

## **CARSON CITY BOARD OF SUPERVISORS**

### **Minutes of the May 6, 2021 Meeting**

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, May 6, 2021 in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

#### **PRESENT:**

Mayor Lori Bagwell  
Supervisor Stacey Giomi, Ward 1  
Supervisor Maurice White, Ward 2  
Supervisor Stan Jones, Ward 3  
Supervisor Lisa Schuette, Ward 4

#### **STAFF:**

Nancy Paulson, City Manager  
Aubrey Rowlatt, Clerk-Recorder  
Stephanie Hicks, Deputy City Manager  
Dan Yu, Assistant District Attorney  
Tamar Warren, Senior Public Meetings Clerk

**NOTE:** A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

#### **1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE**

(8:30:55) – Mayor Bagwell called the meeting to order at 8:30 a.m. Ms. Rowlatt called roll and noted that a quorum was present. Fountainhead Foursquare Church Pastor Louie Locke provided the invocation and, at Mayor Bagwell’s request, he led the Pledge of Allegiance.

#### **5. PUBLIC COMMENT**

(8:32:37) – Mayor Bagwell welcomed the public back in person and, on behalf of the Board, thanked Community Development Director Lee Plemel for his outstanding service to Carson City and wished him well on his retirement. She also welcomed Hope Sullivan as the incoming Community Development Director and Heather Ferris as the incoming Planning Manager. Mayor Bagwell invited the public to attend the Nevada Peace Officers’ Memorial at Legislative Square at 1 p.m. that day and entertained public comments.

(8:33:50) – Transportation Planner and Western Nevada Safe Routes to School Coordinator Kelly Norman provided an update on Nevada Moves Week celebrated this week at 10 schools in Carson City, Douglas County, and Lyon County. She also reported on the May 5, 2021 Bike to School Day celebrated all week in elementary schools with planned bike rides, and encouraged families to plan their own bike/walk to school activities.

(8:36:37) – Carson City Health and Human Services (CCHHS) Director and Vice President of the Nevada Nurses’ Association Nicki Aaker informed the Board of National Nurses Day, which is observed annually on May 6<sup>th</sup>, in

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celebration of Florence Nightingale's birthday. Ms. Aaker thanked all the nurses, and especially the public health nurses, including her staff. Mayor Bagwell also thanked all nurses.

#### **6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – April 1, 2021**

(8:30:28) – Mayor Bagwell introduced the item and entertained comments and/or corrections.

**(8:38:46) – Supervisor Giomi moved to approve the minutes of the April 1, 2021 Board of Supervisors meeting. The motion was seconded by Supervisor White and carried 5-0-0.**

#### **7. SPECIAL PRESENTATIONS**

(8:39:11) – Mayor Bagwell noted that she would read each proclamation, hear comments regarding each presentation, and at the conclusion of all presentations, invite the Board to leave the dais for commemorative photographs.

##### **7.A PRESENTATION OF A PROCLAMATION IN SUPPORT OF NATIONAL DRUG COURT MONTH AND BRIEF PRESENTATION REGARDING THE SPECIALTY COURTS.**

(8:39:40) – Mayor Bagwell read the proclamation supporting National Drug Court Month, incorporated into the record, and invited the Specialty Court judges to elaborate. Department One Justice of the Peace/Municipal Court Judge Thomas Armstrong thanked the Board for the recognition and introduced the Judges who preside over the five Specialty Courts in the First Judicial District: Senior District Court Judge Archie Blake, Department Two Justice of the Peace/Municipal Court Judge Kristin Luis, and Juvenile Drug Court Special Master Kimberly Okezie and invited them to the speakers' table.

(8:43:13) – Judge Blake, Judge Lewis, Judge Armstrong, and Special Master Okezie thanked the Board for their support of the programs, reviewed the PowerPoint presentation, incorporated into the record, and responded to the Board's clarifying questions. Mayor Bagwell thanked the judges and invited the Board to join them for a commemorative photograph.

##### **7.B PRESENTATION OF A PROCLAMATION TO RECOGNIZE THE MONTH OF MAY AS HISTORIC PRESERVATION AND ARCHAEOLOGICAL AWARENESS MONTH, AND PRESENTATION OF THE 2021 HISTORIC PRESERVATION AWARD.**

(9:46:40) – Mayor Bagwell read into the record the proclamation, incorporated into the record, recognizing the month of May as Historic Preservation and Archaeological Awareness Month. Historic Resources Commission Chairperson Mike Drews gave background on the preservation activities in Carson City and announced the details of the Scavenger Hunt. Mr. Drews also presented the Historic Preservation Award to The Carson City Culture and Tourism Authority (CTA- also known as Visit Carson City) for the interpretative markers on the Kit Carson Trail. Accepting the award was CTA Executive Director David Peterson who thanked all the City departments, businesses, and volunteer organizations that helped with the markers. Commemorative photographs were taken with the Board, Staff, and associated organizations.

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**7.C PRESENTATION OF A PROCLAMATION TO DESIGNATE THE WEEK OF MAY 16-23, 2021 AS NATIONAL PUBLIC WORKS WEEK. (DARREN SCHULZ, DSCHULZ@CARSON.ORG)**

(9:56:20) – Mayor Bagwell invited Public Works Department Director Darren Schulz and his team to the meeting room floor and read into the record a proclamation, incorporated into the record, designating May 16-23, 2021 as National Public Works Week. She also thanked the Public Works Department and invited the team to participate in a commemorative photograph.

**7.D PRESENTATION OF PROCLAMATION TO RECOGNIZE MAY 2021 AS NEVADA WILDFIRE AWARENESS MONTH.**

(9:59:19) – Mayor Bagwell read into the record a proclamation, incorporated into the record, recognizing the City's support of the Nevada Wildfire Awareness Campaign from May through October 2021. Wildland Fuels Management Officer Rodd Rummel introduced himself and Megan Kay, Outreach Coordinator for the Living with Fire Program, and praised the Program as “the education arm of what we are able to accomplish.” Ms. Kay gave background on the program and a commemorative photograph was taken.

**7.E PRESENTATION OF A PROCLAMATION TO RECOGNIZE THE MONTH OF MAY AS BIKE MONTH.**

(10:02:16) – Mayor Bagwell presented to representatives of Muscle Powered a proclamation, incorporated into the record, a proclamation in recognizing May 2021 as Bike Month. Nathan Harrison accepted the proclamation on behalf of Muscle Powered and provided a schedule of upcoming activities. Muscle Powered representatives joined the Board for photographs.

(10:06:14) – Mayor Bagwell recessed the meeting.

(10:11:06) – Mayor Bagwell reconvened the meeting. A quorum was still present.

**CONSENT AGENDA**

(10:11:10) – Mayor Bagwell introduced the item and entertained pulling items from the Consent Agenda.

**(10:11:20) – Supervisor Giomi moved to approve the Consent Agenda (items 8-13) as presented. Supervisor Schuette seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

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**8. CITY MANAGER**

**8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED THIRD AMENDMENT TO THE COOPERATIVE AGREEMENT FOR AIRPORT AUTHORITY TO MANAGE CARSON CITY'S AIRPORT ("AGREEMENT") BETWEEN CARSON CITY AND THE CARSON CITY AIRPORT AUTHORITY ("CCAA"), EFFECTIVE MAY 17, 1990 THROUGH MAY 17, 2020, AND EXTENDED BY PRIOR AMENDMENT TO MAY 17, 2021, TO EXTEND THE AGREEMENT FOR AN ADDITIONAL SIX MONTHS TO TERMINATE ON NOVEMBER 17, 2021.**

**9. FINANCE**

**9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH APRIL 23, 2021, PER NRS 251.030 AND NRS 354.290.**

**10. HEALTH AND HUMAN SERVICES**

**10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A ONE-YEAR EXTENSION OF THE LEASE AGREEMENT BETWEEN CARSON CITY AND SIERRA MEDICAL COMPLEX, LIMITED PARTNERSHIP, TO CONTINUE TO LEASE OFFICE SPACE FOR THE CARSON CITY HEALTH AND HUMAN SERVICES' (CCHHS) COVID-19 RESPONSE TEAM, WITH THE EXTENSION EFFECTIVE JULY 1, 2021 THROUGH JUNE 30, 2022, IN THE AMOUNT OF \$2,025 PER MONTH, FOR AN AGGREGATE AMOUNT OF \$24,300.**

**11. PUBLIC WORKS**

**11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CARSON CITY'S GRANT, AS THE PROPERTY OWNER OF APN 007-071-10, OF A PERMANENT RIGHT-OF-WAY EASEMENT AND GRANT OF A PUBLIC UTILITY EASEMENT ("EASEMENTS"), TO ITSELF FOR PUBLIC AND UTILITY USE, THAT ARE NECESSARY FOR THE KINGS CANYON ROAD AND TRAILHEAD FEDERAL LANDS ACCESS PROGRAM ("FLAP") PROJECT ("PROJECT").**

**12. PURCHASING AND CONTRACTS**

**12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE AUTHORITY FOR BOOKS AND PERIODICALS FOR THE CARSON CITY LIBRARY, FROM BTAC ACQUISITION CORP., DBA: BAKER & TAYLOR, LLC, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$70,000 THROUGH JUNE 30, 2021.**

**12.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 20300342 FOR THE PURCHASE OF IRRIGATION EQUIPMENT AND INSTALLATION FOR A NOT TO EXCEED AMOUNT OF \$82,680.48 FROM THE QUALITY OF**

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**LIFE-CAPITAL FUND AND AUTHORIZATION FOR SITEONE LANDSCAPE SUPPLY AS A SOLE SOURCE VENDOR.**

**13. TREASURER**

**13.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION OF AN AFFIDAVIT TO THE BOARD OF SUPERVISORS, PURSUANT TO NRS 361.5648(3), AFFIRMING THAT A NOTICE OF DELINQUENCY WAS MAILED TO EACH PARCEL HAVING FIRST YEAR DELINQUENT PROPERTY TAXES.**

**END OF CONSENT AGENDA**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**14. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.**

No items were pulled from the Consent Agenda.

**15. HEALTH AND HUMAN SERVICES**

**15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTIVES AND RECOMMENDATIONS CONCERNING CARSON CITY DEPARTMENTAL AND STAFF FUNCTIONS IN CARSON CITY AS A CONSOLIDATED MUNICIPALITY IN RELATION TO THE EXERCISE OF EMERGENCY POWERS PURSUANT TO NRS CHAPTERS 244 AND 414 AND CCMC CHAPTER 6.02 FOR THE PURPOSE OF ENSURING THE HEALTH, SAFETY AND WELFARE IN CARSON CITY IN RESPONSE TO THE GLOBAL CORONAVIRUS (COVID-19) PANDEMIC.**

(10:12:02) – Mayor Bagwell introduced the item. Carson City Health and Human Services (CCHHS) Director Nicki Aaker provided the Board with the following COVID-19 update for the week of April 18 – May 1, 2021:

- Confirmed cases in Carson City: 95 (35 percent of all Quad-County cases); a 20 percent decrease from the previous two-week period.
- Positivity rate: 7.4 percent (a high of 11.4 percent was reported prior to April 18, 2021).
- Exposure rate: 20 percent community; 24 percent household.

(10:13:44) – Public Health Preparedness Manager Jeanne Freeman thanked the Carson City Senior Center Staff for providing space, the Parks and Recreation Department for providing office space and vaccination locations, the Information Technology Department, and Facilities for their assistance with their location moves. Ms. Freeman noted that as of May 4, 2021, 52.6 percent of the Carson City population (16 years or older) have initiated the vaccination process and 40.39 percent have been completely vaccinated. She also stated that the City's number were much higher than the Statewide 34 percent completion rate. Ms. Freeman encouraged more vaccinations, indicated that the Carson City vaccination numbers were the highest in the Quad-County region, and encouraged those with questions to call the COVID hotline, noting that anyone wishing to get vaccinated,

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even non-residents of Carson City, will be able to receive their vaccines. She stated that a total of 109,217 doses of the COVID-19 vaccine had been administered in the Quad-County region, 47.3 percent of which had been administered by CCHHS. Ms. Freeman explained that 180 of the 238 home-bound individuals in the Quad-County region were vaccinated and noted they are ready in case of a need for “booster shots.”

(10:22:33) – Ms. Paulson thanked CCHHS for all their hard work. She also gave background on the Carson City’s transition plan which had been presented to the COVID Task Force on April 14, 2021 and approved by the Board of Supervisors on April 15, 2021. Ms. Paulson explained that the City had “received the delegation of authority from the Governor to manage COVID mitigation measures as of May 1, [2021];” however, on April 19, 2021, the Governor had issued Directive 044, announcing that the State’s emergency directives would no longer include social distancing and sanitation guidelines. Based on the Governor’s announcement, Ms. Paulson presented the City’s mitigation measures with those of the neighboring counties (incorporated into the record). Ms. Paulson also highlighted the latest Directive 045 from the Governor, issued on May 3, 2021 and incorporated into the record as late material, which indicated that the wearing of masks would align with updated Centers for Disease Control (CDC) guidelines, noting that the City would be following it as well. Mayor Bagwell entertained comments or questions and Supervisor Jones received clarification that following the CDC guidelines was the only addition to the plan. Mayor Bagwell entertained a motion.

**(10:27:39) – Supervisor Giomi moved to approve the City Manager’s recommendation read into the record. Supervisor Jones seconded the motion.** Mayor Bagwell clarified that the motion was “to approve Carson City’s transition plan…effective today, upon passage and approval.”

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(10:28:14) – Mayor Bagwell encouraged Carson City residents to get vaccinated and noted “let’s work to no masks.”

**15.B FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION REGARDING THE INTENDED USE OF THE COVID-19 VACCINATION GRANT IN THE AMOUNT OF \$1,501,679.69, RECEIVED BY THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (“CCHHS”) FROM THE STATE OF NEVADA, DEPARTMENT OF PUBLIC AND BEHAVIORAL HEALTH, NEVADA STATE IMMUNIZATION PROGRAM, ORIGINATING FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION (“CDC”).**

(10:28:32) – Mayor Bagwell introduced the item. Ms. Aaker gave background and presented the agenda items which are incorporated into the record. She also clarified that the grant did not require a match and responded to clarifying questions. This item was not agendized for action.

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**15.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE RATIFICATION OF AN INTERLOCAL AGREEMENT BETWEEN CARSON CITY AND THE STATE OF NEVADA ACTING BY AND THROUGH THE DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF HEALTH CARE FINANCING AND POLICY (DHCFP) AND THE DIVISION OF WELFARE AND SUPPORTIVE SERVICES (DWSS), EFFECTIVE BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2021, FOR THE NON-FEDERAL SHARE OF EXPENDITURES AND ADMINISTRATIVE SERVICES NECESSARY TO IMPLEMENT MEDICAID IN CARSON CITY, INCLUDING A NOT TO EXCEED AMOUNT OF \$2,147,956.80, AND RATIFYING AMENDMENT NO. 1 TO THE INTERLOCAL AGREEMENT, INCREASING THE NOT TO EXCEED AMOUNT FROM \$2,147,956.80 TO \$2,319,693.72.**

(10:31:41) – Mayor Bagwell introduced the item and entertained Board comments or question, and when none were forthcoming, she entertained a motion.

**(10:31:51) – Supervisor Giomi moved to ratify the Interlocal Agreement and Amendment Number 1 as presented. Supervisor Schuette seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**16. PURCHASING AND CONTRACTS**

**16.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT GARDNER ENGINEERING, INC. (“GARDNER”) IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 20300286, COURTHOUSE CHILLER REPLACEMENT PROJECT, TO GARDNER, FOR A TOTAL AMOUNT NOT TO EXCEED \$299,993.20.**

(10:32:25) – Mayor Bagwell introduced the item and entertained comments. Supervisor Giomi inquired about the reason why there was one bidder on the project and City Engineer Randy Rice expected that to be common, moving forward, due to the high cost of materials and the fact that contractors were “too busy.” Mr. Rice also stated that the Public Works Department was addressing the issue but cautioned that they may return to the Board to reassess other bids if material costs continue to increase. Mayor Bagwell entertained a motion.

**(10:35:00) – Supervisor Jones moved to award the contract as presented. Supervisor Schuette seconded the motion.**

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<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Jones
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**16.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT BURDICK EXCAVATING COMPANY, INC. ("BURDICK"), IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 20300292, TENTH & CURRY WATER MAIN EXTENSION PROJECT, TO BURDICK FOR A TOTAL AMOUNT NOT TO EXCEED \$329,050.15.**

(10:35:35) – Mayor Bagwell introduced the item and entertained questions or comments and when none were forthcoming, a motion.

**(10:35:48) – Supervisor Giomi moved to award the contract as presented. Supervisor Jones seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**17. Public Works**

**17.A FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION OF AN UPDATE ON THE 2017 FLOOD DISASTER REHABILITATION PROJECTS.**

(10:36:03) – Mayor Bagwell introduced the item. City Engineer Randy Rice and Floodplain Manager & Chief Stormwater Engineer Robb Fellows reviewed a presentation titled *2017 Carson City Flood Disaster Update* which is incorporated into the record, and responded to clarifying questions. This item was not agendized for action.

**18. City Manager**

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**18.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF ONE MEMBER TO THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION ("RTC"), TO FILL A PARTIAL TERM THAT EXPIRES IN DECEMBER 2022.**

(10:56:06) – Mayor Bagwell introduced the item and explained the interview process. The Board asked applicants Kenneth Lloyd and Robert “Jim” Dodson the same questions and afterwards deliberated publicly, in accordance with the Open Meeting Law.

(11:21:26) – Supervisor Jones noted that he was familiar with Mr. Lloyd’s volunteer work and thanked him for that. However, he believed that Mr. Dodson’s background was more suitable for the position on the Regional Transportation Commission (RTC). Supervisor Giomi also thanked Mr. Lloyd for his volunteer work in the community; however, he believed “it’s too difficult to pass up Mr. Dodson’s experience on the RTC and I know the RTC will benefit from that.” Supervisor Schuette highlighted Mr. Lloyd’s resume of volunteer work and thanked him “for giving so much.” She also noted that Mr. Dodson had brought up “complete streets” which she believed was “a great way to bring the community together” and recommended appointing Mr. Dodson. Supervisor White thanked both candidates for applying and indicated he had “checkmarks on both sides of the ledger for both of you” and hoped that “what comes out of [RTC] going forward are decisions that are made based on what this community needs.” Mayor Bagwell entertained a motion.

**(11:24:57) – Supervisor Giomi moved to appoint Robert “Jim” Dodson for a partial term that expires in December 2022 to the RTC. Supervisor Jones seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVED:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(11:25:28) – Mayor Bagwell encouraged Mr. Lloyd to apply for other volunteer opportunities on City committees and Supervisor Schuette invited him to provide public comment to the RTC.

**18.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF TWO MEMBERS TO THE CARSON CITY OPEN SPACE ADVISORY COMMITTEE, ONE FOR A PARTIAL TERM THAT EXPIRES JANUARY 2023 AND THE OTHER FOR A PARTIAL TERM THAT EXPIRES IN JANUARY 2024.**

(11:25:42) – Mayor Bagwell introduced the item and noted that candidate William Harris had withdrawn his application. Ms. Paulson stated the order of the interviews would be as follows: Susan Flakus, David Francel, Randy Pahl, Mary Berge, and Robert Ghiglieri. Mayor Bagwell thanked the applicants for volunteering to serve and explained the interview process. Each Board member asked every applicant the same question and made a recommendation at the conclusion of the interviews.

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(11:06:23) – Mayor Bagwell noted the passion all the candidates had for open space. Based on the interviews, she recommended Ms. Berge and Mr. Ghiglieri. Supervisor Giomi believed that open space “defines our community” and thanked all the candidates for applying to serve on “one of the most important committees in my opinion that we appoint people to.” He believed that Mr. Ghiglieri had worked with cultural resources and indicated his support for him and Ms. Berge. Supervisor White believed in the need for managing the existing open space lands and “the arduous task of understanding to do those things” and “saw two applicants who really stood out in that area,” Mr. Ghiglieri and Mr. Pahl; however, he “certainly could not argue with [Ms. Berge] either.” Supervisor Jones agreed with Supervisor White’s recommendation to appoint Mr. Ghiglieri and Mr. Pahl. Supervisor Schuette believed that the City’s trails offered “something for everyone.” She also referenced her notes and explained that the tiebreaking statements were those of Ms. Berge: “collaborative effort and building bridges.” Mayor Bagwell entertained a motion.

**(12:11:14) – Supervisor Giomi moved to appoint Mary Berge for a partial term that expires January 2023, and to appoint Robert Ghiglieri for a partial term that expires January 2024 to the Open Space Advisory Committee. Supervisor Jones seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**18.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE NOMINATION OF HEATHER FERRIS TO THE TAHOE REGIONAL PLANNING AGENCY ("TRPA") FOR APPOINTMENT TO SERVE AS CARSON CITY'S REPRESENTATIVE ON THE ADVISORY PLANNING COMMISSION ("APC"), AND TO NOMINATE HOPE SULLIVAN AS CARSON CITY'S ALTERNATE ON THE APC.**

(12:12:00) – Mayor Bagwell introduced the item and entertained comments or a motion.

**(12:12:16) – Supervisor Giomi moved to submit the nomination of Heather Ferris to the TRPA as the City's representative to the APC, and to nominate Hope Sullivan as the alternative APC member. Supervisor Schuette seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Schuette
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

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### **18.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING COORDINATION OF LEGISLATIVE ACTIVITY ON PENDING STATE LEGISLATION BEFORE THE NEVADA LEGISLATURE AND WHETHER TO ADOPT AN OFFICIAL POLICY POSITION OR DIRECT STAFF AND CARSON CITY'S RETAINED LOBBYIST TO ADVOCATE FOR OR AGAINST ANY SUCH LEGISLATION, INCLUDING THE SUBMITTAL OF PROPOSED AMENDATORY LANGUAGE.**

(12:12:40) – Mayor Bagwell introduced the item. Ms. Paulson noted that a legislative activity update will be received on Friday, May 7, 2021 during the Legislative Coalition Meeting.

### **19. BOARD OF SUPERVISORS – NON-ACTION ITEMS**

#### **FUTURE AGENDA ITEMS**

#### **STATUS REVIEW OF PROJECTS**

#### **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

#### **CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

#### **STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD**

#### **STAFF COMMENTS AND STATUS REPORT**

(12:13:00) – Mayor Bagwell introduced the item. Supervisor Schuette read into the record a handwritten letter (please see attached) from Tatum Rae Hackler in celebration of Earth Day. She also noted that she had scheduled an in-person meeting with Ms. Hackler.

(12:14:39) – Mayor Bagwell recessed the meeting and noted that the Board would at this time take up the following agenda item: *Closed Non-Meeting to Confer with Counsel* which had been agendized for the afternoon session.

(1:32:33) – Mayor Bagwell reconvened the meeting.

**-- TIME SPECIFIC - 1:30 P.M. --**

### **20. HUMAN RESOURCES**

### **20.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE APPOINTMENT OF A PERSON TO THE OFFICE OF CARSON CITY TREASURER AND THE ESTABLISHMENT OF A START DATE.**

(1:32:40) – Mayor Bagwell introduced the item and invited Human Resources Director Melanie Bruketta to escort each candidate to the Boardroom. She also explained the interview and selection processes. The Board interviewed the candidates in the following order: William Brewer, Dave Dawley, Dervis Mahmutcehajic and Andrew Rasor. All the candidates' resumes and application forms are available on the Carson City website at the following link: <https://www.carson.org/home/showpublisheddocument/75440/637553033422800000>. The Board members asked the same questions to each of the candidates prior to making a decision. The candidate interviews

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are available by following the link below on the Carson City website and as part of the Board of Supervisors meeting: [https://carsoncity.granicus.com/MediaPlayer.php?view\\_id=2&clip\\_id=1779](https://carsoncity.granicus.com/MediaPlayer.php?view_id=2&clip_id=1779).

(3:13:55) – Mayor Bagwell noted the conclusion of the interview process and entertained discussion and invited all the candidates to stay. She highlighted the difficulty of the Board’s decision, adding “each of you scored points in a different area, which actually makes it really more difficult.” Mayor Bagwell invited Supervisor Schuette to begin the discussion

(3:14:53) – Supervisor Schuette referenced the notes she had taken and agreed with Mayor Bagwell that each candidate possessed different skill sets. She stated that the candidate who had scored the highest, based on her notes, was Mr. Rasor because “your responses were so well-rounded and so thorough in terms of the what’s required with the law and the nuance of the law...and working with the different departments.”

(3:17:37) – Supervisor Jones stated that all the candidates had provided “a good presentation in a little different manner...I am confident that each and every one of you can do the job.” He believed that Mr. Rasor’s understanding of the job requirements and duties reflected “a huge attempt to learn about the job.” He also praised him for his concern about the employees and morale.

(3:18:14) – Supervisor White believed that the most important function of the Treasurer’s Office was “keeping our revenues safe and invested in a manner that keeps us operating, and frankly, none of the candidates really have government investing background.” He believed that the next item to consider was “continuity of service, who’s going to be up to speed the quickest, what’s the shortest route to making sure that that office continues to maintain the level of service that we get now and I think Mr. Dawley, with his elected official [experience] over the last many years will provide us with the fastest, up to speed service that we need.” Supervisor White also noted “I certainly couldn’t argue with Mr. Rasor either.”

(3:19:55) – Supervisor Giomi encouraged all candidates to run for Treasurer, regardless of who is chosen today, acknowledging that campaigning was not “fun.” He also noted that he believed that the Board should not fill the positions that the public should elect. Supervisor Giomi explained that Mr. Dawley and Mr. Rasor stood out, calling them “beyond competent” for their commitment to serve the public. He also noted “I would tilt in favor of [Mr. Rasor] because I don’t like the idea of having to appoint someone to not only fill this Treasurer’s seat but then turn around and fill an Assessor’s seat as well” and confirmed his vote would be for Mr. Rasor.

(3:22:00) – Mayor Bagwell noted the three votes for Mr. Rasor which would make her vote irrelevant; however, she believed “we’ve had numerous discussions about positions. We’ve all had things that drive us to a reason.” She believed that hiring from within would provide a person with more knowledge and “ready to go, potentially day one. That lends me directly to Mr. Dawley. He has worked with the Treasurer’s Office, he’s probably, I would say based on that, 50 percent ahead of the game. I really respect him, and so I can’t overlook that component.” She also acknowledged Supervisor Giomi’s comments, adding that she had also run mid-term. She believed that Mr. Dawley would have completed his term had the outgoing Treasurer completed hers. She added “Mr. Rasor impressed me on the amount of homework that he did to look at this position...do I believe that you can do the job? I think the answer is yes. Do I think you have specific experience that actually fits the Office of the Treasurer, I do not...I think that’s the real dilemma for me.” She also believed that since all candidates had indicated they would run for office, the public would eventually make that final decision. She stated that she

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**DRAFT**

would have voted for Mr. Dawley because the software system was so important to avoid billing and other problems. Mayor Bagwell believed that the Board should be unified and show support for the selected candidate; therefore, she would vote for Mr. Rasor, who indicated he could start immediately.

**(3:25:58) – Supervisor Giomi moved to appoint Andrew Rasor to the position of Carson City Treasurer with a start date of Monday, May 10, 2021. Supervisor Jones seconded the motion.**

<b>RESULT:</b>	<b>APPROVED (5-0-0)</b>
<b>MOVER:</b>	Supervisor Giomi
<b>SECONDER:</b>	Supervisor Jones
<b>AYES:</b>	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

(3:26:38) – Mayor Bagwell welcomed Mr. Rasor to his new position.

### **CLOSED NON-MEETING TO CONFER WITH COUNSEL**

Please refer to time stamp 12:14:39 on page 11 of the minutes.

### **21. PUBLIC COMMENT**

(3:26:47) – Mayor Bagwell entertained final public comments; however, none were forthcoming.

### **22. FOR POSSIBLE ACTION: TO ADJOURN**

(3:27:05) – Mayor Bagwell adjourned the meeting at 3:27 p.m.

The Minutes of the May 6, 2021 Carson City Board of Supervisors meeting are so approved on this 3<sup>rd</sup> day of June, 2021.

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LORI BAGWELL, Mayor

ATTEST:

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AUBREY ROWLATT, Clerk – Recorder

Attachments: Emailed Public Comments