

MINUTES
Regular Meeting
Carson City Open Space Advisory Committee (OSAC)
Monday, February 22, 2021 ● 5:30 PM
Community Center Robert “Bob” Crowell Board Room
851 East William Street, Carson City, Nevada

Committee Members

Chair – Bruce Scott	Vice Chair – Alan Welch
Member – Margie Evans	Member – Susan Martinovich
Member – Donna Inversin	Member – Gerald Massad
Member – Mark Kimbrough	

Staff

Jennifer Budge, Parks, Recreation, and Open Space Director
Lyndsey Boyer, Open Space Manager
Gregg Berggren, Trails Coordinator
Ben Johnson, Deputy District Attorney via WebEx
Danielle Howard, Public Meetings Clerk

NOTE: A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and are available for review during regular business hours.

An audio recording and approved minutes of this meeting is available on www.CarsonCity.org/minutes.

1. CALL TO ORDER

(5:30:16) – Chairperson Scott called the meeting to order at 5:30 p.m.

2. ROLL CALL AND DETERMINATION OF QUORUM

(5:30:45) – Roll was called, and a quorum was present.

Attendee Name	Status	Arrived
Bruce Scott	Present	
Alan Welch	Present	
Margie Evans	Present	5:32 p.m.
Susan Martinovich	Present	
Donna Inversin	Present	
Gerald Massad	Present via WebEx	
Mark Kimbrough	Present	

3. PUBLIC COMMENTS

(5:31:44) – Chairperson Scott entertained public comments; however, none were forthcoming. Mr. Johnson introduced himself as the Deputy District Attorney for the OSAC meetings from this point going forward, and Chairperson Scott welcomed Member Martinovich and Member Kimbrough, as they were newly-appointed to the OSAC.

(5:35:23) – John Costello introduced himself and announced that he was recently promoted to the Senior Park Ranger position after having worked with the Carson City Parks, Recreation, and Open Space Department for five years. He also mentioned that the Department was in the process of filling the vacant full-time Park Ranger position and having three full-time staff for the Park Ranger program. Chairperson Scott congratulated Mr. Costello on his promotion.

(5:39:06) – Chairperson Scott noted that Robyn Orloff and Cullen Shiffrin had submitted public comments via email on August 14, 2020 and June 12, 2020 respectively, both of which are incorporated into the record. Ms. Orloff had submitted her public comment for the August 17, 2020 OSAC meeting, and Mr. Shiffrin had submitted his public comment for the June 15, 2020 Parks and Recreation (PRC) and OSAC joint meeting.

(5:40:03) – Chairperson Scott entertained additional public comments. Dave Bentel introduced himself and commented on how respectful the Park Ranger was that he had spoken to recently and stated that the Park Rangers do a great job. He was concerned about the culvert crossing of the Golden Eagle Lane (formerly Historic Snyder Avenue), and because the City has been inviting people to use Golden Eagle Lane to access the Staging Area as well as the dirt road up to the Prison Hill kiosk, he believed that the City was obligated to maintain the road's surface and the culvert as an essential safety requirement for the Hobbyhorse Lane and Golden Eagle Lane residents. He stated that the residents expect the Prison Hill motorized off-road vehicle users to never use the unsurfaced portion of Hobbyhorse Lane and Golden Eagle Lane to access the Prison Hill authorized route, even though off-road users have been using the unsurfaced portion at least daily according to Mr. Bentel. He added that the current use of the surfaced portion of Golden Eagle Lane to access the Staging Area, the Prison Hill kiosk, and the authorized Prison Hill route has resulted in illegal travel along State-owned land on both the east and the west side portions of the surfaced area of Golden Eagle Lane. Chairperson Scott advised Mr. Bentel to make an appointment with Staff if he wished to pursue any sort of action on the matter. **Mr. Bentel had also provided a public comment via email with accompanying photographs, all of which are attached and labeled as "Exhibit A."**

(5:47:04) – Ms. Orloff introduced herself and welcomed Members Martinovich and Kimbrough to the Committee. She also thanked Mr. Costello for everything that he has done for his position, and she mentioned how she and Mr. Costello had participated in litter clean up together when he was first employed. She commented that the Park Rangers are always responsive and courteous to the off-highway vehicle (OHV) users. She appreciated Staff for including her previous public comments and hoped that the Committee would read them. She encouraged addressing some of the matters that she had spoken about regarding the Prison Hill OHV area with the community residents and through a future agenda item, as she believed it needed to be considered in order to come up with some sort of solutions. Ms. Orloff complimented the Prison Hill Staging Area and the Carson City Open Space Division's efforts with the area. Chairperson Scott requested that Staff find time to work with Ms. Orloff.

4. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES – PARKS AND RECREATION COMMISSION AND OPEN SPACE ADVISORY COMMITTEE JOINT MEETING OF DECEMBER 1, 2020.

(5:52:05) – Chairperson Scott introduced the item and entertained comments, corrections, and/or a motion. Chairperson Scott pointed out that PRC (then) Vice Chairperson Kurt Meyer’s name was misspelled in a couple of areas in the sixth paragraph on page #3.

(5:53:15) – MOTION: Member Massad moved to approve the December 1, 2020 Parks and Recreation (PRC) and OSAC joint meeting minutes as corrected. Chairperson Scott and Members Kimbrough and Martinovich abstained from voting since they were not present at the December 1, 2020 meeting.

RESULT:	APPROVED (4-0-0)
MOVER:	Inversin
SECONDER:	Welch
AYES:	Welch, Evans, Massad, Inversin
NAYS:	None
ABSTENTIONS:	Scott, Kimbrough, Martinovich
ABSENT:	None

MEETING ITEMS

5. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE ELECTION OF A CHAIR AND VICE CHAIR OF THE OPEN SPACE ADVISORY COMMITTEE FOR THE 2021 CALENDAR YEAR.

(5:54:26) – Chairperson Scott introduced the item and stated that he would defer this item until later in the meeting because he would not be a candidate for consideration for the position of OSAC Chair. He entertained public comments; however, none were forthcoming.

(8:54:43) – Chairperson Scott announced that he would be resigning from the OSAC after this meeting based on his concern that the Board of Supervisors (BOS) and the current City ordinances create a potential conflict of interest with his firm, Resource Concepts, Inc., having done some work for Carson City for years, and he did not wish to put the Committee, the firm, or the BOS in “a bad position.” He appreciated having been a part of the Committee for years and what it has accomplished. He commented that he saw the matter as an item for integrity rather than transparency and believed it was “really unfortunate that the ordinance creates a situation where people who are qualified that are otherwise doing things for Carson City are effectively eliminated from participating in their community or bringing their skills or expertise or interests to a committee like this.”

(8:58:37) – Member Evans commented that the Committee was “losing a valuable resource.” Member Inversin noted that Chairperson Scott had given a lot to the community over the years and “led us a long way.”

(9:00:12) – Member Inversin moved to nominate Alan Welch to the position of OSAC Chair. Chairperson Scott entertained discussion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (7-0-0)
MOVER:	Inversin
SECONDER:	Massad
AYES:	Scott, Welch, Evans, Massad, Inversin, Kimbrough, Martinovich
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(9:01:33) – Chairperson Welch echoed the comments made regarding the resignation and stated “we’re losing a lot.” He entertained OSAC Vice Chair nominations.

(9:04:15) – Member Massad moved to nominate Donna Inversin to the position of OSAC Vice Chair. Chairperson Welch entertained discussion and, when none was forthcoming, called for a vote.

RESULT:	APPROVED (7-0-0)
MOVER:	Massad
SECONDER:	Evans
AYES:	Welch, Inversin, Evans, Massad, Scott, Kimbrough, Martinovich
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

6. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE RECOMMENDATION TO STAFF REGARDING THE USE OF APPROXIMATELY \$33,275 FROM THE QUALITY OF LIFE (OPEN SPACE) FUND TO SERVE AS AN ADDITIONAL PORTION OF THE REQUIRED 5% LOCAL MATCH TO A FEDERAL LANDS ACCESS PROGRAM GRANT (TOTAL PROJECT COST APPROXIMATELY \$5.3 MILLION) FOR TRAILHEAD/ROADWAY IMPROVEMENTS IN KINGS CANYON; AND REVIEW OF THE UPDATED 95% CONCEPTUAL DESIGN PLANS.

(5:56:18) – Chairperson Scott introduced the item. Ms. Boyer presented the Staff Report and the accompanying documents, all of which are incorporated into the record. Carson City Public Works Department Transportation Manager Lucia Maloney commented that the project “represents such a fantastic partnership between the Parks and Open Space Department and [the] Public Works [Department] ... to leverage funding and to really serve our community in a meaningful way.” She added that requesting more money is something that Staff tries to avoid, and Staff would not be coming back to request more funds if they did not believe that “this was a tremendous project.” She also was appreciative of the consideration for the funding.

(6:03:32) – Chairperson Scott entertained Member comments and questions, and Ms. Boyer responded to clarifying questions. Member Kimbrough commented that the relationship with Ms. Maloney and Regional Transportation Commission (RTC) staff has been “phenomenal” and noted that the rewards for the community have been “huge.” He mentioned that the Bureau of Land Management (BLM) Sierra Front Field Office organizes a trail training every year, and Ms. Maloney and Carson City Public Works Department Senior Transportation Planner Dirk Goering had earned awards the previous year for the work that they had done with Federal Lands Access Program (FLAP) grants. He believed that Mr. Goering deserved credit for his initiative for seeking out

the FLAP grant. Member Kimbrough noted that equestrians use the roadway “that goes all the way in the backcountry,” and he did not see in the project plan a way for people to access that area with their horses.

(6:08:32) – Chairperson Scott entertained public comments and, when none were forthcoming, a motion.

(6:09:19) – MOTION: Member Martinovich moved to recommend that Staff approve the use of approximately \$33,275 from the Quality of Life (Open Space) fund to serve as a portion of the required five percent local match to a FLAP grant for trailhead/roadway improvements in Kings Canyon.

RESULT:	APPROVED (7-0-0)
MOVER:	Martinovich
SECONDER:	Inversin
AYES:	Scott, Welch, Evans, Massad, Inversin, Kimbrough, Martinovich
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

7. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PRESENTATION TO THE BOARD OF SUPERVISORS OF THE 2020 ANNUAL REPORT OF THE ACTIVITIES OF THE OPEN SPACE ADVISORY COMMITTEE.

(6:11:09) – Chairperson Scott introduced the item. Ms. Boyer presented the Staff Report and the 2020 Annual Report, which is incorporated into the record.

(6:22:11) – Chairperson Scott entertained Member comments and questions. Member Inversin complimented the report. She commented that she had done the “loop,” referenced in the report, with Riverview Park, Buzzy’s Ranch Trail, Carson River Park, and the short connector to the Red House and there was no signage showing how to get to the Mexican Ditch connector trail, so she had to direct people using the trails due to there being no signage.

(6:24:23) – Member Kimbrough complimented the writing style and pictures used in the report as well as praised the Carson City Open Space Program and Staff.

(6:26:49) – Member Martinovich echoed the compliments made by Member Inversin and Member Kimbrough, and she believed that the report was a good way to showcase to the public where funds from the sales tax are going toward. Member Kimbrough agreed with Member Martinovich’s comment and stated that the report was similar to an “elevator pitch.”

(6:28:31) – Member Inversin wished to have included in each trail’s description on the website (<https://www.carson.org/government/departments-g-z/parks-recreation-open-space/parks-trails-and-open-space/open-space-and-neighborhood-parks/-fsiteid-1>) the details of how much grant money and the match funds had been used in order to show how much of the tax money that the Open Space Division gets is used to bring in grant money. Chairperson Scott was in favor of Member Inversin’s suggestion and noted that doing so would allow the grantors to gain some recognition. Ms. Boyer informed Member Inversin that Staff was working with

Parks and Recreation Department Recreation Superintendent Dan Earp to update the whole website, including the content Member Inversin was referring to.

(6:30:53) – Member Evans thanked Staff for their work for the Open Space Division.

PUBLIC COMMENTS

(6:31:26) – Chairperson Scott entertained public comments. Rob Branch introduced himself as a resident on Golden Eagle Lane and commented that “this is the worst duck hunting season we’ve had” with people shoot on the Carson River between the McTarnahan Bridge and the Mexican Dam, which he pointed out was against Carson City Municipality Code (CCMC) 8.12.010. He noted that this had been taking place on the east side of the Carson River that BLM presides over and wished to meet with the appropriate Staff concerning the matter.

(6:34:00) – Ms. Orloff thanked Mr. Berggren and Ms. Boyer for all of the work they have done for the Open Space Program. She stated that the south Prison Hill area is a beautiful and unique area and pointed out that the Prison Hill Interim Map did not show attendant signs to indicate to users where to go other than in the Staging Area and some of the main areas. She advocated for more signage in the Prison Hill area.

(6:36:56) – Chairperson Scott entertained a motion.

(6:37:02) – MOTION: Member Kimbrough moved to approve the 2020 Annual Report of activities of the Open Space Advisory Committee to be presented to the Board of Supervisors.

RESULT:	APPROVED (7-0-0)
MOVER:	Kimbrough
SECONDER:	Welch
AYES:	Scott, Welch, Evans, Massad, Inversin, Kimbrough, Martinovich
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

8. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE OPEN SPACE WORK PLAN FOR FISCAL YEAR 2021-2022.

(6:37:33) – Chairperson Scott introduced the item. Ms. Boyer presented the Staff Report and the Open Space Work Plan for Fiscal Year 2021-2022, both of which are incorporated into the record.

(6:45:31) – Chairperson Scott entertained Member questions and comments, and Ms. Boyer and Mr. Berggren responded to clarifying questions. Member Evans wished to honor former OSAC Member Jeremy Hall by keeping naming all the City Open Space properties a priority since Mr. Hall was “very interested” in getting names for Open Space properties. She also offered to assist with the matter.

(6:49:33) – Regarding a question from Member Evans, Member Inversin commented that the Desert Pigs referenced in the Work Plan are an OHV group that focus on desert BLM land and do extensive cleanups and enjoy working with Muscle Powered. In response to her question, Ms. Boyer noted that Horse Creek Ranch had

been purchased by a different individual from Michael Fagan, the original owner, and the new owner had employed a “sort of ranch manager.” She stated that Staff had been conducting the routine monitoring at Horse Creek Ranch, and the report would likely be presented to the Committee in April 2021. She added that the owner was planning to build a structure on the property within the “allowable building envelopes that were originally agreed upon as it relates to the Conservation Easement.” Ms. Boyer confirmed that the Annual [Bull] Thistle Pull at Horse Creek Ranch would start back up once COVID-19 had been overcome. Chairperson Scott clarified that the name of the new owner is Frank Hochuli and noted that Mr. Fagan was “very, very good” about clarifying and reinforcing the requirements and commitments under the Conservation Easement during the transition of ownership with Mr. Hochuli. He commented that he had some ongoing coordination with Mr. Hochuli because of the transfer of water rights for the property and agreed that Mr. Hochuli was very interested in the property and the maintenance of the property. He also believed that weed control in general was “something that we don’t want to lose sight of” and Staff and the Committee should see what could be done to “make sure it doesn’t get any further ahead of us” due to weeds being an issue in a number of areas.

(6:53:58) – Member Kimbrough congratulated Staff on their proactivity with grants and stated that much of the foundation had been laid out when Member Kimbrough was a part of gathering the “highly qualified” landscape architects that had put together a site plan for Silver Saddle Ranch, and he believed that Staff could use that plan for developing the Silver Saddle Ranch Site Master Plan.

(6:57:38) – Chairperson Scott noted that Carson Water Subconservancy District (CWSD) has been “a solid supporter of a lot of things that we do and a lot of things that are important for our Open Space Program.”

(5:58:30) – Ms. Boyer stated that vegetation management/noxious weed abatement, referenced in the “Routine Maintenance” category of the Work Plan, indicates that time is spent by Staff on weed control throughout the year, and she added that noxious weed abatement is one of the largest land management activities that the Open Space Program is involved in. She commented that some of the duties from the Invasive Plants Coordinator position had been assigned to the Senior Natural Resource Specialist position that was still in the process of being filled, and that individual would be tasked with managing noxious weeds throughout the Parks, Recreation, and Open Space Department. She informed the Members that the \$15,000 that was received from CWSD would be used for treatment.

PUBLIC COMMENTS

(7:00:36) – Chairperson Scott entertained public comments. Mr. Bentel inquired about what Staff was planning on doing during the current fiscal year for the culvert under Golden Eagle Lane. Ms. Boyer stated that Staff had been in discussion with Nevada Division of State Lands (NDSL) in order to find a solution for that part of the road since the portion of the culvert falls under NDSL’s property. In response to Mr. Bentel’s question, Ms. Boyer stated that the Section 106 process of the National Historic Preservation Act (NHPA) for the south end of Prison Hill had been approved by the State Historic Preservation Office (SHPO), and Staff was ready to move forward with implementing all of the plans for that area. She stated that as a component of that report, it was identified that Snyder Avenue was considered a historic resource, and Staff would be working with the SHPO to review Snyder Avenue and completing an evaluation of it as it relates to impacts or effects from the Prison Hill OHV area. She added that the Cultural Resources Consultant had determined that there would no be any impacts from the OHV area. Chairperson Scott advised Mr. Bentel to further discuss the matter with Staff.

(7:04:35) – Ms. Orloff commented that Prison Hill in its entirety is under the Conservation Easement and wished for the land to continue to be protected on a regular basis, analyzed, and monitored, and she acknowledged that the OHV area was discussed on page #3 of the Conservation Easement. She stated that, regarding the Carson River Trail that goes “all around Prison Hill,” the land was not Conservation Easement in 1995, and the land was going to be developed in a more restrictive and protective way. She believed that it was important that the “circumnavigation trail” would be single- or double-track in accordance with the Conservation Easement and to honor the land and keep it natural. She stated that she had been told that the trail that was proposed with the grants that were approved by OSAC and the BOS “is the same caliber as ... a road that goes from Fifth Street to Silver Saddle [Ranch], it’s eight to 10 feet wide, it’s got two to six feet shoulders.” She was concerned that this proposed trail may not be appropriate for Conservation Easement land, and she pointed out that the project would be close to the homes behind Gentry Way and the new trail would be put in behind the homes from Snyder Avenue to Clearview Drive. She believed that there should be consideration for residents that have chosen to live in places with land behind their homes that they expect to stay natural.

(7:08:33) – Chairperson Scott entertained further comments and questions from the Committee and, when none were forthcoming, a motion.

(7:08:47) – MOTION: Member Evans moved to approve the Open Space Work Plan for Fiscal Year 2021-2022 as presented.

RESULT:	APPROVED (7-0-0)
MOVER:	Evans
SECONDER:	Martinovich
AYES:	Scott, Welch, Evans, Massad, Inversin, Kimbrough, Martinovich
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

9. FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A RECOMMENDATION TO THE BOARD OF SUPERVISORS ON THE FISCAL YEAR 2021-2022 OPEN SPACE BUDGET.

(7:09:22) – Chairperson Scott introduced the item. Ms. Boyer presented the Staff Report and the Fiscal Year 2021-2022 Open Space Budget, both of which are incorporated into the record.

(7:18:18) – Chairperson Scott entertained Member questions, and Ms. Boyer and Ms. Budge responded to clarifying questions. In response to Member Martinovich’s question, Chairperson Scott clarified that the Parks, Recreation, and Open Space Department “basically [has] more income than direct expense or budget expense, but we try to accumulate funds for purposes of grant matching, outright purchases, some things you’ve probably seen going through we’ve paid 100 percent for, some things we get a much better match, and the FLAP grant, for example, was even better, but we try to keep a reserve for acquisitions because you can’t plan all of them.” Ms. Boyer informed Member Martinovich that the “Fire Suppression” line item in the Budget is an account that the City pays into at a fixed amount to the Nevada Division of Forestry (NDF) for fire suppression services, and she

noted that the use of sheep for field reduction is a free service provided to the Department as a partnership with the rancher to feed his sheep.

(7:23:03) – Ms. Boyer confirmed for Vice Chairperson Welch that the process had been started to install an automatic gate at Silver Saddle Ranch, and she added that the Section 106 review for the NHPA would need to be completed first.

(7:25:55) – Ms. Boyer and Ms. Budge assured Member Massad that they would find the numbers and follow up with the Committee regarding the totals of the amount budgeted in 2021 and 2022 and the percentage of increase from one year to the next.

(7:32:48) – Member Evans commented that the 71 percent of the \$625,136 from the Budget going toward the Senior Park Ranger position salary and benefits for the fiscal year 2021, after having also allowed 71 percent of the Budget during the previous year, was setting a precedent that would prevent the percentage from ever being reduced even though the Open Space Division only gets roughly 50 percent of the Park Rangers. She stated that she understood that the Open Space Division was helping out the Parks and Recreation Department; however, she wished the City would understand that the Open Space Division is “giving more than what [it is] getting.” Chairperson Scott was hopeful that this Budget agreement would not be a permanent situation.

(7:35:10) – Chairperson Scott entertained public comments; however, none were forthcoming.

(7:35:38) – MOTION: Member Martinovich moved to recommend to the Board of Supervisors the Budget for Fiscal Year 2021-2022 as presented with recommendation to ask for 50/50 split for the Senior Park Ranger [position]. Chairperson Scott abstained from the vote because of his work with Carson City.

RESULT:	APPROVED (5-1-1)
MOVER:	Martinovich
SECONDER:	Kimbrough
AYES:	Welch, Evans, Inversin, Kimbrough, Martinovich
NAYS:	Massad
ABSTENTIONS:	Scott
ABSENT:	None

10. FOR DISCUSSION ONLY: DISCUSSION REGARDING THE REMOVAL OF UNAUTHORIZED MEMORIALS LOCATED ON CARSON CITY OPEN SPACE PROPERTIES AND ESTABLISHING PROCEDURES IN THE DEPARTMENT MEMORIAL POLICY.

(7:38:44) – Chairperson Scott introduced the item. Ms. Boyer referenced the Staff Report and the Memorials Policy, both of which are incorporated into the record, and she and Ms. Budge responded to clarifying questions.

(7:41:57) – Member Martinovich explained that during her tenure with the Nevada Department of Transportation (NDOT), she and the NDOT staff had come across the same issue with memorials along the roadway and had not received a definitive answer to the issue despite having conducted surveys for residents’ opinions. She stated that the memorials that were discovered had been tagged, and staff attempted to notify the loved ones to let them know that the memorials would be removed. She suggested erring “on the caution of protecting the land and what we’re

supposed to do as a Committee and as a group” as well as being consistent with the Policy and having “a why you are doing it” regarding removal of memorials after a certain amount of time. Vice Chairperson Welch recommended tagging the memorials so people revisiting the site have notice as well as posting a notice on the Parks, Recreation, and Open Space Department webpage so people could retrieve items during a timeframe before the memorials are removed. He agreed that consistency and respect were necessary.

(7:47:42) – Member Massad inquired about “what gives anybody the right to put stuff up on Open Space [properties],” and discussion ensued regarding the public using Open Space properties to set up memorials. Member Evans believed that unauthorized memorials should not be allowed and that instruction should be given to remove memorials within a certain timeframe. Member Inversin agreed with allowing memorials only when they are permitted within the parameters of the Policy and pointed out that allowing makeshift memorials could “get out of hand.” Member Kimbrough suggested a City ordinance that would allow for the memorials to be removed from Open Space properties and noted that Staff does not have time to “chase these people down and find out who they are.” Member Massad added that he would support an avenue for people to have memorials, but not for people to do as they please with Open Space properties, and he did not believe that the Parks, Recreation, and Open Space Department should have to pay to store or tear down unauthorized memorials.

(7:53:24) – Member Martinovich recommended tagging the memorials for a week to two weeks and prompting members of the public to go to the webpage to make notice of the Policy.

(7:54:52) – Ms. Budge stated that she would like to do “one big overhaul” and do one ordinance at a time, starting toward the end of the year, with the OSAC and the PRC. She briefed the Committee on the process for approving an ordinance, including two BOS meetings. She added that she and Mr. Johnson could discuss the matter further and construct a timeframe and some wording for the ordinance that will then be brought forth to the June 2021 joint PRC and OSAC meeting.

(7:58:40) – Member Inversin believed that 72 hours to a week at most was “plenty of time” for an unauthorized memorial removal timeframe, and she proposed using the Parks, Recreation, and Open Space Department social media accounts as well as the webpage to post notices to the public informing whomever set up the memorial that it will be taken down within that timeframe, and items from the memorial may be recovered within 30 days at the Parks, Recreation, and Open Space Department Office before they are disposed of. Member Martinovich pointed out that Staff would have to track down these memorials and timeframes, and if an unauthorized memorial is not taken down within a week, it could result in a precedent to not take the notice seriously. Member Inversin stated that volunteers and Muscle Powered could be used to take down the memorials.

(8:00:15) – In response to Member Massad’s question, Vice Chairperson Welch believed that Member Inversin’s suggestion would send a message to the public not to bother putting up unauthorized memorials because they will be taken down anyway. He also believed that, for example, a cat memorial could “go in the trunk and we can just be done with it” without a notice to the public.

(8:01:45) – Chairperson Scott entertained public comments; however, none were forthcoming.

11. STAFF UPDATES - DISCUSSION ONLY

11A. TRAILS COORDINATOR REPORT: ACTIVITIES RELATED TO TRAIL PROJECTS MANAGED BY THE OPEN SPACE DIVISION, INCLUDING UPDATES ON THE SNPLMA GRANT PROJECT, WATERFALL TRAIL/KINGS CANYON TRAILHEAD, PRISON HILL RECREATION AREA, CARSON RIVER AQUATIC TRAIL, AND THE CAPITAL TO TAHOE TRAIL.

(8:02:14) – Chairperson Scott introduced the item, and Mr. Berggren presented his report, which is incorporated into the record.

(8:15:30) – Chairperson Scott entertained Member questions, and Mr. Berggren responded to clarifying questions. Vice Chairperson Welch was concerned about the general area referenced under the section about the Western Nevada College (WNC) Trail Agreement due to there being several social trails, with a large majority having not been designed to be sustainable. He also commented that people have been driving from the Ash Canyon water tank north to the flat area and tearing the land up in that area. Regarding Vice Chairperson Welch’s first comment, Mr. Berggren stated that Muscle Powered was working with the Great Basin Institute to apply for a small grant through the CWSD to do some work on the trails on WNC lands and the adjacent properties, and Staff has identified the trails that they wish to keep, which Muscle Powered has committed to working on and maintaining. He requested that Vice Chairperson Welch discuss with Staff where to place signs that had already been made for the referenced area.

(8:17:46) – Member Kimbrough commented that he “love[d] the metrics” and, when presenting to the BOS, “the more metrics you have, the better off you’re always going to be about presenting a story and a picture because they understand numbers.” He suggested considering mile markers, which would involve working heavily with the Carson City Fire Department.

(8:20:44) – In response to Member Inversin’s question about keeping children from running their motorized vehicles on trails behind WNC, Mr. Berggren called the matter a “challenge that goes on forever,” though he noted that as kiosk and trail signage are added, more non-motorized users on the trails start to self-police. He added that a combination of signage, having the third Park Ranger to increase patrols, and having the Carson City Sheriff’s Office providing some OHV patrols could all help improve the issue. Member Inversin also announced that users of the Historic Virginia and Truckee Trail (V&T Trail) can now ride a bicycle from the Carson River to the Truckee River.

(8:24:09) – Member Massad commented that he had seen someone on this same day with an all-terrain vehicle (ATV) and not using a road on the west Prison Hill section, and he noted that this sort of incident is a recurring event. Mr. Berggren stated that Staff would be asking the State Historic Preservation Office (SHPO) if temporary signage and jack rail fencing could be used. Ms. Budge suggested that Staff reach out to the Sheriff’s Office to inquire about assistance with enforcement. Member Massad thanked Ms. Budge for the suggestion but pointed out that once a call is made to the Sheriff’s Office, there is not a quick enough reaction.

(8:27:18) – Chairperson Scott appreciated Mr. Berggren’s dedication and all his work for trails. He commented that OSAC and Staff have a responsibility to the OHV area at the south end of Prison Hill as part of the land acquisition from the BLM, and he pointed out that there is a Carson City OHV community that should be given an opportunity to have the OHV area properly signed, fenced, and environmentally addressed. Member Evans agreed with Chairperson Scott’s comment and mentioned she has felt strongly about that sentiment since starting on the Committee.

(8:30:55) – Chairperson Scott entertained public comments; however, none were forthcoming.

11B. OPEN SPACE MANAGER REPORT: ACTIVITIES RELATED TO PROJECTS MANAGED BY THE OPEN SPACE DIVISION, INCLUDING UPDATES WITHIN THE CARSON RIVER CORRIDOR.

(8:31:04) – Chairperson Scott introduced the item. Ms. Boyer presented her report, which is incorporated into the record.

(8:38:35) – Chairperson Scott entertained Member questions, and Mr. Berggren, Ms. Boyer, and Mr. Johnson responded to clarifying questions. Member Kimbrough commented on the necessity of the plan and offered a suggestion for the water at Buzzy’s Ranch to keep the pastures green.

(8:44:07) – In response to Vice Chairperson Welch’s question, Ms. Boyer stated that Staff have begun going down route of applying for funding for the Clear Creek property, including drafting an application to the Forest Legacy Program (FLP), but because the Clear Creek property was previously owned by the United States Forest Service (USFS) and was given to the Nevada Division of State Lands, the FLP stated that federal funding would not be used on something that was once owned by the federal government.

(8:48:13) – Chairperson Scott entertained public comments; however, none were forthcoming.

11C. DIRECTOR’S REPORT: UPDATE ON DEPARTMENTAL IMPACTS RELATED TO COVID-19, INCLUDING PROGRAMMING PROJECTS, FACILITY OPERATIONS, SPECIAL EVENTS AND STAFFING; STATUS OF RECRUITMENT FOR VACANT POSITIONS; DOG USE IN PARKS POLICIES; FISCAL YEAR 21-22 BUDGET PROCESS; FEDERAL LANDS BILL; AND BOARD OF SUPERVISOR’S ACTION ITEMS.

(8:48:35) – Chairperson Scott introduced the item. Ms. Budge presented her report, which is incorporated into the record.

(8:52:02) – Chairperson Scott entertained Member questions, and Ms. Budge responded to clarifying questions. Chairperson Scott commented that the Parks and Recreation Staff’s assistance at the Carson City Senior Center “has been a tremendous benefit.” He also entertained public comments; however, none were forthcoming.

12. MEMBERS’ ANNOUNCEMENTS

(9:04:52) – Chairperson Welch entertained Member announcements. Member Kimbrough thanked Ms. Boyer for talking about the Carson River as well as for the announcement for the Watershed. He also stated that he was sorry for Member Scott’s resignation.

(9:06:30) – Member Martinovich appreciated the information and the passion expressed by the other Members. She also stated that she was sorry for Member Scott’s resignation and added that “I could tell and know that you have touched a lot as well as our new officers and other Members.”

(9:07:42) – Member Scott wished to thank all of the Members for their support and their “gracious compliments and comments,” and he remarked that he has enjoyed his time with the Committee and felt “really good” about Members Martinovich and Kimbrough as the Committee’s two new Members and their ability to bring strength to

the Committee. He also appreciated Staff and their commitment and intended on continuing to work on the water issues and other matters he could potentially assist with.

13. FUTURE AGENDA ITEMS – DISCUSSION ONLY

(9:08:52) – Chairperson Welch introduced the item and entertained requests for future agenda items. Member Evans wished to have agendaized an item regarding naming future properties.

14. PUBLIC COMMENTS

(9:08:34) – Chairperson Welch entertained public comments; however, none were forthcoming.

15. FOR POSSIBLE ACTION ON ADJOURNMENT

(9:09:26) – MOTION: Chairperson Welch adjourned the meeting at 9:09 p.m.

The Minutes of the February 22, 2021 Carson City Open Space Advisory Committee meeting are so approved this 19th day of April, 2021.

EXHIBIT A

Brief Summary D Bente's of Proposed Use of the Existing Culvert under Historic Snyder Road (now called Golden Eagle Lane (Private Road))

David Bente would like to personally expose the inlet of the culvert historically installed under the road surface of the original Snyder (now called Golden Eagle Lane). My current intent was to use a post-hole digger (or similar) to locate the culvert inlet, and then either hand excavate or use a backhoe to remove the sediment above the culvert inlet, which is anticipated to be about three feet deep. Carson City claim they are not responsible for this maintenance /or they are prevented from doing anything to assist, because of the requirement to not perform any additional work on Prison Hill until all cultural resources have been identified and "cleared" (refer correspondence from Robin Reed to Lindsey Boyer dated 2/9/2021)

The culvert drains stormwater from the Prison Hill Staging Area located on Golden Eagle Lane. The natural stormwater drainage ("Off the Trailer wash") is the main drainage for the motorized portion of Prison Hill and susceptible to collection of significant quantities of eroded sediments. This occurrence of sediment-containing stormwater was particularly apparent after the Staging Area was subjected to grading with heavy equipment in summer and fall of 2019 to clear remaining vegetation and form contour berms leading into the Off the Trailer wash, and resulted in sediment blocking the intake of the culvert. This resulted in stormwater flows over the roadway and significant erosion of the road surface and several major potholes. This is still occurring every time a significant flow is generated in Off the Trailer wash.

Because Carson City is inviting people to use Golden Eagle Lane to access the Staging Area, as well as the dirt road extension from the mailbox cluster at the east end of Snider Avenue up to the Prison Hill Kiosk, I believe they are obliged to maintain the road surface and the culvert as an essential safety requirement for residents of Hobby Horse and Golden Eagle Lane.

These same residents have been filling and grading the roadway at the culvert crossing to maintain a semblance of smooth travel at this location, as well filling and grading the unsurfaced portions of Hobby Horse and Golden Eagle Lane, which Carson City invites vehicles to use to access Golden Eagle Open Space and Mexican Dam Open Space. It is understood that the residents do not expect City maintenance of the unsurfaced portions of Hobby Horse and Golden Eagle Lane. However, they do expect the Prison Hill off-road motorized vehicle users to **never** use the unsurfaced portions of Hobby Horse and Golden Eagle Lane to access the Prison Hill authorized routes. This is often not the case and off-road users are trespassing at least daily on these unpaved roads.

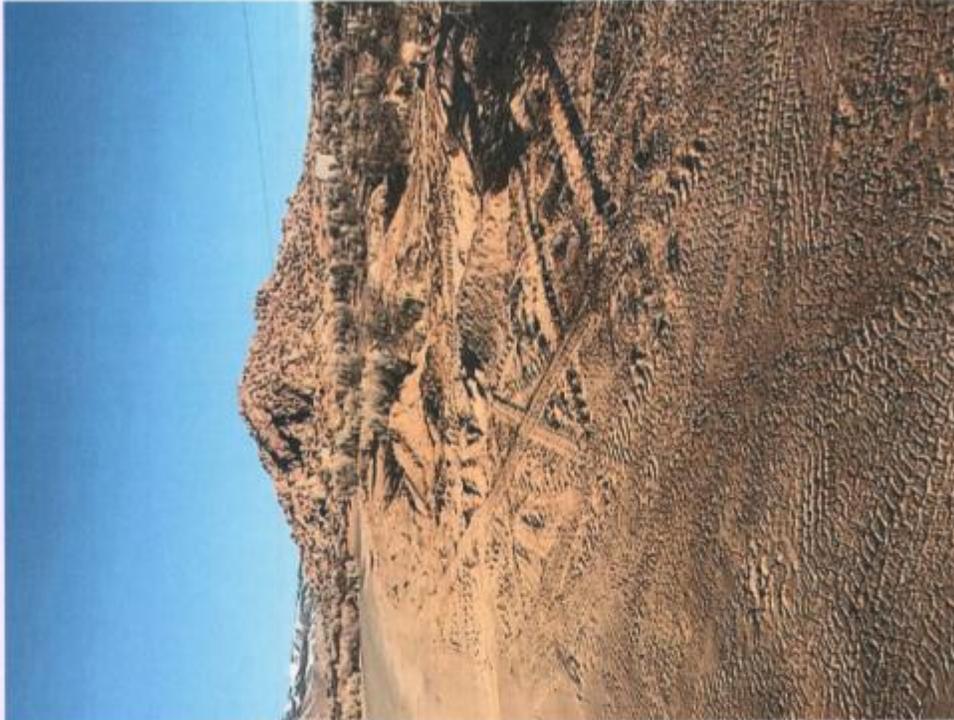
Of equal or greater significance, the current use of the surfaced portion of Golden Eagle Lane to access the Staging Area, the Prison Hill Kiosk mentioned in the third paragraph of this text, as well as various tracks leading to the authorized routes on Prison Hill, has resulted in illegal travel along state-owned lands on both the east and the west sides of the surfaced portion of Golden Eagle Lane. At least one individual has crashed into the mailbox cluster, destroying two units. Had anyone been present collecting mail, this would have had disastrous and potentially fatal consequences.

From Robin Reed's correspondence to Lindsey Boyer

- The SHPO agrees with Carson City's determination that the proposed APE presented in the subject documents adequately accounts for all potential effects that may result from this undertaking pursuant to Stipulation III.C of the PA.
- The current documentation includes the intensive survey of an additional 32 acres. Furthermore, identification efforts to account for visual effects included an intensive literature search. This effort resulted in the identification of one additional cultural resource within the APE. Snyder Avenue is over 50 years of age and is located within the visual APE for this undertaking. The City is leaving Snyder Avenue unevaluated and will treat it as eligible for listing in the National Register of Historic Places (NRHP) for the purpose of compliance under the PA for this undertaking only. However, the City plans to document this historic resource on an ARA form and evaluate it for significance under the NRHP within the next two months.





















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