



**NOTICE OF MEETING OF THE
CARSON AREA METROPOLITAN PLANNING
ORGANIZATION (CAMPO)**

Day: Wednesday
Date: July 14, 2021
Time: 4:30 pm
Location: Community Center, Robert “Bob” Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO PUBLIC:

The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the applicable Directives issued under authority of the Governor’s Declaration of Emergency, including Directive 045, and subject to any potential changes in state or federal mandates or guidelines, face coverings are no longer required to be worn when attending this meeting in person if you have been fully vaccinated against COVID-19, you are not currently experiencing symptoms of illness, and you have not tested positive for COVID-19 within 10 days prior to the date of this meeting. If you do not meet all of the foregoing requirements, you must wear a face covering when attending this meeting in person.

Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the CAMPO meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191.

The public may provide public comment in advance of a meeting by written submission to the following email address: lmaloney@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

Members of the public who wish to provide live public comment via telephonic appearance in lieu of physical attendance may do so during the designated public comment periods indicated on the agenda by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.

Join by phone:
Phone Number: +1-408-418-9388
Meeting Number: 146 081 0176

- 1. Call to Order – Carson Area Metropolitan Planning Organization (CAMPO)**
- 2. Roll Call**

3. PUBLIC COMMENT**

The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.

4. For Possible Action: Approval of Minutes – June 9, 2021

5. Public Meeting Item(s):

5-A For Possible Action - Discussion and possible action regarding the award of \$343,604 of Federal Transit Administration (“FTA”) Section 5310 Program funds to the Carson City Regional Transportation Commission (“RTC”), for the purpose of enhancing mobility for seniors & individuals with disabilities.

Staff Summary: The Carson Area Metropolitan Planning Organization (“CAMPO”) received four grant applications from the RTC, for its Jump Around Carson (“JAC”) transit system. In total, those four applications seek \$343,604 to off-set operating expenses and to upgrade buses with a contactless fare payment system. If CAMPO awards these grants, the FTA will require additional certifications and assurances to be made before grant funds are actually dispersed.

5-B For Possible Action – Discussion and possible action regarding the award of \$244,817 of Federal Transit Administration (“FTA”) Section 5339(a) Program funds to the Carson City Regional Transportation Commission (“RTC”), for the purpose of improving the condition of bus-related facilities.

Staff Summary: The Carson Area Metropolitan Planning Organization (“CAMPO”) received one grant application for FTA Section 5339(a) Program funds. RTC submitted an application requesting the full amount of available funds (\$244,817) to upgrade bus stops and shelters with solar lighting for the Jump Around Carson (“JAC”) transit system. If CAMPO awards this grant, the FTA will require additional certifications and assurances to be made before grant funds are actually dispersed.

5-C For Possible Action – Discussion and possible action regarding a formal amendment to the Carson Area Metropolitan Planning Organization’s (“CAMPO”) Federal Fiscal Year (“FFY”) 2021-2024 Transportation Improvement Program (“TIP”) to program three new projects supported by \$598,065 in Federal Transit Administration (“FTA”) funding.

Staff Summary: The proposed amendment will add three projects to the TIP: (1) allocation of federal funding for operational expenses for Jump Around Carson (“JAC”) Assist, (2) deployment of a contactless fare payment system for JAC buses, and (3) the installation of solar powered lighting for JAC bus stops and bus shelters.

6. Non-Action Items

6-A Other comments and reports, which could include:

- Future agenda items
- Status review of additional projects
- Internal communications and administrative matters
- Correspondence to CAMPO
- Additional status reports and comments from CAMPO
- Additional staff comments and status reports

7. Public Comment**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

8. For Possible Action: To Adjourn

PUBLIC COMMENT LIMITATIONS – The CAMPO will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Public comment will be taken at the beginning of the agenda before any action is taken and again at the end before adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair may call for or allow additional individual-item public comment at the time of the body’s consideration of the item when: (1) the comment will be provided from a person who is directly involved with the item, such as City staff or an applicant; or (2) it involves any person’s or entity’s due process appeal or hearing rights provided by statute or the Carson City Municipal Code. Comments may be limited to three minutes per person or topic, at the discretion of the Chair in order to facilitate the meeting.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material regarding any of the items listed on the agenda, please contact Lucia Maloney, Transportation Manager, in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at LMaloney@carson.org, or by phone at (775) 887-2355 . You are encouraged to attend this meeting and participate by commenting on any agendized item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify CAMPO staff in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at LMaloney@carson.org, or by calling Lucia Maloney at (775) 887-2355 at least 24 hours in advance of the meeting

This agenda and backup information are available on the City’s website at www.carson.org/agendas and at the office for Carson City Public Works - 3505 Butti Way, Carson City, Nevada, 89701 (775) 887-2355.

This notice has been posted at the following locations:
Carson City Public Works, 3505 Butti Way
Community Center, 851 East William Street
City Hall, 201 North Carson Street
Carson City Library, 900 North Roop Street
Community Development Permit Center, 108 East Proctor Street
Douglas County Executive Offices, 1594 Esmeralda Avenue, Minden
Lyon County Manager's Office, 27 South Main Street, Yerington
Lyon County Utilities, 34 Lakes Blvd, Dayton
Nevada Department of Transportation, 1263 S. Stewart Street, Carson City
www.carson.org/agendas
<http://notice.nv.gov>

Please note that all future CAMPO agenda notices will only be posted online and at Carson City Public Works (3505 Butti Way), as authorized by Assembly Bill 253 of the 81st Session of the Nevada Legislature

CARSON AREA METROPOLITAN PLANNING ORGANIZATION
Minutes of the June 9, 2021 Meeting
Page 1

DRAFT

A regular meeting of the Carson Area Metropolitan Planning Organization (CAMPO) was scheduled for 4:30 p.m. on Wednesday, June 9, 2021 in the Community Center, Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Greg Stedfield
 Vice Chairperson Lori Bagwell
 Member Robert “Jim” Dodson
 Member Wes Henderson
 Member Chas Macquarie
 Member Lisa Schuette
 Ex-Officio Member Sondra Rosenberg

STAFF: Dan Stucky, Deputy Public Works Director
 Lucia Maloney, Transportation Manager
 Adam Tully, Deputy District Attorney
 Dirk Goring, Senior Transportation Planner
 Chris Martinovich, Transportation/Traffic Engineer
 Kelly Norman, Transportation Planner/Analyst
 Alex Cruz, Transit Coordinator
 Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the CAMPO’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours.

1. CALL TO ORDER – CARSON AREA METROPOLITAN PLANNING ORGANIZATION (CAMPO)

(4:30:03) – Chairperson Stedfield called the meeting to order at 4:30 p.m.

2. ROLL CALL

(4:30:06) – Roll was called, and a quorum was present. Member Walt Nowosad was absent.

3. PUBLIC COMMENT

(4:30:38) – Chairperson Stedfield entertained public comments; however, none were forthcoming.

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – APRIL 14, 2021

(4:30:46) – Chairperson Stedfield introduced the item and entertained corrections, comments, or a motion.

CARSON AREA METROPOLITAN PLANNING ORGANIZATION

Minutes of the June 9, 2021 Meeting

Page 2

DRAFT

(4:31:02) – Vice Chair Bagwell moved to approve the minutes of the CAMPO April 14, 2021 meeting as submitted. The motion was seconded by Member Schuette and carried 6-0-0.

5. PUBLIC MEETING ITEM(S):

5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 20300319 BETWEEN THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION (“CAMPO”) AND APPLIED RESEARCH ASSOCIATES, INC. (“ARA”), WHEREIN ARA WILL COLLECT DATA ON THE CONDITION OF LOCAL AND REGIONAL ROADWAYS FOR THE CITY’S USE (“PAVEMENT MANAGEMENT SERVICES PROJECT”), FOR A TOTAL NOT TO EXCEED AMOUNT OF \$76,600.

(4:31:23) – Chairperson Stedfield introduced the item. Mr. Goering explained that an updated version of the contract had been submitted as late material which is incorporated into the record. Mr. Goering reviewed the Staff Report, presented an overview of the contract, and responded to clarifying questions. Member Dodson recommended including the hourly rate schedule in future contracts, and wished to see them obtained for this project as well. Ms. Maloney clarified for Member Macquarie that the Board of Supervisors had awarded a Capital Improvement Project (CIP) to the Parks and Recreation Department for multiuse and other path rehabilitation, adding that she would be coordinating with Parks and Recreation Director Jennifer Budge. Chairperson Stedfield entertained additional comments and when none were forthcoming, a motion.

(4:37:35) – Vice Chair Bagwell moved to approve the contact as submitted in Late Material, with the original exhibits A and B. The motion was seconded by Member Dodson and carried 6-0-0.

5-B FOR POSSIBLE ACTION - DISCUSSION AND POSSIBLE ACTION REGARDING SUBMITTING A REQUEST TO THE NEVADA DEPARTMENT OF TRANSPORTATION (“NDOT”) TO (1) RECLASSIFY W. APPION WAY, BETWEEN S. CARSON STREET AND COCHISE STREET, FROM A LOCAL ROAD TO A MINOR COLLECTOR AND (2) DESIGNATE THE PLANNED ROADWAY RESULTING FROM THE REALIGNMENT OF W. SNYDER AVENUE, BETWEEN OAK STREET AND S. CARSON STREET, AS A MINOR COLLECTOR.

(4:38:05) – Chairperson Stedfield introduced the item. Mr. Goering presented the Staff Report and referenced the accompanying maps. Vice Chair Bagwell was in favor of “the signalized intersection” and commented that she had observed four vehicles making a left turn on Appion Way where prohibited. Mr. Goering clarified for Member Schuette that the plan was to realign Snyder Avenue to have a four-way intersection. Chairperson Stedfield entertained a motion.

(4:43:02) – Member Macquarie moved to submit a request to the Nevada Department of Transportation to reclassify the material portion of West Appion Way as a Minor Collector and designate the realigned portion of West Snyder Avenue as a Minor Collector. Member Schuette seconded the motion which carried 6-0-0.

CARSON AREA METROPOLITAN PLANNING ORGANIZATION
Minutes of the June 9, 2021 Meeting
Page 3

DRAFT

5-C FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A FORMAL AMENDMENT TO THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION’S FEDERAL FISCAL YEAR (“FFY”) 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM (“TIP”) TO PROGRAM AN ADDITIONAL \$391,000 TO THE DISTRICT 3 E. FIFTH STREET PROJECT AND MODIFY THE TIMELINES FOR THAT PROJECT.

(4:43:40) – Chairperson Stedfield introduced the item. Mr. Goering presented the Staff Report, incorporated into the record, and noted that the public comment period for this item had been opened on March 30, 2021 and had ended on April 16, 2021. He also responded to clarifying questions from the members. Mr. Martinovich explained to Member Macquarie that the additional funding had been added per a previous Regional Transportation Commission (RTC) action to include a multiuse path and other slurry and Americans with Disabilities (ADA) compliance on East Fifth Street. Chairperson Stedfield entertained a motion.

(4:45:41) – Vice Chair Bagwell moved to formally amend CAMPO’s Federal Fiscal Year 2021-2024 Transportation Improvement Program as presented. The motion was seconded by Member Macquarie and carried 6-0-0.

6. NON-ACTION ITEMS

6-A TRANSPORTATION MANAGER’S REPORT

(4:46:07) – Chairperson Stedfield noted that there would not be a Transportation Manager’s Report this month.

6-B OTHER COMMENTS AND REPORTS, WHICH COULD INCLUDE

- **FUTURE AGENDA ITEMS**
- **STATUS REVIEW OF ADDITIONAL PROJECTS**
- **INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- **CORRESPONDENCE TO CAMPO**
- **ADDITIONAL STATUS REPORTS AND COMMENTS FROM CAMPO**
- **ADDITIONAL STAFF COMMENTS AND STATUS REPORTS**

(4:46:15) – Chairperson Stedfield was informed by Ms. Maloney that there were no additional comments or reports. Ex-Officio Member Rosenberg was pleased to see everyone in person at the meeting and announced that NDOT was now open to the public as of June 1, 2021.

CARSON AREA METROPOLITAN PLANNING ORGANIZATION
Minutes of the June 9, 2021 Meeting
Page 4

DRAFT

7. PUBLIC COMMENT

(4:46:27) – Chairperson Stedfield entertained final public comments: however, none were forthcoming.

8. ADJOURNMENT: FOR POSSIBLE ACTION

(4:47:25) – Chairperson Stedfield adjourned the meeting at 4:47 p.m.

The Minutes of the June 9, 2021 Carson Area Metropolitan Planning Organization meeting are so approved this 14th day of July, 2021.



STAFF REPORT

Report To: The Carson Area Metropolitan Planning Organization (CAMPO)

Meeting Date: July 14, 2021

Staff Contact: Dirk Goering, Senior Transportation Planner

Agenda Title: For Possible Action – Discussion and possible action regarding the award of \$343,604 of Federal Transit Administration (“FTA”) Section 5310 Program funds to the Carson City Regional Transportation Commission (“RTC”), for the purpose of enhancing mobility for seniors & individuals with disabilities.

Staff Summary: The Carson Area Metropolitan Planning Organization (“CAMPO”) received four grant applications from the RTC, for its Jump Around Carson (“JAC”) transit system. In total, those four applications seek \$343,604 to off-set operating expenses and to upgrade buses with a contactless fare payment system. If CAMPO awards these grants, the FTA will require additional certifications and assurances to be made before grant funds are actually dispersed.

Agenda Action: Formal Action/Motion

Time Requested: 10 minutes

Proposed Motion

I move to conditionally award RTC the four grants it applied for upon successful execution of the FTA-required certifications and assurances for dispersal of those funds.

Background/Issues & Analysis

On March 23 and April 1 of this year, CAMPO advertised a Call for Projects and accepted grant applications for the distribution of annual, formula-based funding from the FTA Section 5310 Program, as well as, supplemental Section 5310 funding made available through the Coronavirus Response and Relief Supplemental Appropriations Act (“CRRSAA”) and the American Rescue Plan Act of 2021 (“ARPA”). The FTA Section 5310 Program aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding transportation mobility options. The program supports transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities.

The CRRSAA eliminated local match requirements for all unobligated FTA Section 5310 funding, including supplemental funding through the CRRSAA and ARPA.

The four applications, noted above, were the only applications submitted. All the applications have been reviewed by CAMPO staff and are deemed administratively complete. RTC’s four applications seek:

- \$25,780 in supplemental FTA Section 5310 funding from the ARPA to off-set operating expenses for its JAC Assist program;
- \$25,780 in supplemental FTA Section 5310 funding from the CRRSAA to off-set operating expenses for its JAC Assist program;
- \$54,044 in traditional FTA Section 5310 funding to off-set operating expenses for its JAC Assist program; and

- \$238,000 in traditional FTA Section 5310 funding to upgrade JAC buses with a contactless fare payment system.

CAMPO should consider the evaluation criteria, provided to the applicants, and noted below:

Evaluation Criteria

- Ability of applicant to administer proposed project
- Ability of applicant to comply with FTA regulations
- Availability of federal funds
- Service area being served
- Project cost estimate and availability of applicant to provide local match, if required
- Demonstration of project need
- Existence of similar projects in the identified service area
- Number of persons estimated to be served
- For replacement and new vehicles, applicant’s ability to manage asset
- For new or additional vehicles, factors necessitating additional equipment
- Availability of the equipment/asset to the general public

Applicable Statute, Code, Policy, Rule or Regulation

49 U.S.C. § 5310

Financial Information

Is there a fiscal impact? Yes No

If yes, Fund Name, Account Name / Account Number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: This pass-through grant does not impact CAMPO’s budget.

Alternatives

Do not approve the award and provide alternative direction to staff.

Supporting Material

-Exhibit-1: Grant Program Overview

-Exhibit-2: Grant Applications for Section 5310 Program Funds

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
 2) _____ _____

 (Vote Recorded By)



**Grant Application Packet for
Federal Transit Administration
Sections 5310 & 5339(a) Program
Apportionment Funding
and
Coronavirus Response and Relief Supplemental Act
of 2021 (CRRSAA) Funding
and
American Rescue Plan Act of 2021**

Introduction

The Carson Area Metropolitan Planning Organization (CAMPO) is accepting grant applications for the distribution of annual formula-based funding from the Federal Transit Administration (FTA) for Section 5310 and 5339(a) Programs, as well as, available funding from the Coronavirus Response and Relief Supplemental Act of 2021 (CRRSAA). An overview of program goals, available funding, and applicant eligibility is provided on the following pages.

Grant funding from CRRSAA, the American Rescue Act of 2021, FTA Section 5310, and FTA Section 5339(a) Programs are **reimbursement grants**, a reimbursement grant provides funding to grant recipients after expenses have been incurred. The grantee must follow FTA procedures to obtain the reimbursement for expenses.

To receive federal funding through either of these programs, an applicant must be eligible, per the federal requirements discussed below, and must comply with all other applicable federal and local regulations. CAMPO, as the direct recipient of 5310 and 5339(a) funds, is responsible for overseeing the funds and monitoring subrecipients of these funds. Compliance with federal and local regulations does not end with documents required by this grant application. Applicants should reference the resources located in the packet to determine whether they have the technical and financial capacity to manage federal grant funds while maintaining full compliance. CAMPO staff will screen applicants based on information submitted in the application and will verify compliance on an ongoing basis with regular subrecipient monitoring.

For further information or assistance, please contact:

Dirk Goering, Senior Transportation Planner
Carson Area Metropolitan Planning Organization
3505 Butti Way
Carson City, NV 89701
Phone: 775-283-7431
E-mail: dgoering@carson.org

Grant applications will be reviewed by staff for application completeness and eligibility. If applications are complete and eligible, applications will be submitted to the CAMPO Board for evaluation and consideration for award at a public hearing. Awarded applicants from the previous year may not be required to furnish all required documentation needed to determine eligibility. Information on the Carson Area MPO is available online at www.CarsonAreaMPO.com.

Grant Program Information

FTA Section 5310 Program (includes CRRSAA & American Rescue Plan Act of 2021 funding) for Enhanced Mobility for Seniors & Individuals with Disabilities

The program aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding transportation mobility options. This program supports transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities.

Eligible Recipients

Eligible recipients include private nonprofit organizations, states or local government authorities, or operators of public transportation.

Eligible Activities/Purchases

Traditional Section 5310 project examples include (55% of program funds must be used on traditional projects):

- buses and vans
- wheelchair lifts, ramps, and securement devices
- transit-related information technology systems, including scheduling/routing/one-call systems
- mobility management programs
- acquisition of transportation services under a contract, lease, or other arrangement

Nontraditional Section 5310 project examples include:

- travel training
- volunteer driver programs
- building an accessible path to a bus stop, including curb-cuts, sidewalks, accessible pedestrian signals or other accessible features
- improving signage, or way-finding technology
- incremental cost of providing same day service or door-to-door service
- purchasing vehicles to support new accessible taxi, rides sharing and/or vanpooling programs

Match

The Coronavirus Response and Relief Supplemental Act (CRRSAA) has eliminated local match requirements for all unobligated FTA Section 5310 formula funding and any associated CRRSAA funding.

Available Funding

- Federal Fiscal Year 2020 - \$148,573
- Federal Fiscal Year 2021 - \$143,471
- CRRSAA Section 5310 - \$25,780
- American Rescue Plan Act of 2021 Section 5310 - \$25,780

Statutory References: 49 U.S.C. Section 5310 / Fixing America's Surface Transportation Act 3006 (FAST), the Coronavirus Response and Relief Supplemental Act, and American Rescue Plan Act of 2021, additional grant information available online:

<https://www.transit.dot.gov/funding/grants/enhanced-mobility-seniors-individuals-disabilities-section-5310>

<https://www.transit.dot.gov/funding/grants/coronavirus-response-and-relief-supplemental-appropriations-act-2021>

<https://www.transit.dot.gov/funding/american-rescue-plan-act-2021>

Grants for Buses and Bus Facilities Formula Program - 5339(a)

The program aims to improve the condition of capital transit assets by providing funds to transit operators to replace, rehabilitate, or purchase buses or bus-related facilities.

Eligible Recipients

Eligible Recipients include public agencies or private nonprofit organizations engaged in public transportation.

Eligible Activities/Purchases

Capital projects to replace, rehabilitate and purchase buses, vans, and related equipment, and to construct bus-related facilities, including technological changes or innovations to modify low or no emission vehicles or facilities.

Match

The federal share of eligible capital costs may not exceed 80 percent, except for certain projects related to the ADA, the Clean Air Act (CAA), and certain bicycle projects.

Available Funding

- Federal Fiscal Year 2020 - \$127,397
- Federal Fiscal Year 2021 - \$117,420

Statutory References: 49 U.S.C. Section 5339(a) / FAST Act Section 3017, additional grant information available online: <https://www.transit.dot.gov/funding/grants/busprogram>.

Required Information

Grant applications submitted by the noticed deadline of June 16, 2021, will be screened for completeness and eligibility prior to evaluation and consideration of award.

To determine eligibility and for the CAMPO Board to evaluate grant applications, applicants must complete the attached application.

The CAMPO Board will use the following criteria to evaluate submitted grant applications:

Evaluation Criteria

- Ability of applicant to administer proposed project
- Ability of applicant to comply with FTA regulations
- Availability of federal funds
- Service area being served
- Project cost estimate and availability of applicant to provide local match, if required
- Demonstration of project need
- Existence of similar projects in the identified service area
- Number of persons estimated to be served
- For replacement and new vehicles, applicant's ability to manage asset
- For new or additional vehicles, factors necessitating additional equipment
- Availability of the equipment/asset to the general public

Grant Application Cover Sheet

Applicant: Carson City Regional Transportation Commission, for their Jump Around Carson (JAC) transit system

Funding Category and Amount:

- Federal Transit Administration Section 5310 Program Funds, American Rescue Plan Act of 2021
- \$25,780

Project Description: Funds will be used for operating expenses for JAC Assist

This page intentionally left blank.

**Grant Application
for
Federal Transit Administration
Sections 5310 & 5339(a) Program
Apportionment Funding
and
Coronavirus Response and Relief
Supplemental Act of 2021 (CRRSAA)
Funding
and
American Rescue Plan Act of 2021**

General Information

Brief Project Description:

Jump Around Carson is seeking funding to assist in the payment of capitalized operating expenses for JAC Assist.

Name of Organization: Jump Around Carson

Type of Organization:

- | | |
|--|--|
| <input type="checkbox"/> Private Non-Profit | <input checked="" type="checkbox"/> Operator of Public Transportation Services |
| <input type="checkbox"/> State/Local Governmental Entity | <input type="checkbox"/> Tribal Agency (Sovereign Nation) |
| <input type="checkbox"/> Other | |

Funding Category & Amount

Please check only one funding category below. If multiple funding categories are requested, please submit a separate application for each. The FTA provides for different match requirements by funding source and category.

FTA Section 5310 Program Grant for Enhanced Mobility for Seniors & Individuals with Disabilities

- 5310 Capital Funds (general)**
Amount Requested:
- 5310 Capital Funds (compliance with ADA)**
Amount Requested:
- 5310 Capital Funds (compliance with Clean Air Act)**
Amount Requested:
- 5310 Operating Funds**
Amount Requested:
- 5310 CRRSAA Funds**
Amount Requested:
- 5310 America Rescue Plan Act Funds**
Amount Requested: \$25,780

The requested funding will be used to address needs from CAMPO's Transit Development and Coordinated Human Service Plan (available here: <https://www.carson.org/home/showpublisheddocument?id=68984>).

FTA Section 5339(a) Program Grant for Buses and Bus Facilities Formula Program

- 5339(a) Capital Funds (20% match required)**
Amount Requested:
- 5339(a) Capital Funds (15% match required - compliance with ADA)**
Amount Requested:
- 5339(a) Capital Funds (10% match required - compliance with Clean Air Act)**
Amount Requested:

Applicant/Organization Information

Physical Address: 3770 Butti Way, Carson City, Nevada 89701

Mailing Address (if different from physical address):

Contact Person:

Title: Alex Cruz, Transit Coordinator

Phone Number: 775-283-7583

Email Address: Acruz@carson.org

Applicant Federal ID#: 6825

Applicant DUNS#: 827483202

Organization's mission statement and/or describe the organization's vision:

The mission of Jump Around Carson (JAC) is to provide safe, dependable and friendly transit service to the residents and visitors of Carson City. JAC's vision is to continue to improve the transit system and to work through funding challenges through creative and coordinated planning.

Detailed description of your organization:

JAC is Carson City's public transit system serving the community with a fleet of 14 bright green and purple buses. JAC began operating in October 2005 and is governed by the Carson City Regional Transportation Commission. The JAC system features the JAC fixed-route system that is open to the general public as well as JAC Assist, a origin-to-destination program that provides transportation for eligible persons with disabilities.

Detailed description of your existing transportation program/services:

JAC currently operates four buses on four distinct fixed-routes in Carson City. JAC also operates JAC Assist, an origin-to-destination complementary ADA paratransit service. JAC buses run Monday through Friday from 6:30am to 7:30pm, and on Saturdays from 8:30am to 4:30pm. JAC fixed-route buses operate on 60-minute headways, meeting at the downtown transit center.

Describe any current connectivity/coordination efforts with surrounding area transit providers:

JAC partners with area transit providers in various ways. JAC currently partners with RTC Washoe to operate the Regional Connector service that travels to/from Reno and Carson City. The Regional Connector service shares many stops with JAC in Carson City and riders are able to transfer from the Regional Connector to JAC at no extra charge. JAC also partners with Tahoe Transportation District's Valley Express Daily service. The Valley Express Daily's route 19x travels between Minden/Gardnerville and Carson City. The 19X route also shares many stops with the JAC service and is free to transfer between services.

Project Information

Project Description:

Jump Around Carson is seeking 5310 grant funds in order to be able to continue to provide transportation service at the system's current levels. The Carson City RTC provides bus service in two forms: JAC fixed-route and JAC Assist complementary paratransit. Both services include buses that are ADA compliant, providing easy access to transportation for seniors and disabled individuals. The grant funds would be used towards capitalized operating expenses for JAC Assist complementary ADA paratransit services which serve our aging and disabled community. Jump Around Carson understands that no local match is required for expenses associated with this application.

Type of Service funding is requested for:

- | | |
|--|---|
| <input type="checkbox"/> Senior Center/Disabled Workshop | <input type="checkbox"/> Deviated Fixed Route |
| <input type="checkbox"/> Fixed Route | <input checked="" type="checkbox"/> Demand Response (Dial-a-Ride, Door-to-Door) |
| <input type="checkbox"/> Other (describe) | |

Clientele served by service/purchase/program (check all that apply):

- | | |
|---|--|
| <input checked="" type="checkbox"/> Elderly (60+ years old) | <input checked="" type="checkbox"/> Low Income/Welfare |
| <input checked="" type="checkbox"/> Persons with disabilities | <input checked="" type="checkbox"/> General Public |
| <input type="checkbox"/> Other | |

Area Served (check all that apply):

- | | |
|--|--------------------------------------|
| <input checked="" type="checkbox"/> Small Urban Area (50,000 – 200,000 population) | <input type="checkbox"/> Lyon County |
| <input type="checkbox"/> Non-Urban Area (Rural under 50,000 population) | <input type="checkbox"/> Carson City |
| <input type="checkbox"/> Douglas County | <input type="checkbox"/> Other |

- Federal transit law requires that projects selected for funding under the [Enhanced Mobility for Individuals and Individuals with Disabilities \(Section 5310\) Program](#) be "included in a locally developed, coordinated public transit-human services transportation plan".

Vehicle Purchase Information

Applicants must complete if requesting funds for vehicle purchase or replacement. Applicants will be required to procure requested vehicle(s) after review of procurement documents by CAMPO staff. Actual price will be based on bids received.

Quantity	Vehicle Description (including size, capacity, wheelchair positions, etc.)		Estimated Cost
	Total Quantity		Total Estimated Cost

Project Budget

Applicants must complete the applicable budget sheets. A separate application is required for each funding source.

For operations programs, projected farebox revenue must be included. Revenue functions different than local match as revenue offsets the overall budget, reducing the total project cost and required local match. It can be in the form of farebox contributions, advertising revenue, donations, or agency financial assistance from service groups, businesses, charities, etc.

Required local match differs by expenses type and provides the required non-federal share of the project cost. The source of the matching funds must be verifiable. A letter or other documentation stating the monetary commitment from the contributing agency/entity must be included within the submitted application packet. Typically, local match reduces the funding amount reimbursed to the applicant from the FTA as part of the reimbursement grant process.

Budget Work Sheet			
Operating Expenses (5310 only)		Optional Local Match	
Description	Amount	Description	Amount
Total Expenses	Total Revenue	Total Expenses - Revenue	Optional Match
Capital Expenses (5310 or 5339(a))		Match Required* (20% General / 15% ADA / 10% Clean Air)	
Description	Amount	Description	Amount
Capitalized Operating expenses	25,780		
Administrative Expenses		Optional Local Match	
Description	Amount	Description	Amount

*Local match required only for 5339(a) grant funding

Required Documentation

Safety Plan

Applicants currently receiving financial assistance under 49 U.S.C. § 5307 that operate a public transportation system are required to submit a safety plan. An operator of a public transportation system that only receives financial assistance under the Formula Grants for Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310) and/or Formula Grants for Rural Areas Program (49 U.S.C. § 5311) is exempt from this requirement.

Performance Targets/Transit Asset Management Plan

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 625. All subrecipients of Federal financial assistance under 49 U.S.C. Chapter 53 that own, operate, or manage capital assets used in the provision of public transportation must prepare a Transit Asset Management (TAM) Plan and establish performance targets on an annual basis for use in National Transit Database (NTD) reporting. This is done with the goal of helping achieve and maintain a state of good repair for the nation's public transportation systems. The plan must discuss the maintenance and safety of assets. The purpose is to ensure proper utilization of FTA assets and to help ensure success of the program/project. The plan should include vehicle maintenance information such as a detailed repair schedule (for routine maintenance) and the approach for unscheduled maintenance activities. A TAM Plan and annual performance targets must be submitted with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Title VI Plan

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 21. These provisions prohibit discrimination based on race, color, and national origin, including the denial of meaningful access of limited English proficient (LEP) persons. Applicants must submit a Title VI Plan with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Disadvantaged Business Enterprise (DBE) Program and DBE Goal

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 26. These provisions ensure nondiscrimination in the award and administration of US Department of Transportation (US DOT)-assisted contracts. Subrecipients also must create a level playing field on which DBEs can compete fairly for US DOT-assisted contracts. Applicants must submit a DBE Program and DBE Goal with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Vehicle Policy and Information

Applicants requesting funding for vehicle(s) must provide a description of the desired vehicle. Application must note if the vehicle is a replacement or an expansion of the existing vehicle fleet and if any special vehicle options are requested (i.e. 4-wheel drive, bike racks, etc.). Vehicle maintenance and safety policies must be included in the application to be considered for award. Rider policy information must be included, which will describe how to ride, complaint procedures, fare structure, and etc.

A Certificate of Insurance will need to be provided. City/CAMPO requires full coverage for the vehicle as long as City/CAMPO holds lien. The standard insurance for a paratransit vehicle under this program is Liability and Property Damage Insurance with a limit of \$1,000,000 for each occurrence, for bodily injury, and property damage, naming Carson City/CAMPO as an additional insured. This shall be maintained through the useful life of the vehicle and until Carson City/CAMPO releases lien of the title.

Training Policy

Organization's employee training policy is required, which should include, at a minimum, the frequency, type, and who will be trained in safety, substance abuse awareness, passenger sensitivity, and customer service.

Drug and Alcohol Policy (5339(a) only)

Subrecipients of 5339(a) FTA funds are required to comply with regulations issued by the FTA on drug and alcohol testing, 49 C.F.R. Part 655. Among other requirements, these regulations require that all safety sensitive employees be tested for drug and alcohol use, pre-employment (drug only), random, reasonable suspicion and post-accident, that certifications be made, and reports submitted. There are limited exceptions to the testing requirements for contract maintenance workers under Section 5339(a) and for volunteers. Annual reporting of the testing results must be submitted to CAMPO by subrecipients on Management Information System (MIS) forms. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Americans with Disabilities Act Policy

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 C.F.R. Parts 38 and 39. The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination and ensures equal opportunity and access for persons with disabilities. The FTA works to ensure nondiscriminatory transportation in support of its mission to enhance the social and economic quality of life for all Americans. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Equal Employment Opportunities Program

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 U.S.C. 5332. The FTA requires entities meeting certain thresholds to either submit or prepare and maintain an EEO Program. An EEO Program is a detailed set of procedures and employment information designed to ensure entities meet the EEO requirements. The FTA's Office of Civil Rights helps FTA recipients develop, implement, and monitor an effective Equal Employment Opportunity Program to ensure that recipients do not discriminate against any employees or applicants for employment because of race, color, religion, sex, disability, age or national origin. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Public Notice

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 U.S.C. 5323(b). The FTA requires applicants to provide notice and adequate opportunity for comment on projects impacting the public transportation service of a community. Any required public noticing conducted by the applicant shall be incorporated into application submittal.

Annual Certifications and Assurances

Successful applicants for Federal Section 5310 and 5339(a) funds must complete and sign the latest certifications and assurances prior to award of any federal assistance. Category 01 applies to all applicants. Category 02 applies to all applications for federal assistance in excess of \$100,000, unless the applicant is a Native American tribe or organization, or a tribal organization. Categories 03 through 21 will apply to some, but not all, applicants and projects. This process ONLY excludes the submittal of documents with your application, NOT from collecting documents and having them on file. Certifications and assurances are special pre-award requirements specifically prescribed by federal law or regulation and do not encompass all federal laws, regulations, and directives that may apply to the applicant or its project. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Authorizing Resolution

A signed resolution authorizing the appropriate applicant representative to execute and file an application with CAMPO on behalf of the agency must be submitted (see Appendix B).

Appendix A

Links to Resources and Required Documentation

Certifications and Assurances

<https://www.transit.dot.gov/grantee-resources/certifications-and-assurances/fy2021-annual-list-certifications-and-assurances>

Fixing America's Surface Transportation (FAST) Act

<https://www.transit.dot.gov/FAST>

United States Department of Transportation (USDOT)

www.dot.gov

Federal Transit Administration (FTA)

www.fta.dot.gov

Title 49 USC Chapter 53 Grant Programs

<https://www.transit.dot.gov/grants>

Best Practices Procurement Manual

<https://www.transit.dot.gov/funding/procurement/best-practices-procurement-manual>

OMB "Super Circular" or 2 C.F.R. 200 <https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards>

Civil Rights (ADA, DBE, Title VI, EEO)

www.fta.dot.gov/civil_rights.html

Drug and Alcohol Regulations

<https://www.federalregister.gov/articles/2001/08/09/01-19234/prevention-of-alcohol-misuse-and-prohibited-drug-use-in-transit-operations>

United States of American Department of Transportation FTA Master Agreement

<https://www.transit.dot.gov/funding/grantee-resources/sample-fta-agreements/fta-grant-agreements>

Transit Asset Management

<https://www.transit.dot.gov/TAM>

Data Universal Numbering System (DUNS) information

<https://www.dnb.com/duns-number.html>

Coronavirus Response and Relief Supplemental Appropriations Act of 2021

<https://www.transit.dot.gov/funding/grants/coronavirus-response-and-relief-supplemental-appropriations-act-2021>

American Rescue Plan Act of 2021

<https://www.transit.dot.gov/funding/american-rescue-plan-act-2021>

Appendix B
AUTHORIZING RESOLUTION

APPLICANT Jump Around Carson (JAC)
Printed Name of Transportation Provider

Resolution authorizing the filing of an application for a Federal Transit Administration / Carson Area Metropolitan Planning Organization grant under 49 USC Chapter 53.

WHEREAS, the U S Department of Transportation (USDOT) is authorized to make grants to metropolitan planning organizations through the Federal Transit Administration (FTA) to support transportation projects under 49 USC Chapter 53; and

WHEREAS, the Carson Area Metropolitan Planning Organization (CAMPO) has been designated to administer certain transportation projects under 49 USC Chapter 53; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the APPLICANT, including provisions by it of the local share of project costs.

NOW, THEREFORE, BE IT RESOLVED BY THE APPLICANT:

That the above-named representative is authorized to execute and file an application with CAMPO on behalf of our agency to aid in the financing of capital, and / or operating costs pursuant to 49 USC Chapter 53; and

That the above-named representative is authorized to furnish such additional information as CAMPO may require in connection with the application or the project.

The undersigned certifies that the foregoing is a true and correct statement.

Chairperson Lori Bagwell

Printed Title of Authorized Representative



Signature of Authorized Representative



Date

ATTACHMENT A

Safety Plan

<https://www.carson.org/home/showpublisheddocument/75316>

TAM Plan

<https://www.carson.org/home/showpublisheddocument?id=63245>

Title VI Plan

<https://www.carson.org/home/showpublisheddocument?id=69657>

DBE Program & DBE Goal

<https://www.carson.org/home/showpublisheddocument?id=69655>

<https://www.carson.org/home/showpublisheddocument?id=69651>

Training Policy

Available Upon Request

Drug and Alcohol Policy

Available Upon Request

ADA Policy

<https://www.carson.org/home/showpublisheddocument/75318>

This page intentionally left blank.

Grant Application Cover Sheet

Applicant: Carson City Regional Transportation Commission, for their Jump Around Carson (JAC) transit system

Funding Category and Amount:

- Federal Transit Administration Section 5310 Program Funds, Coronavirus Response and Relief Supplemental Act
- \$25,780

Project Description: Funds will be used for operating expenses for JAC Assist and JAC fixed routes

This page intentionally left blank.

**Grant Application
for
Federal Transit Administration
Sections 5310 & 5339(a) Program
Apportionment Funding
and
Coronavirus Response and Relief
Supplemental Act of 2021 (CRRSAA)
Funding
and
American Rescue Plan Act of 2021**

General Information

Brief Project Description:

Jump Around Carson is seeking funding to assist in the payment of capitalized operating expenses for JAC Assist.

Name of Organization: Jump Around Carson

Type of Organization:

- | | |
|--|--|
| <input type="checkbox"/> Private Non-Profit | <input checked="" type="checkbox"/> Operator of Public Transportation Services |
| <input type="checkbox"/> State/Local Governmental Entity | <input type="checkbox"/> Tribal Agency (Sovereign Nation) |
| <input type="checkbox"/> Other | |

Funding Category & Amount

Please check only one funding category below. If multiple funding categories are requested, please submit a separate application for each. The FTA provides for different match requirements by funding source and category.

FTA Section 5310 Program Grant for Enhanced Mobility for Seniors & Individuals with Disabilities

- 5310 Capital Funds (general)**
Amount Requested:
- 5310 Capital Funds (compliance with ADA)**
Amount Requested:
- 5310 Capital Funds (compliance with Clean Air Act)**
Amount Requested:
- 5310 Operating Funds**
Amount Requested:
- 5310 CRRSAA Funds**
Amount Requested: \$25,780
- 5310 America Rescue Plan Act Funds**
Amount Requested:

The requested funding will be used to address needs from CAMPO's Transit Development and Coordinated Human Service Plan (available here: <https://www.carson.org/home/showpublisheddocument?id=68984>).

FTA Section 5339(a) Program Grant for Buses and Bus Facilities Formula Program

- 5339(a) Capital Funds (20% match required)**
Amount Requested:
- 5339(a) Capital Funds (15% match required - compliance with ADA)**
Amount Requested:
- 5339(a) Capital Funds (10% match required - compliance with Clean Air Act)**
Amount Requested:

Applicant/Organization Information

Physical Address: 3770 Butti Way, Carson City, Nevada 89701

Mailing Address (if different from physical address):

Contact Person:

Title: Alex Cruz, Transit Coordinator

Phone Number: 775-283-7583

Email Address: Acruz@carson.org

Applicant Federal ID#: 6825

Applicant DUNS#: 827483202

Organization's mission statement and/or describe the organization's vision:

The mission of Jump Around Carson (JAC) is to provide safe, dependable and friendly transit service to the residents and visitors of Carson City. JAC's vision is to continue to improve the transit system and to work through funding challenges through creative and coordinated planning.

Detailed description of your organization:

JAC is Carson City's public transit system serving the community with a fleet of 14 bright green and purple buses. JAC began operating in October 2005 and is governed by the Carson City Regional Transportation Commission. The JAC system features the JAC fixed-route system that is open to the general public as well as JAC Assist, a origin-to-destination program that provides transportation for eligible persons with disabilities.

Detailed description of your existing transportation program/services:

JAC currently operates four buses on four distinct fixed-routes in Carson City. JAC also operates JAC Assist, an origin-to-destination complementary ADA paratransit service. JAC buses run Monday through Friday from 6:30am to 7:30pm, and on Saturdays from 8:30am to 4:30pm. JAC fixed-route buses operate on 60-minute headways, meeting at the downtown transit center.

Describe any current connectivity/coordination efforts with surrounding area transit providers:

JAC partners with area transit providers in various ways. JAC currently partners with RTC Washoe to operate the Regional Connector service that travels to/from Reno and Carson City. The Regional Connector service shares many stops with JAC in Carson City and riders are able to transfer from the Regional Connector to JAC at no extra charge. JAC also partners with Tahoe Transportation District's Valley Express Daily service. The Valley Express Daily's route 19x travels between Minden/Gardnerville and Carson City. The 19X route also shares many stops with the JAC service and is free to transfer between services.

Project Information

Project Description:

Jump Around Carson is seeking 5310 grant funds in order to be able to continue to provide transportation service at the system's current levels. The Carson City RTC provides bus service in two forms: JAC fixed-route and JAC Assist complementary paratransit. Both services include buses that are ADA compliant, providing easy access to transportation for seniors and disabled individuals. The grant funds would be used towards capitalized operating expenses for JAC Assist complementary ADA paratransit services which serve our aging and disabled community. Jump Around Carson understands that no local match is required for expenses associated with this application.

Type of Service funding is requested for:

- | | |
|--|---|
| <input type="checkbox"/> Senior Center/Disabled Workshop | <input type="checkbox"/> Deviated Fixed Route |
| <input type="checkbox"/> Fixed Route | <input checked="" type="checkbox"/> Demand Response (Dial-a-Ride, Door-to-Door) |
| <input type="checkbox"/> Other (describe) | |

Clientele served by service/purchase/program (check all that apply):

- | | |
|---|--|
| <input checked="" type="checkbox"/> Elderly (60+ years old) | <input checked="" type="checkbox"/> Low Income/Welfare |
| <input checked="" type="checkbox"/> Persons with disabilities | <input checked="" type="checkbox"/> General Public |
| <input type="checkbox"/> Other | |

Area Served (check all that apply):

- | | |
|--|--------------------------------------|
| <input checked="" type="checkbox"/> Small Urban Area (50,000 – 200,000 population) | <input type="checkbox"/> Lyon County |
| <input type="checkbox"/> Non-Urban Area (Rural under 50,000 population) | <input type="checkbox"/> Carson City |
| <input type="checkbox"/> Douglas County | <input type="checkbox"/> Other |

- Federal transit law requires that projects selected for funding under the [Enhanced Mobility for Individuals and Individuals with Disabilities \(Section 5310\) Program](#) be "included in a locally developed, coordinated public transit-human services transportation plan".

Vehicle Purchase Information

Applicants must complete if requesting funds for vehicle purchase or replacement. Applicants will be required to procure requested vehicle(s) after review of procurement documents by CAMPO staff. Actual price will be based on bids received.

Quantity	Vehicle Description (including size, capacity, wheelchair positions, etc.)		Estimated Cost
	Total Quantity		Total Estimated Cost

Project Budget

Applicants must complete the applicable budget sheets. A separate application is required for each funding source.

For operations programs, projected farebox revenue must be included. Revenue functions different than local match as revenue offsets the overall budget, reducing the total project cost and required local match. It can be in the form of farebox contributions, advertising revenue, donations, or agency financial assistance from service groups, businesses, charities, etc.

Required local match differs by expenses type and provides the required non-federal share of the project cost. The source of the matching funds must be verifiable. A letter or other documentation stating the monetary commitment from the contributing agency/entity must be included within the submitted application packet. Typically, local match reduces the funding amount reimbursed to the applicant from the FTA as part of the reimbursement grant process.

Budget Work Sheet			
Operating Expenses (5310 only)		Optional Local Match	
Description	Amount	Description	Amount
Total Expenses	Total Revenue	Total Expenses - Revenue	Optional Match
Capital Expenses (5310 or 5339(a))		Match Required* (20% General / 15% ADA / 10% Clean Air)	
Description	Amount	Description	Amount
Capitalized Operating expenses	25,780		
Administrative Expenses		Optional Local Match	
Description	Amount	Description	Amount

*Local match required only for 5339(a) grant funding

Required Documentation

Safety Plan

Applicants currently receiving financial assistance under 49 U.S.C. § 5307 that operate a public transportation system are required to submit a safety plan. An operator of a public transportation system that only receives financial assistance under the Formula Grants for Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310) and/or Formula Grants for Rural Areas Program (49 U.S.C. § 5311) is exempt from this requirement.

Performance Targets/Transit Asset Management Plan

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 625. All subrecipients of Federal financial assistance under 49 U.S.C. Chapter 53 that own, operate, or manage capital assets used in the provision of public transportation must prepare a Transit Asset Management (TAM) Plan and establish performance targets on an annual basis for use in National Transit Database (NTD) reporting. This is done with the goal of helping achieve and maintain a state of good repair for the nation's public transportation systems. The plan must discuss the maintenance and safety of assets. The purpose is to ensure proper utilization of FTA assets and to help ensure success of the program/project. The plan should include vehicle maintenance information such as a detailed repair schedule (for routine maintenance) and the approach for unscheduled maintenance activities. A TAM Plan and annual performance targets must be submitted with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Title VI Plan

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 21. These provisions prohibit discrimination based on race, color, and national origin, including the denial of meaningful access of limited English proficient (LEP) persons. Applicants must submit a Title VI Plan with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Disadvantaged Business Enterprise (DBE) Program and DBE Goal

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 26. These provisions ensure nondiscrimination in the award and administration of US Department of Transportation (US DOT)-assisted contracts. Subrecipients also must create a level playing field on which DBEs can compete fairly for US DOT-assisted contracts. Applicants must submit a DBE Program and DBE Goal with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Vehicle Policy and Information

Applicants requesting funding for vehicle(s) must provide a description of the desired vehicle. Application must note if the vehicle is a replacement or an expansion of the existing vehicle fleet and if any special vehicle options are requested (i.e. 4-wheel drive, bike racks, etc.). Vehicle maintenance and safety policies must be included in the application to be considered for award. Rider policy information must be included, which will describe how to ride, complaint procedures, fare structure, and etc.

A Certificate of Insurance will need to be provided. City/CAMPO requires full coverage for the vehicle as long as City/CAMPO holds lien. The standard insurance for a paratransit vehicle under this program is Liability and Property Damage Insurance with a limit of \$1,000,000 for each occurrence, for bodily injury, and property damage, naming Carson City/CAMPO as an additional insured. This shall be maintained through the useful life of the vehicle and until Carson City/CAMPO releases lien of the title.

Training Policy

Organization's employee training policy is required, which should include, at a minimum, the frequency, type, and who will be trained in safety, substance abuse awareness, passenger sensitivity, and customer service.

Drug and Alcohol Policy (5339(a) only)

Subrecipients of 5339(a) FTA funds are required to comply with regulations issued by the FTA on drug and alcohol testing, 49 C.F.R. Part 655. Among other requirements, these regulations require that all safety sensitive employees be tested for drug and alcohol use, pre-employment (drug only), random, reasonable suspicion and post-accident, that certifications be made, and reports submitted. There are limited exceptions to the testing requirements for contract maintenance workers under Section 5339(a) and for volunteers. Annual reporting of the testing results must be submitted to CAMPO by subrecipients on Management Information System (MIS) forms. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Americans with Disabilities Act Policy

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 C.F.R. Parts 38 and 39. The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination and ensures equal opportunity and access for persons with disabilities. The FTA works to ensure nondiscriminatory transportation in support of its mission to enhance the social and economic quality of life for all Americans. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Equal Employment Opportunities Program

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 U.S.C. 5332. The FTA requires entities meeting certain thresholds to either submit or prepare and maintain an EEO Program. An EEO Program is a detailed set of procedures and employment information designed to ensure entities meet the EEO requirements. The FTA's Office of Civil Rights helps FTA recipients develop, implement, and monitor an effective Equal Employment Opportunity Program to ensure that recipients do not discriminate against any employees or applicants for employment because of race, color, religion, sex, disability, age or national origin. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Public Notice

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 U.S.C. 5323(b). The FTA requires applicants to provide notice and adequate opportunity for comment on projects impacting the public transportation service of a community. Any required public noticing conducted by the applicant shall be incorporated into application submittal.

Annual Certifications and Assurances

Successful applicants for Federal Section 5310 and 5339(a) funds must complete and sign the latest certifications and assurances prior to award of any federal assistance. Category 01 applies to all applicants. Category 02 applies to all applications for federal assistance in excess of \$100,000, unless the applicant is a Native American tribe or organization, or a tribal organization. Categories 03 through 21 will apply to some, but not all, applicants and projects. This process ONLY excludes the submittal of documents with your application, NOT from collecting documents and having them on file. Certifications and assurances are special pre-award requirements specifically prescribed by federal law or regulation and do not encompass all federal laws, regulations, and directives that may apply to the applicant or its project. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Authorizing Resolution

A signed resolution authorizing the appropriate applicant representative to execute and file an application with CAMPO on behalf of the agency must be submitted (see Appendix B).

Appendix A

Links to Resources and Required Documentation

Certifications and Assurances

<https://www.transit.dot.gov/grantee-resources/certifications-and-assurances/fy2021-annual-list-certifications-and-assurances>

Fixing America's Surface Transportation (FAST) Act

<https://www.transit.dot.gov/FAST>

United States Department of Transportation (USDOT)

www.dot.gov

Federal Transit Administration (FTA)

www.fta.dot.gov

Title 49 USC Chapter 53 Grant Programs

<https://www.transit.dot.gov/grants>

Best Practices Procurement Manual

<https://www.transit.dot.gov/funding/procurement/best-practices-procurement-manual>

OMB "Super Circular" or 2 C.F.R. 200 <https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards>

Civil Rights (ADA, DBE, Title VI, EEO)

www.fta.dot.gov/civil_rights.html

Drug and Alcohol Regulations

<https://www.federalregister.gov/articles/2001/08/09/01-19234/prevention-of-alcohol-misuse-and-prohibited-drug-use-in-transit-operations>

United States of American Department of Transportation FTA Master Agreement

<https://www.transit.dot.gov/funding/grantee-resources/sample-fta-agreements/fta-grant-agreements>

Transit Asset Management

<https://www.transit.dot.gov/TAM>

Data Universal Numbering System (DUNS) information

<https://www.dnb.com/duns-number.html>

Coronavirus Response and Relief Supplemental Appropriations Act of 2021

<https://www.transit.dot.gov/funding/grants/coronavirus-response-and-relief-supplemental-appropriations-act-2021>

American Rescue Plan Act of 2021

<https://www.transit.dot.gov/funding/american-rescue-plan-act-2021>

Appendix B
AUTHORIZING RESOLUTION

APPLICANT Jump Around Carson (JAC)
Printed Name of Transportation Provider

Resolution authorizing the filing of an application for a Federal Transit Administration / Carson Area Metropolitan Planning Organization grant under 49 USC Chapter 53.

WHEREAS, the U S Department of Transportation (USDOT) is authorized to make grants to metropolitan planning organizations through the Federal Transit Administration (FTA) to support transportation projects under 49 USC Chapter 53; and

WHEREAS, the Carson Area Metropolitan Planning Organization (CAMPO) has been designated to administer certain transportation projects under 49 USC Chapter 53; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the APPLICANT, including provisions by it of the local share of project costs.

NOW, THEREFORE, BE IT RESOLVED BY THE APPLICANT:

That the above-named representative is authorized to execute and file an application with CAMPO on behalf of our agency to aid in the financing of capital, and / or operating costs pursuant to 49 USC Chapter 53; and

That the above-named representative is authorized to furnish such additional information as CAMPO may require in connection with the application or the project.

The undersigned certifies that the foregoing is a true and correct statement.

Chairperson Lori Bagwell

Printed Title of Authorized Representative



Signature of Authorized Representative



Date

ATTACHMENT A

Safety Plan

<https://www.carson.org/home/showpublisheddocument/75316>

TAM Plan

<https://www.carson.org/home/showpublisheddocument?id=63245>

Title VI Plan

<https://www.carson.org/home/showpublisheddocument?id=69657>

DBE Program & DBE Goal

<https://www.carson.org/home/showpublisheddocument?id=69655>

<https://www.carson.org/home/showpublisheddocument?id=69651>

Training Policy

Available Upon Request

Drug and Alcohol Policy

Available Upon Request

ADA Policy

<https://www.carson.org/home/showpublisheddocument/75318>

Grant Application Cover Sheet

Applicant: Carson City Regional Transportation Commission, for their Jump Around Carson (JAC) transit system

Funding Category and Amount:

- Federal Transit Administration Section 5310 Program Funds, Federal Fiscal year 2020
5310 annual apportionment
- \$54,044

Project Description: Funds will be used for operating expenses for JAC Assist

This page intentionally left blank.

**Grant Application
for
Federal Transit Administration
Sections 5310 & 5339(a) Program
Apportionment Funding
and
Coronavirus Response and Relief
Supplemental Act of 2021 (CRRSAA)
Funding
and
American Rescue Plan Act of 2021**

General Information

Brief Project Description:

Jump Around Carson is seeking funding to assist in the payment of capitalized operating expenses for JAC Assist.

Name of Organization: Jump Around Carson

Type of Organization:

- | | |
|--|--|
| <input type="checkbox"/> Private Non-Profit | <input checked="" type="checkbox"/> Operator of Public Transportation Services |
| <input type="checkbox"/> State/Local Governmental Entity | <input type="checkbox"/> Tribal Agency (Sovereign Nation) |
| <input type="checkbox"/> Other | |

Funding Category & Amount

Please check only one funding category below. If multiple funding categories are requested, please submit a separate application for each. The FTA provides for different match requirements by funding source and category.

FTA Section 5310 Program Grant for Enhanced Mobility for Seniors & Individuals with Disabilities

- 5310 Capital Funds (general)**
Amount Requested: \$54,044
- 5310 Capital Funds (compliance with ADA)**
Amount Requested:
- 5310 Capital Funds (compliance with Clean Air Act)**
Amount Requested:
- 5310 Operating Funds**
Amount Requested:
- 5310 CRRSAA Funds**
Amount Requested:
- 5310 America Rescue Plan Act Funds**
Amount Requested:

The requested funding will be used to address needs from CAMPO's Transit Development and Coordinated Human Service Plan (available here: <https://www.carson.org/home/showpublisheddocument?id=68984>).

FTA Section 5339(a) Program Grant for Buses and Bus Facilities Formula Program

- 5339(a) Capital Funds (20% match required)**
Amount Requested:
- 5339(a) Capital Funds (15% match required - compliance with ADA)**
Amount Requested:
- 5339(a) Capital Funds (10% match required - compliance with Clean Air Act)**
Amount Requested:

Applicant/Organization Information

Physical Address: 3770 Butti Way, Carson City, Nevada 89701

Mailing Address (if different from physical address):

Contact Person:

Title: Alex Cruz, Transit Coordinator

Phone Number: 775-283-7583

Email Address: Acruz@carson.org

Applicant Federal ID#: 6825

Applicant DUNS#: 827483202

Organization's mission statement and/or describe the organization's vision:

The mission of Jump Around Carson (JAC) is to provide safe, dependable and friendly transit service to the residents and visitors of Carson City. JAC's vision is to continue to improve the transit system and to work through funding challenges through creative and coordinated planning.

Detailed description of your organization:

JAC is Carson City's public transit system serving the community with a fleet of 14 bright green and purple buses. JAC began operating in October 2005 and is governed by the Carson City Regional Transportation Commission. The JAC system features the JAC fixed-route system that is open to the general public as well as JAC Assist, a origin-to-destination program that provides transportation for eligible persons with disabilities.

Detailed description of your existing transportation program/services:

JAC currently operates four buses on four distinct fixed-routes in Carson City. JAC also operates JAC Assist, an origin-to-destination complementary ADA paratransit service. JAC buses run Monday through Friday from 6:30am to 7:30pm, and on Saturdays from 8:30am to 4:30pm. JAC fixed-route buses operate on 60-minute headways, meeting at the downtown transit center.

Describe any current connectivity/coordination efforts with surrounding area transit providers:

JAC partners with area transit providers in various ways. JAC currently partners with RTC Washoe to operate the Regional Connector service that travels to/from Reno and Carson City. The Regional Connector service shares many stops with JAC in Carson City and riders are able to transfer from the Regional Connector to JAC at no extra charge. JAC also partners with Tahoe Transportation District's Valley Express Daily service. The Valley Express Daily's route 19x travels between Minden/Gardnerville and Carson City. The 19X route also shares many stops with the JAC service and is free to transfer between services.

Project Information

Project Description:

Jump Around Carson is seeking 5310 grant funds in order to be able to continue to provide transportation service at the system's current levels. The Carson City RTC provides bus service in two forms: JAC fixed-route and JAC Assist complementary paratransit. Both services include buses that are ADA compliant, providing easy access to transportation for seniors and disabled individuals. The grant funds would be used towards capitalized operating expenses for JAC Assist complementary ADA paratransit services which serve our aging and disabled community. Jump Around Carson understands that no local match is required for expenses associated with this application.

Type of Service funding is requested for:

- | | |
|--|---|
| <input type="checkbox"/> Senior Center/Disabled Workshop | <input type="checkbox"/> Deviated Fixed Route |
| <input type="checkbox"/> Fixed Route | <input checked="" type="checkbox"/> Demand Response (Dial-a-Ride, Door-to-Door) |
| <input type="checkbox"/> Other (describe) | |

Clientele served by service/purchase/program (check all that apply):

- | | |
|---|--|
| <input checked="" type="checkbox"/> Elderly (60+ years old) | <input checked="" type="checkbox"/> Low Income/Welfare |
| <input checked="" type="checkbox"/> Persons with disabilities | <input checked="" type="checkbox"/> General Public |
| <input type="checkbox"/> Other | |

Area Served (check all that apply):

- | | |
|--|--------------------------------------|
| <input checked="" type="checkbox"/> Small Urban Area (50,000 – 200,000 population) | <input type="checkbox"/> Lyon County |
| <input type="checkbox"/> Non-Urban Area (Rural under 50,000 population) | <input type="checkbox"/> Carson City |
| <input type="checkbox"/> Douglas County | <input type="checkbox"/> Other |

- Federal transit law requires that projects selected for funding under the [Enhanced Mobility for Individuals and Individuals with Disabilities \(Section 5310\) Program](#) be "included in a locally developed, coordinated public transit-human services transportation plan".

Vehicle Purchase Information

Applicants must complete if requesting funds for vehicle purchase or replacement. Applicants will be required to procure requested vehicle(s) after review of procurement documents by CAMPO staff. Actual price will be based on bids received.

Quantity	Vehicle Description (including size, capacity, wheelchair positions, etc.)		Estimated Cost
	Total Quantity		Total Estimated Cost

Project Budget

Applicants must complete the applicable budget sheets. A separate application is required for each funding source.

For operations programs, projected farebox revenue must be included. Revenue functions different than local match as revenue offsets the overall budget, reducing the total project cost and required local match. It can be in the form of farebox contributions, advertising revenue, donations, or agency financial assistance from service groups, businesses, charities, etc.

Required local match differs by expenses type and provides the required non-federal share of the project cost. The source of the matching funds must be verifiable. A letter or other documentation stating the monetary commitment from the contributing agency/entity must be included within the submitted application packet. Typically, local match reduces the funding amount reimbursed to the applicant from the FTA as part of the reimbursement grant process.

Budget Work Sheet			
Operating Expenses (5310 only)		Optional Local Match	
Description	Amount	Description	Amount
Total Expenses	Total Revenue	Total Expenses - Revenue	Optional Match
Capital Expenses (5310 or 5339(a))		Match Required* (20% General / 15% ADA / 10% Clean Air)	
Description	Amount	Description	Amount
Capitalized Operating expenses	54,044		
Administrative Expenses		Optional Local Match	
Description	Amount	Description	Amount

*Local match required only for 5339(a) grant funding

Required Documentation

Safety Plan

Applicants currently receiving financial assistance under 49 U.S.C. § 5307 that operate a public transportation system are required to submit a safety plan. An operator of a public transportation system that only receives financial assistance under the Formula Grants for Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310) and/or Formula Grants for Rural Areas Program (49 U.S.C. § 5311) is exempt from this requirement.

Performance Targets/Transit Asset Management Plan

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 625. All subrecipients of Federal financial assistance under 49 U.S.C. Chapter 53 that own, operate, or manage capital assets used in the provision of public transportation must prepare a Transit Asset Management (TAM) Plan and establish performance targets on an annual basis for use in National Transit Database (NTD) reporting. This is done with the goal of helping achieve and maintain a state of good repair for the nation's public transportation systems. The plan must discuss the maintenance and safety of assets. The purpose is to ensure proper utilization of FTA assets and to help ensure success of the program/project. The plan should include vehicle maintenance information such as a detailed repair schedule (for routine maintenance) and the approach for unscheduled maintenance activities. A TAM Plan and annual performance targets must be submitted with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Title VI Plan

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 21. These provisions prohibit discrimination based on race, color, and national origin, including the denial of meaningful access of limited English proficient (LEP) persons. Applicants must submit a Title VI Plan with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Disadvantaged Business Enterprise (DBE) Program and DBE Goal

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 26. These provisions ensure nondiscrimination in the award and administration of US Department of Transportation (US DOT)-assisted contracts. Subrecipients also must create a level playing field on which DBEs can compete fairly for US DOT-assisted contracts. Applicants must submit a DBE Program and DBE Goal with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Vehicle Policy and Information

Applicants requesting funding for vehicle(s) must provide a description of the desired vehicle. Application must note if the vehicle is a replacement or an expansion of the existing vehicle fleet and if any special vehicle options are requested (i.e. 4-wheel drive, bike racks, etc.). Vehicle maintenance and safety policies must be included in the application to be considered for award. Rider policy information must be included, which will describe how to ride, complaint procedures, fare structure, and etc.

A Certificate of Insurance will need to be provided. City/CAMPO requires full coverage for the vehicle as long as City/CAMPO holds lien. The standard insurance for a paratransit vehicle under this program is Liability and Property Damage Insurance with a limit of \$1,000,000 for each occurrence, for bodily injury, and property damage, naming Carson City/CAMPO as an additional insured. This shall be maintained through the useful life of the vehicle and until Carson City/CAMPO releases lien of the title.

Training Policy

Organization's employee training policy is required, which should include, at a minimum, the frequency, type, and who will be trained in safety, substance abuse awareness, passenger sensitivity, and customer service.

Drug and Alcohol Policy (5339(a) only)

Subrecipients of 5339(a) FTA funds are required to comply with regulations issued by the FTA on drug and alcohol testing, 49 C.F.R. Part 655. Among other requirements, these regulations require that all safety sensitive employees be tested for drug and alcohol use, pre-employment (drug only), random, reasonable suspicion and post-accident, that certifications be made, and reports submitted. There are limited exceptions to the testing requirements for contract maintenance workers under Section 5339(a) and for volunteers. Annual reporting of the testing results must be submitted to CAMPO by subrecipients on Management Information System (MIS) forms. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Americans with Disabilities Act Policy

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 C.F.R. Parts 38 and 39. The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination and ensures equal opportunity and access for persons with disabilities. The FTA works to ensure nondiscriminatory transportation in support of its mission to enhance the social and economic quality of life for all Americans. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Equal Employment Opportunities Program

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 U.S.C. 5332. The FTA requires entities meeting certain thresholds to either submit or prepare and maintain an EEO Program. An EEO Program is a detailed set of procedures and employment information designed to ensure entities meet the EEO requirements. The FTA's Office of Civil Rights helps FTA recipients develop, implement, and monitor an effective Equal Employment Opportunity Program to ensure that recipients do not discriminate against any employees or applicants for employment because of race, color, religion, sex, disability, age or national origin. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Public Notice

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 U.S.C. 5323(b). The FTA requires applicants to provide notice and adequate opportunity for comment on projects impacting the public transportation service of a community. Any required public noticing conducted by the applicant shall be incorporated into application submittal.

Annual Certifications and Assurances

Successful applicants for Federal Section 5310 and 5339(a) funds must complete and sign the latest certifications and assurances prior to award of any federal assistance. Category 01 applies to all applicants. Category 02 applies to all applications for federal assistance in excess of \$100,000, unless the applicant is a Native American tribe or organization, or a tribal organization. Categories 03 through 21 will apply to some, but not all, applicants and projects. This process ONLY excludes the submittal of documents with your application, NOT from collecting documents and having them on file. Certifications and assurances are special pre-award requirements specifically prescribed by federal law or regulation and do not encompass all federal laws, regulations, and directives that may apply to the applicant or its project. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Authorizing Resolution

A signed resolution authorizing the appropriate applicant representative to execute and file an application with CAMPO on behalf of the agency must be submitted (see Appendix B).

Appendix A

Links to Resources and Required Documentation

Certifications and Assurances

<https://www.transit.dot.gov/grantee-resources/certifications-and-assurances/fy2021-annual-list-certifications-and-assurances>

Fixing America's Surface Transportation (FAST) Act

<https://www.transit.dot.gov/FAST>

United States Department of Transportation (USDOT)

www.dot.gov

Federal Transit Administration (FTA)

www.fta.dot.gov

Title 49 USC Chapter 53 Grant Programs

<https://www.transit.dot.gov/grants>

Best Practices Procurement Manual

<https://www.transit.dot.gov/funding/procurement/best-practices-procurement-manual>

OMB "Super Circular" or 2 C.F.R. 200 <https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards>

Civil Rights (ADA, DBE, Title VI, EEO)

www.fta.dot.gov/civil_rights.html

Drug and Alcohol Regulations

<https://www.federalregister.gov/articles/2001/08/09/01-19234/prevention-of-alcohol-misuse-and-prohibited-drug-use-in-transit-operations>

United States of American Department of Transportation FTA Master Agreement

<https://www.transit.dot.gov/funding/grantee-resources/sample-fta-agreements/fta-grant-agreements>

Transit Asset Management

<https://www.transit.dot.gov/TAM>

Data Universal Numbering System (DUNS) information

<https://www.dnb.com/duns-number.html>

Coronavirus Response and Relief Supplemental Appropriations Act of 2021

<https://www.transit.dot.gov/funding/grants/coronavirus-response-and-relief-supplemental-appropriations-act-2021>

American Rescue Plan Act of 2021

<https://www.transit.dot.gov/funding/american-rescue-plan-act-2021>

Appendix B
AUTHORIZING RESOLUTION

APPLICANT Jump Around Carson (JAC)
Printed Name of Transportation Provider

Resolution authorizing the filing of an application for a Federal Transit Administration / Carson Area Metropolitan Planning Organization grant under 49 USC Chapter 53.

WHEREAS, the U S Department of Transportation (USDOT) is authorized to make grants to metropolitan planning organizations through the Federal Transit Administration (FTA) to support transportation projects under 49 USC Chapter 53; and

WHEREAS, the Carson Area Metropolitan Planning Organization (CAMPO) has been designated to administer certain transportation projects under 49 USC Chapter 53; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the APPLICANT, including provisions by it of the local share of project costs.

NOW, THEREFORE, BE IT RESOLVED BY THE APPLICANT:

That the above-named representative is authorized to execute and file an application with CAMPO on behalf of our agency to aid in the financing of capital, and / or operating costs pursuant to 49 USC Chapter 53; and

That the above-named representative is authorized to furnish such additional information as CAMPO may require in connection with the application or the project.

The undersigned certifies that the foregoing is a true and correct statement.

Chairperson Lori Bagwell

Printed Title of Authorized Representative



Signature of Authorized Representative



Date

ATTACHMENT A

Safety Plan

<https://www.carson.org/home/showpublisheddocument/75316>

TAM Plan

<https://www.carson.org/home/showpublisheddocument?id=63245>

Title VI Plan

<https://www.carson.org/home/showpublisheddocument?id=69657>

DBE Program & DBE Goal

<https://www.carson.org/home/showpublisheddocument?id=69655>

<https://www.carson.org/home/showpublisheddocument?id=69651>

Training Policy

Available Upon Request

Drug and Alcohol Policy

Available Upon Request

ADA Policy

<https://www.carson.org/home/showpublisheddocument/75318>

Grant Application Cover Sheet

Applicant: Carson City Regional Transportation Commission, for their Jump Around Carson (JAC) transit system

Funding Category and Amount:

- Federal Transit Administration Section 5310 Program Funds, Federal Fiscal Year 2020 and 2021 annual apportionments
- \$238,000

Project Description: Funds will be used to upgrade buses with a contactless fare payment system

This page intentionally left blank.

**Grant Application
for
Federal Transit Administration
Sections 5310 & 5339(a) Program
Apportionment Funding
and
Coronavirus Response and Relief
Supplemental Act of 2021 (CRRSAA)
Funding
and
American Rescue Plan Act of 2021**

Applicant/Organization Information

Physical Address: 3770 Butti Way, Carson City, Nevada 89701

Mailing Address (if different from physical address):

Contact Person:

Title: Alex Cruz, Transit Coordinator

Phone Number: 775-283-7583

Email Address: Acruz@carson.org

Applicant Federal ID#: 6825

Applicant DUNS#: 827483202

Organization's mission statement and/or describe the organization's vision:

The mission of Jump Around Carson (JAC) is to provide safe, dependable and friendly transit service to the residents and visitors of Carson City. JAC's vision is to continue to improve the transit system and to work through funding challenges through creative and coordinated planning.

Detailed description of your organization:

JAC is Carson City's public transit system serving the community with a fleet of 14 bright green and purple buses. JAC began operating in October 2005 and is governed by the Carson City Regional Transportation Commission. The JAC system features the JAC fixed-route system that is open to the general public as well as JAC Assist, a origin-to-destination program that provides transportation for eligible persons with disabilities.

Detailed description of your existing transportation program/services:

JAC currently operates four buses on four distinct fixed-routes in Carson City. JAC also operates JAC Assist, an origin-to-destination complementary ADA paratransit service. JAC buses run Monday through Friday from 6:30am to 7:30pm, and on Saturdays from 8:30am to 4:30pm. JAC fixed-route buses operate on 60-minute headways, meeting at the downtown transit center.

Describe any current connectivity/coordination efforts with surrounding area transit providers:

JAC partners with area transit providers in various ways. JAC currently partners with RTC Washoe to operate the Regional Connector service that travels to/from Reno and Carson City. The Regional Connector service shares many stops with JAC in Carson City and riders are able to transfer from the Regional Connector to JAC at no extra charge. JAC also partners with Tahoe Transportation District's Valley Express Daily service. The Valley Express Daily's route 19x travels between Minden/Gardnerville and Carson City. The 19X route also shares many stops with the JAC service and is free to transfer between services.

Project Information

Project Description:

Jump Around Carson is seeking 5310 grant funds in order to upgrade JAC and JAC Assist's buses with a contactless fare payment system. Jump Around Carson currently operates a fixed-route service and a complementary ADA paratransit service in Carson City with over 200,000 passengers per year. Approximately 40 percent of JAC's fixed-route clients are seniors aged 65+. Currently, JAC only accepts cash fares on buses and for purchase of bus passes. The contactless fare payment system will include a wifi-enabling system to ensure all buses and riders have access to wifi while on JAC buses, providing the ability to pay fares on any bus. Any funds received as a result of this grant application will be applied toward the purchase, installation and continued operation of the fare payment system. The total projected project cost, including purchase, installation, and deployment of the fare payment system is \$238,000. Jump Around Carson will not be required to provide a match for this purchase. JAC has identified a need for a contactless fare payment system as described in JAC's Transit Development and Coordinated Human Services Plan (available at: <https://www.carson.org/home/showpublisheddocument?id=68984>).

Type of Service funding is requested for:

- | | |
|--|---|
| <input type="checkbox"/> Senior Center/Disabled Workshop | <input type="checkbox"/> Deviated Fixed Route |
| <input checked="" type="checkbox"/> Fixed Route | <input checked="" type="checkbox"/> Demand Response (Dial-a-Ride, Door-to-Door) |
| <input type="checkbox"/> Other (describe) | |

Clientele served by service/purchase/program (check all that apply):

- | | |
|---|--|
| <input checked="" type="checkbox"/> Elderly (60+ years old) | <input checked="" type="checkbox"/> Low Income/Welfare |
| <input checked="" type="checkbox"/> Persons with disabilities | <input checked="" type="checkbox"/> General Public |
| <input type="checkbox"/> Other | |

Area Served (check all that apply):

- | | |
|--|--------------------------------------|
| <input checked="" type="checkbox"/> Small Urban Area (50,000 – 200,000 population) | <input type="checkbox"/> Lyon County |
| <input type="checkbox"/> Non-Urban Area (Rural under 50,000 population) | <input type="checkbox"/> Carson City |
| <input type="checkbox"/> Douglas County | <input type="checkbox"/> Other |

- Federal transit law requires that projects selected for funding under the [Enhanced Mobility for Individuals and Individuals with Disabilities \(Section 5310\) Program](#) be "included in a locally developed, coordinated public transit-human services transportation plan".

Vehicle Purchase Information

Applicants must complete if requesting funds for vehicle purchase or replacement. Applicants will be required to procure requested vehicle(s) after review of procurement documents by CAMPO staff. Actual price will be based on bids received.

Quantity	Vehicle Description (including size, capacity, wheelchair positions, etc.)		Estimated Cost
	Total Quantity		Total Estimated Cost

Project Budget

Applicants must complete the applicable budget sheets. A separate application is required for each funding source.

For operations programs, projected farebox revenue must be included. Revenue functions different than local match as revenue offsets the overall budget, reducing the total project cost and required local match. It can be in the form of farebox contributions, advertising revenue, donations, or agency financial assistance from service groups, businesses, charities, etc.

Required local match differs by expenses type and provides the required non-federal share of the project cost. The source of the matching funds must be verifiable. A letter or other documentation stating the monetary commitment from the contributing agency/entity must be included within the submitted application packet. Typically, local match reduces the funding amount reimbursed to the applicant from the FTA as part of the reimbursement grant process.

Budget Work Sheet			
Operating Expenses (5310 only)		Optional Local Match	
Description	Amount	Description	Amount
Wi-Fi Service Agreement (3-years)	45,000		
Cellular Data (3-years)	18,000		
Total Expenses	Total Revenue	Total Expenses - Revenue	Optional Match
Capital Expenses (5310 or 5339(a))		Match Required* (20% General / 15% ADA / 10% Clean Air)	
Description	Amount	Description	Amount
Contactless Fare Payment System with Validators (36 months)	75,000		
APC Hardware	40,000		
Wifi-Enabling Hardware (16 units)	60,000		
Administrative Expenses		Optional Local Match	
Description	Amount	Description	Amount

*Local match required only for 5339(a) grant funding

Required Documentation

Safety Plan

Applicants currently receiving financial assistance under 49 U.S.C. § 5307 that operate a public transportation system are required to submit a safety plan. An operator of a public transportation system that only receives financial assistance under the Formula Grants for Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310) and/or Formula Grants for Rural Areas Program (49 U.S.C. § 5311) is exempt from this requirement.

Performance Targets/Transit Asset Management Plan

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 625. All subrecipients of Federal financial assistance under 49 U.S.C. Chapter 53 that own, operate, or manage capital assets used in the provision of public transportation must prepare a Transit Asset Management (TAM) Plan and establish performance targets on an annual basis for use in National Transit Database (NTD) reporting. This is done with the goal of helping achieve and maintain a state of good repair for the nation's public transportation systems. The plan must discuss the maintenance and safety of assets. The purpose is to ensure proper utilization of FTA assets and to help ensure success of the program/project. The plan should include vehicle maintenance information such as a detailed repair schedule (for routine maintenance) and the approach for unscheduled maintenance activities. A TAM Plan and annual performance targets must be submitted with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Title VI Plan

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 21. These provisions prohibit discrimination based on race, color, and national origin, including the denial of meaningful access of limited English proficient (LEP) persons. Applicants must submit a Title VI Plan with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Disadvantaged Business Enterprise (DBE) Program and DBE Goal

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 26. These provisions ensure nondiscrimination in the award and administration of US Department of Transportation (US DOT)-assisted contracts. Subrecipients also must create a level playing field on which DBEs can compete fairly for US DOT-assisted contracts. Applicants must submit a DBE Program and DBE Goal with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Vehicle Policy and Information

Applicants requesting funding for vehicle(s) must provide a description of the desired vehicle. Application must note if the vehicle is a replacement or an expansion of the existing vehicle fleet and if any special vehicle options are requested (i.e. 4-wheel drive, bike racks, etc.). Vehicle maintenance and safety policies must be included in the application to be considered for award. Rider policy information must be included, which will describe how to ride, complaint procedures, fare structure, and etc.

A Certificate of Insurance will need to be provided. City/CAMPO requires full coverage for the vehicle as long as City/CAMPO holds lien. The standard insurance for a paratransit vehicle under this program is Liability and Property Damage Insurance with a limit of \$1,000,000 for each occurrence, for bodily injury, and property damage, naming Carson City/CAMPO as an additional insured. This shall be maintained through the useful life of the vehicle and until Carson City/CAMPO releases lien of the title.

Training Policy

Organization's employee training policy is required, which should include, at a minimum, the frequency, type, and who will be trained in safety, substance abuse awareness, passenger sensitivity, and customer service.

Drug and Alcohol Policy (5339(a) only)

Subrecipients of 5339(a) FTA funds are required to comply with regulations issued by the FTA on drug and alcohol testing, 49 C.F.R. Part 655. Among other requirements, these regulations require that all safety sensitive employees be tested for drug and alcohol use, pre-employment (drug only), random, reasonable suspicion and post-accident, that certifications be made, and reports submitted. There are limited exceptions to the testing requirements for contract maintenance workers under Section 5339(a) and for volunteers. Annual reporting of the testing results must be submitted to CAMPO by subrecipients on Management Information System (MIS) forms. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Americans with Disabilities Act Policy

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 C.F.R. Parts 38 and 39. The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination and ensures equal opportunity and access for persons with disabilities. The FTA works to ensure nondiscriminatory transportation in support of its mission to enhance the social and economic quality of life for all Americans. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Equal Employment Opportunities Program

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 U.S.C. 5332. The FTA requires entities meeting certain thresholds to either submit or prepare and maintain an EEO Program. An EEO Program is a detailed set of procedures and employment information designed to ensure entities meet the EEO requirements. The FTA's Office of Civil Rights helps FTA recipients develop, implement, and monitor an effective Equal Employment Opportunity Program to ensure that recipients do not discriminate against any employees or applicants for employment because of race, color, religion, sex, disability, age or national origin. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Public Notice

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 U.S.C. 5323(b). The FTA requires applicants to provide notice and adequate opportunity for comment on projects impacting the public transportation service of a community. Any required public noticing conducted by the applicant shall be incorporated into application submittal.

Annual Certifications and Assurances

Successful applicants for Federal Section 5310 and 5339(a) funds must complete and sign the latest certifications and assurances prior to award of any federal assistance. Category 01 applies to all applicants. Category 02 applies to all applications for federal assistance in excess of \$100,000, unless the applicant is a Native American tribe or organization, or a tribal organization. Categories 03 through 21 will apply to some, but not all, applicants and projects. This process ONLY excludes the submittal of documents with your application, NOT from collecting documents and having them on file. Certifications and assurances are special pre-award requirements specifically prescribed by federal law or regulation and do not encompass all federal laws, regulations, and directives that may apply to the applicant or its project. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Authorizing Resolution

A signed resolution authorizing the appropriate applicant representative to execute and file an application with CAMPO on behalf of the agency must be submitted (see Appendix B).

Appendix A

Links to Resources and Required Documentation

Certifications and Assurances

<https://www.transit.dot.gov/grantee-resources/certifications-and-assurances/fy2021-annual-list-certifications-and-assurances>

Fixing America's Surface Transportation (FAST) Act

<https://www.transit.dot.gov/FAST>

United States Department of Transportation (USDOT)

www.dot.gov

Federal Transit Administration (FTA)

www.fta.dot.gov

Title 49 USC Chapter 53 Grant Programs

<https://www.transit.dot.gov/grants>

Best Practices Procurement Manual

<https://www.transit.dot.gov/funding/procurement/best-practices-procurement-manual>

OMB "Super Circular" or 2 C.F.R. 200 <https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards>

Civil Rights (ADA, DBE, Title VI, EEO)

www.fta.dot.gov/civil_rights.html

Drug and Alcohol Regulations

<https://www.federalregister.gov/articles/2001/08/09/01-19234/prevention-of-alcohol-misuse-and-prohibited-drug-use-in-transit-operations>

United States of American Department of Transportation FTA Master Agreement

<https://www.transit.dot.gov/funding/grantee-resources/sample-fta-agreements/fta-grant-agreements>

Transit Asset Management

<https://www.transit.dot.gov/TAM>

Data Universal Numbering System (DUNS) information

<https://www.dnb.com/duns-number.html>

Coronavirus Response and Relief Supplemental Appropriations Act of 2021

<https://www.transit.dot.gov/funding/grants/coronavirus-response-and-relief-supplemental-appropriations-act-2021>

American Rescue Plan Act of 2021

<https://www.transit.dot.gov/funding/american-rescue-plan-act-2021>

Appendix B
AUTHORIZING RESOLUTION

APPLICANT Jump Around Carson (JAC)
Printed Name of Transportation Provider

Resolution authorizing the filing of an application for a Federal Transit Administration / Carson Area Metropolitan Planning Organization grant under 49 USC Chapter 53.

WHEREAS, the U S Department of Transportation (USDOT) is authorized to make grants to metropolitan planning organizations through the Federal Transit Administration (FTA) to support transportation projects under 49 USC Chapter 53; and

WHEREAS, the Carson Area Metropolitan Planning Organization (CAMPO) has been designated to administer certain transportation projects under 49 USC Chapter 53; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the APPLICANT, including provisions by it of the local share of project costs.

NOW, THEREFORE, BE IT RESOLVED BY THE APPLICANT:

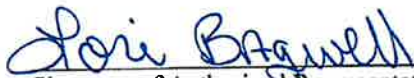
That the above-named representative is authorized to execute and file an application with CAMPO on behalf of our agency to aid in the financing of capital, and / or operating costs pursuant to 49 USC Chapter 53; and

That the above-named representative is authorized to furnish such additional information as CAMPO may require in connection with the application or the project.

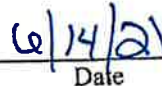
The undersigned certifies that the foregoing is a true and correct statement.

Chairperson Lori Bagwell

Printed Title of Authorized Representative



Signature of Authorized Representative



Date

ATTACHMENT A

Safety Plan

<https://www.carson.org/home/showpublisheddocument/75316>

TAM Plan

<https://www.carson.org/home/showpublisheddocument?id=63245>

Title VI Plan

<https://www.carson.org/home/showpublisheddocument?id=69657>

DBE Program & DBE Goal

<https://www.carson.org/home/showpublisheddocument?id=69655>

<https://www.carson.org/home/showpublisheddocument?id=69651>

Training Policy

Available Upon Request

Drug and Alcohol Policy

Available Upon Request

ADA Policy

<https://www.carson.org/home/showpublisheddocument/75318>



STAFF REPORT

Report To: The Carson Area Metropolitan Planning Organization (CAMPO)

Meeting Date: July 14, 2021

Staff Contact: Dirk Goering, Senior Transportation Planner

Agenda Title: For Possible Action – Discussion and possible action regarding the award of \$244,817 of Federal Transit Administration (“FTA”) Section 5339(a) Program funds to the Carson City Regional Transportation Commission (“RTC”), for the purpose of improving the condition of bus-related facilities.

Staff Summary: The Carson Area Metropolitan Planning Organization (“CAMPO”) received one grant application for FTA Section 5339(a) Program funds. RTC submitted an application requesting the full amount of available funds (\$244,817) to upgrade bus stops and shelters with solar lighting for the Jump Around Carson (“JAC”) transit system. If CAMPO awards this grant, the FTA will require additional certifications and assurances to be made before grant funds are actually dispersed.

Agenda Action: Formal Action/Motion

Time Requested: 10 minutes

Proposed Motion

I move to conditionally award RTC the grant upon successful execution of the FTA-required certifications and assurances for dispersal of those funds.

Background/Issues & Analysis

On March 23 and April 1 of this year, CAMPO advertised a Call for Projects and accepted grant applications for the distribution of annual, formula-based funding from the FTA Section 5339(a) Program, which is aimed at improving the condition of capital transit assets by providing funds to transit operators to replace, rehabilitate, or purchase buses or bus-related facilities.

Eligible recipients include public agencies or private nonprofit organizations engaged in public transportation. Eligible activities and purchases include capital projects to replace, rehabilitate, and purchase buses, vans, and related equipment, and to construct bus-related facilities, including technological changes or innovations to modify low or no emission vehicles or facilities.

The RTC application seeking funds to upgrade bus stops and shelters with solar lighting was the only application submitted. The application has been reviewed by CAMPO staff and is deemed administratively complete. The CAMPO Board should consider the evaluation criteria, provided to the applicants, and noted below:

Evaluation Criteria

- Ability of applicant to administer proposed project
- Ability of applicant to comply with FTA regulations
- Availability of federal funds
- Service area being served
- Project cost estimate and availability of applicant to provide local match, if required
- Demonstration of project need
- Existence of similar projects in the identified service area
- Number of persons estimated to be served
- For replacement and new vehicles, applicant’s ability to manage asset
- For new or additional vehicles, factors necessitating additional equipment
- Availability of the equipment/asset to the general public

Applicable Statute, Code, Policy, Rule or Regulation

49 U.S.C. § 5339

Financial Information

Is there a fiscal impact? Yes No

If yes, Fund Name, Account Name / Account Number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: This pass-through grant does not impact CAMPO’s budget.

Alternatives

Do not approve the award and provide alternative direction to staff.

Supporting Material

-Exhibit-1: Grant Program Overview FTA Section 5339(a) and 5310 funding

-Exhibit-2: Grant Application for Section 5339(a) Program Funds

Board Action Taken:

Motion: _____ 1) _____ Aye/Nay
 _____ 2) _____

(Vote Recorded By)



**Grant Application Packet for
Federal Transit Administration
Sections 5310 & 5339(a) Program
Apportionment Funding
and
Coronavirus Response and Relief Supplemental Act
of 2021 (CRRSAA) Funding
and
American Rescue Plan Act of 2021**

Introduction

The Carson Area Metropolitan Planning Organization (CAMPO) is accepting grant applications for the distribution of annual formula-based funding from the Federal Transit Administration (FTA) for Section 5310 and 5339(a) Programs, as well as, available funding from the Coronavirus Response and Relief Supplemental Act of 2021 (CRRSAA). An overview of program goals, available funding, and applicant eligibility is provided on the following pages.

Grant funding from CRRSAA, the American Rescue Act of 2021, FTA Section 5310, and FTA Section 5339(a) Programs are **reimbursement grants**, a reimbursement grant provides funding to grant recipients after expenses have been incurred. The grantee must follow FTA procedures to obtain the reimbursement for expenses.

To receive federal funding through either of these programs, an applicant must be eligible, per the federal requirements discussed below, and must comply with all other applicable federal and local regulations. CAMPO, as the direct recipient of 5310 and 5339(a) funds, is responsible for overseeing the funds and monitoring subrecipients of these funds. Compliance with federal and local regulations does not end with documents required by this grant application. Applicants should reference the resources located in the packet to determine whether they have the technical and financial capacity to manage federal grant funds while maintaining full compliance. CAMPO staff will screen applicants based on information submitted in the application and will verify compliance on an ongoing basis with regular subrecipient monitoring.

For further information or assistance, please contact:

Dirk Goering, Senior Transportation Planner
Carson Area Metropolitan Planning Organization
3505 Butti Way
Carson City, NV 89701
Phone: 775-283-7431
E-mail: dgoering@carson.org

Grant applications will be reviewed by staff for application completeness and eligibility. If applications are complete and eligible, applications will be submitted to the CAMPO Board for evaluation and consideration for award at a public hearing. Awarded applicants from the previous year may not be required to furnish all required documentation needed to determine eligibility. Information on the Carson Area MPO is available online at www.CarsonAreaMPO.com.

Grant Program Information

FTA Section 5310 Program (includes CRRSAA & American Rescue Plan Act of 2021 funding) for Enhanced Mobility for Seniors & Individuals with Disabilities

The program aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding transportation mobility options. This program supports transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities.

Eligible Recipients

Eligible recipients include private nonprofit organizations, states or local government authorities, or operators of public transportation.

Eligible Activities/Purchases

Traditional Section 5310 project examples include (55% of program funds must be used on traditional projects):

- buses and vans
- wheelchair lifts, ramps, and securement devices
- transit-related information technology systems, including scheduling/routing/one-call systems
- mobility management programs
- acquisition of transportation services under a contract, lease, or other arrangement

Nontraditional Section 5310 project examples include:

- travel training
- volunteer driver programs
- building an accessible path to a bus stop, including curb-cuts, sidewalks, accessible pedestrian signals or other accessible features
- improving signage, or way-finding technology
- incremental cost of providing same day service or door-to-door service
- purchasing vehicles to support new accessible taxi, rides sharing and/or vanpooling programs

Match

The Coronavirus Response and Relief Supplemental Act (CRRSAA) has eliminated local match requirements for all unobligated FTA Section 5310 formula funding and any associated CRRSAA funding.

Available Funding

- Federal Fiscal Year 2020 - \$148,573
- Federal Fiscal Year 2021 - \$143,471
- CRRSAA Section 5310 - \$25,780
- American Rescue Plan Act of 2021 Section 5310 - \$25,780

Statutory References: 49 U.S.C. Section 5310 / Fixing America's Surface Transportation Act 3006 (FAST), the Coronavirus Response and Relief Supplemental Act, and American Rescue Plan Act of 2021, additional grant information available online:

<https://www.transit.dot.gov/funding/grants/enhanced-mobility-seniors-individuals-disabilities-section-5310>

<https://www.transit.dot.gov/funding/grants/coronavirus-response-and-relief-supplemental-appropriations-act-2021>

<https://www.transit.dot.gov/funding/american-rescue-plan-act-2021>

Grants for Buses and Bus Facilities Formula Program - 5339(a)

The program aims to improve the condition of capital transit assets by providing funds to transit operators to replace, rehabilitate, or purchase buses or bus-related facilities.

Eligible Recipients

Eligible Recipients include public agencies or private nonprofit organizations engaged in public transportation.

Eligible Activities/Purchases

Capital projects to replace, rehabilitate and purchase buses, vans, and related equipment, and to construct bus-related facilities, including technological changes or innovations to modify low or no emission vehicles or facilities.

Match

The federal share of eligible capital costs may not exceed 80 percent, except for certain projects related to the ADA, the Clean Air Act (CAA), and certain bicycle projects.

Available Funding

- Federal Fiscal Year 2020 - \$127,397
- Federal Fiscal Year 2021 - \$117,420

Statutory References: 49 U.S.C. Section 5339(a) / FAST Act Section 3017, additional grant information available online: <https://www.transit.dot.gov/funding/grants/busprogram>.

Required Information

Grant applications submitted by the noticed deadline of June 16, 2021, will be screened for completeness and eligibility prior to evaluation and consideration of award.

To determine eligibility and for the CAMPO Board to evaluate grant applications, applicants must complete the attached application.

The CAMPO Board will use the following criteria to evaluate submitted grant applications:

Evaluation Criteria

- Ability of applicant to administer proposed project
- Ability of applicant to comply with FTA regulations
- Availability of federal funds
- Service area being served
- Project cost estimate and availability of applicant to provide local match, if required
- Demonstration of project need
- Existence of similar projects in the identified service area
- Number of persons estimated to be served
- For replacement and new vehicles, applicant's ability to manage asset
- For new or additional vehicles, factors necessitating additional equipment
- Availability of the equipment/asset to the general public

Grant Application Cover Sheet

Applicant: Carson City Regional Transportation Commission, for their Jump Around Carson (JAC) transit system

Funding Category and Amount:

- Federal Transit Administration Section 5339(a) Program Funds, Federal Fiscal Year 2020 and 2021 annual apportionments
- \$244,817

Project Description: Funds will be used to upgrade bus stops and shelters with solar lighting (131 stops /26 shelters)

This page intentionally left blank.

**Grant Application
for
Federal Transit Administration
Sections 5310 & 5339(a) Program
Apportionment Funding
and
Coronavirus Response and Relief
Supplemental Act of 2021 (CRRSAA)
Funding
and
American Rescue Plan Act of 2021**

General Information

Brief Project Description:

Name of Organization:

Type of Organization:

- | | |
|--|---|
| <input type="checkbox"/> Private Non-Profit | <input type="checkbox"/> Operator of Public Transportation Services |
| <input type="checkbox"/> State/Local Governmental Entity | <input type="checkbox"/> Tribal Agency (Sovereign Nation) |
| <input type="checkbox"/> Other | |

Funding Category & Amount

Please check only one funding category below. If multiple funding categories are requested, please submit a separate application for each. The FTA provides for different match requirements by funding source and category.

FTA Section 5310 Program Grant for Enhanced Mobility for Seniors & Individuals with Disabilities

- 5310 Capital Funds (general)**

Amount Requested:

- 5310 Capital Funds (compliance with ADA)**

Amount Requested:

- 5310 Capital Funds (compliance with Clean Air Act)**

Amount Requested:

- 5310 Operating Funds**

Amount Requested:

- 5310 CRRSAA Funds**

Amount Requested:

- 5310 America Rescue Plan Act Funds**

Amount Requested:

The requested funding will be used to address needs from CAMPO's Transit Development and Coordinated Human Service Plan (available here: <https://www.carson.org/home/showpublisheddocument?id=68984>).

FTA Section 5339(a) Program Grant for Buses and Bus Facilities Formula Program

- 5339(a) Capital Funds (20% match required)**

Amount Requested:

- 5339(a) Capital Funds (15% match required - compliance with ADA)**

Amount Requested:

- 5339(a) Capital Funds (10% match required - compliance with Clean Air Act)**

Amount Requested:

Applicant/Organization Information

Physical Address:

Mailing Address (if different from physical address):

Contact Person:

Title:

Phone Number:

Email Address:

Applicant Federal ID#:

Applicant DUNS#:

Organization's mission statement and/or describe the organization's vision:

Detailed description of your organization:

Detailed description of your existing transportation program/services:

Describe any current connectivity/coordination efforts with surrounding area transit providers:

Project Information

Project Description:

Type of Service funding is requested for:

- | | |
|--|--|
| <input type="checkbox"/> Senior Center/Disabled Workshop | <input type="checkbox"/> Deviated Fixed Route |
| <input type="checkbox"/> Fixed Route | <input type="checkbox"/> Demand Response (Dial-a-Ride, Door-to-Door) |
| <input type="checkbox"/> Other (describe) | |

Clientele served by service/purchase/program (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Elderly (60+ years old) | <input type="checkbox"/> Low Income/Welfare |
| <input type="checkbox"/> Persons with disabilities | <input type="checkbox"/> General Public |
| <input type="checkbox"/> Other | |

Area Served (check all that apply):

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Small Urban Area (50,000 – 200,000 population) | <input type="checkbox"/> Lyon County |
| <input type="checkbox"/> Non-Urban Area (Rural under 50,000 population) | <input type="checkbox"/> Carson City |
| <input type="checkbox"/> Douglas County | <input type="checkbox"/> Other |

- Federal transit law requires that projects selected for funding under the [Enhanced Mobility for Individuals and Individuals with Disabilities \(Section 5310\) Program](#) be "included in a locally developed, coordinated public transit-human services transportation plan".

Vehicle Purchase Information

Applicants must complete if requesting funds for vehicle purchase or replacement. Applicants will be required to procure requested vehicle(s) after review of procurement documents by CAMPO staff. Actual price will be based on bids received.

Quantity	Vehicle Description (including size, capacity, wheelchair positions, etc.)		Estimated Cost
	Total Quantity		Total Estimated Cost

Project Budget

Applicants must complete the applicable budget sheets. A separate application is required for each funding source.

For operations programs, projected farebox revenue must be included. Revenue functions different than local match as revenue offsets the overall budget, reducing the total project cost and required local match. It can be in the form of farebox contributions, advertising revenue, donations, or agency financial assistance from service groups, businesses, charities, etc.

Required local match differs by expenses type and provides the required non-federal share of the project cost. The source of the matching funds must be verifiable. A letter or other documentation stating the monetary commitment from the contributing agency/entity must be included within the submitted application packet. Typically, local match reduces the funding amount reimbursed to the applicant from the FTA as part of the reimbursement grant process.

Budget Work Sheet			
Operating Expenses (5310 only)		Optional Local Match	
Description	Amount	Description	Amount
Total Expenses	Total Revenue	Total Expenses - Revenue	Optional Match
Capital Expenses (5310 or 5339(a))		Match Required* (20% General / 15% ADA / 10% Clean Air)	
Description	Amount	Description	Amount
Administrative Expenses		Optional Local Match	
Description	Amount	Description	Amount

*Local match required only for 5339(a) grant funding

Required Documentation

Safety Plan

Applicants currently receiving financial assistance under 49 U.S.C. § 5307 that operate a public transportation system are required to submit a safety plan. An operator of a public transportation system that only receives financial assistance under the Formula Grants for Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310) and/or Formula Grants for Rural Areas Program (49 U.S.C. § 5311) is exempt from this requirement.

Performance Targets/Transit Asset Management Plan

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 625. All subrecipients of Federal financial assistance under 49 U.S.C. Chapter 53 that own, operate, or manage capital assets used in the provision of public transportation must prepare a Transit Asset Management (TAM) Plan and establish performance targets on an annual basis for use in National Transit Database (NTD) reporting. This is done with the goal of helping achieve and maintain a state of good repair for the nation's public transportation systems. The plan must discuss the maintenance and safety of assets. The purpose is to ensure proper utilization of FTA assets and to help ensure success of the program/project. The plan should include vehicle maintenance information such as a detailed repair schedule (for routine maintenance) and the approach for unscheduled maintenance activities. A TAM Plan and annual performance targets must be submitted with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Title VI Plan

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 21. These provisions prohibit discrimination based on race, color, and national origin, including the denial of meaningful access of limited English proficient (LEP) persons. Applicants must submit a Title VI Plan with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Disadvantaged Business Enterprise (DBE) Program and DBE Goal

CAMPO Sections 5310 and 5339(a) subrecipients must comply with applicable provisions of 49 C.F.R. Part 26. These provisions ensure nondiscrimination in the award and administration of US Department of Transportation (US DOT)-assisted contracts. Subrecipients also must create a level playing field on which DBEs can compete fairly for US DOT-assisted contracts. Applicants must submit a DBE Program and DBE Goal with this application. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Vehicle Policy and Information

Applicants requesting funding for vehicle(s) must provide a description of the desired vehicle. Application must note if the vehicle is a replacement or an expansion of the existing vehicle fleet and if any special vehicle options are requested (i.e. 4-wheel drive, bike racks, etc.). Vehicle maintenance and safety policies must be included in the application to be considered for award. Rider policy information must be included, which will describe how to ride, complaint procedures, fare structure, and etc.

A Certificate of Insurance will need to be provided. City/CAMPO requires full coverage for the vehicle as long as City/CAMPO holds lien. The standard insurance for a paratransit vehicle under this program is Liability and Property Damage Insurance with a limit of \$1,000,000 for each occurrence, for bodily injury, and property damage, naming Carson City/CAMPO as an additional insured. This shall be maintained through the useful life of the vehicle and until Carson City/CAMPO releases lien of the title.

Training Policy

Organization's employee training policy is required, which should include, at a minimum, the frequency, type, and who will be trained in safety, substance abuse awareness, passenger sensitivity, and customer service.

Drug and Alcohol Policy (5339(a) only)

Subrecipients of 5339(a) FTA funds are required to comply with regulations issued by the FTA on drug and alcohol testing, 49 C.F.R. Part 655. Among other requirements, these regulations require that all safety sensitive employees be tested for drug and alcohol use, pre-employment (drug only), random, reasonable suspicion and post-accident, that certifications be made, and reports submitted. There are limited exceptions to the testing requirements for contract maintenance workers under Section 5339(a) and for volunteers. Annual reporting of the testing results must be submitted to CAMPO by subrecipients on Management Information System (MIS) forms. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Americans with Disabilities Act Policy

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 C.F.R. Parts 38 and 39. The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination and ensures equal opportunity and access for persons with disabilities. The FTA works to ensure nondiscriminatory transportation in support of its mission to enhance the social and economic quality of life for all Americans. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Equal Employment Opportunities Program

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 U.S.C. 5332. The FTA requires entities meeting certain thresholds to either submit or prepare and maintain an EEO Program. An EEO Program is a detailed set of procedures and employment information designed to ensure entities meet the EEO requirements. The FTA's Office of Civil Rights helps FTA recipients develop, implement, and monitor an effective Equal Employment Opportunity Program to ensure that recipients do not discriminate against any employees or applicants for employment because of race, color, religion, sex, disability, age or national origin. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Public Notice

Subrecipients of 5310 and 5339(a) FTA funds are required to comply with applicable provisions of 49 U.S.C. 5323(b). The FTA requires applicants to provide notice and adequate opportunity for comment on projects impacting the public transportation service of a community. Any required public noticing conducted by the applicant shall be incorporated into application submittal.

Annual Certifications and Assurances

Successful applicants for Federal Section 5310 and 5339(a) funds must complete and sign the latest certifications and assurances prior to award of any federal assistance. Category 01 applies to all applicants. Category 02 applies to all applications for federal assistance in excess of \$100,000, unless the applicant is a Native American tribe or organization, or a tribal organization. Categories 03 through 21 will apply to some, but not all, applicants and projects. This process ONLY excludes the submittal of documents with your application, NOT from collecting documents and having them on file. Certifications and assurances are special pre-award requirements specifically prescribed by federal law or regulation and do not encompass all federal laws, regulations, and directives that may apply to the applicant or its project. More information available on the *Links to Resources and Required Documentation* page (see Appendix A).

Authorizing Resolution

A signed resolution authorizing the appropriate applicant representative to execute and file an application with CAMPO on behalf of the agency must be submitted (see Appendix B).

Appendix A

Links to Resources and Required Documentation

Certifications and Assurances

<https://www.transit.dot.gov/grantee-resources/certifications-and-assurances/fy2021-annual-list-certifications-and-assurances>

Fixing America's Surface Transportation (FAST) Act

<https://www.transit.dot.gov/FAST>

United States Department of Transportation (USDOT)

www.dot.gov

Federal Transit Administration (FTA)

www.fta.dot.gov

Title 49 USC Chapter 53 Grant Programs

<https://www.transit.dot.gov/grants>

Best Practices Procurement Manual

<https://www.transit.dot.gov/funding/procurement/best-practices-procurement-manual>

OMB "Super Circular" or 2 C.F.R. 200 <https://www.federalregister.gov/articles/2013/12/26/2013-30465/uniform-administrative-requirements-cost-principles-and-audit-requirements-for-federal-awards>

Civil Rights (ADA, DBE, Title VI, EEO)

www.fta.dot.gov/civil_rights.html

Drug and Alcohol Regulations

<https://www.federalregister.gov/articles/2001/08/09/01-19234/prevention-of-alcohol-misuse-and-prohibited-drug-use-in-transit-operations>

United States of American Department of Transportation FTA Master Agreement

<https://www.transit.dot.gov/funding/grantee-resources/sample-fta-agreements/fta-grant-agreements>

Transit Asset Management

<https://www.transit.dot.gov/TAM>

Data Universal Numbering System (DUNS) information

<https://www.dnb.com/duns-number.html>

Coronavirus Response and Relief Supplemental Appropriations Act of 2021

<https://www.transit.dot.gov/funding/grants/coronavirus-response-and-relief-supplemental-appropriations-act-2021>

American Rescue Plan Act of 2021

<https://www.transit.dot.gov/funding/american-rescue-plan-act-2021>

Appendix B
AUTHORIZING RESOLUTION

APPLICANT Jump Around Carson (JAC)
Printed Name of Transportation Provider

Resolution authorizing the filing of an application for a Federal Transit Administration / Carson Area Metropolitan Planning Organization grant under 49 USC Chapter 53.

WHEREAS, the U S Department of Transportation (USDOT) is authorized to make grants to metropolitan planning organizations through the Federal Transit Administration (FTA) to support transportation projects under 49 USC Chapter 53; and

WHEREAS, the Carson Area Metropolitan Planning Organization (CAMPO) has been designated to administer certain transportation projects under 49 USC Chapter 53; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the APPLICANT, including provisions by it of the local share of project costs.

NOW, THEREFORE, BE IT RESOLVED BY THE APPLICANT:

That the above-named representative is authorized to execute and file an application with CAMPO on behalf of our agency to aid in the financing of capital, and / or operating costs pursuant to 49 USC Chapter 53; and

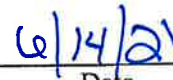
That the above-named representative is authorized to furnish such additional information as CAMPO may require in connection with the application or the project.

The undersigned certifies that the foregoing is a true and correct statement.

Chairperson Lori Bagwell

Printed Title of Authorized Representative


Signature of Authorized Representative


Date

ATTACHMENT A

Safety Plan

<https://www.carson.org/home/showpublisheddocument/75316>

TAM Plan

<https://www.carson.org/home/showpublisheddocument?id=63245>

Title VI Plan

<https://www.carson.org/home/showpublisheddocument?id=69657>

DBE Program & DBE Goal

<https://www.carson.org/home/showpublisheddocument?id=69655>

<https://www.carson.org/home/showpublisheddocument?id=69651>

Training Policy

Available Upon Request

Drug and Alcohol Policy

Available Upon Request

ADA Policy

<https://www.carson.org/home/showpublisheddocument/75318>



STAFF REPORT

Report To: The Carson Area Metropolitan Planning Organization (CAMPO)

Meeting Date: July 14, 2021

Staff Contact: Lucia Maloney, Transportation Manager

Agenda Title: For Possible Action – Discussion and possible action regarding a formal amendment to the Carson Area Metropolitan Planning Organization’s (“CAMPO”) Federal Fiscal Year (“FFY”) 2021-2024 Transportation Improvement Program (“TIP”) to program three new projects supported by \$598,065 in Federal Transit Administration (“FTA”) funding.

Staff Summary: The proposed amendment will add three projects to the TIP: (1) allocation of federal funding for operational expenses for Jump Around Carson (“JAC”) Assist, (2) deployment of a contactless fare payment system for JAC buses, and (3) the installation of solar powered lighting for JAC bus stops and bus shelters.

Agenda Action: Formal Action/Motion

Time Requested: 10 minutes

Proposed Motion

I move to formally amend CAMPO’s Federal Fiscal Year 2021-2024 Transportation Improvement Program as presented.

Background/Issues & Analysis

CAMPO is responsible for carrying out transportation planning activities within the Carson Metropolitan Planning Area. The TIP document is developed in collaboration with Carson City, Douglas County, Lyon County, and the Nevada Department of Transportation (“NDOT”). The projects within the TIP are consistent with CAMPO’s adopted goals and are anticipated to contribute to meeting CAMPO’s performance targets. The adopted goals and performance targets are contained within CAMPO’s 2050 Regional Transportation Plan (“RTP”), available at www.CarsonAreaMPO.com. All projects programmed within the TIP are financially constrained - funding is reasonably anticipated to be available - as documented within the 2050 RTP.

The proposed amendment will add the following three projects into the existing TIP:

- (1) Programs \$54,044 in FTA 5310 Elderly/Disabled Small Urban Operating funding for the continued operational expenses of JAC Assist;
- (2) Programs \$238,000 in FTA 5310 Elderly/Disabled Small Urban Capital funding to support the deployment of a Contactless Fare Payment System for JAC buses; and
- (3) Programs \$306,021 in funding to upgrade JAC bus stops and shelters with solar lighting through \$244,817 in FTA 5339 Bus/FAC Small Urban Capital Funding and \$61,204 in local funding.

Formal TIP amendments require a 14-day public comment period as described in CAMPO’s Public Participation Plan. The public comment period for this action opened on June 30, 2021 and ended on July 14, 2021. No public comment has been received.

Applicable Statute, Code, Policy, Rule or Regulation

23 C.F.R. § 450.326

Financial Information

Is there a fiscal impact? Yes No

If yes, Fund Name, Account Name / Account Number: CAMPO fund, Unified Planning Work Program account / 2453028-501210, Work Element 1.0: MPO Administration / G302820001.

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: The TIP is a federally-required document that programs funding for projects that are of a regional significance and/or are funded with federal transportation funding. This document does not commit CAMPO’s or a local jurisdiction’s funding. Future agreements between NDOT and local jurisdictions will commit funding and resources.

The fiscal impact associated with this item is for staff time to administer the TIP. CAMPO’s Unified Planning Work Program (“UPWP”) tasks are reimbursable with federal planning funds at a rate of 95%. The 5% local match has been budgeted within CAMPO’s approved Fiscal Years 2021 & 2022 UPWP, Work Element 1.0, MPO Administration.

Alternatives

Do not approve the Agreement and provide alternative direction to staff.

Supporting Material

-Exhibit-1: Draft - Amended CAMPO FFY 2021-2024 Transportation Improvement Program (TIP)

-Exhibit-2: CAMPO’s Unified Planning Work Program Cost/Funding Summary Table

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



**TRANSPORTATION IMPROVEMENT PROGRAM
For
Federal Fiscal Year 2021 through 2024**

Adopted by CAMPO Board February 10, 2021 – Doc. #21-02

Formal Amendment approved June 9, 2021 – Doc. #21-03

Proposed Formal Amendment for consideration at the July 14, 2021 CAMPO meeting – Doc. #21-04

This report was funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation. The views and opinions of the Carson Area Metropolitan Planning Organization expressed herein do not necessarily state or reflect those of the U.S. Department of Transportation.

Table of Contents

Purpose.....2

eSTIP.....3

Federal Funding Sources.....3

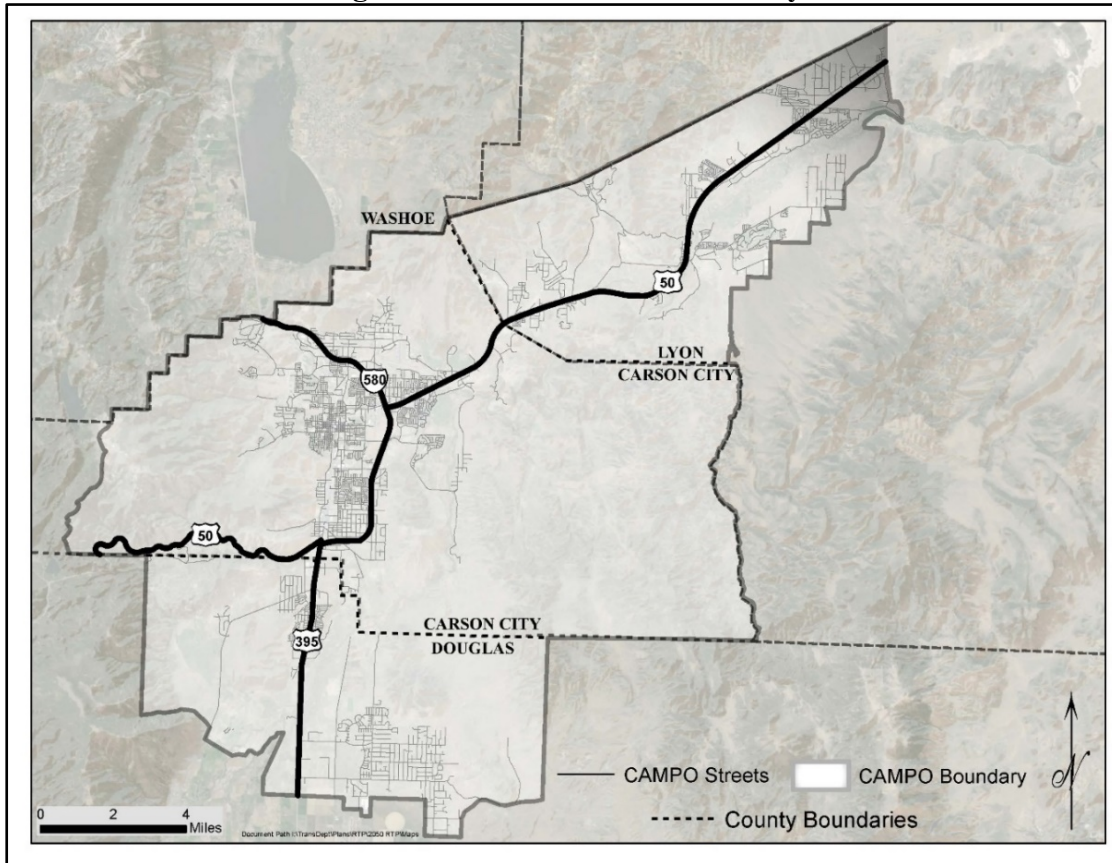
 Table 1: Funding Source and Year for CAMPO’s Federal Fiscal Year 2021-2024 Transportation
 Improvement Program4

Appendix A.....Attached

Purpose

The Transportation Improvement Program (TIP) is a short-term programming document to prioritize transportation improvement projects over a four-year period. The TIP is a federally required document and allows for the obligation of federal funds. The TIP is developed and formally adopted by the Carson Area Metropolitan Planning Organization (CAMPO). CAMPO is responsible for carrying out transportation planning activities within the Metropolitan Planning Area (MPA), shown in Figure 1.

Figure 1: CAMPO MPA Boundary



The TIP document is developed in collaboration with Carson City, Douglas County, Lyon County, and the Nevada Department of Transportation (NDOT). The Projects within the TIP are consistent with CAMPO’s adopted goals and are anticipated to contribute to meeting CAMPO’s performance targets. The adopted goals and performance targets are contained within CAMPO’s 2050 long-range Regional Transportation Plan (RTP), available at www.CarsonAreaMPO.com. All projects programmed within the TIP are financial constrained as documented within the 2050 RTP.

The TIP is required to be updated at least every four years. Transportation projects which are federally funded and are of regional significance must be in the TIP. Any changes to the project implementation schedule, funding, or description require an Administrative Amendment or a Formal Amendment to the TIP. All amendments are listed on the cover page. The execution of amendments and any required public noticing is performed in compliance with CAMPO’s [Public Participation Plan](#).

eSTIP

The eSTIP, which stands for the Electronic State Transportation Improvement Program, is a searchable database that can be filtered based on project criteria. This online platform was developed by the Nevada Department of Transportation, in coordination with Nevada’s four Metropolitan Planning Organizations.

Changes to the projects are in real-time so users can find the most up-to-date information. Project details and customized reports are available on the eSTIP website, at <https://estip.nevadadot.com>.

The eSTIP categorizes transportation projects by five general categories: roadway, transit, bicycle and pedestrian, environmental, or other. Project funding is scheduled by Federal Fiscal Year (October 1st through September 30th) and organized into four potential phases: preliminary engineering (PE), right-of-way (ROW), construction, and other. Information from the eSTIP website on funding sources is provided below for reference.

Project details for all projects formally incorporated into CAMPO’s 2021-2024 TIP are provided in Appendix A (attached).

Federal Funding Sources

Federal Highway Administration (FHWA)

HSIP	Highway Safety Improvement Program
NHPP	National Highway Performance Program
SRTS	Safe Routes to School
STBG Statewide	Surface Transportation Block Grant Program – Statewide
STBG 5K-200K	Surface Transportation Block Grant Program – areas with population over 5,000 to 200,000
STP 5K-200K	Surface Transportation Program (superseded by STBG Program) – areas with population over 5,000 to 200,000
TAP 5K-200K	Transportation Alternatives Program (cancelled) – areas with population over 5,000 to 200,000
TAP Flex	Transportation Alternatives Program (cancelled) – funds flexed by the State DOT to small urban and rural areas
TIGER	Transportation Investment Generating Economic Recovery – DOT competitive discretionary grant

Department of Housing and Urban Development (HUD)

CDBG	Community Development Block Grant
------	-----------------------------------

Federal Transit Administration (FTA)

5307	Urbanized Area Formula Grants – Section 5307, small urban areas with population between 50,000 and 200,000
5310	Enhanced Mobility of Seniors & Individuals with Disabilities – Section 5310, small urban areas with population between 50,000 and 200,000
5339	Bus and Bus Facilities – Section 5339, small urban areas with population between 50,000 and 200,000
5339(b)	Bus and Bus Facilities Discretionary Program – competitive program open to all urban and rural recipients eligible under Section 5307, as well as States and Indian Tribes

Table 1: Funding Source and Year for CAMPO’s Federal Fiscal Year 2021-2024 Transportation Improvement Program

FUNDING SOURCE	2021*	2022*	2023**	2024**	2025**	TOTAL YEAR
FTA 5307 Small Urb Operating	\$0	\$1,317,171	\$0	\$0	\$0	\$1,317,171
FTA 5310 Elderly/Disabled Small Urb Capital	\$0	\$143,900 \$435,944	\$0	\$0	\$0	\$143,900 \$435,944
FTA 5339 Bus/Fac Small Urb Capital	\$227,500	\$122,405 \$367,222	\$0	\$0	\$0	\$349,905 \$594,722
STBG 5K-200K	\$0	\$856,292	\$2,251,000	\$0	\$0	\$3,107,292
TAP 5K-200K STBG	\$0	\$0	\$133,000	\$1,415,500	\$0	\$1,548,500
TAP FLEX STBG	\$0	\$1,412,650	\$0	\$0	\$0	\$1,412,650
FEDERAL SUBTOTAL	\$227,500	\$3,852,418 \$4,389,279	\$2,384,000	\$1,415,500	\$0	\$7,879,418 \$8,416,279
Carson City Local	\$259,134	\$2,755,340 \$2,816,544	\$2,862,802	\$4,143,552	\$0	\$10,020,828 \$10,082,032
Local Fund	\$0	\$74,350	\$0	\$0	\$0	\$74,350
NV Com Dev Block Grant	\$39,738	\$301,130	\$0	\$0	\$0	\$340,868
LOCAL SUBTOTAL	\$298,872	\$3,130,820 \$3,192,024	\$2,862,802	\$4,143,552	\$0	\$10,436,046 \$10,497,250
Unspecified	\$0	\$0	\$1,680,947	\$0	\$28,112,397	\$29,793,344
Unspecified Subtotal	\$0	\$0	\$1,680,947	\$0	\$28,112,397	\$29,793,344
State	\$0	\$0	\$0	\$0	\$0	\$0
STATE SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$526,372	\$6,983,238 \$7,581,303	\$6,927,749	\$5,559,052	\$28,112,397	\$48,108,808 \$48,706,873

* Projects programmed for the initial two years utilize funds which have been formally committed

** Projects programmed for the final years utilize funds which are reasonably anticipated to be available

The Carson Area Metropolitan Planning Organization (CAMPO) certifies that the metropolitan transportation planning process is being carried out in accordance with all applicable requirements including:

1. 23 U.S.C. 134, 49 U.S.C. 5303, and 23 CFR Part 450;
2. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
3. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, religion, national origin, sex, disability or age in employment or business opportunity;
4. Fixing America's Surface Transportation Act (FAST Act, P.L. 114-357) regarding the involvement of disadvantaged business enterprises in the FHWA and the FTA funded projects (see also 49 CFR Part 26);
5. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
6. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
7. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
8. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
9. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.
10. Public notice of public involvement activities and time established for public review and comment on the TIP will satisfy the POP requirements of the Section 5307 Program.
11. 23 CFR part 450 section 218, a TIP shall include, to the maximum extent practicable, a discussion of the anticipated effect of the TIP toward achieving performance targets, linking investment priorities to those performance targets.
12. 49 CFR 625 (under the authority of Sec. 20019 of Pub. L. 112-141, 126 Stat. 707, 49 U.S.C. 5326; Sec. 20025(a) of Pub. L. 112-141, 126 Stat., 718, 49 CFR 1.91.) regarding transit asset management (TAM).

Greg Stedfield
CAMPO Chair

<i>State TIP ID</i>	CC20180015	<i>MPO/TIP</i>	CAMPO 21-02	<i>Local ID</i>		<i>Total Cost</i>	\$1,618,000
<i>Lead Agency</i>	Carson City	<i>Contact</i>	Dirk Goering (775) 283-7431	<i>NDOT</i>	District 2	<i>County</i>	CARSON CITY
<i>Project Type</i>	Bicycle & Pedestrian					<i>Construction</i>	2022 start
<i>Project Name</i>	Freeway Multi Use Path to Edmonds Sport Complex						
<i>Project Limits</i>	At Freeway Multi Use Path From Colorado Street To Edmonds Sports Complex of Distance (mile) 2.3						
<i>Description</i>	Project includes design and construction of approximately 2.3 miles of a multi use path along the freeway						

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
PE	Local Fund		\$6,550	-	-	-	-	-	\$6,550
PE	TAP FLEX STBG		\$124,450	-	-	-	-	-	\$124,450
	<i>Total Preliminary Engineering</i>		\$131,000	-	-	-	-	-	\$131,000
CON	Local Fund		-	-	\$74,350	-	-	-	\$74,350
CON	TAP FLEX STBG		-	-	\$1,412,650	-	-	-	\$1,412,650
	<i>Total Construction</i>		-	-	\$1,487,000	-	-	-	\$1,487,000
	<i>Total Programmed</i>		\$131,000	-	\$1,487,000	-	-	-	\$1,618,000

*Map Has Not Been Mark

Version History

<i>TIP Document</i>	<i>MPO Approval</i>	<i>State Approval</i>	<i>FHWA Approval</i>	<i>FTA Approval</i>
20-01 Amendment 2020-2024	01/09/2019	01/10/2019	01/10/2019	N/A
20-10 Amendment 2020-2024	06/15/2020	N/A	N/A	N/A
21-00 Adoption 2021-2025	08/31/2020	09/17/2020	09/21/2020	09/24/2020
21-02 Amendment 2021-2025	02/10/2021	04/20/2021	04/26/2021	05/05/2021

Current Change Reason

SCHEDULE / FUNDING / SCOPE - Project is moved back.

Funding Change(s):

Total project cost stays the same \$1,618,000

<i>State TIP ID</i>	CC2020002	<i>MPO/TIP</i>	CAMPO 21-02	<i>Local ID</i>		<i>Total Cost</i>	\$422,500
<i>Lead Agency</i>	Carson Area MPO	<i>Contact</i>	Dirk Goering (775) 283-7431	<i>NDOT</i>	District 2	<i>County</i>	CARSON CITY
<i>Project Type</i>	Transit-Capital & Rehab	<i>Construction</i>				<i>Construction</i>	N/A
<i>Project Name</i>	FTA FFY 2019 5339(b) Grant Award						
<i>Project Limits</i>							
<i>Description</i>	Grant funding for Buses and Bus Facilities						

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
OTHER	Carson City Local - CAMPO	-	\$195,000	-	-	-	-	-	\$195,000
OTHER	FTA 5339 Bus/Fac Sm Urb Capital	-	\$227,500	-	-	-	-	-	\$227,500
	<i>Total Other</i>	-	\$422,500	-	-	-	-	-	\$422,500
	<i>Total Programmed</i>	-	\$422,500	-	-	-	-	-	\$422,500

*Map Has Not Been Mark

Version History

<i>TIP Document</i>	<i>MPO Approval</i>	<i>State Approval</i>	<i>FHWA Approval</i>	<i>FTA Approval</i>
20-08 Amendment 2020-2024	02/12/2020	02/19/2020	02/24/2020	02/19/2020
21-02 Amendment 2021-2025	02/10/2021	04/20/2021	04/26/2021	05/05/2021

Current Change Reason

SCHEDULE / FUNDING / SCOPE - Project is moved back.

Funding Change(s):

Total project cost decreased from \$650,000 to \$422,500

*Not Location Specific

<i>State TIP ID</i>	CC20200006	<i>MPO/TIP</i>	CAMPO 21-02	<i>Local ID</i>		<i>Total Cost</i>	\$2,315,354
<i>Lead Agency</i>	Carson Area MPO	<i>Contact</i>	Dirk Goering (775) 283-7431	<i>NDOT</i>	District 2	<i>County</i>	CARSON CITY
<i>Project Type</i>	Transit - Other	<i>Construction</i>				<i>Construction</i>	N/A
<i>Project Name</i>	FFY 2020 FTA 5307 Apportionment						
<i>Project Limits</i>							
<i>Description</i>	Funding scoped for Operation, Preventive Maintenance, and Capital						

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
OTHER	Carson City Local - CAMPO	-	-	\$998,183	-	-	-	-	\$998,183
OTHER	FTA 5307 Sm Urb Operating	-	-	\$1,317,171	-	-	-	-	\$1,317,171
	<i>Total Other</i>	-	-	\$2,315,354	-	-	-	-	\$2,315,354
	<i>Total Programmed</i>	-	-	\$2,315,354	-	-	-	-	\$2,315,354

*Map Has Not Been Mark

Version History

<i>TIP Document</i>	<i>MPO Approval</i>	<i>State Approval</i>	<i>FHWA Approval</i>	<i>FTA Approval</i>
20-09 Amendment 2020-2024	04/08/2020	04/20/2020	04/20/2020	04/20/2020
21-02 Amendment 2021-2025	02/10/2021	04/20/2021	04/26/2021	05/05/2021

Current Change Reason

SCHEDULE / FUNDING / SCOPE - Project is moved back.

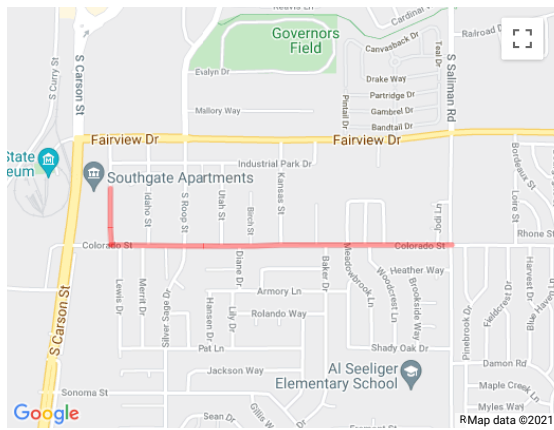
Funding Change(s):

Total project cost stays the same \$2,315,354

*Not Location Specific

State TIP ID	CC20200012	MPO/TIP	CAMPO 21-02	Local ID		Total Cost	\$2,308,875
Lead Agency	Carson City	Contact	Dirk Goering (775) 283-7431	NDOT	District 2	County	CARSON CITY
Project Type	Rd Recons/Rehab/Resurf	Construction				Construction	2022 start
Project Name	Colorado Street Corridor Project						
Project Limits	At Colorado Street From California Street To Saliman Road of Distance (mile) .75						
Description	Rehabilitate pavement and incorporate Complete Street improvements and waterline replacement. A portion of the Community Development Block Grant funds are being used to add sidewalk along the eastern side of California Street, approximately 250 feet north of Colorado Street.						

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
PE	Carson City Local - CAMPO	-	\$64,134	\$32,259	-	-	-	-	\$96,393
PE	NV Com Dev Block Grant	-	\$39,738	-	-	-	-	-	\$39,738
	<i>Total Preliminary Engineering</i>	-	\$103,872	\$32,259	-	-	-	-	\$136,131
CON	Carson City Local - CAMPO	-	-	\$1,130,322	-	-	-	-	\$1,130,322
CON	NV Com Dev Block Grant	-	-	\$301,130	-	-	-	-	\$301,130
CON	STBG 5K-200K	-	-	\$741,292	-	-	-	-	\$741,292
	<i>Total Construction</i>	-	-	\$2,172,744	-	-	-	-	\$2,172,744
	Total Programmed	-	\$103,872	\$2,205,003	-	-	-	-	\$2,308,875



Version History

TIP Document	MPO Approval	State Approval	FHWA Approval	FTA Approval
21-01 Amendment	10/14/2020	10/19/2020	10/21/2020	N/A
21-02 Amendment	02/10/2021	04/20/2021	04/26/2021	05/05/2021

Current Change Reason

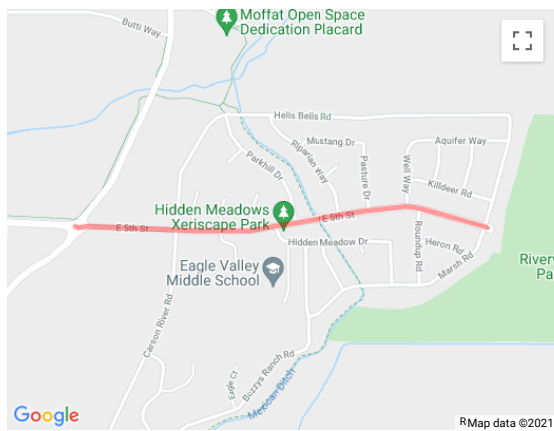
SCHEDULE / FUNDING / SCOPE - Positive or negative change in the anticipated fund allocation is received, so long as there is no impact to fiscal constraint.

Funding Change(s):

Total project cost increased from \$1,439,977 to \$2,308,875

State TIP IDCC20210001	MPO/TIP CAMPO 21-03	Local ID	Total Cost	\$3,396,000
Lead Agency Carson City	Contact Dirk Goering (775) 283-7431	NDOT District 2	County	CARSON CITY
Project Type Rd Recons/Rehab/Resurf	Construction		Construction	2023 start
Project Name District 3, Fifth Street				
Project Limits At Fifth Street From Fairview Drive To Eastern Extent of Distance (mile) .9				
Description Rehabilitation and safety improvements to rehabilitate pavement and incorporate Complete Street Elements between Fairview Drive and the eastern extent, including operational and capacity enhancements to the Fifth Street/Fairview Drive roundabout.				

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
PE	Carson City Local - CAMPO	-	-	\$87,000	-	-	-	-	\$87,000
PE	STBG 5K-200K	-	-	\$115,000	-	-	-	-	\$115,000
	<i>Total Preliminary Engineering</i>	-	-	\$202,000	-	-	-	-	\$202,000
CON	Carson City Local - CAMPO	-	-	-	\$943,000	-	-	-	\$943,000
CON	STBG 5K-200K	-	-	-	\$2,251,000	-	-	-	\$2,251,000
	<i>Total Construction</i>	-	-	-	\$3,194,000	-	-	-	\$3,194,000
	Total Programmed	-	-	\$202,000	\$3,194,000	-	-	-	\$3,396,000



Version History

TIP Document	MPO Approval	State Approval	FHWA Approval	FTA Approval
21-02 Amendment 2021-2025	02/10/2021	04/20/2021	04/26/2021	05/05/2021
21-03 Amendment 2021-2025	06/09/2021	06/21/2021	06/22/2021	N/A

Current Change Reason

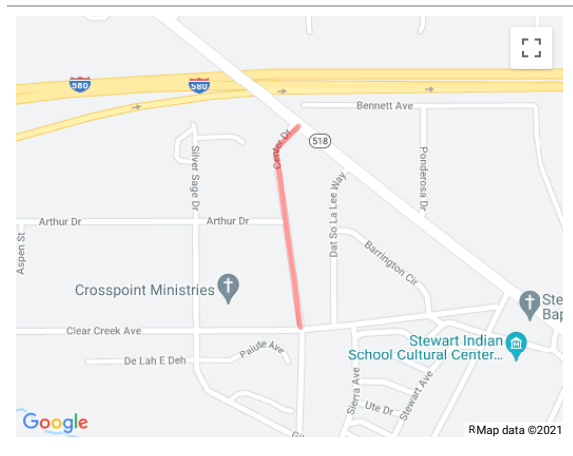
SCHEDULE / FUNDING / SCOPE - Positive change in cost of less than \$ 5 Million and twenty percent (20%) is requested/anticipated.

Funding Change(s):

Total project cost increased from \$3,005,000 to \$3,396,000

<i>State TIP ID</i>	CC20210002	<i>MPO/TIP</i>	CAMPO 21-02	<i>Local ID</i>		<i>Total Cost</i>	\$450,000
<i>Lead Agency</i>	Carson City	<i>Contact</i>	Dirk Goering (775) 283-7431	<i>NDOT</i>	District 2	<i>County</i>	CARSON CITY
<i>Project Type</i>	Rd Recons/Rehab/Resurf	<i>Construction</i>				<i>Construction</i>	2022 start
<i>Project Name</i>	District 3, Center Drive						
<i>Project Limits</i>	At Center Drive From Snyder Avenue To County Line of Distance (mile) .23						
<i>Description</i>	Rehabilitate pavement and incorporate Complete Street Elements between Snyder Avenue and Carson City's southern boundary.						

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
PE	Carson City Local - CAMPO	-	-	\$90,000	-	-	-	-	\$90,000
	<i>Total Preliminary Engineering</i>	-	-	\$90,000	-	-	-	-	\$90,000
CON	Carson City Local - CAMPO	-	-	\$360,000	-	-	-	-	\$360,000
	<i>Total Construction</i>	-	-	\$360,000	-	-	-	-	\$360,000
	<i>Total Programmed</i>	-	-	\$450,000	-	-	-	-	\$450,000



Version History

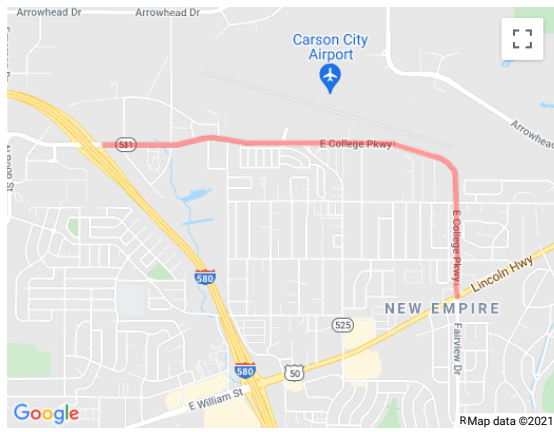
TIP Document	MPO	State	FHWA	FTA
21-02 Amendment 2021-2025	Approval 02/10/2021	Approval 04/20/2021	Approval 04/26/2021	Approval 05/05/2021

Current Change Reason

SCHEDULE / FUNDING / SCOPE - New Project

<i>State TIP ID</i>	CC20210003	<i>MPO/TIP</i>	CAMPO 21-02	<i>Local ID</i>		<i>Total Cost</i>	\$3,164,818
<i>Lead Agency</i>	Carson City	<i>Contact</i>	Dirk Goering (775) 283-7431	<i>NDOT</i>	District 2	<i>County</i>	CARSON CITY
<i>Project Type</i>	Rd Recons/Rehab/Resurf	<i>Construction</i>				<i>Construction</i>	2024 start
<i>Project Name</i>	District 1, College Parkway						
<i>Project Limits</i>	At College Parkway From I 580 To U.S. 50 of Distance (mile) 2.1						
<i>Description</i>	Rehabilitate pavement and incorporate Complete Street elements between I-580 and U.S. Hwy 50 East.						

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
PE	Carson City Local - CAMPO	-	-	-	-	\$632,963	-	-	\$632,963
	<i>Total Preliminary Engineering</i>	-	-	-	-	\$632,963	-	-	\$632,963
CON	Carson City Local - CAMPO	-	-	-	-	\$2,531,855	-	-	\$2,531,855
	<i>Total Construction</i>	-	-	-	-	\$2,531,855	-	-	\$2,531,855
	<i>Total Programmed</i>	-	-	-	-	\$3,164,818	-	-	\$3,164,818



Version History

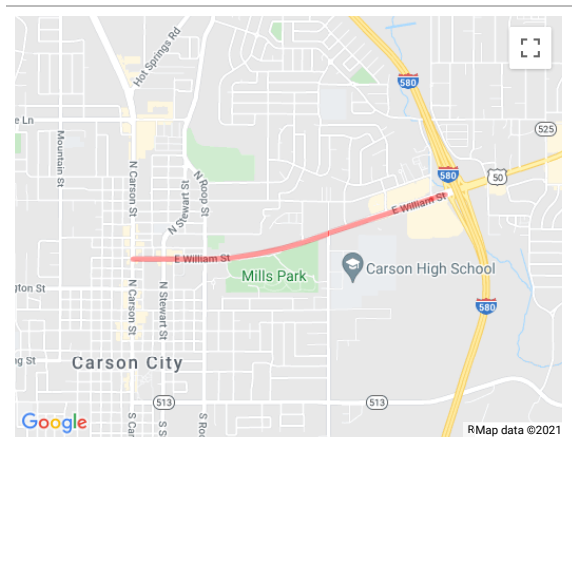
<i>TIP Document</i>	<i>MPO Approval</i>	<i>State Approval</i>	<i>FHWA Approval</i>	<i>FTA Approval</i>
21-02 Amendment 2021-2025	02/10/2021	04/20/2021	04/26/2021	05/05/2021

Current Change Reason

SCHEDULE / FUNDING / SCOPE - New Project

State TIP ID	CC20210005	MPO/TIP	CAMPO 21-02	Local ID		Total Cost	\$10,839,213
Lead Agency	Carson City	Contact	Dirk Goering (775) 283-7431	NDOT	District 2	County	CARSON CITY
Project Type	Rd Recons/Rehab/Resurf	Construction				Construction	2025 start
Project Name	District 2, William Street- FUTURE PROJECT						
Project Limits	At William Street From Carson Street To I 580 of Distance (mile) 1.4						
Description	The corridor level project will preserve the roadway, improve business access, incorporate Complete Street elements, and enhance the beautification of William Street between Carson Street and I-580.						

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
PE	Not Specified	-	-	-	-	-	\$2,167,843	-	\$2,167,843
	<i>Total Preliminary Engineering</i>	-	-	-	-	-	\$2,167,843	-	\$2,167,843
CON	Not Specified	-	-	-	-	-	\$8,671,370	-	\$8,671,370
	<i>Total Construction</i>	-	-	-	-	-	\$8,671,370	-	\$8,671,370
	Total Programmed	-	-	-	-	-	\$10,839,213	-	\$10,839,213



Version History

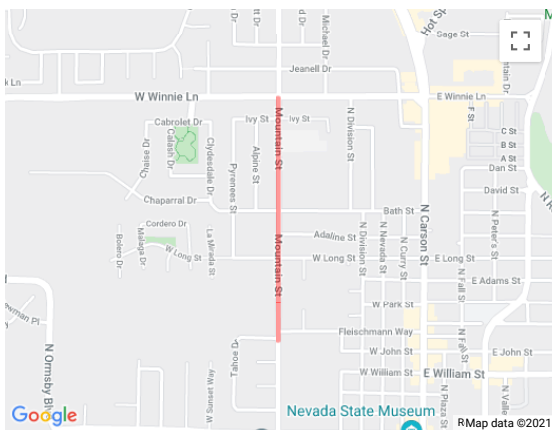
TIP Document	MPO Approval	State Approval	FHWA Approval	FTA Approval
21-02 Amendment 2021-2025	02/10/2021	04/20/2021	04/26/2021	05/05/2021

Current Change Reason

SCHEDULE / FUNDING / SCOPE - New Project

State TIP ID	CC20210006	MPO/TIP	CAMPO 21-02	Local ID	NDOT District 2	Total Cost	\$1,912,802
Lead Agency	Carson City	Contact	Dirk Goering (775) 283-7431	County	CARSON CITY	Construction	2023 start
Project Type	Rd Recons/Rehab/Resurf	Construction					
Project Name	District 5, Mountain Street						
Project Limits	At Mountain Street From Winnie Lane To Fleishmann Way of Distance (mile) .51						
Description	Rehabilitate pavement and incorporate Complete Street elements between Winnie Lane and Fleishmann Way.						

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
PE	Carson City Local - CAMPO	-	-	-	\$382,560	-	-	-	\$382,560
	<i>Total Preliminary Engineering</i>	-	-	-	\$382,560	-	-	-	\$382,560
CON	Carson City Local - CAMPO	-	-	-	\$1,530,242	-	-	-	\$1,530,242
	<i>Total Construction</i>	-	-	-	\$1,530,242	-	-	-	\$1,530,242
	Total Programmed	-	-	-	\$1,912,802	-	-	-	\$1,912,802



Version History

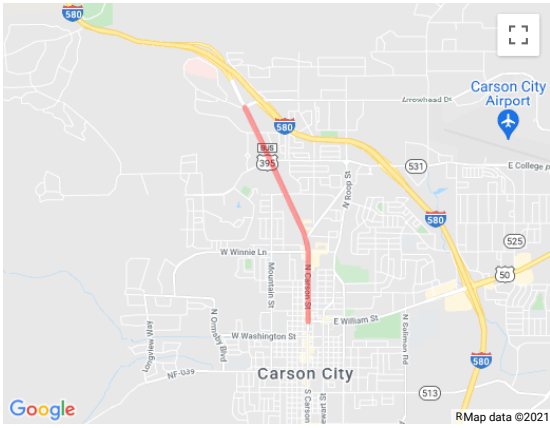
TIP Document	MPO Approval	State Approval	FHWA Approval	FTA Approval
21-02 Amendment 2021-2025	02/10/2021	04/20/2021	04/26/2021	05/05/2021

Current Change Reason

SCHEDULE / FUNDING / SCOPE - New Project

State TIP ID	CC20210007	MPO/TIP	CAMPO 21-02	Local ID		Total Cost	\$17,273,184
Lead Agency	Carson City	Contact	Dirk Goering (775) 283-7431	NDOT	District 2	County	CARSON CITY
Project Type	Rd Recons/Rehab/Resurf	Construction				Construction	2025 start
Project Name	District 5, North Carson Street-FUTURE PROJECT						
Project Limits	At North Carson Street From William Street To Medical Parkway of Distance (mile) 1.5						
Description	Rehabilitate pavement, improve business access, incorporate Complete Street elements, and beautify the corridor between William Street and Medical Parkway.						

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
PE	Not Specified	-	-	-	-	-	\$3,454,637	-	\$3,454,637
	<i>Total Preliminary Engineering</i>	-	-	-	-	-	\$3,454,637	-	\$3,454,637
CON	Not Specified	-	-	-	-	-	\$13,818,547	-	\$13,818,547
	<i>Total Construction</i>	-	-	-	-	-	\$13,818,547	-	\$13,818,547
	Total Programmed	-	-	-	-	-	\$17,273,184	-	\$17,273,184



Version History

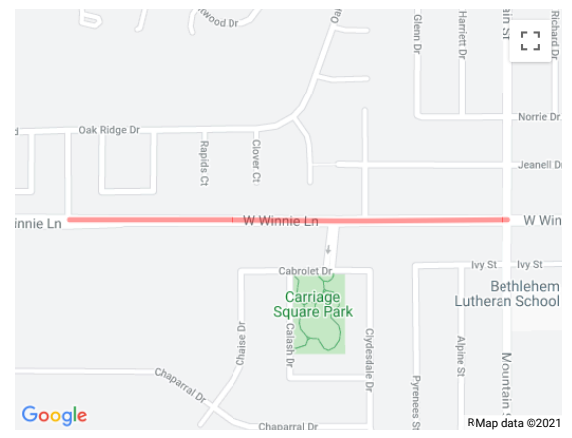
TIP Document	MPO Approval	State Approval	FHWA Approval	FTA Approval
21-02 Amendment 2021-2025	02/10/2021	04/20/2021	04/26/2021	05/05/2021

Current Change Reason

SCHEDULE / FUNDING / SCOPE - New Project

State TIP ID	CC20210008	MPO/TIP	CAMPO 21-02	Local ID		Total Cost	\$1,680,947
Lead Agency	Carson City	Contact	Dirk Goering (775) 283-7431	NDOT	District 2	County	CARSON CITY
Project Type	Rd Recons/Rehab/Resurf	Construction				Construction	2023 start
Project Name	District 5, Winnie Lane						
Project Limits	At Winnie Lane From Ormsby Blvd. To Mountain Street of Distance (mile) .48						
Description	Rehabilitate pavement and incorporate Complete Street elements between Ormsby Blvd. and Mountain Street.						

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
PE	Not Specified	-	-	-	\$336,189	-	-	-	\$336,189
	<i>Total Preliminary Engineering</i>	-	-	-	\$336,189	-	-	-	\$336,189
CON	Not Specified	-	-	-	\$1,344,758	-	-	-	\$1,344,758
	<i>Total Construction</i>	-	-	-	\$1,344,758	-	-	-	\$1,344,758
	Total Programmed	-	-	-	\$1,680,947	-	-	-	\$1,680,947



Version History

TIP Document	MPO Approval	State Approval	FHWA Approval	FTA Approval
21-02 Amendment 2021-2025	02/10/2021	04/20/2021	04/26/2021	05/05/2021

Current Change Reason

SCHEDULE / FUNDING / SCOPE - New Project

<i>State TIP ID</i>	CC20210013	<i>MPO/TIP</i>	CAMPO 21-04	<i>Local ID</i>		<i>Total Cost</i>	\$54,044
<i>Lead Agency</i>	Carson Area MPO	<i>Contact</i>	Dirk Goering (775) 283-7431	<i>NDOT</i>	District 2	<i>County</i>	CARSON CITY
<i>Project Type</i>	Transit -Operating	<i>Construction</i>				<i>Construction</i>	N/A
<i>Project Name</i>	FFY 2020 (Partial) 5310 FTA Apportionment						
<i>Project Limits</i>							
<i>Description</i>	Funding scoped (117-A1) to be used for capitalized operating						

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
OTHER	FTA 5310 Elderly/Disabled Sm Urb Operating	-	-	\$54,044	-	-	-	-	\$54,044
	<i>Total Other</i>	-	-	\$54,044	-	-	-	-	\$54,044
	Total Programmed	-	-	\$54,044	-	-	-	-	\$54,044

*Map Has Not Been Mark	Version History				
	<i>TIP Document</i>	<i>MPO Approval</i>	<i>State Approval</i>	<i>FHWA Approval</i>	<i>FTA Approval</i>
	21-04 Amendment 2021-2025	Pending	Pending	N/A	N/A
	Current Change Reason				
	SCHEDULE / FUNDING / SCOPE - New Project				

*Not Location Specific

<i>State TIP ID</i>	CC20210014	<i>MPO/TIP</i>	CAMPO 21-04	<i>Local ID</i>		<i>Total Cost</i>	\$238,000
<i>Lead Agency</i>	Carson Area MPO	<i>Contact</i>	Dirk Goering (775) 283-7431	<i>NDOT</i>	District 2	<i>County</i>	CARSON CITY
<i>Project Type</i>	Transit-Capital & Rehab	<i>Construction</i>				<i>Construction</i>	N/A
<i>Project Name</i>	FFY 2020 (Partial) & FFY 2021 5310 FTA Apportionment						
<i>Project Limits</i>							
<i>Description</i>	Funding scoped to be used to upgrade buses with a contactless fare payment system.						

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
OTHER	FTA 5310 Elderly/Disabled Sm Urb Capital	-	-	\$238,000	-	-	-	-	\$238,000
	<i>Total Other</i>	-	-	\$238,000	-	-	-	-	\$238,000
	Total Programmed	-	-	\$238,000	-	-	-	-	\$238,000

*Map Has Not Been Mark	Version History				
	<i>TIP Document</i>	<i>MPO Approval</i>	<i>State Approval</i>	<i>FHWA Approval</i>	<i>FTA Approval</i>
	21-04 Amendment 2021-2025	Pending	Pending	N/A	N/A
	Current Change Reason				
	SCHEDULE / FUNDING / SCOPE - New Project				
*Not Location Specific					

<i>State TIP ID</i>	CC20210015	<i>MPO/TIP</i>	CAMPO 21-04	<i>Local ID</i>		<i>Total Cost</i>	\$306,021
<i>Lead Agency</i>	Carson Area MPO	<i>Contact</i>	Dirk Goering (775) 283-7431	<i>NDOT</i>	District 2	<i>County</i>	CARSON CITY
<i>Project Type</i>	Transit - Other	<i>Construction</i>				<i>Construction</i>	N/A
<i>Project Name</i>	FFY 2020 & FFY 2021 5339 FTA Apportionment						
<i>Project Limits</i>							
<i>Description</i>	Funding scoped to be used to upgrade bus stops and shelters with solar lighting.						

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
OTHER	Carson City Local - CAMPO	-	-	\$61,204	-	-	-	-	\$61,204
OTHER	FTA 5339 Bus/Fac Sm Urb Capital	-	-	\$244,817	-	-	-	-	\$244,817
	<i>Total Other</i>	-	-	\$306,021	-	-	-	-	\$306,021
	Total Programmed	-	-	\$306,021	-	-	-	-	\$306,021

*Map Has Not Been Mark	Version History								
	<i>TIP Document</i>					<i>MPO Approval</i>	<i>State Approval</i>	<i>FHWA Approval</i>	<i>FTA Approval</i>
	21-04	Amendment	2021-2025			Pending	Pending	N/A	N/A
	Current Change Reason								
	SCHEDULE / FUNDING / SCOPE - New Project								
*Not Location Specific									

State TIP ID	XS20200019	MPO/TIP	CAMPO 21-02	Local ID		Total Cost	\$179,875
Lead Agency	Carson Area MPO	Contact	Dirk Goering (775) 283-7431	NDOT	District 2	County	CARSON CITY
Project Type	Transit -Operating	Construction				Construction	N/A
Project Name	FFY 2019 5310 FTA Apportionment						
Project Limits							
Description	Funding scoped (117-A1) to be used for capitalized operating						

Phase	Fund Source	Prior	FY2021	FY2022	FY2023	FY2024	FY2025	Future	Total
OTHER	Carson City Local - CAMPO	-	-	\$35,975	-	-	-	-	\$35,975
OTHER	FTA 5310 Elderly/Disabled Sm Urb Capital	-	-	\$143,900	-	-	-	-	\$143,900
	<i>Total Other</i>	-	-	\$179,875	-	-	-	-	\$179,875
	Total Programmed	-	-	\$179,875	-	-	-	-	\$179,875

*Map Has Not Been Mark

Version History

TIP Document		MPO Approval	State Approval	FHWA Approval	FTA Approval
20-09	Amendment 2020-2024	04/08/2020	04/20/2020	04/20/2020	04/20/2020
21-02	Amendment 2021-2025	02/10/2021	04/20/2021	04/26/2021	05/05/2021

Current Change Reason

SCHEDULE / FUNDING / SCOPE - Project is moved back.

Funding Change(s):

Total project cost stays the same \$179,875

*Not Location Specific

This page intentionally left blank.

The attached Cost/Funding Summary Table is an excerpt from:

The Carson Area Metropolitan Planning Organization's

2021/2022 Unified Planning Work Program

Full document available here: <https://www.carson.org/home/showpublisheddocument/75651>

Table 5.1 CAMPO FY 2021 and FY 2022 UPWP Cost/Funding Summary, Amended April 14, 2021

Work Element	Activity				Funding Breakdown, Overall FY 21 & FY 22		
	#	Description	Milestones (Excludes Ongoing/Recurring Milestones)	Estimated Completion Date	CPG	Local Match	Total Cost
1.0 MPO Administration	1.1	MPO Administration and Work Program Oversight	Adoption of the FY 2023-2024 UPWP	May 2022	\$256,500	\$13,500	\$270,000
			Annual Monetary Agreement	May 2021; May 2022			
	1.2	Transportation Improvement Program (TIP) Administration	Adopted FFY 2020-2023 TIP	February 2021			
			Annual Federal Obligations Report	December 30, 2020; December 30, 2021			
1.3	Professional Development						
2.0 Outreach and Engagement	2.1	MPO Representation			\$90,250	\$4,750	\$95,000
	2.2	Public Participation					
	2.3	Regional Transit Coordination and Engagement	Transit Rider Survey	June 2021			
			Transit Non-Rider Survey	June 2022			
			Establishment of a CAMPO Coordination Coalition	May 2021			
			Establishment of a Transit Ambassador Pilot Program	September 2021			
2.4	Regional Consistency Review						
3.0 Multimodal Planning	3.1	2040/2050 Regional Transportation Plan (RTP)	Final, Adopted 2050 RTP	January 2021	\$204,520	\$10,764	\$215,284
	3.2	Transit Planning	JAC ADA Paratransit Eligibility Process	May 2021			
			JAC Fixed-Route Policy	July 2021			
	3.3	ITS Planning*	Carson Area Transportation System Management Plan	June 2022			
	3.4	Active Transportation Planning	Review of local ordinances related to e-scooter/e-bicycles	January 2021			
3.5	Updates to Supporting Regional Planning Documents and Policies						
4.0 Transportation Performance Management	4.1	MAP-21/FAST Act Implementation and Performance Measures	Safety Performance Measure Targets	February 2021; February 2022	\$240,697	\$12,668	\$253,365
			Public Transit Agency Safety Targets	February 2021; February 2022			
			Transit Asset Management Targets	October 2020; October 2021			
			Supporting NDOT's CMAQ Targets	October 2020; October 2021			
	4.2	Maintain Travel Demand Model*					
	4.3	Data Management, Collection, and Performance Measurement	Annual CAMPO Monitoring Report	September 2020; September 2021			
			Completed pavement survey for Carson City	June 2021			
	4.4	Maintain Pavement Management System*	Annual performance reporting of pavement condition	July 2020; July 2021			
Expanded ADA inventory of narrowness barriers			June 2022				
4.5	Non-Motorized Asset Management						
4.6	Transit Asset Management						
5.0 Multi-modal Corridor Planning**	5.1	Corridor Studies	E. William Street Feasibility Study	April 2022	\$95,000	\$5,000	\$100,000
Total UPWP CPG/Local					\$791,967	\$41,682	\$833,649
Total Other Federal/Local**					\$95,000	\$5,000	\$100,000
Total 2-Year UPWP					\$866,967	\$46,682	\$933,649

*Consultant involvement is expected; ** Other Federal Funding