	\$9,500
Youth – Partnership Carson City 10%	\$2,650	\$2,638	\$2,638
<b>Total</b>	<b>\$57,150</b>	<b>\$170,119</b>	<b>\$119,873</b>

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CSSG July 1, 2021-June 30, 2022

	CSSG Adult	CSSG Youth	TOTAL
US Census % of Children under 18x1.5			
Percentage of Children per US Census		persons under 18 years for Carson City 20.5%	20.50%
July 1, 2019 US Census		30.75%	1.5
Total to be allocated to Programs	\$ 199,163.00	\$ 88,437.00	\$ 287,600.00
Amount Awarded BOS Non-Competitive	101,060.00	62,060.00	163,120.00
<b>Available for Allocation - COMPETATIVE</b>	<b>\$ 98,103.00</b>	<b>\$ 26,377.00</b>	<b>\$ 124,480.00</b>
NOTE: Boys and Girls Club Annual Allocation		\$ 120,000.00	

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**APPLICATION**

- ☐ NEW APPLICANT
- ☒ CURRENTLY FUNDED APPLICANT (AMOUNT \$ \_\_\_\_ \$ 9,000 \_\_\_\_)

**APPLICANT INFORMATION**

<b>Agency Name:</b> Capital City CIRCLES Initiative - a NETworX USA Affiliate	
<b>Agency Mailing Address:</b> 2621 Northgate Lane, Suite 10, Carson City, NV 89706	
<b>Project Name:</b> NETworX	
<b>Project Address/Location:</b> 2621 Northgate Lane, Suite 10, Carson City, NV 89706	
<b>Contact Person:</b> Steve Hedrick- Director	
<b>Office Number:</b> 775-883-6506	<b>Email:</b> capitalcitycircles@gmail.com
<b>Cell Phone:</b> 775-772-0064	<b>Website:</b> https://www.capitalcitycircles.org/

**FISCAL MANAGER**

<b>Name:</b>	Jon Stieber
<b>Title:</b>	Treasure /Accountant
<b>Phone Number:</b>	775-781-6009
<b>Email:</b>	jonstbr@yahoo.com

**PROJECT FUNDING**

<b>Requested amount</b>	\$ 19,732
<b>Other funding</b>	\$ 30,240
<b>Total project cost</b>	\$ 49,972

**PROJECT ELIGIBILITY**

**Which Carson City critical need does this project address?**

<input checked="" type="checkbox"/> SENIOR CITIZEN SERVICES	<input type="checkbox"/> HEALTH/DENTAL SERVICES
<input checked="" type="checkbox"/> MENTAL HEALTH SERVICES	<input type="checkbox"/> DOMESTIC VIOLENCE SERVICES
<input type="checkbox"/> DISABLED CITIZENS SERVICES	<input checked="" type="checkbox"/> SUBSTANCE ABUSE SERVICES

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

<input checked="" type="checkbox"/> X YOUTH	<input checked="" type="checkbox"/> X EDUCATION
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## GENERAL OVERVIEW

The Capital City C.I.R.C.L.E.S. (Connecting Individuals with Resources to Change their Lives and Empower Sustainability) Initiative (CCCI), is a Carson City-based cooperative effort focused on Carson City families struggling vocationally/financially. CCCI's mission since 2006 has been to inspire and equip families with the tools they need to *thrive*, not just *survive*. To that end, CCCI has selected the nationwide NetWorX Program for its three phases to overcoming poverty, and sensitivity to the fact that every person is different. Some will move through the program faster than others, but no one who is motivated to achieve is left behind. The average time in the program to graduation is 24 months.

Potential participants must demonstrate they are committed to change before enrollment in CCCI. This is an informal assessment with CCCI staff. Once enrolled, the families begin by completing the highly regarded NetWorX evidence-based curriculum- "Phase 1", comprised of a two-hour session once a week for 14+ weeks includes one hour for dinner provided by local churches, and a one hour interactive work session. Work sessions review the process of identifying, understanding and breaking down the barriers that keep the client in poverty as they move through the participatory curriculum on family finance, effective self-discipline, workplace behavior and goal setting. Following the successful completion of the NetWorX Phase 1 with their goal plan, the families enter Phase 2 and are matched with community professionals who act as Allies. The pairs meet at least monthly to work on the participant's identified goals toward achieving economic and vocational self-sufficiency. For some, this takes a few months Phase 2 and others more than a year. During Phase 3, participants engage their plan to "pay back" for the services they have received, often by mentoring new clients entering Phase 1. A once a week hourly meeting with the CCCI director running concurrently with Phase 1 work sessions is open to Phase 2 and 3 participants to attend as much as possible to maintain healthy relationships and support as needed. Children are encouraged to attend to help identify children experiencing stress from their families' situation and provide assistance for them.

Not all participants successfully complete the program. Those struggling are often doing very well in progressing through the 14+ workshops and in coping through the usual feelings of anxiety or depression that occur in daily life. However, when something goes wrong, they fall back on old coping skills such as avoidance. For example, when a participant is falling behind on rent payments, their overall feelings of anxiety and shame can lead them to not showing up for the program's weekly meeting. CCCI will develop interventions inclusive of one on one advising, class modules, and presentations for participants on how problematic coping skills develop and what they can do to build new coping skills that help further their goals.

This application includes the development of a more formalized partnership between CCCI and other community services such as F.I.S.H. Clients living in F.I.S.H. transitional housing will be required to participate in the CCCI program through to completion. This can potentially increase the demand for services this coming year. To date, this year's enrollment in CCCI is 17 participants including nine single parent families: one has reached the final Phase 3, and the remaining (16) are split between Phase 1 and Phase 2. On average to date, 88% of clients complete Phase 1 and move into Phase 2. Eight to ten children are currently receiving services during their parent's Phase 1 lessons. At least 15+ new families are anticipated next year.

In recognition of the success of CCCI, this program received the 2015 Northern Nevada Development Authority's Outstanding Non-Profit of the Year award.



## # 2 Problem Statement

Poverty is no stranger to Carson City, approximately 13.7 % of the population is under the poverty line according to the US Census Bureau estimates for 2015. Unfortunately, Poverty is still a problem in Carson, despite the best efforts of our government, social service agencies, health care facilities, faith communities, businesses and most importantly caring Carson residents.

2020 was a challenging year, and 2021 has many of the problems continue to exist, most specifically Covid. Beyond the obvious harms of the virus. The effects and our response to the virus has seen rises in substance abuse, relapses, suicides, overdose, domestic/intimate partner violence, mental health issues, and then there are the economic effects. Unfortunately, due to the suddenness of these heightened challenges there are limited reliable Carson City specific statistical information to substantiate these claims yet.

CCCI is an organization whose primary theory and mode of change is through relationships on a 1 to 1 level and a community level, both of these have been greatly hampered by important public health safety measures. CCCI has been able to pivot and with zoom we have been able to sustain a modified program. As most people would agree that meeting over zoom compared to meeting face to face isn't the same.

The economic stressors caused by Covid there will be a multitude of people experiencing situational economic distress. CCCI has traditionally been a program that is more a quality v quantity approach, we don't serve large amounts of people, but the people we do serve we have substantial growth and stories of change. Getting one family of 4 out of government assistance saves \$40,000 a year, let alone all the qualitative improvements for those people.

CCCI sees a need to offer services to a wider audience. We think with some small adaptations to our existing program and curriculum we can do that.

We are looking to expand our reach, and community awareness by Creating a public quarterly event called "Carson Cares" which will be community education night. Where a panel forum of professionals and community members will discuss pertinent Community Issues in a moderated event. We also looking to partner with an in-service treatment agency and created and provide a shortened CCCI program for them.

In preparation for possible economics issues in the future which may limit both private and government funding streams, CCCI wants to do a two approach of building our volunteer capacity and working on creating more support and collaboration with other agencies with MOU's and staff collaboration further explained in our first Goal.

Far too long in Carson nonprofits have fought against one another for limited resources as opposed to working collaboratively to not duplicate services, save on administrative costs, provide better wraparound services to clients. CCCI being a generalist organization helping a diverse clientele with a diverse set of issues (in the post crisis non-acute level), put our organization in a unique roll to help pioneer more of this in Carson.



### # 3 Goals and Objectives

**Goal 1:** While adapting to ever changing covid public health challenges CCCI will continue to provide a multi-faceted and effective program successfully lifting families out of holistic poverty and into a life of fiscal, vocational, relational, emotional and social stability.

Objective 1: *Maintain program recruitment posed a multitude of quarantine challenges.* CCCI piloted an intern experience with CCCI Coach at FISH for Coaches final internship for her Bachelor's degree. The coaches intern experience created a series of closer organization collaborations with Fish which included increase recruitment of CCCI participants, better assistance clients that are both involved with CCCI and FISH. Also, this resorted into an effort to write a combined grant with FISH and ROADS (Realizing Opportunities for the American Dream). CCI coach dedicate about ¼ of their time creating new and or modifying MOU's with higher client volume agencies to better recruit for CCCI in challenging times, and seek to form better collaborative partnerships with agencies. This will be measured by amount of MOU's created, 1 additional collaborative grant written between agencies, and additional recruits for CCCI program.

Objective 2 *Increase technological capacity at CCCI* to mitigate the effects of socially distanced and zoom programing. To mitigate the challenges of social distancing and participants with limited technology access or internet. CCCI staff will purchase additional computer, tablets, increase internet capacity, and have tech support to deal with increase online meetings. Purchases will be done by Director.

Objective 3: *Create a NETworX LAB (Leadership Advisory Board)* done by all director, coach, intern, Executive board. This action is expected to increase volunteer and organization capacity and capability at CCC while minimizing staffing costs. Involved participants will gain valuable skills in social capital and experiential learning opportunities, job development skills.

Objective 4: *Continue to track participants outcome with new NETworX USA Quarterly Intake Surveys* as to maintain and measure efficacy of NETworX program in light of additional challenges of Covid to our vulnerable participants.

**Goal 2:** Adapting to the present and foreseeable future challenges brought on by Covid and resulting economic setbacks. CCCI would like to diversify and widen its programing options to educational services that involve less overall time commitment and programs to specific emergent issues related to Covid.

Objective 1 *Addressing community education and awareness of resources.* CCCI will coordinate community educational content for Carson City Residents. "Carson Cares Nights" will be a forum for civil discussion moderated by a CCCI staff or guest host and featuring local governmental leaders, community service agency leaders and professionals, local and regional advocates. This will be done in a panel discussion with a pre-selected topic and base line questions and issues to discuss, following that there will be time for community participants to ask questions to the panel guests. This project will be coordinated by the CCCI intern. Initially

the quarterly meetings will be done via Zoom, till it is safe to use a socially distanced meeting space such as a Church. A youth program/child care will be provided when in person that will offer tutoring services and social emotional services to youth. The amount of participants at the meetings will be recorded and simple pre and post presentation questionnaires will be distributed to measure the amount of information retained.

Objective 2 *Develop and implement a condensed version of the NETworX program* for a drug treatment center, in-patient program and/or correctional facilities. CCCI staff and Intern will locate a willing community partner, collaborate with them to modify the curriculum for a shorter term more population specific educational focus. This will expand on capacity of Circles to offer programing for participants in condensed format and encourage participants in the short term CCCI alternative an interest to enroll in the complete program. An MOU will be created with identified agency, and pre- and post-class NETworX USA quarterly intake surveys will be used to measure participant growth.

Objective	Quarter of Initiation	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Goal 1 Objective 1			x		
Goal 1 Objective 2	x				
Goal 1 Objective 3			x		
Goal 1 Objective 4	x				
Goal 2 Objective 1	x				
Goal 2 Objective 2				x	

#### # 4 Methods of Accomplishment

The persistent problem of poverty in Carson along with the added stressors of Covid and economic strains about created an assortment of unique challenges to mitigate in the upcoming year.

Our first goal is to maintain as much as possible the efficacy of the CCI program despite the challenges of Covid. We have begun to implement some strategies and our looking to additionally implement other ones to maintain and strengthen the program.

Primarily we see that as a small agency with limited staff, we have to be extremely efficient with our time resources. By the help of an internship this year we happed to pilot a modified community outreach role for our Program Coach. By spending time with FISH, both organizations have benefitted. To record and try out this approach with FISH and other like minded agencies we are going to work to create MOU's with these agencies and have a staff representative there for an specific amount of time each week. This initially has proved useful and we think with minor modifications that this will be a viable long term solution and we are asking for some pilot money to further hone in on this unique collaborative approach. This is how we see our 1<sup>st</sup> objective being utilized.

Our 2<sup>nd</sup> objective is fairly straightforward and we are requesting the technical tools, support and infrastructure to better worker with our increasing more online interactions.

Our 3<sup>rd</sup> objective is to grow the capacity of CCCI by increasing the potential of our volunteers and participants to be able to do more work and aid in acts of reciprocity in the community. This will eventually lead to reduce staffing costs, more services in the community.

Finally, our 4<sup>th</sup> Objective is to keep recording and paying attention to the growth of our participants by doing the NETworX quarterly intake surveys and seeing how covid stressors and increasing online programing and interaction have an effect on their progress. Based on the data results CCCI staff can further adjust and mitigate its programing to best be able to serve and care for its clients.

Our Second goal is to widen the reach CCCI program to offer more educational and prevention services to people that can not commit to our traditionally 18 month program. For some this will be a trial run than can lead them to commit for the complete program.

Our 'Carson Cares' nights (Objective 1) will be an opportunity to bring together government leaders, with community service professionals, advocates and interested citizens to have meaningful moderated discussions on these nuanced issues. This can easily be measure by attendance and simple before and after questionnaire testing base knowledge about the issue. This project will also help to market CCCI in the community and provide a forum for Carson Residents to learn more about how our Social Service Agencies work, it will also allow for collaborative projects to blossom.

Finally, are Goal 2 objective 2 will work to pilot a shorter term CCCI class that is more tailored to higher risk individuals in a 'getting stable' approach as opposed to the classic 15 week "getting ahead" program of our phase 1. This will also rely on collaboration with other agencies and provide a more comprehensive road map from crisis level direct services to more soft skills and goal setting programs.

## **#5 Project Evaluation and Internal Assessment**

Goal 1 Objective 1. Create new and modify existing MOU's (5) with like-minded community agencies and have Coach spend ¼ of her time at these sites or communicating with them. Track by time sheets. Measure the number of new participants recruited and offer quarterly progress reports.

Apply for at least 1 collaborative grant in 2022 with another local agency, based out of this work.

Objective 2: Upgrade Internet, computer, tablets and have IT support, will have receipts to evaluate.

Objective 3. Have LAB work groups in 3 categories, with minimum 6 meetings each, have participants do 100 hours of volunteer reciprocity for our group, measure overall increase of volunteer hours at Circles for tracking purposes

**Goal 2 Objective 1** Do 4 community educational nights, achieve an average participation of 50 people at each one via zoom and/or in person.

Sample Topics and presenters could be Homelessness and Poverty (ideally FISH would be there, CCCI, faith community leaders, Emergency Shelter program),

2. Mental Health and Trauma (representatives from Mallory, local therapist, psychiatrist public health official).

3. Youth related issues ( a few circles youth with, staff from Boys and girls club, teacher/principal).

4 Healthy relationships and Intimate partner violence, teen dating violence, sexual consent (LEO, Sara, advocates, public health department, therapist).

The attendance at these events will be tracked along with pre and post surveys to measure content.

**Goal 2 Objective 2** Have intern create MOU's with at least 1 substance abuse, mental health clinics, or correctional facility and do short presentations there about our program. Work on creating a modified and shortened circles phase 1 program for specific populations prison, rehab, situational poverty, approximately 6 week class and do one in 2022. This will be a pilot program that will be accomplished in late quarters of grant period. CCCI will provide a modified evidence base curriculum, role sheets for individuals to attended, and is the NETworX quarterly intake survey before and after the class to measure participant changes in behavior, goal setting, etc etc.

The Implementation of the evaluation strategies outlined in this section will be the responsibility of Kathy Bartosz and Steve Hedrick. Kathy has over 30 years' experience in grants management and evaluation, and she is currently the Vice President of the CCCI Executive Board.



## **#6 Sustainment of the Project**

CCCI is constantly working on ways to diversify our funding streams.

CCCI is small and lean organization with 1 full time staff Director and our Coach/Community Outreach position which is currently  $\frac{3}{4}$  time we are asking for the funding to make this a full-time position. Additionally, we are looking at adding an Intern position for approximately 8 hours week.

CCCI maintains a robust volunteer program and is working to expand our executive board to further assist in financial development growth. A portion of the time allotted for staff building capacity is going to be directed toward expanding our volunteer network with the NETworX LAB (Leadership Advisory Board), this is a volunteer leadership program to teach leadership skills to our participants like communication, project management, small group facilitation, public speaking, etc etc. We are currently creating LAB groups for Development (fundraising and grant writing) and our looking into creating curriculum/education lab group and a reciprocity lab so that we can better outreach and serve our Carson City Community

CCCI is actively pursuing collaborative grants with other agencies to help minimize duplication of services, and be able to distribute the time involved in grant writing and reporting.

CCCI maintains a close relationship with FISH and ROADS and collaborative efforts among our 3 agencies could result in new funding opportunities for CCCI. We are also exploring piloting a shortened CCCI program for individuals in in-patient care, which could also produce new revenue streams for us.

## **#7 Coordination and Collaboration**

CCCI has currently MOU's with FISH, Advocates to End Domestic Violence, and ROADS. We participate in Partnership Carson City C.A.A.N. meetings. In this grant we are proposing to create more MOU's with other like-minded agencies and strengthen our existing ties. For examples CCCI is working on a combined grant with FISH and ROADS.

Proposed in this grant application we are proposing to start a quarterly 'Carson Cares Community Night' which will involve Government officials, nonprofit leaders, community activist panel discussions open to the public via zoom (hopefully in person) to discuss perennial issues our city deals with. For example, Substance Abuse, Mental Health, Homeless, Community Policing, Intimate Partner Violence.

We work closely with our faith communities in town and use their facilities for meeting nights, provided the food when it was safe for community meals (pre-covid) and are a source of many of our volunteers.

Covid has hampered a lot of valuable networking opportunities, and for CCCI has highlighted our increased need for collaboration. Our Coach finishing up her intern hours for her Human Services degree at FISH, the increased communication and collaboration from that pilot project has shown a new path forward for CCCI in community collaborations.

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**PROJECT BUDGET- 20 POINTS**

Complete the Budget Summary chart below. This information is mandatory in order to be considered for a CSSG Grant. A detailed explanation must be made on the Budget Justification page, with calculations. Other funding is not required. (Max Score: 10 points)

<b>Project Title:</b>	<b>Requested Amount</b>	<b>Other Funding</b>	<b>Total Funds</b>
<b>Project Expenses FY 2020-2021</b>			
Project Coach (40 hrs @ \$21)	\$ 10,080	\$30,240	\$ 40,320
Circles Intern (8 hrs @ \$18)	\$ 6,912	\$ 0	\$ 6,912
Technology Upgrades and IT Support	\$ 2,740	\$0	\$ 2740
<b>TOTALS</b>	<b>\$ 19,732</b>	<b>\$ 30,240</b>	<b>49,972</b>

**Other Carson City Contributions**

Please make sure to provide information on any Carson City subsidy (s) made to your agency, for example: cash, building rental, land, a building, other grants, equipment etc.  
Please provide the value of the subsidy (s) listed above.  
If more than one please identify each amount separately.

**BUDGET JUSTIFICATION**

# Community Support Services Grant (CSSG)

## Program Application

### Fiscal Year 2022

Please list each project expense from the previous page and explain in more detail. Include calculations. Use additional pages if necessary.

PROJECT EXPENSE	AMOUNT BUDGETED	JUSTIFICATION OF EXPENSE
The Program Coach is employee that will be full time (40 hrs). Total pay per year @ 21/hour is totals to \$40,320. We are requesting 25% of their pay be paid by this grant, \$ 10,080. The balance of \$ 30,240, will be paid for with personal donations, fundraisers, and other yet to be determined sources.	\$ 10,080	The Program Coach is an essential part of the CCCI program, and is a critical funding request for this program. The coaches increased hours will be spent increased hours collaborating, working on MOU's and recruiting participants from other Agencies, after a very successful internship at FISH this previous year. In addition, the Coach coordinates are volunteers, tracks our participants progress, and provides case-management services to our clients.
The CCCI Intern will contract for 8 hours a week @ \$ 18 hr for 384 hours in a year, which equates to \$ 6,912.	\$ 6,912	The CCI Intern is a pilot program to build capacity within the organization in the form of LAB coordination, 'Carson Cares' coordination, and work with the Director creating shorter term pilot programs with in-patient programs in Substance Abuse, Mental Health, and Corrections.
Technology Upgrades and IT support to help with online services and programing. Hi-Speed Internet and Dish \$70 a month x 12 (\$ 840) Laptop \$700 Tablet x 2 @ 300 = \$ 600 IT Support 12 months @ \$50=\$ 600	\$ 2,740	Increased technology upgrades, faster internet and technology to teach and allow participants to use is critical for CCCI operations due to social distancing and doing online programing.
The 16 volunteer Allies' value according to recent federal determination is \$ 21.83/hour each.  This line item is added to show the strong value that our volunteers add to the CCCI program and contribute a lot to our "bottom line".	\$ - 45,406 (In-Kind Donation)	Under the direction of the Coach, Allies meet with client one on one, the length of the time the client needs to complete their goal plan. Each Allie contributes a minimum of 130 hours a year in assisting clients. With our new LAB, we are hoping to increase the capacity and ability of how our volunteers can add to the program.

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

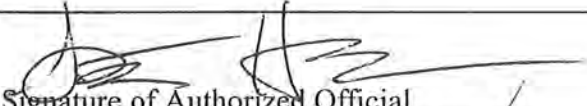
Other expenses in our budget, but not requested in the application are identified in the profit and loss statements.		

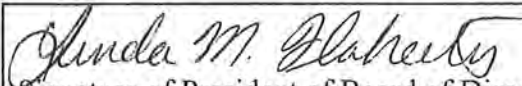


**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

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Applicant certifies that to the best of his/her knowledge, all information submitted as part of this application is true. Applicant will comply with all grant and contract requirements if funding is approved.

 Signature of Authorized Official	2/16/2021 Date
Steve Hedrick-Director Typed Name and Title of Authorized Official	775-883-6506 Phone Number

 Signature of President of Board of Directors	2/16/2021 Date
Linda Flaherty Typed Name of President of Board of Directors	775-721-3550 Phone Number

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**AGENCY INFORMATION**

Date of incorporation	September 30, 2002
Date of IRS certification	January 2003
Tax exempt number	94-3328209
DUNS#: ( <a href="http://www.dnb.com/get-a-duns-number.html">http://www.dnb.com/get-a-duns-number.html</a> )	963751537

Attach items 1-7 to your application. Item 8 is optional. Please list and reference any additional attachments you are providing with your application. Do not include attachments unless they are needed to understand the project.

**INDEX OF ATTACHMENTS**

Attachment Number	Attachment Description	Attachment Included (✓)
1	IRS Tax Exempt 501(c) (3) letter (available to print from Secretary of State's website)	✓
2	Proof of incorporation from Secretary of State (Certificate Only) Go to <a href="https://www.nvsilverflume.gov/certificate">https://www.nvsilverflume.gov/certificate</a> You will need to register in order to get the certificate. Cost is \$50. <b>OR</b> Submit proof that your entity is active and in good standing. Go to <a href="http://nvsos.gov/sosentitysearch/">http://nvsos.gov/sosentitysearch/</a> and print your business entity information	✓
3	Current Organization Chart with names of staff members	✓
4	Current Board of Directors and terms of office. [If a member of your Board of Directors is in a position to obtain a financial benefit or interest from your proposed project, you may be ineligible for CSSG funds.]	✓
5	<b>501(c)(3): Copy of the most recent Federal Tax Return. Attach FIRST 2 PAGES (Form 990 or 990EX)</b>	✓
6	Profit and Loss Statements and Balance Sheets for prior <u>3</u> years	✓
7	Has your agency registered with the System for Award Management (SAM) previously known as CCR data base? X <input type="checkbox"/> Yes <input type="checkbox"/> No  PLEASE ATTACH A COPY OF YOUR AGENCY'S SAM REGISTRATION	✓
8	Funding commitment letters and/or letters of support (if applicable)	



Department of the Treasury  
Internal Revenue Service

P.O. Box 2508, Room 4010  
Cincinnati OH 45201



In reply refer to: 4077550279  
Aug. 11, 2008 LTR 4168C 0  
94-3328209 000000 00 000  
00024821  
BODC: TE

THE CAPITAL CITY CIRCLES INITIATIVE  
HEALTHSMART  
900 E LONG ST  
CARSON CITY NV 89706-3129005



34716

Employer Identification Number: 94-3328209  
Person to Contact: Sophia Brown  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of June 25, 2008, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in January 2003, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Cindy Westcott  
Manager, EO Determinations

# SECRETARY OF STATE

Attachment 2



## CERTIFICATE OF REGISTRATION

I, BARBARA K. CEGAVSKE, the duly elected and qualified Nevada Secretary of State, do hereby certify that the following **Trade Name** was filed by **THE CAPITAL CITY C.I.R.C.L.E.S. INITIATIVE**, the business address of 2621 NORTHGATE LN #10 CARSON CITY NV, 89706, on the 13th day of February, 2017:

Mark (copy attached): THE CAPITAL CITY C.I.R.C.L.E.S. INITIATIVE

Class No: 100

Description of goods or services: MARKETING AND BRANDING ASSOCIATED WITH EDUCATIONAL OUTREACH AND ADVOCACY

Registrant's state of incorporation: NV

Date of first use in Nevada: September 16, 2015

Date of first use anywhere: September 16, 2015

Date of expiration: February 13, 2022

Said registration was submitted with a description thereof and duly verified as required by law, and that the same is now on file and of record in this office.



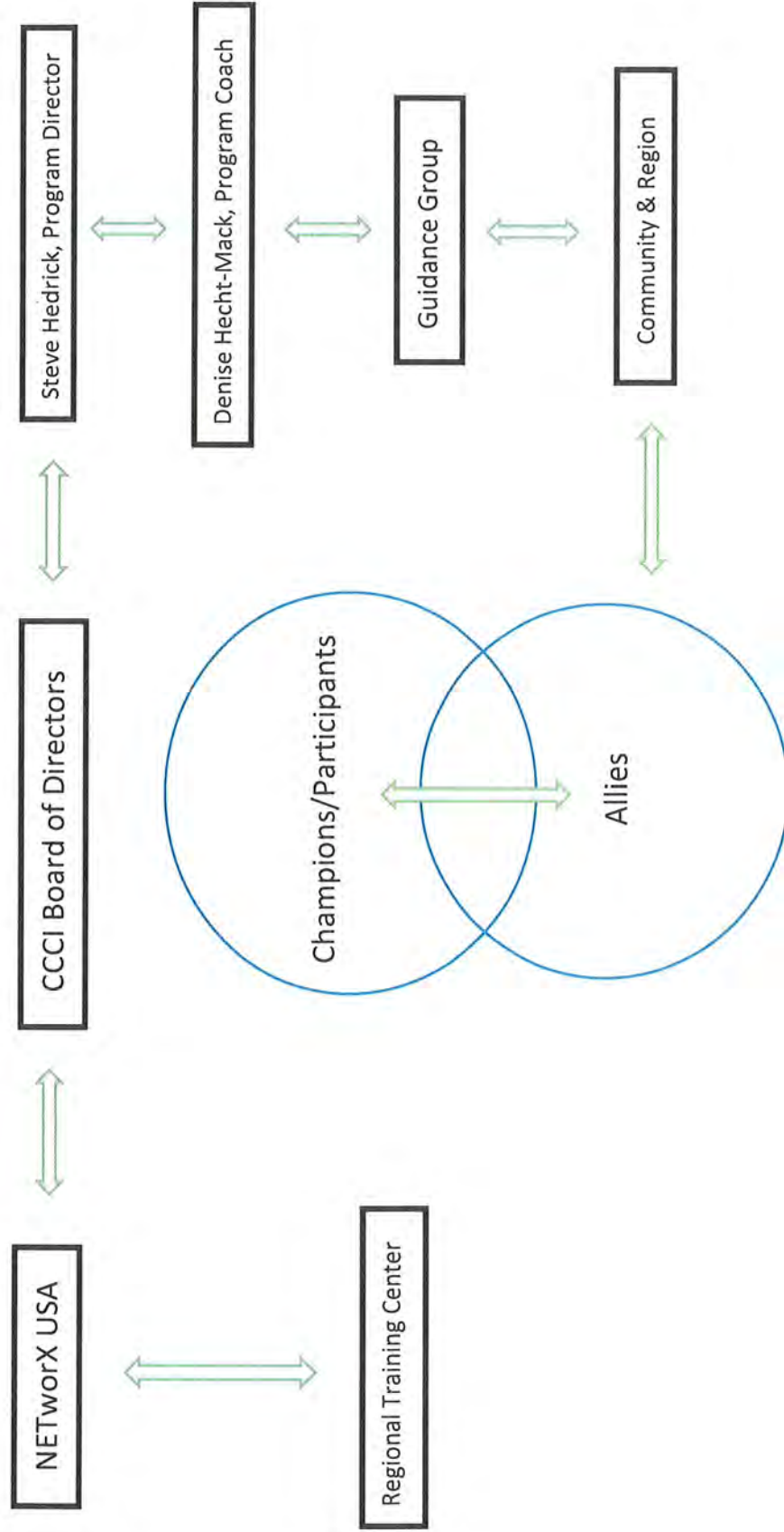
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on February 21, 2017.

*Barbara K. Cegavske*

BARBARA K. CEGAVSKE  
Secretary of State

Certified By: Delaina Marzullo  
Certificate Number: C20170213-1976  
You may verify this certificate  
online at <http://www.nvsos.gov/>

## Capital City C.I.R.C.L.E.S. Initiative – A NETworX USA Affiliate



4

2/16/21 15:09  
The Capital City C.I.R.C.L.E.S. Initiative- A NETWORK USA Affiliate  
Board of Directors

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>EMAIL</u>	<u>BOARD POSITION</u>
Linda Flaherty (Teacher)	2528 Simons Ct Carson City, NV 89703	c-775-721-3550	<a href="mailto:lflaherty@von.k12.nv.us">lflaherty@von.k12.nv.us</a>	President Number of Terms- 2
Kathy Bartosz (Retired, Ex. Director, Partnership CC)	3 Canyon Dr Carson City, NV 89703	c-775-232-1417 h-775-882-7647	<a href="mailto:bartoszkathy@gmail.com">bartoszkathy@gmail.com</a>	Vice President Number of Terms- 1
Jon Stieber (Accountant)		c-775-781-6009	<a href="mailto:jonstbr@yahoo.com">jonstbr@yahoo.com</a>	Treasurer Number of Terms- 1
Maggie McNaught (United Methodist Pastor)	First United Methodist Church 400 W King St, Ste 100 Carson City, NV 89703	w-775-882-1436 c-775-600-7083	<a href="mailto:mcaughtmaggie@gmail.com">mcaughtmaggie@gmail.com</a>	Secretary Number of Terms- 2
Kenny Furlong (Sheriff, Carson City)	Carson City Sheriff Dept 911 E Musser St Carson City, NV 89701	775-283-7800 c-775-722-5856	<a href="mailto:kfurlong@carson.org">kfurlong@carson.org</a>	Board Member Number of Terms- 9
Marilyn Lewis (Business Owner)	321 W Winnie Ln, Ste 106 Carson City, NV 89703	775-882-4875	<a href="mailto:marilyn.lewis.b63d@statefarm.com">marilyn.lewis.b63d@statefarm.com</a>	Board Member Number of Terms- 9
Jeff Paul (Episcopal Priest)	St. Peter's Episcopal Church 300 S Division St Carson City, NV 89703	w-775-882-1534	<a href="mailto:godguy@stpeterscarson.city">godguy@stpeterscarson.city</a>	Board Member Number of Terms- 11
Maria Bravo (Participant Graduate)	600 Hotsprings Rd #18 Carson City, NV 89706	775-671-8740	<a href="mailto:elidabravo@icloud.com">elidabravo@icloud.com</a>	Board Member Number of Terms- 1



**Return of Organization Exempt From Income Tax**

**2019**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

- ▶ Do not enter social security numbers on this form as it may be made public.  
▶ Go to [www.irs.gov/Form990EZ](http://www.irs.gov/Form990EZ) for instructions and the latest information.

**Open to Public Inspection**

Department of the Treasury  
Internal Revenue Service

**A** For the 2019 calendar year, or tax year beginning **07-01**, 2019, and ending **06-30**, 2020

**B** Check if applicable:  
☐ Address change  
☐ Name change  
☐ Initial return  
☐ Final return/terminated  
☐ Amended return  
☐ Application pending

**C** Name of organization  
**Capital City C.I.R.C.L.E.S. Initiative**  
 Number and street (or P.O. box, if mail is not delivered to street address) Room/suite  
**2621 Northgate Lane 10**  
 City or town, state or province, country, and ZIP or foreign postal code  
**Carson City, NV 89706**

**D** Employer identification number  
**94-3328209**

**E** Telephone number  
**(775) 883-6506**

**F** Group Exemption Number ▶

**G** Accounting Method: ☐ Cash ☒ Accrual Other (specify) ▶

**H** Check ☐ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

**I** Website: ▶ **capitalcitycircles.org**

**J** Tax-exempt status (check only one) - ☒ 501(c)(3) ☐ 501(c) ( ) (insert no.) ☐ 4947(a)(1) or ☐ 527

**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other

**L** Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ . . . . . ▶ \$ **84,939**

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)  
 Check if the organization used Schedule O to respond to any question in this Part I ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received . . . . .	1	<b>84,606</b>
	2	Program service revenue including government fees and contracts. . . . .	2	
	3	Membership dues and assessments . . . . .	3	
	4	Investment income . . . . .	4	
	5a	Gross amount from sale of assets other than inventory . . . . .	5a	
	5b	Less: cost or other basis and sales expenses . . . . .	5b	
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) . . . . .	5c	
	6	Gaming and fundraising events:		
	6a	Gross income from gaming (attach Schedule G if greater than \$15,000) . . . . .	6a	
Expenses	6b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) . . . . .	6b	<b>333</b>
	6c	Less: direct expenses from gaming and fundraising events . . . . .	6c	<b>4,085</b>
	6d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) . . . . .	6d	<b>(3,752)</b>
	7a	Gross sales of inventory, less returns and allowances . . . . .	7a	
	7b	Less: cost of goods sold . . . . .	7b	
	7c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) . . . . .	7c	
	8	Other revenue (describe in Schedule O) . . . . .	8	
	9	<b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 . . . . . ▶	9	<b>80,854</b>
	Expenses	10	Grants and similar amounts paid (list in Schedule O) . . . . .	10
11		Benefits paid to or for members . . . . .	11	
12		Salaries, other compensation, and employee benefits . . . . .	12	<b>10,153</b>
13		Professional fees and other payments to independent contractors . . . . .	13	<b>91,135</b>
14		Occupancy, rent, utilities, and maintenance . . . . .	14	<b>2,486</b>
15		Printing, publications, postage, and shipping . . . . .	15	<b>231</b>
16		Other expenses (describe in Schedule O) . . . . .	16	<b>18,368</b>
17		<b>Total expenses.</b> Add lines 10 through 16 . . . . . ▶	17	<b>122,373</b>
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9) . . . . .	18	<b>(41,519)</b>
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .	19	<b>178,658</b>
	20	Other changes in net assets or fund balances (explain in Schedule O) . . . . .	20	
	21	<b>Net assets or fund balances at end of year.</b> Combine lines 18 through 20 . . . . . ▶	21	<b>137,139</b>





6.1

# Income Statement (Profit and Loss)

Capital City C.I.R.C.L.E.S Initiative

For the year ended June 30, 2021

	2021	2020	2019	2018	2017
<b>Income</b>					
Cash Donations	21,339.16	20,440.09	17,082.24	-	-
Fund-raising	-	365.34	17,549.12	-	-
Grants	9,836.10	61,297.54	63,182.40	-	-
Investment Income	28.37	332.81	-	-	-
Other Income	2,824.29	2,500.00	33.26	-	-
<b>Total Income</b>	<b>34,027.92</b>	<b>84,935.78</b>	<b>97,847.02</b>	-	-
<b>Gross Profit</b>	<b>34,027.92</b>	<b>84,935.78</b>	<b>97,847.02</b>	-	-
<b>Operating Expenses</b>					
Advertising and Marketing	1,854.53	1,724.66	1,677.00	-	-
Bank Service Charges	67.00	146.86	21.30	-	-
Computer and Website	-	1,091.97	2,451.90	-	-
Contract Labor	223.79	83,449.69	-	-	-
Dues and Subscriptions	-	99.00	-	-	-
Employee Benefits	-	-	3,000.00	-	-
Entertainment	-	73.50	-	-	-
Facilities and Equipment	702.66	320.48	-	-	-
Fund-Raising Expenses	-	4,084.98	5,098.87	-	-
Gift Cards	1,700.86	1,090.00	-	-	-
Insurance	785.89	1,693.97	-	-	-
Internet/IT	241.77	321.68	549.48	-	-
Licenses and Permits	-	280.50	186.25	-	-
Materials and Supplies	6.36	673.96	4,426.06	-	-
Meals	-	562.13	4,797.44	-	-
Meeting Supplies	1,038.98	3,589.61	-	-	-
Misc.	38.61	346.43	-	-	-
NetWorx Fees	3,249.75	3,599.40	4,000.00	-	-
Office Supplies	173.19	1,599.52	-	-	-
Payroll Taxes-Federal	4,111.44	776.60	-	-	-
Postage and Delivery	165.00	231.00	-	-	-
Professional Fees	3,502.85	7,685.30	2,305.66	-	-
Salaries and Wages	53,744.23	10,152.57	54,638.60	-	-
Stipends	-	-	1,527.39	-	-
Travel	-	396.00	-	-	-
Utilities	1,056.68	2,165.55	645.64	-	-
Virtual Technology	-	299.80	-	-	-
<b>Total Operating Expenses</b>	<b>72,663.59</b>	<b>126,455.16</b>	<b>85,325.59</b>	-	-

	2021	2020	2019	2018	2017
Operating Income	(38,635.67)	(41,519.38)	12,521.43	-	-
Net Income	(38,635.67)	(41,519.38)	12,521.43	-	-

6.2

# Balance Sheet

Capital City C.I.R.C.L.E.S Initiative

As of June 30, 2020

	JUN 30, 2020	JUN 30, 2019
<b>Assets</b>		
<b>Current Assets</b>		
<b>Cash and Cash Equivalents</b>		
THE CAPITAL CITY CIRCLES01609	4,209.81	16,328.98
THE CAPITAL CITY CIRCLES16710	141,134.00	171,744.75
<b>Total Cash and Cash Equivalents</b>	<b>145,343.81</b>	<b>188,073.73</b>
Employee and Loan Advances	3,359.40	1,359.40
Prepaid Expenses	0.04	0.04
<b>Total Current Assets</b>	<b>148,703.25</b>	<b>189,433.17</b>
<b>Total Assets</b>	<b>148,703.25</b>	<b>189,433.17</b>
<b>Liabilities and Equity</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable	778.03	-
Credit Card Citibank	11.43	-
<b>Total Current Liabilities</b>	<b>789.46</b>	<b>-</b>
<b>Total Liabilities</b>	<b>789.46</b>	<b>-</b>
<b>Equity</b>		
Current Year Earnings	(41,519.38)	12,521.43
Retained Earnings	-	(12,521.43)
Unrestricted	189,433.17	189,433.17
<b>Total Equity</b>	<b>147,913.79</b>	<b>189,433.17</b>
<b>Total Liabilities and Equity</b>	<b>148,703.25</b>	<b>189,433.17</b>

2:52 PM

07/11/18

Accrual Basis

**Capital City C.I.R.C.L.E.S. Initiative**  
**Balance Sheet**  
 As of June 30, 2018

	Jun 30, 18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
CNB - MMA	166,320.58
CNB General Account	39,893.05
Total Checking/Savings	206,213.63
Accounts Receivable	
Loan Fund Receivable	1,948.21
Total Accounts Receivable	1,948.21
Total Current Assets	208,161.84
Fixed Assets	
Computer & Software	
Accumulated Depreciation	-1,750.99
Computer & Software - Other	2,478.96
Total Computer & Software	727.97
Total Fixed Assets	727.97
Other Assets	
Key Deposit	100.00
Total Other Assets	100.00
<b>TOTAL ASSETS</b>	<b>208,989.81</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	2,848.66
Total Accounts Payable	2,848.66
Other Current Liabilities	
Accrued Liabilities	1,250.00
Accrued Utilities	525.00
Total Other Current Liabilities	1,775.00
Total Current Liabilities	4,623.66
Total Liabilities	4,623.66
Equity	
Temp. Restricted Net Assets	
David Bash Scholarship	1,236.00
Dermody Properties	2,168.25
GA Sponsorship	1,560.00
Soroptomist - GA & Enrichment	1,900.00
Stillwater Found - Coach Salary	5,051.00
Temp. Rest. Net Assets - Other	1,395.52
Terry Wells Found - Restricted	25,000.00
Total Temp. Restricted Net Assets	38,310.77
Unrestricted Net Assets	174,025.20
Net Income	-7,969.82
Total Equity	204,366.15
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>208,989.81</b>



Capital City CIRCLES Initiative &lt;capitalcitycircles@gmail.com&gt;

**Registration Activated for Capital City C.i.r.c.l.e.s. Initiative, The / 963751537 / 8NYE1**

1 message

**samadmin@sam.gov** <samadmin@sam.gov>

To: capitalcitycircles@gmail.com

Cc: capitalcitycircles@gmail.com

Tue, Aug 11, 2020 at 8:46 AM

This email was sent by an automated administrator. Please do not reply to this message.

Dear Steve Hedrick,

The registration for Capital City C.i.r.c.l.e.s. Initiative, The / 963751537 / 8NYE1 is now active in the U.S. federal government's System for Award Management (SAM). If you did not provide a Commercial and Government Entity (CAGE) Code during the registration process, one has been assigned to you by the Defense Logistics Agency (DLA) CAGE Program.

In order to remain eligible to do business with the Federal government, you must renew your entity's registration in SAM every year. The annual renewal date for the registration is 2021-07-27 18:19:21.022.

You may invite additional users to manage or review your entity registration by following these steps:

1. Go to [www.sam.gov](http://www.sam.gov) and log in.
2. Select Entity Users from the sub-navigation menu on the My SAM page.
3. Select Invite User from the Entity Users menu.
4. Select the desired entity from the Level List.
5. Provide invitee's email address.
6. Assign role(s) to be associated with the user account.
7. Select Submit.

All invitees will receive an email message from SAM with instructions on how to complete the process.

Remember, this process is entirely FREE to you. It is FREE to register and maintain your registration in SAM. It is FREE to get help with your registration. Contact our supporting Federal Service Desk at [www.fsd.gov](http://www.fsd.gov), or by telephone at 866-606-8220 (toll free) or 334-206-7828 (internationally), for FREE help.

In addition, if you are located in the U.S. and its outlying areas, you can also get FREE support from your local Procurement Technical Assistance Center (PTAC), an official resource for government contracting assistance. Go to <http://www.ptac-us.org/> to find your closest PTAC.

Thank you,

The System for Award Management (SAM) Administrator

<https://www.sam.gov>

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**APPLICATION**

☐ NEW APPLICANT

☒ CURRENTLY FUNDED APPLICANT (AMOUNT \$ 7,500 )

**APPLICANT INFORMATION**

<b>Agency Name:</b> Friends In Service Helping Emergency Service Referral	
<b>Agency Mailing Address:</b> 138 E. Long St.	
<b>Project Name:</b> Emergency Dental Assistance Program	
<b>Project Address/Location:</b> 138 E. Long St. Carson City, NV 89706	
<b>Contact Person:</b> Jim Peckham, Executive Director	
<b>Office Number:</b> 775-882-3474	<b>Email:</b> jim@nvfish.com
<b>Cell Phone:</b>	<b>Website:</b> www.nvfish.com

**FISCAL MANAGER**

<b>Name:</b>	Jim Peckham
<b>Title:</b>	Executive Director
<b>Phone Number:</b>	775-882-3474 ext. 1019
<b>Email:</b>	jim@nvfish.com

**PROJECT FUNDING**

<b>Requested amount</b>	\$7,500
<b>Other funding</b>	
<b>Total project cost</b>	\$7,500

**PROJECT ELIGIBILITY**

**Which Carson City critical need does this project address?**

<input type="checkbox"/> SENIOR CITIZEN SERVICES	<input checked="" type="checkbox"/> HEALTH/DENTAL SERVICES
<input type="checkbox"/> MENTAL HEALTH SERVICES	<input type="checkbox"/> DOMESTIC VIOLENCE SERVICES
<input type="checkbox"/> DISABLED CITIZENS SERVICES	<input type="checkbox"/> SUBSTANCE ABUSE SERVICES
<input type="checkbox"/> YOUTH	<input type="checkbox"/> EDUCATION



# Community Support Services Grant (CSSG) Program Application Fiscal Year 2022

## GENERAL OVERVIEW ONE PAGE LIMIT 10 POINTS

Friends In Service Helping (FISH) is a local Carson City Non-profit that has served the community for more than 40 years. FISH provides food, instruction, shelter, and healthcare to Carson City's unemployed, underemployed, low-income, and homeless families. This agency's goal is to assist the community in meeting their basic needs so they can become self-sufficient. Our main goal is to provide services and referrals for clients to recover from hardship and become independent- "giving a hand-UP, not a hand-out." We work hard to instill healthy and sustainable behavior so that once our clients leave, they are unlikely to return. The overall goal is to provide emergency services to those in need and help guide those in poverty toward self-sufficiency.

FISH's Emergency Dental Program has served 265 adults in the last eight years at an average cost of \$172.50 per patient. The purpose of this program is to assist uninsured or underinsured Carson City residents who need emergency dental services. The most common dental needs are extractions of abscessed teeth. We have also helped a few individuals with getting partial dentures to aid in their ability to eat. Clients are seen by our Ross Clinic doctors who prescribe antibiotics if an infection is present, then refer them to our Emergency Dental Program. FISH then works with local dentists who are willing to provide a discounted rate to our clients, so we can stretch CSSG monies and serve more community members.

Dental care is a significant unmet need for low-income adults in our community. Our program provides improved health and quality of life for our clients. FISH partners with over 100 local agencies who refer to our dental program. There are youth dental programs in Carson City, but assistance for adults is rare. Without FISH's Emergency Dental Program, Carson City only has fee for service dental care, which leaves emergency rooms held responsible for addressing the inevitable infections associated with poor oral health. Those suffering are commonly prescribed pain killers to temporarily solve the problem, which isn't always the healthiest or most productive option for our clients. Additionally, as you may know, those who suffer from dental problems may have an increased chance of infection in the blood stream that could lead to heart disease.

With the help of CSSG, FISH looks forward to continuing to serve those in the community with dental needs.

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**PROBLEM STATEMENT ONE PAGE LIMIT 10 POINTS**

Socioeconomic Disparities

63% of the population FISH serves, or 4,137 Carson City community members, are under the 200% poverty level and struggle to afford emergency dental care. According to Carson City Health and Human Services, “Oral health is linked to overall health and well-being; however, socioeconomic factors can affect a person’s ability to access oral health care. Limited access and availability of dental services can especially impact these populations, as well as those persons with disabilities or with chronic health conditions.” FISH assists individuals with chronic diseases without health insurance, therefore dental insurance, indicating a great need for our Emergency Dental Assistance Program. Carson’s current CHIP (Community Health Improvement Plan) p.15 identifies Oral Health as a critical need in the community. They largely depend on this adult dental program to show that the City has adequate resources allocated to that problem.

Typically, an uninsured individual resorts to urgent care or the emergency room when they have reached maximum pain tolerance and are most often prescribed pain killers to “solve the problem,” which isn’t always the healthiest or most effective option for our clients. Carson Tahoe Medical Regional Medical Center saw 1003 patients, between 2019-2020, that were admitted on periapical abscess without sinus, cracked tooth, dental carries, other specified disorders of teeth and supporting structures, fracture of the tooth, or alveolitis of jaws (Bennett, D.)

In the past five and a half years, FISH has assisted over 175 Carson City residents who were experiencing oral pain and in need of emergency dental assistance. What we have learned from serving these individuals is how impactful tooth and oral pain is on a person’s day to day life. Clients have reported experiencing unrelenting pain, irritability, lack of sleep, missed work, and trouble eating. These consequences affect not only the client but their family members, employers, and other community members. Carson City currently has several dental assistance programs for children but not adults. Senior citizens who are on fixed incomes are especially at risk of needing emergency dental services. Medicare does not cover routine dental care such as cleanings, x-rays, extractions, or dentures.

Continued funding for FISH’s Emergency Dental Program will help community members access the healthcare they need and encourage them to address oral health issues before becoming more serious. This program will also help to divert individuals who commonly use the emergency room for oral pain. Freeing up the emergency room for true emergencies will allow for shorter wait times and reduce the financial burden to the community and client.

Carson City Health and Human Services. (2015, January). *Get Healthy Carson City! A 2020 Health Action Plan*. carson.org.

Bennett, D. (2021, February 11). DX codes report-urgent [E-mail to 1196637465 893837117 D. Rush].



# Community Support Services Grant (CSSG) Program Application Fiscal Year 2022

## GOALS AND OBJECTIVES TWO PAGE LIMIT 10 POINTS

Part of FISH's mission is to offer medical aid to the under-employed and homeless in our community. Our Emergency Dental Assistance Program achieves just that by offering no-cost treatment, such as teeth extractions or dentures, for those in oral pain. FISH's Emergency Dental Assistance Program goals are to reduce the burden of tooth pain for Carson City residents who are unable to afford emergency dental care, and to reduce the amount of uninsured Carson City residents utilizing the Emergency Room for oral pain. Currently, FISH has contracts with two dentists in Carson City for our Emergency Dental Assistance Program, with plans to bring on more in the future. 100% of the funding goes to offset the dental office costs.

### Goal 1

Help uninsured Carson City residents who are experiencing painful dental complications.

#### Objectives

1. Have in pain client meet with Ross Clinic doctor, to assess for infection and prescribe and pay for antibiotics as needed.
2. Determine eligibility for program.
3. Schedule appointment (within one week) with local dentist to assess and remove tooth if necessary.
4. Serve approximately 30-50 Carson City uninsured residents per year.

### Goal 2

Reduce the amount of uninsured Carson City residents utilizing the Emergency Room for oral pain and to reduce emergency room cost that would ultimately be passed on to others

#### Objectives

1. Inform community members and agencies of FISH's Emergency Dental Program.
2. Partner with dentists in Carson City who would like to be part of the program.
3. Divert clients seen in the Ross Clinic to our dental program instead of the Emergency Room... based on referrals from FISH and other social services organizations
4. See number of Carson Tahoe Medical Center dental related admitted codes (K047, K0381, K029, K0889, S025XXA, and M273) decrease.

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**METHODS OF ACCOMPLISHMENT ONE PAGE LIMIT 20 POINTS**

FISH's Emergency Dental Program provides the client with direct access to care. If the issue is that uninsured Carson City residents cannot afford emergency dental care, then it is our program's goal to provide care and cover the costs associated with that care. By evaluating clients in our medical clinic, we ensure that their medical needs are addressed before receiving dental care. We eliminate barriers clients face when obtaining dental care, such as scheduling the appointment, getting prescriptions, and paying for services.

We have chosen this method to address the issue so the client can be free from pain and get back to normalcy. Once the client is in better physical health, FISH is more likely to influence the client to better prepare for such emergencies. Case management is most effective when the client has his/her basic needs met.

Overall the methods chosen will decrease the number of people entering the ER for oral tooth pain. By informing community members and partners of this program, we can divert such clients from the ER to our facility and get them the care they need.

Every month, FISH attends Carson Agency Action Network meetings and Community Coalition meetings where we advertise our Emergency Dental Program so that agencies know the services we provide and can refer accordingly.

This grant's support will directly help community members in Carson City get out of pain while minimizing hospital resources that can instead be used for other individuals, especially considering COVID-19. This request covers direct costs, billed to FISH by the dentist, associated with assessing and extracting abscessed teeth or providing dentures to a client. This grant would fully fund the dental office cost of our Carson City program annually.

Additional staff and training are not needed to operate FISH's Emergency Dental Program.

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**PROJECT EVALUATION AND INTERNAL ASSESSMENT TWO PAGE LIMIT 20  
POINTS**

FISH's Client Services Manager will evaluate the program objectives. Each quarter the Client Services Manager will calculate how many clients have been served and if there were any no-call no-shows. FISH maintains monthly reports to evaluate and adjust how we manage the program (i.e. several dental offices closed for months during COVID shut down). If clients are continually requesting and receiving dental assistance, we will continue offering this service.

FISH's Client Services Manager is a qualified specialist whose primary purpose to ensure clients are on the path to self-sufficiency. Their goal is to objectively make sure all of FISH's programs are operating to their fullest capacity, including our Emergency Dental Program. If a program is not serving our clients as initially intended, an evaluation will be made to keep, alter, or end it.

The Receptionist will keep a record of applications, scheduled appointments, and billed services. A spreadsheet available to the Receptionist, Client Services Manager, and Bookkeeper details appointments, client information, and transaction dates. Communication with the dental provider will help us determine the program's effectiveness as well as client self-reporting. We will know the program is working based on client reports of pain relief and evaluating costs/records of clients treated.

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**SUSTAINMENT OF THE PROJECT HALF A PAGE LIMIT 5 POINTS**

The Emergency Dental Program is offered for as long as funds are available. If grant funds were reduced or no longer obtainable, FISH would have to proactively solicit new sourcing- from the community. The administrative costs of this program are budgeted in and absorbed via donations to our Client Services department. So far, CSSG funding has annually covered the dental office costs of this program... the budget line item that no longer exists within Carson's Health and Human Services department because FISH took over this role. Working with local dentists, FISH has drastically reduced the costs of providing these services, requiring minimal administrative cost by the dentist and payments to dentists much quicker than what Medicare or other insurance companies take. If funding were cut, we would have to limit the number of patients for the program. Since there is no other program like this in Carson City, patients would have to resort to urgent care for oral pain- and still not get the affected teeth removed. We have heard many stories where in the past, clients have had to resort to "self-dental care" using pliers and the like to remove teeth. Fortunately, over the past several years, these practices have been largely eliminated.

**COORDINATION AND COLLABORATION HALF PAGE LIMIT 5 POINTS**

FISH coordinates with local dentists and draws up a memorandum of understanding that outlines the Dentist's requirements and agreed upon fees. Dental offices will also educate clients on good oral hygiene and FISH's Intake and Referral Specialists work with clients to see if obtaining insurance is possible.



**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**PROJECT BUDGET- 20 POINTS**

Complete the Budget Summary chart below. This information is mandatory in order to be considered for a CSSG Grant. A detailed explanation must be made on the Budget Justification page, with calculations. Other funding is not required. (Max Score: 10 points)

Project Title:	Requested Amount	Other Funding	Total Funds
<b>Project Expenses FY 2020-2021</b>			
Direct Dental Services	\$7,500		\$7,500
<b>TOTALS</b>	<b>\$7,500</b>		<b>\$7,500</b>

<b>Other Carson City Contributions</b>	
Please make sure to provide information on any Carson City subsidy (s) made to your agency, for example: cash, building rental, land, a building, other grants, equipment etc.	N/A
Please provide the value of the subsidy (s) listed above. If more than one please identify each amount separately.	N/A

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**BUDGET JUSTIFICATION**

Please list each project expense from the previous page and explain in more detail. Include calculations. Use additional pages if necessary.

<b>PROJECT EXPENSE</b>	<b>AMOUNT BUDGETED</b>	<b>JUSTIFICATION OF EXPENSE</b>
Direct Dental Services	\$7,500	Expenses directly to dentists; fee for services rendered.



**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**AGENCY INFORMATION**

Date of incorporation	May 1979
Date of IRS certification	October 23, 2014
Tax exempt number	94-2590904
DUNS#: ( <a href="http://www.dnb.com/get-a-duns-number.html">http://www.dnb.com/get-a-duns-number.html</a> )	167266626

Attach items 1-7 to your application. Item 8 is optional. Please list and reference any additional attachments you are providing with your application. Do not include attachments unless they are needed to understand the project.


**INDEX OF ATTACHMENTS**

<b>Attachment Number</b>	<b>Attachment Description</b>	<b>Attachment Included (✓)</b>
1	<b>IRS Tax Exempt 501(c) (3) letter (available to print from Secretary of State's website)</b>	✓
2	<b>Proof of incorporation from Secretary of State (Certificate Only)</b> Go to <a href="https://www.nvsilverflume.gov/certificate">https://www.nvsilverflume.gov/certificate</a> You will need to register in order to get the certificate. Cost is \$50. <b>OR</b> Submit proof that your entity is active and in good standing. Go to <a href="http://nvsos.gov/sosentitysearch/">http://nvsos.gov/sosentitysearch/</a> and print your business entity information	✓
3	<b>Current Organization Chart with names of staff members</b>	✓
4	<b>Current Board of Directors and terms of office.</b> [If a member of your Board of Directors is in a position to obtain a financial benefit or interest from your proposed project, you may be ineligible for CSSG funds.]	✓
5	<b>501(c)(3): Copy of the most recent Federal Tax Return. Attach FIRST 2 PAGES (Form 990 or 990EX)</b>	✓
6	<b>Profit and Loss Statements and Balance Sheets for prior 3 years</b>	✓
7	Has your agency registered with the System for Award Management (SAM) previously known as CCR data base? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>PLEASE ATTACH A COPY OF YOUR AGENCY'S SAM REGISTRATION</b>	✓
8	<b>Funding commitment letters and/or letters of support (if applicable)</b>	


**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**CERTIFICATION**

Applicant certifies that to the best of his/her knowledge, all information submitted as part of this application is true. Applicant will comply with all grant and contract requirements if funding is approved.

	Date 2/16/21
Jim Peckham, Executive Director	775-882-3474

	Date 2/16/21
Valerie Cooney, Board President	775-720-9750



Department of the Treasury  
Internal Revenue Service

P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248360116  
Nov. 03, 2014 LTR 4168C 0  
94-2590904 000000 00  
00016888  
BODC: TE

FRIENDS IN SERVICE  
HELPING-EMERGENCY REFERRAL SERVICE  
138 E LONG ST  
CARSON CITY NV 89706

Employer Identification Number: 94-2590904  
Person to Contact: Ms. Harper  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Oct. 23, 2014, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in October 1979.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

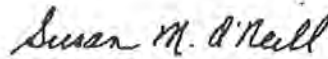
Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248360116  
Nov. 03, 2014 LTR 4168C 0  
94-2590904 000000 00  
00016889

FRIENDS IN SERVICE  
HELPING-EMERGENCY REFERRAL SERVICE  
138 E LONG ST  
CARSON CITY NV 89706

If you have any questions, please call us at the telephone number  
shown in the heading of this letter.

Sincerely yours,



Susan M. O'Neill, Department Mgr.  
Accounts Management Operations



BARBARA K. CEGAVSKE  
Secretary of State  
202 North Carson Street  
Carson City, Nevada 89701-4201  
(775) 684-5708  
Website: [www.nvsos.gov](http://www.nvsos.gov)  
[www.nvsilverflume.gov](http://www.nvsilverflume.gov)

## Annual or Amended List and State Business License Application



ANNUAL



AMENDED (check one)

List of Officers, Managers, Members, General Partners, Managing Partners, Trustees or Subscribers:

**FISH EMERGENCY REFERRAL SERVICES PROGRAM**

**NV19791004224**

NAME OF ENTITY

Entity or Nevada Business  
Identification Number (NVID)

**TYPE OR PRINT ONLY - USE DARK INK ONLY - DO NOT HIGHLIGHT**

**IMPORTANT:** Read instructions before completing and returning this form.

Please indicate the entity type (check only one):

- ☐ Corporation  
☐ This corporation is publicly traded, the Central Index Key number is:
- ☒ Nonprofit Corporation (see nonprofit sections below)
- ☐ Limited-Liability Company
- ☐ Limited Partnership
- ☐ Limited-Liability Partnership
- ☐ Limited-Liability Limited Partnership
- ☐ Business Trust
- ☐ Corporation Sole

Filed in the Office of	Business Number
<i>Barbara K. Cegavske</i>	C2361-1979
Secretary of State	Filing Number
State Of Nevada	10200643962
	Filed On
	05/05/2020 14:16:04 PM
	Number of Pages
	1

Additional Officers, Managers, Members, General Partners, Managing Partners, Trustees or Subscribers, may be listed on a supplemental page.

### CHECK ONLY IF APPLICABLE

Pursuant to NRS Chapter 76, this entity is exempt from the business license fee.

- ☐ 001 - Governmental Entity
- ☐ 006 - NRS 680B.020 Insurance Co, provide license or certificate of authority number

**For nonprofit entities formed under NRS chapter 80:** entities without 501(c) nonprofit designation are required to maintain a state business license, the fee is \$200.00. Those claiming an exemption under 501(c) designation must indicate by checking box below.

- ☐ Pursuant to NRS Chapter 76, this entity is a 501(c) nonprofit entity and is exempt from the business license fee.  
Exemption Code 002

**For nonprofit entities formed under NRS Chapter 81:** entities which are Unit-owners' association or Religious, Charitable, fraternal or other organization that qualifies as a tax-exempt organization pursuant to 26 U.S.C § 501(c) are excluded from the requirement to obtain a state business license. Please indicate below if this entity falls under one of these categories by marking the appropriate box. If the entity does not fall under either of these categories please submit \$200.00 for the state business license.

- ☐ Unit-owners' Association ☐ Religious, charitable, fraternal or other organization that qualifies as a tax-exempt organization pursuant to 26 U.S.C. §501(c)

**For nonprofit entities formed under NRS Chapter 82 and 80: Charitable Solicitation Information - check applicable box**

Does the Organization intend to solicit charitable or tax deductible contributions?

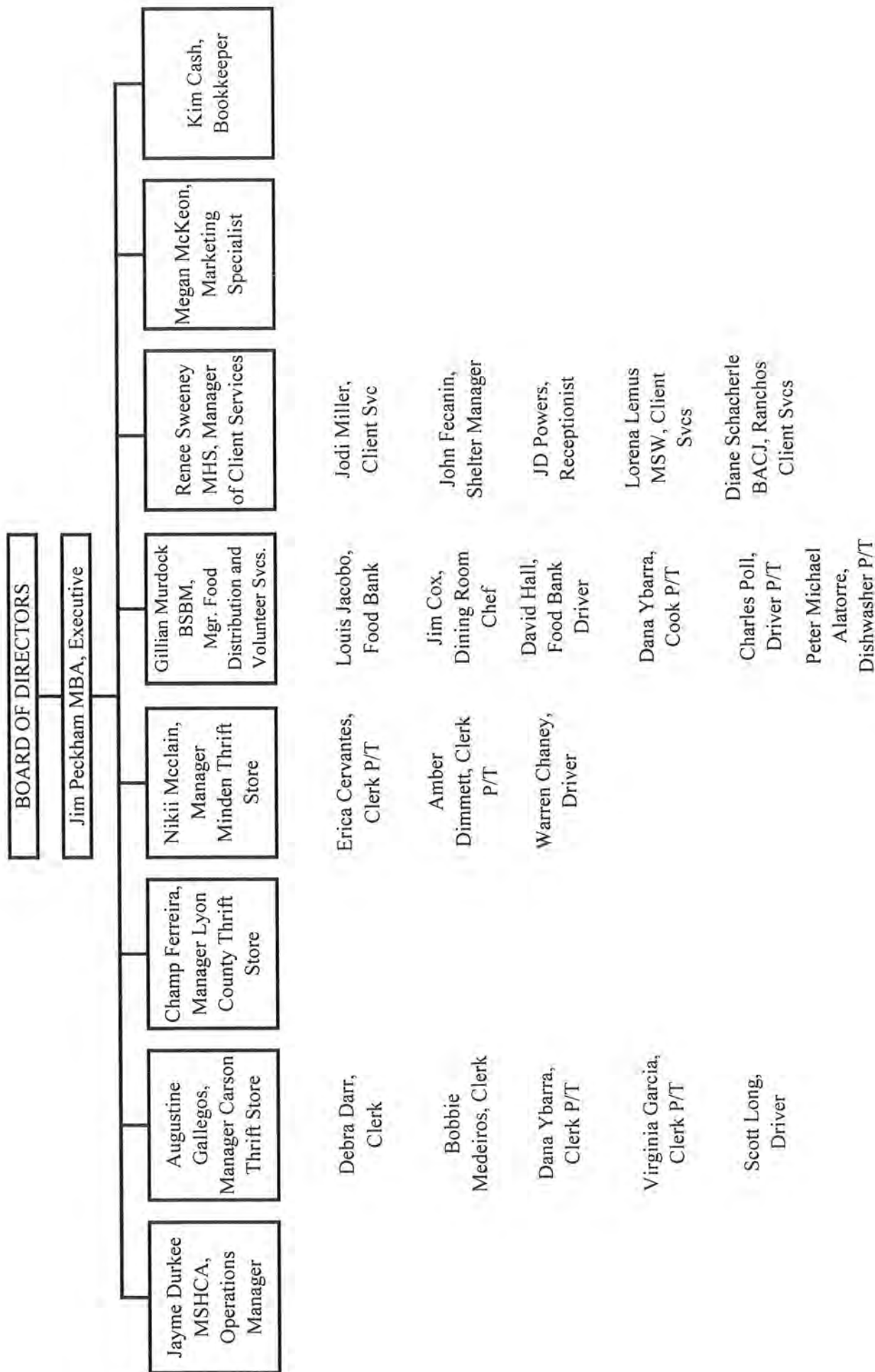
- ☐ No - no additional form is required
- ☒ Yes - the "Charitable Solicitation Registration Statement" is required.
- ☐ The Organization claims exemption pursuant to NRS 82A 210 - the "Exemption From Charitable Solicitation Registration Statement" is required

**\*\*Failure to include the required statement form will result in rejection of the filing and could result in late fees.\*\***



# FISH Organizational Chart

February, 2021





**The FISH Emergency Referral Services Program, Inc.**  
**a.k.a. Friends In Service Helping (FISH)**  
**Board of Directors Roster / February, 2021**

Valerie Cooney 2210 Ash Canyon Rd Carson City, NV 89703	Retired Attorney	Class of 2021 Chair	Cell: 775-720-9750 <a href="mailto:vcoon2@sbcglobal.net">vcoon2@sbcglobal.net</a>
Bradford Harris 2754 Waterford Place Carson City, NV 89703	VP Southwest Gas Corp	Class of 2022 Treasurer Finance	Bus 775-887-2705 Cell: 760-553-0225 <a href="mailto:brad.harris@swgas.com">brad.harris@swgas.com</a>
Barbara D'Anneo 1721 Andorra Dr. Carson City, NV 89703	Healthcare Development Retired	Class of 2020 Client Svc	Cell: 775-721-9525 Home: 775- 884-9728 <a href="mailto:bdanneo@aol.com">bdanneo@aol.com</a>
Greg Dye 5111 Convair Dr. Carson City, NV 89706	General Manager Briggs Electric	Class of 2021 Finance	Cell: 775-690-0021 <a href="mailto:gregdye@briggselectric.com">gregdye@briggselectric.com</a>
Doug Carlton 1701 N. Division St Carson City, NV 89703	Chief Engineer, Standards Click Bond	Class of 2021 Finance/Client Services	Cell: 775-882-3703 Bus: 775-283-4621 <a href="mailto:doug.carlton@clickbond.com">doug.carlton@clickbond.com</a>
Larry Werner 1174 Casa Blanca Ct. Minden, NV 89423	Retired Engineer. City Manager	Class of 2023 Client Svc	Hm: 775-267-9439 Cell: 775-230-7237 <a href="mailto:lawerner@charter.net">lawerner@charter.net</a>
Jenny Treece 1455 Buzzys Ranch Rd Carson City, NV 89701	Ad Director Carson Now	Class of 2022 Client Svc	Cell: 970-948-3062 <a href="mailto:jtreecenv@gmail.com">jtreecenv@gmail.com</a>
Selina Giesler 1811 E. College Parkway Carson City NV 89706	Relationship Banker City National Bank	Class of 2022 Finance	Bus: 775-885-1227 Cell: 775-297-5054 <a href="mailto:selina.giesler@cnb.com">selina.giesler@cnb.com</a>
Tracey McCollum 1945 Summer Star Dr. Reno, NV 89511	Nursing Director Carson Tahoe Regional Medical Center	Class of 2023 Client Svc	Bus: 775-445-8376 Cell: 530-301-2162 <a href="mailto:tracey.mccollum@carsontahoe.org">tracey.mccollum@carsontahoe.org</a>

# Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

- ▶ Do not enter social security numbers on this form as it may be made public.  
▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2019**

**Open to Public Inspection**

<b>A</b> For the 2019 calendar year, or tax year beginning <u>Jul 1</u> , 2019, and ending <u>Jun 30</u> , 2020	
<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization <u>Friends In Service Helping - Emergency Referral Service</u> Doing business as <u>Friends In Service Helping - Emergency Referral Service</u> Number and street (or P.O. box if mail is not delivered to street address) Room/suite <u>138 E. Long Street</u> City or town, state or province, country, and ZIP or foreign postal code <u>Carson City, NV 89706</u> <b>F</b> Name and address of principal officer: <u>Jim Peckham, 138 E. Long Street, Carson City, NV 89706</u>
<b>D</b> Employer identification number <u>94-2590904</u>	
<b>E</b> Telephone number <u>(775) 882-8446</u>	
<b>G</b> Gross receipts <u>\$3,269,682.</u>	
<b>H(a)</b> Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>H(b)</b> Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions) <b>H(c)</b> Group exemption number ▶	
<b>I</b> Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527	
<b>J</b> Website: ▶ <u>www.nvfish.com</u>	
<b>K</b> Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶	
<b>L</b> Year of formation: <u>1979</u> <b>M</b> State of legal domicile: <u>NV</u>	

<b>Part I Summary</b>	
<b>Activities &amp; Governance</b>	<b>1</b> Briefly describe the organization's mission or most significant activities: <u>PROVIDE FOOD, CLOTHING, INSTRUCTION, HEALTH CARE AND SHELTER FOR THE NEEDY OF THE CARSON CITY NEVADA AREA.</u>
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a) . . . . . <u>3</u> <u>11</u>
	<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b) . . . . . <u>4</u> <u>11</u>
	<b>5</b> Total number of individuals employed in calendar year 2019 (Part V, line 2a) . . . . . <u>5</u> <u>45</u>
	<b>6</b> Total number of volunteers (estimate if necessary) . . . . . <u>6</u> <u>350</u>
	<b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12 . . . . . <u>7a</u> <u>0.</u>
<b>7b</b> Net unrelated business taxable income from Form 990-T, line 39 . . . . . <u>7b</u> <u>0.</u>	
<b>Revenue</b>	<b>8</b> Contributions and grants (Part VIII, line 1h) . . . . . <u>2,123,890.</u> <u>2,524,069.</u>
	<b>9</b> Program service revenue (Part VIII, line 2g) . . . . . <u>808,236.</u> <u>719,498.</u>
	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d) . . . . . <u>1,428.</u> <u>1,175.</u>
	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) . . . . . <u>34,410.</u> <u>24,940.</u>
	<b>12</b> Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12) . . . . . <u>2,967,964.</u> <u>3,269,682.</u>
<b>Expenses</b>	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1–3) . . . . .
	<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4) . . . . .
	<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10) . . . . . <u>807,299.</u> <u>951,780.</u>
	<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e) . . . . .
	<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶ <u>34,651.</u>
	<b>17</b> Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e) . . . . . <u>1,811,252.</u> <u>1,897,089.</u>
	<b>18</b> Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25) . . . . . <u>2,618,551.</u> <u>2,848,869.</u>
<b>19</b> Revenue less expenses. Subtract line 18 from line 12 . . . . . <u>349,413.</u> <u>420,813.</u>	
<b>Net Assets or Fund Balances</b>	<b>20</b> Total assets (Part X, line 16) . . . . . <u>3,551,783.</u> <u>4,755,748.</u>
	<b>21</b> Total liabilities (Part X, line 26) . . . . . <u>262,101.</u> <u>643,249.</u>
	<b>22</b> Net assets or fund balances. Subtract line 21 from line 20 . . . . . <u>3,289,682.</u> <u>4,112,499.</u>

<b>Part II Signature Block</b>	
Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.	
<b>Sign Here</b>	Signature of officer <u>Jim Peckham, Executive Director</u> Type or print name and title
	Date _____
<b>Paid Preparer Use Only</b>	Print/Type preparer's name <u>Michael Bertrand</u>
	Preparer's signature <u>Michael Bertrand</u>
	Date <u>01/11/2021</u>
	Check <input type="checkbox"/> if self-employed PTIN <u>P00005669</u>
Firm's name ▶ <u>BERTRAND &amp; ASSOCIATES, LLC</u> Firm's EIN ▶ <u>27-1119568</u>	
Firm's address ▶ <u>777 E Williams, Ste. 206, Carson City, NV 89701</u> Phone no. <u>(775) 882-8892</u>	
May the IRS discuss this return with the preparer shown above? (see instructions) . . . . . <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
For Paperwork Reduction Act Notice, see the separate instructions. BAA	

REV 10/27/20 PRO

Form **990** (2019)

**Part III** Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III ☐**1** Briefly describe the organization's mission:

PROVIDE FOOD, CLOTHING,  
INSTRUCTION, HEALTH CARE AND SHELTER  
FOR THE HOMELESS AND NEEDY OF THE CARSON CITY, NEVADA AREA WITH  
THE OBJECTIVE TO HELP THEM BECOME SELF SUFFICIENT.

**2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No  
If "Yes," describe these new services on Schedule O.**3** Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No  
If "Yes," describe these changes on Schedule O.**4** Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code: ) (Expenses \$ 2,449,074. including grants of \$ 0. ) (Revenue \$ 3,187,914. )

PURCHASED WHISTLE STOP MOTEL TO TURN INTO FAMILY DORMITORY.  
NEW PROGRAM NAMED FISH REVITALIZATION PROGRAM TO HELP CLIENTS OBTAIN  
TRAINING FOR HIGHER PAYING JOBS.  
SERVED 6,492 CLIENTS FROM 3,230 HOUSEHOLDS OF WHICH ARE UNDER THE 100%  
FEDERAL POVERTY LEVEL. 382,641 PANTRY MEALS WERE SERVED, 38,417  
DINING ROOM MEALS AND OTHER MEALS AS WELL. SHELTER PROVIDED FOR 226  
MEN AND 184 WOMEN AND CHILDREN.

**4b** (Code: ) (Expenses \$ 24,331. including grants of \$ 0. ) (Revenue \$ 81,768. )

FOCUS HOUSES - PROVIDE FOOD AND TEMPORARY HOUSING FOR FAMILIES  
UNTIL FAMILY MEMBERS OBTAIN JOBS AND SUFFICIENT FUNDS TO RENT  
THEIR OWN DWELLING.

**4c** (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )**4d** Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$ ) (Revenue \$ )

**4e** Total program service expenses **2,473,405.**

# Friends In Service Helping

## Statement of Activity

July 2019 - June 2020

	TOTAL
<b>Revenue</b>	
414400 Gov. Grants	41,799.00
414620 Other Grants	184,000.00
418000 Donations - Money	732,893.12
418010 Donations - Food	1,143,325.55
418020 Donations - Other	6,600.00
418330 Food Dist Prg - State of Nevada	184,067.25
424090 Store Sales	308,020.20
424091 Store Sales - Credit	302,627.99
424150 Store Voucher	27,081.57
424500 Recycling	15,152.80
425100 Shelter Income	81,768.13
425130 Utility Income	2,262.48
425150 Laundry Use Income	788.23
426300 Miscellaneous Income	8,623.26
426310 Rebates	627.92
434200 Interest Income	1,174.79
434300 Reimbursements	404.52
434400 Rental Income	24,940.00
434500 Fundraising	20,933.24
434600 Fundraising - Auction	3,699.40
434700 Fundraising - Raffle	2,819.00
434800 Fundraising - Tips	13,569.00
<b>Total Revenue</b>	<b>\$3,107,177.45</b>
<b>GROSS PROFIT</b>	<b>\$3,107,177.45</b>
<b>Expenditures</b>	
710100 Accounting & Professional	18,686.44
710200 Advertising	5,276.28
710450 Bank/Credit Card Error	-1.23
710500 Bank/Credit Card Charges	8,238.94
710650 Cash (Over)/Under	-43.09
710800 Client Services	1,391,307.93
710805 Client Employment Expense	2,126.11
710810 Prescription Medication	10,118.45
710850 Conf., Conv., & Mtgs.	105.00
711000 Contract Labor	402.86
711100 Dental	10,610.57
711200 Depreciation Expense	119,294.62
711500 Dues/Memberships/Subscriptions	1,491.48
711600 Tuition Reimbursement	5,000.00
711680 Employee-Volunt. Appreciation	4,647.03
711850 Small Equipment Expenses	8,460.75

# Friends In Service Helping

## Statement of Activity

July 2019 - June 2020

	TOTAL
711900 Equipment Rental	2,129.72
711950 Food Purchases	21,041.84
711960 Food Purchs. -Event(s)	7,772.14
712000 Fuel	13,363.63
712100 Fundraising Expense	9,075.12
712300 Insurance - Liability	56,403.08
712310 Workers' compensation insuranc	18,404.10
712400 Mortgage Interest Expense	12,811.06
712410 Interest Expense	75.00
712500 Late fees	69.75
712510 Legal Expenses	8,097.22
712600 License, Permits, Fees	10,691.65
712650 Maintenance - Building	8,095.62
712700 Maintenance - Equipment	1,565.95
712750 Maintenance - Vehicle	5,782.07
712780 Mileage/Travel	27.84
712790 Outside Services	41,037.13
712810 Supplies	17,520.78
712940 Personnel Training	806.28
712970 Postage	2,025.80
713050 Property Tax	503.10
713200 Rent	24,331.00
713500 Internet/Web Service	2,173.54
713600 Telephone Expense	15,321.83
713700 Utilities	11,610.32
713701 Landfill	8,973.88
713900 Power	14,612.86
713901 Gas	22,374.05
713910 Sewer	6,673.08
713920 Water	6,342.02
714000 Vehicle - License & Fees	934.00
714200 Wages	786,461.11
714210 Payroll Expense	79,497.72
714215 Employee Bonuses	55,610.92
714220 Paid Leave	30,211.25
715000 Bad Debts	18,711.36
734100 Software	1,397.00
<b>Total Expenditures</b>	<b>\$2,908,256.96</b>
<b>NET OPERATING REVENUE</b>	<b>\$198,920.49</b>
<b>NET REVENUE</b>	<b>\$198,920.49</b>

# Friends In Service Helping

## Statement of Financial Position

As of June 30, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
101000 City National Bank 9516	8,253.22
101100 City National Bank MM 0026	218,390.88
102000 NSB - NVUtility Restricted Cash - 0119	28,109.86
110220 First Independent Bank MM	212,996.32
110230 Wells Fargo Checking-Douglas	32,589.18
110260 CC Petty Cash -Bank of West 353	1,408.26
110270 MM deposit -Bank of West 0379	276,658.65
110280 Operating -Bank of West 0361	17,662.06
<b>Total Bank Accounts</b>	<b>\$796,068.43</b>
Accounts Receivable	
110300 A/R - Donations	10,596.00
110310 Square Receivable	2,361.73
110320 A/R - Grants	0.00
110330 Accounts Receivable (A/R)	413.25
110340 A/R - Rent	2,627.52
<b>Total Accounts Receivable</b>	<b>\$15,998.50</b>
Other Current Assets	
110050 Cash On Hand	4,406.23
110500 Employee Advance	250.00
110810 Inventory - Food	101,610.00
110820 Inventory - Donated Goods	186,208.00
<b>Total Other Current Assets</b>	<b>\$292,474.23</b>
<b>Total Current Assets</b>	<b>\$1,104,541.16</b>



# Friends In Service Helping

## Statement of Financial Position

As of June 30, 2020

	TOTAL
Fixed Assets	
120100 Building	1,832,867.00
120101 Land	1,195,807.82
120102 Whistle Stop	863,000.00
120110 Accumulated Depreciation-Building	-534,260.30
120120 FACS Database	81,708.00
120121 Accum Dep. FACS Database	-73,575.20
120211 EFF and Vehicles- Vehicles Donated	6,100.00
120212 EFF and Vehicles- Vehicles	92,100.25
120213 Accum Dep- Vehicles	-74,956.59
120214 Furniture, Fixtures & Equipment	173,446.83
120215 Accum Depr- Furniture, Fixtures and Equip	-122,721.78
120270 Building & Leasehold Improvs.	864,133.44
120271 Accum Dep-Leasehold Improvements	-684,514.71
120290 Transitional Leasehold Improv	0.00
120901 Arizona Land	26,625.25
120910 Projects in progress	0.00
<b>Total Fixed Assets</b>	<b>\$3,645,760.01</b>
Other Assets	
130410 Rent Security	1,150.00
<b>Total Other Assets</b>	<b>\$1,150.00</b>
<b>TOTAL ASSETS</b>	<b>\$4,751,451.17</b>

# Friends In Service Helping

## Statement of Financial Position

As of June 30, 2020

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
210100 Accounts Payable - Trade	15,345.10
<b>Total Accounts Payable</b>	<b>\$15,345.10</b>
Other Current Liabilities	
210110 Net wage payable	0.00
210120 Accrued Vac. Pay (P/R)	34,540.09
210125 AFLAC - Premiums	0.00
210200 Square	0.00
230451 Current Portion LT Minden Mort.	0.00
230452 Current Portion Long for Whistle Stop	7,621.03
230480 Deferred Rev-NV Utility Assista	28,109.86
230490 Deferred Rev-CA Utility Assista	0.00
240010 Payroll Liability	0.00
250000 Contingent Loan Payable (PPP)	181,576.00
<b>Total Other Current Liabilities</b>	<b>\$251,846.98</b>
<b>Total Current Liabilities</b>	<b>\$267,192.08</b>
Long-Term Liabilities	
210081 Mort. Note Pay. Minden Thrift	0.00
210082 Mortgage Note Payable-Long for Whistle Stop	554,757.94
210090 Security Deposit Held	2,875.00
<b>Total Long-Term Liabilities</b>	<b>\$557,632.94</b>
<b>Total Liabilities</b>	<b>\$824,825.02</b>
Equity	
300000 Opening Balance Equity	0.00
310000 Accumulated Adjustment	186,208.00
310001 Fund Balance - Unrestricted	3,067,983.88
310002 Fund Balance - Restricted	33,017.00
Retained Earnings	440,496.78
Net Revenue	198,920.49
<b>Total Equity</b>	<b>\$3,926,626.15</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$4,751,451.17</b>

NVFISH  
Statement of Revenues and Expenditures  
As of June 30, 2019

	Month Ending 06/30/2019 <u>Actual</u>	Year To Date 06/30/2019 <u>Actual</u>
Revenue over Expense		
Revenue		
Gov. Grants	14,794.53	47,732.34
Other Grants	10,000.00	112,830.68
Donations - Money	26,365.34	494,821.57
Donations - Other	58,311.39	1,182,973.54
Food Dist Prg - State of Nevada	7,203.59	168,299.83
Store Sales	31,053.42	381,544.72
Store Sales - Credit	30,104.50	375,155.80
Store Voucher	1,741.75	17,316.75
Recycling	5,983.60	28,920.98
Shelter Income	4,019.14	34,217.54
Utility Income	200.00	2,530.31
Laundry Use Income	32.05	469.17
SFR Late Fee	0.00	35.00
Miscellaneous Income	760.49	7,242.74
Rebates	4.18	607.52
Interest Income	117.41	1,428.36
Reimbursements	40.00	(6,064.18)
Rental Income	2,200.00	34,410.00
Fundraising	35,465.25	80,821.85
Gain on Sale of Investments	0.00	1,301.95
Net Unrealized Gain on Sale	0.00	1,368.00
Total Revenue	<u>228,396.64</u>	<u>2,967,964.47</u>
Expenses		
Accounting & Professional	14,175.00	44,765.00
Advertising	165.00	6,351.84
Bank/Credit Card Error	0.00	1,809.28
Bank/Credit Card Charges	984.33	12,126.42
Cash (Over)/Under	(22.30)	(31.11)
Client Services	68,884.81	1,386,575.87
Prescription Medication	1,717.78	11,874.27
Conf., Conv., & Mtgs.	0.00	149.00
Dental	1,762.00	7,315.00
Dues/Memberships/Subscriptions	430.00	1,365.64
Employee-Volunt. Appreciation	59.52	3,068.24
Equipment Non-Asset Purchase	0.00	5,169.61
Equipment Rental	0.00	1,354.38
Food Purchases	734.81	7,179.73
Food Purchs. -Event(s)	16,814.50	17,339.50
Fuel	1,516.16	15,388.78
Fundraising Expense	374.93	12,589.62
Insurance - Liability	2,492.48	30,762.40
Workers' compensation insuranc	4,287.12	19,098.56
Mortgage Interest Expense	0.00	1,485.53
Interest Expense	795.01	7,645.71
Late fees	0.00	79.00
License, Permits, Fees	0.00	770.70
Maintenance - Building	637.74	14,685.02
Maintenance - Equipment	784.50	5,203.28
Maintenance - Vehicle	1,038.18	10,483.36
Mileage/Travel	94.03	94.03
Outside Services	1,244.52	7,337.36

NVFISH  
Statement of Revenues and Expenditures  
As of June 30, 2019

	Month Ending 06/30/2019	Year To Date 06/30/2019
	Actual	Actual
Supplies	2,750.05	16,563.83
Supplies - Fundraiser	0.00	13.49
Personnel Backgrounds & Testing	0.00	22.86
Personnel Training	18.00	1,259.09
Postage	110.00	1,768.31
Printing & Publication	140.76	4,716.82
Property Tax	0.00	341.30
Public Relations	0.00	16.99
Rent	2,194.25	26,011.80
Internet/Web Service	280.09	3,882.95
Telephone Expense	890.39	11,079.29
Utilities	630.74	3,971.66
Landfill	1,727.26	9,936.19
Power	916.92	18,588.38
Gas	820.18	17,475.39
Sewer	23.00	802.11
Water	743.47	8,376.58
Vehicle - License & Fees	582.50	750.25
Wages	61,436.66	721,298.91
Payroll Expense	4,957.48	64,200.47
Key Employee Bonuses	1,400.00	21,800.00
Software	0.00	227.59
Total Expenses	198,591.87	2,565,140.28
Net Income	29,804.77	402,824.19

**NVFISH**  
**Balance Sheet**  
Year To Date 06/30/2019

Current Year Balance

**Assets**

Current Assets

Checking/Savings

NSB - NVUtility Restricted Cash - 0119

357.44

NSB - CAUtility Restricted Cash - 0127

58,949.44

Cash On Hand

1,964.52

First Independent Bank MM

212,496.45

Wells Fargo Checking-Douglas

5,196.14

CC Petty Cash -Bank of West 353

886.21

MM deposit -Bank of West 0379

467,667.33

Operating -Bank of West 0361

9,045.31

Total Checking/Savings

756,562.84

Accounts Receivable

A/R - Donations

8,511.60

Total Accounts Receivable

8,511.60

Other Current Assets

Employee Advance

50.00

Total Other Current Assets

50.00

Total Current Assets

765,124.44

Fixed Assets

Building

Building

1,797,590.93

Accumulated Depreciation-Building

(400,125.50)

Total Building

1,397,465.43

Land

Land

1,195,803.32

Total Land

1,195,803.32

FACS Database

FACS Database

81,708.00

Accum Dep. FACS Database

(36,825.00)

Total FACS Database

44,883.00

EFF and Vehicles

Furniture, Fixtures & Equipment

160,972.66

Accum Depr- Furniture, Fixtures and Equip

(93,424.30)

EFF and Vehicles- Vehicles Donated

6,100.00

EFF and Vehicles- Vehicles

95,101.07

Accum Dep- Vehicles

(49,995.50)

Total EFF and Vehicles

118,753.93

Building & Leasehold Improvements

Building & Leasehold Improvs.

856,165.74

Accum Dep-Leasehold Improvements

(669,748.70)

Total Building & Leasehold Improvements

186,417.04

Transitional Leasehold Improvements

Transitional Leasehold Improv

382.89

Total Transitional Leasehold Improvements

382.89

Total Fixed Assets

2,943,705.61

Other Assets

Arizona Land

26,625.25

Projects in progress

29,321.20

Rent Security

1,150.00

Total Other Assets

57,096.45

**Total Assets**

**3,765,926.50**

**Liabilities & Equity**

Liabilities

Current Liabilities

Accounts Payable

Accounts Payable - Trade

16,375.12

Total Accounts Payable

16,375.12

Other Current Liabilities

Security Deposit Held

3,075.00

Current Portion LT Minden Mort.

9,531.74

**NVFISH**  
**Balance Sheet**  
Year To Date 06/30/2019

	Current Year Balance
Deferred Rev-NV Utility Assista	357.44
Deferred Rev-CA Utility Assista	58,949.44
Total Other Current Liabilities	71,913.62
Total Current Liabilities	88,288.74
Long Term Liabilities	
Mort. Note Pay. Minden Thrift	141,612.80
Accrued Vac. Pay (P/R)	32,199.89
Total Long Term Liabilities	173,812.69
Total Liabilities	262,101.43
Equity	
Fund Balance - Unrestricted	3,096,128.88
Fund Balance - Restricted	4,872.00
Total Equity	3,101,000.88
Net Income	
Revenue over Expense	
Revenue	2,967,964.47
Expenses	2,565,140.28
Net Income	402,824.19
Total Net Income	402,824.19
<b>Total Liabilities &amp; Equity</b>	<b>3,765,926.50</b>



**F.I.S.H. EMERGENCY REFERRAL SERVICE PROGRAM**  
**STATEMENT OF FINANCIAL POSITION**  
**June 30, 2018**

---

**ASSETS**

Current Assets:

Cash and Cash Equivalents	\$ 413,833
Receivables	5,173
Total Current Assets	<u>419,006</u>

Property, Plant & Equipment, net of depreciation	<u>2,891,075</u>
--	------------------

Other Assets:

Other Land Asset	26,625
Other Assets	893
Total Other Assets	<u>27,518</u>

<b>Total Assets</b>	<b><u>3,337,599</u></b>
---------------------	-------------------------

**LIABILITIES AND NET ASSETS**

Current Liabilities:

Accounts Payable	1,292
Revolving credit	3,468
Security deposit	4,175
Deferred revenues	35,747
Mortgage Payable -current portion	9,176
Total Current Liabilities	<u>53,858</u>

Noncurrent liabilities:

Mortgage Payable, net of current portion	150,956
Accrued Compensated Absences	31,786
Total Noncurrent Liabilities	<u>182,742</u>

<b>Total Liabilities</b>	<b><u>236,600</u></b>
--------------------------	-----------------------

Net assets:

Temporally Restricted Net Assets	17,338
Unrestricted Net assets	3,083,661
<b>Total Net Assets</b>	<b><u>3,100,999</u></b>

<b>Total net assets and liabilities</b>	<b><u>\$ 3,337,599</u></b>
---	----------------------------

See accompanying notes and independent accountant's review report

**F.I.S.H. EMERGENCY REFERRAL SERVICE PROGRAM  
STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS  
For the year ended June 30, 2018**

	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Total</b>
<b>SUPPORT &amp; REVENUES:</b>			
Grants & Contracts	\$ 162,771	\$ 17,338	\$ 180,109
Contributions	2,785,240		2,785,240
Thrift Store Income	807,289		807,289
Shelter Income	31,172		31,172
Recycle Income	14,782		14,782
Rental Income	28,840		28,840
Fundraising Income	87,007		87,007
Interest Income	826		826
Other income	182		182
Net Assets Released from Restrictions	12,466	(12,466)	-
<b>Total Support &amp; Revenues</b>	<b>3,930,575</b>	<b>4,872</b>	<b>3,935,447</b>
<b>OPERATING EXPENSES:</b>			
Program Services	2,870,672		2,870,672
General & Administrative	192,699		192,699
Fundraising	22,852		22,852
Interest Expense	51,416		51,416
<b>Total Expenses</b>	<b>3,137,639</b>	<b>-</b>	<b>3,137,639</b>
<b>Change in Net Assets</b>	<b>792,936</b>	<b>4,872</b>	<b>797,808</b>
Beginning Net Assets, July 1	2,303,191		2,303,191
<b>NET ASSETS, June 30, 2018</b>	<b>\$ 3,096,127</b>	<b>\$ 4,872</b>	<b>\$ 3,100,999</b>

See accompanying notes and independent accountant's review report

**F.I.S.H. EMERGENCY REFERRAL SERVICE PROGRAM**  
**STATEMENT OF FUNCTIONAL EXPENDITURES**  
**For the year ended June 30, 2018**

	<b>Program Services</b>	<b>Management &amp; Administration</b>	<b>Fundraising</b>	<b>Total</b>
Professional (accounting)	\$ -	\$ 4,650	\$ -	\$ 4,650
Advertising	1,554	-	-	1,554
Awards & grants	-	-	-	-
Bank & merchant fees	13,252	-	-	13,252
Client services	1,894,637	-	-	1,894,637
Prescription medicine	11,859	-	-	11,859
Dues & subscriptions	703	-	-	703
Dental	14,402	-	-	14,402
Equipment rental	1,822	-	-	1,822
Food purchases	27,607	-	-	27,607
Fuel	11,955	-	-	11,955
Fund Raising	24,421	-	-	24,421
Insurance	38,017	4,471	2,236	44,724
Maintenance & repairs	32,566	-	-	32,566
Supplies	12,750	1,335	741	14,826
Postage	1,888	-	-	1,888
Rent ( for houses used for clie	30,175	-	-	30,175
Richards Crossing expenses	-	-	-	-
Telephone, Internet (office exp)	12,423	1,300	722	14,445
Utilities (occupancy)	44,905	4,699	2,611	52,215
Wages & benefits	524,886	134,586	13,459	672,931
Payroll taxes	52,407	6,165	3,083	61,655
Depreciation & amortization	118,445	-	-	118,445
Other operating costs	-	35,491	-	35,491
	<b>\$ 2,870,674</b>	<b>\$ 192,698</b>	<b>\$ 22,852</b>	<b>\$ 3,086,223</b>

See accompanying notes and independent accountant's review report



April 4, 2019

FEDERAL SERVICE DESK  
ATTN: SAM.GOV REGISTRATION PROCESSING  
460 INDUSTRIAL BLVD  
LONDON, KY 40741-7285  
UNITED STATES OF AMERICA

SUBJECT: Information Required to Activate SAM Entity Registration

### **Purpose of Letter**

The purpose of this letter is to formally appoint an Entity Administrator for the named Entity and to attest to the accuracy of the information contained in the entity registration.

### **Designation of Entity Administrator**

I, **Jim Peckham Executive Director**, the below signed individual, hereby confirm that the appointed Entity Administrator is an authorized officer, agent, or representative of the Entity. This letter authorizes the appointed Entity Administrator to manage the Entity's registration record, its associated users, and their roles to the Entity, in the System for Award Management (SAM).

### **Entity Covered by this Letter**

DUNS® Number: 167266626

Legal Business Name: Friends In Service Helping – Emergency Referral Services

Physical Address: 138 E. Long St Carson City, NV 89706

### **Entity Administrator Contact Information**

Full Name: Jim Peckham

Phone Number: (775)882-3474 ext 101

Email Address: jim@nvfish.com

*\*The Entity Administrator must have an individual user account in SAM associated with the email address listed.*

### **Account Administration Preference (ONLY CHOOSE ONE)**

You must choose **ONE** of the two following statements by checking the applicable box. Remember, there is no cost to register in SAM -- it is free. However, if you choose to have a third-party agent administer your SAM registration, with or without an associated fee, you must check the Third-Party Agent Designation box below.

#### **THE FISH MISSION:**

To provide food, clothing, shelter and medical aid to the homeless and hungry within our community, with the objective to provide programs and referrals to families and individuals so they may become self sufficient.

Page 1 of 3



☒ **Self-Administration Confirmation**

For the purpose of registering with the United States Government through the online System for Award Management (SAM), I do not authorize any third party to act on behalf of the Entity listed above. I have checked the Self-Administration Confirmation box to indicate that the designated Entity Administrator is not a third-party agent.

☐ **Third-Party Agent Designation**

For the purpose of registering with the United States Government through the online System for Award Management (SAM), I do hereby authorize **[insert full name, phone number, address, and email address of the Third-Party Agent]** (Designated Third-Party Agent) to act on behalf of the Entity listed above. This authorization permits the Designated Third-Party Agent to conduct all normal, common business functions within SAM while binding the signatory to all actions conducted and representations made as a result of authorization granted herein. I have checked the Third-Party Agent Designation box and completed the above information to indicate that the designated Entity Administrator is a third-party agent.

**Attestation**

I, the below-signed, attest to the following:

- All information contained in this letter is complete and accurate.
- The designated Entity Administrator listed above has an individual SAM User Account created with the email address provided in this letter.
- The banking information provided for Electronic Funds Transfer on the Financial Information Page in the SAM.gov registration for the Entity above is correct and accurate.

Respectfully,

**Jim Peckham**  
Executive Director  
[jim@nvfish.com](mailto:jim@nvfish.com)

**Friends In Service Helping – Emergency Referral Services**  
138 E. Long St Carson City, NV 89706

**THE FISH MISSION:**

To provide food, clothing, shelter and medical aid to the homeless and hungry within our community, with the objective to provide programs and referrals to families and individuals so they may become self sufficient.

FRIENDS IN SERVICE HELPING



138 E. LONG STREET \* CARSON CITY \* NEVADA \* 89706 \* (775) 882-3474 \* www.NVfish.com

TO BE COMPLETED BY NOTARY  
(in accordance with State notary requirements)

State of Nevada

County of Carson City

This instrument was acknowledged before me this 5 day of April (month),

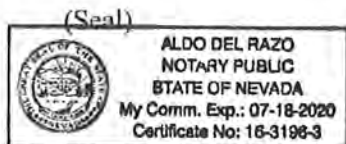
2019 (year), by ALDO DEL RAZO (name of


officer or agent, title or officer or agent) of Friends in Service Helping Emergency Referral Service Program  
(name of entity).

☐ Personally Known

☒ Produced Identification

Type of ID and Number on ID NV DL 0201810835



  
Signature of Notary

ALDO DEL RAZO  
Name of Notary  
(Typed, Stamped or Printed)

Notary Public, State of Nevada

THE FISH MISSION:

To provide food, clothing, shelter and medical aid to the homeless and hungry within our community, with the objective to provide programs and referrals to families and individuals so they may become self sufficient.

Page 3 of 3





A NEW WAY TO SIGN IN - If you already have a SAM account, use your SAM email for login.gov.

Log In

LogIn.gov FAQs

ALERT: SAM.gov will be down for scheduled maintenance Saturday, 02/13/2021 from 8:00 AM to 1:00 PM.

Search Results

Quick Search Results

Total records: 1

Result Page: 1

Save PDF Export Results Print

Your search returned the following results...

Entity Fish Emergency Referral Service Program Inc

Status: Active

DUNS: 167266656

CAGE Code: 6URX1

Has Active Exclusion?: No

DoDAAC:

Expiration Date: 04/23/2021

Debt Subject to Offset?: No

Purpose of Registration: Federal Assistance Awards Only

View Detail

Result Page: 1

Save PDF Export Results Print



BSA-F-20202006-11AR

WVTV7

Search Records: Disclaimers: EAPIS.gov  
Data Access: Accessibility: GSA.gov/LAE  
Check Status: GSA.gov  
Privacy Policy: USA.gov  
Help

This is a U.S. General Services Administration Federal Government computer system that is "FOR OFFICIAL USE ONLY." This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.



**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**APPLICATION**

☒ **NEW APPLICANT**

☐ **CURRENTLY FUNDED APPLICANT (AMOUNT \$ \_\_\_\_\_)**

**APPLICANT INFORMATION**

<b>Agency Name:</b> Nevada Health Centers (NVHC)	
<b>Agency Mailing Address:</b> 3325 Research Way, Carson City, NV 89706	
<b>Project Name:</b> Saving Lives Through Breast Cancer Screening	
<b>Project Address/Location:</b> 3325 Research Way, Carson City, NV 89706	
<b>Contact Person:</b> Linda Tobey	
<b>Office Number:</b> 775-445-3577	<b>Email:</b> ltobey@nvhealthcenters.org
<b>Cell Phone:</b> 818-516-0319	<b>Website:</b> www.nevadahealthcenters.org

**FISCAL MANAGER**

<b>Name:</b>	Kathy Triplett
<b>Title:</b>	Chief Financial Officer
<b>Phone Number:</b>	775-888-6632 Ext. 1130
<b>Email:</b>	ktriplett@nvhealthcenters.org

**PROJECT FUNDING**

<b>Requested amount</b>	\$ 33,477
<b>Other funding</b>	\$ 13,086
<b>Total project cost</b>	\$ 46,563

**PROJECT ELIGIBILITY**

**Which Carson City critical need does this project address?**

<input type="checkbox"/> SENIOR CITIZEN SERVICES	<input checked="" type="checkbox"/> HEALTH/DENTAL SERVICES
<input type="checkbox"/> MENTAL HEALTH SERVICES	<input type="checkbox"/> DOMESTIC VIOLENCE SERVICES
<input type="checkbox"/> DISABLED CITIZENS SERVICES	<input type="checkbox"/> SUBSTANCE ABUSE SERVICES
<input type="checkbox"/> YOUTH	<input type="checkbox"/> EDUCATION

# Community Support Services Grant (CSSG) Program Application Fiscal Year 2022

## GENERAL OVERVIEW ONE PAGE LIMIT 10 POINTS

Nevada Health Centers (NVHC) is the state's largest Federally Qualified Health Center (FQHC) and Nevada's primary provider of healthcare services to low income, uninsured, underinsured, economically disadvantaged and geographically isolated children and adults, with 18 primary care centers; two medical residency programs, two dental sites; seven Women, Infants and Children sites; three school-based programs; a visiting nurse program; three mobile programs, and 30 school-based telehealth programs working with school nurses across the state. Current programs include primary and preventive medical care, oral healthcare, behavioral health, immunizations, well checks/physicals, cancer screening services, acute medical care, care for chronic conditions, healthcare for the homeless, telemedicine and medication-assisted treatment for opioid abuse. NVHC also maintains two Family Practice Residency Programs in collaboration with HCA: Southern Hills Hospital and Medical Center and the University of Nevada, Reno, School of Medicine. In the most recent calendar year (2020), Nevada Health Centers provided 142,676 patient visits to 51,431 patients and assisted an additional 350,000 women and children through NVHC's Women, Infant & Children (WIC) programs.

The proposed project was designed to address the disparity in breast cancer screening for low-income, uninsured/underinsured Carson City women by providing accessible, no-cost breast cancer screening, breast health education and care coordination for women with abnormal screening results. The most commonly cited barriers to scheduling a mammogram are high cost and lack of insurance. In Carson City, over 5,200 individuals are uninsured and over 6,700 live in poverty. Breast cancer is also one of the leading causes of death in Carson City, ranking 9<sup>th</sup> out of 28. A minimum of 100 Carson City women will be screened through this project in FY 21-22. All women with an abnormal finding will receive one-on-one assistance from the Mammovan case worker to ensure a continuum of care. One-on-one breast health education will also be provided.

Funding is requested to cover the cost of providing breast cancer screenings, breast health education and case management for Carson City women with abnormal screening results. Personnel costs include support for a Mammography Technician, Case Worker, Outreach Specialist, Front Office Representative, Program Manager, and mobile unit driver. Other expenses include gas for the mobile unit and the generators powering the equipment; staff travel and outreach to encourage women to schedule a screening appointment. This request for CSSG funding totals \$33,477. An additional \$13,086 in project costs will be covered by Nevada Health Centers. This includes personnel costs for the physician reviewing screening results and the staff providing program oversight and evaluation, as well as the difference between the Carson City GSA rate and actual hotel costs.

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**PROBLEM STATEMENT ONE PAGE LIMIT 10 POINTS**

Breast cancer is the most commonly diagnosed cancer among women in Nevada and the second leading cause of cancer related death among women in our state. Nevada's breast cancer mortality rate is higher than the national rate, at 22 per 100,000 (American Cancer Society Cancer Facts and Figures 2018. Atlanta, GA: American Cancer Society, 2018), exceeded only by Oklahoma, Ohio, Mississippi, Louisiana, and the District of Columbia. According to the most recent Centers for Disease Control (CDC) Behavior Risk Factor Surveillance System data, Nevada breast cancer screening rates are at 66.8% for women age 40+ who have had a mammogram in the past two years, far below the national average of 75%. This is significant, because Nevada continues to be ranked 46th in the nation in breast cancer screening rates. The Nevada Cancer Coalition estimates that 2,190 cases of breast cancer will be diagnosed in Nevada in the coming year and 400 lives will be lost to this disease.

Among the barriers to scheduling a mammogram, the majority of women cite high cost and lack of insurance as the most significant. Women also report that they must consider non-medical costs, including travel, time off work, and childcare. According to the University of Nevada, Reno, School of Medicine, 9.6% of Carson City's population (5,238 individuals) are uninsured; and 13% (6,727 individuals) live in poverty. Breast cancer is one of the leading causes of death in Carson City, ranking 9<sup>th</sup> out of 28. (Nevada Rural and Frontier Health Data Book, Ninth Edition, University of Nevada, Reno, School of Medicine.)

Nevada Health Center's Mammovan is a mobile unit providing accessible, grant funded breast cancer screening and breast health education to uninsured/underinsured, low income women. The Mammovan outreaches to women in Carson City via print, radio, Facebook, outreach to neighborhood senior centers, community and recreation centers, business locations, Latino organizations, churches, faith-based groups, Asian groups, and other locations where women work, live, and congregate. Screening is provided free of charge to women who cannot otherwise access care. Case managers and outreach specialists coordinate follow-up for women with abnormal results and assist women who are diagnosed with breast cancer in securing the financial resources they will need for treatment.

Nevada Health Centers' Mammovan is the only program in Carson City providing no cost breast cancer screenings to women who could not otherwise afford care.

The proposed project will help address the disparity in breast cancer screening for low-income, uninsured/underinsured Carson City women by providing accessible, no-cost breast cancer screening, breast health education and care coordination for women with abnormal screening results.

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**GOALS AND OBJECTIVES TWO PAGE LIMIT 10 POINTS**

The goal of this project is to reduce cancer mortality disparities and address delays in breast cancer screening associated with COVID-19 by outreaching to Carson City women age 40+; providing breast cancer screenings regardless of insurance status or ability to pay; and providing case management for women with abnormal findings until breast cancer is diagnosed or ruled out.

**Objectives:**

- 1) Nevada Health Centers' Mammovan will provide mammograms to a minimum of 100 Carson City women over the 12-month grant period, as measured by NVHC intake data.
- 2) 100% of women with an abnormal finding identified during the grant period will receive one-on-one assistance from the Mammovan case worker to ensure a continuum of care, as measured by NVHC intake data and information recorded and tracked by Case Managers in the Mammovan database.
- 3) 100% of the women receiving screening during the grant period will receive one-on-one breast health education as measured by NVHC intake data and information recorded and tracked in the Mammovan database.



**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**METHODS OF ACCOMPLISHMENT ONE PAGE LIMIT 20 POINTS**

The proposed project utilizes a mobile mammography unit in order to reach Carson City women *where they live*, making breast cancer screening accessible and affordable. The project is designed to reduce cancer mortality disparities and address delays in breast cancer screening associated with COVID-19 by outreaching to Carson City women age 40+; providing breast cancer screenings regardless of insurance status or ability to pay; and providing case management for women with abnormal findings until breast cancer is diagnosed or ruled out. Screening will be provided in a state-of-the-art mobile mammography unit with 2D/3D Hologic screening equipment. The program is accredited by the American College of Radiology (ACR), Food and Drug Administration (FDA), and the State of Nevada. As a part of the State of Nevada accreditation, the Mammovan Program must meet the requirements of the federal Mammography Quality Standards Act (MQSA) which are the same as for any free standing mammography center. NVHC's Mammovan contracts with a state-credentialed medical physicist to perform an annual evaluation of the Mammovan's Hologic Selenia Imaging equipment to ensure image quality and proper calibration.

Licensed mammography technicians possessing mammography screening experience and credentials to meet MQSA standards will conduct the mammograms. The program physician will review all results and oversee the Mammovan case worker. The case worker will ensure a high level of patient navigation, follow up, and monitoring of continuum of care services by staying in contact with women who have an abnormal screening, and helping them through the diagnostic process and into the treatment process if they are diagnosed with breast cancer. The case worker also assists women in procuring a payment source for additional services such as expediting enrollment in Women's Health Connection, or helping them access Medicaid, or other resources. A full-time program manager will oversee the daily operations of the Mammovan program and maintain a focus on building program capacity to meet the increased demand. Additional staff supporting this project include front desk staff, drivers and an outreach coordinator who maintains relationships with the Mammovan's existing service sites and helps to identify new screening sites to broaden the Mammovan's reach. To ensure appropriate social distancing during COVID-19, only two patients will be seen in the Mammovan at any given time.

Outreach to women in Carson City will include calls to women who have been previously screened on the Mammovan and are overdue for breast cancer screening, social media (Facebook/Twitter), newspaper articles alerting women to the availability of services and the location of the Mammovan, and outreach to community partners. Incentives will also be used to encourage women to schedule a screening appointment. The Mammovan will travel to neighborhoods where women work, live, and congregate such as neighborhood senior centers, community and recreation centers, Latino organizations, churches, faith-based groups, Asian groups, and other convenient locations. Breast health information developed by the American Cancer Society and Susan G. Komen, Nevada, will be utilized.

Women with abnormal findings will be contacted within 48 hours to discuss findings and coordinate follow-up.



**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**PROJECT EVALUATION AND INTERNAL ASSESSMENT TWO PAGE LIMIT 20  
POINTS**

The program defines its successes in terms of early diagnosis and treatment. In the past year, 18% of women screened had abnormal findings, 3% were found positive for breast cancer, and 17% are still participating in early follow up (i.e. a bi-rad 3 reading indicating that there is potentially something there but no significant change is seen from prior mammograms). All continue to receive navigation and care coordination services.

Specific performance and outcome measures to be tracked include client information about the patient's experience, the number of women screened, the number receiving one-on-one breast health education, and the number navigated to additional care, with that information tracked by location, race, and ethnicity. Press Ganey survey results, in addition to performance measures, will be monitored annually to ensure the program continues to serve women in the greatest need of care. Funding for mammography screenings and monthly operational allocations will also be monitored to ensure expenses to budget remain on target throughout the project period.

Program evaluations are conducted by the Mammovan Program Manager with oversight from the Vice President of Ancillary Services and Chief Medical Officer. Key project staff include:

**Rhonda Johnson, Mammovan Program Manager**, brings over 12 years of experience to her role as Manager of Nevada Health Centers' Mammovan Program. Ms. Johnson received her Associates degree in Applied Sciences and Business Management from the University of Southern Nevada and her B.A. in Business Administration, Healthcare Management for from West Texas A & M University. Prior to joining Nevada Health Centers staff, she served as Clinic Manager for Texas Tech University Health Sciences Center.

**Lisa Dettling, Vice President of Ancillary Services**, has oversight of Nevada Health Centers' dental service line, mobile services including mammography, children's dental and children's medical as well as the statewide call center. Lisa brings more than 30 years of healthcare experience in hospital, ambulatory, health insurance and FQHC settings to Nevada Health Centers.

**Darren Rahaman, M.D.** is responsible for reviewing all screening results and has oversight of Mammovan Case Management. He received his Bachelor of Arts degree from the University of Southern California (USC) and his Doctor of Medicine degree from USC's Keck School of Medicine. Dr. Rahaman has over 21 years of experience practicing Family Medicine at NVHC.

**Mohammad "Ali" Shahin, MD.**, Chief Medical Officer, received his medical degree from Heinrich Heine University of Duesseldorf, Germany. He completed his Family Medicine residency at Doctor's Hospital of Michigan in Detroit, where he was Chief Resident during his final year. Prior to his current role, Dr. Shahin served as NVHC's clinical director of Nevada Health Centers Sierra Nevada Health Center in Carson City as well as the clinical director for

# Community Support Services Grant (CSSG)

## Program Application

### Fiscal Year 2022

primary care services for all of Nevada Health Centers' locations. He is board certified in Family Medicine and Sports Medicine.

#### ***Outcome Goals and Evaluation for Mammovan Program:***

**Objective 1:** Nevada Health Centers' Mammovan will provide mammograms to a minimum of 100 Carson City women over the 12-month grant period.

#### **Evaluation:**

The number of Carson City women screened by the Mammovan during the grant period will be tracked by location, age, and race/ethnicity. Data will be input by Mammovan front-desk staff into Nevada Health Centers' Electronic Health Record (EHR) system, NexGen. Information will be reviewed by the Mammogram Program administrator. Client statistics and outcomes will be reported to NVHC senior leadership and Mammovan program funders.

**Objective 2:** 100% of women with an abnormal finding will receive one-on-one assistance from the Mammovan case worker to ensure a continuum of care.

#### **Evaluation:**

Abnormal results (Stage 4 and 5) will be input by Mammovan front-desk staff into Nevada Health Centers' Mammovan database and forwarded to Case Workers for follow-up. Case workers will input information on continuum of care services including diagnostic referrals, as well as assistance needed/provided in procuring a payment source for additional services such as expediting enrollment in Women's Health Connection, or helping them access Medicaid, or other resources.

**Objective 3:** 100% of the women receiving screening will receive one-on-one breast health education.

#### **Evaluation:**

Front desk staff will monitor and ensure that all women seen on the Mammovan receive breast health education and are able to access breast health videos in the patient waiting area.

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**SUSTAINMENT OF THE PROJECT HALF A PAGE LIMIT 5 POINTS**

Nevada Health Centers has a strong track record of developing philanthropic partnerships to sustain and expand programs across the state. Major supporters include Bank of America; Centene Management; Children's Health Fund; Dignity Health; E.L. Cord Foundation; Engelstad Family Foundation; Estelle J. Kelsey Foundation; Robert Z. Hawkins Foundation; MGM Resorts; Robert S. and Dorothy J. Keyser Foundation; Ronald McDonald House Charities; Susanne and Gloria Young Foundation; Thelma B. and Thomas P. Hart Foundation; and William N. Pennington Foundation, among others. The organization also has a strong base of individual philanthropic support.

By continuing to feature the Nevada Health Centers programs in various venues, expanding community partnerships and growing philanthropic support, this project will sustain and grow in the years ahead. The program is also a priority for Nevada Health Centers' leadership and Board who are committed to its continued success.

**COORDINATION AND COLLABORATION HALF PAGE LIMIT 5 POINTS**

NVHC collaborates with 1) Nevada Cancer Coalition who assists with outreach and linkages to schedule screenings, participates in regular meetings to discuss barriers and quality improvements, and provides resources for diagnostic treatment; 2) the American Cancer Society, who assists with Mammovan strategic planning and diagnostic resources; 4) Susan G. Komen Nevada to promote early detection; and 5) the Women's Health Connection and Dignity Health Red Rose Program to procure additional payment sources for women who have abnormal results and require diagnostic services.

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**PROJECT BUDGET- 20 POINTS**

Complete the Budget Summary chart below. This information is mandatory in order to be considered for a CSSG Grant. A detailed explanation must be made on the Budget Justification page, with calculations. Other funding is not required. (Max Score: 10 points)

Project Title:	Requested Amount	Other Funding	Total Funds
<b>Project Expenses FY 2020-2021</b>			
Personnel	\$22,987	\$12,078	\$35,065
Travel	\$7,554	\$1,008	\$8,562
Marketing/Outreach	\$2,936	\$0	\$2,936
<b>TOTALS</b>	<b>\$33,477</b>	<b>\$13,086</b>	<b>\$46,563</b>

**Other Carson City Contributions**

Please make sure to provide information on any Carson City subsidy (s) made to your agency, for example: cash, building rental, land, a building, other grants, equipment etc.	<b>Not applicable.</b>
Please provide the value of the subsidy (s) listed above. If more than one please identify each amount separately.	<b>Not applicable.</b>

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**BUDGET JUSTIFICATION**

Please list each project expense from the previous page and explain in more detail. Include calculations. Use additional pages if necessary.

PROJECT EXPENSE	AMOUNT BUDGETED	JUSTIFICATION OF EXPENSE
Personnel	\$22,987	15 days of service for: 1) Mammography Tech (salary/benefits \$5,816); 2) Case Worker (\$3,396); 3) Outreach Specialist (\$4,385); 4) Front Office Representative: (\$2,260); 5) Mammovan Manager (\$4,418); and Mammovan driver (\$2,713).  An additional \$12,078—not charged to this project includes 2% of the Mammovan physician, and 1% of the VP overseeing the program and the CMO. These costs are covered by NVHC.
Travel	\$ 7,554	Travel costs include: 1) Gas for Mammovan-2 fill ups of dual tanks (\$732) to bring the mobile unit to Carson City and travel within Carson City 2) Gas for generators @ \$4 per hour (i.e. \$213 provides 48 hours of service) x 120 hours (\$480); 3) travel for 3 staff x 14 nights @ GSA rate of \$96 per day for lodging and \$55 per day for meals/incidentals. An additional \$1,008 in hotel expenses above the GSA rate will be covered by NVHC.
Marketing/Outreach to Carson City Women	\$2,936	Sandwich Boards/weights @ \$250 per (\$500); 2 double-sided Carson City specific feather banners @ \$268 per with base (\$536); 5 social media paid blasts over 12-month period @ \$250 per (\$1,250); and \$650 in early registration/screening incentives.



**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**AGENCY INFORMATION**

Date of incorporation	1977
Date of IRS certification	July 1994
Tax exempt number	94-3199117
DUNS#: )	139767255

Attach items 1-7 to your application. Item 8 is optional. Please list and reference any additional attachments you are providing with your application. Do not include attachments unless they are needed to understand the project.

**INDEX OF ATTACHMENTS**

Attachment Number	Attachment Description	Attachment Included (✓)
1	<b>IRS Tax Exempt 501(c) (3) letter</b> (available to print from Secretary of State's website)	Y
2	<b>Proof of incorporation from Secretary of State (Certificate Only)</b> Go to <a href="https://www.nvsilverflume.gov/certificate">https://www.nvsilverflume.gov/certificate</a> You will need to register in order to get the certificate. Cost is \$50, <b>OR</b> Submit proof that your entity is active and in good standing. Go to <a href="http://nvsos.gov/sosentitysearch/">http://nvsos.gov/sosentitysearch/</a> and print your business entity information	Y
3	<b>Current Organization Chart with names of staff members</b>	Y
4	<b>Current Board of Directors and terms of office.</b> [If a member of your Board of Directors is in a position to obtain a financial benefit or interest from your proposed project, you may be ineligible for CSSG funds.]	Y
5	<b>501(c)(3): Copy of the most recent Federal Tax Return. Attach FIRST 2 PAGES (Form 990 or 990EX)</b>	Y
6	<b>Profit and Loss Statements and Balance Sheets for prior 3 years</b>	Y
7	Has your agency registered with the System for Award Management (SAM) previously known as CCR data base? <input type="checkbox"/> Yes <input type="checkbox"/> No  PLEASE ATTACH A COPY OF YOUR AGENCY'S SAM REGISTRATION	Y
8	<b>Funding commitment letters and/or letters of support (if applicable)</b>	







Community Support Services Grant (CSS)  
Program Application  
Fiscal Year 2022

CERTIFICATION

Applicant certifies that to the best of his/her knowledge, all information submitted as part of this application is true. Applicant will comply with all grant and contract requirements if funding is approved.

 Signature of Authorized Official	Date <i>12/2/2021</i>
Walter Davis, CEO	Phone Number: 775-888-6614

 Signature of President of Board of Directors	Date <i>2/2/2021</i>
Jeffrey Snyder, Board Chair	Phone Number: 775-337-5302



Department of the Treasury  
Internal Revenue Service

OGDEN UT 84201-0038

In reply refer to: 0438081548  
July 23, 2012 LTR 4168C 0  
94-3199117 000000 00

00029972  
BODC: TE

NEVADA HEALTH CENTERS INC  
3325 RESEARCH WAY  
CARSON CITY NV 89706



062335

Employer Identification Number: 94-3199117  
Person to Contact: Sarah Jensen  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your July 12, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(03) of the Internal Revenue Code in a determination letter issued in July 1994.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.


Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0438081548  
July 23, 2012 LTR 4168C 0  
94-3199117 000000 00  
00029973

NEVADA HEALTH CENTERS INC  
3325 RESEARCH WAY  
CARSON CITY NV 89706

If you have any questions, please call us at the telephone number  
shown in the heading of this letter.

Sincerely yours,



Sharon Davies  
Accounts Management I

# SECRETARY OF STATE



## CERTIFICATE OF EXISTENCE WITH STATUS IN GOOD STANDING

I, Barbara K. Cegavske, the duly qualified and elected Nevada Secretary of State, do hereby certify that I am, by the laws of said State, the custodian of the records relating to filings by corporations, non-profit corporations, corporations sole, limited-liability companies, limited partnerships, limited-liability partnerships and business trusts pursuant to Title 7 of the Nevada Revised Statutes which are either presently in a status of good standing or were in good standing for a time period subsequent of 1976 and am the proper officer to execute this certificate.

I further certify that the records of the Nevada Secretary of State, at the date of this certificate, evidence, **NEVADA HEALTH CENTERS, INC.**, as a DOMESTIC NONPROFIT CORPORATION (82) duly organized under the laws of Nevada and existing under and by virtue of the laws of the State of Nevada since 10/22/1992, and is in good standing in this state.



Certificate Number: B20200304631028

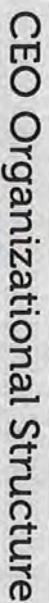
You may verify this certificate  
online at <http://www.nvsos.gov>

IN WITNESS WHEREOF, I have hereunto set my  
hand and affixed the Great Seal of State, at my  
office on 03/04/2020.

A handwritten signature in black ink that reads "Barbara K. Cegavske".

BARBARA K. CEGAVSKE  
Secretary of State





= leader is member of Executive Council (EC)

## Our vision

To create an integrated, provider-led healthcare system that supports the delivery of safe, effective, quality-based primary care to all Nevadans

## BOARD OF DIRECTORS AND TERMS

Name	Professional Affiliation	Location	Elected	Executive Office	Committee Assignment	2 Year Term Ends	Final Term Ends
Jared Carter*	Director of Restaurants, Resorts at Wendover	Wendover	06/09		Finance and Operations Committee	05/19	2021
Linda Bingaman*	Fire District Administrator, Elko County	Carlin	06/12		QA-RM Committee	05/20	2022
Gerald Ackerman*	Director, Office of Rural Health, University of Nevada School of Medicine	Elko	06/12	Chair	Planning /Personnel Committee QA-RM Committee	05/20	2022
Alicia Barnes	Businesswoman	Las Vegas	06/13		Planning /Personnel Committee QA-RM Committee	05/19	2023
D. Edward Chaney	Pastor, Second Baptist Church	Las Vegas	06/13		Planning /Personnel Committee	05/19	2023
Maurice Washington	Community Volunteer, Carson City	Reno	06/14	Treasurer	Finance and Operations Committee	05/20	2024
Adriana Fralick*	Chief Deputy District Attorney, Carson City	Carson City	06/14	Vice-Chair	Finance and Operations Committee	05/20	2024
Dr. Antonina Capurro	Nevada State Dental Health Officer	Las Vegas	6/18		QA/RM Committee	05/20	2028
Jeff Snyder*	Practice Administrator, OB-GYN Associates	Reno	06/17	Secretary	Planning /Personnel Committee	06/19	2027

\*Consumer Member



Form **990****Return of Organization Exempt From Income Tax**

OMB No. 1545-0047

**2018****Open to Public Inspection**Department of the Treasury  
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

<b>A</b> For the 2018 calendar year, or tax year beginning <b>06/01</b> , 2018, and ending <b>05/31</b> , 20 <b>19</b>	
<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization <b>Nevada Health Centers</b> Doing business as _____ Number and street (or P.O. box if mail is not delivered to street address) Room/suite <b>3325 Research Way 2nd Floor</b> City or town, state or province, country, and ZIP or foreign postal code <b>Carson City, NV, 89706</b> <b>D</b> Employer identification number <b>94-3199117</b> <b>E</b> Telephone number <b>775-887-1590</b> <b>G</b> Gross receipts \$ <b>39,101,757</b> <b>F</b> Name and address of principal officer: <b>Nevada Health Centers</b> <b>3325 Research Way, Carson City, NV 89706</b> H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "No," attach a list. (see instructions) H(c) Group exemption number ▶
<b>I</b> Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527	
<b>J</b> Website: ▶	
<b>K</b> Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶	
<b>L</b> Year of formation: <b>1977</b> <b>M</b> State of legal domicile: <b>NV</b>	

**Part I Summary**

<b>Activities &amp; Governance</b>	<b>1</b> Briefly describe the organization's mission or most significant activities: <b>NVHC provides health services throughout the state of Nevada. Health services include OB/GYN, Pediatrics, Internal Medicine, and Primary medical care and dental care.</b> (Continued on Schedule O, Statement 1)		
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a)	<b>3</b>	<b>10</b>
	<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b)	<b>4</b>	<b>10</b>
	<b>5</b> Total number of individuals employed in calendar year 2018 (Part V, line 2a)	<b>5</b>	<b>461</b>
	<b>6</b> Total number of volunteers (estimate if necessary)	<b>6</b>	<b>0</b>
	<b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12	<b>7a</b>	<b>0</b>
<b>b</b> Net unrelated business taxable income from Form 990-T, line 38	<b>7b</b>	<b>0</b>	
<b>Revenue</b>	<b>8</b> Contributions and grants (Part VIII, line 1h)	<b>Prior Year</b>	<b>Current Year</b>
	<b>9</b> Program service revenue (Part VIII, line 2g)	<b>17,866,127</b>	<b>19,865,294</b>
	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)	<b>17,437,525</b>	<b>18,758,634</b>
	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	<b>0</b>	<b>121,033</b>
	<b>12</b> Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	<b>245,426</b>	<b>556,796</b>
<b>Expenses</b>	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1–3)	<b>35,548,078</b>	<b>39,101,757</b>
	<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4)	<b>0</b>	<b>0</b>
	<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	<b>0</b>	<b>0</b>
	<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e)	<b>24,237,910</b>	<b>25,515,857</b>
	<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>441,818</b>	<b>0</b>	<b>0</b>
	<b>17</b> Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	<b>10,789,393</b>	<b>11,769,130</b>
	<b>18</b> Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	<b>35,027,303</b>	<b>37,284,987</b>
<b>Net Assets or Fund Balances</b>	<b>19</b> Revenue less expenses. Subtract line 18 from line 12	<b>521,775</b>	<b>1,810,770</b>
	<b>20</b> Total assets (Part X, line 16)	<b>Beginning of Current Year</b>	<b>End of Year</b>
	<b>21</b> Total liabilities (Part X, line 26)	<b>25,529,063</b>	<b>29,640,403</b>
	<b>22</b> Net assets or fund balances. Subtract line 21 from line 20	<b>3,860,629</b>	<b>6,155,199</b>
		<b>21,668,434</b>	<b>23,485,204</b>

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	Signature of officer	Date			
	<b>Walter Davis, CEO</b> Type or print name and title				
<b>Paid Preparer Use Only</b>	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	<b>Jeremy Ware</b>				<b>P00642659</b>
	Firm's name ▶ <b>CHW LLP</b>	Firm's EIN ▶ <b>47-2251777</b>			
	Firm's address ▶ <b>7797 N First Street Suite 15, Fresno, CA 93720</b>	Phone no. <b>559-548-5400</b>			

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.

Cat. No. 11282Y

Form **990** (2018)

**Part III** Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III ☐

1 Briefly describe the organization's mission:

NVHC provides health services throughout the State of Nevada. Health services include OB/GYN, Pediatrics, Internal Medicine, Primary medical, Behavioral Health and dental care services. NVHC operates a mobile mammography clinic, a mobile medical clinic as well as a mobile dental clinic. NVHC operates several Women, Infant and Children clinics in Southern Nevada.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: ) (Expenses \$ 26,938,361 including grants of \$ 0 ) (Revenue \$ 18,758,634 )

NVHC provides health services throughout the State of Nevada. Health services include OB/GYN, Pediatrics, Internal Medicine, Primary medical, Behavioral Health and dental care services. NVHC operates a mobile mammography clinic, a mobile medical clinic as well as a mobile dental clinic. NVHC operates several Women, Infant and Children clinics in Southern Nevada.

4b (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

4c (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

4d Other program services (Describe in Schedule O.)

(Expenses \$ 0 including grants of \$ 0 ) (Revenue \$ 0 )

4e Total program service expenses 26,938,361

NEVADA HEALTH CENTERS, INC  
Statement of Revenues and Expenditures  
From 6/1/2017 Through 5/31/2018

(In Whole Numbers)

	YTD Actual
Revenues	
Grants & Contracts	
Other Grants	1,740,328
Contract Revenue	665,649
WIC Contract Revenue	4,287,031
Total Grants & Contracts	6,693,008
Patient Revenue	
Patient Revenue	26,258,595
Wrap Revenue	2,455,865
Medicare Settlements	93,925
Contractual Adjustments	(8,985,418)
Sliding Fee Discounts	(3,543,455)
Charity Care	(122,373)
Bad Debt	(850,657)
Pharmacy Revenue	2,131,043
Total Patient Revenue	17,437,525
Other Revenue	
Donations	115,152
In Kind Donation	675,654
Other Revenue	551,425
Total Other Revenue	1,342,231
Total Revenues	25,472,764
Expenses	
Wages and Benefits	24,237,910
Contractual Labor	658,466
Supplies & Minor Equipment	2,564,187
Travel	741,387
Purchased Services	3,422,932
Rent Expense	1,035,024
Other Expense	1,384,245
Depreciation Expense	982,813
Total Expenses	35,026,964
NET SURPLUS (DEFICIT) - FROM OPERATIONS BEFORE ALLOCATIONS	(9,554,200)
Federal Grant	10,075,975
NET SURPLUS (DEFICIT)- AFTER FULL ALLOCATION	\$ 521,775

NEVADA HEALTH CENTERS, INC  
Balance Sheet  
As of 5/31/2018

(In Whole Numbers)

	<u>May 31, 2018</u>
CURRENT ASSETS	
CASH-UNRESTRICTED	4,601,488
CASH-TEMPORARILY RESTRICTED	<u>666,100</u>
TOTAL CASH	5,267,588
ACCOUNTS RECEIVABLE-CLINIC	4,326,605
ACCOUNTS RECEIVABLE-PHARMACY	186,624
ALLOWANCE FOR DOUBTFUL ACCOUNTS	<u>(3,028,265)</u>
NET PATIENT RECEIVABLES	1,484,963
CONTRACT/OTHER RECEIVABLE	346,183
WIC CONTRACT RECEIVABLE	703,227
WRAP RECEIVABLE	591,904
INVENTORY	367,329
PREPAID EXPENSES	<u>310,329</u>
TOTAL CURRENT ASSETS	<u>9,071,523</u>
LONG TERM ASSETS	
LAND	1,579,936
FIXED ASSETS	7,694,169
BUILDINGS & EQUIP	16,947,881
LESS DEPRECIATION	<u>(9,847,282)</u>
NET FIXED ASSETS	16,374,704
DEPOSITS	<u>82,836</u>
TOTAL LONG TERM ASSETS	<u>16,457,540</u>
TOTAL ASSETS	<u>\$ 25,529,063</u>
LIABILITIES & NET ASSETS	
LIABILITIES	
CURRENT LIABILITIES	
ACCOUNTS PAYABLE	703,355
ACCRUED PAYROLL & RELATED EXPENSES	1,522,590
CURRENT PORTION OF DEBT	54,639
OTHER LIABILITIES	-
DEFERRED REVENUE	<u>558,194</u>
TOTAL CURRENT LIABILITIES	<u>2,838,778</u>
LONG TERM LIABILITIES	
LONG TERM DEBT (net of current)	<u>1,021,851</u>
TOTAL LONG TERM LIABILITIES	<u>1,021,851</u>
TOTAL LIABILITIES	<u>3,860,629</u>
NET ASSETS	
BEGINNING FUND BALANCES	21,146,659
CURRENT PERIOD INCOME	<u>521,775</u>
TOTAL NET ASSETS	<u>21,668,434</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 25,529,063</u>

NEVADA HEALTH CENTERS, INC  
Statement of Revenues and Expenditures  
From 6/1/2018 Through 5/31/2019

(In Whole Numbers)

	<u>YTD Actual</u>
Revenues	
Grants & Contracts	
Other Grants	2,558,269
Contract Revenue	782,841
WIC Contract Revenue	4,346,396
Total Grants & Contracts	<u>7,687,506</u>
Patient Revenue	
Patient Revenue	28,555,825
Wrap Revenue	3,003,871
Medicare Settlements	89,202
Contractual Adjustments	(10,495,202)
Sliding Fee Discounts	(3,715,832)
Charity Care	(303,236)
Bad Debt	(932,503)
Pharmacy Revenue	2,556,509
Total Patient Revenue	<u>18,758,634</u>
Other Revenue	
Donations	67,885
In Kind Donation	223,928
Other Revenue	924,329
Total Other Revenue	<u>1,216,142</u>
Total Revenues	<u>27,662,282</u>
Expenses	
Wages and Benefits	25,486,611
Contractual Labor	661,117
Supplies & Minor Equipment	3,029,116
Travel	894,416
Purchased Services	3,851,779
Rent Expense	1,020,410
Other Expense	1,319,690
Depreciation Expense	1,021,848
Total Expenses	<u>37,284,987</u>
NET SURPLUS (DEFICIT) - FROM OPERATIONS BEFORE ALLOCATIONS	(9,622,705)
Federal Grant - 330	9,829,564
Federal Grant - Other	<u>431,155</u>
NET SURPLUS (DEFICIT)- AFTER FULL ALLOCATION	<u><u>638,014</u></u>
ELKO BUILDING CAPITAL DONATIONS	<u>1,178,757</u>
NET SURPLUS - AFTER ALLOCATIONS & ELKO BLDG CAPITAL DONATIONS	<u><u>\$ 1,816,771</u></u>

NEVADA HEALTH CENTERS, INC  
Balance Sheet  
As of 5/31/2019

(In Whole Numbers)

	<u>May 31, 2019</u>
CURRENT ASSETS	
CASH-UNRESTRICTED	4,960,629
CASH-TEMPORARILY RESTRICTED	<u>2,628,263</u>
TOTAL CASH	7,588,892
ACCOUNTS RECEIVABLE-CLINIC	4,749,782
ACCOUNTS RECEIVABLE-PHARMACY	164,924
ALLOWANCE FOR DOUBTFUL ACCOUNTS	<u>(3,306,629)</u>
NET PATIENT RECEIVABLES	1,608,077
CONTRACT/OTHER RECEIVABLE	360,631
WIC CONTRACT RECEIVABLE	1,019,091
WRAP RECEIVABLE	778,555
INVENTORY	357,544
PREPAID EXPENSES	<u>293,989</u>
TOTAL CURRENT ASSETS	<u>12,006,779</u>
LONG TERM ASSETS	
LAND	1,884,436
FIXED ASSETS	8,324,245
BUILDINGS & EQUIP	18,219,214
LESS DEPRECIATION	<u>(10,869,130)</u>
NET FIXED ASSETS	17,558,765
DEPOSITS	<u>74,859</u>
TOTAL LONG TERM ASSETS	<u>17,633,624</u>
TOTAL ASSETS	<u><u>\$ 29,640,403</u></u>
LIABILITIES & NET ASSETS	
LIABILITIES	
CURRENT LIABILITIES	
ACCOUNTS PAYABLE	652,574
ACCRUED PAYROLL & RELATED EXPENSES	1,848,059
CURRENT PORTION OF DEBT	57,129
OTHER LIABILITIES	-
DEFERRED REVENUE	<u>2,628,263</u>
TOTAL CURRENT LIABILITIES	<u>5,186,025</u>
LONG TERM LIABILITIES	
LONG TERM DEBT (net of current)	<u>969,174</u>
TOTAL LONG TERM LIABILITIES	<u>969,174</u>
TOTAL LIABILITIES	<u><u>6,155,199</u></u>
NET ASSETS	
BEGINNING FUND BALANCES	21,668,434
CURRENT PERIOD INCOME	<u>1,816,771</u>
TOTAL NET ASSETS	<u>23,485,204</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 29,640,403</u></u>



NEVADA HEALTH CENTERS, INC  
Balance Sheet  
As of 5/31/2020

(In Whole Numbers)

	May 31, 2020
CURRENT ASSETS	
CASH-UNRESTRICTED	11,226,124
CASH-TEMPORARILY RESTRICTED	4,506,643
TOTAL CASH	15,732,767
ACCOUNTS RECEIVABLE-CLINIC	5,322,508
ACCOUNTS RECEIVABLE-PHARMACY	265,170
ALLOWANCE FOR DOUBTFUL ACCOUNTS	(4,237,610)
NET PATIENT RECEIVABLES	1,350,068
CONTRACT/OTHER RECEIVABLE	781,202
PLEDGES RECEIVABLE	1,702,000
WIC CONTRACT RECEIVABLE	1,400,934
WRAP RECEIVABLE	309,625
INVENTORY	485,032
PREPAID EXPENSES	410,065
TOTAL CURRENT ASSETS	22,171,693
LONG TERM ASSETS	
LAND	2,642,413
FIXED ASSETS	8,687,044
BUILDINGS & EQUIP	18,895,710
LESS DEPRECIATION	(11,881,819)
NET FIXED ASSETS	18,343,348
DEPOSITS	75,930
TOTAL LONG TERM ASSETS	18,419,278
TOTAL ASSETS	\$ 40,590,971
LIABILITIES & NET ASSETS	
LIABILITIES	
CURRENT LIABILITIES	
ACCOUNTS PAYABLE	777,275
ACCRUED PAYROLL & RELATED EXPENSES	1,434,165
CURRENT PORTION OF DEBT	1,957,276
OTHER LIABILITIES	103,125
DEFERRED REVENUE	1,051,548
TOTAL CURRENT LIABILITIES	5,323,389
LONG TERM LIABILITIES	
LONG TERM DEBT (net of current)	4,460,915
TOTAL LONG TERM LIABILITIES	4,460,915
TOTAL LIABILITIES	9,784,304
NET ASSETS	
NET ASSETS WITHOUT DONOR RESTRICTIONS	
UNDESIGNATED NET ASSETS	24,208,024
BOARD DESIGNATED NET ASSETS	390,000
NET ASSETS WITH DONOR RESTRICTIONS	6,208,643
TOTAL NET ASSETS	30,806,667
TOTAL LIABILITIES AND NET ASSETS	\$ 40,590,971

NEVADA HEALTH CENTERS, INC  
Statement of Revenues and Expenditures  
From 6/1/2019 Through 5/31/2020

(In Whole Numbers)

	YTD Actual
Revenues	
Grants & Contracts	
Other Grants	3,957,966
Contract Revenue	930,058
WIC Contract Revenue	4,248,058
Total Grants & Contracts	<u>9,136,082</u>
Patient Revenue	
Patient Revenue	28,014,780
Wrap Revenue	2,962,330
Medicare Settlements	102,083
Contractual Adjustments	(10,553,811)
Sliding Fee Discounts	(3,716,563)
Charity Care	(398,243)
Bad Debt	(924,461)
Pharmacy Revenue	4,291,715
Total Patient Revenue	<u>19,777,830</u>
Other Revenue	
Donations	8,433
In Kind Donation	225,584
Other Revenue	1,422,309
Total Other Revenue	<u>1,656,326</u>
Total Revenues	<u>30,570,238</u>
Expenses	
Wages and Benefits	28,135,320
Contractual Labor	490,495
Supplies & Minor Equipment	3,746,451
Travel	702,067
Purchased Services	4,526,414
Rent Expense	1,008,530
Other Expense	1,526,805
Depreciation Expense	1,114,894
Total Expenses	<u>41,250,976</u>
NET SURPLUS (DEFICIT) - FROM OPERATIONS BEFORE ALLOCATIONS	(10,680,738)
Federal Grant - 330	9,849,496
Company Loss/Gain	8,305
Federal Grant - Other	<u>1,935,756</u>
NET SURPLUS - AFTER FULL ALLOCATION	<u>\$ 1,112,819</u>



**⚠️ ALERT:** SAM.gov will be down for scheduled maintenance Saturday, 02/13/2021 from 8:00 AM to 1:00 PM.

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SAM Status Tracker

Check Entity Registration Status

#### Page Description

You can quickly check an entity's registration status in SAM by entering a DUNS Number or CAGE Code. The SAM Status Tracker will show you the current status of that entity's most recent record, as well as tell you what steps are left to complete based on why they are registering.

The SAM Status Tracker only returns the registration status for publicly-searchable registration records. If you are a Federal government user, select Search Records in the main navigation menu to view registrations or data that are not publicly available. Results are based on your account type and data access level.

#### Use the SAM Status Tracker Now

Check registration status by typing in a DUNS Number.

DUNS Number 139767255 Plus 4 (Optional)

Or, check registration status by typing in a CAGE Code.

CAGE Code

Search

Clear

Nevada Health Centers, Inc.

Status: Active

Your registration was activated on Sep 22, 2020. It expires on Sep 22, 2021 which is one year after you submitted it for processing.



Core Data

Completed



Assertions

Not Required



Reps & Certs

Not Required



POCs

Completed



Submit

Completed



Processing

Completed



Active

Completed



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GSA.gov  
USA.gov

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**APPLICATION**

☒ **NEW APPLICANT**

☐ **CURRENTLY FUNDED APPLICANT (AMOUNT \$ \_\_\_\_\_)**

**APPLICANT INFORMATION**

<b>Agency Name:</b> Saint Teresa of Avila Conference, Saint Vincent de Paul Society	
<b>Agency Mailing Address:</b> 3000 N. Lompa Lane, Carson City, NV 89706	
<b>Project Name:</b> Homelessness Prevention	
<b>Project Address/Location:</b> 3000 N. Lompa Lane, Carson City, NV 89706	
<b>Contact Person:</b> Edward Choklek	
<b>Office Number:</b> 775-882-1968 x119	<b>Email:</b> edchoklek@gmail.com
<b>Cell Phone:</b> 630-991-1065	<b>Website:</b> N. A.

**FISCAL MANAGER**

<b>Name:</b>	Sharon McCloskey
<b>Title:</b>	Treasurer
<b>Phone Number:</b>	775-882-1968 x119
<b>Email:</b>	sharonmccl@aol.com

**PROJECT FUNDING**

<b>Requested amount</b>	\$36,000
<b>Other funding</b>	\$6000 (matching private donations)
<b>Total project cost</b>	\$42,000

**PROJECT ELIGIBILITY**

**Which Carson City critical need does this project address?**

<input checked="" type="checkbox"/> SENIOR CITIZEN SERVICES	<input type="checkbox"/> HEALTH/DENTAL SERVICES
<input type="checkbox"/> MENTAL HEALTH SERVICES	<input type="checkbox"/> DOMESTIC VIOLENCE SERVICES
<input checked="" type="checkbox"/> DISABLED CITIZENS SERVICES	<input type="checkbox"/> SUBSTANCE ABUSE SERVICES
<input checked="" type="checkbox"/> YOUTH	<input type="checkbox"/> EDUCATION

# Community Support Services Grant (CSSG) Program Application Fiscal Year 2022

## GENERAL OVERVIEW ONE PAGE LIMIT 10 POINTS

The Saint Teresa of Avila Conference, Saint Vincent de Paul Society (SVDPS) was established as a non-profit 501 (c)(3) organization in 2010 to serve the poor in Carson City with various types of financial assistance to combat short-term poverty. Our Conference is hosted by and provided with in-kind support by the Saint Teresa of Avila Catholic Church. We are a part of the 10-state Western Region of SVDPS USA which was founded in St. Louis, Missouri, in 1845. We are a 100% volunteer group who serve low-income and very low-income residents throughout Carson City from our homes and the Saint Teresa of Avila Catholic Church in order to keep our operating expenses and overhead costs as low as possible for an organization of 20 volunteers. The majority of the funding to the support the efforts of SVDPS comes from individual donors and is supplemented by grants from government entities such as Carson City and the State of Nevada. SVDPS financial support and services are available to individuals and families located in Carson City. We assist people regardless of age, ethnicity, gender, income, race or religion, but due to limited resources, we have implemented an annual limit of \$300 per household for financial assistance. Typical annual income for SVDPS ranges between \$45,000 and \$60,000.

The proposed FY 2022 Community Support Services Grant application/request for the SVDPS Homelessness Prevention Project is a further refined project from our previous Homelessness Prevention Projects in FY 2019, FY 2020 and FY 2021 supported by private donations in conjunction with Carson City CDBG and CSSG funding. Our FY 2022 Homelessness Prevention Project will again focus on providing Micro-Grants for Tenant-Based Rental Assistance to senior citizen households and to families with children who are at-risk of losing their primary residence due to possible eviction proceedings. If funding allows, SVDPS plans to expand this project to include legally disabled renters for FY 2022. We also would like to be able to increase the amount of annual financial support provided from \$300 to \$500 for rental assistance only. Our community outreach experience through personal interaction with "clients" indicates that senior citizens, legally disabled renters and families with children are being severely impacted by the ongoing COVID-19 pandemic and by rising housing costs for apartments, houses, mobile homes and monthly hotel/motel rooms. These individuals and families face an increasing threat of being evicted from their primary residence due to short-term poverty resulting from having fixed, low or very-low incomes combined with unexpected expenses (auto repairs, medical bills, etc.)

**100%** of any funds received by SVDPS from an FY 2022 Community Support Services Grant will be used to provide Homelessness Prevention Micro-Grants (\$100 - \$500 per household) until the grant funding is exhausted. We are pledging **\$6000** in SVDPS matching funds from our private donors to expand this project for legally disabled renters in Carson City.



**Community Support Services Grant (CSSG)**  
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**Fiscal Year 2022**

**PROBLEM STATEMENT ONE PAGE LIMIT 10 POINTS**

**“The human costs of homelessness are incalculable – trauma, despair, loss of family, job and community, illness and injury. Homelessness is also costly for the state and local governing bodies, and taking steps to address this problem is fiscally wise. In communities that have engaged actively in ending homelessness, public costs have been reduced – often substantially – in the areas of crisis response, public safety and emergency services.”**

This statement comes from the 2015 Strategic Plan of the Nevada Interagency Council of the Homeless. Strategic Issue #2 of this Plan is titled Homelessness Prevention and Intervention. Goal #4 for Strategic Issue #2 is “Provide cash assistance to individuals and families who are at risk of eviction to cover rent, mortgage or utility arrears.” This Plan further concludes that “Cash assistance for rent or mortgage arrears – a commonly used primary prevention activity for households still in housing, but threatened with housing loss, has shown to be effective in the prevention of homelessness.” Included in the Attachment 9 Appendix are select pages from this report with two graphs that project a 130% increase in family homelessness for northern Nevada and a 600% increase in family homelessness statewide by the end of 2021 unless action is taken.

The most recent data from the Nevada Housing Division indicates that there are an estimated 9965 apartment renting households in Carson City. 58% of these households are either classified as low-income, very low-income or extremely low-income earners based upon federal income guidelines. The Nevada Housing Division further classifies a household that pays more than 30% of its income for rent and utilities as “rent burdened”. A household paying more than 50% of its income towards rent and utilities is considered “severely rent burdened”. **In Carson City, 1605 of renting households (16%) are “severely cost burdened” and 2485 of renting households (25%) are “cost burdened”.** Please refer to the Attachment 9 Appendix for supporting charts, data and graphs provided by the Nevada Housing Authority to the St. Vincent de Paul Society.

Also in the Attachment 9 Appendix is an article written by Ms. Kelsey Penrose that explains in vivid detail why many Carson City residents are struggling to pay rising costs for their apartments and homes, as well as, to purchase their first home in our community. The bottom line from her article is that most jobs in Carson City do not pay enough salary/wages to cover our skyrocketing rents, especially for one-income families and the disabled and/or elderly living on fixed incomes. The COVID-19 pandemic, and its negative impact on earnings and employment has made this a critical community quality of life issue for 2021. Several recent news reports are estimating that 20% - 25% of renters are one month (or more) behind on their rent, even after receiving Tenant-Based Rental Assistance from a wide variety of COVID-19 Relief Programs for rent and utility assistance delivered during the second half of 2020.



**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**GOALS AND OBJECTIVES TWO PAGE LIMIT 10 POINTS**

**GOAL** – Prevent an increase in the number of homeless citizens in Carson City by reducing the number of eviction notices and proceedings for senior citizen households, legally disabled renters and families with at-risk youth that are struggling from short-term poverty situations.

**OBJECTIVES**

1. Award 10 – 25 Homelessness Prevention Micro-Grants (\$100 - \$500) for Tenant-Based Rental Assistance to senior citizen households who face possible eviction proceedings.
2. Award 30 – 45 Homelessness Prevention Micro-Grants (\$100 - \$500) for Tenant-Based Rental Assistance to families with youth who are at risk of losing their primary residence.
3. Award 10 – 25 Homelessness Prevention Micro-Grants (\$100 - \$500) for Tenant-Based Rental Assistance to legally disabled renters who face possible eviction proceedings.

SVDPS has been providing Tenant-Based Rental Assistance since our incorporation in 2010. The number of households we help and the amount of financial assistance provided during each week depends on the amount of private donations and any grant dollars received. SVDPS private donations fluctuate greatly from week to week, and it is rare that we have enough funds to handle the entire number of requests (20+ during a typical week) received by our volunteers. The next page describes how we operate as a non-profit organization and how our funds are distributed, managed and tracked to prevent fraud and to satisfy SVDPS USA reporting requirements.

Monthly and quarterly reports to the Carson City Grants Administrator allow us to track our progress towards our goal and its objectives. Shown below are the final results from our FY 2020 Homelessness Prevention Project and partial results from our FY 2021 Homelessness Prevention Project that were supported by two previous Community Support Services Grants.

**FY 2020 Final Results (7/1/19 – 6/30/20)**

Families with At-Risk Youth	40 Awards Provided	Objective 30 – 40 Awards
Senior Citizen Households	17 Awards Provided	Objective 20 – 30 Awards

**FY 2021 Partial Results (7/1/20 – 1/31/21)**

Families with At-Risk Youth	11 Awards Provided	Objective 40 – 50 Awards
Senior Citizen Households	9 Awards Provided	Objective 20 – 30 Awards

**Note** – During the months of 2020 and 2021 when a statewide eviction moratorium was in effect, SVDPS provided minimal Tenant-Based Rental Assistance for very special need cases only.

**Community Support Services Grant (CSSG)  
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**METHODS OF ACCOMPLISHMENT ONE PAGE LIMIT 20 POINTS**

**How the Saint Vincent de Paul Society Functions/Operates**

Every weekend, private individuals make donations to SVDPS through Saint Teresa of Avila Catholic Church envelopes, via a poor box in the Church lobby, or by electronic giving. These funds are counted and then deposited in our bank account which is totally separate from Saint Teresa of Avila Church. This is done to maintain our stand-alone non-profit 501(c)(3) status as an independent social services organization. Carson City residents call our voice mailbox during weekday business hours to request various amounts and types of financial assistance. Our 20 volunteers return these calls in the order they are received and conduct a phone interview to determine next steps. If SVDPS is able to provide the needed financial assistance, a home visit is scheduled to further assess the situation while verifying identity, residency, household size and various financial data related to monthly income and expenses. Financial assistance is provided only after the home visit is completed, and all payments made on behalf of our "clients" go directly to the business entity that is owed money by the "client" to prevent any fraudulent activities. In cases where SVDPS is asked to provide Tenant-Based Rental Assistance, we also meet or speak with the landlord, property manager or owner to get their commitment that our financial assistance will stop any eviction notices and proceedings immediately. Nearly in all of these cases, our payment is only a portion of the total amount owed, so the renter must prove that they can pay the remaining balance of rent owed before we will make our partial payment. We often meet with our "client" and the landlord, property manager or owner together to prevent any misunderstandings and to obtain the proper receipts for all parties concerned.

**How the Saint Vincent de Paul Society Manages and Tracks Distributed Funds**

At each home visit, information is obtained by our volunteers on a confidential basis from our potential "clients" and recorded on a standardized form for safekeeping. SVDPS meets twice each month as a group to discuss and review all home visits where financial assistance was provided since the last meeting. Home visit forms and associated paperwork involving payment transactions are turned in to the SVDPS Secretary for entering into a master spreadsheet that tracks our activities, "clients" and expenditures during the most recent twelve months. The spreadsheet is updated after each group meeting and then copies are distributed to SVDPS volunteers to use when responding to phone calls requesting financial assistance. The United States of America Saint Vincent de Paul Society requires each SVDPS Conference to prepare and submit an annual report indicating revenues and expenses (including administrative costs versus direct "client" assistance costs) at the conclusion of each fiscal year. We also provide a written annual report to the parishioners of Saint Teresa of Avila Catholic Church so that our private donors can see how their money is being spent to support the poor in Carson City and to let them know how many individuals and families we assisted during each fiscal year.

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**PROJECT EVALUATION AND INTERNAL ASSESSMENT TWO PAGE LIMIT 20  
POINTS**

SVDPS will be able to ascertain the effectiveness of our FY 2022 Homelessness Prevention Project and determine progress towards our goal and three objectives on a monthly basis by reviewing our master spreadsheet of activities and “clients” with demographic information gathered from our home visits. We will also cross-reference this data with the information supplied in our monthly and quarterly reports to the Carson City Grants Administrator. SVDPS does not have the resources nor the professional counseling and social work skills to perform follow-up visits with our “clients” to determine if the Tenant-Based Rental Assistance provided by SVDPS completely resolved the household’s short-term poverty crisis and led to long-term housing stability for individuals and families. We do refer our “clients” to local social service organizations and government agencies where case managers and social workers can provide additional financial counseling and other wrap-around services and support. If a “client” is referred to us by a local social services organization or a government agency, we know that they are receiving professional counseling and being encouraged to take appropriate measures that will solve short-term poverty situations and ultimately result in long-term housing stability.

We believe that future results can be predicted by success in achieving past results for a small, but strategically focused, all-volunteer organization such as SVDPS. Shown below are the final results from our FY 2020 Homelessness Prevention Project and the partial results from our FY 2021 Homelessness Prevention Project that were supported by two previous Community Support Services Grants and from weekly funding from private donors and individuals.

**FY 2020 Final Results (7/1/19 – 6/30/20)**

Amount of CSSG Funding Provided = \$11,750

# of People Assisted            63 Adults + 19 Senior Citizens + 87 Children = 169 Citizens

# of Homeless Nights Prevented (30 nights for each Citizen X # of Citizens) = 5070 Nights

**FY 2021 Partial Results (7/1/20 – 1/31/21)**

Amount of CSSG Funding Provided = \$18,000

# of People Assisted            23 Adults + 16 Senior Citizens + 43 Children = 82 Citizens

# of Homeless Nights Prevented (30 nights for each Citizen X # of Citizens) = 2460 Nights

**Community Support Services Grant (CSSG)  
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**SUSTAINMENT OF THE PROJECT HALF A PAGE LIMIT 5 POINTS**

The FY2022 SVDPS Homelessness Prevention Project will continue operation when grant funds expire through ongoing weekly donations from our private donors. SVDPS has provided Tenant-Based Rental Assistance for over 10 years primarily through the private support of local citizens. Combating homelessness in Carson City is and will continue to be a major focus of SVDPS due to the current affordable housing crisis for low-income and very low-income households in our community. Below is data from our four most recent fiscal years for Homelessness Prevention.

SVDPS Fiscal Year	Rental Assistance Provided	Households Assisted
10/1/16 – 9/30/17	\$12,350	94
10/1/17 – 9/30/18	\$15,587	92
10/1/18 – 9/30/19	\$21,694	134
10/1/19 – 9/30/20	\$21,048*	76

\*During the 5 months of a statewide eviction moratorium by the Nevada Governor, minimal rent assistance was provided by the St. Vincent de Paul Society for very special need cases only.

**COORDINATION AND COLLABORATION HALF PAGE LIMIT 5 POINTS**

SVDPS frequently cooperates and coordinates with other social service agencies and local government entities in Carson City that serve low-income and very low-income residents in two primary ways. First, when meeting with our “clients” during home visits, we often refer them to other social service organizations and government offices for additional support, counseling and other wrap-around services that are beyond our capabilities as community volunteers. Second, we receive and respond to referrals from social service agencies and from government entities to inquiries and requests for financial assistance on a wide variety of emergency needs. Our closest allies include Carson City Human Services; Carson City Senior Center; Carson City School District’s McKinney-Vento Program; Friends in Service Helping (FISH); Nevada Aging and Disability Services Division; Nations Finest (formerly the Veterans Resource Center); Nevada Rural Housing Authority; Nevada Rural Seniors Volunteer Program (RSVP); Ron Wood Family Resource Center and the Salvation Army. SVDPS regularly meets with leadership at Carson City Human Services and Nevada Rural Housing Authority to coordinate their Tenant-Based Rental Assistance Programs from federal, state and local funding sources with our annual Homelessness Prevention Project to minimize any duplication of resources and services.



**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**PROJECT BUDGET- 20 POINTS**

Complete the Budget Summary chart below. This information is mandatory in order to be considered for a CSSG Grant. A detailed explanation must be made on the Budget Justification page, with calculations. Other funding is not required. (Max Score: 10 points)

Project Title: Homelessness Prevention	Requested Amount	Other Funding	Total Funds
<b>Project Expenses FY 2020-2021</b>			
Micro Grants for Rental Assistance	\$36,000	\$6000	\$42,000
<b>TOTALS</b>	<b>\$36,000</b>	<b>\$6000</b>	<b>\$42,000</b>

Other Carson City Contributions	
Please make sure to provide information on any Carson City subsidy (s) made to your agency, for example: cash, building rental, land, a building, other grants, equipment etc.	None
Please provide the value of the subsidy (s) listed above. If more than one please identify each amount separately.	\$0



**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**BUDGET JUSTIFICATION**

Please list each project expense from the previous page and explain in more detail. Include calculations. Use additional pages if necessary.

<b>PROJECT EXPENSE</b>	<b>AMOUNT BUDGETED</b>	<b>JUSTIFICATION OF EXPENSE</b>
Micro Grants for Tenant-Based Rental Assistance not to exceed \$500 per eligible household during the FY2022 Fiscal Year	\$42,000	All funding received from Carson City (and \$6000 from private donations) will be used to provide Micro-Grants for Tenant-Based Rental Assistance for senior citizens, disabled residents and families with at-risk children to prevent possible evictions.
Personnel Costs	\$0	SVDPS is 100% staffed by volunteers. There will be \$0 Personnel Costs for this project.
Travel Costs	\$0	All Micro Grant recipients must reside in Carson City. There will be \$0 Travel Costs for this project.
Supplies/Operating Expenses	\$0	No additional SVDPS supplies nor SVDPS operating costs are needed for this effort. There will be \$0 Supplies and/or Operating Expenses for this project.
Equipment Expenses	\$0	No equipment needs to be purchased for this effort. There will be \$0 Equipment Expenses for this project.

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**AGENCY INFORMATION**

Date of incorporation	7/23/2010
Date of IRS certification	4/22/2019
Tax exempt number	80-0633277
DUNS#: ( <a href="http://www.dnb.com/get-a-duns-number.html">http://www.dnb.com/get-a-duns-number.html</a> )	078707640

Attach items 1-7 to your application. Item 8 is optional. Please list and reference any additional attachments you are providing with your application. Do not include attachments unless they are needed to understand the project.

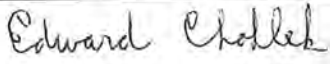
**INDEX OF ATTACHMENTS**

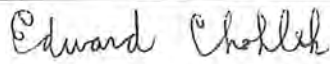
Attachment Number	Attachment Description	Attachment Included (✓)
1	<b>IRS Tax Exempt 501(c) (3) letter (available to print from Secretary of State's website)</b>	X
2	<b>Proof of incorporation from Secretary of State (Certificate Only)</b> Go to <a href="https://www.nvsilverflume.gov/certificate">https://www.nvsilverflume.gov/certificate</a> You will need to register in order to get the certificate. Cost is \$50. <b>OR</b> Submit proof that your entity is active and in good standing. Go to <a href="http://nvsos.gov/sosentitysearch/">http://nvsos.gov/sosentitysearch/</a> and print your business entity information	X
3	<b>Current Organization Chart with names of staff members</b>	X
4	<b>Current Board of Directors and terms of office.</b> [If a member of your Board of Directors is in a position to obtain a financial benefit or interest from your proposed project, you may be ineligible for CSSG funds.]	X
5	<b>501(c)(3): Copy of the most recent Federal Tax Return. Attach FIRST 2 PAGES (Form 990 or 990EX)</b>	X
6	<b>Profit and Loss Statements and Balance Sheets for prior 3 years</b>	X
7	Has your agency registered with the System for Award Management (SAM) previously known as CCR data base? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>PLEASE ATTACH A COPY OF YOUR AGENCY'S SAM REGISTRATION</b>	X
8	<b>Funding commitment letters and/or letters of support (if applicable)</b>	X
9	<b>Appendix with Supporting Information</b>	X

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**CERTIFICATION**

Applicant certifies that to the best of his/her knowledge, all information submitted as part of this application is true. Applicant will comply with all grant and contract requirements if funding is approved.

 Signature of Authorized Official	Date <u>2/11/21</u>
Edward Choklek, President Typed Name and Title of Authorized Official	775-882-1968 x119 Phone Number

 Signature of President of Board of Directors	Date <u>2/11/21</u>
Edward Choklek, President Typed Name of President of Board of Directors	775-882-1968 x119 Phone Number

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **APR 22 2019**

ST TERESA OF AVILA CONFERENCE OF ST  
VINCENT DE PAUL SOCIETY  
3000 LOMPA LANE  
CARSON CITY, NV 89706

Employer Identification Number:  
80-0633277  
DLN:  
17053299312008  
Contact Person:  
MICHAEL T UPSHAW ID# 17310  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
September 30  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
October 22, 2018  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted in your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is the submission date of your application.

Our records show you were previously tax exempt as a subordinate under group exemption number 5496. Because you applied for and were granted your own individual tax-exempt status, you no longer rely on your affiliation with a parent organization for recognition of your tax exemption and you'll be listed individually in the Tax Exempt Organization Search.

If, in the future, you choose to become a subordinate under a group ruling, you'll lose your individual recognition of tax-exempt status and you'll no longer appear in the Tax Exempt Organization Search. Moreover, if you become a subordinate under a group ruling and your parent organization loses its tax-exempt status, you also will lose your exempt status. To reestablish

Letter 947

ST TERESA OF AVILA CONFERENCE OF ST

your individual tax exemption after rejoining a group exemption, you'll be required to reapply and pay the appropriate use fee.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

*Stephen A. Martin*

Director, Exempt Organizations  
Rulings and Agreements



**ENTITY INFORMATION****ENTITY INFORMATION****Entity Name:**

SAINT TERESA OF AVILA CONFERENCE, SAINT VINCENT DE PAUL SOCIETY

**Entity Number:**

E0371642010-0

**Entity Type:**

Domestic Nonprofit Corporation (82)

**Entity Status:**

Active

**Formation Date:**

07/23/2010

**NV Business ID:**

NV20101590553

**Termination Date:**

Perpetual

**Annual Report Due Date:**

7/31/2021

**Solicits Charitable Contribution:**

Yes

**REGISTERED AGENT INFORMATION****Name of Individual or Legal Entity:**

SAINT TERESA OF AVILA CONFERENCE, SAINT VINCENT DE PAUL SOCIETY C/O PRESIDEN

**Status:**

Active

**CRA Agent Entity Type:****Registered Agent Type:**

Non-Commercial Registered Agent

**NV Business ID:****Office or Position:****Jurisdiction:****Street Address:**

3000 N LOMPA LN, CARSON CITY, NV, 89706, USA

**Mailing Address:****Individual with Authority to Act:****Fictitious Website or Domain Name:****OFFICER INFORMATION**☐ VIEW HISTORICAL DATA

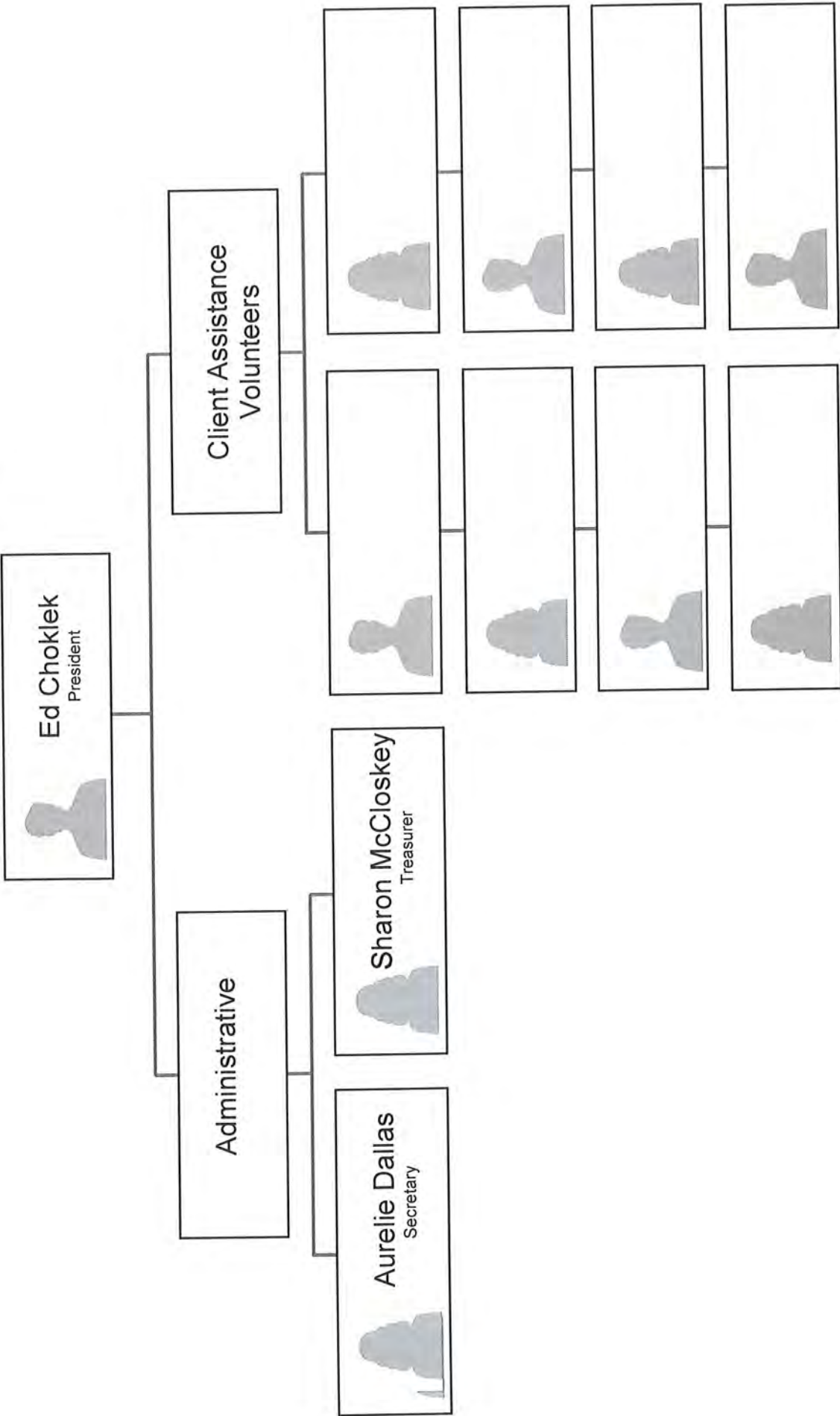
Title	Name	Address	Last Updated	Status
President	EDWARD CHOKLEK	1222 Genoa Ln., Carson City, NV, 89706, USA	07/22/2020	Active
Secretary	AURALEE DALLAS	3000 N LOMPA LN, CARSON CITY, NV, 89706, USA	05/21/2019	Active
Treasurer	SHARON L MCCLOSKEY	3776 COUNTY LINE RD, CARSON CITY, NV, 89703, USA	05/21/2019	Active
Director	MICHAEL NIZANKIEWICZ	3000 N LOMPA LN, CARSON CITY, NV, 89706, USA	05/21/2019	Active

Page 1 of 1, records 1 to 4 of 4

**CURRENT SHARES**

Class/Series	Type	Share Number	Value
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St. Teresa of Avila  
St. Vincent de Paul Society



**Saint Teresa of Avila Conference  
Saint Vincent de Paul Society**

Officers

<u>Name</u>	<u>Term of Office</u>
Edward Choklek, President	10/1/19 – 9/30/22
Barbara Sweeting, First Vice-President	10/1/20 – 9/30/21
Monica Graham, Second Vice President	10/1/20 – 9/30/21
Auralee Dallas, Secretary	10/1/20 – 9/30/21
Sharon McCloskey, Treasurer	10/1/20 – 9/30/21

**Short Form****Return of Organization Exempt From Income Tax**

OMB No. 1545-0047

**2019****Open to Public Inspection**Department of the Treasury  
Internal Revenue Service

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form, as it may be made public.

▶ Go to [www.irs.gov/Form990EZ](http://www.irs.gov/Form990EZ) for instructions and the latest information.

<b>A</b> For the 2019 calendar year, or tax year beginning		October 1 , 2019, and ending	September 30 , 20 20
<b>B</b> Check if applicable:  <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization <span style="border: 1px solid black; padding: 2px;">St. Teresa of Avila Conference, St. Vincent de Paul Society</span>		<b>D</b> Employer identification number <span style="border: 1px solid black; padding: 2px;">800633277</span>
	Number and street (or P.O. box if mail is not delivered to street address) <span style="border: 1px solid black; padding: 2px;">3000 N. Lompa Ln.</span>		<b>E</b> Telephone number <span style="border: 1px solid black; padding: 2px;">775-882-1968 X 119</span>
	City or town, state or province, country, and ZIP or foreign postal code <span style="border: 1px solid black; padding: 2px;">Carson City, NV 89706</span>		<b>F</b> Group Exemption Number ▶ <span style="border: 1px solid black; padding: 2px;">?</span>
	<b>G</b> Accounting Method: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual Other (specify) ▶ _____		<b>H</b> Check <input checked="" type="checkbox"/> if the organization is not required to attach Schedule B <span style="border: 1px solid black; padding: 2px;">?</span> (Form 990, 990-EZ, or 990-PF).
<b>I</b> Website: ▶ _____			
<b>J</b> Tax-exempt status (check only one) — <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527			
<b>K</b> Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other _____			
<b>L</b> Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ. ▶ \$ <span style="border: 1px solid black; padding: 2px;">63049</span>			

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I) ?Check if the organization used Schedule O to respond to any question in this Part I ? ☒

<b>Revenue</b>	<span style="border: 1px solid black; padding: 2px;">?</span> 1	Contributions, gifts, grants, and similar amounts received . . . . .	<b>1</b>	<span style="border: 1px solid black; padding: 2px;">63049</span>
	<span style="border: 1px solid black; padding: 2px;">?</span> 2	Program service revenue including government fees and contracts . . . . .	<b>2</b>	
	<span style="border: 1px solid black; padding: 2px;">?</span> 3	Membership dues and assessments . . . . .	<b>3</b>	
	<span style="border: 1px solid black; padding: 2px;">?</span> 4	Investment income . . . . .	<b>4</b>	
	5a	Gross amount from sale of assets other than inventory . . . . . <span style="border: 1px solid black; padding: 2px;">5a</span>		
	b	Less: cost or other basis and sales expenses . . . . . <span style="border: 1px solid black; padding: 2px;">5b</span>		
	c	Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a) . . . . .	<b>5c</b>	
	6	Gaming and fundraising events:		
	a	Gross income from gaming (attach Schedule G if greater than \$15,000) . . . . . <span style="border: 1px solid black; padding: 2px;">6a</span>		
	b	Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) . . . . . <span style="border: 1px solid black; padding: 2px;">6b</span>		
c	Less: direct expenses from gaming and fundraising events . . . . . <span style="border: 1px solid black; padding: 2px;">6c</span>			
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) . . . . .	<b>6d</b>		
7a	Gross sales of inventory, less returns and allowances . . . . . <span style="border: 1px solid black; padding: 2px;">7a</span>			
b	Less: cost of goods sold . . . . . <span style="border: 1px solid black; padding: 2px;">7b</span>			
c	Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a) . . . . .	<b>7c</b>		
8	Other revenue (describe in Schedule O) . . . . .	<b>8</b>		
9	<b>Total revenue.</b> Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 . . . . . ▶	<b>9</b>	<span style="border: 1px solid black; padding: 2px;">63049</span>	
<b>Expenses</b>	10	Grants and similar amounts paid (list in Schedule O) . . . . .	<b>10</b>	<span style="border: 1px solid black; padding: 2px;">52199</span>
	11	Benefits paid to or for members . . . . .	<b>11</b>	
	12	Salaries, other compensation, and employee benefits <span style="border: 1px solid black; padding: 2px;">?</span> . . . . .	<b>12</b>	
	13	Professional fees and other payments to independent contractors <span style="border: 1px solid black; padding: 2px;">?</span> . . . . .	<b>13</b>	
	14	Occupancy, rent, utilities, and maintenance . . . . .	<b>14</b>	
	15	Printing, publications, postage, and shipping . . . . .	<b>15</b>	
	16	Other expenses (describe in Schedule O) <span style="border: 1px solid black; padding: 2px;">?</span> . . . . .	<b>16</b>	<span style="border: 1px solid black; padding: 2px;">1518</span>
	17	<b>Total expenses.</b> Add lines 10 through 16 . . . . . ▶	<b>17</b>	<span style="border: 1px solid black; padding: 2px;">53717</span>
<b>Net Assets</b>	18	Excess or (deficit) for the year (subtract line 17 from line 9) . . . . .	<b>18</b>	<span style="border: 1px solid black; padding: 2px;">9332</span>
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) . . . . .	<b>19</b>	<span style="border: 1px solid black; padding: 2px;">1639</span>
	20	Other changes in net assets or fund balances (explain in Schedule O) . . . . .	<b>20</b>	
	21	<b>Net assets or fund balances at end of year.</b> Combine lines 18 through 20 . . . . . ▶	<b>21</b>	<span style="border: 1px solid black; padding: 2px;">10971</span>

For Paperwork Reduction Act Notice, see the separate instructions.

Cat. No. 106421

Form **990-EZ** (2019)





**Saint Teresa of Avila Conference  
Saint Vincent de Paul Society**

Statement of Activities  
for October 1, 2019 - September 30, 2020

**REVENUES**

Member Donations	3,344
Parish Donations	44,324
Individual Donations	200
Grants	15,120
Interest and Miscellaneous	61

TOTAL REVENUES	63,049
----------------	--------

**EXPENSES**

Administrative	
SVDPS national dues	247
State license and registr Fees	50
Liability insurance	210
Training & Education	207
Supplies & Miscellaneous	804
Direct Client Assistance	
Eviction Prevention	21,048
Emergency Housing	13,396
Utility payments	6,375
Fuel	3,936
Auto Repairs & Insurance	2,732
Phone	2,084
Food & Clothing	703
Medical & Prescriptions	486
Transportation	330
Other (each < 1%)	1,109

TOTAL EXPENSES	53,717
----------------	--------

CHANGE IN NET ASSETS	9,332
----------------------	-------

NET ASSETS AT BEGINNING OF YEAR	1,639
---------------------------------	-------

NET ASSETS AT END OF YEAR	10,971
---------------------------	--------

**Saint Teresa of Avila Conference  
Saint Vincent de Paul Society**

Statement of Financial Position  
as of September 30, 2020

---

**ASSETS**

Current Assets	
Cash	10,971
Non-Current Assets	0
	<u>          </u>
<b>TOTAL ASSETS</b>	<b><u>10,971</u></b>

---

**LIABILITIES and NET ASSETS**

Liabilities	0
Net Assets	
Restricted	0
Unrestricted	10,971
	<u>          </u>
<b>TOTAL LIABILITIES and NET ASSETS</b>	<b><u>10,971</u></b>

---

**Saint Teresa of Avila Conference  
Saint Vincent de Paul Society**

Statement of Activities  
for October 1, 2018 - September 30, 2019

**REVENUES**

Member Donations	2,769
Parish Donations	48,872
Individual Donations	200
Grants	7,164
Interest and Miscellaneous	95

TOTAL REVENUES	59,100
----------------	--------

**EXPENSES**

Administrative	
SVDPS national dues	247
State license and registr Fees	710
Liability insurance	200
Training & Education	276
Supplies & Miscellaneous	577
Direct Client Assistance	
Eviction Prevention	21,694
Emergency Housing	10,092
Utility payments	10,079
Fuel	5,074
Auto Repairs & Insurance	3,575
Transportation	856
Other (each < 1%)	6,023

TOTAL EXPENSES	59,403
----------------	--------

<b>CHANGE IN NET ASSETS</b>	<b>-303</b>
-----------------------------	-------------

NET ASSETS AT BEGINNING OF YEAR	1,942
---------------------------------	-------

NET ASSETS AT END OF YEAR	1,639
---------------------------	-------

**Saint Teresa of Avila Conference  
Saint Vincent de Paul Society**

Statement of Financial Position  
as of September 30, 2019

---

**ASSETS**

Current Assets	
Cash	1,639
Non-Current Assets	0
<b>TOTAL ASSETS</b>	<u>1,639</u>

---

**LIABILITIES and NET ASSETS**

Liabilities	0
Net Assets	
Restricted	0
Unrestricted	1,639
<b>TOTAL LIABILITIES and NET ASSETS</b>	<u>1,639</u>

---



**Saint Teresa of Avila Conference  
Saint Vincent de Paul Society**

Statement of Activities  
for October 1, 2017 - September 30, 2018

**REVENUES**

Member Donations	873
Parish Donations	48,102
Individual Donations	250
SVDPS Las Vegas support	500
Grants	2,000

<b>TOTAL REVENUES</b>	<b>51,725</b>
-----------------------	---------------

**EXPENSES**

Administrative	
SVDPS national dues	186
State license and registr Fees	245
Liability insurance	200
Direct Client Assistance	
Eviction Prevention	15,587
Emergency Housing	16,434
Utility payments	12,130
Fuel	3,659
Minor Auto Repairs	2,081
Other (each < 1%)	2,396

<b>TOTAL EXPENSES</b>	<b>52,918</b>
-----------------------	---------------

<b>CHANGE IN NET ASSETS</b>	<b>-1,193</b>
-----------------------------	---------------

NET ASSETS AT BEGINNING OF YEAR	3,135
---------------------------------	-------

NET ASSETS AT END OF YEAR	1,942
---------------------------	-------

Saint Teresa of Avila Conference  
Saint Vincent de Paul Society

Statement of Financial Position  
as of September 30, 2018

---

**ASSETS**

Current Assets

Cash	1,942
------	-------

Non-Current Assets	0
--------------------	---

<b>TOTAL ASSETS</b>	<u>1,942</u>
---------------------	--------------

---

**LIABILITIES and NET ASSETS**

Liabilities	0
-------------	---

Net Assets

Restricted	0
------------	---

Unrestricted	1,942
--------------	-------

<b>TOTAL LIABILILTIES and NET ASSETS</b>	<u>1,942</u>
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**ALERT:** SAM.gov will be down for scheduled maintenance Saturday, 02/13/2021 from 8:00 AM to 1:00 PM.

## Entity Dashboard

### Entity Overview

### Entity Registration

#### Core Data

#### Assertions

#### Reps & Certs

#### POCs

### Reports

#### Service Contract Report

#### BioPreferred Report

### Exclusions

#### Active Exclusions

#### Inactive Exclusions

#### Excluded Family Members

[RETURN TO SEARCH](#)

Saint Teresa Of Avila Conference, Saint Vincent De Paul Society  
 DUNS 078707640 CAGE Code: 88225  
 Status: Active  
 Expiration Date: 02/23/2021  
 Purpose of Registration: Federal Acquisition Awards Only

3000 Lompa Ln  
 Carson City, NV 89706-1093  
 (702) 638-1155

Submitted Renewal  
 On-Line on 2/1/21

### Review Core Data

#### Review Core Data

This is a view only screen. If you want to make changes to this entity registration, please select My SAM link, select the entity registration under Complete Registrations, and then choose the "Update" button.

### Current Record

[VIEW HISTORICAL RECORD](#)

DUNS Number:

078707640

D&B Legal Business Name:

Saint Teresa Of Avila Conference, Saint Vincent De Paul Society

Doing Business As:

(none)

### Business & TIN Information:

#### Business Information:

Business Start Date: 10/01/2010

Fiscal Year End Close Date: 09/30

Company Division Name:

Company Division Number:

Corporate URL:

Congressional District: NV 02

Initial Registration Date: 01/10/2019

Submission Date: 02/24/2020

Activation Date: 02/24/2020

Expiration Date: 02/23/2021

MPIN: \*\*\*\*\*DPS9

#### Physical Address:

Address Line 1: 3000 Lompa Ln

City: Carson City

State/Province: NV

Country: UNITED STATES

ZIP/Postal Code: 89706 - 1093

#### Mailing Address:

Address Line 1: 3000 Lompa Ln

Address Line 2:

City: Carson City

State/Province: NV

Country: UNITED STATES

ZIP/Postal Code: 89706 - 1093

**Sensitive Identifiers:**

EIN: \*\*\*\*\*3277

**IRS consent:**

Tax Payer Name: ST TERESA OF AVILA CONFERENCE ST VINCENT DE PAUL SOCIETY

Address Line 1: 3000 Lompa Ln

Address Line 2:

City: Carson City

State: NV

Country: UNITED STATES

ZIP/Postal Code: 89706 - 1093

Type of Tax: Applicable Federal Tax

Tax Year: (Most Recent Tax Year) 2018

Name of Individual Executing Consent: Edward Choklek

Title of the Individual Executing Consent: President

Signature: Edward Choklek

TIN Consent Date: 02/24/2020

**CAGE/NCAGE Code**

CAGE: 88ZZ5

88ZZ5

**General Information**

Doing Business As: (none)

Country of Incorporation: UNITED STATES

State of Incorporation: NV

Correspondence Flag:

Company Security Level:

Highest Employee Security Level:

**Business Types**

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the [SBA's Dynamic Small Business Search](#) if the entity completed the SBA Supplemental Pages during registration.

**Entity Structure**

Corporate Entity (Tax Exempt)

**Profit Structure**

Non-Profit Organization

**Entity Type**

Business or Organization

**Purpose of Registration**

Federal Assistance Awards

**Financial Information**

Do you accept credit cards as a method of payment? No

**Account Details: ZIONS BANCORPORATION, NA DBA NEVADA - Checking**

CAGE Code: 88ZZ5 88725

**Electronic Funds Transfer:**

Account Type: Checking

Financial Institute: ZIONS BANCORPORATION, NA DBA NEVADA

ABA Routing Number: \*\*\*\*0779

Account Number: \*\*\*\*8332

Lockbox Number:

**Automated Clearing House (ACH):**

ACH U.S. Phone: (775)882-1968

ACH Non-U.S. Phone:

ACH Fax:

ACH Email:

**Remittance Address:**

Remittance Name: Nevada State Bank

Address Line 1: 1525 E College Pkwy

Address Line 2:

City: Carson City

State: NV

Country: UNITED STATES

ZIP/Postal Code: 89706

**Executive Compensation Questions**

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a DUNS number, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and 2. \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

No

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a DUNS number, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

Not Selected

**Proceedings Questions**

Is your business or organization, as represented by the DUNS Number on this entity registration, responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII?

No

Does your business or organization, as represented by the DUNS number on this specific SAM record, have current active



Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$10,000,000?

**Not Selected**

Within the last five years, had the business or organization (represented by the DUNS number on this specific SAM record) and/or any of its principals, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State (1) criminal proceeding resulting in a conviction or other acknowledgment of fault; (2) civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than \$5,000, or other acknowledgment of fault; and/or (3) administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than \$5,000 or reimbursement, restitution, or damages greater than \$100,000, or other acknowledgment of fault?

**Not Selected**

#### SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

**Yes**



IBM-P-20210178-1548  
WWW

Search Records	Disclaimers	FAPDS.gov
Data Access	Accessibility	GSA.gov/IAA
Check Status	Privacy Policy	GSA.gov
About		USA.gov
Help		

**St Vincent de Paul Society**  
**St Teresa of Avila Conference**  
Minutes for Meeting January 25, 2021

**Attendees:**

Ed Choklek	Barbara Sweeting	Cecilia
Auralee Dallas	Sharon McCloskey	Dean Strocchio
Stan Shafer	Dave Ziegler	

The meeting was opened at approximately 9:05 a.m. by President Ed Choklek.  
The Opening Prayer was read by Dean. The World Prayer Chain was read by Barbara.

Dean Strocchio was commissioned as a full and active member of the Saint Vincent de Paul Society..

The minutes were reviewed; Dave moved to approve the minutes and Stan seconded.

Home visits were presented and discussed.

Sharon reported our balance stands at \$11.6K. This balance was helped by 2 automobile donations.

**Old Business**

- Reminder to go in pairs for home visits
- Maximum assistance remains at \$300
- Eviction prevention has been extended to March 31

**New Business**

- Ed is recruiting Associate Members from the community
- \* • Dave moved to approve a \$6k private weekly donation from SVdP St. Teresa of Avila Conference to FY22 Homeless Prevention Project
- \* • The vote was unanimous.

The closing prayer was read by Stan. The meeting was closed at 10:00 a.m.  
The next meeting will be February 8, 2021..

Auralee Dallas  
Secretary

\* Meeting minutes documenting \$6000 of private funding from  
SVdPS in support of FY2022 CSSG Homelessness Prevention Project.



# RON WOOD FAMILY RESOURCE CENTER

February 5, 2021

Dear Sir/Madam:

It has been our pleasure to collaborate with the Saint Teresa of Avila Conference, Saint Vincent de Paul Society since 2010 to combat poverty and to protect our most vulnerable citizens.

The number of homelessness adults and children in Carson City has skyrocketed since 2015 due to the lack of affordable housing for low-income and very low-income individuals and families.

The Saint Vincent de Paul Society (SVDPS) is the first social service agency we contact if one of our clients is endangered with the loss of their primary residence due to eviction proceedings. They are often the only option for Tenant-Based Rental Assistance for those living in federal and/or state subsidized apartments, local hotels/motels (via monthly leases) and in mobile home parks.

All of us at Ron Wood Family Resource Center appreciate the compassion and confidentiality shown by the volunteers of SVDPS to our clients and to those who we refer to them for various types of emergency financial assistance.

Additional funding from Carson City will allow for the expansion of their ongoing Homelessness Prevention project by adding legally disabled renters to their program and by increasing the maximum amount of Tenant-Based Rental Assistance financial provided to each household. As individuals and families struggle to pay their monthly rent due to the financial impacts of the COVID-19 pandemic, the SVDPS Homelessness Prevention for FY 2022 fills a critical need in Carson City for fixed-income, low-income and very low-income citizens in our community.

Thank you for your consideration.

Sincerely,

Joyce Buckingham  
Executive Director  
Ron Wood Family Resource Center

2621 Northgate Lane  
Suite 62  
Carson City, NV 89706  
(775) 884-2269 - Phone  
(775) 884-2730 - Fax  
www.carson-family.org

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Lisa Schuette  
Chairperson

Gere' Clark  
Vice - Chairperson

Linda Allen  
Secretary/Treasurer

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Trina Dahlin

Evie Dean

Ken Furlong

Rick Redican

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## EXECUTIVE DIRECTOR

Joyce Buckingham

Promoting  
Healthy  
Family  
Relationships  
Through  
Education  
& Support Services



DEPARTMENT OF  
HEALTH AND HUMAN SERVICES

Aging and Disability Services Division

*Helping people. It's who we are and what we do.*



February 10, 2021

Dear Sir/Madam:

It has been my pleasure to collaborate with the Saint Teresa of Avila Conference, Saint Vincent de Paul Society to combat poverty and to protect our most vulnerable citizens.

The number of homelessness adults and children in Carson City has skyrocketed since 2015 due to the lack of affordable housing for low-income and very low-income individuals and families. The Saint Vincent de Paul Society (SVDPS) is the first social service agency we contact if one of our clients is threatened with the loss of their primary residence due to eviction proceedings. They provide Tenant-Based Rental Assistance for those living in federal and/or state subsidized apartments, local hotels/motels (via monthly leases) and in mobile home parks. I truly appreciate the compassion and confidentiality shown by the volunteers of SVDPS to those who we refer to them for various types of emergency financial assistance.

Additional funding from Carson City will allow for the expansion of their ongoing Homelessness Prevention project by adding legally disabled renters to their program and by increasing the maximum amount of Tenant-Based Rental Assistance financial provided to each household. As individuals and families struggle to pay their monthly rent due to the financial impacts of the COVID-19 pandemic, the SVDPS Homelessness Prevention for FY 2022 fills a critical need in Carson City for fixed-income, low-income and very low-income citizens in our community.

Sincerely,

*Mary Squillante*

Mary Squillante, Community Advocate

Nevada Department of Health and Human Services, Aging and Disability Services Division

# Appendix

Nevada Department of  
Health and Human Services  
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH



## Strategic Plan

# Nevada Interagency Council on Homelessness

June 2015



The NVICH identified eight strategic issues facing the state through an analysis of statewide data. Strategic issues include both fundamental policy choices and critical challenges that must be addressed in order for the NVICH to achieve its vision. The NVICH reviewed the goals and strategies of the federal strategic plan to end homelessness, *Opening Doors*, and chose to integrate components into the statewide plan. The strategic issues to be addressed by this plan are as follows:

#### Strategic Issue #1 Housing

At its root, homelessness is the result of the inability to afford and maintain housing. Two trends are largely responsible for the rise in homelessness: a growing shortage of affordable housing and an increase in poverty. Proven housing-based policies include federal housing assistance which includes public housing and federal housing vouchers, permanent supportive housing which combines affordable housing assistance with supportive services, and housing first in which homeless individuals are placed in housing without any program sobriety prerequisite.<sup>1</sup>

Making housing stability the center of a homelessness system helps bring other mainstream resources to bear, including benefits and cash assistance, supportive services, housing assistance, health care, job training, and food and nutrition services. This emphasis helps spread the responsibility of preventing and ending homelessness across the community, and not just leaving it as the charge of homelessness assistance providers and shelters.



#### Strategic Issue #2 Homelessness Prevention and Intervention

Communities throughout Nevada work tirelessly to offer a range of activities to prevent homelessness. The most widespread activities provide assistance to avert housing loss for households facing eviction. Others focus on moments when people are particularly vulnerable or at-risk of homelessness, such as discharge from institutional settings. However, this isn't enough to prevent many Nevadans from becoming homeless each year.

One prevention and intervention model that allows homeless or at-risk of homelessness individuals to access the prevention, housing, and other services they need is centralized intake. Recent national research has highlighted centralized intake as a key factor in the success of homelessness prevention. Centralized intake can enhance the quality of client screening and assessment, and better target program assistance to where it can be most effective. When properly implemented, the system for preventing and ending homelessness is less fragmented and scarce resources are used more efficiently.<sup>2</sup>

To ensure success of any prevention activities, it is imperative that they are a part of a multiyear approach supported by stakeholders, agencies and partners, and communities. In addition, sustainable resources are necessary to ensure that these prevention activities are supported so that they can significantly reduce homelessness in our communities.

<sup>1</sup> Retrieved on December 31, 2014. <http://www.coalitionforthehomeless.org/ending-homelessness/proven-solutions/>

<sup>2</sup> Retrieved on February 17, 2015. [https://www.hudexchange.info/resources/documents/HPRP\\_CentralizedIntake.pdf](https://www.hudexchange.info/resources/documents/HPRP_CentralizedIntake.pdf)



## Strategic Issue #2 Homelessness Prevention and Intervention

Communities throughout Nevada work tirelessly to offer a range of activities to prevent homelessness. The most widespread activities provide assistance to avert housing loss for households facing eviction. Others focus on moments when people are particularly vulnerable or at-risk of homelessness, such as discharge from institutional settings. However, this isn't enough to prevent many Nevadans from becoming homeless each year.

Homelessness prevention can also take place earlier in an individual's life, such as targeting at-risk youth and families with children. Additionally, there are other subpopulations that can be included in prevention, such as those who are chronically homeless (those individuals who have been homeless for a year or more, or have experienced four episodes of homelessness within the last 3 years), those with mental health disorders or are dually diagnosed, or are veterans.

The human and fiscal costs of homelessness cut across all major systems of care, and an effective response to homeless requires the coordinated effort of partners across healthcare, behavioral health, criminal justice, and other fields.

One prevention and intervention model that allows homeless or at-risk of homelessness individuals to access the prevention, housing, and other services they need is centralized intake. Recent national research has highlighted centralized intake as a key factor in the success of homelessness prevention. Centralized intake can enhance the quality of client screening and assessment, and better target program assistance to where it can be most effective. When properly implemented, the system for preventing and ending homelessness is less fragmented and scarce resources are used more efficiently.<sup>27</sup>

Other promising homeless prevention activities were identified by HUD's Office of Policy Development and Research<sup>28</sup>:

- Housing subsidies – research shows that subsidizing housing costs for extremely low-income people has the strongest effect on lowering homelessness rates compared to other interventions.
- Supportive services coupled with permanent housing – permanent supportive housing works to prevent initial homelessness of those individuals with a serious mental illness, with or without co-occurring substance use.
- Mediation in housing court – mediation under the auspices of housing courts show the ability to preserve tenancy, even after the landlord has filed for eviction.
- Cash assistance for rent or mortgage arrears – a commonly used primary prevention activity for households still in housing but threatened with housing loss that has shown to be effective in the prevention of homelessness.
- Rapid exit from shelter – this activity, while aimed at individuals and families just entering shelter, ensure that they quickly leave shelter and stay permanently housed afterwards.

To ensure success of any prevention activities, it is imperative that they are a part of a multiyear approach supported by stakeholders, agencies and partners, and communities. In addition, sustainable resources are necessary to ensure that these prevention activities are supported so that they can significantly reduce homelessness in our communities.

## Goals

The following goals when met, will address the strategic issues identified by the NVICH.

### Strategic Issue #1 – Housing

Goal 1: Preserve the existing affordable housing stock.

Goal 2: Provide the resources necessary to further expand and develop the inventory by 2020.

Goal 3: Systemically as a state, identify, standardize and promote all types of housing interventions in Nevada for subpopulations by 2017.

### \* Strategic Issue #2 – Homelessness Prevention and Intervention

Goal 1: Expand affordable housing opportunities (including Transitional Housing (TH)) through improved targeting of current housing programs that provide rental subsidies as well as an increase in construction of new or rehabilitated housing in all communities.

Goal 2: Coordinate housing programs and agencies to provide housing mediation opportunities for individuals and families who are at-risk of being evicted.

Goal 3: Rapidly rehouse people who fall out of housing.

\* \* Goal 4: Provide cash assistance to individuals and families who are at-risk of eviction to cover rent, mortgage, or utility arrears.

### Strategic Issue #3 – Wraparound Services

Goal 1: Increase access to all funding (federal, foundations, grants, private) for which Nevada may be eligible.

Goal 2: Each homeless or at risk of homeless individual has a person-centered care plan, developed through appropriate credentialed personnel, that meets their medical and social needs.

### Strategic Issue #4 – Education and Workforce Development

Goal 1: Expand economic opportunities (through initiatives such as workforce development, education opportunities, and job skills training) for those who are at-risk or are homeless to achieve self-sufficiency through a living wage.

Goal 2: Increase access to education for people experiencing or most at risk of homelessness.

Goal 3: Determine eligibility and apply for all mainstream programs and services to reduce people's financial vulnerability to homelessness.

Goal 4: Improve access to high quality financial information, education, and counseling.

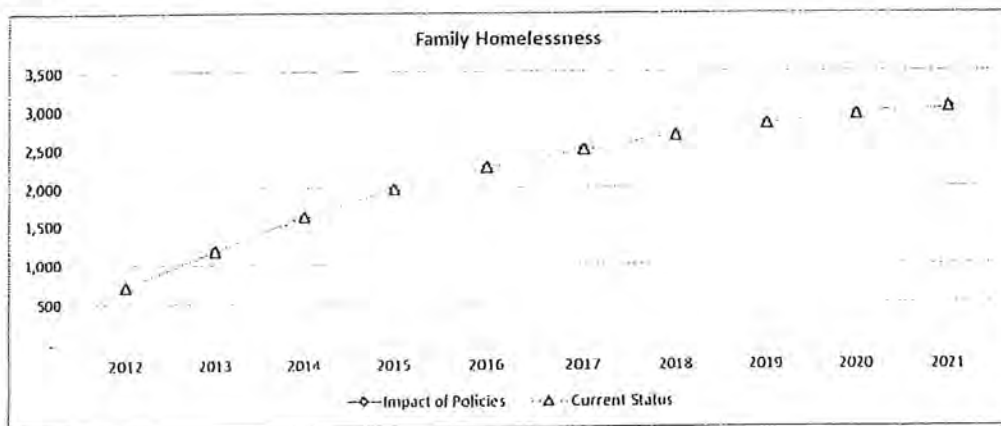
## STRATEGIC PLAN



**Goal 4: Provide cash assistance to individuals and families who are at-risk of eviction to cover rent, mortgage, or utility arrears.**

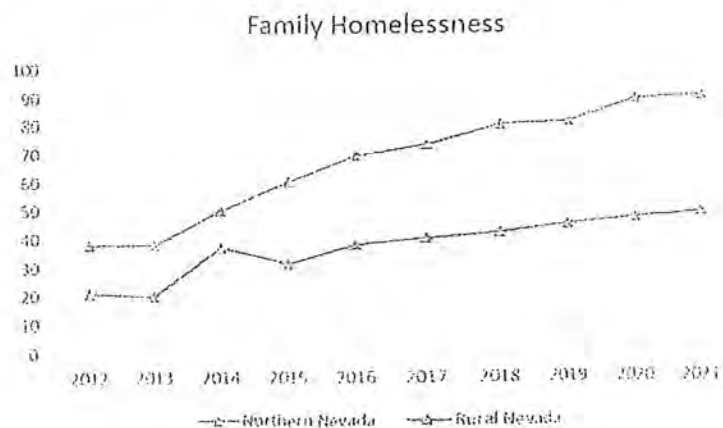
Goal 4 Strategies	Lead	Resources	Resources Needed	Timeline
2.4.1 Identify additional resources and leveraging opportunities for the provision of cash assistance to eligible clients. .	Nevada Housing Division and county social service administrator agencies	LIHTF program (utilize as a model)	Funding pool from State, set aside, or other allocations  Expansion of TANF  Public/private involvement	July 1, 2016 - June 30, 2019

Figure 2 Family Homelessness Projection - State of Nevada



- Similarly, family homelessness in northern and rural Nevada is projected to increase over 130 percent by 2021. Both regions experience similar shortages in family and youth resources as southern Nevada.

Figure 9 Family Homelessness Projections - Northern and Rural Nevada





### Rent Burden Statistics for Carson City

A special tabulation of U.S. Census Bureau data called the CHAS (Comprehensive Housing Affordability Strategy) is prepared for HUD each year using the American Community Survey. The tabulation measures housing need by estimating the numbers of households at various income levels who pay 30% or more for their housing costs, amongst other housing related statistics. A household that pays more than 30% of its income for gross rent, which includes utility costs, is considered "rent burdened." A household paying more than 50% of its income for gross rent is considered to be "severely rent burdened." The greatest concern is for the lowest income households with rent burden since little is left over to purchase other essential household items such as food, transportation and healthcare. HUD categorizes households as extremely low income (ELI), very low income (VLI), or low income (LI) as follows:

ELI households have incomes less than 30% of HUD area median family income (HAMFI) or poverty level, whichever is higher.<sup>i</sup>

VLI households have incomes between 30% and 50% HUD area median family income.

Low income households have incomes between 50% and 80% HUD area median family income.

HUD income limits are adjusted for family size and region. 2019 income limits for Carson City are in Table 1 below.

**Table 1. HUD Section 8 Income Limits for 2020 in Carson City Nevada MSA**

Income Category	1 person	2 person	3 person	4 person
Extremely Low Income	\$15,800	\$18,050	\$21,720	\$26,200
Very Low Income	\$26,350	\$30,100	\$33,850	\$37,600
Low Income	\$42,150	\$48,150	\$54,150	\$60,150

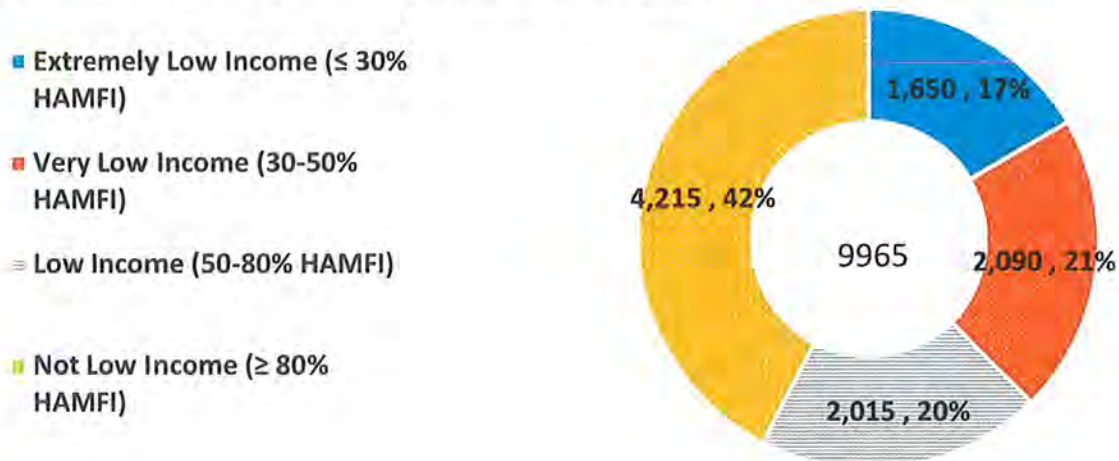
Source: U.S. Housing And Urban Development, [HUD Income Limits Data](#)

Only renters are included in this report. Forty-five percent of households in Carson City rent a housing unit. Similar statistics on housing cost burden are available for homeowners but are not considered here.

### Income Distribution of Renter Households in Carson City.

Figure 1 shows the income distribution of Carson City renter households. In Carson City 58% of the approximately 9,965 renter households were either low income, very low income, or extremely low income households. About 1,650 renter households (17%) were extremely low income households.

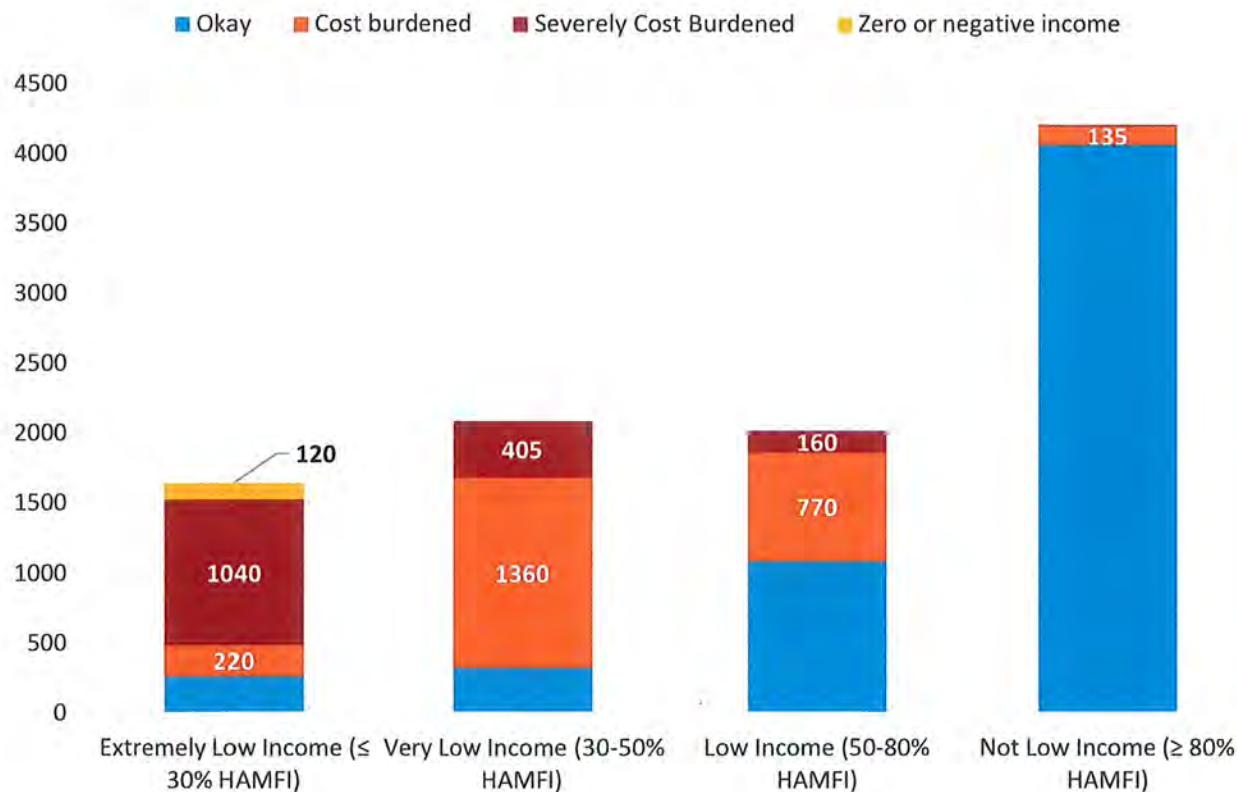
**Figure 1: Renter Households by Income Group in Carson City, 2013 to 2017**



### Rent Burden by Income Group for Carson City

Figure 2 gives the number of cost burdened households for each HUD income group. In Carson City, 63% of extremely low income renter households, or 1,040 households, were experiencing severe rent burden. There were an additional 120 households that had zero or negative income, so no burden level could be calculated. In the very low income group about 18% of renters, or an additional 405 households, experienced severe rent burden. Amongst the low income group 160 households were estimated to experience severe rent burden, at a rate of 8%.

**Figure 2: Cost Burdened Renter Households in Carson City, 2013-2017**



<sup>i</sup> The FY 2014 Consolidated Appropriations Act changed the definition of extremely low-income to be families whose income does not exceed the greater of the federal poverty level or HUD 30% area median income. This change can effect comparability between time periods going forward. For more see <https://www.housingonline.com/2014/07/09/hud-modifies-extremely-low-income-definition/>

Source of data except noted is HUD 2013-2017 Comprehensive Housing Affordability Strategy  
<https://www.huduser.gov/portal/datasets/cp.html>



## **Can you afford to live in Carson City? Statistically speaking, many cannot**

Submitted by [Kelsey Penrose](#) on Thu, 09/13/2018 - 9:22am

Housing prices for both homeowners and renters alike in Carson City have been climbing as the housing market increases, but wages aren't following suit. There is housing available in Carson, but in some cases they're remaining empty, as some simply can't afford to pay the high costs of living anymore.

It's not that we have a housing shortage as critical as Reno or Douglas County. A Facebook user noted recently there are brand new condos that have been finished for weeks, but so far remain mostly vacant.

Why? The high price, one can only assume.

The average income of a Carson City resident is \$25,893 a year (\$13.48 an hour full time). The US average is \$28,555 a year (\$14.87 an hour).

The Cost of Living Index for Carson City is 109.8.

An amount below 100 means Carson City is cheaper than the US average. A cost of living index above 100 means it is more expensive.

Two bedroom or more houses (i.e. for families) in the Carson area right now range from about \$1,200 to \$2,500, with some as high as \$3,500, according to searches on Zillow, Trulia, Craigslist, and street side signage.

Landlords are more often than not asking that an applicant make three times the amount of rent in order to qualify.

So, if a two bedroom house is \$1,500 a month before utilities, you would need to be making \$4,500 a month in order to qualify, which breaks down to \$28 dollars an hour 40 hours a week for a one-working-adult household, or \$14 an hour for a two-working-adult household.

Now, according to the census, the average family size in Carson city is 3.2 people.

So if the average family size in Carson City is 3.2 people, either a two or three bedroom housing unit would be necessary to keep everyone in the household sane.

61 percent of three bedroom units are \$1,000 to \$1,500.

40 percent of two bedroom units are between \$750 and \$1,000.

By the living wage calculation, a person in Carson City would need to make a minimum of \$23 per hour, working 40 hours a week, to support a household with a stay-at-home parent and 2 children.

According to the Nevada Rural Housing Authority, the median income of Carson City households is about \$51,648. However, the median home owner income is \$64,528, while the median renter income is \$39,825. That's a 65.6 percent gap.

"In addition, in many markets there has been an increase in the number of lower paying jobs compared to higher income jobs," a housing study of Carson City the Nevada Rural Housing Authority commissioned states. "Nationally, it is estimated that over 58 percent of the jobs created since 2010 are lower paying, service-oriented positions."

As an aside, according to the census, 39 percent of children in 2015 were in single-parent families in Nevada overall. The percent of women aged 15-50 who are unwed, gave birth, and are on public assistance in Carson City is only 4 percent total.

So, if 96 percent of single parent households in Carson City are footing the bill alone, how are they affording it? They're not, really, as 84 percent are below the poverty level, according to the census, despite the fact that half of them have some college or an associates degree under their belts.

In fact, according to Katie Coleman of the Nevada Rural Housing Authority, most people that could qualify for government-funded housing help, are unable to receive that help due to a shortage of vouchers.

"Due to limits in voucher quantities and rules around how the allocated vouchers are distributed (set forth by HUD) they are also left somewhere in the middle without assistance," said Coleman. "To illustrate, there are 1,393 vouchers allocated to all rural Nevada, and those are distributed by HUD to the state. Rural Nevada has not received additional vouchers in many years. It's also important to note that most people in our program are working; about ½ are elderly and disabled. Right now, we have more than 1,000 people on the wait list."

In searching under these necessities, i.e. finding a rental that is less than \$500 a month, with two bedrooms or more, came back with an unsurprising zero results.

However, even studios for less than \$500 a month were nowhere to be found.

According to the census, the average rent being paid per person in Carson City is nearing \$900. Which, by the new standard of needing to make 3 times the amount of rent, you would need to make \$16.88 an hour working 40 hours a week to afford the average amount.

#### Quick Carson City Census Housing Facts:

- 54 percent of Carson City citizens are single.
- There are 23,459 housing units total in Carson City.
- 31 percent of households are single-adult households.
- 32 percent of households have children.
- 45 percent of households are renting.
- 20 percent of people are spending over 50 percent of their household income on rent.
- 26 percent of housing costs between \$1,000 and \$1,500

Now, let's take a look at child care.

According to the census, 33 percent of Carson City households have children under the age of 18.

The average cost of daycare in Carson City is \$576 per month for one child.

If a person is making minimum wage (\$8.25 an hour), working 40 hours a week, the amount for childcare alone exceeds the amount a person is supposed to be spending on rent (\$440).



# Community Support Services Grant (CSS) Program Application Fiscal Year 2022

## APPLICATION

☒ **NEW APPLICANT**

☐ **CURRENTLY FUNDED APPLICANT (AMOUNT \$ \_\_\_\_\_)**

## APPLICANT INFORMATION

**Agency Name:** Spirit of Hope Inc

**Agency Mailing Address:** 411 N. Division Street, Carson City, NV 89703

**Project Name:** Program Expansion

**Project Address/Location:** Carson City, NV

**Contact Person:** Ellen Jackson, Executive Director

**Office Number:** 775-461-3331

**Email:** Ellen@Spiritofohopeincnv.org

**Cell Phone:** 775-315-0121

**Website:** Under construction

## FISCAL MANAGER

<b>Name:</b>	Nancy Nizankiewicz
<b>Title:</b>	Accountant, Grants Administrator
<b>Phone Number:</b>	775-461-3331
<b>Email:</b>	Nancy@spiritofohopeincnv.org

## PROJECT FUNDING

<b>Requested amount</b>	18,640.00
<b>Other funding</b>	
<b>Total project cost</b>	18,640.00

## PROJECT ELIGIBILITY

**Which Carson City critical need does this project address?**

<input checked="" type="checkbox"/> SENIOR CITIZEN SERVICES	<input type="checkbox"/> HEALTH/DENTAL SERVICES
<input type="checkbox"/> MENTAL HEALTH SERVICES	<input type="checkbox"/> DOMESTIC VIOLENCE SERVICES
<input type="checkbox"/> DISABLED CITIZENS SERVICES	<input type="checkbox"/> SUBSTANCE ABUSE SERVICES
<input type="checkbox"/> YOUTH	<input type="checkbox"/> EDUCATION



**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**GENERAL OVERVIEW ONE PAGE LIMIT 10 POINTS**

Spirit of Hope is a 501c3 nonprofit serving the Carson City homeless since 2010. Spirit of Hope follows the “housing first” model as a solution to homelessness by connecting people experiencing homelessness to housing and services. Through this model residents can address other areas that may have contributed to their homelessness such as employment, health, criminal record, and substance abuse. Each person goes through a detailed intake process to qualify for services which measures the level of care needed, medication and outside services required. This is a critical service not offered anywhere else in Carson City with most of the homeless individuals dealing with mental health, substance abuse recovery, or legal issues having no safe and affordable place to go upon their release. All residents pay rent which is based on a percentage of their income. Minimum rent is \$550.00 which includes utilities and internet.

Spirit of Hope’s number of rental properties is increasing from 10 to 12 in 2021 which in turn will increase the number of residents by 8-10 individuals, some of which have been on our waitlist. As a result of this increase in housing, additional staff hours will be essential to properly ensure that Covid-19 safety protocols are in place as well as the time it takes to transport additional new residents to their medical and counseling appointments. Due to the lack of additional rental properties available Spirit of Hope has had to room two people to a bedroom in some homes. So, enforcing COVID-19 protocols are even more critical.

At this time Spirit of Hope operates with a staff of two full-time, and one part-time client case workers. One of our staff members also works with four young men living in our homes, two of which have aged out of foster care and are diagnosed with effects from fetal alcohol syndrome. This staff member is working with these young men in self-discipline, assisting in registering for their GED’s, and volunteer activities such as FISH, Humane Society and the Greenhouse Project to help them learn how to properly interact with others and those in authority in addition to assist them with healthy and positive life choices.

Without the CSSG funds to support an additional half-time person the ability to properly support the existing residents, the new residents and our youth program will be underserved because the existing staff will be spread too thin. The cost for an additional half time staff person is \$18,640 per year.

# Community Support Services Grant (CSSG) Program Application Fiscal Year 2022

## PROBLEM STATEMENT ONE PAGE LIMIT 10 POINTS

The geographic area the Spirit of Hope services is all of Carson City and Carson County areas.

Health and homelessness are inextricably linked. Health problems can cause a person's homelessness as well as be exacerbated by the experience. Today, most households become homeless because they simply do not make enough money to pay for housing. People who have mental health and substance use disorders and who are homeless are more likely to have immediate, life-threatening physical illnesses and live in dangerous conditions. Also, more than ten percent of people who seek substance abuse or mental health treatment in our public health system are homeless. Treatment and preventative care can be difficult to access for people who are experiencing homelessness.

On any given night there are approximately 1,192 homeless individuals in our area. According to the Nevada Appeal, January 2019 article "Carson City homeless population rising" there was an increase of 27 to 30 percent from last year in the homeless population. The Nevada Senior Guide posted on their website key senior statistics:

- 12% of the population of Nevada are seniors (source: Census.gov)
- 25% of those seniors living in Nevada are living alone (source: Census.gov)
- 6% of Nevada senior households have an annual income of less than \$10k (source: Census.gov ACS)

An acute physical or behavioral health crisis or any long-term disabling condition may lead to homelessness; homelessness itself can exacerbate chronic medical conditions. A person can become chronically homeless when his or her health condition becomes disabling and stable housing is too difficult to maintain without help.

There are shelters and warming stations within Carson City however these are designed as temporary solutions. Spirit of Hope offers housing and support on a long-term basis to each resident which no other agencies in Carson City provides. Also, unlike Section-8 housing Spirit of Hope is not just providing housing it is ensuring the residents are getting the help they need to improve their lives, become healthier and regain their dignity.

When housing is a platform, people with substance abuse disorder who are experiencing homelessness have the opportunity to engage in treatment fully without the additional stress of living on the streets. Housing stability is a key contributor to long-term recovery and reduces relapse for people who are homeless.

According to the National Alliance to end homelessness one study found an average cost savings on emergency services of \$31,545 per person housed in a housing first program over the course of two years.<sup>1</sup> Another study showed that a housing first program could cost up to \$23,000 less per consumer per year than a shelter program.<sup>2</sup>

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**GOALS AND OBJECTIVES TWO PAGE LIMIT 10 POINTS**

The purpose of this request is to secure funding to enable Spirit of Hope to continue addressing the housing needs of individuals who have no other housing resources. Spirit of Hope is growing due to the need in Carson City to provide housing to people no one else is willing or able help, those with mental, physical, drug/substance and legal issues with low incomes.

The goals of this proposal and Spirit of Hope are to continue to:

1. Address the current waitlist made up of homeless individuals in Carson City by providing housing and assistance to these individuals with third party services.
2. Less hospitalizations, emergency room visits, and jail time.

Through Spirit of Hope some residents have become gainfully employed, all attend regular drug and alcohol recovery meetings, address probation and outstanding legal issues and (in some cases get their own apartments.) Residents of Spirit of Hope not only improve physically by eating regular meals, taking their medication as directed and receiving ongoing counseling, they learn to trust and become a family with the other residents in the home, something they have not had for a very long time. Resulting in them moving forward and becoming well-rounded and productive members of our community.

Project objectives for Spirit of Hope when addressing the waitlist individuals begins with a face-to-face intake interview which documents how the individual presents, this is usually upon release from a behavior health facility or jail. Part of the intake process involves a full background on who the person is, what medications they are taking, medical issues they may currently be dealing with, past criminal activity and what is required of any third-party agencies. As a result, Spirit of Hope then monitors and tracks the success of each resident in weekly staffing meetings. This includes reporting how residents adapt to the home environment, their interactions with the other residents, whether they are taking their medication and attending all required meetings and counseling sessions.

The second objective Spirit of Hope reviews is the frequency residents need or no longer need emergency services, hospitalization or return to jail for any parole violations.

With the lack of availability of rental housing at this time Spirit of Hope has been limited in the number of homes it can open and offer to those on the waitlist which at this time is roughly 1% of the average number of homeless individuals in Carson on any given night.

As Spirit of Hope opens more homes more staff and resources will be required to support these efforts.



# **Community Support Services Grant (CSSG)**

## **Program Application**

### **Fiscal Year 2022**

#### **METHODS OF ACCOMPLISHMENT ONE PAGE LIMIT 20 POINTS**

As stated earlier, Carson City has approximately 1,192 homeless individuals on any given night. Spirit of Hope works to address this population. Individuals come to Spirit of Hope of their own, some are referred through third party agencies such as mental health treatment centers and local hospitals and in some cases through the court system.

Spirit of Hope works every day to ensure each resident is reaching their full potential whether its learning to cook a meal, take daily showers, how to take the bus, doing household chores and self-care. Most of the residents with Spirit of Hope have some type of mental disability, added to that a physical disability and they can get very discouraged. Without the right motivation from the Spirit of Hope staff there would be no measure of success.

Spirit of Hope assesses each resident at intake and their treatment plan begins immediately, we contact existing doctors or establish new patient status, prescriptions are transferred if needed, food stamps are applied for, any other benefits are addressed and all therapy appointments are added to a master calendar. It is through this process that the Spirit of Hope staff are able to monitor each resident on a daily basis documenting as needed any substantial changes in the resident. This is then formally reported to the director on a weekly basis or more often if needed.

According to the Elders Count Nevada 2021 Report (page 52) Community non-profit services provide the safety-net of support for older adults in Nevada and throughout the United States, often providing critical services not available through other sectors. Nevada ranks at the bottom (last) in terms of the non-profit share to total employment, with limited non-profit coverage across the state.

Spirit of Hope Inc has a ten-year track record as the only non-profit that is successfully addressing Carson City's elder homeless population and with added staff and funding we can continue to grow and serve our community.

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**PROJECT EVALUATION AND INTERNAL ASSESSMENT TWO PAGE LIMIT 20  
POINTS**

Spirit of Hope has celebrated over ten years of success in providing the housing first model with support services from its staff. There are currently forty-seven residents throughout Carson City in ten homes. While not every resident ends up staying due to the requirement of a higher level of care or from breaking the mandatory substance free lifestyle, rules and guidelines established in our intake and contracts.

Each resident's success is first measured through observation, has their appearance improved, their eating habits, self-care, are they taking their medications and attending group sessions and appointments.

Spirit of Hope staff keep case records on each client that are updated upon each visit with that resident, these are then submitted to weekly staff review with the executive director. When a resident is declining Spirit of Hope contacts and works directly with third-party agencies such as Mallory and Vitality as well as the individual doctor to determine the best course of action for the resident.

Weekly evaluations of residents are multi-level, first level is a detailed intake by the executive director. Level two is constant interaction with the Spirit of Hope case workers. Level three is the weekly staffing to review how residents are progressing. At each level Spirit of Hope staff are documenting each resident in the areas of but not limited to:

- Is resident getting up each morning, showering and putting on clean clothes?
- Is resident eating healthy meals two to three times a day?
- Is resident over eating?
- Is resident positively interacting with others in the home?
- Is resident making and keeping medical and counseling appointments?
- Is resident able to keep up with medication on their own?
- Is resident sleeping through the night?

Case sheets are reviewed with the executive director weekly with any change in interaction by staff documented such as contact primary care doctor for an assessment or for a change in medication. Report to doctor positive progress resident has made. Assist resident with dental or vision care.

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**SUSTAINMENT OF THE PROJECT HALF A PAGE LIMIT 5 POINTS**

Spirit of Hope has been a self-sustaining organization since its inception in 2010 until we received our first grant from the City of Carson in 2020. With the growth of adding more housing and in turn more residents from the waitlist additional outside funding is required.

Should funding not be granted to Spirit of Hope through the CSSG grant, Spirit of Hope will continue to be very active in its fundraising efforts in the community, through foundations, direct solicitation of individual supporters, and a special event scheduled for late May 2021.

**COORDINATION AND COLLABORATION HALF PAGE LIMIT 5 POINTS**

Spirit of Hope collaborates on a daily basis with the Carson City Behavior Health Center, Mallory Behavioral Health Crisis Center, Carson Tahoe Hospital, Sierra Counseling and Neurotherapy, Vitality Integrated Programs, Ron Wood and FISH.

Letters of support and collaboration from the following are attached:

Carson Tahoe Health  
Sierra Counseling and Neurotherapy  
Raymond Roberts, D.P.M.  
Carson City Deputy Public Guardian's Office

# Community Support Services Grant (CSSG) Program Application Fiscal Year 2022

## PROJECT BUDGET- 20 POINTS

Complete the Budget Summary chart below. This information is mandatory in order to be considered for a CSSG Grant. A detailed explanation must be made on the Budget Justification page, with calculations. Other funding is not required. (Max Score: 10 points)

Project Title:	Requested Amount	Other Funding	Total Funds
<b>Project Expenses FY 2020-2021</b>			
Part-time position wages and taxes	\$18,640.00		\$18,640.00
<b>TOTALS</b>	<b>\$18,640.00</b>		<b>\$18,640.00</b>

Other Carson City Contributions	
Please make sure to provide information on any Carson City subsidy (s) made to your agency, for example: cash, building rental, land, a building, other grants, equipment etc.	N/A
Please provide the value of the subsidy (s) listed above.	N/A

# Community Support Services Grant (CSSG) Program Application Fiscal Year 2022

If more than one please identify each amount separately.	
--	--

## BUDGET JUSTIFICATION

Please list each project expense from the previous page and explain in more detail. Include calculations. Use additional pages if necessary.

PROJECT EXPENSE	AMOUNT BUDGETED	JUSTIFICATION OF EXPENSE
Personnel cost	\$18,640.00	Requesting funding to add a part-time staff member at \$16.00 per hours plus tax expense. Additional housing and residents require an increase in staffing levels.



# Community Support Services Grant (CSSG) Program Application Fiscal Year 2022

## AGENCY INFORMATION

Date of incorporation	8/3/2009
Date of IRS certification	4/23/2010
Tax exempt number	80-0461686
DUNS#: ( <a href="http://www.dnb.com/get-a-duns-number.html">http://www.dnb.com/get-a-duns-number.html</a> )	073787152

Attach items 1-7 to your application. Item 8 is optional. Please list and reference any additional attachments you are providing with your application. Do not include attachments unless they are needed to understand the project.

## INDEX OF ATTACHMENTS

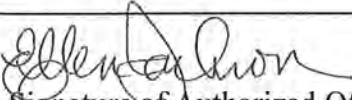
Attachment Number	Attachment Description	Attachment Included (✓)
1	IRS Tax Exempt 501(c) (3) letter (available to print from Secretary of State's website)	(✓)
2	Proof of incorporation from Secretary of State (Certificate Only) Go to <a href="https://www.nvsilverflume.gov/certificate">https://www.nvsilverflume.gov/certificate</a> You will need to register in order to get the certificate. Cost is \$50. <b>OR</b> Submit proof that your entity is active and in good standing. Go to <a href="http://nvsos.gov/sosentitysearch/">http://nvsos.gov/sosentitysearch/</a> and print your business entity information	(✓)
3	Current Organization Chart with names of staff members	(✓)
4	Current Board of Directors and terms of office. [If a member of your Board of Directors is in a position to obtain a financial benefit or interest from your proposed project, you may be ineligible for CSSG funds.]	(✓)
5	<b>501(c)(3): Copy of the most recent Federal Tax Return. Attach FIRST 2 PAGES (Form 990 or 990EX)</b>	(✓)
6	Profit and Loss Statements and Balance Sheets for prior <u>3</u> years	(✓)
7	Has your agency registered with the System for Award Management (SAM) previously known as CCR data base? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>PLEASE ATTACH A COPY OF YOUR AGENCY'S SAM REGISTRATION</b>	(✓)
8	Funding commitment letters and/or letters of support (if applicable)	(✓)



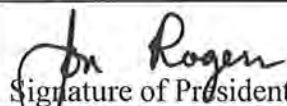
**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**CERTIFICATION**

Applicant certifies that to the best of his/her knowledge, all information submitted as part of this application is true. Applicant will comply with all grant and contract requirements if funding is approved.

 Signature of Authorized Official	Date 02/18/21
<b>Ellen Jackson, Executive Director</b> Typed Name and Title of Authorized Official	775-461-3331 Phone Number

 Signature of President of Board of Directors	Date 02/18/21
<b>Jon Rogers</b> Typed Name of President of Board of Directors	775-225-4440 Phone Number

<sup>1</sup> Perlman, J. & Parvensky, J. Denver Housing First Collaborative: Cost Benefit Analysis and Program Outcomes Report 2006.

<sup>2</sup> Tsemberis, S. & Stefancic, A. Housing First for Long-Term Shelter Dwellers with Psychiatric Disabilities in a Suburban County: A Four-Year Study of Housing Access and Retention. 2007.

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 23 2010

SPIRIT OF HOPE INC  
406 CORIE CT  
GARDNERVILLE, NV 89460

Employer Identification Number:  
80-0461686  
DLN:  
17053295318009  
Contact Person:  
TERRY IZUMI ID# 95048  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
509(a)(2)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
August 6, 2009  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

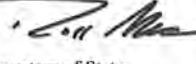
Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



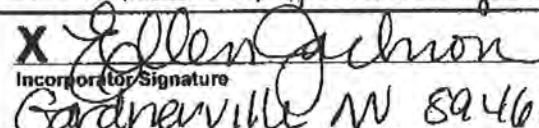
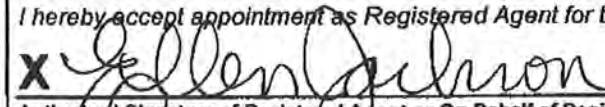
ROSS MILLER  
Secretary of State  
204 North Carson Street, Suite 4  
Carson City, Nevada 89701-4520  
(775) 684 5708  
Website: www.nvsos.gov

**Nonprofit  
Articles of Incorporation**  
(PURSUANT TO NRS CHAPTER 82)

Filed in the Office of 	Business Number E0420442009-3
Secretary of State State Of Nevada	Filing Number 00002381363-66
	Filed On 08/03/2009
	Number of Pages 1

USE BLACK INK ONLY - DO NOT HIGHLIGHT

ABOVE SPACE IS FOR OFFICE USE ONLY

<b>1. Name of Corporation:</b>	Spirit of Hope		
<b>2. Registered Agent for Service of Process:</b> (check only one box)	<input type="checkbox"/> Commercial Registered Agent Name <input type="checkbox"/> Noncommercial Registered Agent (name and address below) <b>OR</b> <input checked="" type="checkbox"/> Office or Position with Entity (name and address below) Name of Noncommercial Registered Agent <b>OR</b> Name of Title of Office or Other Position with Entity Ellen Jackson 406 Corie Court Gardnerville Nevada 89460 Street Address City Zip Code Mailing Address (if different from street address) City Nevada Zip Code		
<b>3. Names and Addresses of the Board of Directors/Trustees:</b> (each Director/Trustee must be a natural person at least 18 years of age; attach additional page if more than four directors/trustees)	1) James H. Jackson Name 406 Corie Ct. Gardnerville NV 89460 Street Address City State Zip Code 2) Ellen Jackson Name 406 Corie Ct. Gardnerville NV 89460 Street Address City State Zip Code 3) Joyce Mayors Name 5220 Gentry Lane Carson NV 89460 Street Address City State Zip Code 4) Vickie Preston Name Kings Canyon Carson NV 89703 Street Address City State Zip Code		
<b>4. Purpose:</b> (required; continue on additional page if necessary)	The purpose of the corporation shall be: To provide Housing for Foster Children & mentally challenged disabled adults		
<b>5. Name, Address and Signature of Incorporator:</b> (attach additional page if more than one incorporator)	Ellen Jackson Name 406 Corie Ct. Address City Gardnerville NV 89460 State Zip Code X  Incorporator Signature		
<b>6. Certificate of Acceptance of Appointment of Registered Agent:</b>	I hereby accept appointment as Registered Agent for the above named Entity. X  Authorized Signature of Registered Agent or On Behalf of Registered Agent Entity Date 8-3-09		

This form must be accompanied by appropriate fees.

Nevada Secretary of State NRS 82 Articles  
Revised: 4-14-09




\*091001\*



**ROSS MILLER**  
 Secretary of State  
 204 North Carson Street, Suite 1  
 Carson City, Nevada 89701-4520  
 (775) 684 5708  
 Website: [www.nvsos.gov](http://www.nvsos.gov)

**Nonprofit Amendment  
 (Before First Meeting)**  
 (PURSUANT TO NRS CHAPTERS 81 AND 82)

Filed in the Office of  Secretary of State State Of Nevada	Business Number E0420442009-3
	Filing Number 20100132270-88
	Filed On 02/12/2010
	Number of Pages 2

USE BLACK INK ONLY - DO NOT HIGHLIGHT

ABOVE SPACE IS FOR OFFICE USE ONLY

**Certificate of Amendment to Articles of Incorporation**  
**For Nonprofit Corporations**

**(Pursuant to NRS Chapters 81 and 82 - Before First Meeting of Directors)**

1. Name of corporation:

*Spirit of Hope Inc.*


2. The articles have been amended as follows: (provide article numbers, if available)

*This organization is organized exclusively...*

3. The undersigned are a majority of the original incorporators of the nonprofit corporation, or the majority necessary for the approval as otherwise provided by NRS.

4. As of the date of this certification no meeting of the directors has taken place and the corporation has no members other than the incorporators.

5. Signatures: (If more than two signatures, attach an 8 1/2" x 11" plain sheet with the additional signatures.)

X   
 Signature of Incorporator

X \_\_\_\_\_  
 Signature of Incorporator

**FILING FEE: \$50.00**

**IMPORTANT:** Failure to include any of the above information and submit with the proper fees may cause this filing to be rejected.

*This form must be accompanied by appropriate fees.*

Nevada Secretary of State Amend Nonprofit-Before  
 Revised: 3-12-09

Amendment to Articles of Incorporation - SPIRIT OF HOPE, Inc.

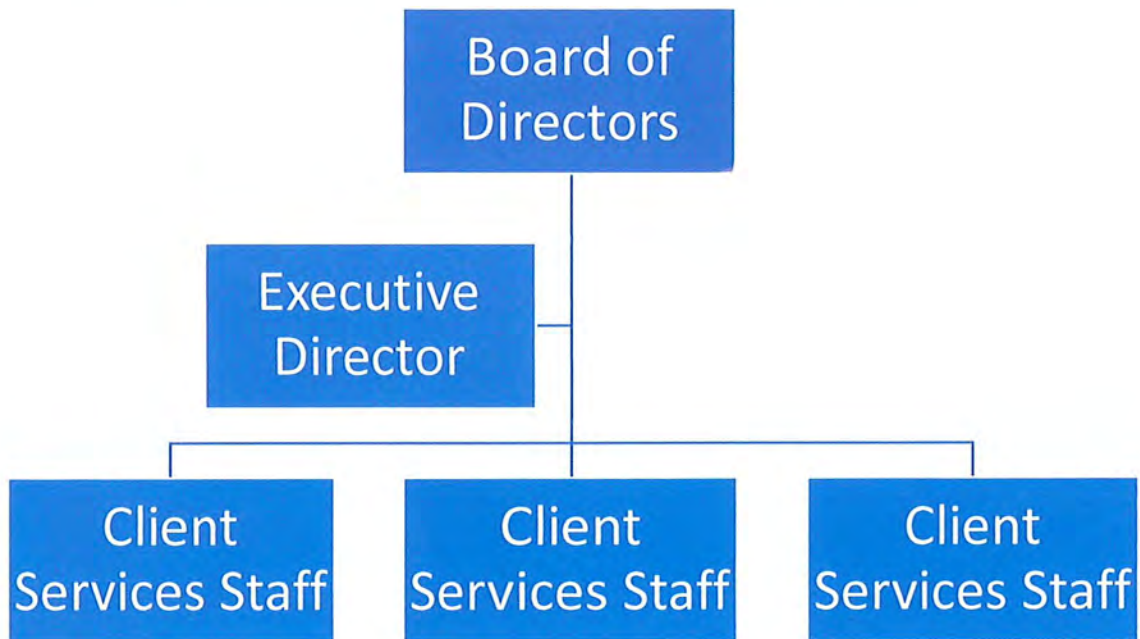
This organization is organized exclusively for charitable purpose within the meaning of section 501 (c) (3) of the Internal Revenue code.

Notwithstanding any other provision of these Articles, the organization shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal income tax as an organization described in section 501 (c) (3) of the Internal Revenue code (or corresponding section of any future federal tax code).

Upon the dissolution and winding up of this organization, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be distributed to a nonprofit fund, foundation or corporation organized and operated exclusively for the purpose specified in section 501 (c) (3) of the Internal Revenue Code and which has established its tax- exempt status under that section.



## SPIRIT OF HOPE - ORGANIZATION CHART



# SPIRIT OF HOPE BOARD OF DIRECTORS

## EXECUTIVE COMMITTEE

NAME	PHONE	E-MAIL	BOARD POSITION	TERMS
<b>Jon Rogers</b> (Business Owner)	775.225.4440	<a href="mailto:jayraj89703@gmail.com">jayraj89703@gmail.com</a>	<u>Chair</u>	4 Yrs
<b>Garrett Lepire</b> (Realtor)	775.720.4712	<a href="mailto:garrett@sellingcarsoncity.com">garrett@sellingcarsoncity.com</a>	<u>Vice Chair</u>	4 Yrs
<b>Joyce Majors</b> (Accounting, Bookkeeping)	775.883.2531	<a href="mailto:ajmajors@sbcglobal.net">ajmajors@sbcglobal.net</a>	<u>Treasurer</u>	4 Yrs
<b>TBD</b> ( )			<u>Secretary</u>	4 Yrs

## BOARD MEMBERS

NAME	PHONE	E-MAIL	BOARD POSITION	
<b>James Jackson</b> (Psychiatric Case Worker)	775.315.0416	<a href="mailto:jimorjames78@yahoo.com">jimorjames78@yahoo.com</a>	<u>Board Member</u>	4 Yrs
<b>Monica Marcinko</b> (Life Skills Trainer)	775.315.1020	<a href="mailto:monicam6599@aol.com">monicam6599@aol.com</a>	<u>Board Member</u>	2 Yrs
<b>Jordan Smoczyk</b> (Carson Tahoe Hospital)	651.925.6694	<a href="mailto:jordan.smoczyk@carsontahoe.org">jordan.smoczyk@carsontahoe.org</a>	<u>Board Member</u>	4 Yrs
<b>David Strull</b> (Physician/Businessman)	775.230.6070	<a href="mailto:mtndoc@charter.net">mtndoc@charter.net</a>	<u>Board Member</u>	3 Yrs
<b>Jenny Treece</b> (Business Development Manager)	970.948.3062	<a href="mailto:jtreecenv@gmail.com">jtreecenv@gmail.com</a>	<u>Board Member</u>	3 Yrs
<b>Rob Webster</b> (Financial Advisor)	775.525.1040	<a href="mailto:rob.webster@definingyourwealth.com">rob.webster@definingyourwealth.com</a>	<u>Board Member</u>	4 Yrs



## Confirmation

[Home](#) | [Security Profile](#) | [Logout](#)

Your Form 990-N(e-Postcard) has been submitted to the IRS

- **Organization Name:** SPIRIT OF HOPE INC
- **EIN:** 800461686
- **Tax Year:** 2019
- **Tax Year Start Date:** 01-01-2019
- **Tax Year End Date:** 12-31-2019
- **Submission ID:** 10065520200153397923
- **Filing Status Date:** 01-15-2020
- **Filing Status:** Pending

**MANAGE FORM 990-N SUBMISSIONS**

**Spirit of Hope, Inc**  
**Statement of Activity**  
**January 2018 - December 2020**

	Jan - Dec 2018	Jan - Dec 2019	Jan - Dec 2020	Total
<b>Revenue</b>				
4000 Revenues				0.00
4005 Rental Income	127,843.05	198,344.50	339,723.84	665,911.39
4010 Donations	10,650.00	2,275.00	38,370.00	51,295.00
4020 Grants-Government			79,011.20	79,011.20
<b>Total 4000 Revenues</b>	<b>\$ 138,493.05</b>	<b>\$ 200,619.50</b>	<b>\$ 457,105.04</b>	<b>\$ 796,217.59</b>
<b>Total Revenue</b>	<b>\$ 138,493.05</b>	<b>\$ 200,619.50</b>	<b>\$ 457,105.04</b>	<b>\$ 796,217.59</b>
<b>Gross Profit</b>	<b>\$ 138,493.05</b>	<b>\$ 200,619.50</b>	<b>\$ 457,105.04</b>	<b>\$ 796,217.59</b>
<b>Expenditures</b>				
5000 Expenses				0.00
5005 Payroll Expenditures			3,190.66	3,190.66
5010 Payroll Wages	10,565.00	11,850.00	79,106.54	101,521.54
5011 Payroll Taxes			5,110.50	5,110.50
8845 Contractors	3,169.00	4,889.00	33,833.60	41,891.60
<b>Total 5005 Payroll Expenditures</b>	<b>\$ 13,734.00</b>	<b>\$ 16,739.00</b>	<b>\$ 121,241.30</b>	<b>\$ 151,714.30</b>
8510 Rent Expense	84,916.75	127,685.83	196,421.61	409,024.19
8520 Utilities				0.00
8521 Electricity	6,401.72	8,587.67	11,042.48	26,031.87
8522 Gas/Propane	4,766.59	7,650.64	11,354.84	23,772.07
8523 Phone/Cable/Internet	9,384.72	14,234.83	22,744.14	46,363.69
8525 Water/Trash	2,924.95	6,097.91	11,768.00	20,790.86
<b>Total 8520 Utilities</b>	<b>\$ 23,477.98</b>	<b>\$ 36,571.05</b>	<b>\$ 56,909.46</b>	<b>\$ 116,958.49</b>
8529 Repairs & Maintenance				0.00
8531 Property Repairs/Maintenance	406.00	80.00	2,663.64	3,149.64
8532 Landscaping/Lawn Care	190.00	1,364.07		1,554.07
8534 Carpet Cleaning/Repair	962.85	2,675.00	2,140.00	5,777.85
8536 Pest Control	550.00	0.00	200.00	750.00
8541 Auto Repairs	186.33	619.38		805.71
8542 Fuel/Gas/Oil	100.00	20.00		120.00
<b>Total 8529 Repairs &amp; Maintenance</b>	<b>\$ 2,395.18</b>	<b>\$ 4,758.45</b>	<b>\$ 5,003.64</b>	<b>\$ 12,157.27</b>
8533 Client Expenses	6,473.89	2,760.02	8,247.74	17,481.65
8535 Cleaning/Safety Supplies	249.17	325.05	8,386.17	8,960.39
8537 Housing Furniture	3,789.30	710.00	29,574.37	34,073.67
8860 Professional Services			34,806.74	34,806.74
<b>Total 5000 Expenses</b>	<b>\$ 135,036.27</b>	<b>\$ 189,549.40</b>	<b>\$ 460,591.03</b>	<b>\$ 785,176.70</b>
8999 Administrative Expenses				0.00
8089 Scholarships		1,000.00		1,000.00
8310 Advertising & Marketing	218.15			218.15
8540 Office Supplies & Software			3,355.11	3,355.11
8610 Bank Charges & Fees	299.42	242.64	55.50	597.56

**Spirit of Hope, Inc**  
**Statement of Activity**  
January 2018 - December 2020

	Jan - Dec 2018	Jan - Dec 2019	Jan - Dec 2020	Total
8820 Insurance				0.00
8822 Auto Insurance	3,326.27	2,866.04	4,693.46	10,885.77
8824 D&O/Liability Insurance		1,242.80	864.44	2,107.24
8826 Rental Insurance	1,321.38	48.00	264.00	1,633.38
Total 8820 Insurance	<b>\$ 4,647.65</b>	<b>\$ 4,156.84</b>	<b>\$ 5,821.90</b>	<b>\$ 14,626.39</b>
8830 Dues & Subscriptions			227.00	227.00
8850 Interest Paid			284.85	284.85
8870 Taxes & Licenses	307.00	267.00	358.00	932.00
8880 Property Tax			14.99	14.99
8885 Staff/Board Meetings			282.22	282.22
8900 Depreciation Expense			2,979.21	2,979.21
Total 8999 Administrative Expenses	<b>\$ 5,472.22</b>	<b>\$ 5,666.48</b>	<b>\$ 13,378.78</b>	<b>\$ 24,517.48</b>
Travel		50.00		50.00
Total Expenditures	<b>\$ 140,508.49</b>	<b>\$ 195,265.88</b>	<b>\$ 473,969.81</b>	<b>\$ 809,744.18</b>
Net Operating Revenue	<b>-\$ 2,015.44</b>	<b>\$ 5,353.62</b>	<b>-\$ 16,864.77</b>	<b>-\$ 13,526.59</b>
Net Revenue	<b>-\$ 2,015.44</b>	<b>\$ 5,353.62</b>	<b>-\$ 16,864.77</b>	<b>-\$ 13,526.59</b>



**Spirit of Hope, Inc**  
**Statement of Financial Position**  
As of December 31, 2020

	Jan - Dec 2018	Jan - Dec 2019	Jan - Dec 2020
<b>ASSETS</b>			
Current Assets			
Bank Accounts			
1000 Banking			
1010 CNB Checking	170.06	-2.38	-20,224.83
1015 NV State Bank		0.00	50.00
Total 1000 Banking	\$ 170.06	-\$ 2.38	-\$ 20,174.83
Total Bank Accounts	\$ 170.06	-\$ 2.38	-\$ 20,174.83
Accounts Receivable			
1210 Accounts Receivable (A/R)		0.00	0.00
Total Accounts Receivable	\$ 0.00	\$ 0.00	\$ 0.00
Other Current Assets			
1400 Deferred Revenue		0.00	-4,422.00
Total Other Current Assets	\$ 0.00	\$ 0.00	-\$ 4,422.00
Total Current Assets	\$ 170.06	-\$ 2.38	-\$ 24,596.83
Fixed Assets			
1510 Vehicles		10,700.00	10,700.00
1590 Accumulated Depreciation		0.00	-2,979.21
Total Fixed Assets	\$ 0.00	\$ 10,700.00	\$ 7,720.79
<b>TOTAL ASSETS</b>	<b>\$ 170.06</b>	<b>\$ 10,697.62</b>	<b>-\$ 16,876.04</b>
<b>LIABILITIES AND EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
2010 Accounts Payable (A/P)		1,242.80	1,009.48
Total Accounts Payable	\$ 0.00	\$ 1,242.80	\$ 1,009.48
Other Current Liabilities			
2110 Payroll Tax Payable		0.00	3,829.68
2120 Prepaid Expenses		0.00	-19,621.58
2160 Loan Payable		0.00	
2162 CNB Loan		0.00	36,000.00
2163 Pest Control Loan		-2,500.00	0.00
2165 2019 Van Loan		10,031.14	6,293.47
Total 2160 Loan Payable	\$ 0.00	\$ 7,531.14	\$ 42,293.47
2180 Rent Security Deposits		-3,600.00	-26,646.00
Total Other Current Liabilities	\$ 0.00	\$ 3,931.14	-\$ 144.43
Total Current Liabilities	\$ 0.00	\$ 5,173.94	\$ 865.05
Total Liabilities	\$ 0.00	\$ 5,173.94	\$ 865.05
Equity			
Opening Balance Equity		0.00	0.00
Retained Earnings	2,185.50	170.06	-876.32
Net Revenue	-2,015.44	5,353.62	-16,864.77
Total Equity	\$ 170.06	\$ 5,523.68	-\$ 17,741.09
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 170.06</b>	<b>\$ 10,697.62</b>	<b>-\$ 16,876.04</b>

## Jon Rogers

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**From:** samadmin@sam.gov  
**Sent:** Friday, August 28, 2020 11:46 AM  
**To:** jayraj89703@sbcglobal.net  
**Cc:** jayraj89703@sbcglobal.net  
**Subject:** Registration Activated for SPIRIT OF HOPE INC / 076625234 / 8PMC2

This email was sent by an automated administrator. Please do not reply to this message.

Dear Jon Rogers,

The registration for SPIRIT OF HOPE INC / 076625234 / 8PMC2 is now active in the U.S. federal government's System for Award Management (SAM). If you did not provide a Commercial and Government Entity (CAGE) Code during the registration process, one has been assigned to you by the Defense Logistics Agency (DLA) CAGE Program.

In order to remain eligible to do business with the Federal government, you must renew your entity's registration in SAM every year. The annual renewal date for the registration is 2021-08-27 19:46:34.591.

You may invite additional users to manage or review your entity registration by following these steps:

1. Go to [www.sam.gov](http://www.sam.gov) and log in.
2. Select Entity Users from the sub-navigation menu on the My SAM page.
3. Select Invite User from the Entity Users menu.
4. Select the desired entity from the Level List.
5. Provide invitee's email address.
6. Assign role(s) to be associated with the user account.
7. Select Submit.

All invitees will receive an email message from SAM with instructions on how to complete the process.

Remember, this process is entirely FREE to you. It is FREE to register and maintain your registration in SAM. It is FREE to get help with your registration. Contact our supporting Federal Service Desk at [www.fsd.gov](http://www.fsd.gov), or by telephone at 866-606-8220 (toll free) or 334-206-7828 (internationally), for FREE help.

In addition, if you are located in the U.S. and its outlying areas, you can also get FREE support from your local Procurement Technical Assistance Center (PTAC), an official resource for government contracting assistance. Go to <http://www.aptac-us.org/> to find your closest PTAC.

Thank you,  
The System for Award Management (SAM) Administrator <https://www.sam.gov>



October 1, 2018

To whom it may concern:

Ms. Ellen Jackson, of Spirit of Hope, has been an incredible asset and resource for our community. She has consistently helped Carson Tahoe Health, Behavioral Health Services with finding safe housing placement for our patients. These Group Home placements and her work are critical to supporting vulnerable people in the Carson City and rural areas who are struggling with mental health and physical health problems. We find her group homes to be clean, safe environments. Patients do well in her group homes.

Ms. Jackson has always been a joy to work with and responds swiftly to communication. She shows great care and dedication to those she helps, visiting with our patients and helping them in any way they need. We are grateful for Ms. Jackson and Spirit of Hope.

Please feel free to reach out if you have any questions.

Sincerely,

Christina Sapien, MSW, LCSW  
Director Behavioral Health Services  
1080 N. Minnesota St.  
Carson City, NV 89703  
(775) 445-7350

**Sierra Counseling & Neurotherapy**  
Eagle Medical Center  
2874 N. Carson St. Ste. 215  
(775) 885-7717

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September 5, 2018


To Whom It May Concern:

It is my pleasure to provide a letter of support on behalf of Spirit of Hope. I have had the opportunity to work clinically with several of the clientele served by this organization. The clients which I have treated had identifiable mental health issues which required services. In several of these cases the needs have not been adequately identified or treated appropriately until the individual became a client of Spirit of Hope. The staff identified not only mental health but a variety of medical needs that were critical to developing their clients' well-being and laying the framework for a higher level of functioning.

The population which resides at Spirit of Hope is generally characterized by significant physical and mental disabilities and is often unable to effectively access social and medical service agencies. The Director of the organization is especially skilled at facilitating this process and helping the clients build their own abilities to achieve such services. In many instances these clients have been, or would be, homeless and indigent without this intervention.

I am not aware of any comparable services in the Carson City area which provide a full range of housing, medical, and psychosocial support access for their clientele. Additionally, Spirit of Hope engages in a variety of related activities in the community which develop awareness and resources with regard to these populations.

It is my pleasure to provide the very highest level of recommendation on behalf of Spirit of Hope and to continue to be a clinical partner in serving their clientele.



William W. Jenkins, D.Ed.  
Nevada Licensed Psychologist



*Raymond Roberts, D.P.M.*  
PODIATRY

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3400 KAUAI CT.  
STE. 100  
RENO, NV 89509  
TELEPHONE: (775) 825-2533  
FAX: (775) 829-7135

August 13, 2018

I am writing this letter on behalf of Ellen Jackson. Ms. Jackson has been a caregiver to one of my patients for the last several months. Prior to Ellen being his caregiver he suffered from chronic foot ulcerations with severe structural deformities. Since taking over care for my patient his foot condition has improved drastically. She has made sure he has made it to his appointments with us as well as physical therapy allowing him to receive proper care and proper healing.

Dr. Raymond Roberts, DPM





## PUBLIC GUARDIAN

Carson City Public Guardian's Office  
201 North Carson Street, Suite 1  
Carson City, Nevada 89701  
(775) 887-2295

July 30, 2018

To whom it may concern:

The Public Guardian's Office has been working with Ellen Jackson and Spirit of Hope group homes since 2015. Ellen has not only been an asset to the community as a whole, but a huge resource to The Public Guardian's Office.

Ellen does not only house those who are extremely difficult to place, but she provides support and services that are hard to find in a group home/supportive living home. Ellen goes above and beyond to assure her clients maintain their health, happiness, and independence.

The Public Guardian's office has housed multiple clients at Spirit of Hope, and all have thrived tremendously. Ellen welcomes some of the most difficult clients in Carson City and does all she can to assist them. Ellen has helped keep our clients local. If it was not for her group homes, some of our difficult clients would be placed out of state as we do not have any other resources that provide for their needs.

If anyone is deserving of a grant, it is Ellen Jackson and Spirit of Hope. Without Ellen's compassion and dedication, our community would have a large group of individuals homeless or placed inappropriately.

If you have any questions or concerns please do not hesitate to give me a call.

Thank you for your time,

A handwritten signature in cursive script, appearing to read "Nicole Wengren", is written over a horizontal line.

Nicole Wengren, LSW

Carson City Deputy Public Guardian

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**APPLICATION**

☐ NEW APPLICANT

☒ CURRENTLY FUNDED APPLICANT (AMOUNT \$ 20,000.00 )

**APPLICANT INFORMATION**

<b>Agency Name:</b> Volunteer Attorneys for Rural Nevadans (VARN)	
<b>Agency Mailing Address:</b> P.O. Box 365, Carson City, Nevada 89702	
<b>Project Name:</b> Domestic Violence Victims Assistance Program (DVVAP)	
<b>Project Address/Location:</b> 904 N. Nevada St. (until 2/25), 412 W. John St. (after 2/25), CC, Nv	
<b>Contact Person:</b> Victoria S. Mendoza	
<b>Office Number:</b> 775-883-8278	<b>Email:</b> vmendoza@varn.org
<b>Cell Phone:</b> 775-338-3756	<b>Website:</b> www.varn.org

**FISCAL MANAGER**

<b>Name:</b>	Victoria S. Mendoza
<b>Title:</b>	Executive Director/Managing Attorney
<b>Phone Number:</b>	775-883-8278
<b>Email:</b>	vmendoza@varn.org

**PROJECT FUNDING**

<b>Requested amount</b>	\$ 28,000.00
<b>Other funding</b>	\$344,148.00
<b>Total project cost</b>	\$372,149.00

**PROJECT ELIGIBILITY**

**Which Carson City critical need does this project address?**

<input type="checkbox"/> SENIOR CITIZEN SERVICES  <input type="checkbox"/> MENTAL HEALTH SERVICES  <input type="checkbox"/> DISABLED CITIZENS SERVICES  <input type="checkbox"/> YOUTH	<input type="checkbox"/> HEALTH/DENTAL SERVICES  <input checked="" type="checkbox"/> DOMESTIC VIOLENCE SERVICES  <input type="checkbox"/> SUBSTANCE ABUSE SERVICES  <input type="checkbox"/> EDUCATION
--	--

# Community Support Services Grant (CSSG) Program Application Fiscal Year 2022

## GENERAL OVERVIEW ONE PAGE LIMIT 10 POINTS

Volunteer Attorneys for Rural Nevadans (VARN) is a 501(c)(3) nonprofit organization whose mission is to provide free civil legal services to low-income residents of rural Nevada and victims of domestic violence living in rural Nevada. VARN was incorporated in 1996, and began with one program called the Pro Bono Project. A program to provide free civil legal services to victims of domestic violence was added in 2002. Most recently, in 2018, VARN launched its newest program to assist seniors living in rural communities with their civil legal needs.

The Domestic Violence Victims' Assistance Project (DVVAP) is the program that began in 2002 and proposes to provide for the unmet civil legal needs of victims of domestic violence in rural Nevada. In collaboration with Advocates to End Domestic Violence and five other domestic violence service organizations throughout the state, the DVVAP program will provide victims with intake and referral services, safety planning, representation in protection order hearings, comprehensive legal services that assist victims of domestic violence in finding safety from their abuser, and assistance to immigrant victims of domestic violence in legal remedies such as the U-Visa and VAWA self-petition processes. The DVVAP program intends to support strong client relationships and trust in the rural communities by providing a thorough and timely intake process, and client evaluations upon completion of cases. Through these activities, VARN is committed to creating a healthier community in Carson City and committed to the continuation of the crucial services provided by this project.

If awarded, the grant funds will be used to support the salaries and fringe benefits of four attorneys and two legal assistants who provide free civil legal services to victims of domestic violence residing in Carson City. This is a continuation project. In FY17-18, the DVVAP program was awarded \$20,000 in CSSG funds and provided services to 63 victims of domestic violence living in Carson City. In FY18-19, the DVVAP program was awarded \$15,000 in CSSG funds and provided services to 61 victims of domestic violence living in Carson City. In FY 19-20, the DVVAP program was awarded \$13,000 in CSSG funds, the DVVAP program has provided services to 68 victims of domestic violence in Carson City. In FY 20-21, the DVVAP program was awarded \$20,000 in CSSG funds, and as of December 2020, the DVVAP program has provided services to 53 victims of domestic violence.

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**PROBLEM STATEMENT ONE PAGE LIMIT 10 POINTS**

Domestic violence is a public health crisis in Nevada, and Carson City is no exception. Nevada has consistently ranked among the top states for number of women killed by men, according to the Violence Policy Center's annual report "When Men Murder Women". In 2016, Nevada ranked 3<sup>rd</sup> in the nation. In their annual report for calendar year 2017, the Nevada Coalition to End Domestic and Sexual Violence (NCEDSV) reported that 1,089 victims from Carson City requested their services. As we well know, the number of victims who request services is a small portion of the actual number of victims in need of assistance. Domestic violence can affect women and men of any race, age, or social status. And being the witness to domestic violence can have devastating effects on children's emotional, behavioral, and physical health.

Studies suggest that access to legal services can be a critical tool in helping victims escape from abusive relationships and that access to counsel has helped decrease the number of victims by as much as 21% (Amy Farmer & Jill Tiefenthaler, "Explaining the Recent Decline in Domestic Violence," 21 Contemporary Economic Policy, 158, 2003). When a victim decides to leave an abuser, the risk of harm does not diminish, but actually increases. Leaving an abuser can be the most dangerous time for a victim, yet they likely will not have the financial resources to hire an attorney.

There are relatively few legal resources available to victims of domestic violence in Nevada, and even fewer in the rural counties. The DVVAP program at VARN is the only program of its kind in Carson City and all of rural Nevada. The *2008 Civil Legal Needs Assessment* commissioned by the Nevada Supreme Court's Access to Justice Commission reported that the ratio of persons living in poverty to legal aid attorney in Nevada's rural counties is 5,256 persons to one legal service provider. Even victims who can afford an attorney face a challenge to find legal assistance with training in the dynamics of domestic violence.

VARN's DVVAP program works to alleviate the problem of domestic violence by providing free civil legal services to victims with attorneys and support staff who are trained in the dynamics of domestic violence. VARN provided services to at least 68 victims of domestic violence in Carson City during FY 19-20. An award from Carson City's CSSG fund for FY 21-22 will ensure the continuation of this program and solidify the availability of our services in Carson City.



# Community Support Services Grant (CSSG) Program Application Fiscal Year 2022

## GOALS AND OBJECTIVES TWO PAGE LIMIT 10 POINTS

The goal of VARN's DVVAP program is to ensure that all victims of domestic violence living in Carson City have access to holistic legal assistance as it relates to their experience of abuse. Providing victims with access to the civil legal justice system gives them the best chance possible to break the cycle of violence in their lives. Victims with access to the services of an attorney are able to hold their abusers accountable, gain custody of their children, and start their lives anew without the threat of violence. Free from these threats and fears, they begin to participate more fully in their communities once again.

### Project Objectives:

1. The DVVAP program will provide crisis counseling, safety planning, and referral to other resources to 60 victims of domestic violence living in Carson City. This will be completed by trained project support staff for every applicant who seeks services. These services will be provided during the client intake process via an over-the-phone or in-person interview. The activities associated with this objective will occur throughout the duration of the grant year.
2. The DVVAP program will provide legal counseling, emergency legal services, and direct representation to 30 victims of domestic violence in such matters as the protection order process, divorce, child custody, paternity, guardianship, spousal and child support, and immigration matters. These services will be provided by attorneys and legal assistants trained in the dynamics of domestic violence. The activities associated with this objective will occur throughout the duration of the grant year.



**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**METHODS OF ACCOMPLISHMENT ONE PAGE LIMIT 20 POINTS**

The Domestic Violence Victim Assistance Project (DVVAP) provides crisis intervention, safety planning, legal counseling, emergency legal services, and direct representation to victims of domestic violence in such matters as the protection order process, divorce, child custody, paternity, guardianship, spousal and child support, and immigration matters. This method of service was chosen because access to legal services have been proven to provides victims with the best chance possible to break the cycle of violence and reduce its occurrence in our communities.

The activities of the DVVAP program include: 1) counseling victims on safety measures, creating safety plans and assisting victims in carrying out the plan to protect themselves and their children; 2) counseling victims on the availability and effect of protection orders including if, how, when and where to obtain such protection; 3) appearing with and representing victims at hearings at all stages of protection order proceedings; 4) providing a full range of legal representation in family law and immigration law cases wherein domestic violence, whether physical and/or mental, is or has been a feature of the relationship.

Activities #1 and #2 above relate to the DVVAP program's first objective to provide crisis counseling, safety planning, and resource referral to 60 victims of domestic violence. The DVVAP program intends to make sure that all applicants to the program receive assistance, education, and information on how to maintain safety even if their legal case is not taken on by our staff attorneys.

Activities #3 and #4 above relate to the DVVAP program's second objective to provide direct civil legal services to 30 victims of domestic violence. Due to resource limitations, the DVVAP program cannot assist in every legal case, but we assist in every case that we can. As such, every applicant's case is reviewed by our Managing Attorney. Cases that are accepted are assigned to a DVVAP Staff Attorney, supported by a Legal Assistant.

As noted above, access to legal services gives victims of domestic violence their best chance of ending the cycle of abuse, gaining custody of their children, becoming free of their abuser and participating more fully in their communities. Grant funds awarded to support the salaries of attorneys and legal assistants at VARN will reduce the occurrence of domestic violence in Carson City.

VARN00013

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**PROJECT EVALUATION AND INTERNAL ASSESSMENT TWO PAGE LIMIT 20  
POINTS**

VARN will be able to evaluate the DVVAP program's success with both objective and subjective measures.

First, objectively, each case is counted, tracked, and measured by our client database, Time Matters. The DVVAP program collects demographics and other data, which can include information such as age, gender, race, county of residence, number of children, and legal need, to name a few. The DVVAP program tracks case outcomes, and is also able to provide case data anecdotally by summarizing case stories, making sure to protect confidentiality by omitting details that would identify the client.

Second, subjectively, the programs objectives are measured by client satisfaction surveys. At the conclusion of each legal case, clients are asked to summarize their experience and give feedback on what can be improved. VARN uses this feedback to make programmatic and collaborative changes within the DVVAP program.

The Executive Director compiles all statistical reports and reviews all client evaluation forms. It will be the responsibility of the Executive Director to determine the program's continued effectiveness.

In the short term, victims will be provided with legal advice and a support system as they navigate Nevada's complicated legal system. In the long term, victims will become empowered in their own lives by gaining custody of their children and by separating and /or getting divorced from their abuser. They will gain financial stability via awards of child support or alimony. They will also gain financial stability by being able to maintain steady employment and safe housing.

As these activities are performed and measured by the DVVAP program staff, we will know that we are accomplishing our goal to provide victims of domestic violence with access to civil legal services.

# **Community Support Services Grant (CSSG)**

## **Program Application**

### **Fiscal Year 2022**

#### **SUSTAINMENT OF THE PROJECT HALF A PAGE LIMIT 5 POINTS**

VARN's DVVAP program has been in operation since 2002 and has seen many changes in funding availability. The program has always endured because the need has been so great, and because the funding has always come from a variety of sources. This includes sources such as federal grants, Foundation grants, court filing fees, and organizational fundraising events.

Funding from the Carson City CSSG program will allow the DVVAP program to continue at its current level of service and allow the DVVAP program to provide services more focused on Carson City residents. A grant award from the Carson City CSSG program in the full amount requested will go a long way towards fulfilling our budget obligations for this upcoming year.

#### **COORDINATION AND COLLABORATION HALF PAGE LIMIT 5 POINTS**

VARN collaborates with other agencies in Carson City. VARN maintains a formal Memorandum of Understanding (MOU) with Advocates to End Domestic Violence (AEDV). The staff from both agencies work collectively in the best interest of the clients. The DVVAP program has developed an intake process whereby the partner organization has access to the program's intake forms, receives training on how to complete and supplement forms with supporting documents, assists applicants to identify and locate information needed for case evaluation, and have ongoing direct access to DVVAP intake staff and attorneys.

VARN maintains formal MOUs with five additional domestic violence service providers in other rural Nevada counties, as well as, with the Nevada Coalition to END Domestic and Sexual Violence (NCEDSV).

VARN also coordinates informally with the Carson City Court Clerk's Office, the Carson City Sheriff's Office, Ron Wood Family Resource Center, United Latino Community, Partnership Carson City, Carson City Health and Human Services, and many other Carson City agencies. VARN attends the monthly meetings of the Community Action Agency Network (CAAN) to network and strengthen its informal partnerships with the community.



**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**PROJECT BUDGET- 20 POINTS**

Complete the Budget Summary chart below. This information is mandatory in order to be considered for a CSSG Grant. A detailed explanation must be made on the Budget Justification page, with calculations. Other funding is not required. (Max Score: 10 points)

<b>Project Title: DVVAP</b>	<b>Requested Amount</b>	<b>Other Funding</b>	<b>Total Funds</b>
<b>Project Expenses FY 2021-2022</b>			
Personnel	\$23,800	\$261,103	\$ 284,903
Fringe	\$ 4,200	\$ 29,893	\$ 34,094
Travel & Training	\$0	\$ 20,433	\$ 20,433
Operating	\$0	\$ 32,719	\$ 32,719
<b>TOTALS</b>	<b>\$28,000.00</b>	<b>\$ 344,148</b>	<b>\$ 372,149</b>

**Other Carson City Contributions**

Please make sure to provide information on any Carson City subsidy (s) made to your agency, for example: cash, building rental, land, a building, other grants, equipment etc.	Not applicable.
Please provide the value of the subsidy (s) listed above. If more than one please identify each amount separately.	Not Applicable.

# Community Support Services Grant (CSSG) Program Application Fiscal Year 2022

## BUDGET JUSTIFICATION

Please list each project expense from the previous page and explain in more detail. Include calculations. Use additional pages if necessary.

PROJECT EXPENSE	AMOUNT BUDGETED	JUSTIFICATION OF EXPENSE
5% of Managing Attorney annual salary & fringe for 1 year.  Fringe includes federal & state taxes, unemployment insurance, the employer paid portion of health insurance and professional dues.	\$67,556.55 salary X 5% = <b>\$3,377.82</b>  \$13,101 fringe X 5% = <b>\$655</b>	Managing Attorney will supervise the legal work of this grant as well as represent clients who reside in Carson City.
10% of Staff Attorney annual salary & fringe for 1 year.  Fringe includes federal & state taxes, unemployment insurance, the employer paid portion of health insurance and professional dues.	\$61,408.68 salary X 10% = <b>\$6,140.86</b>  \$11,633 fringe X 10% = <b>\$1,163</b>	Staff Attorney will assist victims of domestic violence residing in Carson City by providing them with holistic legal services and representation in protection order, divorce, child support, child custody, termination of parental rights, and guardianship.
10% of Staff Attorney annual salary & fringe for 1 year.  Fringe includes federal & state taxes, unemployment insurance, the employer paid portion of health insurance and professional dues.	\$56,650.00 salary X 10% = <b>\$5,665.00</b>  \$11,446 fringe X 10% = <b>\$1,145</b>	Staff Attorney will assist victims of domestic violence residing in Carson City by providing them with holistic legal services and representation in protection order, divorce, child support, child custody, termination of parental rights, and guardianship.
5% of Immigration Attorney annual salary & fringe for 1 year.  Fringe includes federal & state taxes, unemployment insurance, the employer paid portion of health insurance and professional dues.	\$55,000 salary X 5% = <b>\$2,750</b>  \$11,446 fringe X 5% = <b>\$572</b>	Immigration Attorney will assist victims of domestic violence residing in Carson City by providing them with holistic legal services and representation in protection order, divorce, child support, child custody, termination of parental rights, and guardianship, U-Visas and VAWA Self-Petitions.
10% of Legal Assistant annual salary & fringe for 1 year.  Fringe includes federal & state taxes, unemployment insurance, and the employer paid portion of health insurance.	\$40,132.92 salary X 10% = <b>\$4,013.29</b>  \$9,526 fringe X 10% = <b>\$953</b>	Legal Assistant will provide support to the attorneys under this grant. The Legal Assistant will be responsible for filing legal documents with the court and drafting legal pleadings and correspondence.



**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

5% of Bilingual Legal Assistant annual salary & fringe for 1 year.  Fringe includes federal & state taxes, unemployment insurance, and the employer paid portion of health insurance.	\$38,625.00 salary X 5% = <b>\$1,931.25</b>  \$9,397 fringe X 5% = <b>\$470</b>	Bilingual Legal Assistant will provide support to the attorneys under this grant. The Bilingual Legal Assistant will be responsible for filing legal documents with the court and drafting legal pleadings and correspondence. The Bilingual Legal Assistant will also provide interpretation and translation services.
<b>TOTAL:</b>	<b>\$28,878.22</b>	<b>REQUESTED AMOUNT: \$28,000.00</b>

# Community Support Services Grant (CSSG) Program Application Fiscal Year 2022

## AGENCY INFORMATION

Date of incorporation	December 31, 1996
Date of IRS certification	April 25, 2001
Tax exempt number	86-0857749
DUNS#: ( <a href="http://www.dnb.com/get-a-duns-number.html">http://www.dnb.com/get-a-duns-number.html</a> )	070402966

Attach items 1-7 to your application. Item 8 is optional. Please list and reference any additional attachments you are providing with your application. Do not include attachments unless they are needed to understand the project.

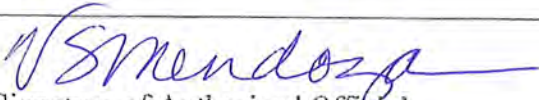
## INDEX OF ATTACHMENTS

Attachment Number	Attachment Description	Attachment Included (✓)
1	<b>IRS Tax Exempt 501(c) (3) letter (available to print from Secretary of State's website)</b>	X
2	<b>Proof of incorporation from Secretary of State (Certificate Only)</b> Go to <a href="https://www.nvsilverflume.gov/certificate">https://www.nvsilverflume.gov/certificate</a> You will need to register in order to get the certificate. Cost is \$50. <b>OR</b> Submit proof that your entity is active and in good standing. Go to <a href="http://nvsos.gov/sosentitysearch/">http://nvsos.gov/sosentitysearch/</a> and print your business entity information	X
3	<b>Current Organization Chart with names of staff members</b>	X
4	<b>Current Board of Directors and terms of office.</b> [If a member of your Board of Directors is in a position to obtain a financial benefit or interest from your proposed project, you may be ineligible for CSSG funds.]	X
5	<b>501(c)(3): Copy of the most recent Federal Tax Return. Attach FIRST 2 PAGES (Form 990 or 990EX)</b>	X
6	<b>Profit and Loss Statements and Balance Sheets for prior <u>3</u> years</b>	X
7	Has your agency registered with the System for Award Management (SAM) previously known as CCR data base?    x <input type="checkbox"/> Yes <input type="checkbox"/> No  <b>PLEASE ATTACH A COPY OF YOUR AGENCY'S SAM REGISTRATION</b>	X
8	<b>Funding commitment letters and/or letters of support (if applicable)</b>	N/A

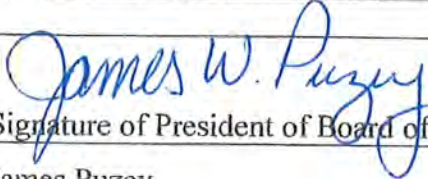
**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**CERTIFICATION**

Applicant certifies that to the best of his/her knowledge, all information submitted as part of this application is true. Applicant will comply with all grant and contract requirements if funding is approved.

 Signature of Authorized Official	
Date 2/18/2021	
Victoria S. Mendoza, Executive Director/Managing Att.	775-883-8278
Typed Name and Title of Authorized Official	Phone Number

 Signature of President of Board of Directors	
Date 2/18/2021	
James Puzey	775- 851-8700
Typed Name of President of Board of Directors	Phone Number

# **ATTACHMENT NO. 1**

## **IRS TAX EXEMPT 501(c)(3) LETTER**

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **APR 25 2001**

VOLUNTEER ATTORNEYS FOR RURAL  
NEVADANS  
PO BOX 365  
CARSON CITY, NV 89702

Employer Identification Number:  
86-0857749  
DLN:  
17053090897031  
Contact Person:  
JOHN J KOESTER ID# 31364  
Contact Telephone Number:  
(877) 829-5500  
Our Letter Dated:  
August, 1997  
Addendum Applies:  
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Letter 1050 (DO/CG)

VARN00022

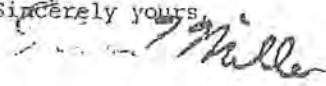


VOLUNTEER ATTORNEYS FOR RURAL

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

  
Steven T. Miller  
Director, Exempt Organizations

Letter 1050 (DO/CG)

VARN00023

**ATTACHMENT NO. 2**

**PROOF OF INCORPORATION**

**ENTITY INFORMATION****ENTITY INFORMATION****Entity Name:**

VOLUNTEER ATTORNEYS FOR RURAL NEVADANS

**Entity Number:**

C27052-1996

**Entity Type:**

Domestic Nonprofit Corporation (82)

**Entity Status:**

Active

**Formation Date:**

12/31/1996

**NV Business ID:**

NV19961255605

**Termination Date:**

Perpetual

**Annual Report Due Date:**

12/31/2021

**Solicits Charitable Contribution:**

Yes

**REGISTERED AGENT INFORMATION****Name of Individual or Legal Entity:**

VARN00025

FRANCIS C FLAHERTY

**Status:**

Active

**CRA Agent Entity Type:**

CRA - Other

**Registered Agent Type:**

Commercial Registered Agent

**NV Business ID:****Office or Position:****Jurisdiction:**

NEVADA

**Street Address:**

2805 N MOUNTAIN ST, CARSON CITY, NV, 89703, USA

**Mailing Address:****Individual with Authority to Act:**

KIMBERLY URSO

**Fictitious Website or Domain Name:****OFFICER INFORMATION**☐ VIEW HISTORICAL DATA

Title	Name	Address	Last Updated	Status
Director	Kara Hayes	PO Box 365, Carson City, NV, 89702, USA	12/31/2020	Active
Director	Marilee Cate	PO Box 365, Carson City, NV, 89702, USA	12/31/2020	Active
Director	Severin Carlson	PO Box 365, Carson City, NV, 89702, USA	12/31/2020	Active
Treasurer	SCOTT GASQUOINE	P.O BOX 365, CARSON CITY, NV, 89702, USA	11/16/2018	Active
Secretary	AUDREY DAMONTE	PO BOX 365, CARSON CITY, NV, 89702, USA	12/14/2017	Active

**CURRENT SHARES**

Class/Series	Type	Share Number	Value
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No records to view.

Number of No Par Value Shares:

**0**

Total Authorized Capital:

[Filing History](#)

[Name History](#)

[Mergers/Conversions](#)

[Return to Search](#)

[Return to Results](#)

VARN00027

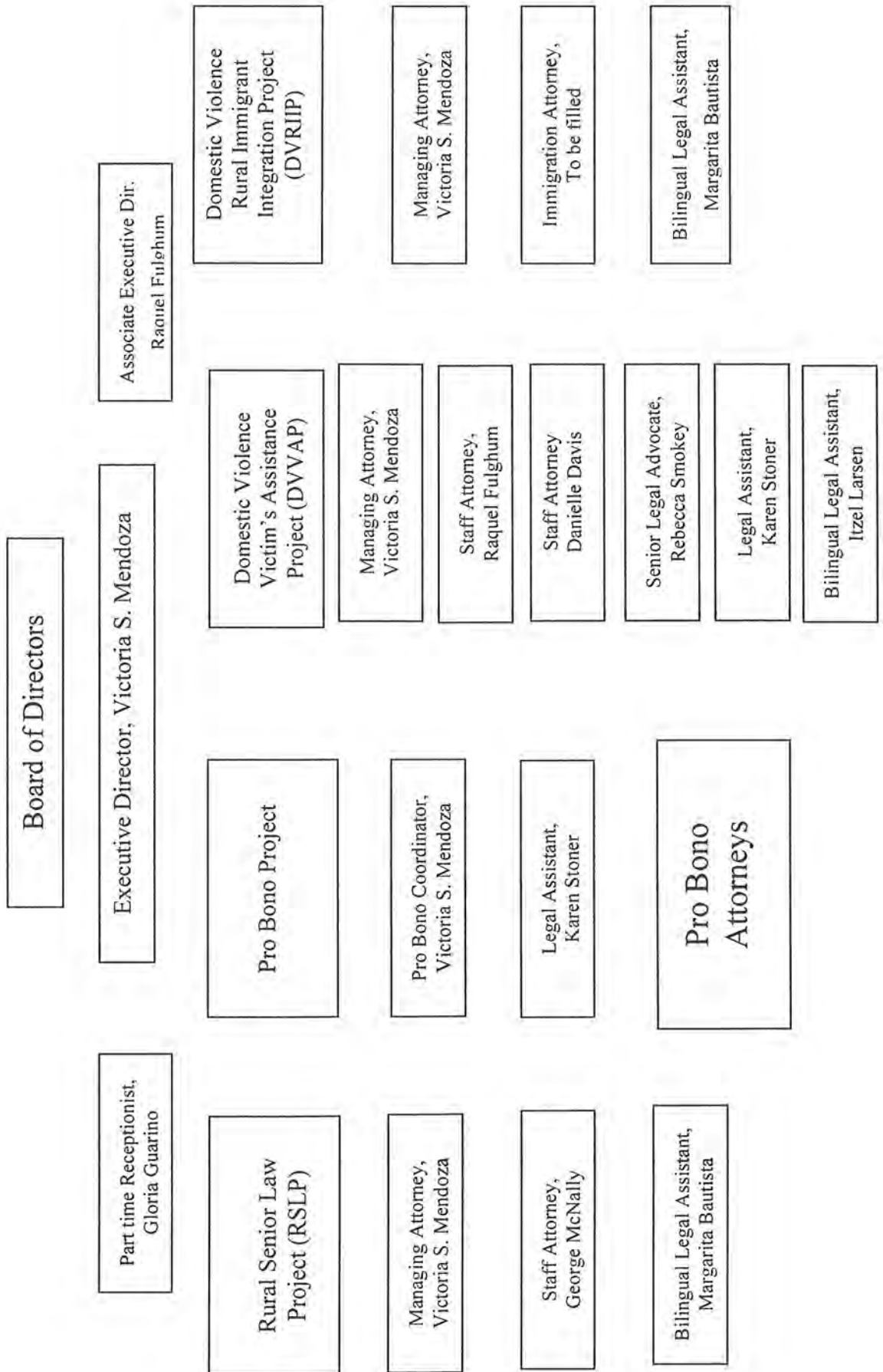


**ATTACHMENT NO. 3**

**CURRENT ORGANIZATION  
CHART**

# VOLUNTEER ATTORNEYS FOR RURAL NEVADANS (VARN)

## ORGANIZATIONAL CHART 2021



**ATTACHMENT NO. 4**

**CURRENT BOARD OF DIRECTORS  
AND TERMS OF OFFICE**

**VOLUNTEER ATTORNEYS FOR RURAL NEVADANS  
BOARD OF DIRECTORS LIST**

NAME & TITLE	BOARD POSITION & TERM	COMPANY & ADDRESS	PHONE, FAX E-Mail
Mr. James W. Puzey Attorney at Law	President 10/24/2001 - 10/24/2021	Holley, Driggs, Walch, Puzey & Thompson 800 S. Meadows Parkway, Suite 800 Reno, NV 89521	(775) 851-8700 or 233-2914(c) (775) 851-7681 (fax) <a href="mailto:jpuzey@puzeylaw.com">jpuzey@puzeylaw.com</a> <a href="mailto:jpuzey@nevadafirm.com">jpuzey@nevadafirm.com</a>
Mr. Scott Gasquoine, CPA	Treasurer 8/16/2017- 1/31/2021	KBCA Accountants & Advisors 3860 GS Richards Blvd. Carson City, NV 89703	(775) 885-8847 (775) 885-9006 (f) <a href="mailto:sgasquoine@kbcalle.com">sgasquoine@kbcalle.com</a>
Ms. Audrey P. Damonte Attorney at Law	Secretary 12/18/2000 - 12/18/2021	Holley, Driggs, Walch, Puzey & Thompson 800 S. Meadows Parkway, Suite 800 Reno, NV 89521	(775) 851-8700 (775) 851-7681 (fax) (775) 721-7965 (c) <a href="mailto:adamonte@nevadafirm.com">adamonte@nevadafirm.com</a>
Ms. Sandra-Mae Pickens Attorney at Law	Director 3/3/2004 - 3/3/2022	Sandra-Mae Pickens, Esq. P.O. Box 1349 Yerington, NV 89447	(775) 771-1749(c) <a href="mailto:smpickens224@gmail.com">smpickens224@gmail.com</a>
Ms. Kara M. Hayes Attorney at Law	Director 12/16/2014- 12/16/2021	P.O. Box 555 Genoa, NV 89411	(775) 790-0724 (775) 782-6973 (f) <a href="mailto:khavesattorney@gmail.com">khavesattorney@gmail.com</a> <a href="mailto:karamhayes@charter.net">karamhayes@charter.net</a>
Mr. Severin Carlson Attorney at Law	Director 6/8/2006 - 9/18/2017 8/21/2019 - 8/21/2022	Kaempfer Crowell 50 West Liberty, Ste 700 Reno, NV 89501	(775) 852-3900 (775) 884-8317 (direct line) (775) 327-2011 (fax) (775) 220-8703 (c) <a href="mailto:scarlson@kcnvlaw.com">scarlson@kcnvlaw.com</a>
Ms. Marilee Cate Attorney at Law	Director 6/30/2015- 6/30/2022	Washoe County District Attorney's Office 1 S. Sierra Street Reno, NV 89501	(775) 328-3289 (775) 325-6702 (f) <a href="mailto:mcate@da.washoe.us">mcate@da.washoe.us</a>

**ATTACHMENT NO. 5**

**501(c)(3): COPY OF MOST RECENT  
FEDERAL TAX RETURN**



Form **990**  
(Rev. January 2020)  
Department of the Treasury  
Internal Revenue Service

**Return of Organization Exempt From Income Tax**  
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)  
▶ Do not enter social security numbers on this form as it may be made public.  
▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2019**

Open to Public Inspection

**A** For the 2019 calendar year, or tax year beginning and ending

**B** Check if applicable:  
☐ Address change  
☐ Name change  
☐ Initial return  
☐ Final return/terminated  
☐ Amended return  
☐ Application pending

**C** Name of organization  
**VOLUNTEER ATTORNEYS FOR RURAL NEVADANS**  
 Doing business as  
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite  
**P.O. BOX 365**  
 City or town, state or province, country, and ZIP or foreign postal code  
**CARSON CITY, NV 89702**

**D** Employer identification number  
**86-0857749**

**E** Telephone number  
**(775) 883-8278**

**G** Gross receipts \$ **640,813.**

**H(a)** Is this a group return for subordinates? ☐ Yes ☒ No  
**H(b)** Are all subordinates included? ☐ Yes ☐ No  
 If "No," attach a list. (see instructions)  
**H(c)** Group exemption number ▶

**I** Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) ( ) ◀ (insert no.) ☐ 4947(a)(1) or ☐ 527

**J** Website: ▶ **WWW.VARN.ORG**

**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶

**L** Year of formation: **1996** **M** State of legal domicile: **NV**

**Part I Summary**

**Activities & Governance**

1 Briefly describe the organization's mission or most significant activities: **TO PROVIDE CIVIL LEGAL REPRESENTATION TO NEVADANS OF LIMITED MEANS BY FACILITATING THE**

2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.

3 Number of voting members of the governing body (Part VI, line 1a) **3** **7**

4 Number of independent voting members of the governing body (Part VI, line 1b) **4** **7**

5 Total number of individuals employed in calendar year 2019 (Part V, line 2a) **5** **11**

6 Total number of volunteers (estimate if necessary) **6** **95**

7 a Total unrelated business revenue from Part VIII, column (C), line 12 **7a** **0.**  
 b Net unrelated business taxable income from Form 990-T, line 39 **7b** **0.**

**Revenue**

8 Contributions and grants (Part VIII, line 1h) **544,649.** **598,846.**

9 Program service revenue (Part VIII, line 2g) **32,678.** **34,599.**

10 Investment income (Part VIII, column (A), lines 3, 4, and 7d) **128.** **178.**

11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) **4,734.** **5,362.**

12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12) **582,189.** **638,985.**

**Expenses**

13 Grants and similar amounts paid (Part IX, column (A), lines 1-3) **0.** **0.**

14 Benefits paid to or for members (Part IX, column (A), line 4) **0.** **0.**

15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) **431,620.** **461,297.**

16 a Professional fundraising fees (Part IX, column (A), line 11e) **0.** **0.**  
 b Total fundraising expenses (Part IX, column (D), line 25) ▶ **0.**

17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e) **112,571.** **120,495.**

18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25) **544,191.** **581,792.**

19 Revenue less expenses. Subtract line 18 from line 12 **37,998.** **57,193.**

**Net Assets or Fund Balances**

20 Total assets (Part X, line 16) **184,853.** **249,607.**

21 Total liabilities (Part X, line 26) **32,063.** **39,624.**

22 Net assets or fund balances. Subtract line 21 from line 20 **152,790.** **209,983.**

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here ▶  Signature of officer **10/13/20** Date

▶ **VICTORIA MENDOZA, EXECUTIVE DIRECTOR** Type or print name and title

**Paid** Print/Type preparer's name **LESLIE KIDD** Preparer's signature **09/17/20** Date ☐ Check if self-employed **P00806046** PTIN

**Preparer Use Only** Firm's name ▶ **CASEY NEILON, INC.** Firm's EIN ▶ **20-5570744** Firm's address ▶ **503 N DIVISION ST** Phone no. **775-283-5555**  
**CARSON CITY, NV 89703**

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

**Part III** Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

☒ X

- 1 Briefly describe the organization's mission:

TO PROVIDE CIVIL LEGAL REPRESENTATION TO NEVADANS OF LIMITED MEANS BY  
FACILITATING THE PROVISION OF VOLUNTEER SERVICES BY ATTORNEYS.

- 2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

- 3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

☒ Yes ☐ No

If "Yes," describe these changes on Schedule O.

- 4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses.

Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

- 4a (Code: ) (Expenses \$ 356,651. including grants of \$ ) (Revenue \$ 24,425.)

THE DOMESTIC VIOLENCE VICTIM'S ASSISTANCE PROJECT SERVED OVER 500  
VICTIMS OF DOMESTIC VIOLENCE BY PROVIDING FREE LEGAL REPRESENTATION,  
BRIEF LEGAL SERVICES, CRISIS INTERVENTION, SAFETY PLANNING, INFORMATION  
AND REFERRALS FOR OTHER RESOURCES.

- 4b (Code: ) (Expenses \$ 75,622. including grants of \$ ) (Revenue \$ 5,178.)

THE PRO BONO PROJECT (INCLUDING THE LEGAL AID FAIRS AND LAWYER IN THE  
LOBBY) SERVED OVER 1,000 LOW-INCOME PEOPLE BY PROVIDING FREE LEGAL  
SERVICES, COUNSEL AND ADVICE, INFORMATION AND REFERRALS FOR OTHER  
RESOURCES. 95 ATTORNEYS PARTICIPATED IN THE PRO BONO PROJECT.

- 4c (Code: ) (Expenses \$ 0. including grants of \$ ) (Revenue \$ 0.)

THE IMMIGRATION PROJECT SERVED 48 VICTIMS OF DOMESTIC VIOLENCE AND  
LOW-INCOME PEOPLE BY PROVIDING FREE OR REDUCED FEE LEGAL SERVICES  
CONSISTING OF LEGAL REPRESENTATION, BRIEF LEGAL SERVICES, COUNSEL AND  
ADVICE, INFORMATION AND REFERRALS FOR OTHER RESOURCES.

- 4d Other program services (Describe on Schedule O.)

(Expenses \$ 78,688. including grants of \$ ) (Revenue \$ 5,389.)

- 4e Total program service expenses 510,961.

Form 990 (2019)

**ATTACHMENT NO. 6**

**PROFIT AND LOSS STATEMENTS  
AND BALANCE SHEETS  
FOR PRIOR THREE (3) YEARS**

## Volunteer Attorneys for Rural Nevadans

## Profit &amp; Loss

January through December 2020

	Jan - Dec 20
Ordinary Income/Expense	
Income	
4 · Contributed support	
4010 · Indiv/business contribution	2,175.40
4020 · Rule 6.1 Contribution	18,479.25
4210 · Corporate/business grants	10,000.00
4230 · Foundation/trust grants	303,610.00
4250 · Nonprofit organization grants	3,500.00
4520 · Federal grants	
4521 · VOCA	151,908.04
4523 · STOP	56,466.21
4527 · RSLP	95,048.44
Total 4520 · Federal grants	303,422.69
4540 · Local government grants	
4542 · Carson City COVID-19 Grant	815.65
4540 · Local government grants - Other	11,626.91
Total 4540 · Local government grants	12,442.56
Total 4 · Contributed support	653,629.90
5 · Earned revenues	
5011 · NRS 19.0312 Filing Fees	19,112.78
5012 · NRS 19.031 Filing Fees	4,280.45
5310 · Interest-savings/short-term inv	43.81
5490 · Miscellaneous revenue	11.90
Total 5 · Earned revenues	23,448.94
Total Income	677,078.84
Gross Profit	677,078.84
Expense	
6560 · Payroll Expenses	1,455.00
7000 · Grant & contract expense	
7010 · Contracts - program-related	5,880.00
Total 7000 · Grant & contract expense	5,880.00
7200 · Salaries & related expenses	
7220 · Salaries & wages - other	302,958.79
7250 · Payroll taxes	
7252 · State Unemployment Taxes	3,222.74
Total 7250 · Payroll taxes	3,222.74
7254 · Federal Withholding	32,781.21
7255 · Social Security Employee	23,768.49
7256 · Social Security Employer	23,768.49
7257 · Medicare Employee	5,558.76
7258 · Medicare Employer	5,558.76
Total 7200 · Salaries & related expenses	397,617.24
7500 · Other personnel expenses	
7501 · Health Ins Premium	38,628.90
7502 · Professional Liability Insuranc	2,679.59
7510 · Fundraising fees	21.50
7520 · Accounting fees	6,850.00
7540 · Professional fees - other	541.14
Total 7500 · Other personnel expenses	48,721.13
8100 · Non-personnel expenses	
8110 · Supplies	3,833.31
8115 · Computer Software/Licenses	6,580.87

## Volunteer Attorneys for Rural Nevadans

## Profit &amp; Loss

January through December 2020

	Jan - Dec 20
8130 · Telephone & telecommunications	9,006.07
8140 · Postage, shipping, delivery	2,220.98
8141 · Litigation	129.89
8160 · Equip rental & maintenance	1,762.42
8165 · Equipment	21,955.72
8170 · Printing & copying	74.62
Total 8100 · Non-personnel expenses	45,563.88
8200 · Occupancy expenses	
8210 · Rent, parking, other occupancy	39,433.80
8220 · Utilities	
8221 · Electricity	2,167.23
8222 · Gas	1,590.74
8223 · Waste Disposal	723.99
8224 · Water	2,111.11
Total 8220 · Utilities	6,593.07
8225 · Office Maintenance	4,705.30
Total 8200 · Occupancy expenses	50,732.17
8300 · Travel & meetings expenses	
8310 · Travel	
8312 · Client Related - VOCA	1,787.00
8313 · STOP	1,651.91
8314 · LAV Training	3,731.63
8314.5 · RSLP Client Related	89.21
8315 · Outreach - Events & Travel	
8315.5 · RSLP Outreach	189.90
8315 · Outreach - Events & Travel - Other	26.68
Total 8315 · Outreach - Events & Travel	216.58
8317 · RIIP Client Related	69.58
Total 8310 · Travel	7,545.91
8320 · Conference, convention, meeting	1,024.35
8300 · Travel & meetings expenses - Other	996.80
Total 8300 · Travel & meetings expenses	9,567.06
8500 · Misc expenses	
8520 · Insurance - non-employee	
8521 · Workmens Comp	1,170.00
8522 · Business Owners Ins	517.00
Total 8520 · Insurance - non-employee	1,687.00
8530 · Membership dues - organization	1,981.59
8540 · Staff development	1,049.00
8541 · Staff Appreciation	525.23
8545 · Board/Staff Meetings	291.88
8561 · Tech Assistance	
8562 · Data Backup Service	99.50
8561 · Tech Assistance - Other	2,645.00
Total 8561 · Tech Assistance	2,744.50



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02/17/21

Accrual Basis

# Volunteer Attorneys for Rural Nevadans

## Profit & Loss

January through December 2020

	Jan - Dec 20
8565 · Messenger Service	2,281.50
8566 · Pro Bono Events	705.22
8590 · Other expenses	37.93
Total 8500 · Misc expenses	11,303.85
Total Expense	570,840.33
Net Ordinary Income	106,238.51
Net Income	106,238.51

**Volunteer Attorneys for Rural Nevadans**  
**Profit & Loss**  
 January through December 2019

	Jan - Dec 19
Ordinary Income/Expense	
Income	
4 · Contributed support	
4010 · Indiv/business contribution	1,025.00
4020 · Rule 6.1 Contribution	31,033.68
4040 · Fundraising Events	6,975.00
4210 · Corporate/business grants	6,000.00
4230 · Foundation/trust grants	261,763.23
4250 · Nonprofit organization grants	2,000.00
4520 · Federal grants	
4521 · VOCA	174,886.27
4523 · STOP	32,535.94
4526 · DOJ/QVW Rural Grant	4,319.00
4527 · RSLP	71,699.84
Total 4520 · Federal grants	283,441.05
4540 · Local government grants	13,482.63
Total 4 · Contributed support	605,720.59
5 · Earned revenues	
5011 · NRS 19.0312 Filing Fees	30,525.57
5012 · NRS 19.031 Filing Fees	4,028.03
5190 · Litigation	45.00
5310 · Interest-savings/short-term inv	187.17
5490 · Miscellaneous revenue	215.81
Total 5 · Earned revenues	35,001.58
Total Income	640,722.17
Gross Profit	640,722.17
Expense	
6560 · Payroll Expenses	1,495.00
7000 · Grant & contract expense	
7010 · Contracts - program-related	5,600.00
Total 7000 · Grant & contract expense	5,600.00
7200 · Salaries & related expenses	
7220 · Salaries & wages - other	397,308.61
7250 · Payroll taxes	
7251 · Federal 941 Taxes	30,429.57
7252 · State Unemployment Taxes	3,163.79
Total 7250 · Payroll taxes	33,593.36
Total 7200 · Salaries & related expenses	430,901.97
7500 · Other personnel expenses	
7501 · Health Ins Premium	30,395.42
7502 · Professional Liability Insurance	2,010.47
7540 · Professional fees - other	893.37
Total 7500 · Other personnel expenses	33,299.26
8100 · Non-personnel expenses	
8110 · Supplies	4,754.12
8115 · Computer Software/Licenses	5,336.00

## Volunteer Attorneys for Rural Nevadans

## Profit &amp; Loss

January through December 2019

	Jan - Dec 19
8130 · Telephone & telecommunications	5,280.91
8140 · Postage, shipping, delivery	2,971.55
8141 · Litigation	166.79
8160 · Equip rental & maintenance	2,383.71
8165 · Equipment	4,750.00
8170 · Printing & copying	187.94
<b>Total 8100 · Non-personnel expenses</b>	<b>25,831.02</b>
8200 · Occupancy expenses	
8210 · Rent, parking, other occupancy	33,115.40
8220 · Utilities	
8221 · Electricity	2,199.08
8222 · Gas	1,562.91
8223 · Waste Disposal	520.80
8224 · Water	2,985.46
<b>Total 8220 · Utilities</b>	<b>7,268.25</b>
8225 · Office Maintenance	3,459.88
<b>Total 8200 · Occupancy expenses</b>	<b>43,843.53</b>
8300 · Travel & meetings expenses	
8310 · Travel	
8311 · Client Related	519.88
8312 · Client Related - VOCA	5,999.92
8313 · STOP	4,998.10
8314.5 · RSLP Client Related	3,117.96
8315 · Outreach - Events & Travel	
8315.5 · RSLP Outreach	1,110.17
8315 · Outreach - Events & Travel - Other	1,224.64
<b>Total 8315 · Outreach - Events &amp; Travel</b>	<b>2,334.81</b>
8317 · RIIP Client Related	931.39
8319 · RIIP Training	3,423.27
<b>Total 8310 · Travel</b>	<b>21,325.33</b>
8320 · Conference, convention, meeting	4,833.43
<b>Total 8300 · Travel &amp; meetings expenses</b>	<b>26,158.76</b>
8500 · Misc expenses	
8520 · Insurance - non-employee	
8521 · Workmens Comp	1,049.00
8522 · Business Owners Ins	500.00
<b>Total 8520 · Insurance - non-employee</b>	<b>1,549.00</b>
8525 · Accountant	1,000.00
8530 · Membership dues - organization	500.00
8540 · Staff development	340.00
8541 · Staff Appreciation	1,062.39
8545 · Board/Staff Meetings	232.06
8561 · Tech Assistance	
8562 · Data Backup Service	99.50
8561 · Tech Assistance - Other	3,107.50
<b>Total 8561 · Tech Assistance</b>	<b>3,207.00</b>

## Volunteer Attorneys for Rural Nevadans

## Profit &amp; Loss

January through December 2019

	Jan - Dec 19
8564 · Website Maintenance	199.99
8565 · Messenger Service	2,106.00
8566 · Pro Bono Events	832.63
8580 · Depreciation expense	177.00
8590 · Other expenses	2,616.90
Total 8500 · Misc expenses	13,822.97
8700 · Fundraising Expenses	1,827.73
Total Expense	582,780.24
Net Ordinary Income	57,941.93
Net Income	57,941.93

## Volunteer Attorneys for Rural Nevadans

## Profit &amp; Loss

January through December 2018

	Jan - Dec 18
Ordinary Income/Expense	
Income	
4 · Contributed support	
4010 · Indiv/business contribution	10,330.00
4020 · Rule 6.1 Contribution	27,263.50
4040 · Fundraising Events	6,722.00
4210 · Corporate/business grants	6,000.00
4230 · Foundation/trust grants	181,998.00
4250 · Nonprofit organization grants	2,000.00
4520 · Federal grants	
4521 · VOCA	172,381.46
4523 · STOP	38,964.05
4526 · DOJ/OVW Rural Grant	93,609.00
4527 · RSLP	1,094.16
Total 4520 · Federal grants	306,048.67
4540 · Local government grants	16,007.94
Total 4 · Contributed support	556,370.11
5 · Earned revenues	
5011 · NRS 19.0312 Filing Fees	27,328.31
5012 · NRS 19.031 Filing Fees	5,184.71
5190 · Litigation	165.00
5310 · Interest-savings/short-term inv	127.80
5490 · Miscellaneous revenue	607.36
Total 5 · Earned revenues	33,413.18
Total Income	589,783.29
Gross Profit	589,783.29
Expense	
6560 · Payroll Expenses	1,442.50
7000 · Grant & contract expense	
7010 · Contracts - program-related	3,266.69
Total 7000 · Grant & contract expense	3,266.69
7200 · Salaries & related expenses	
7220 · Salaries & wages - other	305,444.09
7250 · Payroll taxes	
7251 · Federal 941 Taxes	84,957.76
7252 · State Unemployment Taxes	3,532.62
Total 7250 · Payroll taxes	88,490.38
Total 7200 · Salaries & related expenses	393,934.47
7500 · Other personnel expenses	
7501 · Health Ins Premium	37,098.88
7502 · Professional Liability Insuranc	2,679.59
7520 · Accounting fees	6,500.00
7540 · Professional fees - other	1,564.00
Total 7500 · Other personnel expenses	47,842.47
8100 · Non-personnel expenses	
8110 · Supplies	3,422.13
8115 · Computer Software/Licenses	4,766.10



## Volunteer Attorneys for Rural Nevadans

## Profit &amp; Loss

January through December 2018

	Jan - Dec 18
8130 · Telephone & telecommunications	5,112.11
8140 · Postage, shipping, delivery	3,698.02
8141 · Litigation	265.07
8160 · Equip rental & maintenance	2,147.60
8170 · Printing & copying	516.12
8180 · Books, subscriptions, reference	395.00
Total 8100 · Non-personnel expenses	20,322.15
8200 · Occupancy expenses	
8210 · Rent, parking, other occupancy	27,151.12
8220 · Utilities	
8221 · Electricity	2,393.22
8222 · Gas	1,476.18
8223 · Waste Disposal	578.72
8224 · Water	2,533.18
8220 · Utilities - Other	276.09
Total 8220 · Utilities	7,257.39
8225 · Office Maintenance	2,940.81
Total 8200 · Occupancy expenses	37,349.32
8300 · Travel & meetings expenses	
8310 · Travel	
8311 · Client Related	1,924.39
8312 · Client Related - VOCA	8,594.43
8313 · STOP	2,862.11
8315 · Outreach - Events & Travel	
8315.5 · RSLP Outreach	844.78
8315 · Outreach - Events & Travel - Other	1,184.01
Total 8315 · Outreach - Events & Travel	2,028.79
8317 · RIIP Client Related	2,845.20
8318 · RIIP Outreach	527.06
8319 · RIIP Training	2,128.64
Total 8310 · Travel	20,910.62
8320 · Conference, convention, meeting	4,319.57
Total 8300 · Travel & meetings expenses	25,230.19
8500 · Misc expenses	
8520 · Insurance - non-employee	
8521 · Workmens Comp	1,400.00
8522 · Business Owners Ins	500.00
Total 8520 · Insurance - non-employee	1,900.00
8525 · Accountant	700.00
8530 · Membership dues - organization	2,421.60
8540 · Staff development	150.00
8541 · Staff Appreciation	417.04
8545 · Board/Staff Meetings	309.08
8561 · Tech Assistance	
8562 · Data Backup Service	99.50
8561 · Tech Assistance - Other	3,208.75
Total 8561 · Tech Assistance	3,308.25

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02/17/21

Accrual Basis

# Volunteer Attorneys for Rural Nevadans

## Profit & Loss

January through December 2018

	Jan - Dec 18
8564 · Website Maintenance	577.99
8565 · Messenger Service	1,930.50
8566 · Pro Bono Events	402.00
8590 · Other expenses	1,111.09
Total 8500 · Misc expenses	13,227.55
8700 · Fundraising Expenses	2,595.25
Total Expense	545,210.59
Net Ordinary Income	44,572.70
Net Income	44,572.70

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## Volunteer Attorneys for Rural Nevadans

## Balance Sheet

As of December 31, 2020

	Dec 31, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000 · Bank of the West - Checking	153,580.54
1070 · Bank of the West - CD Account	10,229.03
1075 · Bank of the West - MM Acct	152,639.74
Total Checking/Savings	316,449.31
Accounts Receivable	
1110 · Accounts receivable	362.06
1240 · Grants receivable	35,872.86
1300 · Due from Governments	-0.31
Total Accounts Receivable	36,234.61
Total Current Assets	352,683.92
Fixed Assets	
1640 · Furniture, fixtures, & equip	64,587.17
1699 · Accumulated depreciation	-62,651.00
1799 · Accumulated amortization	-8,466.00
Total Fixed Assets	-6,529.83
Other Assets	
1700 · Website	8,466.00
Total Other Assets	8,466.00
<b>TOTAL ASSETS</b>	<b>354,620.09</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 · Accounts payable	345.97
Total Accounts Payable	345.97
Credit Cards	
2050b · Citi Card	-0.10
Total Credit Cards	-0.10
Other Current Liabilities	
2100 · Payroll Liabilities	22,323.24
2120 · Accrued paid leave	14,980.00
Total Other Current Liabilities	37,303.24
Total Current Liabilities	37,649.11
Total Liabilities	37,649.11
Equity	
3010 · Unrestrict (retained earnings)	210,732.47
Net Income	106,238.51
Total Equity	316,970.98
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>354,620.09</b>

## Volunteer Attorneys for Rural Nevadans

## Balance Sheet

As of December 31, 2019

	Dec 31, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000 · Bank of the West - Checking	27,655.18
1070 · Bank of the West - CD Account	10,229.03
1075 · Bank of the West - MM Acct	171,631.93
Total Checking/Savings	209,516.14
Accounts Receivable	
1110 · Accounts receivable	362.06
1240 · Grants receivable	35,972.18
1300 · Due from Governments	-0.31
Total Accounts Receivable	36,333.93
Total Current Assets	245,850.07
Fixed Assets	
1640 · Furniture, fixtures, & equip	64,587.17
1699 · Accumulated depreciation	-62,651.00
1799 · Accumulated amortization	-8,466.00
Total Fixed Assets	-6,529.83
Other Assets	
1700 · Website	8,466.00
Total Other Assets	8,466.00
<b>TOTAL ASSETS</b>	<b>247,786.24</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 · Accounts payable	1,248.99
Total Accounts Payable	1,248.99
Credit Cards	
2050b · Citi Card	231.54
Total Credit Cards	231.54
Other Current Liabilities	
2100 · Payroll Liabilities	22,323.24
2120 · Accrued paid leave	14,980.00
Total Other Current Liabilities	37,303.24
Total Current Liabilities	38,783.77
Total Liabilities	38,783.77
Equity	
3010 · Unrestrict (retained earnings)	151,060.54
Net Income	57,941.93
Total Equity	209,002.47
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>247,786.24</b>

## Volunteer Attorneys for Rural Nevadans

## Balance Sheet

As of December 31, 2018

	Dec 31, 18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000 · Bank of the West - Checking	37,788.47
1070 · Bank of the West - CD Account	10,208.66
1075 · Bank of the West - MM Acct	106,501.13
Total Checking/Savings	154,498.26
Accounts Receivable	
1110 · Accounts receivable	-10,026.94
1240 · Grants receivable	26,150.12
1300 · Due from Governments	13,939.69
Total Accounts Receivable	30,062.87
Total Current Assets	184,561.13
Fixed Assets	
1640 · Furniture, fixtures, & equip	64,587.17
1699 · Accumulated depreciation	-53,179.00
1799 · Accumulated amortization	-5,933.00
Total Fixed Assets	5,475.17
Other Assets	
1700 · Website	8,466.00
Total Other Assets	8,466.00
<b>TOTAL ASSETS</b>	<b>198,502.30</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 · Accounts payable	8,044.18
Total Accounts Payable	8,044.18
Credit Cards	
2050b · Citi Card	651.58
Total Credit Cards	651.58
Total Current Liabilities	8,695.76
Total Liabilities	8,695.76
Equity	
3010 · Unrestrict (retained earnings)	145,233.84
Net Income	44,572.70
Total Equity	189,806.54
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>198,502.30</b>



**ATTACHMENT NO. 7**

**VARN'S SAM REGISTRATION**



**A NEW WAY TO SIGN IN** - If you already have a SAM account, use your **SAM email** for login.gov.

[Login.gov](#)

[Login.gov FAQs](#)

**ALERT:** SAM.gov will be down for scheduled maintenance Saturday, 03/13/2021 from 8:00 AM to 1:00 PM.

## Entity Dashboard

- › [Entity Overview](#)
- › [Entity Registration](#)
  - › [Core Data](#)
  - › [Assertions](#)
  - › [Reps & Certs](#)
  - › [POCs](#)
- › [Exclusions](#)
  - › [Active Exclusions](#)
  - › [Inactive Exclusions](#)
  - › [Excluded Family Members](#)

[RETURN TO SEARCH](#)

Entity Overview

### Entity Overview

#### Entity Registration Summary

**Name:** Volunteer Attorneys For Rural Nevadans  
**Business Type:** Business or Organization  
**Last Updated By:** Julie Bobzien  
**Registration Status:** Active  
**Activation Date:** 04/27/2020  
**Expiration Date:** 04/08/2021

#### Exclusion Summary

**Active Exclusion Records?** No



Buyer's Guide  
[GSA](#)

Need to Register? [Click Here](#)  
 Need to Update? [Click Here](#)  
 Need to Delete? [Click Here](#)  
 Need to View? [Click Here](#)  
 Need to Search? [Click Here](#)  
 Need to Help? [Click Here](#)

VARN00049

**ATTACHMENT NO. 8**

**FUNDING COMMITMENT  
LETTERS AND/OR  
LETTERS OF SUPPORT**

N/A

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**APPLICATION**

☒ **NEW APPLICANT**

☐ **CURRENTLY FUNDED APPLICANT (AMOUNT \$ \_\_\_\_\_)**

**APPLICANT INFORMATION**

**Agency Name:** Western Nevada College

**Agency Mailing Address:** 2201 West College Parkway, Carson City, NV 89703

**Project Name:** Western Nevada College Food and Hygiene Pantry

**Project Address/Location:** 2201 West College Parkway, Carson City, NV 89703

**Contact Person:** Niki Gladys

**Office Number:** 775-445-3239

**Email:** [niki.gladys@wnc.edu](mailto:niki.gladys@wnc.edu)

**Cell Phone:** 775-527-+5794

**Website:** <https://www.wnc.edu/>

**FISCAL MANAGER**

**Name:** Niki Gladys

**Title:** Executive Director of Advancement

**Phone Number:** 775-445-3239

**Email:** [niki.gladys@wnc.edu](mailto:niki.gladys@wnc.edu)

**PROJECT FUNDING**

**Requested amount** \$5,000

**Other funding** \$0

**Total project cost** \$5,000

**PROJECT ELIGIBILITY**

**Which Carson City critical need does this project address?**

☐ SENIOR CITIZEN SERVICES

☐ HEALTH/DENTAL SERVICES

☐ MENTAL HEALTH SERVICES

☐ DOMESTIC VIOLENCE SERVICES

☐ DISABLED CITIZENS SERVICES

☐ SUBSTANCE ABUSE SERVICES

☐ YOUTH

☒ EDUCATION

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**GENERAL OVERVIEW ONE PAGE LIMIT 10 POINTS**

The WNC Food Pantry Project, or Wildcat Reserve, serves students and their families who self-identify as food insecure and are enrolled as students at Western Nevada College. WNC's demographics have shifted in recent years in line with the population in WNC's service area. This service area includes Carson City and its surrounding areas. WNC has intentionally developed programs to address the needs of the most vulnerable students in order to make the greatest impact for our community. Through education, WNC offers students the opportunity to gain the skills and knowledge necessary to obtain meaningful employment, increase their family's income and change the financial trajectory of their family for generations to come.

Western Nevada College was the final educational institution in the Nevada System of Higher Education to create a food resource for students who are food-insecure. The Wildcat Reserve opened its doors and began serving students in November 2020. The Sustainability of this project is critical for WNC's future and the well-being of WNC's student population.

Funds received for this project will go to the sustainability of the Wildcat Reserve. Purchases will include food items and hygiene products, including but not limited to:

- canned goods (fruits, vegetables, and meats)
- peanut butter
- jams and jellies
- rice
- pasta
- beans
- cereal and cereal bars
- toothbrushes and toothpaste
- soap
- feminine hygiene products
- shaving supplies
- toilet paper

Maintaining a well-stocked Wildcat Reserve with readily available items is important for student confidence in the resource. WNC wants to ease student minds so that food insecurity does not deter student success. These funds will help ensure students do not go hungry, bringing them that much closer to achieving their educational and career goals.



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**PROBLEM STATEMENT ONE PAGE LIMIT 10 POINTS**

As WNC has built programs like the Latino Cohort, specifically designed to address the needs of the Latino population, WNC's Hispanic enrollment has grown to over 25%. As a result, WNC has earned the distinction of becoming a Hispanic Serving Institution (HSI). As an HSI, WNC can apply for additional Federal grants in order to continue to improve the campus and services available to WNC students. The Wildcat Reserve allows WNC to retain Hispanic students who are experiencing food insecurity, allowing WNC to maintain HSI status. This has a positive impact both on the local Latino community as well as the overall financial stability of the community and the WNC campus.

Over 30% of WNC students are first in their families to attend college. This population is particularly vulnerable to food-insecurity. More than half of all first-generation students (56 percent) were food insecure, compared to 45 percent of students nationwide who had at least one parent who attended college ([studentgovresources.com](http://studentgovresources.com)).

This project supports the most vulnerable of populations, allowing financially-stressed students the opportunity to stay in school without having to go hungry. While the Wildcat Reserve serves any student that self-identifies as food insecure, the 2019 WNC student needs survey specifically identified students who have aged out of foster care, student veterans, LGBTQ+, low-income students with children and Pell Grant Recipients as those at greatest risk.

Prior to the opening of the Wildcat Reserve in November, Western Nevada College was the only Nevada System of Higher Education institution to not have food pantry services available to its students. The lack of a food and hygiene pantry meant that Western Nevada College was unable to serve students in the greater Carson City communities, leaving this critical need unmet. In the Fall 2020 Student Needs Survey, students self-reported the following:

- 30% of respondents were food insecure in the last 30 days.
- 23% of respondents were hungry in the last 30 days.
- 32% of respondents with children in their household reported their children were food insecure in the last 30 days.
- 7% of respondents with children in their household reported their children were hungry in the last 30 days.
- 25% of respondents borrowed money from friends and family to pay bills in the past 12 months.

With approximately one third of student households, food insecure the longevity and availability of this service is even more important for students, their children, and the Carson City community.

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**GOALS AND OBJECTIVES TWO PAGE LIMIT 10 POINTS**

The overall goal of the Wildcat Reserve is to help the neediest students engage in meaningful learning while they are attending WNC so they won't be preoccupied with worries of when they will eat next. This need was revealed during a 2020 student survey.

Objectives to help attain this goal include:

- Promotion of the food pantry through media and Student Life to increase student awareness of goods available through the Wildcat Reserve
- Continued partnerships with Carson City Community businesses and organizations such as the Food Pantry of Northern Nevada
- Purchasing of food and hygiene items determined to be of the greatest needs of students and not available through partner organizations

**Promotion**

Creating an awareness of the availability of the goods and services is the most important of the objectives for reaching the goal. This will require the combined efforts of Student Life, the WNC Office of Advancement, and the WNC administration and faculty. Student Government plays a critical roll in communicating with the student population at WNC. These student leaders will be critical in spreading the word of the availability, confidentiality and exceptional services provided by the pantry. This objective is currently in place and needs to be increased throughout the semester.

The Office of Advancement will work closely with media outlets to help publicize the accessibility of the pantry and its commodities, and donation opportunities through advertising. Publicity for the Wildcat Reserve will not only increase student awareness, but also community awareness to help foster relationships and ideally encourage enrollment in college for individuals facing food insecurity.

Along with traditional print and television media, social media will play a crucial roll in bringing awareness to students. Messages delivered to students through Facebook, Instagram, and TikTok will bring familiarity of the Wildcat Reserve to the students facing food insecurity.

WNC faculty and staff are the final piece to creating student awareness of the pantry. These employees have regular interactions with students, developing relationships and mentorships. These connections and the trust built between student and faculty will help put students at ease in reaching out for assistance.

**Partnership**

While WNC is partnering with the Food Bank of Northern Nevada to provide some of the food inventory, some items may not be available. According to the Food Pantry of Northern Nevada, some items can be in short supply and supplemental funds are necessary. Funds from the CSSG and other partnerships will give WNC and the WNC



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Foundation the runway necessary to develop relationships with other local donors such as restaurants, grocery stores and private donors that can offer supplemental supplies in future years. Helping ensure the goal of sustainability can be achieved.

**Wildcat Reserve Food Supply**

Funding will be used to supplement food/hygiene donations that may be in short supply from donations obtained through the Food Bank of Northern Nevada. This is especially important since demands on the Food Bank of Northern Nevada have risen greatly in the past few months due to rising unemployment following measures taken to protect our community from COVID-19.

Along with increased awareness, development and continuation of partnerships, the final objective is the engagement and longevity of the Wildcat Reserve and ensuring the pantry is stocked with the needed items. The Student Government Advisor will consistently check inventory and requests to determine that the items in the highest need are available to students. This is perhaps the most critical objective, if these items are not supplied, students will not utilize the pantry, and food insecurity will remain an issue at WNC.

Each of these objectives will need to be continued and modified as needed throughout the year. New students are admitted throughout the year and continuing students need to be served. Student surveys will be conducted regularly, such as the Student Needs Survey, and will be used to determine if the Wildcat Reserve is aiding students with food insecurity.

The Wildcat Reserve is still new in its inception; however, its anticipated usage will be increasing as the year progresses. With 30% of respondents to the Student Needs Survey indicating they are food insecure within the last 30 days, 32% reporting children in their homes as food insecure, and 25% reporting borrowing money to pay bills, the swiftness and efficiency of having a well-stocked and operating food pantry are critical. Usage of the food pantry will be tracked and reporting will be done on a semesterly basis including students served, goods requested and provided, goods requested but not in stock, and outdated product.

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**METHODS OF ACCOMPLISHMENT ONE PAGE LIMIT 20 POINTS**

Funding is critical to providing the continuity of services in the Wildcat Reserve space which is located in WNC's Dini Building within the Associated Students of Western Nevada College area. The space is currently equipped with shelving for dry goods, shelving for personal hygiene products, storage units, a commercial-grade refrigerator, a commercial-grade freezer and furniture for students. The necessary space and infrastructure are currently in place to help the project be effective, efficient, and beneficial.

The project will provide an accessible and reliable resource for the 30% of WNC students currently facing food insecurity. This grant is critical to the success of the project as it play a vital role in increasing student awareness, continued development of partnerships, and providing essential in-demand items for the pantry.

These funds will be used to purchase essential items for the Wildcat Reserve. Having a well-supplied and relevantly stocked food and hygiene pantry will assist with positive publicity and increasing student awareness.

The funds will also support community relationships. The education services that WNC provides are significant to workforce development and the advancement and economical impact graduates give to the Carson City community. The service provided by the pantry will encourage college completion and support improved graduation rates which will contribute to an overall, stronger workforce.

Finally, the final objective of providing high-demand food items will create an effective and efficient food and hygiene pantry for student usage. These methods will be used to measure changes to student success rates, retention rates and overall enrollment compared to the overall usage of the food pantry and to determine the pantry's impact.

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**PROJECT EVALUATION AND INTERNAL ASSESSMENT TWO PAGE LIMIT 20  
POINTS**

Providing a fully stocked Food Pantry for WNC students is expected to have an important impact on measurements central to the overall health of the institution. Metrics like student retention, student success and enrollment are critical to the long-term viability of the campus. As such, this project will be well-planned and carefully monitored.

WNC will track food pantry use each semester with a required information card for each student. This will include a waiver recognizing that the quality of food cannot be guaranteed in order to protect the college from any liability. On this note, the Bill Emerson Good Samaritan Food Donation Act also protects both donors and distributors from food donated liability. The information collected will be used to better understand use by different populations. Additionally, periodic surveys will provide information on the effectiveness of the program. The Office of Student Life and Student Government (ASWN) will also complete an evaluation at the end of each semester to assess effectiveness and drive change.

The Food Bank of Northern Nevada requires tracking of food usage in order to assess which items are in highest demand and ensure that food is not being regularly wasted. This will also serve as important information as WNC determines which items will need to be purchased or donated through other sources. The overall tracking will provide data on how much food was consumed in total for future planning.

WNC Institutional Research will periodically assess student food insecurity to determine if the number has dropped below the current 38% or continues to grow. Additionally, student success rates, retention rates and overall enrollment will be compared to the overall usage of the food pantry to assess whether the program is having the anticipated impact.

In the short-term, WNC will consider this project a success if 150 students, or 10% of the student population that has been identified as food-insecure, use the Food Bank within the first semester of operations. In the long-term, WNC will consider the project a success if student need surveys show declines in food insecurity and increases in student success rates, retention rates and overall enrollment.

On a more anecdotal level, WNC will also consider this project successful as we see increased competition for positions within student government and higher engagement from students involved in this project. This will be tracked and measured by WNC's Student Government Advisor.



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**SUSTAINMENT OF THE PROJECT HALF A PAGE LIMIT 5 POINTS**

The sustainment of the Wildcat Reserve is achievable through continued partnerships and fundraising efforts. Partnerships with agencies such as the Food Pantry of Northern Nevada represent one piece of maintaining an effective food pantry. Continued donations will also be vital to the sustainability of the Wildcat Reserve. Donations will be procured through student organized food drives, restaurants, grocery stores, and private donors. These partnerships will not only help sustain the food pantry's supplies but also ensure that the pantry and its aim to reduce student food insecurity remain at the forefront of both the campus community and Carson City community minds.

**COORDINATION AND COLLABORATION HALF PAGE LIMIT 5 POINTS**

This funding will be used to supplement food/hygiene donations that may be in short supply from donations obtained through the Food Bank of Northern Nevada. This is especially important since demands on the Food Bank of Northern Nevada have risen greatly in the past few months due to rising unemployment following measures taken to protect our community from COVID-19.

Funds from the CSSG will give WNC and the WNC Foundation the time necessary to develop relationships with other local donors such as restaurants, grocery stores and private donors that can provide supplemental supplies in future years.

Western Nevada College Foundation is extremely grateful to Carson City for the opportunity to request these funds, which will allow WNC to continue this important project. Not only will this project fulfill immediate needs of hungry students, it will give WNC the power to retain students who would otherwise drop out of school in order to gain employment (or work more hours at a current job) to provide for their families. Students who drop out of college for these reasons are not likely to return. Retaining their enrollment in college is crucial to their future success.

**Community Support Services Grant (CSSG)  
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**PROJECT BUDGET- 20 POINTS**

Complete the Budget Summary chart below. This information is mandatory in order to be considered for a CSSG Grant. A detailed explanation must be made on the Budget Justification page, with calculations. Other funding is not required. (Max Score: 10 points)

Project Title:	Requested Amount	Other Funding	Total Funds
<b>Project Expenses FY 2020-2021</b>			
Food and hygiene supplies	\$5,000		\$5,000
<b>TOTALS</b>	<b>\$5,000</b>		<b>\$5,000</b>

**Other Carson City Contributions**

Please make sure to provide information on any Carson City subsidy (s) made to your agency, for example: cash, building rental, land, a building, other grants, equipment etc.	<b>Cash donations from the following agencies were made to the Wildcat Reserve:</b> <b>NV Energy</b> <b>Visiting Angels</b> <b>University Police Services</b> <b>The Purple Avocado</b>
Please provide the value of the subsidy (s) listed above. If more than one please identify each amount separately.	<b>\$25,000 NV Energy</b> <b>\$2,500 Visiting Angels</b> <b>\$650 University Police Services</b> <b>\$550 The Purple Avocado</b>

# Community Support Services Grant (CSSG) Program Application Fiscal Year 2022

## BUDGET JUSTIFICATION

Please list each project expense from the previous page and explain in more detail. Include calculations. Use additional pages if necessary.

PROJECT EXPENSE	AMOUNT BUDGETED	JUSTIFICATION OF EXPENSE
Food and hygiene supplies	\$5,000	All funds will be used to purchase food items and hygiene products for the Wildcat Reserve.

**Community Support Services Grant (CSSG)  
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**AGENCY INFORMATION**

Date of incorporation	01/01/1992
Date of IRS certification	07/01/1992
Tax exempt number	88-0283783
DUNS#: ( <a href="http://www.dnb.com/get-a-duns-number.html">http://www.dnb.com/get-a-duns-number.html</a> )	967417358

Attach items 1-7 to your application. Item 8 is optional. Please list and reference any additional attachments you are providing with your application. Do not include attachments unless they are needed to understand the project.

**INDEX OF ATTACHMENTS**

Attachment Number	Attachment Description	Attachment Included (✓)
1	IRS Tax Exempt 501(c) (3) letter (available to print from Secretary of State's website)	X
2	Proof of incorporation from Secretary of State (Certificate Only) Go to <a href="https://www.nvsilverflume.gov/certificate">https://www.nvsilverflume.gov/certificate</a> You will need to register in order to get the certificate. Cost is \$50. <b>OR</b> Submit proof that your entity is active and in good standing. Go to <a href="http://nvsos.gov/sosentitysearch/">http://nvsos.gov/sosentitysearch/</a> and print your business entity information	X
3	Current Organization Chart with names of staff members	X
4	Current Board of Directors and terms of office. [If a member of your Board of Directors is in a position to obtain a financial benefit or interest from your proposed project, you may be ineligible for CSSG funds.]	X
5	<b>501(c)(3): Copy of the most recent Federal Tax Return. Attach FIRST 2 PAGES (Form 990 or 990EX)</b>	X
6	Profit and Loss Statements and Balance Sheets for prior <u>3</u> years	X
7	Has your agency registered with the System for Award Management (SAM) previously known as CCR data base? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>PLEASE ATTACH A COPY OF YOUR AGENCY'S SAM REGISTRATION</b>	X
8	Funding commitment letters and/or letters of support (if applicable)	

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**CERTIFICATION**

Applicant certifies that to the best of his/her knowledge, all information submitted as part of this application is true. Applicant will comply with all grant and contract requirements if funding is approved.

 Signature of Authorized Official	 Date
Nicholas Gladys, Executive Director Typed Name and Title of Authorized Official	775 521 5794 Phone Number
 Signature of President of Board of Directors	 Date
Sean Davison Typed Name of President of Board of Directors	775 220 7703 Phone Number



ATLANTA GA 39901-0001

In reply refer to: 0752861009  
June 19, 2017 LTR 4168C 0  
88-0283783 000000 00  
00040439  
BODC: TE

WESTERN NEVADA COLLEGE FOUNDATION  
2201 W COLLEGE PKWY  
CARSON CITY NV 89703-7316

Employer ID Number: 88-0283783  
Form 990 required: YES

Dear Taxpayer:

This is in response to your request dated June 08, 2017, regarding your tax-exempt status.

We issued you a determination letter in JULY 1992, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(iv).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit [www.irs.gov](http://www.irs.gov) or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

**ENTITY INFORMATION****ENTITY INFORMATION****Entity Name:**

WESTERN NEVADA COLLEGE FOUNDATION

**Entity Number:**

C611-1992

**Entity Type:**

Domestic Nonprofit Corporation (82)

**Entity Status:**

Active

**Formation Date:**

01/24/1992

**NV Business ID:**

NV19921018248

**Termination Date:**

Perpetual

**Annual Report Due Date:**

1/31/2022

**Solicits Charitable Contribution:**

Yes

**REGISTERED AGENT INFORMATION****Name of Individual or Legal Entity:**

Page 1 of 1, records 1 to 4 of 4

**CURRENT SHARES**

Class/Series	Type	Share Number	Value
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No records to view.

Number of No Par Value Shares:

**0**

Total Authorized Capital:

[Filing History](#)[Name History](#)[Mergers/Conversions](#)[Return to Search](#)[Return to Results](#)



NSHE

WNC Western Nevada College (Vincent Solis)

(3)

Vincent Solis

WNC Western Nevada...  
President, WNC  
WNC - Carson

Niki Gladys	WNC Development (... Director, Institutional D... WNC - Carson	7	0
Holly OToole	WNC Fallon Campus... Director of Fallon Ca... WNC - Fallon	7	0
Melody Duley	WNC Human Resourc... Director, Human Reso... WNC - Carson	2	0
Kyle Dalpe	WNC Instruction and F... Provost and Vice Presi... WNC - Carson	10	0
Vincent Solis	WNC Legal Services a... President, WNC WNC - Carson	0	0
Deb Conrad	WNC President Office... Assistant To The Pres... WNC - Carson	1	0
Jeffrey Downs	WNC Student Success... Interim Vice President... WNC - Carson	12	0
Vincent Solis	WNC Western Nevada... President, WNC WNC - Carson	0	0

P0002111 Vice P...



Niki Gladys

WNC Development (...  
Director, Institutional D...  
WNC - Carson

<div>Niki Gladys</div> <div>WNC Copy Center (Ni... Director, Institutional D... WNC - Carson</div>	<div>2</div> <div>1</div> <div>2</div>
<div>Niki Gladys</div> <div>WNC Development PO... Director, Institutional D... WNC - Carson</div>	<div>1</div> <div>1</div> <div>1</div>
<div>Angela Viera</div> <div>WNC Rural Develop... Rural Development Co... WNC - Carson</div>	<div>4</div> <div>1</div> <div>1</div>
<div>Carol McIntosh</div> <div>Development Specialist WNC - Carson</div>	
<div>Steve Yingling</div> <div>Public Information &amp; P ... WNC - Carson</div>	
<div>P0006702 Direc...</div>	
<div>P0131365 Grant...</div>	



FIRST NAME	LAST NAME	POSITION	Affiliation
Carol	McIntosh	Immediate Past Chair	City National Bank
Sean	Davison	Chair	Harley-Davidson Financial
Michelle	Ketten	Vice Chair	Prime Lending
Scott	Fields	Secretary/Treasurer	Colodny Fields, CPA
"Chuy" Jesus	Ampudia	Board member	United Federal Credit Union
Jeff	Brigger	Board Member	NV Energy
Barbara	D'Anneo	Board member	Retired Healthcare
Ronele	Dotson	Board member	RAD Public Relations
Larry	Goodnight	Board Member	Retired Educator
Lisa	Granahan	Board Member	Economic vitality, Douglas County
Miranda	Hoover	Board member	Capital Partners
Darcy	Houghton	Board Member	Wells Fargo
Kathy	Huber-Halbardier	Board Member	Join, Inc
Amanda	Jacobson	Board Member	Wells Fargo
Rick	Kohler	Board Member	Greater Nevada Credit Union
Sena	Loyd	Board member	Blockchains, LLC
Lane	Mills	Board member	District Attorney for Fallon
Doug	Rafferty	Board member	Reno 1868 Soccer Team
Robert	Ramsdell	Board Member	Retired Engineer/Local Philanthropist
Devin	Sizemore	Board member	BBSI
Rochelle	Tisdale	Board Member	Oasis Academy
Julie	Wood	Board member	JP Morgan Chase
Stacy	Woodbury	Board member	Southwest Gas

COMMITTEE	Date Voted To Board
Executive Committee	Jan-17
Executive Committee Finance Committee	Mar-06
Executive Committee Finance Committee	Jun-16
Advancement/Events (RFTS, GOLF)	Feb-14
Advancement/Events (TBD)	Oct-18
Advancement/Gratitude	Jan-10
Advancement/Gratitude, Events	Jul-17
Advancement/Events (RFTS)	Feb-18
Advancement/Marketing	Feb-18
Finance Committee	May-14
Advancement/Events (Bonafede)	Apr-12
Advancement (?)	Feb-14
Advancement/Events (RFTS)/Gratitude	Feb-96
Advancement/Marketing/Gratitude	Jun-16
Finance Committee	Feb-17
Advancement/Fallon/Gratitude	Feb-16
Advancement/Events (TBD)	Oct-18
Advancement/Marketing	Apr-19

# Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.  
▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

**A** For the 2018 calendar year, or tax year beginning **07/01/18**, and ending **06/30/19****B** Check if applicable:

- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

**C** Name of organization**WESTERN NEVADA COLLEGE FOUNDATION**

Doing business as

Number and street (or P.O. box if mail is not delivered to street address)

**2201 WEST COLLEGE PARKWAY**

Room/suite

City or town, state or province, country, and ZIP or foreign postal code

**CARSON CITY NV 89703****D** Employer identification number**88-0283783****E** Telephone number**775-445-3240****G** Gross receipts **1,055,571****F** Name and address of principal officer:

**SEAN DAVISON**  
**2201 WEST COLLEGE PARKWAY**  
**CARSON CITY NV 89703**

**H(a)** Is this a group return for subordinates? ☐ Yes ☒ No**H(b)** Are all subordinates included? ☐ Yes ☐ No

If "No," attach a list. (see instructions)

**I** Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) ( ) (insert no.) ☐ 4947(a)(1) or ☐ 527**J** Website: **WWW.WNC.EDU/FOUNDATION****H(c)** Group exemption number ▶**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶**L** Year of formation: **1992****M** State of legal domicile: **NV****Part I Summary**

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: <b>CAPITAL FUNDRAISING FOR WESTERN NEVADA COLLEGE.</b>		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	<b>3</b>	<b>23</b>
	4 Number of independent voting members of the governing body (Part VI, line 1b)	<b>4</b>	<b>23</b>
Revenue	5 Total number of individuals employed in calendar year 2018 (Part V, line 2a)	<b>5</b>	<b>0</b>
	6 Total number of volunteers (estimate if necessary)	<b>6</b>	<b>158</b>
	7a Total unrelated business revenue from Part VIII, column (C), line 12	<b>7a</b>	<b>0</b>
	7b Net unrelated business taxable income from Form 990-T, line 38	<b>7b</b>	<b>0</b>
Expenses	8 Contributions and grants (Part VIII, line 1h)	<b>1,751,343</b>	<b>953,306</b>
	9 Program service revenue (Part VIII, line 2g)	<b>15,736</b>	<b>17,737</b>
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	<b>18,802</b>	<b>43,597</b>
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	<b>-410</b>	<b>-14,748</b>
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	<b>1,785,471</b>	<b>999,892</b>
	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	<b>1,684,800</b>	<b>892,457</b>
	14 Benefits paid to or for members (Part IX, column (A), line 4)		<b>0</b>
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	<b>25,000</b>	<b>32,076</b>
	16a Professional fundraising fees (Part IX, column (A), line 11e)		<b>0</b>
	b Total fundraising expenses (Part IX, column (D), line 25) ▶	<b>0</b>	
Net Assets or Fund Balances	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	<b>34,612</b>	<b>58,408</b>
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	<b>1,744,412</b>	<b>982,941</b>
	19 Revenue less expenses. Subtract line 18 from line 12	<b>41,059</b>	<b>16,951</b>
	20 Total assets (Part X, line 16)	<b>3,468,663</b>	<b>5,201,501</b>
Net Assets or Fund Balances	21 Total liabilities (Part X, line 26)	<b>3,352,418</b>	<b>5,051,330</b>
	22 Net assets or fund balances. Subtract line 21 from line 20	<b>116,245</b>	<b>150,171</b>

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**Sign Here**

Signature of officer

Date

**SEAN DAVISON****SECRETARY/TREASURER**

Type or print name and title

**Paid**

Print/Type preparer's name

Preparer's signature

Date

Check ☐ if PTIN**MICHEL P. AURNAGUE, CPA****04/24/20**

self-employed

**P00619001****Preparer Use Only**Firm's name ▶ **PANGBORN & CO., LTD.**

Firm's EIN ▶

**924 S. VIRGINIA STREET**Firm's address ▶ **RENO, NV 89502-2416**Phone no. **775-328-1040**

May the IRS discuss this return with the preparer shown above? (see instructions)

☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.

Form **990** 12/18/18

**Part III Statement of Program Service Accomplishments**Check if Schedule O contains a response or note to any line in this Part III ☐**1** Briefly describe the organization's mission:**CAPITAL AND EXPENSE FUNDRAISING FOR WESTERN NEVADA COLLEGE TO SUPPORT THE STRATEGIC AND TACTICAL PLANNING.****2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

**3** Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

**4** Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.**4a** (Code: ) (Expenses \$ **777,837** including grants of \$ **777,837** ) (Revenue \$ **17,737** )  
**PROVIDE FUNDING FOR WESTERN NEVADA COLLEGE TO HELP CARRY ON ITS EDUCATIONAL PURPOSES.****4b** (Code: ) (Expenses \$ **114,620** including grants of \$ **114,620** ) (Revenue \$ )  
**PROVIDED FUNDING FOR WESTERN NEVADA COLLEGE CAPITAL INVESTMENTS.****4c** (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )  
**N/A****4d** Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$ ) (Revenue \$ )

**4e** Total program service expenses **892,457**



# Western Nevada College Foundation

## Profit and Loss

July 2, 2017 - June 30, 2018

	TOTAL
Income	
4000 Restricted Income	
4100 Program Income	65,300.02
4300 Bonafede Evening at the Ranch	0.00
4500 Scholarship Income	191,819.12
4800 Science Lab Grant Income	1,355,731.38
<b>Total 4000 Restricted Income</b>	<b>1,612,850.52</b>
5000 Unrestricted Income	
5100 Golf Tournament - Unrestricted	37,119.08
5200 Presidents Fund - Unrestricted	27,011.34
5300 Reach for the Stars Black Tie Gala - Unrestricted	31,195.25
5400 Service Revenue - Unrestricted	2,875.24
5500 We Are Western - Scholarship Celebration - Unrestricted	6,755.00
5600 Bonafede Evening at the Ranch - Unrestricted	825.00
5700 Management Fee Revenue Investments - Unrestricted	12,861.20
<b>Total 5000 Unrestricted Income</b>	<b>118,642.11</b>
<b>Total Income</b>	<b>\$1,731,492.63</b>
<b>GROSS PROFIT</b>	<b>\$1,731,492.63</b>
Expenses	
6000 Fundraising expense	
6010 Golf Tournament	11,658.45
6020 PayPal/Credit Card Fees	2,063.78
6030 Reach for the Stars	16,704.63
6040 We Are Western - Scholarship Reception	7,105.95
6050 Bonafede Evening at the Ranch	147.38
<b>Total 6000 Fundraising expense</b>	<b>37,680.19</b>
6100 Mgmt & Gen	
6110 Accounting	11,977.35
6120 Awards/Plaques	440.39
6130 Bank and Courier Fees	349.95
6140 Board Meeting / Training	827.17
6150 Donor Relations	9,030.88
6160 Insurance	1,840.00
6170 Office Expenses/Supplies	2,556.04
6180 Marketing	3,641.11
6200 Membership/Subscriptions	1,497.50
6210 Travel/Professional Development	175.00
<b>Total 6100 Mgmt &amp; Gen</b>	<b>32,335.39</b>

# Western Nevada College Foundation

## Profit and Loss

July 2, 2017 - June 30, 2018

	TOTAL
6300 Program Expenses	0.00
6310 Academic Program	47,163.54
6330 Scholarship Expense	214,709.26
6340 Science Lab Grant Expense	1,355,731.38
<b>Total 6300 Program Expenses</b>	<b>1,617,604.18</b>
<b>Total Expenses</b>	<b>\$1,687,619.76</b>
NET OPERATING INCOME	<b>\$43,872.87</b>
Other Income	
7000 In-Kind Contributions	
7100 In-Kind Donations Inc	100,272.09
7200 WNC Donated Salaries and Expenses - Inc	171,180.28
<b>Total 7000 In-Kind Contributions</b>	<b>271,452.37</b>
7300 Interest Income - Restricted	0.00
7400 Interest Income-Unrestricted	383.12
7500 Market G/L - Restricted	0.00
7600 Market G/L - Unrestricted	5,558.11
<b>Total Other Income</b>	<b>\$277,393.60</b>
Other Expenses	
8100 In-Kind Donation Exp	100,272.09
8200 Investment Fees	20.00
8300 WNC Donated Salaries & Expenses - Exp	171,180.28
8400 Payroll Expenses	25,000.00
8500 Pledge Write Off Expense	200.00
<b>Total Other Expenses</b>	<b>\$296,672.37</b>
NET OTHER INCOME	<b>\$ -19,278.77</b>
NET INCOME	<b>\$24,594.10</b>



# Western Nevada College Foundation

## Profit and Loss

July 2, 2018 - June 30, 2019

	TOTAL
Income	
4000 Restricted Income	
4100 Program Income	295,585.83
4200 Reach for the Stars Black Tie Gala - Restricted	0.00
4300 Bonafede Evening at the Ranch	485.00
4500 Scholarship Income	379,188.86
4600 Scholarship Income - Endowment	44,746.50
4700 Capital Income - Endowment	14,380.00
4800 Science Lab Grant Income	100,270.14
Scholarship Income - Auto	0.00
<b>Total 4000 Restricted Income</b>	<b>834,656.33</b>
5000 Unrestricted Income	
5100 Golf Tournament - Unrestricted	18,061.60
5200 Presidents Fund - Unrestricted	16,202.70
5300 Reach for the Stars Black Tie Gala - Unrestricted	46,374.40
5400 Service Revenue - Unrestricted	4,075.53
5500 We Are Western - Scholarship Celebration - Unrestricted	6,453.00
5600 Bonafede Evening at the Ranch - Unrestricted	1,205.00
<b>Total 5000 Unrestricted Income</b>	<b>92,372.23</b>
<b>Total Income</b>	<b>\$927,028.56</b>
GROSS PROFIT	<b>\$927,028.56</b>
Expenses	
6000 Fundraising expense	
6010 Golf Tournament	14,827.98
6020 PayPal/Credit Card Fees	2,865.83
6030 Reach for the Stars	31,407.34
6040 We Are Western - Scholarship Reception	9,426.96
<b>Total 6000 Fundraising expense</b>	<b>58,528.11</b>
6100 Mgmt & Gen	
6110 Accounting	13,160.00
6130 Bank and Courier Fees	126.50
6140 Board Meeting / Training	1,462.88
6150 Donor Relations	11,491.69
6160 Insurance	1,982.00
6170 Office Expenses/Supplies	3,130.37
6180 Marketing	2,601.12
6200 Membership/Subscriptions	2,569.80
6210 Travel/Professional Development	2,196.03
6220 Legal Services	2,145.00
6230 Software	11,766.40
<b>Total 6100 Mgmt &amp; Gen</b>	<b>52,631.79</b>

# Western Nevada College Foundation

## Profit and Loss

July 2, 2018 - June 30, 2019

	TOTAL
6300 Program Expenses	0.00
6310 Academic Program	295,805.83
6330 Scholarship Expense	423,935.36
6340 Science Lab Grant Expense	114,620.19
<b>Total 6300 Program Expenses</b>	<b>834,361.38</b>
<b>Total Expenses</b>	<b>\$945,521.28</b>
NET OPERATING INCOME	<b>\$ -18,492.72</b>
Other Income	
7000 In-Kind Contributions	
7100 In-Kind Donations Inc	58,095.50
7200 WNC Donated Salaries and Expenses - Inc	181,708.63
<b>Total 7000 In-Kind Contributions</b>	<b>239,804.13</b>
7400 Interest Income-Unrestricted	35,254.76
7600 Market G/L - Unrestricted	8,341.78
<b>Total Other Income</b>	<b>\$283,400.67</b>
Other Expenses	
8100 In-Kind Donation Exp	58,095.50
8200 Investment Fees	32.00
8300 WNC Donated Salaries & Expenses - Exp	181,708.63
8400 Payroll Expenses	32,075.86
8500 Pledge Write Off Expense	-1,091.55
<b>Total Other Expenses</b>	<b>\$270,820.44</b>
NET OTHER INCOME	<b>\$12,580.23</b>
NET INCOME	<b>\$ -5,912.49</b>

# Western Nevada College Foundation

Profit and Loss  
July 2019 - June 2020

	TOTAL
Income	
4000 Restricted Income	
4100 Program Income	231,575.57
4500 Scholarship Income	468,934.30
4600 Scholarship Income - Endowment	49,413.75
4800 Science Lab Grant Income	1,072,155.76
<b>Total 4000 Restricted Income</b>	<b>1,822,079.38</b>
5000 Unrestricted Income	
5100 Golf Tournament - Unrestricted	34,170.00
5200 Presidents Fund - Unrestricted	58,473.98
5300 Reach for the Stars Black Tie Gala - Unrestricted	122,504.44
5400 Service Revenue - Unrestricted	1,152.87
5500 We Are Western - Scholarship Celebration - Unrestricted	6,155.00
5700 Management Fee Revenue Investments - Unrestricted	14,687.30
5800 WNCF Trivia Night	1,770.00
<b>Total 5000 Unrestricted Income</b>	<b>238,913.59</b>
<b>Total Income</b>	<b>\$2,060,992.97</b>
GROSS PROFIT	<b>\$2,060,992.97</b>
Expenses	
6000 Fundraising expense	
6010 Golf Tournament	16,150.72
6020 PayPal/Credit Card Fees	3,873.57
6030 Reach for the Stars	44,962.01
6040 We Are Western - Scholarship Reception	7,760.60
6080 WNCF Trivia Night	867.72
<b>Total 6000 Fundraising expense</b>	<b>73,614.62</b>
6100 Mgmt & Gen	
6110 Accounting	10,424.99
6130 Bank and Courier Fees	196.16
6140 Board Meeting / Training	1,431.56
6150 Donor Relations	12,135.44
6160 Insurance	2,137.00
6170 Office Expenses/Supplies	2,065.79
6180 Marketing	468.57
6200 Membership/Subscriptions	6,149.12
6210 Travel/Professional Development	1,228.07
6230 Software	8,698.44
<b>Total 6100 Mgmt &amp; Gen</b>	<b>44,935.14</b>

# Western Nevada College Foundation

Profit and Loss  
July 2019 - June 2020

	TOTAL
6300 Program Expenses	182,382.00
6310 Academic Program	49,193.57
6330 Scholarship Expense	518,348.05
6340 Science Lab Grant Expense	1,072,155.76
<b>Total 6300 Program Expenses</b>	<b>1,822,079.38</b>
<b>Total Expenses</b>	<b>\$1,940,629.14</b>
NET OPERATING INCOME	<b>\$120,363.83</b>
Other Income	
7000 In-Kind Contributions	
7100 In-Kind Donations Inc	13,845.74
7200 WNC Donated Salaries and Expenses - Inc	176,803.49
<b>Total 7000 In-Kind Contributions</b>	<b>190,649.23</b>
7400 Interest Income-Unrestricted	28,951.32
7600 Market G/L - Unrestricted	-16,616.15
<b>Total Other Income</b>	<b>\$202,984.40</b>
Other Expenses	
8100 In-Kind Donation Exp	13,845.74
8200 Investment Fees	2.00
8300 WNC Donated Salaries & Expenses - Exp	176,803.49
8400 Payroll Expenses	54,478.11
<b>Total Other Expenses</b>	<b>\$245,129.34</b>
NET OTHER INCOME	<b>\$ -42,144.94</b>
NET INCOME	<b>\$78,218.89</b>

# Western Nevada College Foundation

## Profit and Loss

July 2, 2020 - January 31, 2021

	TOTAL
Income	
4000 Restricted Income	
4100 Program Income	70,793.95
4400 Program Income - Endowment	15,000.00
4500 Scholarship Income	215,163.16
4600 Scholarship Income - Endowment	39,173.63
4800 Science Lab Grant Income	127,970.33
<b>Total 4000 Restricted Income</b>	<b>468,101.07</b>
5000 Unrestricted Income	
5100 Golf Tournament - Unrestricted	37,746.00
5200 Presidents Fund - Unrestricted	39,796.17
5800 WNCF Trivia Night	2,140.00
<b>Total 5000 Unrestricted Income</b>	<b>79,682.17</b>
<b>Total Income</b>	<b>\$547,783.24</b>
<b>GROSS PROFIT</b>	<b>\$547,783.24</b>
Expenses	
6000 Fundraising expense	
6010 Golf Tournament	16,059.68
6020 PayPal/Credit Card Fees	1,702.74
6080 WNCF Trivia Night	49.99
<b>Total 6000 Fundraising expense</b>	<b>17,812.41</b>
6100 Mgmt & Gen	
6110 Accounting	746.29
6130 Bank and Courier Fees	265.52
6150 Donor Relations	1,078.03
6160 Insurance	2,259.00
6170 Office Expenses/Supplies	170.80
6180 Marketing	1,584.62
6200 Membership/Subscriptions	2,327.77
6230 Software	-1,363.44
<b>Total 6100 Mgmt &amp; Gen</b>	<b>7,068.59</b>
6300 Program Expenses	
6310 Academic Program	85,793.95
6320 Refund	-322.54
6330 Scholarship Expense	254,336.79
6340 Science Lab Grant Expense	127,970.33
<b>Total 6300 Program Expenses</b>	<b>467,778.53</b>
<b>Total Expenses</b>	<b>\$492,659.53</b>
<b>NET OPERATING INCOME</b>	<b>\$55,123.71</b>



# Western Nevada College Foundation

## Profit and Loss

July 2, 2020 - January 31, 2021

	TOTAL
Other Income	
7000 In-Kind Contributions	
7200 WNC Donated Salaries and Expenses - Inc	116,291.29
<b>Total 7000 In-Kind Contributions</b>	<b>116,291.29</b>
7400 Interest Income-Unrestricted	39,149.26
7600 Market G/L - Unrestricted	78,689.00
<b>Total Other Income</b>	<b>\$234,129.55</b>
Other Expenses	
8200 Investment Fees	2.00
8300 WNC Donated Salaries & Expenses - Exp	116,291.29
8400 Payroll Expenses	15,171.20
<b>Total Other Expenses</b>	<b>\$131,464.49</b>
NET OTHER INCOME	<b>\$102,665.06</b>
NET INCOME	<b>\$157,788.77</b>

# Western Nevada College Foundation

Balance Sheet  
As of June 30, 2018

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 B of A Science Lab (deleted)	3,150.71
1010 CNB	100,647.37
CONS	0.00
CTED	0.00
SELF	0.00
SOCC	0.00
<b>Total 1010 CNB</b>	<b>100,647.37</b>
1020 Wells Fargo Merchant Account	48,589.17
1110 NSHE Gift Account	1,041.80
1120 Host - College Acct	298.00
1130 College - Unrestricted	0.00
1140 State General - Operations Account	0.00
<b>Total Bank Accounts</b>	<b>\$153,727.05</b>
Other Current Assets	
1499 Undeposited Funds	0.00
1700 Pledges Receivable	7,277.00
1790 Allowance/dist pledge rec	-1,091.55
<b>Total 1700 Pledges Receivable</b>	<b>6,185.45</b>
1900 Waddell & Reed	3,304,772.84
<b>Total Other Current Assets</b>	<b>\$3,310,958.29</b>
<b>Total Current Assets</b>	<b>\$3,464,685.34</b>
<b>TOTAL ASSETS</b>	<b>\$3,464,685.34</b>

# Western Nevada College Foundation

Balance Sheet  
As of June 30, 2018

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
250000 Unexpended Contributions - Programs	
250020 ABES - Adult Basic Education	615.00
250040 ACAD - Academic Skills Center	3,713.64
250060 ACCR - Accreditation	250.00
250080 ADLL - Adult Literacy & Language (ACCEL)	419.00
250100 ARTC - Art, Carson	2,339.16
250120 ARTF - Art, Fallon	345.00
250140 ASLC - American Sign Language	1,313.15
250160 ASWN - Student Govt Programs	840.78
250180 ATHL - Athletic Department (deleted)	12,322.39
250200 AUTO - Automotive Carson Campus	19,657.03
250220 BIOL - Biology	625.00
250240 BRID - Bridge to Success	974.83
250280 CCNL - Classified Council Fundraisers (deleted)	1,062.19
250300 CGED - Carson GED Program	2,244.19
250320 CLCN - Classified Council	5,848.66
250340 COMP - Computer Advancements/Equipment	777.48
250360 CONS - Construction	426.00
250380 CTED - Career Tech Education	242.89
250400 DIST - Distant Learning Network	1,200.00
250420 DOUG - Douglas Campus Gift/Remodel Account	3,565.33
250440 DRMA - Dorothy Ramsdell Memorial Account	15,091.69
250460 DROP - Child Development Center Drop-Off	1,876.00
250480 EMPG - Employee Giving	1,510.86
250500 EMSA - Emergency Student Aid	10,558.09
250520 ENGI - Engineering	470.00
250540 FALL - Fallon Campus	1,900.00
250560 FALN - Fallon Nursing Program	40,500.00
250580 FAML - Family Services Center (CDC)	3,820.05
250600 FCHM - Fallon Chemistry Fund	443.49
250620 FGED - Fallon GED Program	374.00
250640 GENR - General	361.27
250660 GEOL - Geology Club	4,645.78
250700 GF18 - Golf Classic 2018 (deleted)	8,240.00
250720 IMSE - IMS Equipment/Computers (Info & Marketing)	950.00
250740 INST - Institutional Sustainability	10,315.00
250760 JFTR - Jason Finley Trees	125.76

# Western Nevada College Foundation

Balance Sheet  
As of June 30, 2018

	TOTAL
250780 Jump Start Program	3,532.00
250800 LOST - Always Lost Program	7,735.07
250820 LRCC - LRC Carson Campus (Library)	6,400.00
250840 LTNC - ALAS, Association of Latin American Students	1,000.00
250880 MATR - Siemens Mechatronics Certification	0.00
250920 2nd Year Nursing Club	961.15
250940 NURS - Nursing	14,375.28
250960 OBSV - Observatory	13,141.63
250980 PERF - Performing Arts	142,569.38
251000 PHYS - Physics Lab	720.00
251040 RECR - Recycle Rides	304.18
251060 RECY - Recycling Fund	2,572.37
251080 RODE - Rodeo Club, Fallon (deleted)	115.00
251100 RZHK - Robert Z. Hawkins Foundation Grant	3,888.32
251120 SELF - Nursing Student Emergency Loan	4,119.83
251140 SLIF - Student Life	364.25
251160 SOCC - Soccer Club	1,102.48
251180 SOSB - Save Our Students, Book Fund	1,600.00
251200 SVET - Student Veterans of WNC	1,227.40
251220 TECH - Technical Sciences	3,421.72
251240 Western Nevada Wildcat Vets	6,307.49
251260 WALT - Jack Walters' Memorial Garden (Jack's Park)	1,019.54
251280 WELD - Welding Program	5,806.30
251300 WHIP - WNC Hospitality Program	3,589.72
251320 NSNA - National Student Nurses' Association	1,783.76
251340 Fallon Physical Library Book Fund	80.00
251360 Refresh Student Fund	150.00
251380 Jump Start Emergency Fund	5,000.00
<b>Total 250000 Unexpended Contributions - Programs</b>	<b>392,850.58</b>
260000 Unexpended Contributions - Scholarships	
260020 AAUW - AAUW Scholarship	0.00
260040 ABRL - Anne G. Berlin Memorial Scholarship	1,670.00
260060 ALAV - American Legion Auxiliary Post #4 9/11	500.00
260080 AMOR - Amor y Campasion Scholarship	7,000.00
260100 ASCE - American Society of Civil Engineers and Soroptomist Scholarship	1,107.00
260120 ASDS - Application Support & Development Scholarship	2,125.00
260160 BERT - Jason Bertocchi Scholarship	6,692.03
260180 BLAF - Bill LaFollette Veterans Memorial Scholarship	1,235.00
260200 BLAS - Jess and Ruth Blas Memorial Scholarship	820.00
260220 CAMF - Dick Campagni Automotive Scholarship (Capital Ford)	0.00
260240 CAMT - Dick Campagni Automotive Scholarship (Carson City Toyota)	5,000.00

# Western Nevada College Foundation

## Balance Sheet As of June 30, 2018

	TOTAL
260260 CGIS - CGI, Inc. Scholarship	9,150.00
260280 CLAS - Taeubel / Classified Professional Development	920.00
260320 CPTK - Carson Phi Theta Kappa	77.50
260340 CRWL - Harriet L. Crowell Scholarship	610.00
260360 CTUD - Carson Tahoe Health Auxiliary Scholarship	1,000.00
260380 CVQG - Carson Valley Quilt Guild Scholarship	1,750.00
260400 DACA - ASWN DACA Scholarship	677.30
260420 DANO - Daughters of Norway Queen Maude	250.00
260440 DARF - Daughters of the American Revolution - John Freemont Chapter	500.00
260480 DEMO - Eugene Paslov Carson City Democratic Women's Scholarship	125.00
260500 DEVX - Helen Devereux Memorial Scholarship	0.00
260520 DILL - Dr. Walter L. Dillard Memorial Scholarship	0.00
260540 DISA - Disability Support/Student Ability Scholarship	1,190.00
260560 DOTS - Cherrice Dotson Scholarship for Single Moms	1,370.00
260640 ESLS - ESL (English Second Language) Scholarship	2,140.00
260660 ESMS - Ellen Shafer Memorial Scholarship	935.00
260680 ETCH - Vicky Etchegoyhen Yaple Memorial Scholarship	1,040.00
260720 FISH - (ABES) - Monte Fast GED Scholarship	465.00
260740 FLNS - Henker Finish Line Scholarship	4,000.00
260780 John and Nancy Gaskill Memorial Scholarship	7,766.24
260800 GEDG - GED Graduation Scholarship	100.00
260820 HALL - Hall Family Nursing Scholarship	4,000.00
260840 HANS - Anne & Matt Hansen "You Can Do It! Scholarship	3,900.00
260860 HCLS - Helen Close Foundation	9,500.00
260880 HDFS - Harley-Davidson Scholarship (Eaglemark Bank)	12,000.00
260900 INAS - Indigenous Native American Scholarship (deleted)	300.00
260920 JCLF - Jesse Clift Native American Scholarship (deleted)	250.00
260960 JLDS - Jack L. Davis Memorial Scholarship Carson Tahoe Health Systems (CTHS)	4,030.00
261000 KEEP - Keep Calm and Carry On Scholarship in Honor of Sherry Neil-Urban	1,065.00
261020 KENN - Kennametal Foundation Scholarship	1,000.00
261040 KPRI - Karen Priest Memorial Scholarship	10,800.00
261060 KWVA - Korean War Veterans Nursing Scholarship	1,000.00
261080 LATN - Latino Cohort Emergency Scholarship (DACA Fund)	840.42
261100 LEIS - Leisure Hour Club Scholarship	3,000.00
261120 MDOR - Mark Dorio Memorial Scholarship	84.00
261140 MEM1 - Michael Calabro Electronics Scholarship	500.00
261160 METH - United Methodist Men's Scholarship	1,536.00
261200 NBAS - Nevada Builders Alliance Scholarship	1,000.00
261220 NCPA - Nevada CPA Society Scholarship	300.00
261240 NMAT - Nancy Mattinson Memorial Scholarship	2,500.00
261260 NNEW - Native & Newcomers Club of Carson City	1,000.00



# Western Nevada College Foundation

## Balance Sheet As of June 30, 2018

	TOTAL
261280 NS01 - (END3) - Ballardini Single Parent Scholarship (deleted)	78.45
261300 NS07 - (MEM2) - Roberta Ogden Trease Scholarship (deleted)	349.27
261320 NS08 - (MEM3) - Anne M. Phillips Scholarship (deleted)	77.10
261340 NS10 - (END1) - Vivian Wilde-Mellow Scholarship	7,300.00
261360 PEN2 - Pennington Nursing Scholarships	30,000.00
261380 PEOS - PEO Sisterhood Scholarships ACTUAL CNB BALANCE FWD	5,500.00
261420 PRAS - Patricia R. Aschee Native American Scholarship (deleted)	96.00
261440 RAFS - Rafaela S. Leon and Annie B. Vicks Scholarship	1,020.00
261460 Eladio Leon Memorial Scholarship	1,000.00
261480 RAMS - Dorothy and Rob Ramsdell Scholarship	2,666.50
261500 RAMV - Dorothy Ramsdell Memorial Veteran Scholarship	1,650.00
261540 SAUL - Saulisberry Family Scholarship	0.00
261580 SITI - Soroptimist International Carson City Trade & Industry Scholarship	1,115.00
261600 SPPC - NV Energy Scholarship (Sierra Pacific Power)	5,000.00
261620 STEM - Science, Technology, Engineering, Math Scholarship	2,683.75
261640 STOD - Mike & Dick Stoddard Memorial Scholarship	0.00
261660 STTW - Thomas W. Waddell Scholarship	1,100.00
261680 SWIR - Marilee Swirczek Memorial Scholarship	3,000.00
261700 TOOL - Woody Wurster Machine Tool Scholarship	2,109.09
261720 VETS - Vet Success Scholarship	60.00
261740 WARM - Warm Springs Correction Center Scholarship Fund	371.65
261760 WILL - William G. Smith Memorial Scholarship	1,150.00
261780 Dr. Jack L. Davis Memorial Scholarship	0.00
261800 ZOLA - Zola Scholarship Fund	1,570.00
261820 ZUTT - The Hope Scholarship	2,000.00
261840 Dr. Eugene Paslov Memorial Scholarship	4,007.79
261860 SIMP - Soroptimist International Carson City Marge Patterson	0.00
261880 SIMH - Soroptimist International Carson City Nursing Scholarship	0.00
261900 JACK-Jack C. Davis Memorial Scholarship	4,000.00
261920 HOLT - Holt Helping Hands Scholarship (deleted)	450.00
261960 AKTS - Abigail Keiko Touchton Scholarship	200.00
261980 EMBL - Carson City Emblem Club #507 Scholarship	1,000.00
262000 Carson Valley Art Association Scholarship	3,000.00
262020 Click Bond Pioneer Scholarship	2,500.00
262040 Michael Dugan Memorial Scholarship	3,100.00
262060 Jim and Nancy Conkey Nursing Scholarship	7,000.00
262080 Quick Space Scholarship	8,000.00
263000 A&M Science Scholarship	1,000.00
<b>Total 260000 Unexpended Contributions - Scholarships</b>	<b>222,975.09</b>
<b>Total Other Current Liabilities</b>	<b>\$615,825.67</b>
<b>Total Current Liabilities</b>	<b>\$615,825.67</b>

# Western Nevada College Foundation

Balance Sheet  
As of June 30, 2018

	TOTAL
<b>Long-Term Liabilities</b>	
270000 Endowments -Unspent Endowment Contributions	
271000 Butti Equipment Endowment	277,249.86
271100 Donald W. Reynolds	596,271.62
271200 Fallon Land (Dodge/Getto)	3,779.79
271300 Manuel Beck	462,216.82
271400 Science Lab Capital Investment	3,180.66
274000 Lew McCrigler Performing Arts Fund	26,707.71
274100 Observatory Endowment	15,434.20
274200 Ramsdell - Latino Cohort Endowment	5,196.43
274300 Ramsdell CTE Endowment	113,433.05
276000 Albert V. Lane Scholarship	55,984.70
276100 Andy Butti Scholarship	60,688.07
276200 Annie Johnson Elliott	10,803.68
276300 Bessie L. Miller Fund	9,133.68
276400 Bonnie Parnell Endowment	18,649.41
276500 Carson Nugget Always Lost Vets Scholarship	58,645.71
276600 Fallon/Fitz	83,105.07
276700 Daniel Palmer Memorial Scholarship	14,976.53
276800 Davison Family Scholarship	23,437.01
276900 Helen Devereux	13,841.92
277000 John Sheldon	55,402.21
277100 Kandee Ann Kahn	10,536.27
277200 Lesch Nursing	30,021.07
277300 Mike Pintar Memorial Scholarship	7,807.10
277400 Miller-Neuerett	11,862.41
277500 Ramsdell - Emergency Veterans Scholarship Endowment	10,392.87
277600 Pease Fund	445,178.45
277700 Bob and Penny Waters	10,055.19
277800 Robert Bush Estate	90,070.69
277900 Testolin	145,821.32
278000 Diamond/Unger	27,342.19
278100 WNC Foundation Scholarship	39,366.19
<b>Total 270000 Endowments -Unspent Endowment Contributions</b>	<b>2,736,591.88</b>
<b>Total Long-Term Liabilities</b>	<b>\$2,736,591.88</b>
<b>Total Liabilities</b>	<b>\$3,352,417.55</b>
<b>Equity</b>	
3000 Opening Bal Equity	0.00
3010 Retained Earnings - Unrestricted Income	-0.02
3040 Fund Balance - Unrestricted	71,214.51

# Western Nevada College Foundation

## Balance Sheet

As of June 30, 2018

	TOTAL
Net Income	41,053.30
Total Equity	<b>\$112,267.79</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$3,464,685.34</b>

# Western Nevada College Foundation

Balance Sheet  
As of June 30, 2019

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1010 CNB	368,299.50
CONS	0.00
CTED	0.00
SELF	0.00
SOCC	0.00
<b>Total 1010 CNB</b>	<b>368,299.50</b>
1020 Wells Fargo Merchant Account	24,265.71
1030 Chase - Aspen Science Lab	1,229,530.52
1110 NSHE Gift Account	837.18
1120 Host - College Acct	0.00
1130 College - Unrestricted	0.00
1140 State General - Operations Account	0.00
<b>Total Bank Accounts</b>	<b>\$1,622,932.91</b>
Other Current Assets	
1300 Prepaid Expense - Reach For The Stars	6,852.75
1400 Prepaid Expense - Golf	31.00
1499 Undeposited Funds	0.00
1500 Prepaid Expense - In Kind	4,902.00
1700 Pledges Receivable	6,620.00
1790 Allowance/dist pledge rec	0.00
<b>Total 1700 Pledges Receivable</b>	<b>6,620.00</b>
1900 Waddell & Reed	3,560,159.36
<b>Total Other Current Assets</b>	<b>\$3,578,565.11</b>
<b>Total Current Assets</b>	<b>\$5,201,498.02</b>
<b>TOTAL ASSETS</b>	<b>\$5,201,498.02</b>

# Western Nevada College Foundation

## Balance Sheet

As of June 30, 2019

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
250000 Unexpended Contributions - Programs	
250020 ABES - Adult Basic Education	615.00
250040 ACAD - Academic Skills Center	3,713.64
250060 ACCR - Accreditation	250.00
250080 ADLL - Adult Literacy & Language (ACCEL)	419.00
250100 ARTC - Art, Carson	2,744.66
250120 ARTF - Art, Fallon	345.00
250140 ASLC - American Sign Language	1,263.15
250160 ASWN - Student Govt Programs	665.78
250200 AUTO - Automotive Carson Campus	20,142.03
250220 BIOL - Biology	625.00
250240 BRID - Bridge to Success	974.83
250300 CGED - Carson GED Program	2,544.19
250320 CLCN - Classified Council	5,665.79
250340 COMP - Computer Advancements/Equipment	777.48
250360 CONS - Construction	236.00
250380 CTED - Career Tech Education	242.89
250400 DIST - Distant Learning Network	1,200.00
250420 DOUG - Douglas Campus Gift/Remodel Account	3,565.33
250440 DRMA - Dorothy Ramsdell Memorial Account	2,091.69
250460 DROP - Child Development Center Drop-Off	2,278.27
250480 EMPG - Employee Giving	1,510.86
250500 EMSA - Emergency Student Aid	10,902.34
250520 ENGI - Engineering	470.00
250540 FALL - Fallon Campus	875.00
250560 FALN - Fallon Nursing Program	0.00
250580 FAML - Family Services Center (CDC)	3,820.05
250600 FCHM - Fallon Chemistry Fund	527.49
250620 FGED - Fallon GED Program	374.00
250640 GENR - General	361.27
250660 GEOL - Geology Club	4,262.22
250720 IMSE - IMS Equipment/Computers (Info & Marketing)	1,070.00
250740 INST - Institutional Sustainability	11,335.00
250760 JFTR - Jason Finley Trees	125.76
250780 Jump Start Program	3,652.00
250800 LOST - Always Lost Program	7,795.07
250820 LRCC - LRC Carson Campus (Library)	32,900.00
250840 LTNC - ALAS, Association of Latin American Students	250.00



# Western Nevada College Foundation

## Balance Sheet As of June 30, 2019

	TOTAL
250880 MATR - Siemens Mechatronics Certification	0.00
250920 2nd Year Nursing Club	1,298.33
250940 NURS - Nursing	14,875.28
250960 OBSV - Observatory	10,017.61
250980 PERF - Performing Arts	59,651.42
251000 PHYS - Physics Lab	840.00
251040 RECR - Recycle Rides	304.18
251060 RECY - Recycling Fund	2,572.37
251080 RODE - Rodeo Club, Fallon (deleted)	115.00
251100 RZHK - Robert Z. Hawkins Foundation Grant	3,888.32
251120 SELF - Nursing Student Emergency Loan	4,144.83
251140 SLIF - Student Life	364.25
251160 SOCC - Soccer Club	1,339.98
251180 SOSB - Save Our Students, Book Fund	1,600.00
251200 SVET - Student Veterans of WNC	1,227.40
251220 TECH - Technical Sciences	3,421.72
251240 Western Nevada Wildcat Vets	7,207.11
251260 WALT - Jack Walters' Memorial Garden (Jack's Park)	1,019.54
251280 WELD - Welding Program	5,806.30
251300 WHIP - WNC Hospitality Program	3,589.72
251320 NSNA - National Student Nurses' Association	90.00
251340 Fallon Physical Library Book Fund	200.00
251360 Refresh Student Fund	150.00
251380 Jump Start Emergency Fund	3,271.13
251420 Honors Program	800.00
251445 Latino Cohort - Mother's Day Gala	2,105.45
251450 Friends of Western Fallon Fundraiser	16,448.20
251465 Reach For The Stars Deferred Revenue	18,850.94
251470 Golf - Deferred Revenue	1,800.00
251475 In Kind - Deferred Revenue	4,902.00
<b>Total 250000 Unexpended Contributions - Programs</b>	<b>302,491.87</b>
260000 Unexpended Contributions - Scholarships	
260020 AAUW - AAUW Scholarship	1,000.00
260040 ABRL - Anne G. Berlin Memorial Scholarship	1,420.00
260060 ALAV - American Legion Auxiliary Post #4 9/11	1,000.00
260080 AMOR - Amor y Campasion Scholarship	7,250.00
260100 ASCE - American Society of Civil Engineers and Soroptomist Scholarship	1,107.00
260120 ASDS - Application Support & Development Scholarship	2,025.00
260140 ASWN - Student Govt Scholarship	491.15
260160 BERT - Jason Bertocchi Scholarship	6,792.03
260180 BLAF - Bill LaFollette Veterans Memorial Scholarship	1,135.00
260200 BLAS - Jess and Ruth Blas Memorial Scholarship	0.00

# Western Nevada College Foundation

## Balance Sheet

As of June 30, 2019

	TOTAL
260220 CAMF - Dick Campagni Automotive Scholarship (Capital Ford)	0.00
260240 CAMT - Dick Campagni Automotive Scholarship (Carson City Toyota)	5,050.00
260260 CGIS - CGI, Inc. Scholarship	6,650.00
260280 CLAS - Taeubel / Classified Professional Development	920.00
260320 CPTK - Carson Phi Theta Kappa	77.50
260340 CRWL - Harriet L. Crowell Scholarship	110.00
260360 CTUD - Carson Tahoe Health Auxiliary Scholarship	1,000.00
260380 CVQG - Carson Valley Quilt Guild Scholarship	1,750.00
260400 DACA - ASWN DACA Scholarship	687.30
260420 DANO - Daughters of Norway Queen Maude	250.00
260440 DARF - Daughters of the American Revolution - John Freemont Chapter	500.00
260480 DEMO - Eugene Paslov Carson City Democratic Women's Scholarship	125.00
260500 DEVX - Helen Devereux Memorial Scholarship	500.00
260520 DILL - Dr. Walter L. Dillard Memorial Scholarship	750.00
260540 DISA - Disability Support/Student Ability Scholarship	1,160.00
260560 DOTS - Cherrice Dotson Scholarship for Single Moms	1,692.00
260640 ESLS - ESL (English Second Language) Scholarship	2,140.00
260660 ESMS - Ellen Shafer Memorial Scholarship	935.00
260680 ETCH - Vicky Etchegoyhen Yaple Memorial Scholarship	1,040.00
260720 FISH - (ABES) - Monte Fast GED Scholarship	465.00
260740 FLNS - Henker Finish Line Scholarship	4,000.00
260780 John and Nancy Gaskill Memorial Scholarship	14,666.24
260800 GEDG - GED Graduation Scholarship	100.00
260820 HALL - Hall Family Nursing Scholarship	4,000.00
260840 HANS - Anne & Matt Hansen "You Can Do It! Scholarship	3,900.00
260860 HCLS - Helen Close Foundation	9,500.00
260880 HDFS - Harley-Davidson Scholarship (Eaglemark Bank)	12,000.00
260960 JLDS - Jack L. Davis Memorial Scholarship Carson Tahoe Health Systems (CTHS)	6,030.00
261000 KEEP - Keep Calm and Carry On Scholarship in Honor of Sherry Neil-Urban	425.00
261020 KENN - Kennametal Foundation Scholarship	1,000.00
261040 KPRI - Karen Priest Memorial Scholarship	11,300.00
261060 KWVA - Korean War Veterans Nursing Scholarship	500.00
261080 LATN - Latino Cohort Emergency Scholarship (DACA Fund)	2,382.42
261100 LEIS - Leisure Hour Club Scholarship	2,000.00
261120 MDOR - Mark Dorio Memorial Scholarship	249.00
261140 MEM1 - Michael Calabro Electronics Scholarship	500.00
261160 METH - United Methodist Men's Scholarship	1,536.00
261200 NBAS - Nevada Builders Alliance Scholarship	1,000.00
261220 NCPA - Nevada CPA Society Scholarship	300.00
261240 NMAT - Nancy Mattinson Memorial Scholarship	3,000.00
261260 NNEW - Native & Newcomers Club of Carson City	1,000.00
261340 NS10 - (END1) - Vivian Wilde-Mellow Scholarship	11,300.00

# Western Nevada College Foundation

## Balance Sheet

As of June 30, 2019

	TOTAL
261360 PEN2 - Pennington Nursing Scholarships	135,000.75
261380 PEOS - PEO Sisterhood Scholarships ACTUAL CNB BALANCE FWD	6,100.00
261440 RAFS - Rafaela S. Leon and Annie B. Vicks Scholarship	1,245.00
261460 Eladio Leon Memorial Scholarship	1,375.00
261480 RAMS - Dorothy and Rob Ramsdell Scholarship	10,666.50
261500 RAMV - Dorothy Ramsdell Memorial Veteran Scholarship	1,650.00
261540 SAUL - Saulisberry Family Scholarship	0.00
261580 SITI - Soroptimist International Carson City Trade & Industry Scholarship	2,240.00
261600 SPPC - NV Energy Scholarship (Sierra Pacific Power)	5,000.00
261620 STEM - Science, Technology, Engineering, Math Scholarship	3,283.75
261640 STOD - Mike & Dick Stoddard Memorial Scholarship	0.00
261660 STTW - Thomas W. Waddell Scholarship	1,100.00
261680 SWIR - Marilee Swirczek Memorial Scholarship	2,000.00
261700 TOOL - Woody Wurster Machine Tool Scholarship	2,109.09
261720 VETS - Vet Success Scholarship	60.00
261740 WARM - Warm Springs Correction Center Scholarship Fund	4,943.18
261760 WILL - William G. Smith Memorial Scholarship	650.00
261780 Dr. Jack L. Davis Memorial Scholarship	14.25
261800 ZOLA - Zola Scholarship Fund	1,170.00
261820 ZUTT - The Hope Scholarship	1,260.00
261840 Dr. Eugene Paslov Memorial Scholarship	3,768.11
261860 SIMP - Soroptimist International Carson City Marge Patterson	0.00
261880 SIMH - Soroptimist International Carson City Nursing Scholarship	0.00
261900 JACK-Jack C. Davis Memorial Scholarship	3,000.00
261960 AKTS - Abigail Keiko Touchton Scholarship	420.00
261980 EMBL - Carson City Emblem Club #507 Scholarship	1,000.00
262000 Carson Valley Art Association Scholarship	3,000.00
262020 Click Bond Pioneer Scholarship	2,500.00
262040 Michael Dugan Memorial Scholarship	3,400.00
262060 Jim and Nancy Conkey Nursing Scholarship	15,000.00
262080 Quick Space Scholarship	4,000.00
263000 A&M Science Scholarship	0.00
263020 William N. Pennington CTE Scholarship	193,487.44
263040 Northern Nevada Correction Center Scholarship (NNCC)	5,638.01
263060 Taylor Bushek Memorial Scholarship	500.00
263080 Major Kevin Burns Scholarship	2,000.00
263100 BookNV Academic Access Scholarship	1,000.00
263120 Fallon Ford - Toyota	1,300.00
263140 City National Bank Scholarship	2,000.00
263160 Marcia Deerfield Women in Trades Scholarship	500.00
263180 Bank of America Scholarship	15,000.00
266040 Paul Laxalt Scholarship	5,755.00

# Western Nevada College Foundation

Balance Sheet  
As of June 30, 2019

	TOTAL
<b>Total 260000 Unexpended Contributions - Scholarships</b>	<b>581,846.72</b>
<b>Total Other Current Liabilities</b>	<b>\$884,338.59</b>
<b>Total Current Liabilities</b>	<b>\$884,338.59</b>
Long-Term Liabilities	
270000 Endowments -Unspent Endowment Contributions	
271000 Butti Equipment Endowment	297,210.71
271100 Donald W. Reynolds	639,200.74
271200 Fallon Land (Dodge/Getto)	4,051.93
271300 Manuel Beck	495,494.56
271400 Science Lab Capital Investment	1,229,530.52
274000 Lew McCrigler Performing Arts Fund	33,678.29
274100 Observatory Endowment	40,859.87
274200 Ramsdell - Latino Cohort Endowment	5,570.54
274300 Ramsdell CTE Endowment	121,599.78
276000 Albert V. Lane Scholarship	57,812.94
276100 Andy Butti Scholarship	63,227.22
276200 Annie Johnson Elliott	11,085.95
276300 Bessie L. Miller Fund	9,425.25
276400 Bonnie Parnell Endowment	19,992.09
276500 Carson Nugget Always Lost Vets Scholarship	60,985.50
276600 Fallon/Fitz	89,083.95
276700 Daniel Palmer Memorial Scholarship	16,054.77
276800 Davison Family Scholarship	28,240.66
276900 Helen Devereux	14,342.93
277000 John Sheldon	57,299.34
277100 Kandee Ann Kahn	10,876.51
277200 Lesch Nursing	31,136.68
277300 Mike Pintar Memorial Scholarship	8,305.05
277400 Miller-Nevertt	12,193.57
277500 Ramsdell - Emergency Veterans Scholarship Endowment	11,141.14
277600 Pease Fund	463,634.15
277700 Bob and Penny Waters	10,779.12
277800 Robert Bush Estate	93,418.04
277900 Testolin	160,734.77
278000 Diamond/Unger	28,209.49
278100 WNC Foundation Scholarship	41,815.59
<b>Total 270000 Endowments -Unspent Endowment Contributions</b>	<b>4,166,991.65</b>
<b>Total Long-Term Liabilities</b>	<b>\$4,166,991.65</b>
<b>Total Liabilities</b>	<b>\$5,051,330.24</b>

# Western Nevada College Foundation

## Balance Sheet

As of June 30, 2019

	TOTAL
Equity	
3000 Opening Bal Equity	0.00
3010 Retained Earnings - Unrestricted Income	41,053.28
3040 Fund Balance - Unrestricted	71,214.51
Net Income	37,899.99
<b>Total Equity</b>	<b>\$150,167.78</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$5,201,498.02</b>



# Western Nevada College Foundation

## Balance Sheet As of June 30, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1010 CNB	122,866.92
CONS	0.00
CTED	0.00
SELF	0.00
SOCC	0.00
<b>Total 1010 CNB</b>	<b>122,866.92</b>
1020 Wells Fargo Merchant Account	68,162.99
1030 Chase - Aspen Science Lab	157,374.76
1110 NSHE Gift Account	1,478.73
1120 Host - College Acct	1,124.00
1130 College - Unrestricted	900.99
1140 State General - Operations Account	0.00
<b>Total Bank Accounts</b>	<b>\$351,908.39</b>
Other Current Assets	
1300 Prepaid Expense - Reach For The Stars	0.00
1400 Prepaid Expense - Golf	0.00
1499 Undeposited Funds	0.00
1500 Prepaid Expense - In Kind	0.00
1700 Pledges Receivable	6,620.00
1790 Allowance/dist pledge rec	0.00
<b>Total 1700 Pledges Receivable</b>	<b>6,620.00</b>
1900 Waddell & Reed	4,186,969.95
<b>Total Other Current Assets</b>	<b>\$4,193,589.95</b>
<b>Total Current Assets</b>	<b>\$4,545,498.34</b>
<b>TOTAL ASSETS</b>	<b>\$4,545,498.34</b>

# Western Nevada College Foundation

Balance Sheet  
As of June 30, 2020

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
250000 Unexpended Contributions - Programs	
250020 ABES - Adult Basic Education	615.00
250040 ACAD - Academic Skills Center	3,713.64
250060 ACCR - Accreditation	250.00
250080 ADLL - Adult Literacy & Language (ACCEL)	419.00
250100 ARTC - Art, Carson	2,612.66
250120 ARTF - Art, Fallon	345.00
250140 ASLC - American Sign Language	1,263.15
250160 ASWN - Student Govt Programs	1,397.28
250200 AUTO - Automotive Carson Campus	20,379.53
250220 BIOL - Biology	625.00
250240 BRID - Bridge to Success	480.83
250300 CGED - Carson GED Program	2,844.19
250320 CLCN - Classified Council	5,457.71
250340 COMP - Computer Advancements/Equipment	777.48
250360 CONS - Construction	236.00
250380 CTED - Career Tech Education	242.89
250400 DIST - Distant Learning Network	1,200.00
250420 DOUG - Douglas Campus Gift/Remodel Account	3,565.33
250440 DRMA - Dorothy Ramsdell Memorial Account	1,591.69
250460 DROP - Child Development Center Drop-Off	2,454.97
250480 EMPG - Employee Giving	1,510.86
250500 EMSA - Emergency Student Aid	11,225.57
250520 ENGI - Engineering	470.00
250540 FALL - Fallon Campus	1,175.00
250560 FALN - Fallon Nursing Program	978.00
250580 FAML - Family Services Center (CDC)	3,820.05
250600 FCHM - Fallon Chemistry Fund	611.49
250620 FGED - Fallon GED Program	374.00
250640 GENR - General	361.27
250660 GEOL - Geology Club	6,083.74
250720 IMSE - IMS Equipment/Computers (Info & Marketing)	956.45
250740 INST - Institutional Sustainability	12,010.00
250760 JFTR - Jason Finley Trees	125.76
250780 Jump Start Program	4,507.87
250800 LOST - Always Lost Program	8,116.68

# Western Nevada College Foundation

## Balance Sheet

As of June 30, 2020

	TOTAL
250820 LRCC - LRC Carson Campus (Library)	31,138.51
250840 LTNC - ALAS, Association of Latin American Students	250.00
250880 MATR - Siemens Mechatronics Certification	1,700.00
250920 2nd Year Nursing Club	3,646.58
250940 NURS - Nursing	15,215.28
250960 OBSV - Observatory	9,577.66
250980 PERF - Performing Arts	69,875.21
251000 PHYS - Physics Lab	960.00
251040 RECR - Recycle Rides	304.18
251060 RECY - Recycling Fund	2,572.37
251080 RODE - Rodeo Club, Fallon (deleted)	115.00
251100 RZHK - Robert Z. Hawkins Foundation Grant	3,888.32
251120 SELF - Nursing Student Emergency Loan	4,144.83
251140 SLIF - Student Life	364.25
251160 SOCC - Soccer Club	1,339.98
251180 SOSB - Save Our Students, Book Fund	1,734.95
251200 SVET - Student Veterans of WNC	1,227.40
251220 TECH - Technical Sciences	3,421.72
251240 Western Nevada Wildcat Vets	11,422.36
251260 WALT - Jack Walters' Memorial Garden (Jack's Park)	1,019.54
251280 WELD - Welding Program	5,806.30
251300 WHIP - WNC Hospitality Program	2,424.72
251320 NSNA - National Student Nurses' Association	1,711.47
251340 Fallon Physical Library Book Fund	310.00
251360 Refresh Student Fund	150.00
251380 Jump Start Emergency Fund	2,558.38
251420 Honors Program	2,200.00
251445 Latino Cohort - Mother's Day Gala	1,122.20
251450 Friends of Western Fallon Fundraiser	23,343.14
251455 Fallon Student Emergency Fund	1,050.34
251460 Bennett Family Fallon Campus Art	5,767.20
251465 Reach For The Stars Deferred Revenue	0.00
251470 Golf - Deferred Revenue	0.00
251475 In Kind - Deferred Revenue	0.00
251480 Mobile Manufacturing Training Lab	42,993.00
251485 FISH Fundraiser	0.00
251500 State of NV Deposits	10,384.63
251550 Prison Education Unrestricted Funds	12,576.50
251600 Tesla	0.00
251700 Small Business Administration (Economic Injury Disaster Loan)	3,000.00

# Western Nevada College Foundation

Balance Sheet  
As of June 30, 2020

	TOTAL
<b>Total 250000 Unexpended Contributions - Programs</b>	<b>382,114.11</b>
260000 Unexpended Contributions - Scholarships	
260020 AAUW - AAUW Scholarship	1,500.00
260040 ABRL - Anne G. Berlin Memorial Scholarship	1,670.00
260060 ALAV - American Legion Auxiliary Post #4 9/11	1,000.00
260080 AMOR - Amor y Campasion Scholarship	250.00
260100 ASCE - American Society of Civil Engineers and Soroptomist Scholarship	1,107.00
260120 ASDS - Application Support & Development Scholarship	2,425.00
260140 ASWN - Student Govt Scholarship	741.15
260160 BERT - Jason Bertocchi Scholarship	6,292.03
260180 BLAF - Bill LaFollette Veterans Memorial Scholarship	1,735.00
260200 BLAS - Jess and Ruth Blas Memorial Scholarship	820.00
260220 CAMF - Dick Campagni Automotive Scholarship (Capital Ford)	0.00
260240 CAMT - Dick Campagni Automotive Scholarship (Carson City Toyota)	7,300.00
260260 CGIS - CGI, Inc. Scholarship	5,900.00
260280 CLAS - Taeubel / Classified Professional Development	920.00
260320 CPTK - Carson Phi Theta Kappa	77.50
260340 CRWL - Harriet L. Crowell Scholarship	860.00
260360 CTUD - Carson Tahoe Health Auxiliary Scholarship	1,000.00
260380 CVQG - Carson Valley Quilt Guild Scholarship	3,000.00
260400 DACA - ASWN DACA Scholarship	687.30
260420 DANO - Daughters of Norway Queen Maude	500.00
260440 DARF - Daughters of the American Revolution - John Freemont Chapter	500.00
260480 DEMO - Eugene Paslov Carson City Democratic Women's Scholarship	125.00
260500 DEVX - Helen Devereux Memorial Scholarship	50.00
260520 DILL - Dr. Walter L. Dillard Memorial Scholarship	375.00
260540 DISA - Disability Support/Student Ability Scholarship	1,130.00
260560 DOTS - Cherrice Dotson Scholarship for Single Moms	1,932.00
260640 ESLS - ESL (English Second Language) Scholarship	2,140.00
260660 ESMS - Ellen Shafer Memorial Scholarship	935.00
260680 ETCH - Vicky Etchegoyhen Yapple Memorial Scholarship	1,140.00
260720 FISH - (ABES) - Monte Fast GED Scholarship	465.00
260740 FLNS - Henker Finish Line Scholarship	250.00
260780 John and Nancy Gaskill Memorial Scholarship	15,266.24
260800 GEDG - GED Graduation Scholarship	100.00

# Western Nevada College Foundation

## Balance Sheet

As of June 30, 2020

	TOTAL
260820 HALL - Hall Family Nursing Scholarship	4,000.00
260840 HANS - Anne & Matt Hansen "You Can Do It! Scholarship	3,900.00
260860 HCLS - Helen Close Foundation	7,375.00
260880 HDFS - Harley-Davidson Scholarship (Eaglemark Bank)	15,638.00
260960 JLDS - Jack L. Davis Memorial Scholarship Carson Tahoe Health Systems (CTHS)	4,558.50
261000 KEEP - Keep Calm and Carry On Scholarship in Honor of Sherry Neil-Urban	900.00
261020 KENN - Kennametal Foundation Scholarship	500.00
261040 KPRI - Karen Priest Memorial Scholarship	14,300.00
261060 KWVA - Korean War Veterans Nursing Scholarship	1,250.00
261080 LATN - Latino Cohort Emergency Scholarship (DACA Fund)	2,639.67
261100 LEIS - Leisure Hour Club Scholarship	2,000.00
261120 MDOR - Mark Dorio Memorial Scholarship	304.00
261140 MEM1 - Michael Calabro Electronics Scholarship	750.00
261160 METH - United Methodist Men's Scholarship	1,536.00
261200 NBAS - Nevada Builders Alliance Scholarship	0.00
261220 NCPA - Nevada CPA Society Scholarship	300.00
261240 NMAT - Nancy Mattinson Memorial Scholarship	3,000.00
261260 NNEW - Native & Newcomers Club of Carson City	1,000.00
261340 NS10 - (END1) - Vivian Wilde-Mellow Scholarship	21,313.31
261360 PEN2 - Pennington Nursing Scholarships	53,500.75
261380 PEOS - PEO Sisterhood Scholarships ACTUAL CNB BALANCE FWD	6,100.00
261440 RAFS - Rafaela S. Leon and Annie B. Vicks Scholarship	945.00
261460 Eladio Leon Memorial Scholarship	1,500.00
261480 RAMS - Dorothy and Rob Ramsdell Scholarship	8,666.50
261500 RAMV - Dorothy Ramsdell Memorial Veteran Scholarship	950.00
261540 SAUL - Saulisberry Family Scholarship	0.00
261580 SIT1 - Soroptimist International Carson City Trade & Industry Scholarship	1,115.00
261600 SPPC - NV Energy Scholarship (Sierra Pacific Power)	8,000.00
261620 STEM - Science, Technology, Engineering, Math Scholarship	1,883.80
261640 STOD - Mike & Dick Stoddard Memorial Scholarship	0.00
261660 STTW - Thomas W. Waddell Scholarship	350.00
261680 SWIR - Marilee Swirczek Memorial Scholarship	1,340.00
261700 TOOL - Woody Wurster Machine Tool Scholarship	1,054.09
261720 VETS - Vet Success Scholarship	60.00
261740 WARM - Warm Springs Correction Center Scholarship Fund	251.25



# Western Nevada College Foundation

## Balance Sheet As of June 30, 2020

	TOTAL
261760 WILL - William G. Smith Memorial Scholarship	150.00
261780 Dr. Jack L. Davis Memorial Scholarship	-93.41
261800 ZOLA - Zola Scholarship Fund	670.00
261820 ZUTT - The Hope Scholarship	500.00
261840 Dr. Eugene Paslov Memorial Scholarship	1,518.11
261860 SIMP - Soroptimist International Carson City Marge Patterson	0.00
261880 SIMH - Soroptimist International Carson City Nursing Scholarship	0.00
261900 JACK-Jack C. Davis Memorial Scholarship	2,000.00
261960 AKTS - Abigail Keiko Touchton Scholarship	660.00
261980 EMBL - Carson City Emblem Club #507 Scholarship	1,000.00
262000 Carson Valley Art Association Scholarship	4,400.00
262020 Click Bond Pioneer Scholarship	2,500.00
262040 Michael Dugan Memorial Scholarship	3,750.00
262060 Jim and Nancy Conkey Nursing Scholarship	25,830.00
262080 Quick Space Scholarship	0.00
263000 A&M Science Scholarship	0.00
263020 William N. Pennington CTE Scholarship	6,584.10
263040 Northern Nevada Correction Center Scholarship (NNCC)	3,222.29
263060 Taylor Bushek Memorial Scholarship	1,100.00
263080 Major Kevin Burns Scholarship	2,000.00
263100 BookNV Academic Access Scholarship	0.00
263120 Fallon Ford - Toyota	1,300.00
263140 City National Bank Scholarship	1,000.00
263160 Marcia Deerfield Women in Trades Scholarship	500.00
263180 Bank of America Scholarship	6,490.37
263200 Rotary Club of Carson City Scholarship	0.00
263220 Jepsen Scholarship	0.00
263260 Soroptimist International Carson City Sandy Howard Women In Trades Scholarship	0.00
263280 Nancy Mattinson Scholarship	12,500.00
263290 Freeman F. and Norma F. Morgan Scholarship	2,000.00
266040 Paul Laxalt Scholarship	5,490.42
<b>Total 260000 Unexpended Contributions - Scholarships</b>	<b>318,245.97</b>
<b>Total Other Current Liabilities</b>	<b>\$700,360.08</b>
<b>Total Current Liabilities</b>	<b>\$700,360.08</b>

# Western Nevada College Foundation

## Balance Sheet As of June 30, 2020

	TOTAL
<b>Long-Term Liabilities</b>	
270000 Endowments -Unspent Endowment Contributions	
271000 Butti Equipment Endowment	302,624.27
271100 Donald W. Reynolds	650,843.49
271200 Fallon Land (Dodge/Getto)	4,125.73
271300 Manuel Beck	504,519.76
271400 Science Lab Capital Investment	157,374.76
274000 Lew McCrigler Performing Arts Fund	34,291.71
274100 Observatory Endowment	41,604.11
274200 Ramsdell - Latino Cohort Endowment	5,672.03
274300 Ramsdell CTE Endowment	123,814.68
276000 Albert V. Lane Scholarship	57,121.83
276100 Andy Butti Scholarship	63,625.89
276200 Annie Johnson Elliott	11,281.82
276300 Bessie L. Miller Fund	9,241.01
276400 Bonnie Parnell Endowment	19,608.12
276500 Carson Nugget Always Lost Vets Scholarship	60,261.62
276600 Fallon/Fitz	90,836.22
276700 Daniel Palmer Memorial Scholarship	15,349.72
276800 Davison Family Scholarship	27,757.58
276900 Helen Devereux	14,604.16
277000 John Sheldon	56,541.60
277100 Kandee Ann Kahn	10,672.94
277200 Lesch Nursing	30,706.34
277300 Mike Pintar Memorial Scholarship	10,183.24
277400 Miller-Nevertt	12,167.79
277500 Ramsdell - Emergency Veterans Scholarship Endowment	11,344.07
277600 Pease Fund	461,711.93
277700 Bob and Penny Waters	10,975.47
277800 Robert Bush Estate	92,127.14
277900 Testolin	165,741.63
278000 Diamond/Unger	28,478.36
278100 WNC Foundation Scholarship	40,516.05
278200 Clarence And Martha Berger Scholarship	491,026.52
<b>Total 270000 Endowments -Unspent Endowment Contributions</b>	<b>3,616,751.59</b>
<b>Total Long-Term Liabilities</b>	<b>\$3,616,751.59</b>
<b>Total Liabilities</b>	<b>\$4,317,111.67</b>
<b>Equity</b>	
3000 Opening Bal Equity	0.00
3010 Retained Earnings - Unrestricted Income	78,953.27
3040 Fund Balance - Unrestricted	71,214.51

# Western Nevada College Foundation

## Balance Sheet

As of June 30, 2020

	TOTAL
Net Income	78,218.89
Total Equity	<b>\$228,386.67</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$4,545,498.34</b>

# Western Nevada College Foundation

## Balance Sheet As of January 31, 2021

	TOTAL	
	AS OF JAN 31, 2021	AS OF JUN 30, 2020 (PP)
<b>ASSETS</b>		
Current Assets		
Bank Accounts		
1010 CNB	701,427.33	122,866.92
CONS	0.00	0.00
CTED	0.00	0.00
SELF	0.00	0.00
SOCC	0.00	0.00
<b>Total 1010 CNB</b>	<b>701,427.33</b>	<b>122,866.92</b>
1020 Wells Fargo Merchant Account	95,295.26	68,162.99
1030 Chase - Aspen Science Lab	29,404.43	157,374.76
1031 Chase Fallon Science Lab	941,244.00	-
1110 NSHE Gift Account	1,478.73	1,478.73
1120 Host - College Acct	1,124.00	1,124.00
1130 College - Unrestricted	900.99	900.99
1140 State General - Operations Account	0.00	0.00
<b>Total Bank Accounts</b>	<b>\$1,770,874.74</b>	<b>\$351,908.39</b>
Other Current Assets		
1300 Prepaid Expense - Reach For The Stars	0.00	0.00
1400 Prepaid Expense - Golf	0.00	0.00
1499 Undeposited Funds	0.00	0.00
1500 Prepaid Expense - In Kind	0.00	0.00
1700 Pledges Receivable	6,620.00	6,620.00
1790 Allowance/dist pledge rec	0.00	0.00
<b>Total 1700 Pledges Receivable</b>	<b>6,620.00</b>	<b>6,620.00</b>
1900 Waddell & Reed	4,838,437.68	4,186,969.95
<b>Total Other Current Assets</b>	<b>\$4,845,057.68</b>	<b>\$4,193,589.95</b>
<b>Total Current Assets</b>	<b>\$6,615,932.42</b>	<b>\$4,545,498.34</b>
<b>TOTAL ASSETS</b>	<b>\$6,615,932.42</b>	<b>\$4,545,498.34</b>

## Western Nevada College Foundation

## Balance Sheet

As of January 31, 2021

	TOTAL	
	AS OF JAN 31, 2021	AS OF JUN 30, 2020 (PP)
LIABILITIES AND EQUITY		
Liabilities		



# Western Nevada College Foundation

## Balance Sheet As of January 31, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1010 CNB	701,427.33
CONS	0.00
CTED	0.00
SELF	0.00
SOCC	0.00
<b>Total 1010 CNB</b>	<b>701,427.33</b>
1020 Wells Fargo Merchant Account	95,295.26
1030 Chase - Aspen Science Lab	29,404.43
1031 Chase Fallon Science Lab	941,244.00
1110 NSHE Gift Account	1,478.73
1120 Host - College Acct	1,124.00
1130 College - Unrestricted	900.99
1140 State General - Operations Account	0.00
<b>Total Bank Accounts</b>	<b>\$1,770,874.74</b>
Other Current Assets	
1300 Prepaid Expense - Reach For The Stars	0.00
1400 Prepaid Expense - Golf	0.00
1499 Undeposited Funds	0.00
1500 Prepaid Expense - In Kind	0.00
1700 Pledges Receivable	6,620.00
1790 Allowance/dist pledge rec	0.00
<b>Total 1700 Pledges Receivable</b>	<b>6,620.00</b>
1900 Waddell & Reed	4,838,437.68
<b>Total Other Current Assets</b>	<b>\$4,845,057.68</b>
<b>Total Current Assets</b>	<b>\$6,615,932.42</b>
<b>TOTAL ASSETS</b>	<b>\$6,615,932.42</b>

# Western Nevada College Foundation

## Balance Sheet

As of January 31, 2021

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
250000 Unexpended Contributions - Programs	
250020 ABES - Adult Basic Education	615.00
250040 ACAD - Academic Skills Center	3,713.64
250060 ACCR - Accreditation	250.00
250080 ADLL - Adult Literacy & Language (ACCEL)	419.00
250100 ARTC - Art, Carson	2,710.66
250120 ARTF - Art, Fallon	345.00
250140 ASLC - American Sign Language	1,263.15
250160 ASWN - Student Govt Programs	1,397.28
250200 AUTO - Automotive Carson Campus	20,707.28
250220 BIOL - Biology	625.00
250240 BRID - Bridge to Success	480.83
250300 CGED - Carson GED Program	3,019.19
250320 CLCN - Classified Council	5,457.71
250340 COMP - Computer Advancements/Equipment	777.48
250360 CONS - Construction	236.00
250380 CTED - Career Tech Education	242.89
250400 DIST - Distant Learning Network	1,200.00
250420 DOUG - Douglas Campus Gift/Remodel Account	3,565.33
250440 DRMA - Dorothy Ramsdell Memorial Account	1,941.69
250460 DROP - Child Development Center Drop-Off	2,531.61
250480 EMPG - Employee Giving	1,510.86
250500 EMSA - Emergency Student Aid	12,470.57
250520 ENGI - Engineering	470.00
250540 FALL - Fallon Campus	1,465.00
250560 FALN - Fallon Nursing Program	978.00
250580 FAML - Family Services Center (CDC)	3,420.05
250600 FCHM - Fallon Chemistry Fund	660.49
250620 FGED - Fallon GED Program	374.00
250640 GENR - General	1,345.67
250660 GEOL - Geology Club	6,083.74
250720 IMSE - IMS Equipment/Computers (Info & Marketing)	996.45
250740 INST - Institutional Sustainability	12,315.00
250760 JFTR - Jason Finley Trees	125.76
250780 Jump Start Program	357,414.87
250800 LOST - Always Lost Program	8,151.68
250820 LRCC - LRC Carson Campus (Library)	31,233.51

# Western Nevada College Foundation

## Balance Sheet

As of January 31, 2021

	TOTAL
250840 LTNC - ALAS, Association of Latin American Students	250.00
250880 MATR - Siemens Mechatronics Certification	1,700.00
250920 2nd Year Nursing Club	3,429.54
250940 NURS - Nursing	15,390.28
250960 OBSV - Observatory	9,647.66
250980 PERF - Performing Arts	71,407.71
251000 PHYS - Physics Lab	1,030.00
251040 RECR - Recycle Rides	304.18
251060 RECY - Recycling Fund	2,572.37
251100 RZHK - Robert Z. Hawkins Foundation Grant	3,888.32
251120 SELF - Nursing Student Emergency Loan	1,144.83
251140 SLIF - Student Life	364.25
251160 SOCC - Soccer Club	1,339.98
251180 SOSB - Save Our Students, Book Fund	1,734.95
251200 SVET - Student Veterans of WNC	1,227.40
251220 TECH - Technical Sciences	3,421.72
251240 Western Nevada Wildcat Vets	11,762.36
251260 WALT - Jack Walters' Memorial Garden (Jack's Park)	1,019.54
251280 WELD - Welding Program	5,806.30
251300 WHIP - WNC Hospitality Program	2,424.72
251320 NSNA - National Student Nurses' Association	1,951.47
251340 Fallon Physical Library Book Fund	380.00
251360 Refresh Student Fund	150.00
251380 Jump Start Emergency Fund	2,558.38
251420 Honors Program	2,900.00
251445 Latino Cohort - Mother's Day Gala	1,122.20
251450 Friends of Western Fallon Fundraiser	23,343.14
251455 Fallon Student Emergency Fund	1,050.34
251460 Bennett Family Fallon Campus Art	5,767.20
251465 Reach For The Stars Deferred Revenue	0.00
251470 Golf - Deferred Revenue	0.00
251475 In Kind - Deferred Revenue	0.00
251480 Mobile Manufacturing Training Lab	42,993.00
251485 FISH Fundraiser	50.00
251500 State of NV Deposits	2,734.70
251550 Prison Education Unrestricted Funds	15,217.75
251600 Tesla	675.00
251700 Small Business Administration (Economic Injury Disaster Loan)	1,636.56
251800 Esperanza Fund	6,000.00
251900 ASWN Food Pantry	18,795.00
251950 Wildcat Cafe	0.00

# Western Nevada College Foundation

Balance Sheet  
As of January 31, 2021

	TOTAL
<b>Total 250000 Unexpended Contributions - Programs</b>	<b>757,705.24</b>
260000 Unexpended Contributions - Scholarships	
260020 AAUW - AAUW Scholarship	1,000.00
260040 ABRL - Anne G. Berlin Memorial Scholarship	1,420.00
260060 ALAV - American Legion Auxiliary Post #4 9/11	500.00
260080 AMOR - Amor y Campasion Scholarship	250.00
260100 ASCE - American Society of Civil Engineers and Soroptomist Scholarship	1,107.00
260120 ASDS - Application Support & Development Scholarship	2,450.00
260140 ASWN - Student Govt Scholarship	741.15
260160 BERT - Jason Bertocchi Scholarship	6,442.03
260180 BLAF - Bill LaFollette Veterans Memorial Scholarship	1,835.00
260200 BLAS - Jess and Ruth Blas Memorial Scholarship	820.00
260220 CAMF - Dick Campagni Automotive Scholarship (Capital Ford)	0.00
260240 CAMT - Dick Campagni Automotive Scholarship (Carson City Toyota)	6,050.00
260260 CGIS - CGI, Inc. Scholarship	5,900.00
260280 CLAS - Taeubel / Classified Professional Development	920.00
260320 CPTK - Carson Phi Theta Kappa	77.50
260340 CRWL - Harriet L. Crowell Scholarship	610.00
260360 CTUD - Carson Tahoe Health Auxiliary Scholarship	1,000.00
260380 CVQG - Carson Valley Quilt Guild Scholarship	2,250.00
260400 DACA - ASWN DACA Scholarship	687.30
260420 DANO - Daughters of Norway Queen Maude	500.00
260440 DARF - Daughters of the American Revolution - John Freemont Chapter	250.00
260480 DEMO - Eugene Paslov Carson City Democratic Women's Scholarship	125.00
260500 DEVX - Helen Devereux Memorial Scholarship	50.00
260520 DILL - Dr. Walter L. Dillard Memorial Scholarship	0.00
260540 DISA - Disability Support/Student Ability Scholarship	1,300.00
260560 DOTS - Cherrice Dotson Scholarship for Single Moms	1,812.06
260640 ESLS - ESL (English Second Language) Scholarship	2,140.00
260660 ESMS - Ellen Shafer Memorial Scholarship	935.00
260680 ETCH - Vicky Etchegoyhen Yapple Memorial Scholarship	1,140.00
260720 FISH - (ABES) - Monte Fast GED Scholarship	465.00
260740 FLNS - Henker Finish Line Scholarship	250.00
260780 John and Nancy Gaskill Memorial Scholarship	16,616.24
260800 GEDG - GED Graduation Scholarship	100.00
260820 HALL - Hall Family Nursing Scholarship	2,000.00

# Western Nevada College Foundation

## Balance Sheet As of January 31, 2021

	TOTAL
260840 HANS - Anne & Matt Hansen "You Can Do It! Scholarship	3,900.00
260860 HCLS - Helen Close Foundation	4,875.00
260880 HDFS - Harley-Davidson Scholarship (Eaglemark Bank)	11,138.00
260960 JLDS - Jack L. Davis Memorial Scholarship Carson Tahoe Health Systems (CTHS)	4,058.50
261000 KEEP - Keep Calm and Carry On Scholarship in Honor of Sherry Neil-Urban	1,380.00
261020 KENN - Kennametal Foundation Scholarship	250.00
261040 KPRI - Karen Priest Memorial Scholarship	14,800.00
261060 KWVA - Korean War Veterans Nursing Scholarship	1,250.00
261080 LATN - Latino Cohort Emergency Scholarship (DACA Fund)	7,739.67
261100 LEIS - Leisure Hour Club Scholarship	1,000.00
261120 MDOR - Mark Dorio Memorial Scholarship	339.00
261140 MEM1 - Michael Calabro Electronics Scholarship	1,000.00
261160 METH - United Methodist Men's Scholarship	786.00
261200 NBAS - Nevada Builders Alliance Scholarship	0.00
261220 NCPA - Nevada CPA Society Scholarship	1,500.00
261240 NMAT - Nancy Mattinson Memorial Scholarship	1,750.00
261260 NNEW - Native & Newcomers Club of Carson City	500.00
261340 NS10 - (END1) - Vivian Wilde-Mellow Scholarship	25,313.31
261360 PEN2 - Pennington Nursing Scholarships	106,000.75
261380 PEOS - PEO Sisterhood Scholarships ACTUAL CNB BALANCE FWD	6,400.00
261440 RAFS - Rafaela S. Leon and Annie B. Vicks Scholarship	472.50
261460 Eladio Leon Memorial Scholarship	1,500.00
261480 RAMS - Dorothy and Rob Ramsdell Scholarship	8,166.50
261500 RAMV - Dorothy Ramsdell Memorial Veteran Scholarship	650.00
261540 SAUL - Saulisberry Family Scholarship	0.00
261580 SITI - Sorooptimist International Carson City Trade & Industry Scholarship	3,365.00
261600 SPPC - NV Energy Scholarship (Sierra Pacific Power)	5,500.00
261620 STEM - Science, Technology, Engineering, Math Scholarship	2,203.80
261640 STOD - Mike & Dick Stoddard Memorial Scholarship	0.00
261660 STTW - Thomas W. Waddell Scholarship	350.00
261680 SWIR - Marilee Swirczek Memorial Scholarship	2,840.00
261700 TOOL - Woody Wurster Machine Tool Scholarship	554.09
261720 VETS - Vet Success Scholarship	60.00
261740 WARM - Warm Springs Correction Center Scholarship Fund	4,680.09
261760 WILL - William G. Smith Memorial Scholarship	150.00
261780 Dr. Jack L. Davis Memorial Scholarship	-468.41



# Western Nevada College Foundation

## Balance Sheet

As of January 31, 2021

	TOTAL
261800 ZOLA - Zola Scholarship Fund	420.00
261820 ZUTT - The Hope Scholarship	640.00
261840 Dr. Eugene Paslov Memorial Scholarship	3,992.80
261860 SIMP - Soroptimist International Carson City Marge Patterson	0.00
261880 SIMH - Soroptimist International Carson City Nursing Scholarship	0.00
261900 JACK-Jack C. Davis Memorial Scholarship	1,500.00
261960 AKTS - Abigail Keiko Touchton Scholarship	760.00
261980 EMBL - Carson City Emblem Club #507 Scholarship	500.00
262000 Carson Valley Art Association Scholarship	2,900.00
262020 Click Bond Pioneer Scholarship	6,250.00
262040 Michael Dugan Memorial Scholarship	4,100.00
262060 Jim and Nancy Conkey Nursing Scholarship	33,830.00
262080 Quick Space Scholarship	8,000.00
263000 A&M Science Scholarship	0.00
263020 William N. Pennington CTE Scholarship	143,151.10
263040 Northern Nevada Correction Center Scholarship (NNCC)	8,448.09
263060 Taylor Bushek Memorial Scholarship	1,450.00
263080 Major Kevin Burns Scholarship	2,000.00
263100 BookNV Academic Access Scholarship	0.00
263120 Fallon Ford - Toyota	1,300.00
263140 City National Bank Scholarship	1,000.00
263160 Marcia Deerfield Women in Trades Scholarship	250.00
263180 Bank of America Scholarship	6,490.37
263200 Rotary Club of Carson City Scholarship	5,500.00
263220 Jepsen Scholarship	0.00
263260 Soroptimist International Carson City Sandy Howard Women In Trades Scholarship	0.00
263280 Nancy Mattinson Scholarship	12,500.00
263290 Freeman F. and Norma F. Morgan Scholarship	2,000.00
266040 Paul Laxalt Scholarship	5,236.45
266050 Paul Cirac Scholarship	1,000.00
266060 VFW Auxiliary Kit Carson Chapter	1,000.00
266070 Straubel Family Foundation Scholarship	10,000.00
266090 Quick Space Organizational & Project Management Scholarship	4,000.00
<b>Total 260000 Unexpended Contributions - Scholarships</b>	<b>553,965.89</b>
<b>Total Other Current Liabilities</b>	<b>\$1,311,671.13</b>
<b>Total Current Liabilities</b>	<b>\$1,311,671.13</b>

# Western Nevada College Foundation

## Balance Sheet As of January 31, 2021

	TOTAL
<b>Long-Term Liabilities</b>	
270000 Endowments -Unspent Endowment Contributions	
271000 Butti Equipment Endowment	348,044.14
271100 Donald W. Reynolds	748,526.43
271200 Fallon Land (Dodge/Getto)	4,744.93
271300 Manuel Beck	563,771.42
271400 Science Lab Capital Investment	29,404.43
271401 Chase Fallon Science Lab	941,244.00
274000 Lew McCrigler Performing Arts Fund	39,438.44
274100 Observatory Endowment	47,848.34
274200 Ramsdell - Latino Cohort Endowment	6,523.34
274300 Ramsdell CTE Endowment	142,397.61
276000 Albert V. Lane Scholarship	64,662.77
276100 Andy Butti Scholarship	72,659.16
276200 Annie Johnson Elliott	12,510.55
276300 Bessie L. Miller Fund	10,266.63
276400 Bonnie Parnell Endowment	22,551.04
276500 Carson Nugget Always Lost Vets Scholarship	68,406.09
276600 Fallon/Fitz	105,375.58
276700 Daniel Palmer Memorial Scholarship	17,137.37
276800 Davison Family Scholarship	31,407.48
276900 Helen Devereux	16,331.51
277000 John Sheldon	65,027.73
277100 Kandee Ann Kahn	11,861.89
277200 Lesch Nursing	34,798.81
277300 Mike Pintar Memorial Scholarship	15,699.63
277400 Miller-Nevertt	13,735.96
277500 Ramsdell - Emergency Veterans Scholarship Endowment	13,046.68
277600 Pease Fund	524,298.81
277700 Bob and Penny Waters	12,106.62
277800 Robert Bush Estate	104,405.77
277900 Testolin	182,136.29
278000 Diamond/Unger	32,236.45
278100 WNC Foundation Scholarship	33,459.98
278200 Clarence And Martha Berger Scholarship	564,723.07
<b>Total 270000 Endowments -Unspent Endowment Contributions</b>	<b>4,900,788.95</b>
<b>Total Long-Term Liabilities</b>	<b>\$4,900,788.95</b>
<b>Total Liabilities</b>	<b>\$6,212,460.08</b>
<b>Equity</b>	
3000 Opening Bal Equity	0.00
3010 Retained Earnings - Unrestricted Income	157,172.16
3040 Fund Balance - Unrestricted	71,214.51

# Western Nevada College Foundation

Balance Sheet  
As of January 31, 2021

	TOTAL
Net Income	175,085.67
Total Equity	\$403,472.34
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$6,615,932.42</b>



A NEW WAY TO SIGN IN - If you already have a SAM account, use your **SAM email** for login.gov.

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Western Nevada College Foundation  
DUNS: 967417358 CAGE Code: 8HKW5  
Status: Active  
Expiration Date: 12/28/2021  
Purpose of Registration: Federal Assistance Awards Only

### Entity Overview

#### Entity Registration Summary

**Name:** Western Nevada College Foundation

**Business Type:** Business or Organization

**Last Updated By:** Niki Gladys

**Registration Status:** Active

**Activation Date:** 12/28/2020

**Expiration Date:** 12/28/2021

#### Exclusion Summary

**Active Exclusion Records?** No



OMB E-2021-0239-0001

WWW

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**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**APPLICATION**

☒ **NEW APPLICANT**

☐ **CURRENTLY FUNDED APPLICANT (AMOUNT \$ \_\_\_\_\_)**

**APPLICANT INFORMATION**

<b>Agency Name:</b> Boys & Girls Clubs of Western Nevada	
<b>Agency Mailing Address:</b> 1870 Russell Way, Carson City, NV 89706	
<b>Project Name:</b> Summer Brain Gain – Learning Loss Prevention	
<b>Project Address/Location:</b> 1870 Russell Way, Carson City, NV 89706	
<b>Contact Person:</b> Nick Brancato	
<b>Office Number:</b> 775-882-8820	<b>Email:</b> nickb@bgcwn.org
<b>Cell Phone:</b> 775-771-6816	<b>Website:</b> www.bgcwn.org

**FISCAL MANAGER**

<b>Name:</b>	Matt Sampson
<b>Title:</b>	Director of Operations
<b>Phone Number:</b>	7745-882-8820
<b>Email:</b>	matts@bgcwn.org

**PROJECT FUNDING**

<b>Requested amount</b>	\$9,632
<b>Other funding</b>	
<b>Total project cost</b>	\$9,632

**PROJECT ELIGIBILITY**

**Which Carson City critical need does this project address?**

<input type="checkbox"/> SENIOR CITIZEN SERVICES	<input type="checkbox"/> HEALTH/DENTAL SERVICES
<input type="checkbox"/> MENTAL HEALTH SERVICES	<input type="checkbox"/> DOMESTIC VIOLENCE SERVICES
<input type="checkbox"/> DISABLED CITIZENS SERVICES	<input type="checkbox"/> SUBSTANCE ABUSE SERVICES
<input checked="" type="checkbox"/> YOUTH	<input type="checkbox"/> EDUCATION



**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**GENERAL OVERVIEW ONE PAGE LIMIT 10 POINTS**

Boys & Girls Clubs of Western Nevada is seeking funding support to implement a Summer Brain Gain curriculum both in-person to youth in attendance at the Club facility, and online available to those unable to attend during the 2021 Summer Program, and into the start of the 2021-2022 school year. The purpose of this program is to mitigate learning loss during the summer months, which has the potential to be exacerbated by a year of hybrid and distance learning, and prepare youth to return to school.

Summer Brain Gain is comprised of one-week modules with fun, themed activities for elementary school, middle school and high school students that are aligned with common core anchor standards. Supported by Disney, each module takes a project-based learning approach: youth engage in a process of learning through discovery, creative expression, group work and a final project or production. As a result, kids develop higher-order thinking skills through the Summer Brain Gain modules while staying on track for the coming school year.

Grant funds will directly support the Summer Brain Gain program by helping to cover staff time to implement the program both in-person and virtually through recorded videos, curriculum materials and activity consumables, reporting and program administration, and if available, some transportation costs for education-based field trips. These funds will provide the necessary support to ensure the program is available to all members at the Club and those able to join virtually. Ordinarily, Club members would receive the program through the learning center, however, under COVID mitigation efforts, youth are divided into designated smaller groups in assigned areas. This funding will help make sure the program is able to be administered in all program areas so that every child in attendance can receive academic support.



**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**PROBLEM STATEMENT ONE PAGE LIMIT 10 POINTS**

The pandemic has resulted in an incredibly challenging school year for the vast majority of youth in the Carson City area. Through anecdotal observations with Club members, we have seen a dramatic decrease in engagement with scholastic learning amongst our kids. We have been assisting youth weekly with logging on to remote learning activities and completing homework assignments while distance learning. Through our staffs' observations, youth have struggled to remain focused during virtual lessons, dedicating less time to learning activities, and often times falling behind in completing assignments, and rushing through work.

Understandably, as a result of the pandemic, there was a temporary federal suspension of the assessments and accountability requirement for the Statewide Plan for the Improvement of Pupils, and so the quantifiable impacts of a year of distance-learning won't be fully known for some time, however, it is obvious through observations of youth and discussions with parents the struggles youth are facing in maintaining normal scholastic development. Our youth, as well as others interviewed in local and national media, indicate that one of their biggest frustrations has been feeling like there is a lack of real "learning" taking place. On a weekly basis, the majority of their engagement with school is to log-on to a Google Classroom and complete an assignment by a certain date. There is a genuine lack of personal engagement, adequate support for problem-solving, and long-term retention of information. Additionally, youth are feeling separated from their friends and the vital community of peer and mentor support received through a traditional school model.

As the hybrid-model school year has persisted, this detachment and lack of engagement with peers and educators has exacerbated these issues, and we see daily the impacts of youth not being regularly challenged academically and frustrated with the overall process of virtual learning. With summer approaching, the potential for further learning loss during the summer months, after a year of hybrid learning, may leave our community youth falling further behind their respective learning standards. NWEA, a research-based nonprofit produced a study that reflected long-standing observations that there is a certain amount of learning loss that occurs during the summer months. Their study indicated that as youth age, particularly from 3<sup>rd</sup> to 8<sup>th</sup> grade, we see the amount of loss increase to 20-50% loss of learned materials<sup>1</sup>.

Challenges to the learning process effect youth differently. Under normal circumstances, youth from lower-income families are more susceptible to summer learning loss<sup>2</sup>, and have the potential to be dramatically more impacted by the limitations from virtual learning, especially when regular access to the internet and technology are limited. While Club programming is open to all school-age youth able to attend, we emphasize serving lower-income families, and 52% of our Club families fall below the low-to-moderate income level for our area.

<sup>1</sup> <https://www.nwca.org/blog/2018/summer-learning-loss-what-we-know-what-were-learning/>

<sup>2</sup> <https://eric.ed.gov/?id=ED536514>

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**GOALS AND OBJECTIVES TWO PAGE LIMIT 10 POINTS**

**Goal:** To help reduce summer learning loss and demonstrate “learning loss mitigation” through general academic engagement and understanding in a minimum of 150 youth.

**Objective:** Club staff will administer weekly fun and dynamic academic activities following the proven-effective Summer Brain Gain curriculum in age-appropriate lessons to all Club members participating in the Summer Program in July and August, 2021. Measurable changes will be tracked through pre-post testing of youth at the start and conclusion of the program.

**Goal:** Expand availability of Summer Brain Gain to include Club families unable to attend in-person programming, reaching an additional 150 youth.

**Objective:** Current capacity restrictions limit the number of in-person youth able to attend programming. As such, the Club Education Lead staff will record lessons and activities that will be posted to the Club website and Facebook pages and made publicly available to community youth. Outreach and impact will be measured by tracking video views, and submitting public polling to determine utilization by families.

**Goal:** To ensure youth are receiving regular engagement and social interaction with peers and mentors.

**Objective:** In-person engagement and socialization through group-based and mentor-led activities will occur daily during the summer months for all registered Club members, and be a critical component of Summer Brain Gain academic activities.

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**METHODS OF ACCOMPLISHMENT ONE PAGE LIMIT 20 POINTS**

The Club will accomplish its goals through the successful implementation of six weeks of fun, theme-based activities designed to mitigate summer learning loss for early and upper elementary, middle, and high school youth. The Common Core aligned learning modules will engage youth in project-based activities, with an emphasis on math, literacy, and 21st century skills. The overall Summer Brain Gain program will have two additional modules added for a more robust suite of engagement activities; Summer Brain Gain Read and Summer Brain Gain STEM.

Summer Brain Gain: READ offers six weeks of literacy programming, introducing members to new books and engaging activities supportive of literacy skill development. Modules are available for lower and upper elementary, middle, and high school youth. Opportunities for both small group and individual reading are available each day.

Summer Brain Gain includes two weeks of STEM modules for elementary, middle, and high school youth. These week-long modules allow opportunities for Clubs to extend summer programming. The STEM supplemental modules are based upon the same framework as Summer Brain Gain and Summer Brain Gain: READ, but have content focused on science, technology, engineering and math.

In both additional modules as with the general Summer Brain Gain curriculum, youth engage in learning through discovery, creative expression and collaborative group work that evolves into a final project or production. Club staff will support and guide participants in a manner more like a mentor or coach, rather than a teacher; therefore, Club members are the programs' drivers and are highly engaged in both learning and fun. Daily, members experience BGCA's four Essential E's of project-based learning practices: engagement, expression, evaluation and exhibition.

Grant funds will enable the program to be implemented in every program area targeting all youth in attendance during the summer months, which is anticipated at a minimum of 150 youth currently. To reach a broader audience, lessons will be recorded and made available to those unable to attend in-person on a weekly basis with the goal of reaching a minimum of 150 additional youth. Daily, Club members will have the ability to engage socially with peers and mentors, promoting healthy social development and creating a network of support for their learning efforts. Staff will conduct pre-post surveys and in-situ evaluation to ensure the program is being implemented effectively and yielding intended results.

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**PROJECT EVALUATION AND INTERNAL ASSESSMENT TWO PAGE LIMIT 20  
POINTS**

Success of the program will be assessed through overall member participation for both in-person and online lessons, measured reduction in learning loss, and group engagement.

All in-person participant attendance will be tracked utilizing Trax Solutions, the Club's online member reporting system. This also maintains records of the demographic and socio-economic information for member participants. Member attendance will be reviewed weekly, with outreach and recruitment efforts to be made to families to maximize participation in all elements of the program.

Program effectiveness will be measured through pre-post testing to demonstrate the mitigation of learning loss and document potential gains, particularly in literacy and math skills. These tests will be administered by Club staff, and the Club will send copies to Partnership Carson City for data compilation. Surveys will also be sent to families of members who participate online to help gauge program efficacy.

Throughout the program, on a weekly basis, in-person observation by staff, in-situ surveys, and informal discussions will help inform the real-time effectiveness of the program, and the need for adjustments. The final projects produced by the Club kids will also serve as a tool to demonstrate engagement, participation and program effectiveness.

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**SUSTAINMENT OF THE PROJECT HALF A PAGE LIMIT 5 POINTS**

Given the size limitations of the program due to capacity restrictions, and the limited amount of funds through CSSG relative to other funding cycles, it seemed to be a good fit to provide support to establish a more diverse Summer Brain Gain program utilizing additional modules where it can be focused on a smaller group of youth with a better focus on the individual. As part of the Clubs' overall Education Programming, Summer Brain Gain is an important resource for members and their families, and as such, the Club will remain committed to ensuring program sustainability by leveraging support from future donors and grant-making entities.

As the Club moves away from funding support specifically for COVID-19 relief, and resumes a more normal fundraising plan, there are a number of private foundations that have previously supported education programming, and with that support, the Club is confident it will have secured funding to sustain the program for years to come.

**COORDINATION AND COLLABORATION HALF PAGE LIMIT 5 POINTS**

The Club will continue its close relationship and coordination with the Carson City School District to identify ways in which the Club can work to fill achievement gaps in youth, and supplement school resources with additional support for families, as it has done throughout the pandemic. Working closely with the schools, the Club will also identify any unique learning needs of individual youth enrolled in the summer program to ensure delivery of activities align with their needs.

As a chartered Club of the Boys & Girls Clubs of America, the Club will maintain access to the latest developments with program curriculum, methodologies for delivery, tools for assessment and staff training.



**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**PROJECT BUDGET- 20 POINTS**

Complete the Budget Summary chart below. This information is mandatory in order to be considered for a CSSG Grant. A detailed explanation must be made on the Budget Justification page, with calculations. Other funding is not required. (Max Score: 10 points)

<b>Project Title:</b>	<b>Requested Amount</b>	<b>Other Funding</b>	<b>Total Funds</b>
<b>Project Expenses FY 2020-2021</b>			
Program Lead Staff for Program Implementation and Reporting (10 Staff)	2640		2640
Youth Development Staff to Assist with Program Implementation (8 Staff)	1152		1152
Program curriculum materials	5000		5000
Travel for Education Field Trips	840		840
<b>TOTALS</b>	<b>9632</b>		<b>9632</b>

**Other Carson City Contributions**

Please make sure to provide information on any Carson City subsidy (s) made to your agency, for example: cash, building rental, land, a building, other grants, equipment etc.	<b>The Club receives an annual building maintenance fund from Carson City through the Question 1 Bond program.</b>
Please provide the value of the subsidy (s) listed above. If more than one please identify each amount	<b>Question 1 Bond funding \$120,000</b>



**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

separately.

**BUDGET JUSTIFICATION**

Please list each project expense from the previous page and explain in more detail. Include calculations. Use additional pages if necessary.

PROJECT EXPENSE	AMOUNT BUDGETED	JUSTIFICATION OF EXPENSE
Program Lead Staff (10 staff) for project implementation and reporting. 10 staff at an average pay rate of \$11/hr for 3 hours per week over an 8 week period.	\$2,640	Program leads plan, schedule, and implement the project, engage with youth daily, and capture data for program reporting.
Youth Development Staff (10) to assist with project implementation. 10 staff at an average pay rate of \$9/hr for 2 hours per week over an 8 week period.	\$1,152	Youth Development Professionals assist the project implementation, engage with youth on a daily basis.
Program Curriculum Materials – printed materials, video recording devices, journals, supplies and program consumables.	\$5,000	Printing of all program materials, curriculum guides, flyers for the 3 modules for elementary, middle, and high school aged youth. Video recording for in-person activities and virtual lessons, program consumables.
Field Trip travel. \$56/mile reimbursement for up to 5 vehicles, for up to 100 miles, over 3 total trips.	\$840	If field trips are feasible, the Club will take youth to the Children's Museum, NV History Museum, Library, and possibly others.

**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**AGENCY INFORMATION**

Date of incorporation	3/20/1991
Date of IRS certification	6/20/1996
Tax exempt number	88-0269139
DUNS#: ( <a href="http://www.dnb.com/get-a-duns-number.html">http://www.dnb.com/get-a-duns-number.html</a> )	797910460

Attach items 1-7 to your application. Item 8 is optional. Please list and reference any additional attachments you are providing with your application. Do not include attachments unless they are needed to understand the project.

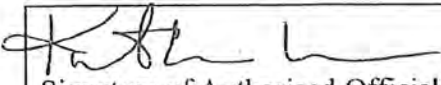
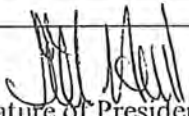
**INDEX OF ATTACHMENTS**

Attachment Number	Attachment Description	Attachment Included (✓)
1	<b>IRS Tax Exempt 501(c) (3) letter (available to print from Secretary of State's website)</b>	✓
2	<b>Proof of incorporation from Secretary of State (Certificate Only)</b> Go to <a href="https://www.nvsilverflume.gov/certificate">https://www.nvsilverflume.gov/certificate</a> You will need to register in order to get the certificate. Cost is \$50. <b>OR</b> Submit proof that your entity is active and in good standing. Go to <a href="http://nvsos.gov/sosentitysearch/">http://nvsos.gov/sosentitysearch/</a> and print your business entity information	✓
3	<b>Current Organization Chart with names of staff members</b>	✓
4	<b>Current Board of Directors and terms of office.</b> [If a member of your Board of Directors is in a position to obtain a financial benefit or interest from your proposed project, you may be ineligible for CSSG funds.]	✓
5	<b>501(c)(3): Copy of the most recent Federal Tax Return. Attach FIRST 2 PAGES (Form 990 or 990EX)</b>	✓
6	<b>Profit and Loss Statements and Balance Sheets for prior 3 years</b>	✓
7	Has your agency registered with the System for Award Management (SAM) previously known as CCR data base?    X Yes <input type="checkbox"/> No  <b>PLEASE ATTACH A COPY OF YOUR AGENCY'S SAM REGISTRATION</b>	✓
8	<b>Funding commitment letters and/or letters of support (if applicable)</b>	

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**CERTIFICATION**

Applicant certifies that to the best of his/her knowledge, all information submitted as part of this application is true. Applicant will comply with all grant and contract requirements if funding is approved.

 Signature of Authorized Official	2-18-2021 Date
Kati Leao-Geiser Typed Name and Title of Authorized Official	775-882-8820 Phone Number
 Signature of President of Board of Directors	2/18/2021 Date
Jill Head Typed Name of President of Board of Directors	775-297-1697 Phone Number



BRIAN SANDOVAL  
Governor

JAMES DEVOLLO  
Chair, Nevada Tax Commission

DEONNE E. CONTINE  
Executive Director

STATE OF NEVADA  
DEPARTMENT OF TAXATION

Web Site: <http://tax.nv.gov>

1550 College Parkway, Suite 115  
Carson City, Nevada 89706-7937  
Phone: (775) 684-2000 Fax: (775) 684-2020

LAS VEGAS OFFICE  
Grant Sawyer Office Building, Suite 1300  
555 E. Washington Avenue  
Las Vegas, Nevada, 89101  
Phone (702) 486-2300 Fax: (702) 486-2373

MAR 27 2017

RENO OFFICE  
4600 Kietzke Lane  
Building L, Suite 235  
Reno, Nevada 89502  
Phone: (775) 687-9999  
Fax: (775) 688-3033

HENDERSON OFFICE  
2550 Paseo Verde Parkway Suite 180  
Henderson, Nevada 89074  
Phone: (702) 486-2300  
Fax: (702) 486-3377

May 14, 2017

Account Number: **RCE-003-573**

Exp date: **May 31, 2022**

**BOYS AND GIRLS CLUB OF WESTERN NEVADA**  
**1870 RUSSELL WAY**  
**CARSON CITY NV 89706**

Pursuant to NRS 372.3261 and related statutes, BOYS AND GIRLS CLUB OF WESTERN NEVADA has been granted sales/use tax exempt status as an educational organization. Direct purchases or sales of tangible personal property made by or to BOYS AND GIRLS CLUB OF WESTERN NEVADA are exempt from sales/use tax. Fraudulent use of this exemption letter is a violation of Nevada law.

Vendors selling tangible personal property to BOYS AND GIRLS CLUB OF WESTERN NEVADA are authorized to sell to them tax exempt. The vendor shall account for the exempt sale on its sales/use tax return under exemptions. For audit purposes, a vendor must have a copy of this letter in order to document the transaction was tax exempt.

This letter only applies to Nevada sales/use tax and does not provide exemption from any other tax.

This exemption applies only to the above named organization and is not extended to individuals, or contractors or lessors to or for such organizations.

Any vendor having questions concerning the use of this sales/use tax exemption letter may contact the Department at one of the district offices listed above.

If, upon further or future review by the Department, it is determined the above named organization does not meet or no longer meets the criteria outlined in NRS 372.348, this letter of exemption will be revoked.

Sincerely,

Debra Toombs  
Tax Program Supervisor III

DISTRICT DIRECTOR  
2 CUPANIA CIRCLE  
MONTEREY PARK, CA 91755-7406

DEPARTMENT OF THE TREASURY

Date: JUN 20 1996

BOYS AND GIRLS CLUBS OF WESTERN  
CATHY BLANKENSHIP  
PO BOX 1836  
CARSON CITY, NV 89702-1836

Employer Identification Number:  
88-0269139  
Case Number:  
956138002  
Contact Person:  
TYRONE THOMAS  
Contact Telephone Number:  
(213) 894-2289  
Our Letter Dated:  
April 1992  
Addendum Applies:  
Yes

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

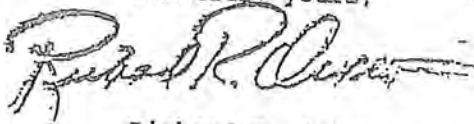
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Richard R. Orosco  
District Director

Letter 1050 (DO/CG)

**ENTITY INFORMATION****ENTITY INFORMATION****Entity Name:**

BOYS &amp; GIRLS CLUBS OF WESTERN NEVADA, INC.

**Entity Number:**

C2261-1991

**Entity Type:**

Domestic Nonprofit Cooperative Corporation Without Stock (81)

**Entity Status:**

Active

**Formation Date:**

03/20/1991

**NV Business ID:**

NV19911018814

**Termination Date:**

3/20/2041

**Annual Report Due Date:**

3/31/2022

**REGISTERED AGENT INFORMATION****Name of Individual or Legal Entity:**

ALLISON MACKENZIE, LTD.

**Status:**

Active

**CRA Agent Entity Type:**



**Registered Agent Type:**

Commercial Registered Agent

**NV Business ID:****Office or Position:****Jurisdiction:**

NEVADA

**Street Address:**

402 NORTH DIVISION STREET, Carson City, NV, 89703, USA

**Mailing Address:****Individual with Authority to Act:**

MIKE PAVLAKIS

**Fictitious Website or Domain Name:****OFFICER INFORMATION**☐ **VIEW HISTORICAL DATA**

Title	Name	Address	Last Updated	Status
President	Jill Head	1870 Russell Way, Carson City, NV, 89706, USA	02/01/2021	Active
Secretary	Sena Loyd	1870 Russell Way, Carson City, NV, 89706, USA	02/01/2021	Active
Director	Austin Neddenriep	1870 Russell Way, Carson City, NV, 89706, USA	02/01/2021	Active
Director	Lexy Peterson	1870 Russell Way, Carson City, NV, 89706, USA	02/01/2021	Active
Director	Chris Anderson	1870 Russell Way, Carson City, NV, 89706, USA	02/01/2021	Active

< Previous ... 1 **2** 3 ... Next > Page 1 of 3, records 1 to 5 of 14 **CURRENT SHARES**

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Name History

Mergers/Conversions:

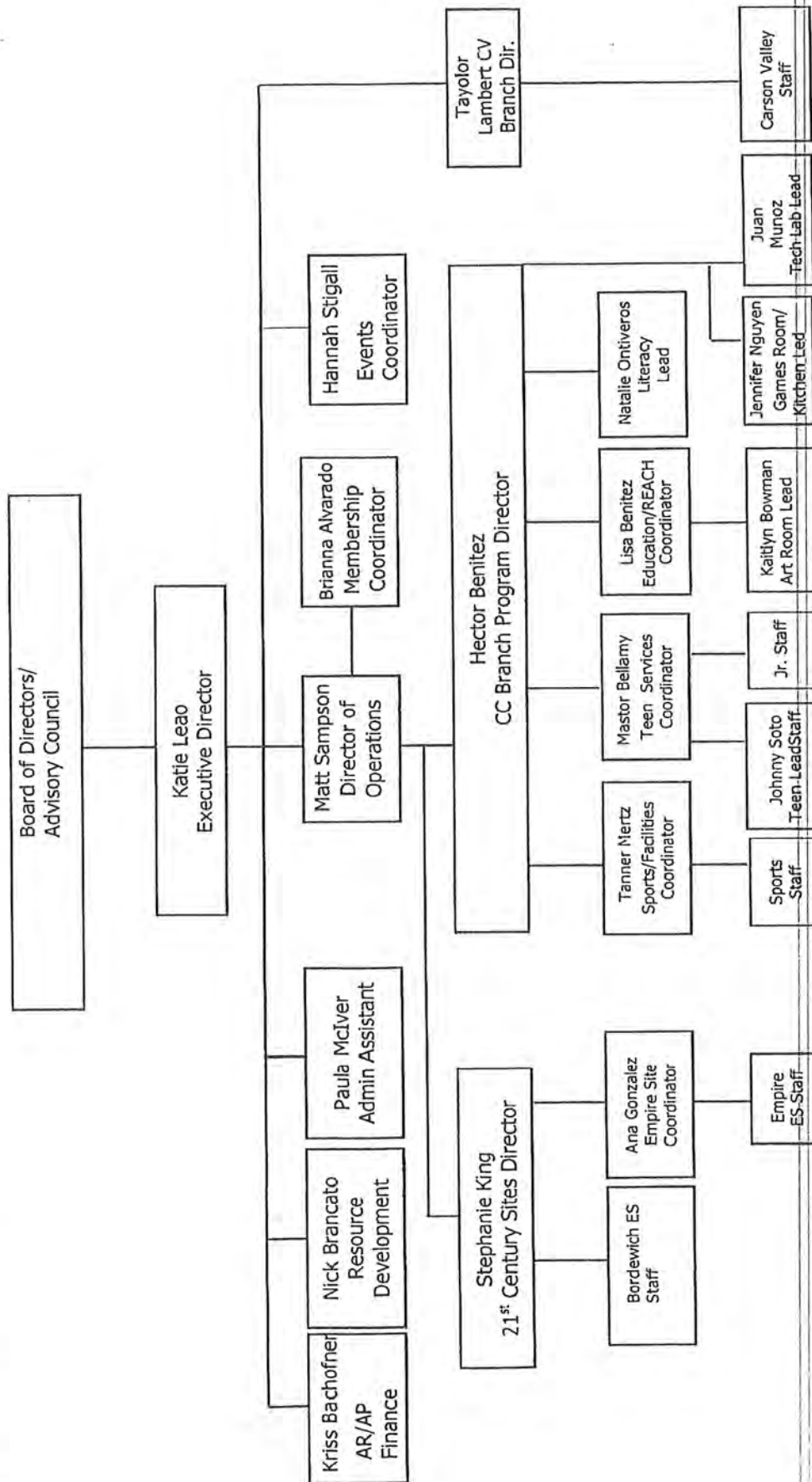
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**BOYS & GIRLS CLUBS**  
OF WESTERN NEVADA

## Organizational Chart



Volunteers, Community Service Workers, Partner Agencies

Revised 1/10/2021



## BOYS & GIRLS CLUBS OF WESTERN NEVADA

### Board of Directors 2021

**Drew Aguilar (2013)**

Carson Valley Accounting  
1663 US Hwy. 395 N., Ste. 201  
Minden, NV 89423  
[aguidr@aol.com](mailto:aguidr@aol.com)  
Cell: 775-901-6038      Wk: 775-782-7874  
D.O.B. – 3/07/55

**Chris Anderson (2021)**

Southwest Gas  
349 Koontz Lane  
Carson City, NV 89701  
[Chris.anderson@swgas.com](mailto:Chris.anderson@swgas.com)  
Cell: 775-722-3015      Wk: 775-887-2805  
D.O.B. - 2/19/80

**Greg Dye (2017)**

**Vice President**  
Briggs Electric, Inc.  
5111 Convair Dr.  
Carson City, NV 89706  
[gregdye@briggselectric.com](mailto:gregdye@briggselectric.com)  
Cell: 775-690-0021      Wk: 775-887-9901  
D.O.B. 8/29/1958

**Kenny Furlong (2013)**

Carson City Sheriff  
911 E. Musser St.  
Carson City, NV 89701  
[kfurlong@carson.org](mailto:kfurlong@carson.org)  
Cell: 775-722-5856      Wk: 775-283-7800  
D.O.B. – 6/04/67

**Jill Head (2017)**

**President**  
Dutch Bros. Coffee  
3846 Sweetland Dr.  
Carson City, NV 89701  
[jill.head@dutchbros.com](mailto:jill.head@dutchbros.com)  
Cell: 775-297-1697  
D.O.B. – 10/25/87

**Sena Loyd (2021)**

**Secretary**  
Block Chains  
705 Chernus Dr  
Carson City, NV 89701  
[senaloyd@gmail.com](mailto:senaloyd@gmail.com)  
Cell: 916-2220-9858  
Wk: 775-600-5225  
D.O.B. 12/29/1983

**Alejandra Avila-Moncada (2020)**

**Safety Chair**  
NAI Alliance  
1000 N Division St #202  
Carson City, NV 89703  
[aavila@naialliance.com](mailto:aavila@naialliance.com)  
Cell: 775-315-8735      Wk: 775-315-8735  
D.O.B. 8/4/1992

**Kim Murphy (2015)**

Bently Nevada Marketing Director  
1730 Chaparral Dr.  
Carson City, NV 89703  
[kimberly.murphy@bakerhughes.com](mailto:kimberly.murphy@bakerhughes.com)  
[kimct31@msn.com](mailto:kimct31@msn.com)  
Cell: 267-337-0738      Wk: 775-215-1073  
D.O.B. – 8/29/66



## BOYS & GIRLS CLUBS OF WESTERN NEVADA

### Board of Directors 2021

#### **Austin Neddenriep (2020)**

Neddenriep Financial

1693 County Rd., Ste B

Minden, NV 89423

[Austin.neddenriep@lpl.com](mailto:Austin.neddenriep@lpl.com)

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D.O.B. - 07/27/92

#### **Ryan Russell (2005)**

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D.O.B. - 4/17/78

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##### Treasurer

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D.O.B. - 6/12/73

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D.O.B. 8/9/1989

#### **Brenda Robertson (1996)**

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D.O.B. - 5/26/42



Form **8879-EO****IRS e-file Signature Authorization  
for an Exempt Organization**

OMB No. 1545-1878

**2019**Department of the Treasury  
Internal Revenue Service  
Name of exempt organization

For calendar year 2019, or fiscal year beginning ..... 2019, and ending ..... 20 .....

Do not send to the IRS. Keep for your records.  
Go to [www.irs.gov/Form8879EO](http://www.irs.gov/Form8879EO) for the latest information.

Employer identification number

**88-0269139**

Name and title of officer

**BOYS AND GIRLS CLUBS  
OF WESTERN NEVADA  
KATIE LIAO  
EXECUTIVE DIRECTOR****Part I Type of Return and Return Information (Whole Dollars Only)**

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a, below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

1a Form 990 check here <input checked="" type="checkbox"/>	1b Total revenue, if any (Form 990, Part VIII, column (A), line 12) .....	<b>1,765,774</b>
2a Form 990-EZ check here <input type="checkbox"/>	2b Total revenue, if any (Form 990-EZ, line 9) .....	
3a Form 1120-POL check here <input type="checkbox"/>	3b Total tax (Form 1120-POL, line 22) .....	
4a Form 990-PF check here <input type="checkbox"/>	4b Tax based on investment income (Form 990-PF, Part VI, line 5) .....	
5a Form 8868 check here <input type="checkbox"/>	5b Balance Due (Form 8868, line 3c) .....	

**Part II Declaration and Signature Authorization of Officer**

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2019 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

☒ I authorize **STEELE & ASSOCIATES, LLC** to enter my PIN **98765** as my signature  
ERO firm name Enter five numbers, but do not enter all zeros

on the organization's tax year 2019 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2019 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature

Date **11/12/20****Part III Certification and Authentication**

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

**88200912345**

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2019 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature **JONATHAN S. STEELE, CPA, CGMA** Date **11/12/20**

**ERO Must Retain This Form — See Instructions****Do Not Submit This Form to the IRS Unless Requested To Do So**

For Paperwork Reduction Act Notice, see back of form.

Form **8879-EO** (2019)

Form

4562

Department of the Treasury  
Internal Revenue Service (99)Depreciation and Amortization  
(Including Information on Listed Property)  
➤ Attach to your tax return.➤ Go to [www.irs.gov/Form4562](http://www.irs.gov/Form4562) for instructions and the latest information.

OMB No. 1545-0172

2019

Attachment  
Sequence No. 179Name(s) shown on return **BOYS AND GIRLS CLUBS  
OF WESTERN NEVADA**Identifying number  
**88-0269139**

Business or activity to which this form relates

**INDIRECT DEPRECIATION****Part I Election To Expense Certain Property Under Section 179**

Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	1,020,000
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	2,550,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2018 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5. See instructions	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2020. Add lines 9 and 10, less line 12	13	

Note: Don't use Part II or Part III below for listed property. Instead, use Part V.

**Part II Special Depreciation Allowance and Other Depreciation (Don't include listed property. See instructions.)**

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year. See instructions	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	179,133

**Part III MACRS Depreciation (Don't include listed property. See instructions.)****Section A**

17	MACRS deductions for assets placed in service in tax years beginning before 2019	17	3,288
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here		

**Section B—Assets Placed in Service During 2019 Tax Year Using the General Depreciation System**

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
18a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental property			27.5 yrs.	MM	S/L	
i Nonresidential real property			39 yrs.	MM	S/L	

**Section C—Assets Placed in Service During 2019 Tax Year Using the Alternative Depreciation System**

20a Class life	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
b 12-year			12 yrs.		S/L	
c 30-year			30 yrs.	MM	S/L	
d 40-year			40 yrs.	MM	S/L	

**Part IV Summary (See instructions.)**

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations—see instructions	22	182,421
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate Instructions.

DM

THERE ARE NO AMOUNTS FOR PAGE 2

Form 4562 (2019)

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01/26/21

Accrual Basis

## Boys &amp; Girls Club of Western NV

## Profit &amp; Loss

January through December 2020

	Jan - Dec 20
Ordinary Income/Expense	
Income	
Foundation Grants	
0421 - United Way	2,458.19
0422 - Service Clubs	500.00
0497 - Foundation - Restricted	40,588.44
0498 - Foundation - Unrestricted	94,600.00
Total Foundation Grants	138,146.63
Corporate Grants	
0699 - Corporate-Restr'd PANDA CARES	15,000.00
0457 - Wells Fargo	2,500.00
0447 - Corporate - Restricted	37,500.00
0448 - Corporate - Unrestricted	118,462.82
Total Corporate Grants	173,462.82
Government Grants	
0402 - PPP - Cares act grant money	687,205.46
0493 - AB0495	42,689.63
0400 - Carson City	120,000.00
0451 - DoA - Food Programs	20,474.97
0455 - Children's Cabinet	92,505.93
0471 - CCSD	92,766.37
0474 - Partnership Carson City	42,380.28
0484 - OJP	7,903.55
0486 - Douglas County	20,850.00
0487 - Government - Restricted	10,000.00
0488 - Government - Unrestricted	1,510.36
Total Government Grants	1,138,286.55
Individual Gifts	
0410 - Annual Giving	121,193.00
0440 - Board Member Dues	1,800.00
0407 - Individual - Restricted	20,000.00
0408 - Individual - Unrestricted	112,287.94
Total Individual Gifts	255,280.94
Special Event Income	
0443 - Kentucky Derby Event	20,845.00
0438 - Keystone	751.93
0411 - Tica Golf Event	76,555.00
0412 - Luau Auction	175,595.00
0416 - Youth of the Year	1,100.00
0419 - Other Fundraising Events	12,850.00
Total Special Event Income	287,696.93
Earned Income	
0452 - Facility/Bldg Rentals/Shuttle	5,935.00
0442 - Staffing (facility income)	1,709.00
0430 - Membership Dues	21,560.00
0432 - Counter Sales	349.00
0433 - Vending/Tocrch Club	3,107.70
0434 - Summer Fees	79,947.75
0439 - Other Program Fees	142,095.67
Total Earned Income	254,704.12
Endowment/Bequest/Investments	
Endowment/Bequest/Invest-Other	15,000.00
0418 - Bequests/Memorials	9,815.00
0426 - Investment Income	
04261 - Interest	30.39
Total 0426 - Investment Income	30.39

## Boys &amp; Girls Club of Western NV

## Profit &amp; Loss

January through December 2020

	Jan - Dec 20
0445 · Unrealized Gain/Loss	83,593.00
Total Endowment/Bequest/Investments	108,438.39
Total Income	2,356,016.38
Gross Profit	2,356,016.38
Expense	
Facility Expenses	
0521 · Bldg. Repairs & Maintenance	11,085.94
0522 · Insurance	48,592.47
0525 · Janitorial Supplies	16,819.62
0526 · Janitorial Service / Staff	900.00
0527 · Facility Renovation	264.10
0531 · Grounds Maintenance	3,013.69
0532 · Utilities	42,999.83
0534 · Fire & Security Systems	5,046.24
0535 · Storage	3,043.67
0539 · Other Facility Expenses	4,802.84
Total Facility Expenses	136,568.40
Fundraising Expenses	
0565 · Keystone	622.66
0550 · Summer Soiree'	73.93
0561 · Tice Golf Event	24,445.28
0562 · Luau Auction	19,359.11
0569 · Other Fundraising Expenses	112.10
Total Fundraising Expenses	44,613.08
General & Admin	
0660 · Telephone	30,531.55
0600 · Accounting & Legal	13,731.98
0602 · Advertising & Marketing	11,258.98
0606 · Awards	4,264.42
0610 · National Dues	8,748.00
0611 · Credit Card Fees	8,739.72
0612 · Dues & Subscriptions	15,306.22
0613 · State Alliance Dues	3,663.82
0616 · Education/Training - Staff	3,072.27
0621 · Office Equipment Rent/Lease	6,587.04
0640 · Office Supplies	5,537.61
0645 · Personnel Recruitment	94.23
0646 · Direct Donor Benefits	648.66
0648 · Printing	19.95
0649 · Postage	1,325.37
0651 · Staff Uniforms	60.00
0690 · Other G & A	859.50
Total General & Admin	114,449.32
Personnel Expense	
0542 · In house Accounting/admin serv	39,308.75
0500 · Executive Director	122,350.35
0501 · Unit Director	86,480.47
0502 · Athletic Director	37,099.30
0503 · Teen Services Director	37,214.14
0504 · Program Staff	165,025.96
0505 · Administrative Assistant	20,119.39
0508 · Contract Services	14,740.54
0509 · Director of Operations	66,785.06
0510 · Payroll Taxes	73,577.75
0511 · SITS	0.00
0512 · Medical Insurance	78,222.96
0513 · Pension Expense	43,924.76
0514 · Education Coordinator	42,863.06
0515 · CCSD Site Directors	70,823.72

8:53 AM  
01/26/21  
Accrual Basis

Boys & Girls Club of Western NV  
Profit & Loss  
January through December 2020

	Jan - Dec 20
0517 - Program Leads	149,525.82
0518 - Events Coordinator	49,202.48
0519 - Res. Devel. Director	62,621.04
0540 - Program Director	7,667.96
0541 - Learning Center Director	15,102.38
0700 - Payroll Expenses	6,925.66
Personnel Expense - Other	164.64
Total Personnel Expense	1,189,746.19
Program Expenses	
0601 - School Year Meals	6,498.71
0575 - Program Equip & Supplies	61,192.17
0576 - Computer Equipment & Supplies	189.63
0577 - Field Trips	253.99
0579 - Program Awards	1,223.69
0580 - Program Food	38,994.94
0583 - Counter Sales	5,731.40
0584 - Prog - Staff Training	805.43
0586 - Auto & Travel Expense	25,466.53
0588 - Vending Expense	1,401.22
0589 - Background Checks	80.50
0599 - Other Program Expenses	36,757.95
Program Expenses - Other	150.00
Total Program Expenses	178,746.16
Non-GAAP Expenses	
0591 - Capital Expense - Vehicle	61,862.60
Total Non-GAAP Expenses	61,862.60
Total Expense	1,725,985.75
Net Ordinary Income	630,030.63
Net Income	630,030.63



7:42 AM

02/13/20

Accrual Basis

**Boys & Girls Club of Western NV**  
**Profit & Loss**  
 January through December 2019

	Jan - Dec 19
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Foundation Grants</b>	
0421 - United Way	3,466.05
0422 - Service Clubs	2,000.00
0497 - Foundation - Restricted	66,544.40
0498 - Foundation - Unrestricted	16,024.33
<b>Total Foundation Grants</b>	88,034.78
<b>Corporate Grants</b>	
0447 - Corporate - Restricted	38,725.00
0448 - Corporate - Unrestricted	78,309.83
<b>Total Corporate Grants</b>	117,034.83
<b>Government Grants</b>	
0494 - AG Positive Action	19,552.71
0493 - SB0550	103,453.05
0400 - Carson City	120,500.00
0451 - DoA - Food Programs	30,579.82
0455 - Children's Cabinet	100,286.67
0471 - CCSD	96,720.10
0474 - Partnership Carson City	43,553.55
0482 - Nevada Alliance	5,000.00
0484 - OJP	25,212.42
0490 - State of NV - Reach	59,252.15
<b>Total Government Grants</b>	604,110.47
<b>Individual Gifts</b>	
0410 - Annual Giving	79,867.00
0440 - Board Member Dues	2,700.00
0407 - Individual - Restricted	10,200.00
0408 - Individual - Unrestricted	50,143.50
<b>Total Individual Gifts</b>	142,910.50
<b>Special Event Income</b>	
0438 - Keystone	5,737.43
0411 - Tice Golf Event	195,722.76
0412 - Luau Auction	270,436.83
0413 - Dinner Auction - In-Kind	1,250.00
0416 - Youth of the Year	7,550.00
0420 - Summer Solreo'	14,619.94
0428 - Carson City Offroad (Epic Ride)	10,060.25
0419 - Other Fundraising Events	34,727.16
<b>Total Special Event Income</b>	540,104.37
<b>Earned Income</b>	
0452 - Facility/Bldg Rentals/Shuttle	26,408.00
0442 - Staffing (facility income)	12,791.50
0430 - Membership Dues	62,904.00
0431 - Field Trips	20,348.00
0432 - Counter Sales	2,708.00
0433 - Vending	1,715.40
0434 - Summer Fees	110,116.20
0439 - Other Program Fees	20,669.45
0441 - Track Break Fees	2,380.00
<b>Total Earned Income</b>	260,040.55
<b>Endowment/Bequest/Investments</b>	
0418 - Bequests/Memorials	22,306.00

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02/13/20

Accrual Basis

**Boys & Girls Club of Western NV**  
**Profit & Loss**  
 January through December 2019

	Jan - Dec 19
0426 · Investment Income	
04261 · Interest	250.22
0426 · Investment Income - Other	137,500.00
Total 0426 · Investment Income	137,750.22
0445 · Unrealized Gain/Loss	73,515.42
Total Endowment/Bequest/Investments	233,571.64
Total Income	1,985,807.14
Gross Profit	1,985,807.14
Expense	
Facility Expenses	
0521 · Bldg. Repairs & Maintenance	7,240.50
0522 · Insurance	53,572.15
0525 · Janitorial Supplies	8,244.99
0526 · Janitorial Service / Staff	25,687.48
0527 · Facility Renovation	4,218.38
0531 · Grounds Maintenance	7,509.26
0532 · Utilities	35,557.34
0534 · Fire & Security Systems	14,393.74
0535 · Storage	2,989.00
0539 · Other Facility Expenses	832.89
Total Facility Expenses	160,245.83
Fundraising Expenses	
0565 · Keystone	1,497.76
0550 · Summer Soiree'	5,623.03
0561 · Tica Golf Event	34,508.93
0562 · Luau Auction	1,822.80
0569 · Other Fundraising Expenses	8,180.87
Total Fundraising Expenses	51,643.39
General & Admin	
0600 · Accounting & Legal	42,003.98
0602 · Advertising & Marketing	28,791.60
0604 · Audit	9,750.00
0605 · Vehicle Expense	8.00
0606 · Awards	7,407.24
0610 · National Dues	7,371.00
0611 · Credit Card Fees	13,622.78
0612 · Dues & Subscriptions	15,726.39
0613 · State Alliance Dues	3,663.82
0615 · Education/Training - Board	2,938.56
0616 · Education/Training - Staff	10,298.54
0621 · Office Equipment Rent/Lease	6,846.88
0622 · Office Equip. - Rprs. & Maint.	1,880.00
0630 · Liability Insurance - D & O	516.75
0640 · Office Supplies	4,828.05
0646 · Direct Donor Benefits	2,696.81
0648 · Printing	672.29
0649 · Postage	1,601.81
0651 · Staff Uniforms	1,257.74
0652 · Board Uniforms	23.00
0660 · Telephone	41,122.55
0680 · Other G & A	3,487.54
Total General & Admin	206,515.33

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02/13/20

Accrual Basis

**Boys & Girls Club of Western NV**  
**Profit & Loss**  
 January through December 2019

	Jan - Dec 19
<b>Personnel Expense</b>	
0500 • Executive Director	97,400.80
0501 • Unit Director	76,650.20
0502 • Athletic Director	28,512.00
0503 • Teen Services Director	30,134.30
0504 • Program Staff	211,342.87
0505 • Administrative Assistant	16,966.53
0508 • Contract Services	7,784.21
0509 • Director of Operations	59,038.72
0510 • Payroll Taxes	100,212.61
0511 • SIIIS	50,627.06
0512 • Medical Insurance	79,911.57
0513 • Pension Expense	41,798.47
0514 • Education Coordinator	38,987.91
0515 • CCSD Site Directors	75,954.46
0517 • Program Leads	132,494.06
0518 • Events Coordinator	36,850.59
0519 • Res. Devel. Director	53,469.73
0540 • Program Director	21,687.64
0541 • Learning Center Director	15,775.70
0700 • Payroll Expenses	5,743.49
Personnel Expense - Other	187.35
<b>Total Personnel Expense</b>	<b>1,179,530.27</b>
<b>Program Expenses</b>	
0575 • Program Equip & Supplies	68,989.82
0576 • Computer Equipment & Supplies	20.34
0577 • Field Trips	15,500.61
0579 • Program Awards	4,092.30
0580 • Program Food	34,029.83
0583 • Counter Sales	975.55
0584 • Prog - Staff Training	3,881.93
0586 • Auto & Travel Expense	11,840.73
0596 • School Transportation	11,200.11
0587 • Youth Training	5,000.00
0588 • Vending Expense	207.10
0599 • Other Program Expenses	24,094.36
<b>Total Program Expenses</b>	<b>179,832.68</b>
<b>Non-GAAP Expenses</b>	
0597 • Capital Expense - Construction	535.00
<b>Total Non-GAAP Expenses</b>	<b>535.00</b>
<b>Total Expense</b>	<b>1,778,302.50</b>
<b>Net Ordinary Income</b>	<b>207,504.64</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
75000 • Ask My Accountant - Income	
75001 • Unclaimed PR reimb checks	151.72
<b>Total 75000 • Ask My Accountant - Income</b>	<b>151.72</b>
<b>Total Other Income</b>	<b>151.72</b>
<b>Net Other Income</b>	<b>151.72</b>
<b>Net Income</b>	<b>207,656.36</b>

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02/13/19

Accrual Basis

**Boys & Girls Club of Western NV**  
**Profit & Loss**  
 January through December 2018

	Jan - Dec 18
Ordinary Income/Expense	
Income	
Foundation Grants	
0421 - United Way	8,166.17
0422 - Service Clubs	4,700.00
0497 - Foundation - Restricted	56,502.00
0498 - Foundation - Unrestricted	25,500.00
Total Foundation Grants	94,868.17
Corporate Grants	
0447 - Corporate - Restricted	101,739.02
0448 - Corporate - Unrestricted	29,603.12
0449 - Corporate - In-Kind	5,000.00
Total Corporate Grants	136,342.14
Government Grants	
0484 - AG Positive Action	16,247.29
0493 - SB0550	42,337.75
0400 - Carson City	120,000.00
0451 - DoA - Food Programs	27,395.96
0455 - Children's Cabinet	109,198.00
0461 - SAPTA/PCC	18,196.27
0471 - CCSD	99,063.85
0474 - Partnership Carson City	47,069.00
0482 - Nevada Alliance	1,500.00
0484 - OJP	32,097.89
0486 - Douglas County	8,000.00
0490 - State of NV - Reach	110,156.64
0487 - Government - Restricted	6,539.04
Total Government Grants	637,801.69
Individual Gifts	
0410 - Annual Giving	69,652.75
0440 - Board Member Dues	550.00
0407 - Individual - Restricted	9,732.00
0406 - Individual - Unrestricted	73,603.58
Individual Gifts - Other	3.98
Total Individual Gifts	153,542.31
Special Event Income	
0438 - Keystone	2,775.01
0411 - Tice Golf Event	200,074.63
0412 - Luau Auction	350,855.90
0416 - Youth of the Year	-570.00
0428 - Carson City Offroad (Epic Ride)	80.00
0419 - Other Fundraising Events	60,455.00
Total Special Event Income	613,670.54
Earned Income	
0442 - Staffing (facility income)	2,851.00
0430 - Membership Dues	62,019.00
0431 - Field Trips	12,207.00
0432 - Counter Sales	2,591.00
0433 - Vending	519.56
0434 - Summer Fees	97,475.00
0439 - Other Program Fees	28,011.00
0441 - Track Break Fees	9,498.93
Total Earned Income	215,172.49
Endowment/Bequest/Investments	
Endowment/Bequest/Invest-Other	0.16
0418 - Bequests/Memorials	21,915.00

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02/13/19

Accrual Basis

**Boys & Girls Club of Western NV**  
**Profit & Loss**  
 January through December 2018

	Jan - Dec 18
0426 · Investment Income	
04261 · Interest	43.01
0426 · Investment Income - Other	42,000.00
Total 0426 · Investment Income	42,043.01
0445 · Unrealized Gain/Loss	-22,015.30
Endowment/Bequest/Investments - Other	-42,000.00
Total Endowment/Bequest/Investments	-57.13
Revenues - Restricted	
0491 · Reimbursed Expenses	1,434.87
0465 · Other Income - Restricted	6.18
Total Revenues - Restricted	1,441.05
Revenues - Unrestricted	
0429 · Other Donations	117.48
Total Revenues - Unrestricted	117.48
Total Income	1,852,898.74
Gross Profit	1,852,898.74
Expense	
Facility Expenses	
0521 · Bldg. Repairs & Maintenance	9,191.74
0522 · Insurance	42,487.57
0525 · Janitorial Supplies	6,452.81
0526 · Janitorial Service / Staff	28,389.31
0527 · Facility Renovation	546.28
0531 · Grounds Maintenance	1,517.04
0532 · Utilities	39,941.06
0534 · Fire & Security Systems	7,062.92
0535 · Storage	2,837.91
0539 · Other Facility Expenses	5,564.50
Total Facility Expenses	143,991.14
Fundraising Expenses	
0565 · Keystone	1,203.50
0561 · Tice Golf Event	18,117.64
0562 · Luau Auction	40,562.50
0569 · Other Fundraising Expenses	81,836.51
Fundraising Expenses - Other	-300.00
Total Fundraising Expenses	141,420.15
General & Admin	
0600 · Accounting & Legal	31,957.25
0602 · Advertising & Marketing	40,167.02
0604 · Audit	11,250.00
0606 · Awards	6,857.82
0610 · National Dues	8,143.00
0611 · Credit Card Fees	12,955.18
0612 · Dues & Subscriptions	8,542.78
0613 · State Alliance Dues	3,663.82
0615 · Education/Training - Board	1,258.92
0616 · Education/Training - Staff	8,547.66
0621 · Office Equipment Rent/Lease	7,223.46
0622 · Office Equip. - Rprs. & Maint.	1,884.56
0624 · Donor Relations	20.14
0625 · Food	19.95
0640 · Office Supplies	3,613.80
0645 · Personnel Recruitment	130.00
0646 · Direct Donor Benefits	4,913.84
0648 · Printing	2,759.67



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02/13/19

Accrual Basis

**Boys & Girls Club of Western NV**  
**Profit & Loss**  
 January through December 2018

	Jan - Dec 18
0649 • Postage	2,082.44
0851 • Staff Uniforms	759.35
0652 • Board Uniforms	764.68
0860 • Telephone	27,860.62
0870 • Travel	251.96
0680 • Interest expense	428.11
0680 • Other G & A	1,041.82
<b>Total General &amp; Admin</b>	<b>187,097.85</b>
<b>Personnel Expense</b>	
0500 • Executive Director	78,634.57
0501 • Unit Director	65,561.95
0502 • Athletic Director	23,333.67
0503 • Teen Services Director	27,548.32
0504 • Program Staff	316,860.62
0505 • Administrative Assistant	15,378.12
0506 • Contract Services	16,318.47
0509 • Director of Operations	42,857.85
0510 • Payroll Taxes	164,033.32
0511 • SII	6,416.78
0512 • Medical Insurance	87,718.36
0513 • Pension Expense	48,895.12
0514 • Education Coordinator	33,215.87
0515 • CCSD Site Directors	73,869.19
0517 • Program Leads	19,129.48
0518 • Events Coordinator	0.00
0519 • Res. Devel. Director	39,865.43
0540 • Program Director	20,110.37
0541 • Learning Center Director	11,117.36
0700 • Payroll Expenses	13,104.64
<b>Total Personnel Expense</b>	<b>1,104,069.49</b>
<b>Program Expenses</b>	
0575 • Program Equip & Supplies	34,328.90
0577 • Field Trips	11,000.78
0579 • Program Awards	910.96
0580 • Program Food	37,875.25
0583 • Counter Sales	925.57
0584 • Prog - Staff Training	2,856.93
0586 • Auto & Travel Expense	9,663.61
0587 • Youth Training	58.22
0589 • Background Checks	22.57
0599 • Other Program Expenses	15,262.11
<b>Total Program Expenses</b>	<b>112,904.90</b>
<b>Non-GAAP Expenses</b>	
0592 • Capital Expense - Equipment	13,765.40
0597 • Capital Expense - Construction	83,122.46
<b>Total Non-GAAP Expenses</b>	<b>96,887.86</b>
8899 • Uncategorized Expenses	100.00
<b>Total Expense</b>	<b>1,786,471.39</b>
<b>Net Ordinary Income</b>	<b>66,427.35</b>
<b>Net Income</b>	<b>66,427.35</b>

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03/03/21

Accrual Basis

**Boys & Girls Club of Western NV**  
**Balance Sheet**  
 As of December 31, 2020

Dec 31, 20

**ASSETS****Current Assets****Checking/Savings**

1600 · PPP Loan Account (1669)	167,184.00
6019 · Edward Jones - Endowment	59,732.12
1400 · Restr. Funds - CN (9782)	226,302.47
1200 · Facility/Main acct - CN (0810)	6,164.25
1000 · General Operating-CN (1820)	166,433.21
1300 · City Nat'l - Desert Cncl (3467)	145.84
0100 · Petty Cash - CC	800.00
0117 · Petty Cash - CV	1,000.00
0133 · Edward Jones - Carson City	241,962.55
0118 · Edward Jones - Carson Valley	483,799.09

Total Checking/Savings 1,353,523.53

**Accounts Receivable**

0129 · Accounts Receivable - Auction	12,800.00
--------------------------------------	-----------

Total Accounts Receivable 12,800.00

**Other Current Assets**

0139 · Prepaid Expenses	
0145 · Prepaid Unemployment Insurance	23,346.97
0150 · Workman's Comp Prepaid	21,500.48

Total 0139 · Prepaid Expenses 44,847.45

Total Other Current Assets 44,847.45

Total Current Assets 1,411,170.98

**Fixed Assets**

0172 · Sports Fields	288,750.17
0166 · Cleaning equipment	2,021.60
0173 · Paving	169,630.08
0174 · Storage shed	3,275.00
0171 · Fencing	50,095.00
0160 · Furniture & Fixtures	92,757.71
0161 · Land - Lompa Lane	262,595.32
0164 · Building	5,293,769.21
0165 · Office Equipment	73,966.31
0167 · Recreation Equipment	97,486.21
0175 · Transportation Equipment	69,000.50
0179 · Shade Structure	48,606.16
0177 · Accumulated Depreciation	-972,514.03

Total Fixed Assets 5,479,439.24

**TOTAL ASSETS** 6,890,610.22

**LIABILITIES & EQUITY****Liabilities****Current Liabilities****Accounts Payable**

0200 · Accounts Payable	29,394.85
-------------------------	-----------

Total Accounts Payable 29,394.85

**Credit Cards****BofA**

BofA Taylor	329.32
BofA Katie	336.86
BofA Matt	1,784.28
BofA - Other	-2,450.46

Total BofA 0.00

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03/03/21

Accrual Basis

**Boys & Girls Club of Western NV**  
**Balance Sheet**  
 As of December 31, 2020

	Dec 31, 20
Costco	-113.44
Total Credit Cards	-113.44
Other Current Liabilities	
0999 - Clearing acct	-167,500.00
Payroll Clearing per Drew	32,249.15
City - Loan	77,724.76
0225 - Medical Liability	-273.98
Pension Liability	-821.60
0270 - Current Lease Obligation	2,934.69
Total Other Current Liabilities	-55,686.98
Total Current Liabilities	-26,405.57
Long Term Liabilities	
0282 - Lease obligation	3,884.10
0281 - Desert Area Council	4,811.05
Total Long Term Liabilities	8,695.15
Total Liabilities	-17,710.42
Equity	
3000 - Opening Bal Equity	15,001.41
0390 - Unrestricted Net Assets	
0391 - Fixed Assets	5,480,614.99
0392 - Group Clubs	6,645.27
0393 - Carson Valley	56,918.02
0380 - Board Designated	7,769.80
0394 - Undesignated	-40,226.64
Total 0390 - Unrestricted Net Assets	5,511,721.44
0395 - Temp Restricted Net Assets	
0396 - Grants	30,742.99
0397 - Capital Improvements	352,133.91
0399 - Other	25,928.98
Total 0395 - Temp Restricted Net Assets	408,805.88
3900 - Retained Earnings	343,240.68
Net Income	629,551.23
Total Equity	6,908,320.64
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,890,610.22</b>

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## Boys &amp; Girls Club of Western NV

## Balance Sheet

As of December 31, 2019

01/06/20

Accrual Basis

Dec 31, 19

## ASSETS

## Current Assets

## Checking/Savings

0019 - Edward Jones - Endowment	31,824.30
1400 - Restr. Funds - CN (9782)	18,926.73
1200 - Facility/Main acct - CN (0810)	21,326.60
1000 - General Operating-CN (1820)	16,530.17
1300 - City Nat'l - Desert Cncl (3467)	1,785.64
0100 - Petty Cash - CC	800.00
0117 - Petty Cash - CV	1,000.00
0133 - Edward Jones - Carson City	220,927.72
0118 - Edward Jones - Carson Valley	409,148.74

Total Checking/Savings	723,279.90
------------------------	------------

## Accounts Receivable

0129 - Accounts Receivable - Auction	3,950.00
--------------------------------------	----------

Total Accounts Receivable	3,950.00
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## Other Current Assets

0139 - Prepaid Expenses	
0145 - Prepaid Unemployment Insurance	23,346.97
0150 - Workman's Comp Prepaid	21,500.48

Total 0139 - Prepaid Expenses	44,847.45
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Total Other Current Assets	44,847.45
----------------------------	-----------

Total Current Assets	772,077.35
----------------------	------------

## Fixed Assets

0172 - Sports Fields	288,750.17
0166 - Cleaning equipment	2,021.60
0173 - Paving	169,630.08
0174 - Storage shed	3,275.00
0171 - Fencing	50,095.00
0160 - Furniture & Fixtures	92,767.71
0161 - Land - Lompa Lane	262,595.32
0164 - Building	5,293,769.21
0165 - Office Equipment	73,966.31
0167 - Recreation Equipment	97,486.21
0175 - Transportation Equipment	69,000.50
0179 - Shade Structure	48,606.16
0177 - Accumulated Depreciation	-972,514.03

Total Fixed Assets	5,479,439.24
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TOTAL ASSETS	6,251,516.59
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## LIABILITIES &amp; EQUITY

## Liabilities

## Current Liabilities

## Accounts Payable

0200 - Accounts Payable	32,534.60
-------------------------	-----------

Total Accounts Payable	32,534.60
------------------------	-----------

## Credit Cards

## BoFA

BoFA Taylor	329.32
BoFA Katie	336.86
BoFA Matt	1,784.28
BoFA - Other	-2,450.46

Total BoFA	0.00
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01/06/20

Accrual Basis

**Boys & Girls Club of Western NV**  
**Balance Sheet**  
**As of December 31, 2019**

	Dec 31, 19	Dec 31, 18
<b>ASSETS</b>		
<b>Current Assets</b>		
Checking/Savings		
8019 - Edward Jones - Endowment	31,824.30	13,662.68
1400 - Restr. Funds - CN (9782)	19,926.73	124,146.70
1200 - Facility/Main acct - CN (0810)	21,326.60	7,901.80
1000 - General Operating-CN (1820)	16,530.17	25,074.16
1300 - City Nat'l - Desert Cncl (3467)	1,795.64	2,295.03
0100 - Petty Cash - CC	800.00	800.00
0117 - Petty Cash - CV	1,000.00	350.00
0133 - Edward Jones - Carson City	220,927.72	247,213.57
0118 - Edward Jones - Carson Valley	409,148.74	201,509.09
<b>Total Checking/Savings</b>	<b>723,279.90</b>	<b>622,953.03</b>
Accounts Receivable		
0129 - Accounts Receivable - Auction	3,950.00	0.00
<b>Total Accounts Receivable</b>	<b>3,950.00</b>	<b>0.00</b>
<b>Other Current Assets</b>		
0139 - Prepaid Expenses		
0145 - Prepaid Unemployment Insurance	23,346.97	23,346.97
0150 - Workman's Comp Prepaid	21,500.48	21,500.48
<b>Total 0139 - Prepaid Expenses</b>	<b>44,847.45</b>	<b>44,847.45</b>
<b>Total Other Current Assets</b>	<b>44,847.45</b>	<b>44,847.45</b>
<b>Total Current Assets</b>	<b>772,077.35</b>	<b>667,800.48</b>
<b>Fixed Assets</b>		
0172 - Sports Fields	288,750.17	288,750.17
0166 - Cleaning equipment	2,021.60	2,021.60
0173 - Paving	169,630.08	169,630.08
0174 - Storage shed	3,275.00	3,275.00
0171 - Fencing	50,085.00	50,085.00
0160 - Furniture & Fixtures	92,757.71	92,757.71
0181 - Land - Lompa Lane	262,595.32	262,595.32
0164 - Building	5,293,769.21	5,293,769.21
0165 - Office Equipment	73,966.31	73,966.31
0167 - Recreation Equipment	97,486.21	97,486.21
0175 - Transportation Equipment	69,000.50	69,000.50
0179 - Shade Structure	48,606.16	48,606.16
0177 - Accumulated Depreciation	-972,514.03	-972,514.03
<b>Total Fixed Assets</b>	<b>5,479,439.24</b>	<b>5,479,439.24</b>
<b>TOTAL ASSETS</b>	<b>6,251,516.59</b>	<b>6,147,239.72</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payable		
0200 - Accounts Payable	32,534.60	31,695.73
<b>Total Accounts Payable</b>	<b>32,534.60</b>	<b>31,695.73</b>
<b>Credit Cards</b>		
BofA		
BofA Taylor	329.32	329.32
BofA Katie	336.86	336.86
BofA Matt	1,784.28	1,784.28
BofA - Other	-2,450.46	-2,450.46
<b>Total BofA</b>	<b>0.00</b>	<b>0.00</b>

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01/06/20

Accrual Basis

**Boys & Girls Club of Western NV**  
**Balance Sheet**  
**As of December 31, 2019**

	Dec 31, 19	Dec 31, 18
Costco	-113.44	106.09
Total Credit Cards	-113.44	106.09
Other Current Liabilities		
0999 - Clearing acct	-152,600.00	0.00
Payroll Clearing per Draw	34,099.44	34,099.44
City - Loan	39,675.47	-7,608.38
0225 - Medical Liability	-273.98	56.58
Pension Liability	-821.60	0.00
0270 - Current Lease Obligation	2,934.69	2,934.69
Total Other Current Liabilities	-76,885.98	29,482.33
Total Current Liabilities	-44,464.82	61,284.15
Long Term Liabilities		
0282 - Lease obligation	3,884.10	3,884.10
0280 - Campaign to Elect Lynn Hettrick	-263.03	0.00
0281 - Desert Area Council	4,811.05	4,811.05
Total Long Term Liabilities	8,432.12	8,695.15
Total Liabilities	-36,032.70	69,979.30
Equity		
3000 - Opening Bal Equity	15,001.41	15,001.41
0390 - Unrestricted Net Assets		
0391 - Fixed Assets	5,480,614.99	5,480,614.99
0392 - Group Clubs	6,645.27	6,645.27
0393 - Carson Valley	56,918.02	56,918.02
0380 - Board Designated	7,769.80	7,769.80
0394 - Undesignated	-40,226.64	-40,226.64
Total 0390 - Unrestricted Net Assets	5,511,721.44	5,511,721.44
0395 - Temp Restricted Net Assets		
0396 - Grants	30,742.99	30,742.99
0397 - Capital Improvements	352,133.91	352,133.91
0399 - Other	25,928.98	25,928.98
Total 0395 - Temp Restricted Net Assets	408,805.88	408,805.88
3900 - Retained Earnings	141,731.69	77,822.84
Net Income	210,288.87	63,908.85
Total Equity	6,287,549.29	6,077,280.42
TOTAL LIABILITIES & EQUITY	6,251,516.59	6,147,239.72



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01/12/19

Accrual Basis

**Boys & Girls Club of Western NV**  
**Balance Sheet**  
**As of December 31, 2018**

	Dec 31, 18	Dec 31, 17
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
6019 - Edward Jones - Endowment	13,662.68	0.00
1400 - Rostr. Funds - CN (0782)	124,146.70	0.00
1100 - Capital Operating CN - (8522)	0.00	50,345.35
1200 - Facility/Main acct - CN (0810)	7,901.80	0.00
1000 - General Operating-CN (1820)	13,824.16	18,212.47
1300 - City Nat'l -Desert Cncl (3467)	2,295.03	4,810.75
0100 - Petty Cash - CC	800.00	300.00
0117 - Petty Cash - CV	350.00	200.00
0133 - Edward Jones - Carson City	247,213.57	309,112.37
0118 - Edward Jones - Carson Valley	201,509.09	153,288.27
<b>Total Checking/Savings</b>	611,703.03	538,269.21
<b>Accounts Receivable</b>		
0129 - Accounts Receivable - Auction	2,500.00	0.00
<b>Total Accounts Receivable</b>	2,500.00	0.00
<b>Other Current Assets</b>		
0139 - Prepaid Expenses		
0145 - Prepaid Unemployment Insurance	23,346.97	23,346.97
0150 - Workman's Comp Prepaid	21,500.48	19,065.48
<b>Total 0139 - Prepaid Expenses</b>	44,847.45	42,412.45
<b>Total Other Current Assets</b>	44,847.45	42,412.45
<b>Total Current Assets</b>	659,050.48	578,681.66
<b>Fixed Assets</b>		
0172 - Sports Fields	288,750.17	288,750.17
0166 - Cleaning equipment	2,021.60	2,021.60
0173 - Paving	169,630.08	169,630.08
0174 - Storage shed	3,275.00	3,275.00
0171 - Fencing	50,095.00	50,095.00
0180 - Furniture & Fixtures	92,757.71	92,757.71
0181 - Land - Lompa Lane	262,595.32	262,595.32
0164 - Building	5,293,769.21	5,293,769.21
0165 - Office Equipment	73,966.31	73,966.31
0167 - Recreation Equipment	97,486.21	97,486.21
0175 - Transportation Equipment	69,000.50	69,000.50
0179 - Shade Structure	48,606.16	48,606.16
0177 - Accumulated Depreciation	-972,514.03	-972,514.03
<b>Total Fixed Assets</b>	5,479,439.24	5,479,439.24
<b>TOTAL ASSETS</b>	6,138,489.72	6,058,120.90
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
0200 - Accounts Payable	20,427.23	44,389.18
<b>Total Accounts Payable</b>	20,427.23	44,389.18
<b>Credit Cards</b>		
<b>BofA</b>		
BofA Taylor	329.32	329.32
BofA Katie	336.86	336.86
BofA Matt	1,784.28	1,784.28
BofA - Other	-2,450.46	0.00
<b>Total BofA</b>	0.00	2,450.46

4:38 PM

01/12/19

Accrual Basis

**Boys & Girls Club of Western NV**  
**Balance Sheet**  
**As of December 31, 2018**

	Dec 31, 18	Dec 31, 17
Costco	106.09	106.09
Wal-Mart	0.00	1,138.89
<b>Total Credit Cards</b>	<b>106.09</b>	<b>3,695.44</b>
<b>Other Current Liabilities</b>		
Payroll Clearing per Draw	34,099.44	0.00
City - Loan	-7,608.38	0.00
0225 - Medical Liability	56.58	56.58
0270 - Current Lease Obligation	2,934.69	2,934.69
<b>Total Other Current Liabilities</b>	<b>29,482.33</b>	<b>2,991.27</b>
<b>Total Current Liabilities</b>	<b>50,015.65</b>	<b>51,075.89</b>
<b>Long Term Liabilities</b>		
0282 - Lease obligation	3,884.10	3,884.10
0281 - Desert Area Council	4,811.05	4,810.75
<b>Total Long Term Liabilities</b>	<b>8,695.15</b>	<b>8,694.85</b>
<b>Total Liabilities</b>	<b>58,710.80</b>	<b>59,770.74</b>
<b>Equity</b>		
3000 - Opening Bal Equity	15,001.41	0.00
0390 - Unrestricted Net Assets		
0391 - Fixed Assets	5,480,614.89	5,480,614.89
0392 - Group Clubs	6,645.27	6,645.27
0393 - Carson Valley	56,918.02	56,918.02
0380 - Board Designated	7,769.80	7,769.80
0394 - Undesignated	-40,226.64	-40,226.64
<b>Total 0390 - Unrestricted Net Assets</b>	<b>5,511,721.44</b>	<b>5,511,721.44</b>
0395 - Temp Restricted Net Assets		
0396 - Grants	30,742.99	30,742.99
0397 - Capital Improvements	352,133.91	352,133.91
0399 - Other	25,928.88	25,928.88
<b>Total 0395 - Temp Restricted Net Assets</b>	<b>408,805.88</b>	<b>408,805.88</b>
3900 - Retained Earnings	77,822.84	34,867.78
Net Income	66,427.35	42,955.06
<b>Total Equity</b>	<b>6,079,778.92</b>	<b>5,998,350.16</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,138,489.72</b>	<b>6,058,120.90</b>



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## Entity Dashboard

Boys & Girls Clubs Of Western Nevada, Inc.  
DUNS: 797910460 CAGE Code: 4RUW3

USCIS ID: 00000000000000000000000000000000

Carson City, NV, 89601-0000

UNITED STATES

Status: Active

Expiration Date: 10/07/2021

Purpose of Registration: Federal Assistance Awards Only

### Entity Overview

Entity Overview

Entity Registration

Core Data

Assertions

Reps & Certs

POCs

Exclusions

Active Exclusions

Inactive Exclusions

Excluded Family

Members

RETURN TO SEARCH

### Entity Registration Summary

Name: Boys & Girls Clubs Of Western Nevada, Inc.

Business Type: Business or Organization

Last Updated By: Wayne Nelson

Registration Status: Active

Activation Date: 10/09/2020

Expiration Date: 10/07/2021

### Exclusion Summary

Active Exclusion Records? No



TRAC P 20200000000000000000000000000000  
WWW

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**Community Support Services Grant (CSSG)  
Program Application  
Fiscal Year 2022**

**APPLICATION**



**NEW APPLICANT**



**CURRENTLY FUNDED APPLICANT (AMOUNT \$ \_\_\_\_\_)**

**APPLICANT INFORMATION**

<b>Agency Name:</b> Carson City Children's Museum	
<b>Agency Mailing Address:</b> 813 N. Carson Street Carson City, NV 89701	
<b>Project Name:</b> Carson City Children's Museum	
<b>Project Address/Location:</b> 813 N. Carson Street Carson City, NV 89701	
<b>Contact Person:</b> Christine Brandon	
<b>Office Number:</b>	<b>Email:</b> cbrandon@cmnn.org
<b>Cell Phone:</b> 775 315 1046	<b>Website:</b> https://www.cmnn.org/

**FISCAL MANAGER**

<b>Name:</b>	Christine Brandon
<b>Title:</b>	Executive Director
<b>Phone Number:</b>	775 315 1046
<b>Email:</b>	cbrandon@cmnn.org

**PROJECT FUNDING**

<b>Requested amount</b>	\$9,500
<b>Other funding</b>	
<b>Total project cost</b>	9,500

**PROJECT ELIGIBILITY**

**Which Carson City critical need does this project address?**

<input type="checkbox"/> SENIOR CITIZEN SERVICES	<input type="checkbox"/> HEALTH/DENTAL SERVICES
<input type="checkbox"/> MENTAL HEALTH SERVICES	<input type="checkbox"/> DOMESTIC VIOLENCE SERVICES
<input type="checkbox"/> DISABLED CITIZENS SERVICES	<input type="checkbox"/> SUBSTANCE ABUSE SERVICES
<input checked="" type="checkbox"/> YOUTH	<input checked="" type="checkbox"/> EDUCATION

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

**GENERAL OVERVIEW ONE PAGE LIMIT 10 POINTS**

The Children's Museum of Northern Nevada is a community-based youth educational program that is committed to promoting the education of art, sciences, and humanities through discovery. The Museum provides economically and culturally diverse families the safe opportunity and joy of discovery. The Museum has been serving as a safe in-person visitation location for children in foster care in Northern Nevada. The Museum is used by many families in Carson City for safe exchange. In situations where the exchange of physical custody from one parent to another may be tumultuous due to a variety of factors, the Museum provides a place for parents to do so safely and calmly. For example, the mother of the child will bring the child in and sit on one side of the Museum as the child plays, then the other parent comes to the museum and sits on the other side. The mother can let the child know that the other parent is there and see the child go to the other parent before taking her leave. This way, custody exchanges are safe and not traumatizing to the child.

The Museum is also a dedicated community visit location for parents whose children are in the state's custody. This has been increasingly important during COVID 19 because the Division of Child and Family Services is unable to conduct supervised visits in their office. The Museum serves as a safe, fun place for children where parents can engage with them and use the parenting skills they are learning, as a part of their case plan. We have also provided free passes to foster parents so that they can bring the children in their care to the Museum.

It is our goal to be able to further the mission of the Museum and the Carson City community by providing a safe and fun environment for the youth of our communities to gather and learn away from new and reoccurring struggles. It is through programing like sponsorship's, summer education programs, and sponsorship of facility rental for community programs. The Community Support Services Grant would enable the Museum to continue the vital service to Carson City and we could enhance our Museums for All program to assist families by offering reduced admissions. It would allow us to offer free annual passes to the foster families, who take care of the most vulnerable children in Carson City.



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**PROBLEM STATEMENT ONE PAGE LIMIT 10 POINTS**

Due to the global pandemic COVID 19 the Children's Museum of Northern Nevada was greatly affected, like many other businesses. The mandatory global shut down caused the Museum to lose participants, as well as educational programming with the loss of staff and consultants. The closure of the Museum, while mandated by the government, impacted the Museum's ability to serve the youth of Carson City per our mission statement, as well as provide a safe exchange for families and children in need. This caused a loss in staffing, causing a decline in the number of educational events and exhibits provided through us to the community. As a result of the government mandates, we have only been able to operate at twenty-five percent occupancy after being closed for four and half months. We were approved to move our occupancy rate to 50% on February 11, 2021, which will greatly improve our ability to regain revenue.

Prior to the global pandemic the Museum was financially self-sustaining and provided a well-rounded and diverse culture of activities and exhibits for the community. Prior to COVID 19, the Museum was able to maintain our income through admissions, annual memberships, special events, grants and fundraising opportunities. Because of the mandated shut down, along with the social distancing and safety measures that were put in place, the Museum was unable to generate the revenue that we had in previous years prior to the pandemic. Currently, the Museum is exhausting every effort to circumvent the devastating financial effects of the COVID 19 pandemic and the consequences it has caused. The 83% decline in proceeds has made it challenging to reach and support the families who are most vulnerable in the Carson City area. It is through grant and loan programs that we have been able to maintain our youth based educational programs that provide Arts, Sciences, and Humanities exhibits to the youth of the Carson City area. In a study done by Making a Mark it was concluded that "Museum visits are emotional experiences for students: it's not just about intellectual learning. Feedback from the children confirms teacher feedback on the importance of active learning." With the sponsorship programs, we would like to expose youth groups and families to the experiential learning that is both productive and engaging, as we did prior to the COVID 19 pandemic.



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**GOALS AND OBJECTIVES TWO PAGE LIMIT 10 POINTS**

It is the objective of the Children's Museum of Northern Nevada that we serve the youth of Carson City with a safe, play-based education. Our goal is to reach as many youths in our community as possible. It is our mission to provide education-based programs and events, as well as summer educational programs that expand and invigorate children's love of learning. It is also our goal to provide sponsorships to high-risk youth, affording them the opportunity to learn and gaining education through play-based learning where previously they would not have had the opportunity to do so.

Through the sponsorship program of admission to the Museum we will be able to reach families who would otherwise not have the opportunity to join the Museum and its educational programing. It is also our goal to provide Museum sponsored facility rental to Kids in Care events; provide a safe environment for social workers, foster parents and the children they care for. This will enable them to enjoy a sense of security and stability when it comes to the holidays, and or other events that happen throughout the year.

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**METHODS OF ACCOMPLISHMENT ONE PAGE LIMIT 20 POINTS**

With the help of the Community Support Services Grant, we will be able to mitigate the loss of youth services by providing sponsorship programing to the most vulnerable in the community we serve. This grant program will enable us to move forward in light of the COVID 19 pandemic and its damaging effects on the children we serve. This project was chosen as a means of helping increase the positive impact we can achieve with the youth of the Northern Nevada area. In the Carson City area alone, there are approximately 62 children in the State's custody and approximately 60 care homes.(per Division of Child and Family Services) This includes children that are placed with relatives, who do not have the means to pay for extra-curricular services, such as those the Museum offers.

In the book *Museums, Society, Inequality* by Richard Sandell, asserts with his associates that "[...] museums, alongside many other institutional and individual agents, must consider their impact on society and seek to shape that impact through practice that is based on contemporary values and a commitment to social equality."(21) Considering his study, it was determined that with the aid of grant funding we would be able to continue being a safe space for the youth of Northern Nevada despite the negative effects of COVID 19.

Our methods of reaching Northern Nevada's youth would be able to function more dynamically and culturally with the aid of the sponsorship programing we have outlined. The Community Support Services Grant would allow us to move forward with our mission statement of allowing the youth of Northern Nevada the ability to engage in play-based learning opportunities in a safe environment. With these sponsorship programs, we would be able to expand and endorse culturally diverse activities which would benefit all children from every socio-economic background, in accordance with the Museums for All program.

**Community Support Services Grant (CSSG)  
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**PROJECT EVALUATION AND INTERNAL ASSESSMENT TWO PAGE LIMIT 20  
POINTS**

The need to protect those who are most vulnerable in our community we will have surveys sent to the families of foster families through the social worker's network for feedback to be given to us anonymously. The survey form will be providing us a feedback on the effectiveness of our program not only with attendance but also with the ensuring that the youth who are at risk feel safe. The questions we intend to ask is as follows:

1. How helpful has this membership to the Children's Museum of Northern Nevada been for you in caring for foster children?
2. What specific positive changes have you seen in your foster children after your visit with the Children's Museum of Northern Nevada?
3. Is there anything that the Children's Museum of Northern Nevada could do better or change to assist you in caring for your foster child?

The evaluation of these questions will align with aiding us in ensuring that we are keeping with our mission to education as well as providing quality services to the youth and their families in the Carson City community.

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**SUSTAINMENT OF THE PROJECT HALF A PAGE LIMIT 5 POINTS**

This project, with the return of normalcy after COVID19 will be sustained through our return to normal revenue. It is our goal to get back to our previous self-sustainable income that we had prior to COVID19. Through membership renewals and our fundraising that has been stalled because of the global pandemic, we are confident that we will return to our once self-sustaining business model once we are past the COVID19 pandemic.

**COORDINATION AND COLLABORATION HALF PAGE LIMIT 5 POINTS**

We will be providing a service to the State of Nevada Division of Child and Family Services, where through their services we will be able to provide services to the children of Carson City in their care. See attached letter of support.



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**PROJECT BUDGET- 20 POINTS**

Complete the Budget Summary chart below. This information is mandatory in order to be considered for a CSSG Grant. A detailed explanation must be made on the Budget Justification page, with calculations. Other funding is not required. (Max Score: 10 points)

Project Title:	Requested Amount	Other Funding	Total Funds
<b>Project Expenses FY 2020-2021</b>			
Annual Family Membership Sponsorships	20		2,000
Summer Camp Sponsorships	40		6,000
Facility Rental Sponsorships for Kid in Care	2		1,500
<b>TOTALS</b>			9,500

**Other Carson City Contributions**

Please make sure to provide information on any Carson City subsidy (s) made to your agency, for example: cash, building rental, land, a building, other grants, equipment etc.	Annual Building Rental \$1 a year.
Please provide the value of the subsidy (s) listed above.	Value of the building rental is estimated to be at \$42,000 a year.

**Community Support Services Grant (CSSG)  
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If more than one please identify each amount separately.	
<b>BUDGET JUSTIFICATION</b>	

Please list each project expense from the previous page and explain in more detail. Include calculations. Use additional pages if necessary.

PROJECT EXPENSE	AMOUNT BUDGETED	JUSTIFICATION OF EXPENSE
Annual Sponsorship for Membership Cost of membership is \$100 each.	2,000	The amount budgeted is in service of 20 vulnerable children and families the ability to enjoy a safe environment amidst the COVID19 pandemic.
Summer Camp Sponsorship Art and Culture Summer Camp \$150 STEM Summer Camp is \$150	6,000	The amount budgeted is in service of 20 children the ability to participate in education programing that they would not otherwise be allowed to participate in.
Kids in Care Facility Rental Full facility rental is \$1000. Partial rental is \$500	1,500	The amount budgeted is in service of a full facility as well as a partial rental for the Kids in Care to house events in a safe environment.



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**AGENCY INFORMATION**

Date of incorporation	1/25/1988
Date of IRS certification	1/25/1988
Tax exempt number	88-0236615
DUNS#: ( <a href="http://www.dnb.com/get-a-duns-number.html">http://www.dnb.com/get-a-duns-number.html</a> )	79791027


Attach items 1-7 to your application. Item 8 is optional. Please list and reference any additional attachments you are providing with your application. Do not include attachments unless they are needed to understand the project.

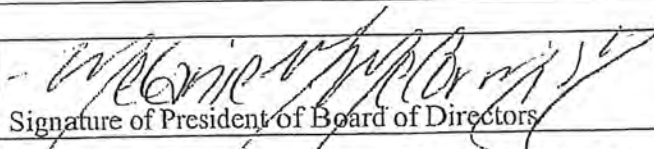
**INDEX OF ATTACHMENTS**

Attachment Number	Attachment Description	Attachment Included (✓)
1	IRS Tax Exempt 501(c) (3) letter (available to print from Secretary of State's website)	✓
2	Proof of incorporation from Secretary of State (Certificate Only) Go to <a href="https://www.nvsilverflume.gov/certificate">https://www.nvsilverflume.gov/certificate</a> You will need to register in order to get the certificate. Cost is \$50. <b>OR</b> Submit proof that your entity is active and in good standing. Go to <a href="http://nvsos.gov/sosentitysearch/">http://nvsos.gov/sosentitysearch/</a> and print your business entity information	✓
3	Current Organization Chart with names of staff members	✓
4	Current Board of Directors and terms of office. [If a member of your Board of Directors is in a position to obtain a financial benefit or interest from your proposed project, you may be ineligible for CSSG funds.]	✓
5	501(c)(3): Copy of the most recent Federal Tax Return. Attach FIRST 2 PAGES (Form 990 or 990EX)	✓
6	Profit and Loss Statements and Balance Sheets for prior 3 years	✓
7	Has your agency registered with the System for Award Management (SAM) previously known as CCR data base? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>PLEASE ATTACH A COPY OF YOUR AGENCY'S SAM REGISTRATION</b>	
8	Funding commitment letters and/or letters of support (if applicable)	✓

**Community Support Services Grant (CSSG)**  
**Program Application**  
**Fiscal Year 2022**

Applicant certifies that to the best of his/her knowledge, all information submitted as part of this application is true. Applicant will comply with all grant and contract requirements if funding is approved.

	02/17/21
Signature of Authorized Official	Date
Christine Brandon Executive Director	775 315 1046

	02-17-2021
Signature of President of Board of Directors	Date
Melanie McCormick President of Board of Directors	775 291 7069



BRIAN SANDOVAL  
Governor

JAMES DEVOLLO  
Chair, Nevada Tax Commission

DEONNE E. CONTINE  
Executive Director

STATE OF NEVADA  
DEPARTMENT OF TAXATION

Web Site: <http://tax.nv.gov>  
1550 College Parkway, Suite 115  
Carson City, Nevada 89706-7937  
Phone: (775) 684-2000 Fax: (775) 684-2020

LAS VEGAS OFFICE  
Grant Sawyer Office Building, Suite 1300  
555 E. Washington Avenue  
Las Vegas, Nevada, 89101  
Phone: (702) 486-2300 Fax: (702) 486-2373

RENO OFFICE  
4600 Kietzke Lane  
Building L, Suite 235  
Reno, Nevada 89502  
Phone: (775) 687-9999  
Fax: (775) 688-303

HENDERSON OFFICE  
2550 Paseo Verde Parkway Suite 180  
Henderson, Nevada 89074  
Phone: (702) 486-2300  
Fax: (702) 486-3377

August 31, 2017

Account Number: RCE-003-663

Exp date: August 31, 2022

CHILDREN'S MUSEUM OF NORTHERN NEVADA, INC  
813 NORTH CARSON STREET  
CARSON CITY NV 89701

Pursuant to NRS 372.3261 and related statutes, CHILDREN'S MUSEUM OF NORTHERN NEVADA, INC has been granted sales/use tax exempt status as an educational organization. Direct purchases or sales of tangible personal property made by or to CHILDREN'S MUSEUM OF NORTHERN NEVADA, INC are exempt from sales/use tax. Fraudulent use of this exemption letter is a violation of Nevada law.

Vendors selling tangible personal property to CHILDREN'S MUSEUM OF NORTHERN NEVADA, INC are authorized to sell to them tax exempt. The vendor shall account for the exempt sale on its sales/use tax return under exemptions. For audit purposes, a vendor must have a copy of this letter in order to document the transaction was tax exempt.

This letter only applies to Nevada sales/use tax and does not provide exemption from any other tax.

This exemption applies only to the above named organization and is not extended to individuals, or contractors or lessors to or for such organizations.

Any vendor having questions concerning the use of this sales/use tax exemption letter may contact the Department at one of the district offices listed above.

If, upon further or future review by the Department, it is determined the above named organization does not meet or no longer meets the criteria outlined in NRS 372.348, this letter of exemption will be revoked.

Sincerely,

Dalia Andrade  
Tax Program Supervisor II



# SECRETARY OF STATE



## NEVADA STATE BUSINESS LICENSE

### THE CHILDREN'S MUSEUM OF NORTHERN NEVADA

Nevada Business Identification # NV19881006563

Expiration Date: 01/31/2022

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.



Certificate Number: B202102101421528

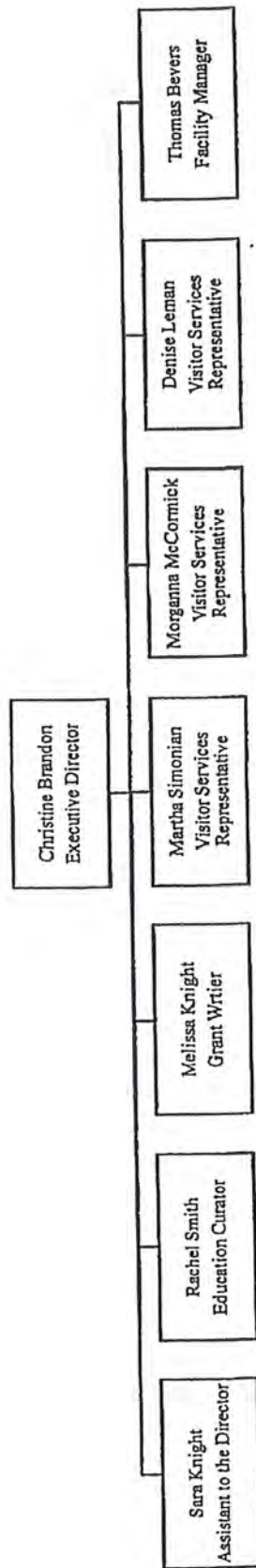
You may verify this certificate  
online at <http://www.nvsos.gov>

IN WITNESS WHEREOF, I have hereunto set my  
hand and affixed the Great Seal of State, at my  
office on 02/10/2021.

*Barbara K. Cegavske*

BARBARA K. CEGAVSKE  
Secretary of State

Organizational Chart  
Children's Museum of Northern Nevada



## Board of Directors and Key Staff 2020

Revised 1/18/2021

Melanie McCormick	President 1/10/2021
Executive Director	Member 3/3/2020
1894 E William St, Suite 4 Box 174	
Carson City, NV 89701	
775-291-7069	
<a href="mailto:MelanieMcCormickCASA@outlook.com">MelanieMcCormickCASA@outlook.com</a>	

Rachel Croft	Secretary 3/3/2020
Teacher	Member 2/1/2019
613 Terrace St	
Carson City, NV 89703	
253-212-8784	
<a href="mailto:rachelycroft@gmail.com">rachelycroft@gmail.com</a>	

Casey Gilles	Treasurer
Retired Principal	Member 11/1/2013
136 Riparian Way	
Carson City, NV 89701	
775-721-9993	
<a href="mailto:caseygilles@gmail.com">caseygilles@gmail.com</a>	

Kristin Luis	Member 11/1/ 2016
Justice of the Peace, Dept. 2,	
1 <sup>st</sup> Judicial District	
1611 Pinoak Ln	
Carson City, NV 89703	
775-560-8081	
<a href="mailto:jnkluis@gmail.com">jnkluis@gmail.com</a>	

Lucia Patterson	Member 3/3/2020
GIS/Field Specialist-Geologist	
1984 Marie Dr	
Carson City, NV 89706	
530-251-3500	
<a href="mailto:Lucia.m.patterson@gmail.com">Lucia.m.patterson@gmail.com</a>	



Nathan Tobey  
Exhibits Developer  
500 Hoge Rd.  
Reno, NV 89506  
775-232-3004  
[nathanktobey@gmail.com](mailto:nathanktobey@gmail.com)

Member 9/15/20

Michele Stokes  
Small Business Owner  
1100 Stagecoach Ln.  
Carson City, NV 89703  
775-400-2969  
[michelestokes@gmail.com](mailto:michelestokes@gmail.com)

Member 11/17/20

Jennifer Merideth  
Attorney  
P.O.Box 4250  
Carson City, NV 89706  
775-434-3950  
[Jennifer.merideth@gmail.com](mailto:Jennifer.merideth@gmail.com)

Member 8/1/2016

Christine Brandon  
Executive Director  
1230 Cabrolet Dr  
Carson City, NV 89703  
775-315-1046  
[christineeeabrandon@gmail.com](mailto:christineeeabrandon@gmail.com)

Director 10/14/2019

## Short Form

OMB No. 1545-0047

Form **990-EZ****Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

**2019****Open to Public Inspection**Department of the Treasury  
Internal Revenue Service

Do not enter social security numbers on this form, as it may be made public.

Go to [www.irs.gov/Form990EZ](http://www.irs.gov/Form990EZ) for instructions and the latest information.**A** For the 2019 calendar year, or tax year beginning **07/01/19**, and ending **06/30/20****B** Check if applicable:

- ☐ Address change  
☐ Name change  
☐ Initial return  
☐ Final return/terminated  
☐ Amended return  
☐ Application pending

**C** Name of organization**THE CHILDREN'S MUSEUM OF NORTHERN N**

Number and street (or P.O. box, if mail is not delivered to street address)

**813 NORTH CARSON STREET**

City or town, state or province, country, and ZIP or foreign postal code

**CARSON CITY NV 89701****D** Employer identification number**88-0236615****E** Telephone number**775-884-2226****F** Group Exemption Number**G** Accounting Method: ☐ Cash ☒ Accrual Other (specify) ▶**I** Website: **WWW.CMNN.ORG****J** Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c)( ) (insert no.) ☐ 4947(a)(1) or ☐ 527**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other**L** Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ ▶ \$ **119,233****H** Check ☐ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (see the instructions for Part I)Check if the organization used Schedule O to respond to any question in this Part I ☒

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	27,407
	2	Program service revenue including government fees and contracts	2	82,725
	3	Membership dues and assessments	3	4,565
	4	Investment income	4	2,161
	5a	Gross amount from sale of assets other than inventory	5a	
	b	Less: cost or other basis and sales expenses	5b	
	c	Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events:		
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b		
c	Less: direct expenses from gaming and fundraising events	6c		
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d		
7a	Gross sales of inventory, less returns and allowances	7a	2,375	
b	Less: cost of goods sold	7b	3,644	
c	Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a)	7c	-1,269	
8	Other revenue (describe in Schedule O)	8		
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	115,589	
Expenses	10	Grants and similar amounts paid (list in Schedule O)	10	
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	98,045
	13	Professional fees and other payments to independent contractors	13	17,192
	14	Occupancy, rent, utilities, and maintenance	14	21,493
	15	Printing, publications, postage, and shipping	15	30
	16	Other expenses (describe in Schedule O)	16	50,013
	17	Total expenses. Add lines 10 through 16	17	186,773
Net Assets	18	Excess or (deficit) for the year (subtract line 17 from line 9)	18	-71,184
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	215,767
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	144,583

For Paperwork Reduction Act Notice, see the separate Instructions.

Form 990-EZ (2019)



**Part II Balance Sheets** (see the instructions for Part II)Check if the organization used Schedule O to respond to any question in this Part II ☒

	(A) Beginning of year		(B) End of year
Cash, savings, and investments	69,444	22	45,453
Land and buildings	0	23	
24 Other assets (describe in Schedule O)	146,500	24	130,019
25 Total assets	215,944	25	175,472
26 Total liabilities (describe in Schedule O)	177	26	30,889
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	215,767	27	144,583

**Part III Statement of Program Service Accomplishments** (see the instructions for Part III)Check if the organization used Schedule O to respond to any question in this Part III ☐

What is the organization's primary exempt purpose?

TO EDUCATE AND DELIGHT CHILDREN IN THE COMPANY OF THEIR PARENTS.

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses  
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

28	ALL EXHIBITS AND DISPLAYS, WHETHER ON THE MAIN FLOOR OR IN OUR LOWER LEVEL STEM ROOM, ARE ALL HANDS ON, PLAY-BASED LEARNING EXPERIENCES THAT ARE ENGAGING AND INTERACTIVE.		
(Grants \$ )	If this amount includes foreign grants, check here <input type="checkbox"/>	28a	137,537
29			
(Grants \$ )	If this amount includes foreign grants, check here <input type="checkbox"/>	29a	
30			
(Grants \$ )	If this amount includes foreign grants, check here <input type="checkbox"/>	30a	
31	Other program services (describe in Schedule O)		
(Grants \$ )	If this amount includes foreign grants, check here <input type="checkbox"/>	31a	
32	Total program service expenses (add lines 28a through 31a)	32	137,537

**Part IV List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated — see the instructions for Part IV)Check if the organization used Schedule O to respond to any question in this Part IV ☐

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
CASEY GILLES MEMBER	2.00	0	0	0
JENNIFER MERIDETH PRESIDENT	2.00	0	0	0
KRISTIN LUIS MEMBER	2.00	0	0	0
CHRISTINE BRANDON DIRECTOR	40.00	0	0	0
CHARLIE BLIM TREASURER	2.00	0	0	0
RACHEL CROFT SECRETARY	2.00	0	0	0
MELANIE MCCORMICK MEMBER	2.00	0	0	0
LUCIA PATTERSON MEMBER	2.00	0	0	0

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2017 - June 2018

	TOTAL
Income	
Donated Revenue	
Donations	10,489.10
Unallocated Income	38,680.86
<b>Total Donated Revenue</b>	<b>49,169.96</b>
Earned Revenue	
Admissions	9,786.46
Dept 01 Admissions-Adult (deleted)	39,132.00
Dept 03 Admissions SR/Mil (deleted)	2,375.00
<b>Total Admissions</b>	<b>51,293.46</b>
Gift Shop	11,602.10
Memberships	29,978.00
Room Rental	13,789.97
Snack Income	1,106.71
<b>Total Earned Revenue</b>	<b>107,770.24</b>
Investments	
Interest-Savings, Short-term CD	7.57
Investment Income	434.53
<b>Total Investments</b>	<b>442.10</b>
<b>Total Income</b>	<b>\$157,382.30</b>
Cost of Goods Sold	
Birthday Expense	53.00
Exhibit Expense	1,241.19
Gift Shop Expense	5,309.21
Merchant Fee	881.72
Snack Expense	247.00
<b>Total Cost of Goods Sold</b>	<b>\$7,732.12</b>
<b>GROSS PROFIT</b>	<b>\$149,650.18</b>
Expenses	
Contract Services	
Accounting Fees	1,250.00
Contract Services- School Group (deleted)	340.00
Contract Services- Story Time (deleted)	1,210.00
Outside Contract Services	175.00
<b>Total Contract Services</b>	<b>2,975.00</b>
Occupancy, Rent, Util, Maint	
Facilities and Equipment	
Alarm System	627.00
Depr and Amort - Allowable	474.51
Elevator Service	125.00
Janitorial	611.78
Security	402.24

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2017 - June 2018

	TOTAL
<b>Total Facilities and Equipment</b>	<b>2,240.53</b>
Utilities	
NV Energy	3,582.28
SW Gas	3,531.90
Telephone, Telecommunications	3,806.21
Water	1,867.10
<b>Total Utilities</b>	<b>12,787.49</b>
<b>Total Occupancy, Rent, Util, Maint</b>	<b>15,028.02</b>
Operations	
Advertising	150.00
Bank Fees	69.40
Books, Subscriptions, Reference	153.90
Dues and Subscriptions	411.00
Equip Rental and Maintenance	243.38
Fundraising Expense	21.00
Insurance - Liability, D and O	2,597.32
Insurance - Workers Comp	414.62
Interest Expense	3.15
License & Permits	273.50
Business Registration Fees	275.00
<b>Total License &amp; Permits</b>	<b>548.50</b>
<b>Total Operations</b>	<b>4,612.27</b>
Payroll Expenses	0.00
Executive Director Salary	31,326.00
Fica	4,284.24
Medicare	1,001.96
Salaries & Wages	37,774.61
<b>Total Payroll Expenses</b>	<b>74,386.81</b>
Printing and Copying	497.05
Misc Expense	1,553.00
Reimbursement	49.94
<b>Total Misc Expense</b>	<b>1,602.94</b>
Office Supplies	933.00
<b>Total Printing and Copying</b>	<b>3,032.99</b>
Program Expenses	3,195.60
Storytime Adventures	6.10
Supplies	158.32
Webpage	250.00
<b>Total Program Expenses</b>	<b>3,610.02</b>
<b>Total Expenses</b>	<b>\$103,645.11</b>
<b>NET OPERATING INCOME</b>	<b>\$46,005.07</b>
Other Expenses	

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2017 - June 2018

	TOTAL
Reconciliation Discrepancies	2,553.59
Total Other Expenses	\$2,553.59
NET OTHER INCOME	\$ -2,553.59
NET INCOME	\$43,451.48



# Children's Museum of Northern Nevada

## BALANCE SHEET

As of June 30, 2018

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
City National Bank - 1006	50,402.42
City National Bank - 5120	283.75
Petty Cash	82.00
<b>Total Bank Accounts</b>	<b>\$50,768.17</b>
Other Current Assets	
Raymond James Marketable Securities (Cost)	16,689.31
<b>Total Other Current Assets</b>	<b>\$16,689.31</b>
<b>Total Current Assets</b>	<b>\$67,457.48</b>
Fixed Assets	
Fixed Assets	
Equipment Accum Depreciation	-20,338.00
Equipment	20,338.00
<b>Total Equipment Accum Depreciation</b>	<b>0.00</b>
Exhibits Accum Depreciation	-289,074.00
Exhibits	325,582.00
<b>Total Exhibits Accum Depreciation</b>	<b>36,508.00</b>
Improvements Accum Depreciation	-299,669.00
Improvements	455,756.00
<b>Total Improvements Accum Depreciation</b>	<b>156,087.00</b>
<b>Total Fixed Assets</b>	<b>192,595.00</b>
Inventories	3,000.00
<b>Total Fixed Assets</b>	<b>\$195,595.00</b>
<b>TOTAL ASSETS</b>	<b>\$263,052.48</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
Other Current Liabilities	
Deferred Revenue	0.00
Payroll Liabilities	0.00
Fed WH	0.00
Fica	0.00
Medicare	0.00
<b>Total Payroll Liabilities</b>	<b>0.00</b>
<b>Total Other Current Liabilities</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>

# Children's Museum of Northern Nevada

## BALANCE SHEET

As of June 30, 2018

	TOTAL
Total Liabilities	\$0.00
Equity	
Investment Change in Value	0.00
Unrestricted Net Assets	219,601.00
Net Income	43,451.48
Total Equity	\$263,052.48
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$263,052.48</b>

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2018 - June 2019

	TOTAL
<b>Income</b>	
Donated Revenue	
Business Sponsorships	4,850.00
Donations	4,967.57
Individual Gifts	15.90
Unallocated Income	3,618.64
<b>Total Donated Revenue</b>	<b>13,452.11</b>
Earned Revenue	-591.95
Admissions	31,257.65
Dept 01 Admissions-Adult (deleted)	22,765.71
Dept 03 Admissions SR/Mil (deleted)	4,131.00
<b>Total Admissions</b>	<b>58,154.36</b>
Art Camp	225.00
Field Trips	4,819.00
Gift Shop	11,895.15
Memberships	34,285.73
Room Rental	10,443.25
Science Club	1,900.00
Scrip Sales (deleted)	55.36
Snack Income	1,820.75
<b>Total Earned Revenue</b>	<b>123,006.65</b>
Interest/dividend income-	906.34
Investments	
Interest-Savings, Short-term CD	1.70
Investment Income	30.00
<b>Total Investments</b>	<b>31.70</b>
RETURNS AND DISCOUNTS	-193.24
Uncategorized Income (117)	-2,483.50
<b>Total Income</b>	<b>\$134,720.06</b>
Cost of Goods Sold	
Birthday Expense	219.05
Exhibit Expense	6,903.98
Exhibit Shipping	1,689.62
Gift Shop Expense	5,923.36
Merchant Fee	555.34
Snack Expense	1,086.75
<b>Total Cost of Goods Sold</b>	<b>\$16,378.10</b>
<b>GROSS PROFIT</b>	<b>\$118,341.96</b>
Expenses	
Contract Services	
Accounting Fees	5,153.00
Contract Services- School Group (deleted)	1,688.36

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2018 - June 2019

	TOTAL
Contract Services- Story Time (deleted)	3,017.56
IT Support	3,015.00
Legal Fees	20.00
Outside Contract Services	720.00
Performances	200.00
<b>Total Contract Services</b>	<b>13,813.92</b>
Occupancy, Rent, Util, Maint	437.03
Facilities and Equipment	2,226.77
Alarm System	1,425.79
Elevator Service	225.00
Janitorial	2,188.69
Security	685.15
<b>Total Facilities and Equipment</b>	<b>6,751.40</b>
Utilities	
NV Energy	4,764.61
SW Gas	3,739.99
Telephone, Telecommunications	10,276.35
Water	1,661.54
<b>Total Utilities</b>	<b>20,442.49</b>
<b>Total Occupancy, Rent, Util, Maint</b>	<b>27,630.92</b>
Operations	2,780.71
Advertising	404.91
Bank Fees	619.34
Computer and Software	3,829.04
Depreciation Expense	22,820.00
Dues and Subscriptions	346.96
Equip Rental and Maintenance	156.00
Insurance - Liability, D and O	1,409.00
Insurance - Workers Comp	1,556.98
Interest Expense	16.34
Other Types of Expenses (deleted)	
Other Costs (deleted)	296.41
<b>Total Other Types of Expenses (deleted)</b>	<b>296.41</b>
<b>Total Operations</b>	<b>34,235.69</b>
Payroll Expenses	1,740.44
Executive Director Salary	38,280.00
Fica	4,902.83
Medicare	860.84
Salaries & Wages	37,062.10
<b>Total Payroll Expenses</b>	<b>82,846.21</b>
Printing and Copying	717.29
Misc Expense	618.79

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2018 - June 2019

	TOTAL
Reimbursement	54.55
<b>Total Misc Expense</b>	<b>673.34</b>
Office Supplies	2,362.10
Postage, Mailing Service	111.47
<b>Total Printing and Copying</b>	<b>3,864.20</b>
Program Expenses	
Journey for Hope Breakfast (deleted)	41.66
Storytime Adventures	334.63
Supplies	1,150.86
True Grit (deleted)	1,040.00
Webpage	850.00
<b>Total Program Expenses</b>	<b>3,417.15</b>
<b>Total Expenses</b>	<b>\$165,808.09</b>
NET OPERATING INCOME	<b>\$ -47,466.13</b>
Other Income	
Grant	
Corporate	5,000.00
Foundations	20,000.00
<b>Total Grant</b>	<b>25,000.00</b>
<b>Total Other Income</b>	<b>\$25,000.00</b>
Other Expenses	
Ask My Accountant	0.00
<b>Total Other Expenses</b>	<b>\$0.00</b>
NET OTHER INCOME	<b>\$25,000.00</b>
NET INCOME	<b>\$ -22,466.13</b>

# Children's Museum of Northern Nevada

## BALANCE SHEET

As of June 30, 2019

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Cash-Raymond James	4,429.99
City National Bank - 1006	45,701.09
City National Bank - 5120	5,224.50
Petty Cash	227.00
<b>Total Bank Accounts</b>	<b>\$55,582.58</b>
Other Current Assets	
Raymond James Marketable Securities (Cost)	12,176.51
Restricted Grants	2,782.68
<b>Total Other Current Assets</b>	<b>\$14,959.19</b>
<b>Total Current Assets</b>	<b>\$70,541.77</b>
Fixed Assets	
Accumulated depreciation	-655,176.00
Fixed Assets	
Equipment Accum Depreciation	0.00
Equipment	20,338.00
<b>Total Equipment Accum Depreciation</b>	<b>20,338.00</b>
Exhibits Accum Depreciation	0.00
Exhibits	325,582.00
<b>Total Exhibits Accum Depreciation</b>	<b>325,582.00</b>
Improvements Accum Depreciation	0.00
Improvements	455,756.00
<b>Total Improvements Accum Depreciation</b>	<b>455,756.00</b>
<b>Total Fixed Assets</b>	<b>801,676.00</b>
Inventories	0.00
<b>Total Fixed Assets</b>	<b>\$146,500.00</b>
<b>TOTAL ASSETS</b>	<b>\$217,041.77</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	0.00
Accounts Payable	\$0.00
<b>Total Accounts Payable</b>	
Credit Cards	
City Nat'l Visa Card#9548	177.25
<b>Total Credit Cards</b>	<b>\$177.25</b>
Other Current Liabilities	
Deferred Revenue	0.00
Payroll Liabilities	0.00



# Children's Museum of Northern Nevada

## BALANCE SHEET

As of June 30, 2019

	TOTAL
	0.00
Fed WH	0.00
Fica	0.00
Medicare	0.00
<b>Total Payroll Liabilities</b>	<b>0.00</b>
<b>Total Other Current Liabilities</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$177.25</b>
<b>Total Liabilities</b>	<b>\$177.25</b>
Equity	0.00
Investment Change in Value	0.00
Opening Balance Equity	239,330.65
Unrestricted Net Assets	-22,466.13
Net Income	
<b>Total Equity</b>	<b>\$216,864.52</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$217,041.77</b>

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2019 - June 2020

	TOTAL
Income	
Donated Revenue	
Business Sponsorships	5,236.00
Donations	5,701.38
Individual Gifts	400.00
Service Clubs	2,000.00
<b>Total Donated Revenue</b>	<b>13,337.38</b>
Earned Revenue	68,705.63
Admissions	11,249.15
Art Camp	2,500.00
Field Trips	1,210.00
Gift Shop	2,393.93
Memberships	4,565.00
Room Rental	945.00
Snack Income	485.50
Theater Camp	412.50
<b>Total Earned Revenue</b>	<b>92,466.71</b>
Interest/dividend income-	0.11
Investments	2,149.30
Interest-Savings, Short-term CD	1.81
Interest/dividend income	0.08
Investment Income	10.00
<b>Total Investments</b>	<b>2,161.19</b>
Other Types of Income	-2,782.68
RETURNS AND DISCOUNTS	-19.00
<b>Total Income</b>	<b>\$105,163.71</b>
Cost of Goods Sold	
Art Camp	1,837.50
Birthday Expense	108.34
Exhibit Expense	7,125.41
Exhibit Shipping	4.95
Gift Shop Expense	3,644.49
Snack Expense	400.52
<b>Total Cost of Goods Sold</b>	<b>\$13,121.21</b>
<b>GROSS PROFIT</b>	<b>\$92,042.50</b>
Expenses	
Contract Services	
Accounting Fees	2,105.00
Contract Services- Story Time (deleted)	1,495.00
Contract Services-Science Camp (deleted)	930.59
IT Support	755.00
Outside Contract Services	4,958.34
Performances	250.00

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2019 - June 2020

	TOTAL
<b>Total Contract Services</b>	<b>10,493.93</b>
Occupancy, Rent, Util, Maint	1,574.27
Facilities and Equipment	15.23
Alarm System	2,744.87
Elevator Service	437.50
Janitorial	1,689.68
Security	332.70
<b>Total Facilities and Equipment</b>	<b>5,219.98</b>
Utilities	4,905.50
NV Energy	4,336.75
SW Gas	3,808.73
Telephone, Telecommunications	1,647.52
Water	14,698.50
<b>Total Utilities</b>	<b>21,492.75</b>
<b>Total Occupancy, Rent, Util, Maint</b>	<b>44.03</b>
Operations	1,259.00
Advertising	447.93
Bank Fees	4,300.35
Computer and Software	26,480.00
Depreciation Expense	725.00
Dues and Subscriptions	1,528.69
Equip Rental and Maintenance	500.00
Fundraising Expense	1,930.00
Insurance - Liability, D and O	630.41
Insurance - Workers Comp	210.15
Interest Expense	261.00
License & Permits	40.00
Other Types of Expenses (deleted)	38,356.56
<b>Total Operations</b>	<b>1,237.78</b>
Other Business Expenses	57,221.42
Payroll Expenses	16,500.00
Executive Director Salary	2,963.38
Fica	21,358.23
Salaries & Wages	98,043.03
<b>Total Payroll Expenses</b>	<b>1,443.37</b>
Printing and Copying	29.85
Office Supplies	1,473.22
Postage, Mailing Service	
<b>Total Printing and Copying</b>	
Program Expenses	16.68
Storytime Adventures	6,182.17
Supplies	

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2019 - June 2020

	TOTAL
Total Program Expenses	6,198.85
Total Expenses	\$177,296.12
NET OPERATING INCOME	\$ -85,253.62
Other Income	
Grant	5,920.00
Foundations	5,000.00
State	3,150.00
Total Grant	14,070.00
Total Other Income	\$14,070.00
Other Expenses	
Ask My Accountant	0.00
Total Other Expenses	\$0.00
NET OTHER INCOME	\$14,070.00
NET INCOME	\$ -71,183.62

# Children's Museum of Northern Nevada

## BALANCE SHEET

As of June 30, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Cash-Raymond James	723.62
City National Bank - 1006	6,327.69
City National Bank - 5120	5,226.42
Petty Cash	227.00
Wells Fargo Bank - 4042	5,000.07
Wells Fargo Bank- 3958	4,916.05
<b>Total Bank Accounts</b>	<b>\$22,420.85</b>
Other Current Assets	
Raymond James Marketable Securities (Cost)	18,032.18
Raymond James (FMV Adjustment)	5,000.00
<b>Total Raymond James Marketable Securities (Cost)</b>	<b>23,032.18</b>
Restricted Grants	0.00
<b>Total Other Current Assets</b>	<b>\$23,032.18</b>
<b>Total Current Assets</b>	<b>\$45,453.03</b>
Fixed Assets	
Accumulated depreciation	-681,656.00
Fixed Assets	
Equipment Accum Depreciation	0.00
Equipment	30,336.64
<b>Total Equipment Accum Depreciation</b>	<b>30,336.64</b>
Exhibits Accum Depreciation	0.00
Exhibits	325,582.00
<b>Total Exhibits Accum Depreciation</b>	<b>325,582.00</b>
Improvements Accum Depreciation	0.00
Improvements	455,756.00
<b>Total Improvements Accum Depreciation</b>	<b>455,756.00</b>
<b>Total Fixed Assets</b>	<b>811,674.64</b>
Inventories	0.00
<b>Total Fixed Assets</b>	<b>\$130,018.64</b>
<b>TOTAL ASSETS</b>	<b>\$175,471.67</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
Credit Cards	
City Nat'l Visa Card#9548	73.23



# Children's Museum of Northern Nevada

## BALANCE SHEET

As of June 30, 2020

	TOTAL
City NATI #6032	375.38
<b>Total Credit Cards</b>	<b>\$448.61</b>
Other Current Liabilities	
Deferred Revenue	0.00
Paycheck Protection Program Loan	25,420.00
Payroll Liabilities	20.16
Fed WH	0.00
Fica	0.00
Medicare	0.00
<b>Total Payroll Liabilities</b>	<b>20.16</b>
<b>Total Other Current Liabilities</b>	<b>\$25,440.16</b>
<b>Total Current Liabilities</b>	<b>\$25,888.77</b>
Long-Term Liabilities	
Raymond James Unrealized Gain or Loss	5,000.00
<b>Total Long-Term Liabilities</b>	<b>\$5,000.00</b>
<b>Total Liabilities</b>	<b>\$30,888.77</b>
Equity	
Investment Change in Value	0.00
Opening Balance Equity	0.00
Unrestricted Net Assets	215,766.52
Net Income	-71,183.62
<b>Total Equity</b>	<b>\$144,582.90</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$175,471.67</b>



DEPARTMENT OF  
**HEALTH AND HUMAN SERVICES**  
Division of Child and Family Services  
*Helping people. It's who we are and what we do.*



February 18, 2021

Children's Museum of Northern Nevada  
ATTN: Christine Brandon, Executive Director  
813 North Carson Street  
Carson City, NV 89701

Dear Ms. Brandon,

Division of Child and Family Services would like to *formally* thank you and the Children's Museum of Northern Nevada, for your consideration in applying for the Community Support Services Grant, all for the purpose of bettering children's lives in the Carson City community. Our children in care come from many different environments, most of which press children into acting *much* older than they are. I have seen, with my own eyes, the benefit of foster children being able to enjoy, if not just for a moment, the freedom and provision to *finally act their age*, and that is truly an amazing thing to see. It's almost like witnessing a light turn on behind their eyes; a glimpse of what every child's life *should* be: a life of security, happiness, and inclusivity that many of our children have *never* experienced in their lifetime. So, thank you, for extending the benefits the Museum brings with an environment that encourages play, critical thinking skills and socialization. Support like this from the community will plant the seeds of future exploration, joy, and the healthy physical and mental development of our children in care.

We are proud to partner with you in this incredible endeavor and humbly thank you for your support.

Sincerely,

Lori Nichols  
Foster Care Licensing Supervisor  
888-423-2659 (toll-free)  
[lnichols@dcfs.nv.gov](mailto:lnichols@dcfs.nv.gov)



BRIAN SANDOVAL  
Governor

JAMES DEVOLLO  
Chair, Nevada Tax Commission

DEONNE E. CONTINE  
Executive Director

STATE OF NEVADA  
DEPARTMENT OF TAXATION

Web Site: <http://tax.nv.gov>  
1550 College Parkway, Suite 115  
Carson City, Nevada 89706-7937  
Phone: (775) 684-2000 Fax: (775) 684-2020

LAS VEGAS OFFICE  
Grant Sawyer Office Building, Suite 1300  
555 E. Washington Avenue  
Las Vegas, Nevada, 89101  
Phone: (702) 486-2300 Fax: (702) 486-2373

RENO OFFICE  
4600 Kietzke Lane  
Building L, Suite 235  
Reno, Nevada 89502  
Phone: (775) 687-9999  
Fax: (775) 688-3003

HENDERSON OFFICE  
2550 Paseo Verde Parkway Suite 180  
Henderson, Nevada 89074  
Phone: (702) 486-2300  
Fax: (702) 486-3377

August 31, 2017

Account Number: RCE-003-663

Exp date: August 31, 2022

CHILDREN'S MUSEUM OF NORTHERN NEVADA, INC  
813 NORTH CARSON STREET  
CARSON CITY NV 89701

Pursuant to NRS 372.3261 and related statutes, CHILDREN'S MUSEUM OF NORTHERN NEVADA, INC has been granted sales/use tax exempt status as an educational organization. Direct purchases or sales of tangible personal property made by or to CHILDREN'S MUSEUM OF NORTHERN NEVADA, INC are exempt from sales/use tax. Fraudulent use of this exemption letter is a violation of Nevada law.

Vendors selling tangible personal property to CHILDREN'S MUSEUM OF NORTHERN NEVADA, INC are authorized to sell to them tax exempt. The vendor shall account for the exempt sale on its sales/use tax return under exemptions. For audit purposes, a vendor must have a copy of this letter in order to document the transaction was tax exempt.

This letter only applies to Nevada sales/use tax and does not provide exemption from any other tax.

This exemption applies only to the above named organization and is not extended to individuals, or contractors or lessors to or for such organizations.

Any vendor having questions concerning the use of this sales/use tax exemption letter may contact the Department at one of the district offices listed above.

If, upon further or future review by the Department, it is determined the above named organization does not meet or no longer meets the criteria outlined in NRS 372.348, this letter of exemption will be revoked.

Sincerely,

Dalia Andrade  
Tax Program Supervisor II



# SECRETARY OF STATE



## NEVADA STATE BUSINESS LICENSE

### THE CHILDREN'S MUSEUM OF NORTHERN NEVADA

Nevada Business Identification # NV19881006563

Expiration Date: 01/31/2022

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.



Certificate Number: B202102101421528

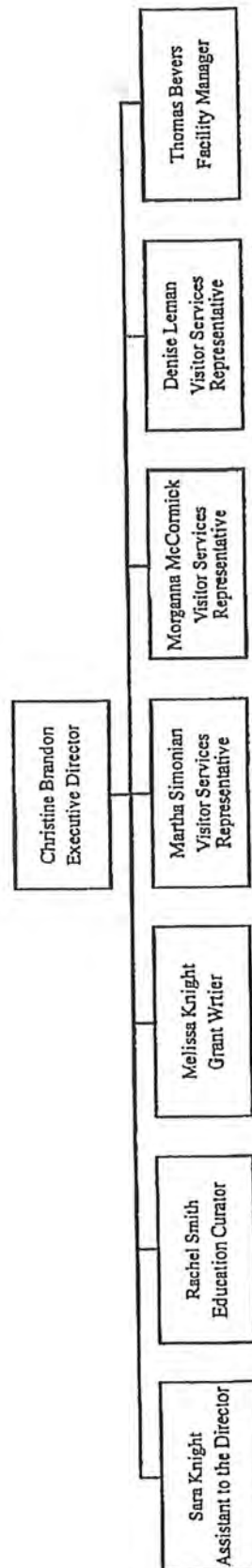
You may verify this certificate  
online at <http://www.nvsos.gov>

IN WITNESS WHEREOF, I have hereunto set my  
hand and affixed the Great Seal of State, at my  
office on 02/10/2021.

*Barbara K. Cegavske*

BARBARA K. CEGAVSKE  
Secretary of State

Organizational Chart  
Children's Museum of Northern Nevada





## Board of Directors and Key Staff 2020

Revised 1/18/2021

Melanie McCormick  
Executive Director  
1894 E William St, Suite 4 Box 174  
Carson City, NV 89701  
775-291-7069  
[MelanieMcCormickCASA@outlook.com](mailto:MelanieMcCormickCASA@outlook.com)

President 1/10/2021

Member 3/3/2020

Rachel Croft  
Teacher  
613 Terrace St  
Carson City, NV 89703  
253-212-8784  
[rachelycroft@gmail.com](mailto:rachelycroft@gmail.com)

Secretary 3/3/2020

Member 2/1/2019

Casey Gilles  
Retired Principal  
136 Riparian Way  
Carson City, NV 89701  
775-721-9993  
[caseygilles@gmail.com](mailto:caseygilles@gmail.com)

Treasurer

Member 11/1/2013

Kristin Luis  
Justice of the Peace, Dept. 2,  
1<sup>st</sup> Judicial District  
1611 Pinoak Ln  
Carson City, NV 89703  
775-560-8081  
[jnkluis@gmail.com](mailto:jnkluis@gmail.com)

Member 11/1/ 2016

Lucia Patterson  
GIS/Field Specialist-Geologist  
1984 Marie Dr  
Carson City, NV 89706  
530-251-3500  
[Lucia.m.patterson@gmail.com](mailto:Lucia.m.patterson@gmail.com)

Member 3/3/2020

Nathan Tobey  
Exhibits Developer  
500 Hoge Rd.  
Reno, NV 89506  
775-232-3004  
[nathanktobey@gmail.com](mailto:nathanktobey@gmail.com)

Member 9/15/20

Michele Stokes  
Small Business Owner  
1100 Stagecoach Ln.  
Carson City, NV 89703  
775-400-2969  
[michelestokes@gmail.com](mailto:michelestokes@gmail.com)

Member 11/17/20

Jennifer Merideth  
Attorney  
P.O.Box 4250  
Carson City, NV 89706  
775-434-3950  
[Jennifer.merideth@gmail.com](mailto:Jennifer.merideth@gmail.com)

Member 8/1/2016

Christine Brandon  
Executive Director  
1230 Cabrolet Dr  
Carson City, NV 89703  
775-315-1046  
[christineeabrandon@gmail.com](mailto:christineeabrandon@gmail.com)

Director 10/14/2019

Form **990-EZ**

# Short Form

## Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

**2019**Open to Public  
InspectionDepartment of the Treasury  
Internal Revenue Service

Do not enter social security numbers on this form, as it may be made public.

Go to [www.irs.gov/Form990EZ](http://www.irs.gov/Form990EZ) for instructions and the latest information.**A** For the 2019 calendar year, or tax year beginning **07/01/19**, and ending **06/30/20****B** Check if applicable:

- ☐ Address change  
☐ Name change  
☐ Initial return  
☐ Final return/terminated  
☐ Amended return  
☐ Application pending

**C** Name of organization**THE CHILDREN'S MUSEUM OF NORTHERN N**

Number and street (or P.O. box, if mail is not delivered to street address)

**813 NORTH CARSON STREET**

City or town, state or province, country, and ZIP or foreign postal code

**CARSON CITY****NV 89701****D** Employer identification number**88-0236615****E** Telephone number**775-884-2226****F** Group ExemptionNumber **▶****G** Accounting Method: ☐ Cash ☒ Accrual Other (specify) **▶****I** Website: **WWW.CMNN.ORG****H** Check ☐ If the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).**J** Tax-exempt status (check only one) — ☒ 501(c)(3) ☐ 501(c)( ) ☐ 4 (insert no.) ☐ 4947(a)(1) or ☐ 527**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other**L** Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B)) are \$500,000 or more, file Form 990 instead of Form 990-EZ. **▶** \$ **119,233****Part I** Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I) ☒  
Check if the organization used Schedule O to respond to any question in this Part I.

Revenue	1	Contributions, gifts, grants, and similar amounts received	1	27,407
	2	Program service revenue including government fees and contracts	2	82,725
	3	Membership dues and assessments	3	4,565
	4	Investment income	4	2,161
	5a	Gross amount from sale of assets other than inventory	5a	
	b	Less: cost or other basis and sales expenses	5b	
	c	Gain or (loss) from sale of assets other than inventory (subtract line 5b from line 5a)	5c	
	6	Gaming and fundraising events:		
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
	b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	
c	Less: direct expenses from gaming and fundraising events	6c		
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d		
7a	Gross sales of inventory, less returns and allowances	7a	2,375	
b	Less: cost of goods sold	7b	3,644	
c	Gross profit or (loss) from sales of inventory (subtract line 7b from line 7a)	7c	-1,269	
8	Other revenue (describe in Schedule O)	8		
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	115,589	
Expenses	10	Grants and similar amounts paid (list in Schedule O)	10	
	11	Benefits paid to or for members	11	
	12	Salaries, other compensation, and employee benefits	12	98,045
	13	Professional fees and other payments to independent contractors	13	17,192
	14	Occupancy, rent, utilities, and maintenance	14	21,493
	15	Printing, publications, postage, and shipping	15	30
	16	Other expenses (describe in Schedule O)	16	50,013
	17	Total expenses. Add lines 10 through 16	17	186,773
Net Assets	18	Excess or (deficit) for the year (subtract line 17 from line 9)	18	-71,184
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	215,767
	20	Other changes in net assets or fund balances (explain in Schedule O)	20	
	21	Net assets or fund balances at end of year. Combine lines 18 through 20	21	144,583

For Paperwork Reduction Act Notice, see the separate Instructions.

Form 990-EZ (2019)



**Part II** Balance Sheets (see the instructions for Part II)Check if the organization used Schedule O to respond to any question in this Part II ☒

	(A) Beginning of year		(B) End of year
2 Cash, savings, and investments	69,444	22	45,453
Land and buildings	0	23	
24 Other assets (describe in Schedule O)	146,500	24	130,019
25 Total assets	215,944	25	175,472
26 Total liabilities (describe in Schedule O)	177	26	30,889
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	215,767	27	144,583

**Part III** Statement of Program Service Accomplishments (see the instructions for Part III)Check if the organization used Schedule O to respond to any question in this Part III ☐

What is the organization's primary exempt purpose?

TO EDUCATE AND DELIGHT CHILDREN IN THE COMPANY OF THEIR PARENTS.

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses  
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

28 ALL EXHIBITS AND DISPLAYS, WHETHER ON THE MAIN FLOOR OR IN OUR LOWER LEVEL STEM ROOM, ARE ALL HANDS ON, PLAY-BASED LEARNING EXPERIENCES THAT ARE ENGAGING AND INTERACTIVE.			
(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	28a		137,537
29			
(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	29a		
30			
(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	30a		
31 Other program services (describe in Schedule O)			
(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	31a		
32 Total program service expenses (add lines 28a through 31a)	32		137,537

**Part IV** List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated—see the instructions for Part IV)Check if the organization used Schedule O to respond to any question in this Part IV ☐

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
CASEY GILLES MEMBER	2.00	0	0	0
JENNIFER MERIDETH PRESIDENT	2.00	0	0	0
KRISTIN LUIS MEMBER	2.00	0	0	0
CHRISTINE BRANDON DIRECTOR	40.00	0	0	0
CHARLIE BLIM TREASURER	2.00	0	0	0
RACHEL CROFT SECRETARY	2.00	0	0	0
MELANIE MCCORMICK MEMBER	2.00	0	0	0
LUCIA PATTERSON MEMBER	2.00	0	0	0

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2017 - June 2018

	TOTAL
<b>Income</b>	
Donated Revenue	
Donations	10,489.10
Unallocated Income	38,680.86
<b>Total Donated Revenue</b>	<b>49,169.96</b>
Earned Revenue	
Admissions	9,786.46
Dept 01 Admissions-Adult (deleted)	39,132.00
Dept 03 Admissions SR/Mil (deleted)	2,375.00
<b>Total Admissions</b>	<b>51,293.46</b>
Gift Shop	11,602.10
Memberships	29,978.00
Room Rental	13,789.97
Snack Income	1,106.71
<b>Total Earned Revenue</b>	<b>107,770.24</b>
Investments	
Interest-Savings, Short-term CD	7.57
Investment Income	434.53
<b>Total Investments</b>	<b>442.10</b>
<b>Total Income</b>	<b>\$157,382.30</b>
Cost of Goods Sold	
Birthday Expense	53.00
Exhibit Expense	1,241.19
Gift Shop Expense	5,309.21
Merchant Fee	881.72
Snack Expense	247.00
<b>Total Cost of Goods Sold</b>	<b>\$7,732.12</b>
<b>GROSS PROFIT</b>	<b>\$149,650.18</b>
Expenses	
Contract Services	
Accounting Fees	1,250.00
Contract Services- School Group (deleted)	340.00
Contract Services- Story Time (deleted)	1,210.00
Outside Contract Services	175.00
<b>Total Contract Services</b>	<b>2,975.00</b>
Occupancy, Rent, Util, Maint	
Facilities and Equipment	
Alarm System	627.00
Depr and Amort - Allowable	474.51
Elevator Service	125.00
Janitorial	611.78
Security	402.24



# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2017 - June 2018

	TOTAL
<b>Total Facilities and Equipment</b>	<b>2,240.53</b>
Utilities	
NV Energy	3,582.28
SW Gas	3,531.90
Telephone, Telecommunications	3,806.21
Water	1,867.10
<b>Total Utilities</b>	<b>12,787.49</b>
<b>Total Occupancy, Rent, Util, Maint</b>	<b>15,028.02</b>
Operations	
Advertising	150.00
Bank Fees	69.40
Books, Subscriptions, Reference	153.90
Dues and Subscriptions	411.00
Equip Rental and Maintenance	243.38
Fundraising Expense	21.00
Insurance - Liability, D and O	2,597.32
Insurance - Workers Comp	414.62
Interest Expense	3.15
License & Permits	273.50
Business Registration Fees	275.00
<b>Total License &amp; Permits</b>	<b>548.50</b>
<b>Total Operations</b>	<b>4,612.27</b>
Payroll Expenses	0.00
Executive Director Salary	31,326.00
Fica	4,284.24
Medicare	1,001.96
Salaries & Wages	37,774.61
<b>Total Payroll Expenses</b>	<b>74,386.81</b>
Printing and Copying	497.05
Misc Expense	1,553.00
Reimbursement	49.94
<b>Total Misc Expense</b>	<b>1,602.94</b>
Office Supplies	933.00
<b>Total Printing and Copying</b>	<b>3,032.99</b>
Program Expenses	3,195.60
Storytime Adventures	6.10
Supplies	158.32
Webpage	250.00
<b>Total Program Expenses</b>	<b>3,610.02</b>
<b>Total Expenses</b>	<b>\$103,645.11</b>
<b>NET OPERATING INCOME</b>	<b>\$46,005.07</b>
Other Expenses	

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2017 - June 2018

	TOTAL
Reconciliation Discrepancies	2,553.59
Total Other Expenses	\$2,553.59
NET OTHER INCOME	\$ -2,553.59
NET INCOME	\$43,451.48

# Children's Museum of Northern Nevada

## BALANCE SHEET

As of June 30, 2018

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
City National Bank - 1006	50,402.42
City National Bank - 5120	283.75
Petty Cash	82.00
<b>Total Bank Accounts</b>	<b>\$50,768.17</b>
Other Current Assets	
Raymond James Marketable Securities (Cost)	16,689.31
<b>Total Other Current Assets</b>	<b>\$16,689.31</b>
<b>Total Current Assets</b>	<b>\$67,457.48</b>
Fixed Assets	
Fixed Assets	
Equipment Accum Depreciation	-20,338.00
Equipment	20,338.00
<b>Total Equipment Accum Depreciation</b>	<b>0.00</b>
Exhibits Accum Depreciation	-289,074.00
Exhibits	325,582.00
<b>Total Exhibits Accum Depreciation</b>	<b>36,508.00</b>
Improvements Accum Depreciation	-299,669.00
Improvements	455,756.00
<b>Total Improvements Accum Depreciation</b>	<b>156,087.00</b>
<b>Total Fixed Assets</b>	<b>192,595.00</b>
Inventories	3,000.00
<b>Total Fixed Assets</b>	<b>\$195,595.00</b>
<b>TOTAL ASSETS</b>	<b>\$263,052.48</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
Other Current Liabilities	
Deferred Revenue	0.00
Payroll Liabilities	0.00
Fed WH	0.00
Fica	0.00
Medicare	0.00
<b>Total Payroll Liabilities</b>	<b>0.00</b>
<b>Total Other Current Liabilities</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>

# Children's Museum of Northern Nevada

## BALANCE SHEET

As of June 30, 2018

	TOTAL
Total Liabilities	\$0.00
Equity	
Investment Change in Value	0.00
Unrestricted Net Assets	219,601.00
Net Income	43,451.48
Total Equity	\$263,052.48
TOTAL LIABILITIES AND EQUITY	\$263,052.48

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2018 - June 2019

	TOTAL
<b>Income</b>	
Donated Revenue	
Business Sponsorships	4,850.00
Donations	4,967.57
Individual Gifts	15.90
Unallocated Income	3,618.64
<b>Total Donated Revenue</b>	<b>13,452.11</b>
Earned Revenue	-591.95
Admissions	31,257.65
Dept 01 Admissions-Adult (deleted)	22,765.71
Dept 03 Admissions SR/Mil (deleted)	4,131.00
<b>Total Admissions</b>	<b>58,154.36</b>
Art Camp	225.00
Field Trips	4,819.00
Gift Shop	11,895.15
Memberships	34,285.73
Room Rental	10,443.25
Science Club	1,900.00
Scrip Sales (deleted)	55.36
Snack Income	1,820.75
<b>Total Earned Revenue</b>	<b>123,006.65</b>
Interest/dividend income-	906.34
Investments	
Interest-Savings, Short-term CD	1.70
Investment Income	30.00
<b>Total Investments</b>	<b>31.70</b>
RETURNS AND DISCOUNTS	-193.24
Uncategorized Income (117)	-2,483.50
<b>Total Income</b>	<b>\$134,720.06</b>
Cost of Goods Sold	
Birthday Expense	219.05
Exhibit Expense	6,903.98
Exhibit Shipping	1,689.62
Gift Shop Expense	5,923.36
Merchant Fee	555.34
Snack Expense	1,086.75
<b>Total Cost of Goods Sold</b>	<b>\$16,378.10</b>
<b>GROSS PROFIT</b>	<b>\$118,341.96</b>
Expenses	
Contract Services	
Accounting Fees	5,153.00
Contract Services- School Group (deleted)	1,688.36



# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2018 - June 2019

	TOTAL
Contract Services- Story Time (deleted)	3,017.56
IT Support	3,015.00
Legal Fees	20.00
Outside Contract Services	720.00
Performances	200.00
<b>Total Contract Services</b>	<b>13,813.92</b>
Occupancy, Rent, Util, Maint	437.03
Facilities and Equipment	2,226.77
Alarm System	1,425.79
Elevator Service	225.00
Janitorial	2,188.69
Security	685.15
<b>Total Facilities and Equipment</b>	<b>6,751.40</b>
Utilities	
NV Energy	4,764.61
SW Gas	3,739.99
Telephone, Telecommunications	10,276.35
Water	1,661.54
<b>Total Utilities</b>	<b>20,442.49</b>
<b>Total Occupancy, Rent, Util, Maint</b>	<b>27,630.92</b>
Operations	2,780.71
Advertising	404.91
Bank Fees	619.34
Computer and Software	3,829.04
Depreciation Expense	22,820.00
Dues and Subscriptions	346.96
Equip Rental and Maintenance	156.00
Insurance - Liability, D and O	1,409.00
Insurance - Workers Comp	1,556.98
Interest Expense	16.34
Other Types of Expenses (deleted)	
Other Costs (deleted)	296.41
<b>Total Other Types of Expenses (deleted)</b>	<b>296.41</b>
<b>Total Operations</b>	<b>34,235.69</b>
Payroll Expenses	1,740.44
Executive Director Salary	38,280.00
Fica	4,902.83
Medicare	860.84
Salaries & Wages	37,062.10
<b>Total Payroll Expenses</b>	<b>82,846.21</b>
Printing and Copying	717.29
Misc Expense	618.79

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2018 - June 2019

	<b>TOTAL</b>
Reimbursement	54.55
<b>Total Misc Expense</b>	<b>673.34</b>
Office Supplies	2,362.10
Postage, Mailing Service	111.47
<b>Total Printing and Copying</b>	<b>3,864.20</b>
Program Expenses	41.66
Journey for Hope Breakfast (deleted)	334.63
Storytime Adventures	1,150.86
Supplies	1,040.00
True Grit (deleted)	850.00
Webpage	
<b>Total Program Expenses</b>	<b>3,417.15</b>
<b>Total Expenses</b>	<b>\$165,808.09</b>
<b>NET OPERATING INCOME</b>	<b>\$ -47,466.13</b>
Other Income	
Grant	
Corporate	5,000.00
Foundations	20,000.00
<b>Total Grant</b>	<b>25,000.00</b>
<b>Total Other Income</b>	<b>\$25,000.00</b>
Other Expenses	0.00
Ask My Accountant	
<b>Total Other Expenses</b>	<b>\$0.00</b>
<b>NET OTHER INCOME</b>	<b>\$25,000.00</b>
<b>NET INCOME</b>	<b>\$ -22,466.13</b>

# Children's Museum of Northern Nevada

## BALANCE SHEET

As of June 30, 2019

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Cash-Raymond James	4,429.99
City National Bank - 1006	45,701.09
City National Bank - 5120	5,224.50
Petty Cash	227.00
<b>Total Bank Accounts</b>	<b>\$55,582.58</b>
Other Current Assets	
Raymond James Marketable Securities (Cost)	12,176.51
Restricted Grants	2,782.68
<b>Total Other Current Assets</b>	<b>\$14,959.19</b>
<b>Total Current Assets</b>	<b>\$70,541.77</b>
Fixed Assets	
Accumulated depreciation	-655,176.00
Fixed Assets	
Equipment Accum Depreciation	0.00
Equipment	20,338.00
<b>Total Equipment Accum Depreciation</b>	<b>20,338.00</b>
Exhibits Accum Depreciation	0.00
Exhibits	325,582.00
<b>Total Exhibits Accum Depreciation</b>	<b>325,582.00</b>
Improvements Accum Depreciation	0.00
Improvements	455,756.00
<b>Total Improvements Accum Depreciation</b>	<b>455,756.00</b>
<b>Total Fixed Assets</b>	<b>801,676.00</b>
Inventories	0.00
<b>Total Fixed Assets</b>	<b>\$146,500.00</b>
<b>TOTAL ASSETS</b>	<b>\$217,041.77</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
Credit Cards	
City Nat'l Visa Card#9548	177.25
<b>Total Credit Cards</b>	<b>\$177.25</b>
Other Current Liabilities	
Deferred Revenue	0.00
Payroll Liabilities	0.00

# Children's Museum of Northern Nevada

## BALANCE SHEET

As of June 30, 2019

	TOTAL
Fed WH	0.00
Fica	0.00
Medicare	0.00
<b>Total Payroll Liabilities</b>	<b>0.00</b>
<b>Total Other Current Liabilities</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$177.25</b>
<b>Total Liabilities</b>	<b>\$177.25</b>
Equity	0.00
Investment Change in Value	0.00
Opening Balance Equity	239,330.65
Unrestricted Net Assets	-22,466.13
Net Income	
<b>Total Equity</b>	<b>\$216,864.52</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$217,041.77</b>

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2019 - June 2020

	TOTAL
<b>Income</b>	
Donated Revenue	
Business Sponsorships	5,236.00
Donations	5,701.38
Individual Gifts	400.00
Service Clubs	2,000.00
<b>Total Donated Revenue</b>	<b>13,337.38</b>
Earned Revenue	68,705.63
Admissions	11,249.15
Art Camp	2,500.00
Field Trips	1,210.00
Gift Shop	2,393.93
Memberships	4,565.00
Room Rental	945.00
Snack Income	485.50
Theater Camp	412.50
<b>Total Earned Revenue</b>	<b>92,466.71</b>
Interest/dividend income-	0.11
Investments	2,149.30
Interest-Savings, Short-term CD	1.81
Interest/dividend income	0.08
Investment Income	10.00
<b>Total Investments</b>	<b>2,161.19</b>
Other Types of Income	-2,782.68
RETURNS AND DISCOUNTS	-19.00
<b>Total Income</b>	<b>\$105,163.71</b>
Cost of Goods Sold	
Art Camp	1,837.50
Birthday Expense	108.34
Exhibit Expense	7,125.41
Exhibit Shipping	4.95
Gift Shop Expense	3,644.49
Snack Expense	400.52
<b>Total Cost of Goods Sold</b>	<b>\$13,121.21</b>
<b>GROSS PROFIT</b>	<b>\$92,042.50</b>
Expenses	
Contract Services	
Accounting Fees	2,105.00
Contract Services- Story Time (deleted)	1,495.00
Contract Services-Science Camp (deleted)	930.59
IT Support	755.00
Outside Contract Services	4,958.34
Performances	250.00



# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2019 - June 2020

	TOTAL
<b>Total Contract Services</b>	<b>10,493.93</b>
Occupancy, Rent, Util, Maint	1,574.27
Facilities and Equipment	15.23
Alarm System	2,744.87
Elevator Service	437.50
Janitorial	1,689.68
Security	332.70
<b>Total Facilities and Equipment</b>	<b>5,219.98</b>
Utilities	4,905.50
NV Energy	4,336.75
SW Gas	3,808.73
Telephone, Telecommunications	1,647.52
Water	14,698.50
<b>Total Utilities</b>	<b>21,492.75</b>
<b>Total Occupancy, Rent, Util, Maint</b>	<b>21,492.75</b>
Operations	44.03
Advertising	1,259.00
Bank Fees	447.93
Computer and Software	4,300.35
Depreciation Expense	26,480.00
Dues and Subscriptions	725.00
Equip Rental and Maintenance	1,528.69
Fundraising Expense	500.00
Insurance - Liability, D and O	1,930.00
Insurance - Workers Comp	630.41
Interest Expense	210.15
License & Permits	261.00
Other Types of Expenses (deleted)	40.00
<b>Total Operations</b>	<b>38,956.56</b>
Other Business Expenses	1,237.78
Payroll Expenses	57,221.42
Executive Director Salary	16,500.00
Fica	2,963.38
Salaries & Wages	21,358.23
<b>Total Payroll Expenses</b>	<b>98,043.03</b>
Printing and Copying	1,443.37
Office Supplies	29.85
Postage, Mailing Service	1,473.22
<b>Total Printing and Copying</b>	<b>1,473.22</b>
Program Expenses	16.68
Storytime Adventures	6,182.17
Supplies	

# Children's Museum of Northern Nevada

## PROFIT AND LOSS

July 2019 - June 2020

	TOTAL
Total Program Expenses	6,198.85
Total Expenses	\$177,296.12
NET OPERATING INCOME	\$ -85,253.62
Other Income	
Grant	5,920.00
Foundations	5,000.00
State	3,150.00
Total Grant	14,070.00
Total Other Income	\$14,070.00
Other Expenses	0.00
Ask My Accountant	\$0.00
Total Other Expenses	\$14,070.00
NET OTHER INCOME	\$ -71,183.62
NET INCOME	

# Children's Museum of Northern Nevada

## BALANCE SHEET

As of June 30, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Cash-Raymond James	723.62
City National Bank - 1006	6,327.69
City National Bank - 5120	5,226.42
Petty Cash	227.00
Wells Fargo Bank - 4042	5,000.07
Wells Fargo Bank- 3958	4,916.05
<b>Total Bank Accounts</b>	<b>\$22,420.85</b>
Other Current Assets	
Raymond James Marketable Securities (Cost)	18,032.18
Raymond James (FMV Adjustment)	5,000.00
<b>Total Raymond James Marketable Securities (Cost)</b>	<b>23,032.18</b>
Restricted Grants	0.00
<b>Total Other Current Assets</b>	<b>\$23,032.18</b>
<b>Total Current Assets</b>	<b>\$45,453.03</b>
Fixed Assets	
Accumulated depreciation	-681,656.00
Fixed Assets	
Equipment Accum Depreciation	0.00
Equipment	30,336.64
<b>Total Equipment Accum Depreciation</b>	<b>30,336.64</b>
Exhibits Accum Depreciation	0.00
Exhibits	325,582.00
<b>Total Exhibits Accum Depreciation</b>	<b>325,582.00</b>
Improvements Accum Depreciation	0.00
Improvements	455,756.00
<b>Total Improvements Accum Depreciation</b>	<b>455,756.00</b>
<b>Total Fixed Assets</b>	<b>811,674.64</b>
Inventories	0.00
<b>Total Fixed Assets</b>	<b>\$130,018.64</b>
<b>TOTAL ASSETS</b>	<b>\$175,471.67</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
Credit Cards	
City Nat'l Visa Card#9548	73.23

# Children's Museum of Northern Nevada

## BALANCE SHEET

As of June 30, 2020

	TOTAL
City NATI #6032	375.38
<b>Total Credit Cards</b>	<b>\$448.61</b>
Other Current Liabilities	
Deferred Revenue	0.00
Paycheck Protection Program Loan	25,420.00
Payroll Liabilities	20.16
Fed WH	0.00
Fica	0.00
Medicare	0.00
<b>Total Payroll Liabilities</b>	<b>20.16</b>
<b>Total Other Current Liabilities</b>	<b>\$25,440.16</b>
<b>Total Current Liabilities</b>	<b>\$25,888.77</b>
Long-Term Liabilities	
Raymond James Unrealized Gain or Loss	5,000.00
<b>Total Long-Term Liabilities</b>	<b>\$5,000.00</b>
<b>Total Liabilities</b>	<b>\$30,888.77</b>
Equity	
Investment Change in Value	0.00
Opening Balance Equity	0.00
Unrestricted Net Assets	215,766.52
Net Income	-71,183.62
<b>Total Equity</b>	<b>\$144,582.90</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$175,471.67</b>



DEPARTMENT OF  
HEALTH AND HUMAN SERVICES

Division of Child and Family Services

Helping people. It's who we are and what we do.



February 18, 2021

Children's Museum of Northern Nevada  
ATTN: Christine Brandon, Executive Director  
813 North Carson Street  
Carson City, NV 89701

Dear Ms. Brandon,

Division of Child and Family Services would like to *formally* thank you and the Children's Museum of Northern Nevada, for your consideration in applying for the Community Support Services Grant, all for the purpose of bettering children's lives in the Carson City community. Our children in care come from many different environments, most of which press children into acting *much* older than they are. I have seen, with my own eyes, the benefit of foster children being able to enjoy, if not just for a moment, the freedom and provision to *finally act their age*, and that is truly an amazing thing to see. It's almost like witnessing a light turn on behind their eyes; a glimpse of what every child's life *should* be: a life of security, happiness, and inclusivity that many of our children have *never* experienced in their lifetime. So, thank you, for extending the benefits the Museum brings with an environment that encourages play, critical thinking skills and socialization. Support like this from the community will plant the seeds of future exploration, joy, and the healthy physical and mental development of our children in care.

We are proud to partner with you in this incredible endeavor and humbly thank you for your support.

Sincerely,

Lori Nichols  
Foster Care Licensing Supervisor  
888-423-2659 (toll-free)  
[lnichols@dcfs.nv.gov](mailto:lnichols@dcfs.nv.gov)