



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: May 6, 2021

Staff Contact: Nancy Paulson, City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding the nomination of Heather Ferris to the Tahoe Regional Planning Agency ("TRPA") for appointment to serve as Carson City's representative on the Advisory Planning Commission ("APC"), and to nominate Hope Sullivan as Carson City's alternate on the APC. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Community Development Director Lee Plemel currently serves as the City's representative on the APC and has been in the position for more than 15 years. Lee will no longer be working for the City after May 6, 2021, and a replacement for the APC must be nominated by the City. The TRPA makes the appointments to the APC upon nomination by the applicable city or county.

Agenda Action: Formal Action / Motion

Time Requested: 5 mins

Proposed Motion

I move to submit the nomination of Heather Ferris to the TRPA as the City's representative to the APC, and to nominate Hope Sullivan as the alternative APC member.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

The TRPA Bi-State Compact states that the APC shall include the "chief planning officer" of the various cities and counties around the Lake Tahoe Basin (see applicable portion attached). Upon Lee Plemel's retirement on May 6, Hope Sullivan will become the Community Development Director and Heather Ferris will become the Planning Manager. It is recommended that Heather be appointed to the APC. The TRPA staff also requests that an alternate be nominated to officially fill the position in the absence of the primary appointee.

Applicable Statute, Code, Policy, Rule or Regulation

TRPA Bi-State Compact Article III(h)

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Do not make the nomination.

Attachments:

[APC_backup.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

WHEREAS, under the provisions of this compact or any ordinance, rule, regulation or policy adopted pursuant thereto, the agency is required to review or approve any project, public or private, the agency shall take final action by vote, where to approve, to require modification or to reject such project, within 180 days after the application for such project is accepted as complete by the agency in compliance with the agency's rules and regulations governing such delivery unless the applicant has agreed to an extension of this time limit. If a final action by vote does not take place within 180 days, the applicant may bring an action in court of competent jurisdiction to compel a vote unless he has agreed to an extension. This provision does not limit the right of any person to obtain judicial review of agency action under subdivision (h) of Article VI. The vote of each member of the governing body shall be individually recorded. The governing body shall adopt its own rules, regulations and procedures.

(h) An advisory planning commission shall be appointed by the agency. The commission shall include: The chief planning officers of Placer County, El Dorado County, and the city of South Lake Tahoe in California and of Douglas County, Washoe County and Carson City in Nevada, the executive officer of the Lahontan Regional Water Quality Control Board of the State of California, the executive officer of the Air Resources Board of the State of California, the director of the State department of conservation and natural resources of the State of Nevada, the administrator of the division of environmental protection in the State department of conservation and natural resources of the State of Nevada, the administrator of the Lake Tahoe Management Unit of the United States Forest Service, and at least four lay members with an equal number from each State, at least half of whom shall be residents of the region. Any official member may designate and alternate.

Advisory
Planning
Commission

The term of office of each lay member of the advisory planning commission shall be 2 years. Members may be reappointed.

Term

The position of each member of the advisory planning commission shall be considered vacated upon loss of any of the qualifications required for appointments, and in such an event the appointing authority shall appoint a successor.

Vacancy

The advisory planning commission shall elect from its own members a chairman and a vice chairman, whose terms of office shall be 2 years and who may be reelected. If a vacancy occurs in either office, the advisory planning commission shall fill such vacancy for the unexpired term.

Chairman
and vice
chairman,
same

A majority of the members of the advisory planning commission constitutes a quorum for the transaction of the business of the commission. A majority vote of the quorum present shall be required to take action with respect to any matter.

(i) The agency shall establish and maintain an office within the region, and for this purpose the agency may rent or own property and equipment. Every plan, ordinance and other record of the agency which is of such nature as to constitute a public record under the law of either the State of California or the State of Nevada shall be open to inspection and copying during regular office hours.

(j) Each authority charged under this compact or by the law of either State with the duty of appointing a member of the governing body of the agency shall by certified copy of its resolution or other action notify the Secretary of its own State of the action taken.

ARTICLE IV. – PERSONNEL

94 STAT. 3239

(a) The governing body shall determine the qualification of, and it shall appoint and fix the salary of, the executive officer of the agency, and shall employ such other staff and legal counsel as may be necessary to execute the powers and functions provided for under this compact or in accordance with any intergovernmental contracts or agreements the agency may be responsible for administering.

(b) Agency personnel standards and regulations shall conform insofar as possible to the regulations and procedures of the civil service of the State of California or the State of Nevada, as may be