

CARSON CITY BOARD OF SUPERVISORS

Minutes of the May 20, 2021 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, May 20, 2021 in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Lori Bagwell
Supervisor Stacey Giomi, Ward 1
Supervisor Maurice White, Ward 2
Supervisor Stan Jones, Ward 3
Supervisor Lisa Schuette, Ward 4

STAFF:

Nancy Paulson, City Manager
Aubrey Rowlatt, Clerk-Recorder
Stephanie Hicks, Deputy City Manager
Todd Reese, Deputy District Attorney
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes and audio recordings are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:31:43) – Mayor Bagwell called the meeting to order at 8:31 a.m. Ms. Rowlatt called roll and noted that a quorum was present. Hilltop Community Church Outreach Pastor Don Baumann provided the invocation. At Mayor Bagwell’s request, Human Resources Director Melanie Bruketta led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:33:34) – Mayor Bagwell acknowledged receipt of written comments from Shelly Aldean and Robyn Orloff, which had been read by the Board and entertained general public comments and specific ones on the agendized public hearing items.

(8:34:23) – Carson City Open Space Manager Lyndsey Boyer announced that June was Pollinator Month, a month-long celebration of pollinator conservation. She also noted that since Carson City had been a Bee City USA since 2018, a special campaign called *Bee Kind Carson City* had been planned in conjunction with participating business, the Carson City Library, and various community organizations. Ms. Boyer noted that posters with pollinator planting lists would be placed in local business that would also feature bee or honey-themed food and/or other items. Mayor Bagwell encouraged everyone to wear yellow, and invited businesses to contact Ms. Boyer should they wish to participate.

(8:38:01) – Mike Smith introduced himself and recommended that the Board hold its meetings after 4:30 p.m. instead of at 8:30 a.m. because he believed it would help increase public participation, and working citizens will

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have the opportunity to have “all their needs reflected.” Mr. Smith also suggested considering one meeting with a shorter agenda to be held in the evening to encourage more public participation.

(8:43:06) – Ron Moe introduced himself and distributed a map of the Prison Hill off-highway vehicle (OHV) Area. Mayor Bagwell clarified for the public that any late material and exhibits introduced during the meeting must also be displayed in the room for public viewing. Mr. Moe stated that he had already conveyed his comments to the Open Space Advisory Committee (OSAC), and highlighted the need for “oversight over what’s happening...it’s a mess,” referencing the OHV areas in which natural resources could not be protected. He also indicated that he had not seen eagles for several years because of the OHV activity.

(8:52:27) – Robyn Orloff introduced herself and referenced her written public comments, which Mayor Bagwell noted were received and read by the Board. Ms. Orloff was in agreement with Mr. Moe and noted that the virtual map, provided by Mr. Moe, was “pretty difficult to use.” She also explained that no trail/directional signs were available on the OHV trails, encouraging the Board to visit the area. Ms. Orloff also thanked the Board for all they had done in the past year with the COVID-19 pandemic.

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – April 15, 2021

(8:50:27) – Mayor Bagwell introduced the item and entertained comments and/or corrections.

(8:50:41) – Supervisor Giomi moved to approve the minutes of April 15, 2021 as presented. The motion was seconded by Supervisor Jones and carried 5-0-0.

CONSENT AGENDA

(8:56:31) – Mayor Bagwell introduced the item and entertained pulling items from the Consent Agenda.

(8:56:40) – Supervisor Giomi moved to approve the Consent Agenda as presented, consisting of items 7.A, 8.A, 9.A, 9.B, 9.C. and 10.A. Supervisor Schuette seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

7. CITY MANAGER

7.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF APRIL 3, 2021 THROUGH MAY 7, 2021.

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8. FINANCE

8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH MAY 7, 2021, PER NRS 251.030 AND NRS 354.290.

9. HEALTH AND HUMAN SERVICES

9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A \$37,840 INCREASE IN PURCHASE AUTHORITY, BEYOND THE PREVIOUSLY APPROVED \$55,860, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$93,700 IN FISCAL YEAR ("FY") 2021, FOR THE PURCHASE OF THE PHARMACEUTICAL DRUG NEXPLANON FROM CURASCRIPT.

9.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A \$5,000 INCREASE IN PURCHASE AUTHORITY, BEYOND THE PREVIOUSLY APPROVED \$60,000, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$65,000 IN FISCAL YEAR ("FY") 2021, AND PURCHASE AUTHORITY FOR A TOTAL NOT TO EXCEED AMOUNT OF \$80,000 IN FY 2022, FOR LONG-TERM CARE COSTS FOR RESIDENTS AT CASCADES OF THE SIERRA.

9.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE AUTHORITY FOR A TOTAL NOT TO EXCEED AMOUNT OF \$60,000 FOR FISCAL YEAR ("FY") 2021, AND PURCHASE AUTHORITY FOR A TOTAL NOT TO EXCEED AMOUNT OF \$80,000 IN FY 2022, FOR LONG-TERM CARE COSTS FOR RESIDENTS AT MOUNTAIN VIEW HEALTH AND REHABILITATION CENTER.

10. TREASURER

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE TREASURER'S MONTHLY STATEMENT OF ALL MONEY ON DEPOSIT, OUTSTANDING CHECKS AND CASH ON HAND FOR APRIL 2021, SUBMITTED PER NEVADA REVISED STATUTE ("NRS") 354.280.

END OF CONSENT AGENDA

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

11. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME.

No items were pulled from the Consent Agenda.

12. HEALTH AND HUMAN SERVICES

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12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTIVES AND RECOMMENDATIONS CONCERNING CARSON CITY DEPARTMENTAL AND STAFF FUNCTIONS IN CARSON CITY AS A CONSOLIDATED MUNICIPALITY IN RELATION TO THE EXERCISE OF EMERGENCY POWERS PURSUANT TO NRS CHAPTERS 244 AND 414 AND CCMC CHAPTER 6.02 FOR THE PURPOSE OF ENSURING THE HEALTH, SAFETY AND WELFARE IN CARSON CITY IN RESPONSE TO THE GLOBAL CORONAVIRUS (COVID-19) PANDEMIC.

(8:57:07) – Mayor Bagwell introduced the item. Carson City Health and Human Services (CCHHS) Director Nicki Aaker provided the following COVID-19 update for the period of May 2, 2021- May 15, 2021.

- 63 confirmed cases (33 percent of all Quad-County cases).
- 29 percent decrease from the previous two-week period (with the variant B117 being the most prevalent in the area).
- 41 percent of exposures were community-based, and 20 percent were household-based.

(8:58:35) – Public Health Preparedness Manager Jeanne Freeman informed the Board that as of May 19, 2021 in Carson City:

- 7,130 doses of the COVID-19 vaccine had been administered to Carson City residents.
- 52.8 percent of the City's population 12-years-old or older had initiated the vaccination process.
- 45 percent of the City's population 12-years-old or older had been fully vaccinated (higher than the State vaccination numbers).
- CCHHS has administered 64,856 doses - with a total of 120,770 doses in the Quad-County Region (53.7 percent of all Quad-County Region vaccines).
- A survey indicated a positive impact from government by Carson City residents, regarding sharing information. That data also indicated that 52.7 percent of the survey respondents were in favor of vaccinating their youth.

(9:00:55) – Ms. Freeman also noted that walk-ins are accepted in addition to those with appointments, and that CCHHS was working with the Carson City Sheriff's Office (CCSO) to vaccinate the inmate population. She also stated that they are preparing for the delivery of the flu vaccine and monitoring the college campus vaccination requirements. Ms. Freeman thanked the volunteers in the region who, as of May 19, 2021, have donated over 2,180 hours (approximately \$60,800 worth of donated time). She also responded to clarifying questions by the Board. Mayor Bagwell thanked the Carson City residents who were vaccinated, and for “letting us open up.”

(9:05:08) – Ms. Paulson explained that based on the latest City Transition Plan, approved by the Board on May 6, 2021, Carson City would continue to follow State Directive 45, until amended by future directives or by the Centers for Disease Control (CDC). Based on those current guidelines, fully vaccinated individuals do not need to wear a mask in most indoor or outdoor locations. Ms. Paulson also noted that neither the State nor the City required or prohibited private entities from confirming vaccination status of individuals. She indicated that employers and organizations are encouraged to post signage with the latest CDC mask guidance for vaccinated and unvaccinated guests, and [that] private entities and organizations may have mask policies that are more restrictive than the CDC guidelines.” Mayor Bagwell noted that she had received many inquiries regarding the

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mask policies, reiterating that “what a private company chooses to do is within its jurisdiction.” She also encouraged residents to look for the signs on an establishment’s door prior to going in.

12.B FOR DISCUSSION ONLY: DISCUSSION AND PRESENTATION REGARDING THE INTENDED USE OF THE COVID-19 EPIDEMIOLOGY AND LAB CAPACITY (“ELC”) GRANT IN THE AMOUNT OF \$5,320,512 RECEIVED BY THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT (“CCHHS”) FROM THE STATE OF NEVADA, DEPARTMENT OF PUBLIC AND BEHAVIORAL HEALTH, OFFICE OF PUBLIC HEALTH INVESTIGATIONS AND EPIDEMIOLOGY, ORIGINATING FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION (“CDC”).

(9:07:01) – Mayor Bagwell introduced the item. Ms. Aaker presented the Staff Report and the accompanying grant information, both of which are incorporated into the record, and stated that the grant should help if cases increase or if vaccine boosters are required. Additionally, it will assist with information technology needs, infographics, and the purchase of a large-enough vehicle to reach remote areas with the necessary supplies. Supervisor Schuette expressed her appreciation of the CCHHS team and their “phenomenal” way of “going after grants” since most services “come with a cost.” Mayor Bagwell noted that the grant would support other public health services of significance and requested updates on the CCHHS service models, including how the vehicle helped the intended impact of reaching the remote populations.

13. HUMAN RESOURCES

13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED HEALTH AND VISION INSURANCE CONTRACTS FOR CARSON CITY TO PROVIDE BENEFITS COVERAGE TO CITY EMPLOYEES AND RETIREES WITH THE FOLLOWING PROVIDERS: (1) HEALTH INSURANCE BENEFITS THROUGH HOMETOWN HEALTH AS A ONE-YEAR CONTRACT RENEWAL WITH A 3% RATE DECREASE AND CONTINUED FUNDING OF HEALTH SAVINGS ACCOUNTS FOR ACTIVE EMPLOYEES IN FISCAL YEAR ("FY") 2022 IN THE ANNUAL AMOUNT OF \$2,079.48 (EMPLOYEE ONLY), \$3,171.36 (EMPLOYEE PLUS SPOUSE), \$3,034.50 (EMPLOYEE PLUS CHILDREN) AND \$4,297.56 (EMPLOYEE PLUS FAMILY); AND (2) VISION INSURANCE BENEFITS THROUGH KANSAS CITY LIFE AS A TWO-YEAR CONTRACT MATCHING THE CURRENT RATES PAID BY THE CITY.

(9:14:57) – Mayor Bagwell introduced the item. LP Insurance Services representative Kevin Monaghan and Carson City Human Resources representative Jacque Cassinelli introduced themselves and presented the FY 2022 Health and Vision Insurance renewal information which is incorporated into the record. Mayor Bagwell called the three percent decrease in the health insurance rate “good news” and entertained Board comments or a motion.

(9:17:08) – Supervisor Jones moved to approve the benefits contracts as presented and to authorize the Mayor to sign the documents. Supervisor White seconded the motion.

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RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Jones
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

14. FIRE

14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED ACCEPTANCE OF AN AMENDED GRANT IN THE AMOUNT OF \$1,995,289.01, AN INCREASE OF \$193,255.01 FROM THE PREVIOUSLY ACCEPTED AMOUNT, THROUGH THE NEVADA DIVISION OF FORESTRY ("NDF") FROM MONEY APPROPRIATED BY SENATE BILL ("SB") 508 (2019), TO FUND HAZARDOUS FUEL REDUCTION PROJECTS IN THE CARSON CITY WILDLAND URBAN INTERFACE AREAS, INCLUDING THE PURCHASE OF A TYPE 5 WILDLAND FIRE ENGINE.

(9:17:50) – Mayor Bagwell introduced the item and entertained questions or comments, and when none were forthcoming, a motion.

(9:18:02) – Supervisor Giomi moved to accept the grant amendment. Supervisor Schuette seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

15. FINANCE

15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A FINAL APPROPRIATION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") FUNDING FOR FISCAL YEAR ("FY") 2022.

(9:18:29) – Mayor Bagwell introduced the item and entertained disclosures. Supervisors Giomi and Schuette read into the record prepared disclosure statements, advised of disqualifying conflicts of interest, and stated that they would not participate in discussion and action. Mayor Bagwell explained that for the item to pass, three affirmative votes would be required.

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(9:20:38) – Grants Administrator Mirjana Gavric reviewed the Staff Report and accompanying documents for the Community Development Block Grant ("CDBG") funding for FY 2022. She also presented the following Application Review Work Group (ARG) recommendations and responded to the Board's clarifying questions:

Public Services Recommendations:

- Ron Wood Family Resource Center, Chronic Absenteeism Program: \$30,000.
- Nevada Rural Counties Retired & Senior Volunteer Program (RSVP), Veterans Service and Support Program: 10,000.

Public Facilities and Improvements Recommendations:

- Cason City Public Works, Colorado Street ADA Compliance Phase Two: \$131,637
- Friends in Service Helping (FISH), Emergency Referral Service Program: \$254,544
- Carson City Parks and Recreation, Long Ranch Pedestrian Ramps Phase Two: \$101,672.45

Mayor Bagwell entertained a motion.

(9:22:48) – Supervisor Jones moved to approve the CDBG funding for FY 2022 as recommended. Supervisor White seconded the motion.

RESULT:	APPROVED (3-0-2)
MOVER:	Supervisor Jones
SECONDER:	Supervisor White
AYES:	Supervisors Jones, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	Supervisors Giomi and Schuette
ABSENT:	None

15.B PUBLIC HEARING – FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE CARSON CITY FINAL BUDGET FOR FISCAL YEAR ("FY") 2022.

(9:23:24) – Mayor Bagwell introduced the item and noted that no public comment was received regarding the budget during the public comment period (item 5). Deputy Chief Financial Officer Pamela Ganger reviewed the final budget and the reconciliation of changes from tentative to final FY 22 budget, incorporated into the record, and responded to clarifying questions. Mayor Bagwell indicated that many of the approved budget items such as the tennis court improvement project at Centennial Park may not happen immediately and invited Parks and Recreation Director Jennifer Budge to elaborate. Ms. Budge recognized “the need to completely remove and replace all eight [tennis] courts” at Centennial Park. She also believed that the Capital Improvement Projects (CIP) request for 330,000 to cover the cost for four courts could be leveraged with a Land and Water Conservation Fund grant which would require a one-to-one match to improve all eight courts. Supervisor Giomi referenced item number nine of the tentative budget modification indicated in the Staff Report and noted that the Parks and Recreation landscaping contracted labor was critical and should “remain on everyone’s radar.” Mayor Bagwell thanked Staff and entertained additional comments, and when none were forthcoming, a motion.

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(9:37:41) – Supervisor Giomi moved to approve the Carson City Final Budget for FY 2022. Supervisor White seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

15.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION SETTING THE AD VALOREM TAX RATE FOR THE COUNTY COOPERATIVE EXTENSION FOR FISCAL YEAR ("FY") 2022 AT 1.28 CENTS PER \$100 OF ASSESSED VALUATION.

(9:38:17) – Mayor Bagwell introduced the item and entertained questions and comments; however, none were forthcoming. She also noted for the record that late material had been received on the property tax revenue reconciliation (with corrections to column one), and entertained a motion.

(9:38:44) – Supervisor Schuette moved to adopt Resolution No. 2021-R-12. Supervisor Jones seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

16. RECESS AS THE BOARD OF SUPERVISORS

(9:39:33) – Mayor Bagwell recessed the Board of Supervisors meeting.

REDEVELOPMENT AUTHORITY

17. CALL TO ORDER & ROLL CALL - REDEVELOPMENT AUTHORITY

(9:39:42) – Chairperson Bagwell called the Redevelopment Authority meeting to order, the members of which comprise the Board of Supervisors. Ms. Rowlett called roll and determined the presence of a quorum.

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18. PUBLIC COMMENT

(9:39:56) – Chairperson Bagwell entertained public comments. Nnedi Stephens, introduced herself as a representative from Senator Jackie Rosen’s office, and noted that she had attended via telephone to “take notes and see how we can best support what you are doing.” Chairperson Bagwell thanked Ms. Stephens and looked forward to opportunities to work together.

19. FOR POSSIBLE ACTION: APPROVAL OF MINUTES - APRIL 15, 2021

(9:41:06) – Chairperson Bagwell introduced the item and entertained comments or corrections, and when none were forthcoming, a motion.

(9:41:13) – Vice Chair Giomi moved to approve the minutes of the April 15, 2021 Redevelopment Authority meeting. The motion was seconded by Member Schuette and carried 5-0-0.

20. FINANCE

20.A PUBLIC HEARING – FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE CARSON CITY REDEVELOPMENT AUTHORITY FINAL BUDGET FOR FISCAL YEAR ("FY") 2022.

(9:41:41) – Chairperson Bagwell introduced the item and acknowledged receipt of the late material that contained the following changes to the *FY 22 Initiatives* section:

- *Continue to improve sidewalks and ADA accessibility throughout the Redevelopment Districts.*
- *Continue to fund undergrounding of power lines within the downtown.*
- *Provide additional funding assistance for downtown sidewalk maintenance. Complete Curry Street Project.*

(9:42:03) – Deputy Chief Financial Officer Pamela Ganger indicated the changes were to the memo only and not to the budget. Chairperson Bagwell recommended that the Authority “round out the sidewalk funds that we worked so hard to get last time, and just make that a clean \$200,000 and they can take it from undesignated funds.” Member White agreed with the recommendation and thanked Staff and the Authority for “accommodating my insistence that we concentrate on all of the Redevelopment Areas rather than just downtown.” He also agreed with the modifications to the *FY 22 Initiatives* section noted above.

(9:44:35) – Chairperson Bagwell moved to approve the Redevelopment Authority Budget with the adjustment to the sidewalks to \$200,000. The motion was seconded by Vice Chair Giomi.

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RESULT:	APPROVED (5-0-0)
MOVER:	Chairperson Bagwell
SECONDER:	Vice Chair Giomi
AYES:	Members Jones, Schuette, White, Vice Chair Giomi, and Chairperson Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

21. PUBLIC COMMENT

(9:45:06) – Chairperson Bagwell entertained final public comments; however, none were forthcoming.

22. FOR POSSIBLE ACTION: TO ADJOURN AS THE REDEVELOPMENT AUTHORITY

(9:45:30) – Chairperson Bagwell adjourned the Redevelopment Authority meeting at 9:45 a.m.

23. RECONVENE AS THE BOARD OF SUPERVISORS

(9:45:36) – Mayor Bagwell reconvened the Board of Supervisors meeting.

24. PURCHASING AND CONTRACTS

24.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT GRANITE CONSTRUCTION COMPANY (“GRANITE”), IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 20300207, CARSON CITY LANDFILL ENTRANCE FACILITY, TO GRANITE FOR A TOTAL NOT TO EXCEED AMOUNT OF \$1,976,475.60.

(9:45:39) – Mayor Bagwell introduced the item and entertained comments/questions and when none were forthcoming, a motion.

(9:46:00) – Supervisor Jones moved to award the contract as presented. Supervisor Giomi seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Jones
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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24.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT SIERRA NEVADA CONSTRUCTION, INC. ("SNC"), IS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO NRS CHAPTER 338 AND WHETHER TO AWARD CONTRACT NO. 20300293, 2021 CURRY STREET AND 3RD STREET PARKING LOT IMPROVEMENTS PROJECT, TO SNC FOR A TOTAL AMOUNT NOT TO EXCEED \$2,264,907.70.

(9:46:20) – Mayor Bagwell introduced the item and entertained comments/questions and when none were forthcoming, a motion.

(9:46:33) – Supervisor Giomi moved to award Contract No. 20300293 as presented. Supervisor Schuette seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25. COMMUNITY DEVELOPMENT - PLANNING

(9:46:54) – Mayor Bagwell introduced agenda items 25.A through 25.D and noted that the items would be discussed concurrently but would be acted upon individually.

(9:47:16) – Community Development Director Hope Sullivan gave background and presented the agenda materials which are incorporated into the record. She also noted that no hardship requests were submitted (item 25.B); no complaints, protests, or objections had been filed (item 25.C); FY 2022 assessment represented a 23 percent reduction over the FY 21 assessment (item 25.D); and the introduction, on first reading, an ordinance to levy a total proposed assessment amount of \$42,198, distributed between property owners as shown on the assessment roll in Exhibit A of the ordinance (item 25.D). Mayor Bagwell entertained questions; however, none were forthcoming.

25.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING HARDSHIP DETERMINATIONS RELATED TO THE FISCAL YEAR ("FY") 2022 DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT ("DNID") ASSESSMENT FOR APPLICANTS MEETING THE REQUIRED CONDITIONS, AND WHETHER TO DIRECT THE CITY ENGINEER TO POSTPONE THE ASSESSMENT FOR ANY APPROVED HARDSHIP DETERMINATION APPLICANTS IN ACCORDANCE WITH NRS 271.360.

This item was discussed (please see time stamp 9:47:16) but no action was taken.

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25.B PUBLIC HEARING – FOR DISCUSSION ONLY: PUBLIC HEARING REGARDING THE FILING OF THE FISCAL YEAR ("FY") 2022 ASSESSMENT ROLL FOR THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT ("DNID"), TO CONSIDER WRITTEN OBJECTIONS CONCERNING THAT AREA TO BE ASSESSED, AND TO CONSIDER ALL COMPLAINTS, PROTESTS AND OBJECTIONS TO THE ASSESSMENT PURSUANT TO NRS 271.385.

This item was discussed (please see time stamp 9:47:16) but no action was taken.

25.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION CONFIRMING THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT ("DNID") ASSESSMENT, DISPENSING WITH COMPLAINTS, PROTESTS AND OBJECTIONS TO THE ASSESSMENT, AND RATIFYING THE CITY ENGINEER'S FISCAL YEAR ("FY") 2022 ASSESSMENT ROLL FOR THE DNID FOR THE MAINTENANCE OF THE DOWNTOWN STREETSCAPE ENHANCEMENT PROJECT.

(9:50:27) – Based on the earlier discussion, Mayor Bagwell entertained a motion.

(9:50:35) – Supervisor Schuette moved to adopt Resolution 2021-R-13. The motion was seconded by Supervisor Jones.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE RELATED TO IMPROVEMENT DISTRICTS, ESTABLISHING PROVISIONS TO LEVY THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT ("DNID") FISCAL YEAR ("FY") 2022 ASSESSMENT FOR THE MAINTENANCE OF THE DOWNTOWN STREETSCAPE ENHANCEMENT PROJECT.

(9:51:00) – Mayor Bagwell entertained a motion.

(9:51:11) – Supervisor Schuette moved to introduce Bill No. 107. Supervisor Giomi seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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(9:51:40) – Mayor Bagwell introduced agenda items 25.E through 25.K and noted that the items would be discussed concurrently but would be acted upon separately.

(9:51:48) – Ms. Sullivan gave background and presented the related agenda items, all of which are incorporated into the record. She also noted that items 25.E, 25.F, and 25.G relate to the establishment of the South Carson Neighborhood Improvement District (SCNID) and items 25.H, 25.I are related to the assessment. Ms. Sullivan indicated that no hardship requests were submitted; no complaints, protests, or objections had been filed; and an ordinance would be introduced, on first reading, to levy a total proposed assessment amount of \$69,620 for FY 2022, distributed among property owners. She added that all the above information was available on the City's website with the specific assessed amounts for each property. Supervisor Jones noted that "South Carson Street is starting to really shape up." He also complimented Staff on the landscaping. Mayor Bagwell entertained additional questions; however, none were forthcoming.

25.E PUBLIC HEARING: FOR DISCUSSION ONLY: PUBLIC HEARING REGARDING THE ESTABLISHMENT OF THE SOUTH CARSON NEIGHBORHOOD IMPROVEMENT DISTRICT ("SCNID") TO CONSIDER ALL COMPLAINTS, PROTESTS AND OBJECTIONS TO THE ESTABLISHMENT OF THE SCNID PURSUANT TO NRS 271.310.

This item was discussed (please see time stamp 9:51:48) but no action was taken.

25.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION PASSING UPON THE MERITS OF ALL COMPLAINTS, PROTESTS AND OBJECTIONS TO THE ESTABLISHMENT OF THE SOUTH CARSON NEIGHBORHOOD IMPROVEMENT DISTRICT ("SCNID") FOR THE MAINTENANCE OF THE SOUTH CARSON STREET COMPLETE STREETS PROJECT.

(9:56:40) – Based on the earlier discussion, Mayor Bagwell entertained a motion.

(9:56:50) – Supervisor Giomi moved to adopt Resolution No. 2021-R-14. Supervisor Jones seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.G FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE CREATING THE SOUTH CARSON NEIGHBORHOOD IMPROVEMENT DISTRICT ("SCNID") UNDER NRS CHAPTER 271 TO SUPPORT IMPROVEMENTS TO SOUTH CARSON STREET BETWEEN FIFTH STREET AND APPION WAY

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BY PAYING FOR A PORTION OF THE COSTS REQUIRED TO MAINTAIN THE SOUTH CARSON STREET COMPLETE STREETS PROJECT.

(9:57:11) – Based on the earlier discussion, Mayor Bagwell entertained a motion.

(9:57:18) – Supervisor Schuette moved to introduce on first reading Bill No. 108. Supervisor Giomi seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.H FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING HARDSHIP DETERMINATIONS RELATED TO THE FISCAL YEAR ("FY") 2022 SOUTH CARSON NEIGHBORHOOD IMPROVEMENT DISTRICT ("SCNID") ASSESSMENT FOR APPLICANTS MEETING THE REQUIRED CONDITIONS, AND WHETHER TO DIRECT THE CITY ENGINEER TO POSTPONE THE ASSESSMENT FOR ANY APPROVED HARDSHIP DETERMINATION APPLICANTS IN ACCORDANCE WITH NRS 271.360.

This item was discussed (please see time stamp 9:51:48) but no action was taken.

25.I PUBLIC HEARING: FOR DISCUSSION ONLY: PUBLIC HEARING REGARDING THE FILING OF THE FISCAL YEAR ("FY") 2022 ASSESSMENT ROLL FOR THE SOUTH CARSON NEIGHBORHOOD IMPROVEMENT DISTRICT ("SCNID"), TO CONSIDER WRITTEN OBJECTIONS CONCERNING THAT AREA TO BE ASSESSED, AND TO CONSIDER ALL COMPLAINTS, PROTESTS AND OBJECTIONS TO THE ASSESSMENT PURSUANT TO NRS 271.385.

This item was discussed (please see time stamp 9:51:48) but no action was taken.

25.J FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION CONFIRMING THE SOUTH CARSON NEIGHBORHOOD IMPROVEMENT DISTRICT ("SCNID") ASSESSMENT, DISPENSING WITH COMPLAINTS, PROTESTS AND OBJECTIONS TO THE ASSESSMENT, AND RATIFYING THE CITY ENGINEER'S FISCAL YEAR ("FY") 2022 ASSESSMENT ROLL FOR THE SCNID FOR THE MAINTENANCE OF THE SOUTH CARSON STREET COMPLETE STREETS PROJECT.

(9:58:16) – Based on the earlier discussion, Mayor Bagwell entertained a motion.

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(9:58:28) – Supervisor Giomi moved to adopt Resolution No. 2021-R-15. Supervisor Schuette seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.K FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE RELATED TO IMPROVEMENT DISTRICTS, ESTABLISHING PROVISIONS TO LEVY THE SOUTH CARSON NEIGHBORHOOD IMPROVEMENT DISTRICT ("SCNID") FISCAL YEAR ("FY") 2022 ASSESSMENT FOR THE MAINTENANCE OF THE SOUTH CARSON STREET COMPLETE STREETS PROJECT.

(9:59:01) – Based on earlier discussion, Mayor Bagwell entertained a motion.

(9:59:05) – Supervisor Giomi moved to introduce on first reading Bill No. 109. Supervisor Jones seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

(9:59:40) – Mayor Bagwell thanked Staff for their hard work regarding the NIDs.

25.L FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE FINAL SUBDIVISION MAP KNOWN AS EMERSON COTTAGES RESULTING IN THE CREATION OF 37 SINGLE FAMILY LOTS ON A 5.5-ACRE PARCEL ZONED NEIGHBORHOOD BUSINESS ("NB"), LOCATED ON EMERSON DRIVE NORTH OF COLLEGE PARKWAY, APN 002-751-07 (SUB-2020-0212).

(9:59:42) – Mayor Bagwell introduced the item. Planning Manager Heather Ferris gave background and presented the request for the Final Subdivision Map, incorporated into the record, of the Emerson Cottages project. Mayor Bagwell entertained Board questions, and when none were forthcoming, a motion.

(10:02:02) – Supervisor Giomi moved to approve Final Subdivision Map SUB-2020-0212. Supervisor White seconded the motion.

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RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

26. CITY MANAGER

26.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING COORDINATION OF LEGISLATIVE ACTIVITY ON PENDING STATE LEGISLATION BEFORE THE NEVADA LEGISLATURE AND WHETHER TO ADOPT AN OFFICIAL POLICY POSITION OR DIRECT STAFF AND CARSON CITY'S RETAINED LOBBYIST TO ADVOCATE FOR OR AGAINST ANY SUCH LEGISLATION, INCLUDING THE SUBMITTAL OF PROPOSED AMENDATORY LANGUAGE.

(10:01:25) – Mayor Bagwell introduced the item and Ms. Paulson noted the legislative session was nearing the end, adding that there were no items to be brought forward at this time.

(10:02:17) – Supervisor Giomi informed the Board that SB98, revising the boundaries of the Carson Water Subconservancy District to bring Storey County into its district, was waiting for a floor vote, adding that the Bill had no opposition to date.

(10:02:59) – Supervisor Jones inquired about AB34, the licensure of cannabis consumption lounges, and was informed that the Bill had passed; however, it was an enabling bill which meant local governments could opt out.

(10:04:59) – Supervisor White noted that AB270, relating to the preservation of the Nevada State Prison and the Stewart Indian School in Carson City, was still in the Ways and Means Committee due to financial impact discussions. He encouraged everyone to make calls in support of the Bill. Mayor Bagwell believed a favorable outcome was likely.

-- TIME SPECIFIC - 11:00 A.M. --

27. COMMUNITY DEVELOPMENT

27.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING WHETHER GOOD CAUSE EXISTS TO SUSPEND, CANCEL OR REVOKE BUSINESS LICENSE NO. BL-001033-2020, ISSUED TO FIVE STAR MOTEL LLC, DBA ROYAL INN MOTEL, UNDER CARSON CITY MUNICIPAL CODE (“CCMC”) 4.04.210 FOR THE ALLEGED PERMITTING OF UNLAWFUL ACTS; EXISTENCE OF UNSANITARY AND OTHER CONDITIONS WHICH CREATE A PUBLIC NUISANCE AND INJURIOUSLY AFFECT PUBLIC HEALTH, SAFETY AND WELFARE; AND OPERATION OF THE BUSINESS IN VIOLATION OF THE CCMC.

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(11:04:56) – Mayor Bagwell called the meeting back to order and noted that this item was scheduled to be heard at this specific time. She also read the agenda item into the record.

(11:05:20) – Ms. Sullivan gave background and an overview of the property, both of which are incorporated into the record as part of the Staff Report. She also recommended the revocation of the business license and noted the presence of representatives from the Carson City Sheriff's Office (CCSO), Carson City Health and Human Services (CCHS), and the property owners along with their representatives.

(11:07:43) – Property co-owner Harbans Handa introduced himself and noted that all the rooms were currently vacant, all the “junk” was removed from the property, a contractor and a pest control company had been hired to clean, sanitize and fumigate, a security company had been hired to monitor “any unlawful activities,” and housekeepers were hired to clean the rooms. He noted that the contractors were going “room by room to have clean floors and plumbing...and new paint.” Mr. Handa also stated that they were working with an engineering firm to design a new parking lot and sidewalks, adding “our hotel is the only low cost hotel in the City” and that some residents had lived there for over 15 years and that “this is their home...most of them are senior citizens...we only charge them \$500 per month,” leaving them \$100 (of their limited income). He explained that they do work with community organizations such as Meals-on-Wheels to ensure that the seniors receive at least one good meal per day. Mr. Handa believed some of the residents were now “homeless.” He acknowledged that there were “some problems” and noted that they had “submitted a request to the city to extend the time to deal with all the issues.” Mayor Bagwell entertained Board questions or comments.

(11:13:19) – Supervisor Jones expressed frustration that “you could allow people to live in the conditions you did for the period of time you did.” He also expressed empathy toward the residents, adding “you haven’t given me the trust that you’re going to take care of this and until you do I think your license should be revoked. I see nothing here that assures me that all this will be done.”

(11:14:33) – Supervisor White noted “you’re doing a whole lot of work...that should have been done before. Why did you wait until your business was vacated to address these issues?” Mr. Handa stated that many people refused to leave, even after a judge’s order. He also blamed many of the issues on the Corona virus; however, Supervisor White believed “this issue did not start with Corona...this has been a dump for years that you did not address” because the Sheriff’s Office had informed him of the issues.

(11:16:55) – Supervisor Schuette acknowledged “a big need for very low income housing;” however, “when taking on this population of very low income, while I appreciate that this is their home, you’re also accepting that responsibility of providing humane conditions...which includes running water, warm water, flushing toilets” and living conditions without bedbugs and rodents. Supervisor Schuette also addressed the crime, noting that it was taking the ability from CCSO to be available for other calls. She believed that prevention could have avoided this drastic situation and hoped that “the standard would become the norm.” Mr. Handa vowed to clean up the place and to take ownership of the issues. He stated that some of the residents had even harassed them, and that is why they had been in court to remove them.

(11:21:50) – Supervisor Giomi agreed with Supervisor Schuette and was pleased Mr. Handa had taken ownership. He did not find the argument persuasive “that you’re the only option to live, and in exchange for that, people have

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to put up with what they had to put up with.” Supervisor Giomi did not think that Mr. Handa had invested in the property “in the way you should have over the years, COVID or not, I think it’s beyond the point to operate.” Mr. Handa reiterated that he had not heard one tenant say they did not have hot water, adding that they have a pump that circulates the water and it takes a long time to heat the water.

(11:24:20) – Mayor Bagwell summarized the situation for Mr. Handa as “currently your facility is closed. You cannot accept any clients for rental...effectively, even though you have an active business license, you do not have an active business. We want to condition your license so that we can have faith in you that you’re going to do all these items that you say you’re going to do.” She also did not see a plan (with the CCSO) on how to minimize crime at the facility and that the revocation process should not stop him from doing all the improvements. Mayor Bagwell wished to have the business license renewal go through a Board approval in the future, adding, “I want to believe you. I believe everyone that comes up here and testifies, I do.” She also stated for the record, “I think that you’re serious and you’re going to do this, and I want to invite you [back] to the first business license renewal. I want the community to see what you’ve done...maybe you’re going to be the shining star in the end...maybe six months from now we’re going to see you as the beacon that says this is how you put a plan together.” She called the revocation not letting Mr. Handa do business until he proves [he has taken the necessary corrective action] to the Board. Mayor Bagwell believed that this was the way to have all parties understand the rules of the game and that she would support the revocation and Mr. Handa’s return to the Board at the time of the business license renewal, with the approval of the CCSO.

(11:28:30) – Ms. Sullivan clarified that “the Business License would be the issuing agency”; however, Condition E could be added to the Board of Supervisors Order to Revoke Business License BL-001033-2020, noting that if Conditions A through D are met, then the Board would have the final say, “and once we check that box, we go back to standard operating procedures.”

(11:29:13) – Mayor Bagwell informed Mr. Handa that she looked forward to seeing him return and testify before the Board and the community that the facility is clean and ready for occupancy. Supervisor Schuette agreed with the Mayor’s comments and believed that the criminal element would not find it conducive to their “unsavory goals.” Supervisor White requested and received clarification from Mr. Reese and Ms. Sullivan on the terms “suspend, cancel, or revoke a license.” They noted that a suspended license could be reinstated, while Cancelation and Revocation terminate the business license and the operator must reapply for a new license. Mayor Bagwell entertained a motion.

(11:37:10) – Supervisor Giomi moved to revoke the business license issued to Five Star Motel LLC and approve the corrected written order as read into the record by the Community Development Director. Supervisor White seconded the motion.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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28. BOARD OF SUPERVISORS – NON-ACTION ITEMS

FUTURE AGENDA ITEMS

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD

STAFF COMMENTS AND STATUS REPORT

(10:05:21) – Mayor Bagwell introduced the item and announced that at 4 p.m. on May 28, 2021 flags will be placed on the graves of veterans which would be removed on Monday, May 31, 2021. She invited members of the community to participate in either placing or removing the flags. She also provided background on the soldier statue at the cemetery, stating that in 1884 Congress had contributed \$1,000 towards it, which had arrived on May 27, 1891, in celebration of Decoration Day, the precursor to Memorial Day. Mayor Bagwell also noted that the Carson City Board of Supervisors had appropriated \$82,000 in the 1980s to restore the statue.

(10:07:17) – Ms. Hicks announced that the Nevada Commission for the Reconstruction of the V&T Railway had completed its Strategic Plan, and thanked the Board members and Chairperson David Peterson for filling in for the operator. She also noted that the Carson Canyon Railbikes were operational and announced the hiring of Allyson Bolton, Atypical Consulting and Events, for administrative and operational functions. Ms. Hicks explained that she, along with Chairperson Peterson, had taken part in a high rail tour and encouraged the Board to do the same.

(10:09:25) – Supervisor White informed the Board that during the Northern Nevada Development Authority meeting, the Reno Tahoe Airport had reported parking congestion and that “tourism had exploded.” He also noted that Lake Tahoe was crowded and that Carson City hotel rooms were also being booked.

(10:10:40) – Supervisor Giomi announced that the Carson City Culture and Tourism Authority had commissioned two murals, one inside their offices and another on the outside of the building, predominantly funded by the City’s Rotary Club and were expected to be completed in July 2021. Supervisor Giomi also updated the Board on the Carson Water Subconservancy District meeting which he had attended along with Supervisor Schuette. He encouraged everyone to read the Marketing Report, posted on their website, primarily consisting of a history of the Carson Water Subconservancy District, water rights, and water use. He also announced that the snowpack, as of May 18, 2021, was “at one percent of normal.”

(10:14:13) – Supervisor Schuette informed the Board that she had participated in a Carson Water Subconservancy District float trip on the Carson River and praised all the recreational opportunities in the area, including seeing two bald eagles. She also thanked Muscle Powered for organizing a bicycle trip, and for having connected streets.

CLOSED NON-MEETING TO CONFER WITH COUNSEL:

Mayor Bagwell recessed the meeting to confer with counsel, and reminded everyone that the time specific hearing (item 27.A) would begin at 11 a.m.

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29. PUBLIC COMMENT

(11:42:56) – Supervisor Schuette invited everyone to attend the Memorial Day Celebration at Lone Mountain Cemetery. She also encouraged them to read the posted signage to learn about the history of Carson City.

(11:46:29) – Mayor Bagwell received confirmation that the audiovisual issues had been addressed and entertained final public comments; however, none were forthcoming.

30. FOR POSSIBLE ACTION: TO ADJOURN

(11:46:32) – Mayor Bagwell adjourned the meeting at 11:46 a.m.

The Minutes of the May 20, 2021 Carson City Board of Supervisors meeting are so approved on this 17th day of June, 2021.

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk – Recorder

Attachments: Emailed Public Comments